

Town Council Members

Valerie Coffey - 2011 ~ Janet Critz - 2013 ~ Lundeen Cureton - 2011

Peggy Neill - 2011 ~ Melody LaMonica - 2013

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**Town of Mineral Springs  
Mineral Springs Town Hall  
3506 S Potter Road ~ Mineral Springs  
Town Council  
Regular Meeting  
January 14, 2010 ~ 7:30 PM**

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**Agenda**

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**1. Opening**

The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.

**2. Oath of Office**

Mayor Becker will swear in Councilwoman Melody LaMonica.

**3. Public Comments**

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

**4. Approval of Town Council Minutes, Duplicate Taxes, Tax Releases, and Monthly Reports**

The Town Council has been mailed copies of the December 10, 2009 minutes, the duplicate taxes, tax releases/refunds, the November 2009 tax report, and the November 2009 finance report; the council will approve them if correct.

- A. December 10, 2009 Minutes
- B. November 2009 Tax Collector's Report
- C. Duplicate Taxes
- D. Tax Releases and Refunds
- E. December 2009 Finance Report

**5. Consideration of Scheduling a Special Meeting with the Union County Commissioner's**

The council will consider scheduling a special meeting with the Union County Commissioners.

**6. Update on the Engage Program**

Councilwoman LaMonica will update the council on the Engage Program.

**7. Clean Water Management Trust Fund Grant Update**

Mayor Becker will update the council on the Clean Water Management Trust Fund Grant.

**8. Other Business**

**9. Adjournment**

Town of Mineral Springs  
Town Hall  
3506 S. Potter Road  
Town Council  
Organizational Meeting / Regular Meeting  
December 10, 2009 ~ 7:30 PM

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*Minutes Draft*

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The Town Council of the Town of Mineral Springs, North Carolina, met in an Organizational Meeting and Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, December 10, 2009.

**Present:** Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilwoman Janet Critz, Councilman Jerry Countryman, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk Christina Squires.

**Absent:** Councilwoman Lundeen Cureton, Tax Collector Libby Andrews-Henson, and Councilwoman Melody LaMonica.

**Visitors:** Jimmy Critz.

With a quorum present Mayor Becker called the Regular Town Council Meeting of December 10, 2009 to order at 7:35 p.m.

1. **Opening**

- Mr. Jimmy Critz delivered the invocation.
- Pledge of Allegiance.

2. **Organizational Meeting**

A. **Reading of votes from the regular election held on Tuesday, November 3, 2009**

- Town Clerk Vicky Brooks stated for the record that the mayoral election votes were as follows at the Springs Precinct: Frederick Becker - 178 votes; write-ins – 18; Town Council: Charles Bowden – 51 votes; Jerry Countryman – 172 votes; Janet Critz – 159 votes; Melody LaMonica – 174 votes; and write-ins – 7. In the Mount Carmel Precinct, the votes were as follows for the mayoral election: Frederick Becker – 9 votes; write-ins – 0; Town Council: Charles Bowden – 4 votes; Jerry Countryman – 9 votes; Janet Critz – 8 votes; Melody LaMonica – 7 votes; and write-ins – 0. The total votes for all precincts were as follows for mayor: Frederick Becker – 236 votes; write-ins – 21. Town Council: Charles Bowden – 74 votes; Jerry Countryman – 219 votes; Janet Critz – 215 votes; Melody LaMonica – 215 votes; and write-ins 14 [Ms. Brooks did not read the results for the Waxhaw Elementary or Waxhaw Bible Church precincts].
- Mayor Becker stated that the winners were Jerry Countryman, Janet Critz, and Melody LaMonica for Mineral Springs Town Council.

- Mayor Becker noted that Councilwoman LaMonica was out of the country this evening and Councilwoman Cureton was unable to attend this evening.

**B. Administer Oath of Office to Mayor and Council Members**

- Town Clerk Vicky Brooks administered the Oath of Office to Mayor Frederick Becker.
- Mayor Becker administered the Oath of Office to Councilwoman Janet Critz.
- Mayor Becker administered the Oath of Office to Councilman Jerry Countryman.

**C. Nomination and appointment of Mayor Pro-Tempore**

- **Councilwoman Coffey** made a **motion** to nominate Councilman Jerry Countryman as Mayor Pro-Tempore and **Councilwoman Neill** seconded. The motion passed as follows:

Ayes: Coffey, Countryman, Critz, and Neill

Nays: None

- The mayor and council thanked Councilwoman Coffey for serving as the Mayor-Pro Tempore for the past two years.

**3. Public Comments**

- There were no public comments.

**4. Approval of Town Council Minutes, Duplicate Taxes, and Monthly Reports**

**A. November 12, 2009 Minutes**

- Councilwoman Neill pointed out that there was a correction on page 72 under the Community Watch meeting item. Councilwoman Neill stated that she believed that the meeting was on October 27, 2009; this could be a typo or she could have said the 7<sup>th</sup>. Mayor Becker responded that it will be checked for accuracy; however, the minutes should reflect the proper meeting date.
- **Councilwoman Neill** made a **motion** to approve the November 12, 2009 minutes with the correction of the date on page 72 being changed from October 7, 2009 to October 27, 2009 and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, and Neill

Nays: None

**B. October 2009 Tax Collector's Report**

- **Councilwoman Critz** made a **motion** to approve the October 2009 Tax Collector's report as written and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, and Neill

Nays: None

**C. Duplicate Taxes**

- **Councilman Countryman** made a **motion** to approve the duplicate tax refund in the amount of \$81.97 to Michael LaPointe and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, and Neill  
Nays: None

**D. October 2009 Finance Report**

- **Councilwoman Neill** made a **motion** to approve the October 2009 finance report and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, and Neill  
Nays: None

**5. Consideration of a Resolution to Adopt Legislative Positions**

- Mayor Becker explained that the council had adopted a similar resolution during the last legislative session. This was put together by the clerks and managers; the mayors/commissioners conference has reviewed it and has recommended that for the short session coming up that we consider restating our support of these general legislative positions. Most of the positions don't endorse a specific bill; they are a broad policy position to take. Councilwoman Critz asked if this was exactly the same as the last resolution. Mayor Becker pointed out that the memo says that changes from last year's recommended list are highlighted in bold; therefore, you can see that it really is the same list, except for the last one, which is the Union County Commission Governance, which is to try to keep the legislature from tampering with the process. Mayor Becker also pointed out that the change to diverse funding was added specifically to protect local revenues (ABC sales, privilege licenses); this doesn't apply to Mineral Springs, because we do not collect either of them. There have been some bills about taking those revenue sources from municipalities.
- **Councilwoman Neill** made a **motion** to approve the resolution (R-2009-10) to adopt legislative positions and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, and Neill  
Nays: None

- The resolution is as follows:

**TOWN OF MINERAL SPRINGS**

**RESOLUTION TO ADOPT LEGISLATIVE POSITIONS FOR THE  
2010 SHORT SESSION OF THE NORTH CAROLINA GENERAL ASSEMBLY**

**R-2009-10**

**THAT WHEREAS**, the clerks, managers, and other staff of Union County, North Carolina and Union County Municipalities met and developed a list of legislative positions for Union County local governments for the 2010 Short Session of the North Carolina General Assembly, and

**WHEREAS**, after discussion with county and municipal elected officials, the list of legislative positions include the following:

- Collective Bargaining – Oppose any efforts to allow collective bargaining for public sector employees, to include payment of union dues by payroll deduction.
- Transportation Infrastructure Funding – Protect all state collected locally shared revenues collected for transportation purposes. Oppose adding additional requirements or responsibilities to municipalities and counties for transportation funding and maintenance.
- Mental Health – Continue to protect state resources for the provision of Mental Health, Developmental Disability, and Substance Abuse Services, particularly for local crisis services, that are available to all State citizens.
- State Budget – Recognize that municipalities and counties are under the same budget pressures that face the State Budget, and to oppose any actions to reduce state collected locally shared revenues for local governments.
- Diverse Funding for Local Governments – Authorize Local Governments to utilize various methods of funding in addition to the property tax, and to protect authorized sources of revenue. Specifically protect local revenues from ABC sales, and protect local privilege license tax revenues.
- Monroe Bypass Funding – Protect funding sources and appropriations for the planned Monroe Bypass Project.
- Annexation – Support municipal authority to annex, recognizing that some changes to municipal annexation authority are warranted.
- Moratoriums – Oppose legislation that would make it more difficult for local governments to enact moratoriums.
- Union County Commission Governance – Ask State elected leaders to respect the local process established by the Union County Commissioners to determine the composition, terms, and governance style of the Union County Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Mineral Springs hereby adopts this list of legislative positions for the 2010 Short Session of the North Carolina General Assembly.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the other Municipal governments in Union County, to the Clerk to the Board of Union County, to Governor Beverly Perdue, and to the members of the Union County Legislative Delegation.

**ADOPTED** this the 10th day of December, 2009.

S/Frederick Becker III  
Frederick Becker III, Mayor

Attest:

S/Vicky A Brooks  
Vicky A. Brooks, CMC, Town Clerk

6. **Deliberation of Funding the David Lawrence Distinguished Professorship Campaign**

- Mayor Becker explained that this is simply a question of whether the town wanted to participate in helping fund the David Lawrence Distinguished Chair at the School of Government; is it a type of effort that the town council feels they should fund at any level? Councilwoman Critz commented that she had thought about this, because she has been the recipient, on two occasions, of information from the School of Government and David Lawrence specifically that she believed had a great value to the council in governing the town. For example: needed information in the area of the vacant seat that Councilwoman Coffey now takes and information on the governance committee. Councilwoman Critz stated that she would personally like to see the town do something; a one-time thing to show our appreciation, because we have benefited as a town and as a county. Every community benefits indirectly, because of the training that every elected official gets. Councilwoman Neill concurred and commented that she has contacted David Lawrence in the past; he is always available to anyone to call or email. Mayor Becker pointed out that the town is a member of the School of Government; we pay dues every year and they are very low (\$187 approximately), which is based on population. Each year when the School of Government requests their dues they also say they will gladly accept contributions and Mayor Becker believes that some member governments have made contributions over the years and continue to do so, as well as foundations and private organizations. Mayor Becker added that he thought this is one the best schools of government in the country.
- Councilwoman Critz asked Mayor Becker, as finance officer, what he would recommend that was within the town's budget. Mayor Becker responded that the town has a "pool of funds", which is usually around \$8,000 that is available to non-profits and we tend to focus on the locals; however, we're not bound by that. The council has occasionally given earlier in the year a single grant; they are usually the smaller ones (\$250, \$500) to an organization like the fire competition or the Waxhaw Museum. Typically the council waits until the end for everybody and will "divvy" it up. Mayor Becker reported that the money is there, the council just needs to keep in mind that anything they would contribute would possibly necessitate a sharper pencil to allocate to the non-profits later in the year or else adding a budget amendment. Councilman Countryman asked if it would it be fair to say that there's probably more that would come from the recognition of a benefit from the School of Government than the actual financial contribution; meaning that we recognize the importance and that a minimal contribution recognizes that importance. Mayor Becker responded that he thought it did; they won't be offended by recognizing them with a small contribution.
- **Councilman Countryman made a motion to contribute \$250 to the School of Government to endow the David Lawrence Distinguished Chair as thanks for that service that the School of Government provides and the inspiration that David Lawrence has provided.** Councilwoman Coffey commented that this man does a job and this is what he is paid to do; it is her opinion that it would be more appropriate to make a donation to the school rather than the individual professorship. Attorney Bobby Griffin commented that the Municipal Lawyers' Association has been involved with this, because they solicited money from all the lawyers who represent towns and they made a contribution over a three-year

period. This professorship will go to the benefit of counties and towns; they'll be teaching seminars that you go to if you want to go. "It's not for the undergraduate school there; it's for the Institute of Government". Mayor Becker clarified that this *is* a contribution to the School of Government; it's just in the name of David Lawrence (to endow a professorship). **Councilwoman Critz** *seconded the above motion as stated by Councilman Countryman. The motion passed unanimously.*

*Ayes: Coffey, Countryman, Critz, and Neill*

*Nays: None*

- Mayor Becker commented that he has also benefitted from the School of Government through finance professor Greg Allison; getting advice for capital project ordinances for example.

**7. Update on the Engage Program**

- In the absence of Councilwoman LaMonica, Mayor Becker explained that they are back to working on the sewer thing, because it may be a fit.
- Mayor Becker explained that the DOT bicycle or pedestrian grant, which Councilwoman LaMonica heard about with a four week window to get an application in by December 4<sup>th</sup>, was extremely complicated. It requires a 20% match and the grants are in the neighborhood of \$30,000. The project is strictly a planning grant, so you are expected to have a consultant that you have already received an RFP (Request for Proposal) from to draw up the pedestrian plan or bicycle plan for your municipality. This is something that the planning board/staff may want to look at and the town may be in a position for the next funding cycle, which is December of 2010. This is something to look forward to, but it doesn't lay the first foot of cement for a sidewalk, it is a planning grant that could open the town up to have a professional plan executed and to future grants for actual construction. Mayor Becker added that the bad news was that he had to tell Councilwoman LaMonica that he could not apply for this grant at this time.

**8. Clean Water Management Trust Grant Documents**

- Mayor Becker explained that we are close to closing on the grant, which they started working on in February of 2007. They believe that they've got the final paperwork sent to Robin Hammond (Real Property Counsel) at the Clean Water Management Trust Fund and maybe they are going to get the funds released next Tuesday with a closing by the end of next week. Mayor Becker reminded the council that they saw these documents (two conservation easements and the Memorandum of Understanding) two or three months ago, which he will sign at closing; therefore, these need to get specific approval by the council because they are effectively contracts.
- Mayor Becker pointed out that his memo was pretty clear; he tried to give the council a clean copy with just wording that has been changed, and if it was changed in response to one of Attorney Griffin's recommendations he had made note of that. Mayor Becker went over the documents page-by-page. Clean Water Management Trust Fund Conservation Easement: page 2 is just technical stuff; page 3 was discussed with Attorney Griffin and it is thought to be a combination of what was changed in paragraph "B" about being a municipal government and this

being a public use; the “C” on page 4 gives the town the right (not that we intend to do it) to potentially put in paved trails in a couple of locations; the easement would allow for a trail head at the Pleasant Grove Road area in addition to McNeely Road (other property); and there is now a specific paragraph on horseback trails, which is very important because there is heavy use of this facility by horse riders.

- Catawba Lands Conservancy Conservation Easement: on page 6 of 20 the business use paragraph was deleted, because it is irrelevant; there was a slight wording change in the uses on the bottom of the page; item 6 on page 8, although it didn't really cause a problem having wording that the general public is not granted access to the property under this agreement, it almost sounded like the public is being kept out, which wasn't the intention of the wording, but Attorney Griffin, RoxAnne Smith, and Mayor Becker all agreed to take it out; no changes were made to paragraph 7 although Attorney Griffin had suggested that the town put the liability on the other party, they would not accept it; the same thing occurs on page 10 where the grantee, which is not the town, is entitled to recover all reasonable attorney fees if the town fails in allowing them to enforce the agreement; and on page 12 there were numerous changes made in paragraph 18, which involved “related parties”, because conservation easements are often made on private property (owned by families), so there was no point in having that standard “related parties” language (wives and descendants) in our case, because the town does not have them. Therefore, that language was deleted from that paragraph on Attorney Griffin's suggestion.
- The Memorandum of Understanding is simply for the town to agree to allow the Catawba Lands Conservancy to monitor the easement, which is held by the State as a third party. The only change that was made to that was in section 4, paragraph 2. The legislature had established the North Carolina Conservation Easement Endowment Fund since all of this started and now all of that endowment money for stewardship and monitoring is kept in that fund and disbursed directly from that fund to the monitoring agency. There was that language where it would pay them up to \$1065 per year, but no more than what we get from reimbursements from the State; it cuts out the town as the middle man, and the State will just distribute those funds directly to the monitoring agencies.
- Mayor Becker stated that those were the changes that were made and asked the council if they had any questions on the three documents before they considered adopting them. Councilwoman Critz commented that she appreciated all of the hard work done by Mayor Becker and Attorney Griffin.
- **Councilwoman Critz** made a **motion** to approve all three and each of the documents [two conservation easements and the MOU] and **Councilman Countryman** seconded. The motion passed unanimously as follows:

*Ayes: Coffey, Countryman, Critz, and Neill*

*Nays: None*

- Mayor Becker commented that he hoped that he would be able to hold up the deed and say “we closed on it” at the January meeting.



9. **Consideration of Reappointing Planning Board Members**

- Councilman Countryman asked if any of these candidates indicated a lack of willingness to serve and or if there was any reason that they should not be reinstated. Zoning Administrator Vicky Brooks responded no, these candidates are good quality members. Mayor Becker pointed out that two of them were here this evening and we could ask them. Ms. Brooks noted that she had not yet heard back from Lisa McCoy.
- **Councilman Countryman** made a **motion** to reappoint Wanda Glenn, Bettylyn Krafft, Lisa McCoy, and Bob Neill and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

*Ayes: Coffey, Countryman, Critz, and Neill*

*Nays: None*

- Councilman Countryman took the opportunity, while these members were present, to thank them for their service.
- The reappointed terms will expire in January of 2013.

10. **Other Business**

- Councilwoman Neill asked if the Union County Commissioners meeting was Monday night [December 14, 2009]. Mayor Becker responded that it was Monday night and he is still planning on being there to talk about (during public comment) the fire department's needs, which will hopefully "piggy-back" onto the future support to the towns needs as well. Council members Countryman, Critz, and Neill indicated they would be attending also. Mayor Becker pointed out that they won't be able to sit together, so they won't have a quorum discussing things.
- Councilwoman Neill commented that the Christmas tree in the lobby was beautiful.
- Mayor Becker commented that it took fifty man hours to get the Christmas lights fixed, which included Wanda Glenn volunteering her help for a half day. Mayor Becker noted that you will notice that all of the ones that are lighted are fully lighted with no missing strands. An electrician has been called for the lights that are not working.
- Councilwoman Neill asked what was up with Duke Power. Mayor Becker responded that he began calling Duke Power six to eight weeks ago and going out at night banding the poles that were bad. There were five street lights that were out (of the ten). Those five were banded and at the end of a two week period, four were still not working, but all of the bands were taken off. Mayor Becker called again and they got two more lights fixed in the next two week cycle; he called again and one more got fixed. There is currently one more that needs to be fixed, which is in front of the Barber Shop.

11. **Adjournment**

- **Councilwoman Coffey** made a **motion** to adjourn and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

*Ayes: Coffey, Countryman, Critz, and Neill*

*Nays: None*

- The meeting was adjourned at 8:20 p.m.
- The next regular meeting will be on Thursday, January 14, 2010 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

\_\_\_\_\_  
Vicky A. Brooks, CMC, Town Clerk

\_\_\_\_\_  
Frederick Becker III, Mayor

DRAFT

**Town of Mineral Springs**

**FINANCE REPORT  
NOVEMBER 2009**

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

**January 14, 2010**

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# Cash Flow Report FY2009 YTD

7/1/2009 Through 11/30/2009

1/7/2010

Page 1

Category Description	7/1/2009- 11/30/2009
<b>INCOME</b>	
Dup Prop Tax	
Receipts	328.01
TOTAL Dup Prop Tax	328.01
Franchise	
Cable	1,158.00
TOTAL Franchise	1,158.00
Gross Receipts Tax	333.88
Interest Income	1,872.93
Other Inc	
Zoning	550.00
TOTAL Other Inc	550.00
Prop Tax 2009	
Receipts 2009	33,411.13
TOTAL Prop Tax 2009	33,411.13
Prop Tax Prior Years	
Prop Tax 2003	
Annexation 2003	9.53
TOTAL Prop Tax 2003	9.53
Prop Tax 2005	
Receipts 2005	67.54
TOTAL Prop Tax 2005	67.54
Prop Tax 2006	
Receipts 2006	290.04
TOTAL Prop Tax 2006	290.04
Prop Tax 2007	
Receipts 2007	371.49
TOTAL Prop Tax 2007	371.49
Prop Tax 2008	
Receipts 2008	1,246.03
Ret Check 2008	-54.11
TOTAL Prop Tax 2008	1,191.92
TOTAL Prop Tax Prior Years	1,930.52
Sales Tax	
Sales & Use Dist	3,807.18
TOTAL Sales Tax	3,807.18
Veh Tax	
Coll2008	-1.14
Coll2009	-5.36
Int 2006	1.32
Int 2007	0.68
Int 2008	14.17
Int 2009	1.41
Tax 2006	4.17
Tax 2007	4.86
Tax 2008	305.21
Tax 2009	941.62
TOTAL Veh Tax	1,266.94
<b>TOTAL INCOME</b>	<b>44,658.57</b>
<b>EXPENSES</b>	
Uncategorized	0.00
Ads	92.66
Attorney	2,286.82
Capital Outlay	
Furniture	-952.91
TOTAL Capital Outlay	-952.91

# Cash Flow Report FY2009 YTD

7/1/2009 Through 11/30/2009

1/7/2010

Page 2

Category Description	7/1/2009- 11/30/2009
Community	
Maint	1,605.69
Special Events	155.80
TOTAL Community	1,761.49
Dues	3,544.00
Elections	482.75
Emp	
Bond	550.00
FICA	
Med	616.73
Soc-Sec	2,637.12
TOTAL FICA	3,253.85
Payroll	446.55
Work Comp	840.51
TOTAL Emp	5,090.91
Ins	3,234.59
Newsletter	
Post	236.29
Printing	375.15
TOTAL Newsletter	611.44
Office	
Clerk	11,045.00
Council	3,000.00
Deputy Clerk	2,434.20
Equip	-57.53
Finance Officer	10,700.00
Maint	1,764.63
Mayor	2,000.00
Misc	467.38
Post	538.24
Supplies	1,245.13
Tel	3,381.04
Util	849.70
TOTAL Office	37,347.79
Planning	
Administration	9,530.00
Misc	463.00
TOTAL Planning	9,993.00
Purchase Error	
Correction	-66.12
Occurrence	66.12
TOTAL Purchase Error	0.00
Street Lighting	566.38
Tax Coll	
Bill	187.53
Bank	5.00
TOTAL Bill	192.53
Post	626.00
Sal	3,825.00
TOTAL Tax Coll	4,545.53
Travel	280.61
<b>TOTAL EXPENSES</b>	<b>68,865.06</b>
<b>TRANSFERS</b>	
FROM Check Min Spgs	40,000.00
FROM MM Sav CitizensSouth	35,000.00
FROM Escrows	27,720.00
TO Check Min Spgs	-35,000.00

# Cash Flow Report FY2009 YTD

7/1/2009 Through 11/30/2009

1/7/2010

Page 3

Category Description	7/1/2009- 11/30/2009
TO Estates at Soen Escrow	-27,720.00
TO MM Sav CitizensSouth	-40,000.00
TO Town Hall Capital Project Fund	-1,879.40
<b>TOTAL TRANSFERS</b>	<b>-1,879.40</b>
<b>OVERALL TOTAL</b>	<b>-26,085.89</b>

# Account Balances History Report

(Includes unrealized gains)

As of 11/30/2009

1/7/2010

Page 1

Account	6/30/2009 Balance	7/31/2009 Balance	8/31/2009 Balance	9/30/2009 Balance	10/31/2009 Balance	11/30/2009 Balance
<b>ASSETS</b>						
<b>Cash and Bank Accounts</b>						
Check Min Spgs	7,699.84	7,175.55	2,615.69	8,199.95	9,360.73	20,392.69
Estates at Seen Escrow	0.00	27,720.00	27,742.03	27,764.84	27,788.43	27,811.28
MM Sav CitizensSouth	337,008.19	317,382.97	312,734.39	353,058.59	343,432.24	343,785.25
MM Sav Min Spgs	5,476.53	5,477.46	5,478.39	5,479.29	5,480.22	5,481.12
CWMTF Grant Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
Town Hall Capital Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Cash and Bank Accounts</b>	<b>350,184.56</b>	<b>357,755.98</b>	<b>348,570.70</b>	<b>394,502.68</b>	<b>388,061.62</b>	<b>397,470.54</b>
<b>Other Assets</b>						
State Revenues Receivable	49,431.60	47,653.31	46,345.40	0.00	0.00	0.00
<b>TOTAL Other Assets</b>	<b>49,431.60</b>	<b>47,653.31</b>	<b>46,345.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>399,616.16</b>	<b>405,410.29</b>	<b>394,916.10</b>	<b>394,502.68</b>	<b>388,061.62</b>	<b>397,470.54</b>
<b>LIABILITIES</b>						
<b>Other Liabilities</b>						
Accounts Payable	3,779.73	0.00	0.00	0.00	0.00	0.00
Escrows	0.00	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
<b>TOTAL Other Liabilities</b>	<b>3,779.73</b>	<b>27,720.00</b>	<b>27,720.00</b>	<b>27,720.00</b>	<b>27,720.00</b>	<b>27,720.00</b>
<b>TOTAL LIABILITIES</b>	<b>3,779.73</b>	<b>27,720.00</b>	<b>27,720.00</b>	<b>27,720.00</b>	<b>27,720.00</b>	<b>27,720.00</b>
<b>OVERALL TOTAL</b>	<b>395,836.43</b>	<b>377,690.29</b>	<b>367,196.10</b>	<b>366,782.68</b>	<b>359,341.62</b>	<b>369,750.54</b>



Mineral Springs Monthly Revenue Summary 2009-2010

TOWN OF MINERAL SPRINGS												
REVENUE SUMMARY 2009-2010												
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November	December	January	February
Property Tax - prior	\$ 1,800.00	\$ (130.52)	\$ 1,930.52	107.3%	\$ 529.64	\$ 640.77	\$ 314.69	\$ 226.77	\$ 218.65			
Property Tax - 2009	\$ 61,950.00	\$ 28,578.87	\$ 33,411.13	53.9%	\$ -	\$ -	\$ 10,211.61	\$ 1,977.37	\$ 21,222.15			
Dupl. Property Tax	\$ -	\$ (328.01)	\$ 328.01		\$ -	\$ -	\$ -	\$ -	\$ 328.01			
Franchise Taxes: cable	\$ 2,500.00	\$ 1,342.00	\$ 1,158.00		\$ -	\$ 576.00	\$ -	\$ -	\$ 582.00			
Franchise Taxes: utility	\$ 160,000.00	\$ 160,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -			
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Gross Receipts Tax	\$ -	\$ (333.88)	\$ 333.88		\$ -	\$ 96.37	\$ 126.74	\$ 110.77	\$ -			
Interest	\$ 8,000.00	\$ 6,127.07	\$ 1,872.93	23.4%	\$ 375.71	\$ 374.38	\$ 347.91	\$ 398.17	\$ 376.76			
Sales Tax	\$ 43,800.00	\$ 39,952.84	\$ 3,807.16	8.7%	\$ -	\$ -	\$ 1,227.65	\$ 1,304.39	\$ 1,275.12			
Vehicle Taxes	\$ 4,710.00	\$ 3,443.06	\$ 1,266.94	26.9%	\$ -	\$ 491.48	\$ 344.43	\$ 431.03	\$ -			
Zoning Fees	\$ 9,000.00	\$ 8,450.00	\$ 550.00	6.1%	\$ 150.00	\$ 200.00	\$ 150.00	\$ 50.00	\$ -			
Other	\$ 500.00	\$ 500.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>Totals</b>	<b>\$ 292,300.00</b>	<b>\$ 247,641.43</b>	<b>\$ 44,658.57</b>	<b>15.3%</b>	<b>\$ 1,055.35</b>	<b>\$ 2,379.00</b>	<b>\$ 12,723.03</b>	<b>\$ 4,498.50</b>	<b>\$ 24,002.69</b>			
					April	May	June	June air				
Property Tax - prior												
Property Tax - 2008												
Dupl. Property Tax												
Franchise Taxes: cable												
Franchise Taxes: utility												
Fund Balance Approp.												
Gross Receipts Tax												
Interest												
Sales Tax												
Vehicle Taxes												
Zoning Fees												
Other												
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Mineral Springs Budget Comparison 2009-2010

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2009-2010										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,707.34	\$ 92.66	5.1%	\$ -	\$ 92.66	\$ -	\$ -	\$ -	
Attorney	\$ 16,000.00	\$ 13,713.18	\$ 2,286.82	14.3%	\$ 300.00	\$ 1,086.82	\$ 300.00	\$ 300.00	\$ 300.00	
Audit	\$ 3,500.00	\$ 3,500.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Community Projects	\$ 12,000.00	\$ 10,238.51	\$ 1,761.49	14.7%	\$ -	\$ 200.00	\$ 500.00	\$ 396.40	\$ 662.09	
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 4,525.00	\$ 961.00	\$ 3,544.00	78.3%	\$ 3,544.00	\$ -	\$ -	\$ -	\$ -	
Elections	\$ 4,600.00	\$ 4,117.25	\$ 482.75	10.5%	\$ -	\$ -	\$ -	\$ -	\$ 482.75	
Employee Overhead	\$ 12,000.00	\$ 6,909.09	\$ 5,090.91	42.4%	\$ 2,157.59	\$ 739.35	\$ 742.58	\$ 741.13	\$ 710.26	
Fire Department	\$ 8,500.00	\$ 8,500.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Insurance	\$ 4,500.00	\$ 1,265.41	\$ 3,234.59	71.9%	\$ 3,234.59	\$ -	\$ -	\$ -	\$ -	
Newsletter	\$ 2,400.00	\$ 1,788.56	\$ 611.44	25.5%	\$ -	\$ -	\$ -	\$ 611.44	\$ -	
Office	\$ 117,788.00	\$ 80,440.21	\$ 37,347.79	31.7%	\$ 7,794.22	\$ 7,121.46	\$ 7,049.74	\$ 7,920.87	\$ 7,461.50	
Planning & Zoning	\$ 36,872.00	\$ 26,879.00	\$ 9,993.00	27.1%	\$ 2,369.00	\$ 1,906.00	\$ 1,906.00	\$ 1,906.00	\$ 1,906.00	
Street Lighting	\$ 1,800.00	\$ 1,243.62	\$ 556.38	30.9%	\$ -	\$ 135.81	\$ 135.81	\$ 142.38	\$ 142.38	
Tax Collection	\$ 10,980.00	\$ 6,434.47	\$ 4,545.53	41.4%	\$ 765.00	\$ 1,392.53	\$ 770.00	\$ 853.00	\$ 765.00	
Training	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Travel	\$ 3,000.00	\$ 2,719.39	\$ 280.61	9.4%	\$ -	\$ -	\$ 51.48	\$ 65.34	\$ 163.79	
Capital Outlay	\$ 46,035.00	\$ 46,997.91	\$ (962.91)	-2.1%	\$ (962.91)	\$ -	\$ -	\$ -	\$ -	
<b>Totals</b>	<b>\$ 292,300.00</b>	<b>\$ 223,434.94</b>	<b>\$ 68,865.06</b>	<b>23.6%</b>	<b>\$ 19,201.49</b>	<b>\$ 12,674.63</b>	<b>\$ 11,455.61</b>	<b>\$ 12,939.56</b>	<b>\$ 12,593.77</b>	
<b>Off Budget:</b>										
Tax Refunds			\$ -							
Interfund Transfers			\$ 1,879.40			\$ 198.56	\$ 1,680.84	\$ -	\$ -	
<b>Total Off Budget:</b>			<b>\$ 1,879.40</b>		<b>\$ -</b>	<b>\$ 198.56</b>	<b>\$ 1,680.84</b>	<b>\$ -</b>	<b>\$ -</b>	



# November 2009 Cash Flow Report

11/1/2009 Through 11/30/2009

1/7/2010

Page 1

Category Description	11/1/2009- 11/30/2009
<b>INCOME</b>	
Dup Prop Tax	
Receipts	328.01
TOTAL Dup Prop Tax	328.01
Franchise	
Cable	582.00
TOTAL Franchise	582.00
Interest Income	376.76
Prop Tax 2009	
Receipts 2009	21,222.15
TOTAL Prop Tax 2009	21,222.15
Prop Tax Prior Years	
Prop Tax 2005	
Receipts 2005	12.65
TOTAL Prop Tax 2005	12.65
Prop Tax 2007	
Receipts 2007	23.04
TOTAL Prop Tax 2007	23.04
Prop Tax 2008	
Receipts 2008	182.96
TOTAL Prop Tax 2008	182.96
TOTAL Prop Tax Prior Years	218.65
Sales Tax	
Sales & Use Dist	1,275.12
TOTAL Sales Tax	1,275.12
<b>TOTAL INCOME</b>	<b>24,002.69</b>
<b>EXPENSES</b>	
Attorney	300.00
Community	
Maint	662.09
TOTAL Community	662.09
Elections	482.75
Emp	
FICA	
Med	123.01
Soc Sec	526.03
TOTAL FICA	649.04
Payroll	86.11
Work Comp	-24.89
TOTAL Emp	710.28
Office	
Clerk	2,209.00
Council	600.00
Deputy Clerk	464.32
Equip	488.98
Finance Officer	2,140.00
Maint	503.61
Mayor	400.00
Misc	215.47
Post	1.50
Supplies	29.19
Tel	270.14
Util	139.29
TOTAL Office	7,461.50
Planning	
Administration	1,906.00

# November 2009 Cash Flow Report

11/1/2009 Through 11/30/2009

1/7/2010

Page 2

Category Description	11/1/2009- 11/30/2009
TOTAL Planning	1,905.00
Street Lighting	142.38
Tax Coll	
Sal	765.00
TOTAL Tax Coll	765.00
Travel	163.79
<b>TOTAL EXPENSES</b>	<b>12,593.77</b>
<b>OVERALL TOTAL</b>	<b>11,408.92</b>

# Register Report

11/1/2009 Through 11/30/2009

1/7/2010

Page 1

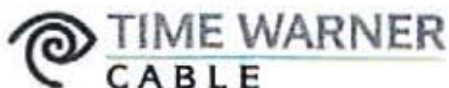
Date	Account	Num	Description	Memo	Category	Clr	Amount
<b>BALANCE 10/31/2009</b>							<b>9,360.73</b>
11/2/2009	Check Min ... EFT		Debit Card (Betty's Christma...	Christmas Light Repai...	Community:Maint	R	-174.50
11/5/2009	Check Min ... DEP	S	Deposit	#390	Prop Tax 2009:Receipts ...	R	3,995.57
				#390	Dup Prop Tax:Receipts	R	256.31
11/10/2009	Check Min ... EFT		Debit Card (Food Lion)	Trash Bags (FY2009)	Office:Maint	R	-8.51
11/12/2009	Check Min ... EFT		Debit Card (Best Buy)	Hard Drive & Acces. (...)	Office:Equip	R	-166.98
11/16/2009	Check Min ... EFT		NC Department of Revenue	09/09 (FY2009)	Sales Tax:Sales & Use D...	R	1,275.12
11/16/2009	Check Min ... EFT		Debit Card (Dell Financial S...	Backup Computer (FY...	Office:Equip	R	-322.00
11/17/2009	Check Min ... EFT		Farley's Pizza	Lunch-Christmas light ...	Office:Misc	R	-11.84
11/18/2009	Check Min ... DEP		Deposit	#391 (FY2009)	Prop Tax 2009:Receipts ...	R	2,611.64
11/18/2009	Check Min ... DEP	S	Deposit		Franchise:Cable	R	582.00
					Emp:Work Comp	R	24.89
11/18/2009	Check Min ... EFT		Debit Card (WalMart)	Christmas Tree & Acc...	Office:Misc	R	-192.67
11/18/2009	Check Min ... EFT		Debit Card (K-Mart)	Christmas Tree Skirt (...)	Office:Misc	R	-10.76
11/19/2009	Check Min ... EFT		Debit Card (Postmaster)	Change Service (FY20...	Office:Post	R	-1.50
11/19/2009	Check Min ... EFT		Debit Card (Lowe's)	Greenway Signs (FY2...	Community:Maint	R	-37.59
11/27/2009	Check Min ... EFT	S	Advantage Payroll	Salary 11/09	Office:Clerk	R	-2,209.00
				Supplement 11/09	Office:Clerk	R	0.00
				Hours 11/09	Office:Deputy Clerk	R	-484.32
				Salary 11/09	Office:Finance Officer	R	-2,140.00
				Salary 11/09	Office:Mayor	R	-400.00
				Salary 11/09	Office:Council	R	-600.00
				Salary 11/09	Planning:Administration	R	-1,906.00
				Salary 11/09	Tax Coll:Sal	R	-765.00
					Emp:FICA:Soc Sec	R	-526.03
					Emp:FICA:Med	R	-123.01
					Emp:Payroll	R	-86.11
11/27/2009	Check Min ... DEP	S	Deposit	#392	Prop Tax 2009:Receipts ...	R	2,899.61
				#392	Prop Tax Prior Years:Pro...	R	83.47
				#392	Prop Tax Prior Years:Pro...	R	23.04
				#392	Prop Tax Prior Years:Pro...	R	12.65
11/27/2009	Check Min ... DEP	S	Deposit	#393	Prop Tax 2009:Receipts ...	R	11,715.33
				#393	Prop Tax Prior Years:Pro...	R	99.49
				#393	Dup Prop Tax:Receipts	R	71.70
11/30/2009	Check Min ... 3173		Windstream	061 345 970 777 (FY2...	Office:Tel		-66.05
11/30/2009	Check Min ... 3174		Windstream	061 348 611 777 (FY2...	Office:Tel		-214.09
11/30/2009	Check Min ... 3175		Duke Power	1803784140 (FY2009)	Office:Util		-107.09
11/30/2009	Check Min ... 3176		Duke Power	2035221941 (FY2009)	Street Lighting		-142.38
11/30/2009	Check Min ... 3177		Jan-Pro Of Charlotte, LLC	I/N 5952 Janitorial 11/...	Office:Maint		-195.00
11/30/2009	Check Min ... 3178		Xerox Corporation	I/N 043913105 Copy P...	Office:Supplies		-29.19
11/30/2009	Check Min ... 3179		Union County	Election contract (FY2...	Elections		-482.75
11/30/2009	Check Min ... 3180		Clark, Griffin & McCollum, LLP	I/N 1742 11/09 (FY200...	Attorney		-300.00
11/30/2009	Check Min ... 3181		Union County Public Works	84361*00 (FY2009)	Office:Util		-37.20
11/30/2009	Check Min ... 3182		Frederick Becker III	9/09 & 10/09 reimburs...	Travel		-163.78
11/30/2009	Check Min ... 3183		Conder Flag Company	I/N 138688 Christmas ...	Community:Maint		-250.00
11/30/2009	Check Min ... 3184	S	Hummingbird Lawn Care	Sign Maint	Community:Maint		-200.00
				Town Hall	Office:Maint		-300.00
<b>TOTAL 11/1/2009 - 11/30/2009</b>							<b>11,032.16</b>
<b>BALANCE 11/30/2009</b>							<b>20,392.89</b>
<b>TOTAL INFLOWS</b>							<b>23,650.82</b>
<b>TOTAL OUTFLOWS</b>							<b>-12,618.66</b>
<b>NET TOTAL</b>							<b>11,032.16</b>

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November 2009

Revenue Details





Date: November 6, 2009

Town of Mineral Springs  
P.O. Box 600  
Mineral Springs, NC 28108-0600

734-Town of Mineral Springs


The following is a breakdown of gross revenues for the quarter ending  
September 30, 2009

<b>FRANCHISE FEES</b> 3rd Quarter, 2009
--

July, 2009	\$4,309
August, 2009	\$3,558
September, 2009	<u>\$3,784</u>
<b>TOTAL REVENUE:</b>	<b>\$11,651</b>
Franchise Fee %:	<u>5.00%</u>
<b>TOTAL FEE REMITTED:</b>	<b><u>\$582</u></b>

I, Gayle Rozzelle, TAS Manager of Time Warner Entertainment-Advance/Newhouse Partnership, Charlotte Division, certify the above schedule summarizes Gross Revenues, as defined in the franchise agreement, for the period indicated for the CATV operations in the Town of Mineral Springs, North Carolina.

Signed: \_\_\_\_\_

  
Gayle Rozzelle  
Transactional Accounting Service Manager



Check Date: Nov/05/2009

Vendor Number: 0000032211

Check No. 0002817064

Payment Handling: UD

Invoice Number	Invoice Date	Business Unit	Voucher ID	Gross Amount	Discount Taken	Paid Amount
3Q09734	Sep/30/2009	12510	00418216	582.00	0.00	582.00

PRIORITY-return to Kenita Elliott-TAS-7800

Check Number	Date	Total Gross Amount	Total Discounts	Total Paid Amount
0002817064	Nov/05/2009	\$582.00	\$0.00	\$582.00

THE FACE OF THIS CHECK HAS A COLORED BACKGROUND



TIME WARNER CABLE  
 SHARED SERVICE CENTER  
 7800 CRESCENT EXECUTIVE DRIVE  
 CHARLOTTE, NC 28217  
 1-866-892-8923

MELLON BANK  
 100 Ross Street  
 Pittsburgh, PA 15262-0001  
 60-160/433

0002817064

Date Nov/05/2009

Pay Amount \$582.00\*\*\*

Pay \*\*\*\*FIVE HUNDRED EIGHTY-TWO AND XX / 100 DOLLAR\*\*\*\*

NOT VALID AFTER 180 DAYS

To The Order Of TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS, NC 28108-0600

*William J. Osborne, Jr.*  
 W. N. N. N.

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK.

HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

⑈0002817064⑈ ⑆043301601⑆ 008⑈5083⑈



NC Interlocal Risk Management Agency  
308 West Jones St  
Raleigh, NC 27603

Credit

To: Town Of Mineral Springs  
PO Box 600  
Mineral Springs, NC 28108

Customer ID 587  
Credit Memo Number: CM0002357  
Credit Memo Date: 11/04/09

NC Interlocal Risk Management Agency

Vendor No: 587

November 10, 2009

Vendor Name: Town Of Mineral Springs

10197

Reference	Invoice Date	Gross Amount	Discount Taken	Net Amount Paid
	11/04/09	24.89		24.89
<b>Totals :</b>		<b>24.89</b>		<b>24.89</b>

N.C. Interlocal Risk Management Agency  
P.O. Box 1310  
Raleigh, NC 27602

Wachovia Bank, N.A.  
Raleigh, NC 27601  
66-21/530

10197

Check Date	Amount
November 10, 2009	***24.89***

Pay \*\*\*\* TWENTY FOUR AND 89/100 DOLLARS

Order Of: Town Of Mineral Springs  
PO Box 600  
Mineral Springs, NC 28108

*Patricia J. Wagner*  
Your Signature Here

⑈000 10 197⑈ ⑆053000 219⑆ 206 2680383 206⑈

**NORTH CAROLINA INTERLOCAL RISK MANAGEMENT AGENCY**  
**Workers' Compensation Insurance Trust administered by the NC League of Municipalities**  
**Audited Annual Premium Report**

Town of Mineral Springs  
 PO Box 600  
 Mineral Springs, NC 28108

For the Program Year: 2008/2009  
 Effective Dates: 7/1/2008 to 7/1/2009  
 Policy Number: WC-587-2008-00

Invoice Number: 30691  
 Invoice Date: 09/02/2009

Code	Classification	Payroll	Rate	Premium
8810	Clerical	\$53,773	0.3600	\$193.58
9410	Municipal Employees (not otherwise classified)	\$12,876	2.4600	\$316.75
9996	Mayor and Council	\$35,000	0.3600	\$126.00
<b>Totals:</b>		<b>\$101,649</b>		<b>\$636.33</b>

Premium	Limit	Rate		Result
Audited Manual Premium:				\$636.33
Employers Liability: \$100,000/\$100,000/\$500,000		0.000000	+	\$0.00
Employers Liability Minimum Premium Balance:			+	\$0.00
Deductible: \$0		0.000000	-	\$0.00
Audited Subject Premium:			=	\$636.33
Ex Mod (used):			x	1.0000
Audited Modified Premium:			=	\$636.33
Schedule Adjustment:		1.0000	+	\$0.00
Schedule Adjusted Premium:			=	\$636.33
Package Discount:		0.9600	+	(\$25.45)
Package Adjusted Premium:			=	\$610.88
WC Minimum Premium Balance:			+	\$0.00
Expense Constant:			-	\$0.00
Audited Standard Premium:			=	\$610.88
Expense Constant:			+	\$0.00
Audited Annual Premium:			=	\$610.88
Short Rate:*			x	1.000000
Audited Adjusted Annual Premium:			=	\$610.88
Incentive Credit			-	\$30.00
Audited Final Premium:			=	\$580.88
<b>Total Audited Final Premium</b>				<b>\$580.88</b>
<b>Total Previously Billed</b>				<b>\$605.77</b>
<b>Return Premium Due to Audit</b>				<b>(\$24.89)</b>



G:  
MINERAL SPRINGS

E:  
Direct Deposit Notification

Within three business days, pending agency funding approval,  
our bank account will receive a direct deposit of \$1275.12  
or payment number 45PR0000490288. It is your responsibility to  
confirm that this deposit was made and is available for your use.

These funds were paid by the following agency:

DEPARTMENT OF REVENUE

TAX DISTRIBUTIONS

P O BOX 871

AVENUE BLDG RALEIGH, NC

27602-0871

Agency Contact Phone: 919-733-6800

Please direct all questions regarding this payment/deposit to the  
agency contact phone number listed directly above. This agency  
maintains information regarding your payment records. Any questions  
concerning payment amount and invoice information/documentation  
should be directed to the agency's Accounts Payable office and they  
will be happy to assist you with your inquiries.  
PLEASE DO NOT REPLY TO THIS EMAIL.

CONTACT THE PAYING AGENCY AT THE NUMBER LISTED ABOVE.

Invoice Number	Inv Date	Invoice Amount	Discount Amount	Net Amount
SAL111609	11/10/09	\$1275.12	\$00.00	\$1275.12
SALES & USE TAX DIST - TAX QUESTIONS: 919-733-7844				
TOTAL:				\$1275.12

This notification was sent from the North Carolina Office of the State Controller.  
If this notification has been sent in error, please contact the agency  
listed above to make corrections.