

Town Council Members

Valerie Coffey - 2011 ~ Janet Critz - 2013 ~ Lundeen Cureton - 2011

Peggy Neill - 2011 ~ Melody LaMonica - 2013

Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Public Hearing / Regular Meeting
May 13, 2010 ~ 7:30 PM

Agenda

1. **Opening**

The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.

2. **Public Hearing – Proposed Text Amendments**

3. **Public Comments**

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

4. **Approval of Town Council Minutes and Monthly Reports**

The Town Council has been mailed copies of the April 8, 2010 minutes, the March 2010 tax report, and the March 2010 finance report; the council will approve them if correct.

- A. April 8, 2010 Regular Meeting Minutes
- B. March 2010 Tax Collector's Report
- C. March 2010 Finance Report

5. **Union County Arts Council**

Ms. Barbara Faulk will make a brief presentation and request funds from the council for the Union County Arts Council.

6. **United Family Services**

United Family Services will make a brief presentation to the council and request funding for United Family Services.

7. **Humane Society of Union County**

Cindy Poppino will make a presentation to the council and request funding for the Humane Society of Union County.

8. **Council on Aging**

Ms. Linda Smosky will make a presentation to the council and request funding for Council on Aging.

9. **Catawba Lands Conservancy**

Ms. RoxAnne Smith will make a brief presentation and request funding for the Catawba Lands Conservancy.

10. **American Red Cross**

The American Red Cross will make a presentation to the council and request funding.

11. **Greenway “Sneak Peek” Open House**
Council will discuss a “ribbon cutting”, open house, and hike at the recently purchased greenway property on June 12, 2010, which is being cosponsored by the Catawba Lands Conservancy.
12. **Consideration of the Proposed Text Amendments**
The council will consider the proposed text amendments, which were the topic of the public hearing this evening.
13. **Announcement of a Planning Board Member Resignation and Consideration of Appointing the Recent Applicant to fill the Vacancy**
Zoning Administrator Vicky Brooks will inform the council of the recent resignation on the planning board and the council will consider appointing the applicant on file to fill this vacancy.
14. **Proposed 2010-2011 Budget and Call for a Public Hearing**
Mayor Becker will present the council with the 2010-2011 proposed budget. The council will consider calling for a Public Hearing for the 2010-2011 budget.
15. **Consideration of Going into Closed Session for an Update on the Purchase of Property**
The council will consider going into closed session per G.S. 143-318.11(5) for an update from Councilman Countryman on purchasing property.
16. **Decision on Purchase of Property**
The council will consider a course of action on the purchase of the property that was the subject of the Closed Session.
17. **Other Business**
18. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
April 8, 2010 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in a Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, April 8, 2010.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, , Councilwoman Lundeen Cureton (7:38 p.m.), Councilwoman Melody LaMonica, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, Tax Collector Libby Andrews-Henson, and Deputy Town Clerk Christina Squires.

Absent: Councilwoman Janet Critz.

Visitors: Chief Donald Gaddy, Wanda Glenn, and Bill Price.

With a quorum present Mayor Becker called the Regular Town Council Meeting of April 8, 2010 to order at 7:35 p.m.

1. **Opening**

- Councilwoman Cureton delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- None.

3. **Approval of Town Council Minutes, Monthly Reports, Tax Release, and Ordinance Amendment**

A. **February 11, 2010 Special Meeting Minutes and Special Meeting Minutes Revisions**

- **Councilwoman Coffey** made a **motion** to approve the revisions to the February 11, 2010 special meeting minutes and the regular meeting minutes as written and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill
Nays: None

B. March 11, 2010 Minutes

- **Councilwoman LaMonica** made a **motion** to approve the March 11, 2010 minutes as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill
Nays: None

C. February 2010 Tax Collector's Report

- **Councilwoman Cureton** made a **motion** to approve the January 2010 Tax Collector's report as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill
Nays: None

D. January 2010 Finance Report

- **Councilwoman Neill** made a **motion** to approve the January 2010 finance report and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill
Nays: None

E. Capital Project Ordinance – Old Agricultural Building

- Mayor Becker explained that the council has previously discussed this and the memo is fairly self-explanatory; we should be closing on that building before the end of the year [June 30th] and he is trying to establish a baseline budget for the essential renovations. Council approval will be required for bids; however, we will not have to go through the lengthy process of sealed bids and bid conferences for a contract of that size. Mayor Becker asked the council for guidance; if it looks good to go ahead to authorize this purchase and then under the same ordinance in the next fiscal year doing the immediate repairs to protect the building. Councilwoman LaMonica asked when the purchase price was set and if the town has checked it to the current economic values. Mayor Becker responded that that price wasn't really a market price; it was a negotiated price. The price was set in 2006 at \$140,000 in the agreement to purchase this property where this building sits and the additional building with the 1.4 acres; the town has made non-refundable option payments of \$10,000 each for the past three years. Mayor Becker explained that there is a \$30,000 credit to our account, which is in escrow, with a balance to close of \$110,000 plus closing costs and the immediate needs to get the building protected/secured. Mayor Becker further explained that the \$55,000 [over the purchase price] is an estimate for the repairs and the closing costs; like any budget ordinance, the Capital Project Ordinance is subject to amendment if needed.
- **Councilwoman Coffey** made a **motion** to approve the Capital Project Ordinance (O-2009-03) in the amount of \$165,000 to purchase the old

agricultural building and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill

Nays: None

- The ordinance is as follows:

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**PROJECT ORDINANCE AUTHORIZING PURCHASE AND FIRST PHASE
OF REPAIR AND RENOVATION OF THE FUTURE COMMUNITY CENTER**

O-2009-03

Pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted:

Section 1: The project involves the purchase of 1.41 acres of land including the former Mineral Springs School Agriculture Building located adjacent to the Town Hall at 3906 Potter Road in the Town of Mineral Springs (shown on Appendix 1, attached), and initial repairs and renovations to the building. The anticipated use of this building is as a Community Center or similar facility.

Initial work to be done on the property after purchase includes:

1. Repair of areas of water-damaged roof structure on western side of building
2. Installation of standing-seam metal roof to match the Town Hall roof
3. Repair of exterior wood trim where necessary
4. Painting of exterior wood trim, windows, and doors
5. Removal of junk and debris inside the building
6. Demolition of interior partition walls not original to the building
7. Improving security of two exterior doors
8. Removal of security mesh over windows on east side (front) of building
9. Providing shrubbery and related landscaping on east side (front) of building

The town shall seek construction bids from qualified general contractors for items 1 through 4 of the above schedule on a "total price" basis. Such contractors may include items 5 through 9 in their bids if they wish, but must itemize them separately. At the discretion of the finance officer, these items may be completed outside of any general contract for the major repairs. The finance officer is hereby authorized to make expenditures up to a total of Six Thousand Dollars (\$6,000.00) for the completion of these items if they are not included in the general contract.

The property is being purchased from ITAC 119, LLC, as authorized by the "Agreement of Purchase and Sale" between the Town and ITAC 119, LLC, approved by the Mineral Springs Town Council on December 14, 2006. Terms of this agreement included a purchase price of \$140,000, and three option payments of \$10,000 annually beginning at the closing on the purchase of the Town Hall property (June 2007). The required option payments, totaling \$30,000 and fully applicable to the purchase, have been paid.

Section 2: It is estimated that the following revenues will be available to complete those projects described in section 3:

General Fund Balance	\$165,000
Total	\$165,000

Section 3: The following amounts are appropriated for the projects of the Community Center Capital Project fund:

Balance of purchase price	\$110,000
Surveys, Legal expenses, Closing costs	\$4,000
General Contract for Repairs 1 – 4	\$45,000
Miscellaneous Repairs 5 – 9	\$6,000
Total	\$165,000

Section 4: The Finance Officer is hereby directed to maintain, within the Community Center Capital Project Fund sufficient detailed accounting records for the project authorized.

Section 5: The Finance Officer is directed to report annually on the financial status of the Community Center Capital Project Fund.

Section 6: The Finance Officer is authorized to transfer funds as required from the General Fund balance into the Community Center Capital Project Fund.

Section 7: Copies of this Community Center Capital Project Ordinance shall be filed with the Town Clerk and the Finance Officer.

ADOPTED this the 8th day of April, 2010.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

- Mayor Becker noted that he had just read a news report about the federal government owning hundreds of millions of square feet of unused buildings/office space and how terrible that is, which made him start thinking that we don't have a need for that in order to open the doors to that community center tomorrow. This concerned Mayor Becker, but what changed his mind was that he hasn't seen a person come by the town hall to visit or who has driven by and not said "when is the town going to buy that rock building". They don't even want to look at the town hall; the rock building is the one that catches their eye. Mayor Becker explained that the town does have a purpose for that building as a community center (we just don't have the funding) and he hoped that the council still gives the purchase their vote of confidence, because it is a worthwhile asset for the town to own.

4. Mineral Springs Volunteer Fire and Rescue Department – Chief Donald Gaddy

- Mineral Springs Volunteer Fire and Rescue Department Chief Donald Gaddy gave the council an update on calls. Last month they ran 63 calls, which doesn't sound

like many, but the total man hours involved in those calls and the training those guys put down was 589.5 in one month. The year to date figure is 181 calls/1466 hours. Last year they ran a total of 668 calls and put in a total of 5792 man hours. Mayor Becker asked if they were on track to slightly exceed that. Chief Gaddy responded that it may be a little higher; last year they sort of leveled out, because in 2008 they ran 639 calls and they ran about 30 to 40 more calls last year.

- Chief Gaddy informed the council that the Board of Directors directed him to thank the council for allowing them to use the building while they were in dire straits down there and not able to have a place to hold a meeting; “we do appreciate the use of this facility while we were not able to meet at ours”.
- Chief Gaddy explained that their building is almost finished; all they are lacking is one piece of paper. They were down there last night at 9:30 watching them put down asphalt on the parking lot. Chief Gaddy requested the council’s help with one issue they are having; their pond is supposed to be dry. The problem is that the ditch that they have been dumping into is not dry; the water level in that ditch is actually above the bottom of the pipe that comes out of their pond. The reason the water level is up is that the Department of Transportation (DOT) has not and will not clean out the ditch on the other side of the road. Chief Gaddy asked if it would be possible to ask the town to call DOT and talk to them; he has been calling them daily. Since the fire department has built their pond, DOT has actually got more area to store their water, but it is going to end up being a bigger mosquito breeding ground than it was last year.
- Chief Gaddy stated that the Board of Directors and the members of the department would like to invite each and every one of them [council] to come to the open house on Saturday. It will be from 11:00 a.m. to 2:00 p.m.; they will have a little bar-b-que and some sandwiches and they can see the station. The station will be open to anyone who wants a tour.
- Chief Gaddy requested that the town council entertain the idea of increasing the amount of funding they have given over the past years; with the new building, the bills seem to be getting bigger faster than they anticipated. The county has more than requested that they hold their budget to what it was last year; therefore, that is what they have done with their county budget. Chief Gaddy explained that the town has given the fire department \$6,500 annually since the purchase of the pick-up truck and asked if the council would consider giving a little more. The next truck that they are going to end up buying will be a squad, which will be somewhere between \$125,000 to \$150,000. Councilwoman Coffey asked what the dollar value Chief Gaddy was projecting to get from Mineral Springs. Chief Gaddy responded that they would like to have \$10,000. Mayor Becker commented that the town used the fire department for ten years and the fire department used the town hall for ten weeks; “we do appreciate our fire department and the good relationship that the town does have and the great service that we get from that department”. Mayor Becker explained that the council would be considering departmental appropriations later in the meeting and that will be the time to see if the council wishes to change.
- Councilwoman Neill commented that she was unclear on the DOT request. Mayor Becker explained that the fire department has a detention pond that goes into a ditch in the front along the sidewalk and there is a pipe under the street to a ditch on the other side and is supposed to continue downhill; however, that ditch is

overgrown and filled in, so it does not drain out of the pond on the fire department's side. Chief Gaddy added that they actually put a pump in the ditch on the other side of the road to pump all of the water out and found that the water on the fire department side went away. Mayor Becker replied that it is a slow process with DOT, but Vicky Brooks and he will see what they can find out; "we don't want mosquitoes, so maybe get Environmental Health to get in on it too and say 'hey, we've got a state-required detention pond, which the state's other agency is causing to become a health nuisance' and see how many players we can get involved".

- Councilwoman Neill commented that since day one she thought that the town has had a great relationship with our fire department; we've been very supportive of them and she always likes to help out in any way that we can. "We have money allocated in our budget, so that is something to talk about", Councilwoman Neill said. Mayor Becker added that he would certainly want to tell the county commission, as their fire service process unfolds, that they need not want to short change our fire departments at their end either; allow our fire departments to present budgets that will adequately provide the services that we need. Chief Gaddy commented that next month their eyes will be opened; that is when the fire study is supposed to help.

5. **Update on the Union County Transportation Committee**

- Councilwoman LaMonica informed the council that Mike LaMonica called and said that he was stuck in Cincinnati at the airport, because of the weather in Charlotte; therefore, he would not be able to make it.

6. **Discussion on the Planning Board Size and Consideration of Appointing a Planning Board Member**

- Mayor Becker explained that one applicant withdrew his application, which leaves two applicants, Mr. Price (present) and Mr. Bates (absent). Ms. Wanda Glenn offered that Mr. Bates is out of town and that weather is holding him up. Mayor Becker asked Mr. Price to stand up and say something to the council, since he was not present last month. Mr. Bill Price stated that he has been asked on several occasions to consider the opportunity to be a member of the planning board and up until recently it has been hard for him to put aside the appropriate amount of time that it would take to be responsible in fulfilling that role. Mr. Price further stated that the time has come, he doesn't know if he has any more time, but he is highly committed to the future of Mineral Springs and is willing to "throw his hat into the ring", if the council so deems to allow him to be a member of the board. Mr. Price thanked the council for the opportunity. Councilwoman Neill commented that she has known Mr. Price for ten years and believes that he is a tremendous asset to our community/county/region. Mr. Price is supportive of our vision and town; he not only talks the talk, he walks the walk as far as conservation goes with what he has done with Brooklandwood. Councilwoman Coffey stated that she thought with Mr. Price's commitment and heart being in our mission that he was the perfect candidate. Councilwoman Neill explained that she believed that Mr. Bates would be an excellent candidate and if the council does select Mr. Price, she hoped that Mr. Bates would apply again as the need arises. Mayor Becker noted that whichever one is not appointed will invariably be the next person who will be

appointed, if they are still interested, because historically that is how those positions are filled.

- **Councilman Countryman** made a **motion** to appoint Mr. Bill Price as our new board member and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill

Nays: None

- Ms. Brooks asked if the council wanted to make their decision to increase the planning board or not to increase it or to add alternates in the form of a motion. There was a consensus of the council to not make a motion on their acceptance of the planning board's recommendation since no changes were being made.

7. Consideration of Purchasing a Projector

- Mayor Becker explained that we are very under budget on equipment and we do have a problem with our projector; it is so unreliable. If the council is so inclined, Mayor Becker will go ahead in the next month or two and get one so that we have it. Councilman Countryman replied that he didn't have a problem getting a projector, but he was interested to know why the one we have in a brand new building doesn't work. Mayor Becker responded that we have had this one for three years; it didn't die, but it was never network ready. It needs to be plugged into a computer and now we have a building that is network ready. Mayor Becker explained that he had purchased a little card that would sort of wirelessly try to connect his computer to it [projector]; however, it loses its connection and it was a real stop gap measure that hasn't worked out well. The projector that we have was purchased three or four years ago as a portable unit to use at the fire department. Councilman Countryman asked what will happen to our current projector. Mayor Becker responded that we will hang onto it; it can be used for other presentations in the conference room or at a retreat meeting.
- **Councilman Countryman** made a **motion** to purchase the projector for \$1,000 plus shipping and handling and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill

Nays: None

8. Consideration of a Water Connector at the Street

- Mayor Becker explained that we are trying to get our grass/shrubs to grow and to stay watered and we felt that we should have a hose bib up at the front by the street. Mayor Becker asked if the council would give him a budget to have this done.
- **Councilman Countryman** made a **motion** to establish a budget of \$1,000 or less and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica, and Neill

Nays: None

9. **Zoning Violation Discussion – The Blythe Company**

- Councilwoman Coffey stated for the record that the Campground is not the place for our trees and this should be a resounding no from this council, because it is not part of Mineral Springs. Councilwoman Neill commented that she was going to ask if this was April Fool's Day, because this has to be a joke. Ms. Brooks explained that there is [was] a dead tree on the Blythe property, which was part of the landscaping plan. Ms. Brooks and Union County Urban Forester David Grant worked with the Blythes during their construction process. On numerous occasions Mr. Grant told the Blythes what to do to protect tree; they failed and the tree died. Councilman Countryman asked for clarification; apparently they wanted to build a building, there was a tree there, we have a tree ordinance, and David Grant told them what? Ms. Brooks responded that there were many different things, such as staying away from the tree, keeping construction materials away from it, what to do with the ground around it, not to backfill, and not to cut the roots around it. At one point a major root was cut when the Blythes installed a water spigot under the tree. Additionally, they placed a curb in the tree protection area. Mr. Grant has many pictures. Councilman Countryman asked if this was definitely an issue where they killed the tree, "it didn't just die". Ms. Brooks responded that they did not follow the guidelines that she and Mr. Grant put forth. Ms. Brooks suggested that Mr. Grant would be the expert witness and she believes that he would testify that it is his belief that their action/inaction resulted in that tree dying, Mayor Becker explained that as he recalled there were three or four large mature trees on that property that were originally supposed to be saved, but one by one Mr. Grant and Ms. Brooks allowed them to be cut down until they were down to one that they agreed to save; and now there are none. Councilman Countryman asked how the town determined that an oak tree is worth \$60,000. Ms. Brooks responded that it was in our ordinance, more specifically in the town's fee schedule [which refers to *The Guide for Plant Appraisal 9th Edition*]. Councilwoman Coffey explained that they are all over the world and she thought that Raleigh set the precedent. We looked at their history on what they had fined people for cutting down trees that they shouldn't have; it is everywhere. "People have to pay when they don't follow the regulations". Councilman Countryman responded "so it really isn't the cost of the tree, it is a punitive damage for the tree". Mayor Becker responded that it is that, but it is also if you have a 40" tree, they say the equivalent amount of tree goodness, whether it is oxygen that comes out or water that gets absorbed will be such and such number of 4' trees, which would cost \$1000.00 to plant each one. Mayor Becker referred to the publication that is cited in our fee schedule. Ms. Brooks noted that we do not have the book; however, we need it or we need to get it for Mr. Grant. Mayor Becker explained that it was the town's intention to avoid levying the fine if the zoning administrator and the landowner could arrive at a reasonable tree replacement policy in conjunction with the urban forester's recommendations. Ms. Brooks continues that she sat down with Mr. Grant and Mr. Blythe in an effort to tell Mr. Blythe what we thought needed to happen. Mr. Grant went back and compiled his recommendations. Mr. Blythe sent a letter back to me saying what he was willing to do. At this time Mr. Grant, Mr. Blythe, and Ms. Brooks met; this meeting did not go so well, which is why Ms. Brooks chose to put it in the council's lap. Councilwoman LaMonica asked exactly what disconnected in the discussion. Was it the location of the trees? Ms. Brooks responded that it

was the fact that she said that Pleasant Grove Campground was not in the Town of Mineral Springs. Councilwoman Neill noted that the Campground wasn't in the town and not only was it not in the town, but when the town was being incorporated, the Campground threatened a lawsuit against us if we put them in, so they made it very clear that they did not want to be part of Mineral Springs. Councilwoman LaMonica commented that it really was the location and asked what his thinking was about these particular locations that he felt were most viable? Ms. Brooks responded that Mr. Grant was actually in favor of it from a tree perspective, because they have an arborist who comes out every year and they take very good care of the trees inside the Campground. "It's very nice back there"; Mr. Grant advised that it was up to the town, but he was not opposed to it. Mayor Becker noted that it was inside the tents and therefore not visible to the public; these are not even street trees, they'd be shading their canopy and arbor is all. It would strictly be on private property; however, if Mr. Blythe was proposing that they be planted at the Mineral Springs Methodist Church, those might be street trees, which would be very visible and would enhance the town long-term. Ms. Brooks noted that she did not know if that was any longer on the table after the end of our meeting. Mayor Becker asked if Mr. Blythe just "blew up", effectively. Ms. Brooks responded that he did and when asked about the trees at the church, he just again screamed "send me a denial letter". Ms. Brooks asked the council if they would like for her to send a denial letter. Mayor Becker asked what the reason for the denial letter was; would it be please resubmit your plan or are we going to bill \$60,000? Councilwoman LaMonica asked if the town could have them put the trees over near the Copper Run Subdivision along Pleasant Grove Road where a mess was created; does the town have an easement along there. Mayor Becker responded that that area is not the town's, but it is still public right-of-way that is visible and would benefit the public. Councilwoman LaMonica suggested that the town accept the offer of 13 trees, but that we recommend different locations. Councilwoman Neill suggested Western Union School. Ms. Brooks informed the council that the Blythes will have to get an agreement with these property owners. Mayor Becker suggested 2905 Potter Road [across from Charlton Oaks], since there are no power lines on that side of the road, which would give them the opportunity to plant them on their own property. This is another possibility for these fairly large trees of 3.5 inches. Councilwoman LaMonica asked if the church was open to accepting the trees. Ms. Brooks responded that she thought the church was. Mayor Becker asked if the council wanted to form a motion of suggestions that Ms. Brooks can put in a letter; the denial of this application with some suggestions that the council would consider. Councilwoman LaMonica cautioned against using the word "denial" and suggested that the council proposed that the 13 trees is a great idea, but would like to propose other locations and then list them.

- **Councilwoman LaMonica** made a **motion** that Ms. Brooks consider taking a letter to Mr. Blythe with alternate locations for the 13 trees [Western Union School, Potter Road, Methodist Church] and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

10. **Downtown Overlay Issues**

- Ms. Brooks explained that while the Downtown Overlay is nice, she didn't think that it was very friendly to downtown Mineral Springs and that we keep running into issues. Mayor Becker commented that every applicant downtown, since the adoption of it, has had to have major changes that have come before this council. Changes were made for the town hall, the fire department, and the Blythe Company. The Downtown Overlay was designed as a "stop gap", now it is just a stop. Ms. Brooks added that it needs to be revised to fit Mineral Springs. Ms. Brooks explained that Mineral Springs Fertilizer, which is not on a public street, can't do anything unless they want to build according to our Downtown Overlay. Mayor Becker added that their building, as it exists, doesn't fit into the whole verbal structure of that overlay requirement. Ms. Brooks explained that the fire department has another issue with their property and the fence around the detention pond, which they didn't want, but they really don't want to spend \$7,500 on a wrought iron fence to cover the detention pond. Councilman Countryman asked if that was "detention" or "retention". Chief Gaddy responded that it detains it, it slows it down, but doesn't hold it. Councilwoman LaMonica offered that a retention pond would hold it. Chief Gaddy stated that it is a retention pond right now, but it is supposed to be detention. Ms. Brooks pointed out that Mr. Burt Fincher [Mineral Springs Fertilizer] wants to put up a metal building to store hay and it would seem to fit in over there; however, he is not able to do it. Mayor Becker added that the material is not permitted. Councilman Countryman noted that we might have been ultra conservative in the writing of the ordinances. Mayor Becker responded that we were. Ms. Brooks commented that we need to do two quick fixes in the next month and a half, but after that we really need to study our Downtown Overlay to make it more for us. Ms. Brooks requested that the council get the planning board to review the Downtown Overlay language.
- **Councilman Countryman** made a **motion** that the planning board revisits the downtown overlay and the ordinances contained therein and rewrite them as appropriate for today's modern environment and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill
Nays: None

- Mayor Becker stated that these things have to come before the council from time to time, so that the council is in the loop and knows what the planning board and what the zoning staff are doing and the problems they are encountering.

11. **Consideration of Purchasing a Steeplechase Brochure Advertisement**

- Mayor Becker explained that this is the \$300 Steeplechase advertisement, which the council indicated last month that we would probably go ahead with; if they still feel that is the way to go, a formal approval is needed.
- **Councilwoman Coffey** made a **motion** to purchase a Steeplechase brochure advertisement in the amount of \$300 and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

12. **Update on the Engage Program**

- Councilwoman LaMonica informed the council that we are basically looking at the new fiscal period and filing then.

13. **Consideration of Calling for a Special Meeting to View the Ethics Webinar**

- Mayor Becker explained that Councilwomen Critz and LaMonica have already taken it; however, he and the rest of the council could get together in a special meeting to view the ethics webinar. After a brief discussion, there was a consensus of the council to hold a special meeting on Monday, May 24, 2010 at 6:30 p.m. to view the two hour ethics webinar.
- **Councilman Countryman made a motion to call for a special meeting on Monday, May 24, 2010 at 6:30 p.m. at the Mineral Springs Town Hall to view the ethics webinar and Councilwoman Coffey seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill
Nays: None

14. **2010-2011 Budget – Proposed Departmental Appropriations**

- Mayor Becker pointed out that he put a graphic in the far left column indicating the trend for the category: up, down, or same. In this economic crisis, Mayor Becker stated that he was trying to present the council with an operating budget very close to last year's. The council may be looking at some increases in certain departments, such as the fire department, but the presented document is a starting point. The salaries reflect no increase. We are within \$1,700 of last year's overall budget. Mayor Becker explained that he expects to come in under budget for the 2009-2010 fiscal year and he is estimating that our final non-capital expenditures for this past fiscal year will be under \$200,000 with the budget being \$246,000. Mayor Becker did not believe we were budgeting too high; we are budgeting cautiously and spending cautiously, so he would like to base the budget on the previous year's budget. Areas where we are historically under spending are recommended to be cut, such as the attorney category and the equipment category. The biggest increase is to the planning budget; we may need to get professional consultant for developing plans for a greenway committee or to have a playground on the adjacent property. The line item for that category is \$10,000. Councilwoman LaMonica offered that the town can file for some of the grants, such as the one that came up for planning a greenway system. Mayor Becker responded the pedestrian grant; that would be part of it and that could be our match. What happens when you get a grant is we do a budget amendment and then appropriate the grant and then spend that grant, so those don't enter into the budget, because we don't know if we will get them. Councilwoman Coffey commented that we would also be increasing the fire department. Mayor Becker responded that that was up to the council. Currently the town is giving \$2,000 to Waxhaw (we have an agreement with them) and \$6,500 to Mineral Springs; therefore, increasing Mineral Springs to \$10,000 would require that category to be \$12,000 (up \$3,500). Councilman Countryman commented that Chief Gaddy had

mentioned buying a squad and asked what kind of truck that was. Chief Gaddy responded that it was a little bigger than a pick-up truck (Ford F-550), which has a special body on it for carrying tools that can be used for rescue and up to 300 gallons of water. Councilman Countryman asked if Chief Gaddy had said that it costs roughly \$125,000. Chief Gaddy responded that the cheapest one that he found was \$129,000. Councilman Countryman asked who pays for that. Chief Gaddy responded that it is budgeted and they pay for it over the years. Councilman Countryman commented that in large part it is coming from the money that is given to the fire department by the county that comes from the taxpayers. Chief Gaddy responded that was correct; the last two trucks they bought are the newest engines (one at Station 15 and one at Station 16) have truck payments of \$3,850 a month (for both) and they will be paid for next year. Councilman Countryman asked if through their budgeting process to the county, if the fire department says we need a new truck and it is going to cost this much money. Chief Gaddy responded that was correct; he doesn't go ask the county for \$500,000 more for his budget next year, because he doesn't think it is good business. You know when you are going to need a new truck, unless it breaks, these things wear out in 15 years, so they try to make sure that they put a little bit of money back every year, so they can do without payments. Mayor Becker asked the council if it was their recommendation to increase the suggested funding for the fire department. There was a consensus of the council to increase it.

- Mayor Becker asked the council if they wanted to look at the cost of living increases for staff salaries, as they do from year to year. Councilman Countryman commented that based on a document he just received on his personal retirement and according to the company he works for the cost of living actually declined over the last year; therefore, he doesn't think the town can use "cost of living". Councilwoman LaMonica added that she thought that a lot of organizations and government entities are struggling with how to sustain their existing employee base and keeping them whole, so it would be very difficult and challenging to proceed with salary increases right now when it is just not happening out there right now. Councilman Countryman commented that he thought we need to be real frugal; we've always done an excellent job, but he thought we needed to continue that; we need to spend money on the things that we really need and not spend it inappropriately. Councilman Countryman clarified that at this point he is not saying that he has seen anything inappropriate; he is just saying we need to be constantly aware of that, because we are hearing those kinds of things every day. Councilwoman Coffey asked about the training budget. Mayor Becker responded that we haven't reimbursed everybody who has been to training this year. As staff, he has not been to a Finance Officer class in several years and he should go, since there are changes in government finance. The tax collector hasn't been to training and she may need to go. Different sectors of our staff and governing board tend to go to trainings over different fiscal years; we don't generally spend the entire training budget of \$3,000. Mayor Becker clarified with the council that they were not recommending any salary increases for staff or council/mayor this year. Councilwoman Neill replied that she was not comfortable with that for the staff (not council), because to her it is an acknowledgment. Councilwoman Coffey stated that she was for giving an increase; in her opinion we don't have to follow the status quo of the country. We value our people and are grateful to them for the

service that they give and they have given above and beyond for years when they didn't get paid and she believed that we are obligated to respect that and give a raise; it is highly appropriate. "They have worked tirelessly and still do give more than a regular week and with the figure that was in my head was being consistent with 3%", Councilwoman Coffey said. Councilwoman Neill mentioned that she drove by the town hall several times a day and sees Mayor Becker out there digging/burying cables and that Ms. Brooks doesn't keep up with the hours that she works. Councilwoman LaMonica questioned the year-to-date of \$5,800 for the assistant deputy clerk and the budget is \$12,000. Mayor Becker responded that the deputy is hourly and when the council authorized that position they created it to be up to 20 hours per week, which comes to \$12,000. The current deputy is working a nominal 12 hours per week during office hours. The actual number of hours that the deputy is working has not yet reached the authorized level; that is not a salary like the others. The zoning administrator/clerk, the finance officer, and the tax collector are salaries; they are not based on the hours. **Councilwoman Coffey made a motion for a 3% increase for staff and Councilman Countryman seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Cureton, LaMonica and Neill
Nays: None*

- Mayor Becker noted that the total increase would be approximately \$2800.00 and our salary outlay is under \$100,000.00. "Yes, we do work hard, but we like our jobs and we have good working conditions", Mayor Becker said. Councilwoman LaMonica responded that they don't want to take advantage either. Mayor Becker added that we have good working conditions and flexible hours and he thought that the council treats us very well as staff. Mayor Becker explained that other municipalities, like the Village of Marvin, have contacted Ms. Brooks and himself asking about what our salaries are and they can't believe, "That's all? Don't you have benefits? Well don't you have paid vacations? But don't you have meal allowances?" Mayor Becker commented that he has been told by one of their council members that the Village of Marvin, who has a population not much more than Mineral Springs and provides no more services, is running \$350,000 in salaries. Wesley Chapel is close to Mineral Springs in salary. Councilwoman LaMonica asked if there was a benchmark; we don't want to be the highest, but we shouldn't be the lowest either. Mayor Becker responded that he believed Hemby Bridge may be lower than Mineral Springs; their population and budget are very small. Mineral Springs probably has the smallest percentage of our budget going towards salaries.
- Councilwoman LaMonica asked about the Capital Outlay being zero next year. Mayor Becker responded what happens with Capital Outlay is that when you operate like we do, that is really whatever is left over. This worksheet doesn't have revenue, so what he had to do is study the upcoming estimated revenues for next year. If we have revenues of \$320,000 and we have budgeted \$247,000 for operating costs, the balance is going to go to Capital Outlay. There are specific things like a Capital Project Ordinance (like was adopted tonight), which are funded independently. They come out of the General Fund Balance and we transfer

General Fund Balance to cover the project. The ongoing capital is used for other things and smaller purchases that aren't covered by a Capital Project Ordinance.

- Councilwoman LaMonica commented that she would love it if we look at, from a benchmarking perspective for a town of our size, what the salaries are for the folks that aren't in the positions that we staff. Mayor Becker responded that we did that last year and there was a big increase, we actually changed the job description for the finance officer and the zoning administrator/clerk was taken from the League's studies. Councilwoman LaMonica asked if we benchmarked fine last year. Mayor Becker responded that we found that we were on the low end of average for those positions, he believed. Mayor Becker stated that he would "dig" out that study, update it, and present it with the budget next month.
- **Councilwoman Coffey** made a **motion** to approve a 3% cost of living increase for staff and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

15. **Consideration of Going into Closed Session to Discuss the Purchase of Property**

- Mayor Becker asked the council to consider going in to closed session under G.S. 143-318.11 subsection 5 to discuss the possibility of purchasing property. Councilwoman Neill asked for a break prior to going into closed session. The council recessed at 9:00 p.m. and resumed their meeting at 9:12 p.m.
- **Councilwoman Cureton** made a **motion** to enter into a closed session for G.S. 143-31811(5) and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

CLOSED SESSION

CLOSED SESSION

- **Councilwoman LaMonica** made a **motion** to have Councilman Countryman and Vicky Brooks approach Mr. McCarver about his property to see what comes and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- **Councilman Countryman** made a **motion** to close the closed session and reopen the open session and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- Mayor Becker announced that the council was back in open session at 9:33 p.m. and explained that the council's decision was to pursue the purchase of the greenway property with the property owner. Councilman Countryman and Town Clerk Vicky Brooks are authorized to open discussions with the land owner about the greenway property and will report back to the council possibly next month.

16. Other Business

- Mayor Becker announced that May 2nd through May 8th is Municipal Clerks Week. The International Institute of Municipal Clerks has reminded mayors that "we" have to remember our clerks once a year by thanking them and proclaiming that May 2nd through May 8th is recognized, in the Town of Mineral Springs, by mayoral proclamation as Municipal Clerks Week. Mayor Becker stated that "we" thank our clerk.
- Councilwoman LaMonica informed the council that she will be working on a project on the other side of her life with her employer; she will be working three weeks out of the month in Europe and then flying home for a week. Councilwoman LaMonica further stated that it will be the second Thursday of the month that she will fly home to make the meetings and that she did not want anyone to think that she had vacated her spot or that she is no longer in residence. This will be very temporary; four, five, to six months maximum.
- Mayor Becker announced that the fire department open house is this Saturday and that the Steeplechase is on the 24th.

17. Adjournment

- **Councilwoman Coffey** made a **motion** to adjourn and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Coffey, Cureton, LaMonica, and Neill

Nays: None

- The meeting was adjourned at 9:37 p.m.

- The next regular meeting will be on Thursday, May 13, 2010 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

DRAFT

Agenda Item

5/13/10

Town of Mineral Springs

FINANCE REPORT MARCH 2010

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

May 13, 2010

This page is intentionally left blank.

Cash Flow Report FY2009 YTD

7/1/2009 Through 3/31/2010

4/18/2010

Page 1

Category Description	7/1/2009- 3/31/2010
INCOME	
Dup Prop Tax	
Receipts	364.63
Refunds	-160.75
TOTAL Dup Prop Tax	203.88
Franchise	
Cable	1,778.00
Util	89,439.00
TOTAL Franchise	91,217.00
Gross Receipts Tax	766.46
Interest Income	3,436.78
Other Inc	
Zoning	1,850.00
TOTAL Other Inc	1,850.00
Prop Tax 2009	
Receipts 2009	58,802.72
Refunds 2009	-5.15
TOTAL Prop Tax 2009	58,797.57
Prop Tax Prior Years	
Prop Tax 2003	
Annexation 2003	9.53
TOTAL Prop Tax 2003	9.53
Prop Tax 2004	
Receipts 2004	33.09
TOTAL Prop Tax 2004	33.09
Prop Tax 2005	
Receipts 2005	98.98
TOTAL Prop Tax 2005	98.98
Prop Tax 2006	
Receipts 2006	368.86
TOTAL Prop Tax 2006	368.86
Prop Tax 2007	
Receipts 2007	512.61
TOTAL Prop Tax 2007	512.61
Prop Tax 2008	
Receipts 2008	1,559.75
Refunds 2008	-5.60
Ret Check 2008	-54.11
TOTAL Prop Tax 2008	1,500.04
TOTAL Prop Tax Prior Years	2,523.11
Sales Tax	
Cable TV	10,770.10
Sales & Use Dist	8,935.38
telecommunications	3,726.00
TOTAL Sales Tax	23,431.48
Veh Tax	
Coll2006	-0.10
Coll2007	-0.27
Coll2008	-3.08
Coll2009	-32.18

Cash Flow Report FY2009 YTD

7/1/2009 Through 3/31/2010

4/18/2010

Page 2

Category Description	7/1/2009- 3/31/2010
Int 2006	2.41
Int 2007	3.71
Int 2008	23.59
Int 2009	11.77
Tax 2006	9.13
Tax 2007	19.51
Tax 2008	427.44
Tax 2009	2,731.09
TOTAL Veh Tax	3,193.02
TOTAL INCOME	185,419.30
EXPENSES	
Uncategorized	0.00
Ads	92.66
Attorney	3,486.82
Audit	3,300.00
Capital Outlay	
Furniture	-962.91
Land Acquisition	192.50
TOTAL Capital Outlay	-770.41
Community	
Donation	750.00
Maint	2,755.69
Special Events	406.45
TOTAL Community	3,912.14
Dues	4,019.00
Elections	3,072.77
Emp	
Bond	550.00
FICA	
Med	1,110.64
Soc Sec	4,748.94
TOTAL FICA	5,859.58
Payroll	908.99
Work Comp	840.51
TOTAL Emp	8,159.08
Ins	3,234.59
Newsletter	
Post	236.29
Printing	375.15
TOTAL Newsletter	611.44
Office	
Clerk	19,881.00
Council	5,400.00
Deputy Clerk	4,415.83
Equip	838.39
Finance Officer	19,260.00
Maint	4,863.56
Mayor	3,600.00
Misc	702.68
Post	549.32

Cash Flow Report FY2009 YTD

7/1/2009 Through 3/31/2010

4/18/2010

Page 3

Category Description	7/1/2009- 3/31/2010
Supplies	2,438.63
Tel	4,564.54
Util	3,854.00
TOTAL Office	70,367.95
Planning	
Administration	17,154.00
Misc	1,011.30
TOTAL Planning	18,165.30
Purchase Error	
Correction	-68.12
Occurrence	68.12
TOTAL Purchase Error	0.00
Street Lighting	1,113.76
Tax Coll	
Bill	187.53
Bank	5.00
TOTAL Bill	192.53
Post	616.00
Sal	6,885.00
TOTAL Tax Coll	7,693.53
Training	
Officials	650.00
Staff	60.00
TOTAL Training	710.00
Travel	660.44
TOTAL EXPENSES	127,829.07
TRANSFERS	
FROM Check Min Spgs	105,000.00
FROM MM Sav CitizensSouth	35,000.00
FROM CWMTF Grant Project Fund	299,685.00
FROM Escrows	27,720.00
TO Check Min Spgs	-35,000.00
TO Estates at Soen Escrow	-27,720.00
TO MM Sav CitizensSouth	-100,000.00
TO MM Sav Min Spgs	-5,000.00
TO CWMTF Grant Project Fund	-314,535.97
TO Town Hall Capital Project Fund	-2,895.08
TOTAL TRANSFERS	-17,746.05
OVERALL TOTAL	39,844.18

Account Balances History Report

(Includes unrealized gains)

As of 3/31/2010

4/18/2010

Page 1

Account	6/30/2009 Balance	7/31/2009 Balance	8/31/2009 Balance	9/30/2009 Balance	10/31/2009 Balance	11/30/2009 Balance	12/31/2009 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	7,699.84	7,176.55	2,615.89	8,199.96	9,360.73	20,392.89	15,997.97
Estates at Soen Escrow	0.00	27,720.00	27,742.03	27,764.84	27,788.43	27,811.28	27,834.91
MM Sav CitizensSouth	337,008.19	317,382.97	312,734.39	353,058.59	343,432.24	343,785.25	384,154.53
MM Sav Min Spgs	5,476.53	5,477.46	5,478.39	5,479.29	5,480.22	5,481.12	10,482.26
CWMTF Grant Project Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Hall Capital Project Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Cash and Bank Accounts	350,184.56	357,756.98	348,570.70	394,502.68	386,061.62	397,470.54	438,469.67
Other Assets							
State Revenues Receivable	49,431.60	47,653.31	46,345.40	0.00	0.00	0.00	0.00
TOTAL Other Assets	49,431.60	47,653.31	46,345.40	0.00	0.00	0.00	0.00
TOTAL ASSETS	399,616.16	405,410.29	394,916.10	394,502.68	386,061.62	397,470.54	438,469.67
LIABILITIES							
Other Liabilities							
Accounts Payable	3,779.73	0.00	0.00	0.00	0.00	0.00	0.00
Escrows	0.00	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
TOTAL Other Liabilities	3,779.73	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
TOTAL LIABILITIES	3,779.73	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
OVERALL TOTAL	395,836.43	377,690.29	367,196.10	366,782.68	358,341.62	369,750.54	410,749.67

Account Balances History Report

(Includes unrealized gains)

As of 3/31/2010

4/18/2010

Page 2

Account	1/31/2010 Balance	2/28/2010 Balance	3/31/2010 Balance
ASSETS			
Cash and Bank Accounts			
Check Min Spgs	12,902.37	5,204.80	19,488.03
Estates at Soen Escrow	27,856.66	27,875.89	27,897.21
MM Sav CitizensSouth	384,536.24	384,875.62	405,252.97
MM Sav Min Spgs	10,485.38	10,488.20	10,491.32
CWMTF Grant Project Fund	0.00	0.00	0.00
Town Hall Capital Project Fund	0.00	0.00	0.00
TOTAL Cash and Bank Accounts	435,780.65	428,444.51	463,129.53
Other Assets			
State Revenues Receivable	0.00	0.00	0.00
TOTAL Other Assets	0.00	0.00	0.00
TOTAL ASSETS	435,780.65	428,444.51	463,129.53
LIABILITIES			
Other Liabilities			
Accounts Payable	0.00	0.00	0.00
Escrows	27,720.00	27,720.00	27,720.00
TOTAL Other Liabilities	27,720.00	27,720.00	27,720.00
TOTAL LIABILITIES	27,720.00	27,720.00	27,720.00
OVERALL TOTAL	408,060.65	400,724.51	435,409.53

Mineral Springs Monthly Revenue Summary 2009-2010

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2009-2010									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 1,800.00	\$ (723.11)	\$ 2,523.11	140.2%	\$ 529.64	\$ 640.77	\$ 314.69	\$ 226.77	\$ 218.65
Property Tax - 2009	\$ 61,990.00	\$ 3,192.43	\$ 58,797.57	94.9%	\$ -	\$ -	\$ 10,211.61	\$ 1,977.37	\$ 21,222.15
Dupl. Property Tax	\$ -	\$ (203.88)	\$ 203.88		\$ -	\$ -	\$ -	\$ -	\$ 328.01
Franchise Taxes: cable	\$ 2,500.00	\$ 722.00	\$ 1,778.00		\$ -	\$ 576.00	\$ -	\$ -	\$ 582.00
Franchise Taxes: utility	\$ 160,000.00	\$ 70,561.00	\$ 89,439.00	55.9%	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ -	\$ (766.46)	\$ 766.46		\$ -	\$ 96.37	\$ 126.74	\$ 110.77	\$ -
Interest	\$ 8,000.00	\$ 4,563.22	\$ 3,436.78	43.0%	\$ 375.71	\$ 374.38	\$ 347.91	\$ 398.17	\$ 376.76
Sales Tax	\$ 43,800.00	\$ 20,368.52	\$ 23,431.48	53.5%	\$ -	\$ -	\$ 1,227.65	\$ 1,304.39	\$ 1,275.12
Vehicle Taxes	\$ 4,710.00	\$ 1,516.98	\$ 3,193.02	67.8%	\$ -	\$ 491.48	\$ 344.43	\$ 431.03	\$ -
Zoning Fees	\$ 9,000.00	\$ 7,150.00	\$ 1,850.00	20.6%	\$ 150.00	\$ 200.00	\$ 150.00	\$ 50.00	\$ -
Other	\$ 500.00	\$ 500.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Totals	\$ 292,300.00	\$ 106,880.70	\$ 185,419.30	63.4%	\$ 1,055.35	\$ 2,379.00	\$ 12,723.03	\$ 4,498.50	\$ 24,002.69
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior	\$ 154.98	\$ 202.81	\$ 98.04	\$ 136.76					
Property Tax - 2009	\$ 12,143.37	\$ 10,677.59	\$ 1,313.15	\$ 1,252.33					
Dupl. Property Tax	\$ (81.97)	\$ 36.62	\$ (78.78)	\$ -					
Franchise Taxes: cable	\$ -	\$ -	\$ 620.00	\$ -					
Franchise Taxes: utility	\$ 49,404.00	\$ -	\$ -	\$ 40,035.00					
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -					
Gross Receipts Tax	\$ 198.18	\$ 116.53	\$ 42.28	\$ 75.59					
Interest	\$ 394.05	\$ 406.58	\$ 361.43	\$ 401.79					
Sales Tax	\$ 8,602.76	\$ 1,399.16	\$ 1,237.80	\$ 8,384.60					
Vehicle Taxes	\$ 786.55	\$ 472.39	\$ 319.17	\$ 347.97					
Zoning Fees	\$ 150.00	\$ 150.00	\$ 100.00	\$ 900.00					
Other	\$ -	\$ -	\$ -						
Totals	\$ 71,751.92	\$ 13,461.68	\$ 4,013.09	\$ 51,534.04	\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2009-2010

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2009-2010									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,707.34	\$ 92.66	5.1%	\$ -	\$ 92.66	\$ -	\$ -	\$ -
Attorney	\$ 16,000.00	\$ 12,513.18	\$ 3,486.82	21.8%	\$ 300.00	\$ 1,086.82	\$ 300.00	\$ 300.00	\$ 300.00
Audit	\$ 3,500.00	\$ 200.00	\$ 3,300.00	94.3%	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 12,000.00	\$ 8,087.86	\$ 3,912.14	32.6%	\$ -	\$ 200.00	\$ 500.00	\$ 399.40	\$ 662.09
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 4,525.00	\$ 506.00	\$ 4,019.00	88.8%	\$ 3,544.00	\$ -	\$ -	\$ -	\$ -
Elections	\$ 4,600.00	\$ 1,527.23	\$ 3,072.77	66.8%	\$ -	\$ -	\$ -	\$ -	\$ 482.75
Employee Overhead	\$ 12,000.00	\$ 3,840.92	\$ 8,159.08	68.0%	\$ 2,157.59	\$ 739.35	\$ 742.58	\$ 741.13	\$ 710.26
Fire Department	\$ 8,500.00	\$ 8,500.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 4,500.00	\$ 1,265.41	\$ 3,234.59	71.9%	\$ 3,234.59	\$ -	\$ -	\$ -	\$ -
Newsletter	\$ 2,400.00	\$ 1,788.56	\$ 611.44	25.5%	\$ -	\$ -	\$ -	\$ 611.44	\$ -
Office	\$ 117,788.00	\$ 47,420.05	\$ 70,367.95	59.7%	\$ 7,794.22	\$ 7,121.46	\$ 7,049.74	\$ 7,920.87	\$ 7,461.50
Planning & Zoning	\$ 36,872.00	\$ 18,706.70	\$ 18,165.30	49.3%	\$ 2,369.00	\$ 1,906.00	\$ 1,906.00	\$ 1,906.00	\$ 1,906.00
Street Lighting	\$ 1,800.00	\$ 686.24	\$ 1,113.76	61.9%	\$ -	\$ 135.81	\$ 135.81	\$ 142.38	\$ 142.38
Tax Collection	\$ 10,980.00	\$ 3,286.47	\$ 7,693.53	70.1%	\$ 765.00	\$ 1,392.53	\$ 770.00	\$ 853.00	\$ 765.00
Training	\$ 3,000.00	\$ 2,290.00	\$ 710.00	23.7%	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 3,000.00	\$ 2,339.56	\$ 660.44	22.0%	\$ -	\$ -	\$ 51.48	\$ 65.34	\$ 163.79
Capital Outlay	\$ 46,035.00	\$ 46,805.41	\$ (770.41)	-1.7%	\$ (962.91)	\$ -	\$ -	\$ -	\$ -
Totals	\$ 292,300.00	\$ 164,470.93	\$ 127,829.07	43.7%	\$ 19,201.49	\$ 12,674.63	\$ 11,455.61	\$ 12,939.56	\$ 12,593.77
Off Budget:									
Tax Refunds			\$ 160.75						
Interfund Transfers			\$ 17,746.05			\$ 198.56	\$ 1,680.84	\$ -	\$ -
Total Off Budget:			\$ 17,906.80		\$ -	\$ 198.56	\$ 1,680.84	\$ -	\$ -

Mineral Springs Budget Comparison 2009-2010

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ -	\$ -	\$ -	\$ -				
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00				
Audit	\$ -	\$ -	\$ -	\$ 3,300.00				
Community Projects	\$ 450.00	\$ 1,000.65	\$ -	\$ 700.00				
Contingency	\$ -	\$ -	\$ -	\$ -				
Dues	\$ 475.00	\$ -	\$ -	\$ -				
Elections	\$ -	\$ 2,590.02	\$ -	\$ -				
Employee Overhead	\$ 742.93	\$ 849.15	\$ 730.03	\$ 746.06				
Fire Department	\$ -	\$ -	\$ -	\$ -				
Insurance	\$ -	\$ -	\$ -	\$ -				
Newsletter	\$ -	\$ -	\$ -	\$ -				
Office	\$ 9,032.01	\$ 7,961.73	\$ 7,163.59	\$ 8,862.83				
Planning & Zoning	\$ 2,106.00	\$ 1,906.00	\$ 2,254.30	\$ 1,906.00				
Street Lighting	\$ 142.38	\$ 142.38	\$ 136.31	\$ 136.31				
Tax Collection	\$ 765.00	\$ 853.00	\$ 765.00	\$ 765.00				
Training	\$ 710.00	\$ -	\$ -	\$ -				
Travel	\$ 114.79	\$ 132.22		\$ 132.82				
Capital Outlay	\$ 192.50	\$ -	\$ -	\$ -				
	\$ 15,030.61	\$ 15,735.15	\$ 11,349.23	\$ 16,849.02	\$ -	\$ -	\$ -	\$ -
Off Budget:								
Tax Refunds	\$ 81.97	\$ -	\$ 78.78	\$ -				
Interfund Transfers	\$ 15,722.18	\$ 144.47	\$ -	\$ -				
	\$ 15,804.15	\$ 144.47	\$ 78.78	\$ -	\$ -	\$ -	\$ -	\$ -

March Cash Flow Report

3/1/2010 Through 3/31/2010

4/18/2010

Page 1

Category Description	3/1/2010- 3/31/2010
INCOME	
Franchise	
Util	40,035.00
TOTAL Franchise	40,035.00
Gross Receipts Tax	75.59
Interest Income	401.79
Other Inc	
Zoning	900.00
TOTAL Other Inc	900.00
Prop Tax 2009	
Receipts 2009	1,252.33
TOTAL Prop Tax 2009	1,252.33
Prop Tax Prior Years	
Prop Tax 2007	
Receipts 2007	10.48
TOTAL Prop Tax 2007	10.48
Prop Tax 2008	
Receipts 2008	126.28
TOTAL Prop Tax 2008	126.28
TOTAL Prop Tax Prior Years	136.76
Sales Tax	
Cable TV	5,175.50
Sales & Use Dist	1,279.10
telecommunications	1,930.00
TOTAL Sales Tax	8,384.60
Veh Tax	
Coll2006	-0.05
Coll2007	-0.22
Coll2008	-0.33
Coll2009	-4.65
Int 2006	0.37
Int 2007	2.49
Int 2008	1.96
Int 2009	3.97
Tax 2006	2.19
Tax 2007	11.73
Tax 2008	23.45
Tax 2009	307.06
TOTAL Veh Tax	347.97
TOTAL INCOME	51,534.04
EXPENSES	
Attorney	300.00
Audit	3,300.00
Community	
Donation	500.00
Maint	200.00
TOTAL Community	700.00
Emp	
FICA	

March Cash Flow Report

3/1/2010 Through 3/31/2010

4/18/2010

Page 2

Category Description	3/1/2010- 3/31/2010
Med	125.08
Soc Sec	534.87
TOTAL FICA	659.95
Payroll	86.11
TOTAL Emp	746.06
Office	
Clerk	2,209.00
Council	600.00
Deputy Clerk	606.88
Equip	336.82
Finance Officer	2,140.00
Maint	1,544.97
Mayor	400.00
Supplies	111.53
Tel	326.20
Util	587.43
TOTAL Office	8,862.83
Planning	
Administration	1,906.00
TOTAL Planning	1,906.00
Street Lighting	136.31
Tax Coll	
Sal	765.00
TOTAL Tax Coll	765.00
Travel	132.82
TOTAL EXPENSES	16,849.02
TRANSFERS	
FROM Check Min Spgs	20,000.00
TO MM Sav CitizensSouth	-20,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	34,685.02

Register Report

3/1/2010 Through 3/31/2010

4/18/2010

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 2/28/2010							5,204.80
3/1/2010	Check Min ...	EFT	Debit Card (Amazon)	Office 2007 Pro ...	Office:Equip	R	-336.82
3/10/2010	Check Min ...	EFT	Debit Card (Office Max)	Envelopes & Fol...	Office:Supplies	R	-72.16
3/12/2010	Check Min ...	DEP	S Deposit	#400	Prop Tax 2009:Rec...	R	1,193.29
				#400	Prop Tax Prior Year...	R	56.49
3/12/2010	Check Min ...	DEP	Deposit	#400a (FY2009)	Other Inc:Zoning	R	775.00
3/12/2010	Check Min ...	EFT	Debit Card (Food Lion)	Water (FY2009)	Office:Supplies	R	-10.18
3/13/2010	Check Min ...	EFT	Debit Card (Lowe's)	Flagpole Light, ...	Office:Maint	R	-143.82
3/14/2010	Check Min ...	EFT	Debit Card (Lowe's)	Flagpole Light, ...	Office:Maint	R	-35.68
3/15/2010	Check Min ...	EFT	NC Department of Rev...	1/10 (FY2009)	Sales Tax:Sales & ...	R	1,279.10
3/15/2010	Check Min ...	EFT	S NC Department of Rev...	12/31/09	Franchise:Util	R	40,035.00
				12/31/09	Sales Tax:Cable TV	R	5,175.50
				12/31/09	Sales Tax:telecom...	R	1,930.00
3/15/2010	Check Min ...	EFT	S Union County	2/10	Veh Tax:Tax 2006	R	2.19
				2/10	Veh Tax:Int 2006	R	0.37
				2/10	Veh Tax:Coll2006	R	-0.05
				2/10	Veh Tax:Tax 2007	R	11.73
				2/10	Veh Tax:Int 2007	R	2.49
				2/10	Veh Tax:Coll2007	R	-0.22
				2/10	Veh Tax:Tax 2008	R	23.45
				2/10	Veh Tax:Int 2008	R	1.96
				2/10	Veh Tax:Coll2008	R	-0.33
				2/10	Veh Tax:Tax 2008	R	0.00
				2/10	Veh Tax:Tax 2009	R	308.82
				2/10	Veh Tax:Tax 2009	R	-1.76
				2/10	Veh Tax:Int 2009	R	3.97
				2/10	Veh Tax:Coll2009	R	-4.65
				2/10	Gross Receipts Tax	R	75.59
3/15/2010	Check Min ...	3242	Xerox Corporation	I/N 046281585 ...	Office:Supplies	R	-29.19
3/15/2010	Check Min ...	3243	Robert M Burns, Certifi...	Audit FY 2008-2...	Audit	R	-3,300.00
3/15/2010	Check Min ...	3244	Clark, Griffin & McColl...	03/10 (FY2009)	Attorney	R	-300.00
3/15/2010	Check Min ...	3245	S Hummingbird Lawn C...	Sign Maint	Community:Maint	R	-200.00
				Town Hall	Office:Maint	R	-300.00
3/15/2010	Check Min ...	3246	Heritage Propane	513970 161.1 g...	Office:Util	R	-451.89
3/15/2010	Check Min ...	3247	Verizon Wireless	221474588-000...	Office:Tel	R	-55.90
3/15/2010	Check Min ...	3248	Jan-Pro Of Charlotte, ...	I/N 7732 Janitori...	Office:Maint	R	-195.00
3/15/2010	Check Min ...	3249	Waxhaw-Mineral Sprin...	Contribution (FY...	Community:Donation		-500.00
3/15/2010	Check Min ...	3250	Hummingbird Lawn C...	Aerate/overseed...	Office:Maint	R	-700.00
3/15/2010	Check Min ...	3251	Union County Public ...	84361*00 (FY20...	Office:Util	R	-13.09
3/15/2010	Check Min ...	3252	Duke Power	2035221941 (F...	Street Lighting	R	-136.31
3/15/2010	Check Min ...	3253	Duke Power	1803784140 (F...	Office:Util	R	-122.45
3/18/2010	Check Min ...	3254	Mineral Springs Volunt...	Reimbursement:...	Office:Maint		-80.00
3/23/2010	Check Min ...	EFT	Debit Card (Lowe's)	Landscape, Do...	Office:Maint	R	-90.47
3/24/2010	Check Min ...	3255	Frederick Becker III	1/10 & 2/10 reim...	Travel	R	-132.82
3/24/2010	Check Min ...	3256	Windstream	061 345 970 77...	Office:Tel		-55.64
3/24/2010	Check Min ...	3257	Windstream	061348611 (FY...	Office:Tel		-214.66
3/30/2010	Check Min ...	DEP	S Deposit	#401	Prop Tax 2009:Rec...	R	59.04
				#401	Prop Tax Prior Year...	R	69.79
				#401	Prop Tax Prior Year...	R	10.48
3/30/2010	Check Min ...	EFT	S Advantage Payroll	Salary 3/10	Office:Clerk	R	-2,209.00
				Supplement 3/10	Office:Clerk	R	0.00

Register Report

3/1/2010 Through 3/31/2010

4/18/2010

Page 2

Date	Account	Num	Description	Memo	Category	Clr	Amount
				Hours 3/10	Office:Deputy Clerk	R	-606.88
				Salary 3/10	Office:Finance Officer	R	-2,140.00
				Salary 3/10	Office:Mayor	R	-400.00
				Salary 3/10	Office:Council	R	-600.00
				Salary 3/10	Planning:Administra...	R	-1,906.00
				Salary 3/10	Tax Coll:Sal	R	-765.00
					Emp:FICA:Soc Sec	R	-534.87
					Emp:FICA:Med	R	-125.08
					Emp:Payroll	R	-86.11
3/30/2010	Check Min ... DEP		Deposit	#401a (FY2009)	Other Inc:Zoning	R	125.00
3/30/2010	Check Min ... TXFR		Transfer Money	transfer (FY2009)	[MM Sav CitizensSo...	R	-20,000.00
TOTAL 3/1/2010 - 3/31/2010							14,283.23
BALANCE 3/31/2010							19,488.03

TOTAL INFLOWS	51,139.26
TOTAL OUTFLOWS	-36,856.03
NET TOTAL	14,283.23

March 2010

- Revenue Details
- Inter-bank Transfers

Town of Mineral Springs
Tax Collector
Elizabeth Andrews-Hinson
P.O. Box 600
Mineral Springs, NC 28108
msncmayor@yahoo.com

2.19 Motor Veh. Tax 2006
(0.05) Less: 1.5% Collection Fee
0.37 Motor Veh. Tax - Interest
0.00 Motor Veh Tax Refunded

11.73 Motor Veh. Tax 2007
(0.22) Less: 1.5% Collection Fee
2.49 Motor Veh. Tax - Interest
0.00 Motor Veh Tax Refunded

23.45 Motor Veh. Tax 2008
(0.33) Less: 1.5% Collection Fee
1.96 Motor Veh. Tax - Interest
0.00 Motor Veh Tax Refunded

308.82 Motor Veh. Tax 2009
(4.65) Less: 1.5% Collection Fee
3.97 Motor Veh. Tax - Interest
(1.76) Motor Veh Tax Refunded

0.00 Motor Veh. Tax 2010
0.00 Less: 1.5% Collection Fee
0.00 Motor Veh. Tax - Interest
0.00 Motor Veh. Tax Refunded

347.97 TOTAL PAYABLE FOR
February 2010

Invoice Date	Invoice Number	Description	Invoice Amount
02/28/2010	1008VEHGR	FEB 2010 GROSS VEH RENTAL RECE	\$75.59
02/28/2010	1008VEH	FEB 2010 VEH TAX	\$347.97
Vendor No.			Vendor Name
10870			TOWN OF MINERAL SPRINGS
Check No.		Check Date	Check Amount
00011465		03/15/2010	423.56



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 03/15/2010 00011465

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$423.56

Pay Four Hundred Twenty Three Dollars and 56 cents *****

To The
 Order Of

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00011465

Self Mailer

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

C:
GENERAL SPRINGS

E:
Direct Deposit Notification

Within three business days, pending agency funding approval, our bank account will receive a direct deposit of \$47140.50 or payment number 45FR0000498847. It is your responsibility to confirm that this deposit was made and is available for your use.

These funds were paid by the following agency:

DEPARTMENT OF REVENUE
TAX DISTRIBUTIONS
C BOX 871
REVENUE BLDG RALEIGH, NC 27602-0871
Agency Contact Phone: 919-733-6800

Please direct all questions regarding this payment/deposit to the agency contact phone number listed directly above. This agency maintains information regarding your payment records. Any questions concerning payment amount and invoice information/documentation should be directed to the agency's Accounts Payable office and they will be happy to assist you with your inquiries.
PLEASE DO NOT REPLY TO THIS EMAIL.
CONTACT THE PAYING AGENCY AT THE NUMBER LISTED ABOVE.

Invoice Number	Inv Date	Invoice Amount	Discount Amount	Net Amount
FRAN031510	03/09/10	\$47140.50	\$00.00	\$47140.50
FRANCHISE & UTILITY TAX DIST - TAX QUESTIONS?: 919-733-7544				
TOTAL:				\$47140.50

This notification was sent from the North Carolina Office of the State Controller. If this notification has been sent in error, please contact the agency listed above to make corrections.

ELECTRIC FRANCHISE	40,035.00
VIDEO SALES TAX	5,175.50
TELECOMMUNICATIONS SALES TAX	1,930.00
	<hr/>
	47,140.50

C:
MINERAL SPRINGS

E:
Direct Deposit Notification

Within three business days, pending agency funding approval, our bank account will receive a direct deposit of \$1279.10 or payment number 45PR0000498346. It is your responsibility to confirm that this deposit was made and is available for your use.

These funds were paid by the following agency:

DEPARTMENT OF REVENUE
TAX DISTRIBUTIONS
PO BOX 871
REVENUE BLDG RALEIGH, NC 27602-0871
Agency Contact Phone: 919-733-6800

Please direct all questions regarding this payment/deposit to the agency contact phone number listed directly above. This agency maintains information regarding your payment records. Any questions concerning payment amount and invoice information/documentation should be directed to the agency's Accounts Payable office and they will be happy to assist you with your inquiries.
PLEASE DO NOT REPLY TO THIS EMAIL.
CONTACT THE PAYING AGENCY AT THE NUMBER LISTED ABOVE.

Invoice Number	Inv Date	Invoice Amount	Discount Amount	Net Amount
3AL031510	03/09/10	\$1279.10	\$00.00	\$1279.10
SALES & USE TAX DIST.-TAX QUESTIONS: 919-733-7644				
TOTAL:				\$1279.10

This notification was sent from the North Carolina Office of the State Controller. If this notification has been sent in error, please contact the agency listed above to make corrections.



TO: Town of Mineral Springs

FROM: Barbara Faulk

DATE: May 3, 2010

On behalf of the board of directors of the Union County Community Arts Council, I would like to thank you and the Town of Mineral Springs for your support of our organization. The Arts Council has served the residents of Mineral Springs since its incorporation in 1980 and we look forward to a continued partnership that serves the entire Mineral Springs community.

The Union County Community Arts Council was founded to promote and encourage arts education throughout Union County. Our organization's mission is to serve the people of Union County by promoting the arts as an essential component of community life and to provide exemplary arts programs and services within the Union County schools.

We are respectfully requesting funding in the amount of \$1500.00 to support the cultural arts education programs and services provided by the Council that directly relate to the residents of Mineral Springs including, but not limited to:

- **Arts in Education**
Students in the Mineral Springs district schools
- **Special Populations Art Series**
Senior care facilities
Daycare facilities
- **Arts Resource Agency** – providing arts information and services to area residents and to serve as support for all arts groups/individuals that currently live in the Mineral Springs area.

Attached is a description of the cultural arts programs and services specific to residents of Mineral Springs.

**Cultural Arts Programs and Services
for residents of Mineral Springs
Budget Request
2010-11**

A total of 54 Union County schools will be served in 2010-11. Total school enrollment is expected to exceed 38,500 students. Programs of the Union County Community Arts Council impact over 20,000 students annually. The Union County Community Arts Council is in a position to serve the artistic needs of Union County students that far surpass the NC Curriculum Standards of the NC Department of Education.

The Union County Community Arts Council has partnered with the Union County Public Schools since 1980 to provide arts education projects for the growing student population in Union County. We work with school administrators, teachers and students to enhance and improve the curriculum established by the NC Dept. of Education. Because our organization is education-based, these programs are developed to provide the highest level of education value possible.

Following are arts in education programs and services that will be conducted for students specific to the Mineral Springs area schools:

Arts in Education

Parkwood High School and all high schools within Mineral Springs attendance lines: (2300+)

- Union County Performance Ensemble – high school students annual musical performance held at the Central Academy of Technology and Arts
- Union County Student Art Competition – high school art competition for all 11-12th grade students
- Special instruction in entering professional art shows
- Shakespeare Recitation Competition – recitation competition for all middle and high school literary art students
- Union County Student Artist Showcase – county-wide art show and competition for over 700 students, including high school art students

Parkwood Middle School and all middle schools within Mineral Springs area attendance lines: (2100+)

- Bookmaking artist in residence teaching writing and bookmaking skills
- Children's Theater of Charlotte production relevant to self-esteem and positive behaviors
- Union County Student Artists Showcase – county-wide art show and competition for over 500 students, including middle school art students

Western Union Elementary School and all elementary schools within Mineral Springs area attendance lines: (2000+)

- Bright Star Theater's production of "Jack's Adventure in American History
- Magic Trunk Theater Company performance of "Heroes of the Underground Railroad
- Title I elementary school special programming/workshops
- Fred Ingold Music Festival
- Union County Student Artist Showcase – countywide art show and competition for over 700 students, including elementary school students

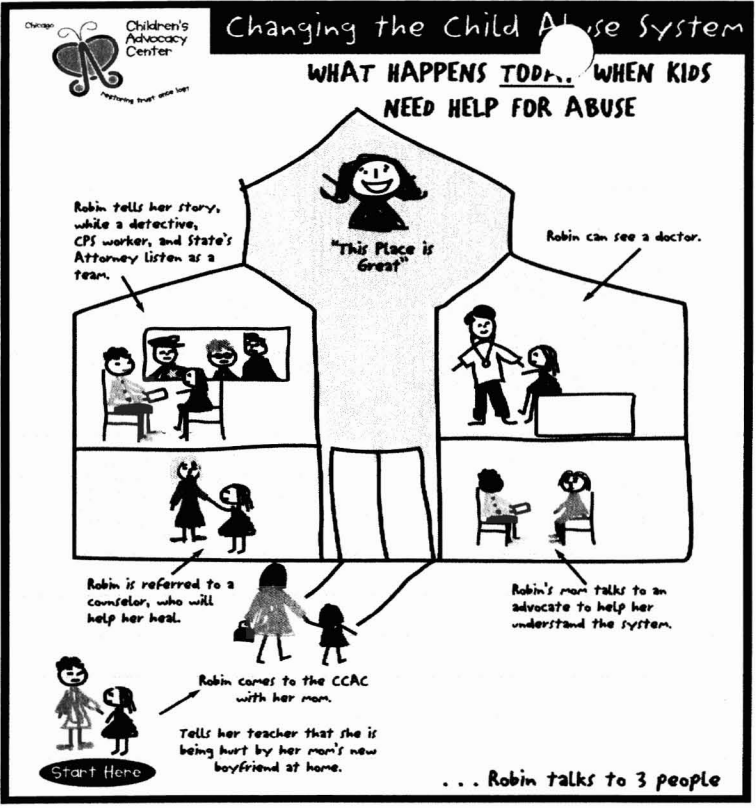
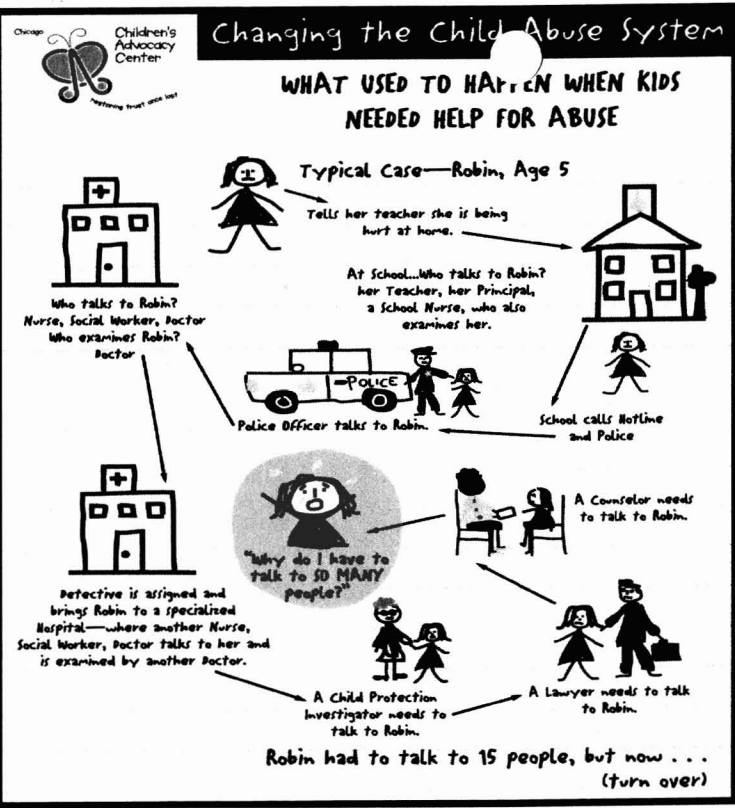
Special Populations Art Series

- Concert series for residents of area nursing homes and assisted living facilities
- Wingate University production of "Alexander's Terrible Horrible No-Good Very Bad Day" for daycare students throughout Mineral Springs area daycare facilities

Arts Resource Agency

The Union County Community Arts Council serves as a resource agency responsible for promoting quality of life through cultural arts programs and services. Our arts opportunities are available to residents throughout Union County, with a special emphasis on projects that promote education and instruction.

TOTAL NUMBER OF MINERAL SPRINGS RESIDENTS RECEIVING ARTS PROGRAMS AND SERVICES – 5000+



United Family Services Children's Advocacy Center
"The Tree House"





United
Family
Services

The Tree House Children's Advocacy Center



Where Healing takes Root

The goal of *The Tree House Children's Advocacy Center* is to provide a multi-disciplinary, community-based team of professionals committed to supporting child victims and their non-offending family members through medical treatment, crisis intervention, counseling, advocacy, investigation, and prosecution. The CAC will reach out to the community through prevention education and awareness events. **The vision of The Tree House Children's Advocacy Center** is to provide leadership in the community, ensuring that children are safe and are provided a voice when exposed to child abuse. **Every child** will be free from fear of abuse; that a victim of abuse is heard; will be protected from harm; will understand that abuse is inappropriate and not their fault; will be aware that services are available to support them and their family and every individual in our community is responsible for protecting children.

Services:

- ✓ A place where children and families receive **comprehensive services** for child abuse at no charge; a place where children are listened to, respected, and can tell their story only once in an effort to **avoid re-victimization**.
- ✓ Available to Law Enforcement & Social Services investigators for interviews & medical evaluations.
- ✓ Brings together a **multidisciplinary team (MDT) of professionals** from many disciplines through our partner agencies including law enforcement agencies, child protective services, the medical community, the legal community, and mental health and advocacy organizations. MDT members participate in **monthly case review** sessions.
- ✓ **Offers counseling, support groups, play therapy, court education and advocacy services** for child abuse victims and non-offending parents/caregivers for support and services from the investigation to prosecution phases and throughout the treatment period.
- ✓ Provides **professional prevention education and awareness** of the prevalence of sexual assault in efforts to reduce the incidence of child abuse including "**Recognizing, Responding and Reporting Child Abuse and Neglect**," "**Keeping Children Safe**," & "**Stewarts of Children**."

Why a Children's Advocacy Center in Union County?

- Child abuse is a **community epidemic with long-term consequences** for the child, family, & society.
- **1 in 4 girls & 1 in 6 boys** will be abused by 18.
- 79% of sexual assault victims are under the age of 18; 78% female and 22% male.
- 55% of children served are under the age of 13; 30% are under the age of 5.
- The # of children served increased 1,000% & counseling services increased 2,638% (Since 2002).
- 9 out of 10 children do not tell; they may not recognize victimization as sexual abuse.
- 75% of disclosures are accidental.
- 36% of children are victims of other children.
- 91% of offenders are parents, step-parent, family boy/girl friend, sibling, other relative or know person.

How You Can Help Protect Children:

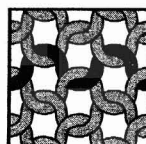
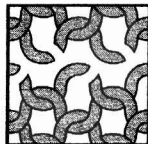
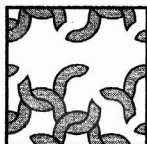
- **Recognized abuse as a community problem; child abuse requires a community response from every adult.**
- Wear or display a **blue ribbon** to support & talk about child abuse prevention.
- **Learn the signs of abuse & neglect and learn how to make a report.** Attend a training offered by United Family Services on keeping children safe and parent education.
- Provide financial support to the **CAC** through a tax deductible donation or in-kind donation.
- Sponsor or attend events/fundraisers to show support and awareness for abused children & families.
- Invite United Family Services to present a program for your professional, social or civic group.

Building Strong Families,
Strong Futures

604 Lancaster Ave.
Monroe, NC 28112

Phone 704.226.1352
Fax 704.282.9362

www.unitedfamilyservices.org
A United Way Member



March 29, 2010

Dear Mayor and Council Members:

Founded in 1909, United Family Services' mission is to inspire individuals, families and communities to find solutions that create a better future. Strength-based programs such as Consumer Credit Counseling, Individual and Family Counseling, Employee Assistance, Rape Crisis/Child Abuse Prevention, and The Tree House Children's Advocacy Center (CAC) make this mission possible. Since 1991, UFS has been the sole provider of comprehensive services for victims of sexual assault and their non-offending family members in Union County. The Tree House Children's Advocacy Center is a nationally accredited CAC by the National Children's Alliance. The Tree House is also serving children who are victims of physical abuse.

Sexual crimes affect 1 in 4 girls and 1 in 6 boys by the time they reach 18. Even more alarming, studies show that 9 of 10 child victims never tell; most disclosures are accidental. In 2009, the Union County DSS accepted 1,888 reports of child abuse, representing 4,344 children; 73% were under the age of 13. Last year over 79% of the victims served by UFS were under the age of 18; 55% were under age 13 and 30% under the age of 6. Ninety-one % were abused by a relative or known person, and 36% were victims of child-on-child abuse. Since 2002, the number of child sexual assault victims served by UFS has increased 1,687%, the demand for mental health services has increased 2,810%. Traumatic experiences produce critical long-term consequences for victims, their families, communities and society. Rape is the costliest of all crimes, leading to medical, prosecutorial and social service expenses, lost wages and lost quality of life.

Children seen at the Tree House receives a child/teen-friendly forensic interview and medical evaluation. Child and adult survivors served are eligible for individual and family counseling; play therapy; crisis intervention; 24 hour hotline services; advocacy; case management, coordination; court education/accompaniment; support groups and prevention education. **The Tree House-Child Advocacy and Rape Crisis Center** offers more community interagency collaboration, coordination, and comprehensive services. A multi-disciplinary team (MDT) including Union County Health Department, Department of Social Services, Sheriff's Office, Marshville, Monroe, Waxhaw and Wingate Police, CMC-Union and the 20Bth Prosecutorial District Attorney's Office works closely to ensure children are not re-victimized by a system designed to protect them. Child and adult victims are better able recover and heal from the trauma of their victimization and move forward with their new lives.

Please join United Family Services in supporting families impacted by sexual violence and reducing the costly impact to victims and our community by making a financial contribution of \$1,000. The Tree House CAC and Rape Crisis programs are a place where hope and healing take root and grow, a place where miracles really can happen.

With Sincere Thanks & Appreciation,


Pamela B. Caskey
South Region Director

COUNSELING & EDUCATION
Employee Assistance
Individual, Family and Group Counseling
Parent Education

CRISIS INTERVENTION & ADVOCACY
Child Abuse Prevention
Rape Crisis Services
Sexual Assault Prevention
The Tree House Children's Advocacy Center

ECONOMIC INDEPENDENCE
Consumer Credit Counseling
Housing Services

United Family Services...
Building Strong Families,
Strong Futures
604 Lancaster Avenue
Monroe, NC 28112
Phone 704 226-1352
Fax 704 282-9362
Rape Crisis 24-hour
Hotline 704 283-7770
www.unitedfamilyservices.org



Proposal for United Family Services The Tree House Children's Advocacy Center

In an effort to better serve children and families in crisis situations, United Family Services (UFS) has streamlined its mission and programs this past year. The new mission of United Family Services is to "provide hope and solutions for people in crisis". Our new vision statement is the "families and individuals who are victims of violence or are touched by an emotional or financial crisis receive support and encouragement to create a better future". The Tree House Children's Advocacy Center is very integral to serving children in crisis and helping them to recover from the devastating impact of sexual assault and sexual abuse.

The three reorganized program areas of UFS are as follows: Victim Services, Clinical Services, and Economic Independence. Victim Services (formerly Rape Crisis Services) now serve all child and adult victims of violence. In the UFS Union County office, The Tree House Children's Advocacy Center is a critical part of Victim Services. The Tree House serves child victims of sexual assault/abuse so that they can recover from the trauma of victimization—emotionally and physically—at get back to their normal lives at home, at school, and among peers. The Tree House provides forensic interviews, medical examinations, court advocacy and accompaniment, and initial and ongoing case management to ensure that all of the child's needs are being met. We also make sure that children receive referrals to UFS Clinical Services, where they and their non-offending caregivers receive counseling – for as long as they require it and free of charge.

For 19 years, United Family Services (UFS) has taken the lead in sexual assault and child abuse prevention services for Union County. Prior to the opening of The Tree House in 2005, child victims and their families had to wait 4 - 8 weeks for an appointment for a forensic interview and medical examination at Carolinas Medical Center-Northeast Children's Advocacy Center (now Jeff Gordon Children's Hospital) in Concord. The delay led to lost evidence which allowed the perpetrator to avoid prosecution and to further abuse the child or other children.

The problem: In the United States, one in four girls and one in six boys are sexually abused by the age of 18. Union County is no exception. Last year, of the 319 victims of sexual assault who received help from UFS, 253 were under 18. Moreover, the Union County Department of Social Services accepted 1,888 reports of child abuse in 2009, representing 4,344 children; 73% of whom were under the age of 13a.

Without proper counseling and support, the long-term effects of sexual assault can be devastating. Child victims of sexual assault are three times more likely to suffer from depression, post-traumatic stress disorder and other chronic mental illnesses. Child victims are 13 times more likely to abuse alcohol and 26 times more likely to abuse drugs and are 4 times more likely to be arrested. 75% of women in drug and alcohol treatment programs report having been sexually abused as children.

It is critical for child victims of sexual assault/abuse to receive help as soon as possible after the trauma to stabilize their emotional and physical reactions and so that they understand that what happened was not their fault. Last year, 97 children received forensic interviews and medical examinations and 156 children received in-person crisis intervention and counseling. An additional 212 children received counseling and support through our 24-hour hotline.

Because the family's response to the sexual assault/abuse is critical to how the trauma affects the victim, we also provide crisis intervention and counseling to these non-offending caregivers. Last year, 253 of these "secondary victims" received individual and group counseling, enabling them to vent their own pain and anger and return to the main task of helping their children to recover.

For 2010, we expect to provide counseling and support to approximately 250 child victims of sexual assault/abuse through in-person counseling, forensic interviews, medical examinations, and other critical services. We anticipate providing an additional 200 non-offending caregivers ("secondary" victims) with counseling and support.

Since initiating services at The Tree House in 2005, we have met all of our annual outcomes, which measure the effectiveness of the services to child victims and their caregivers. This year's outcomes are as follows:

- 1) 90% of child victims and their non-offending caregivers will report that their level of stress decreased by the time they left The Tree House when compared to their arrival.
- 2) 90% of child victims seen at The Tree House will have a trauma assessment completed and will have formal recommendations made to the Multi-Disciplinary Team. (This team comprises professionals from the community, including staff from the District Attorney's Office, Union County law enforcement, Union County Department of Social Services, the UFS Forensic Interviewer, and the UFS Family Advocate.)
- 3) 91% of victims would improve their emotional wellness and stability after 2 or more counseling sessions.

Please join United Family Services in supporting families impacted by sexual violence and reducing the costly impact to victims and our community. The Tree House CAC and Rape Crisis programs are a place where hope and healing take root and grow, a place where miracles really can happen.



PO Box 101, Monroe, NC 28111

Phone 704-283-9126

Town Council of Mineral Springs
P.O. Box 600
Mineral Springs, NC 28108

Dear Town Council Members:

Thank you for allowing the Humane Society of Union County, Inc., to speak to you on May 13th regarding an important and much-needed project that will benefit residents of Mineral Springs. The HSUC is planning the first low-cost spay/neuter clinic in Union County. We would appreciate your support in this endeavor.

Spay/neuter is the most effective way of reducing animal overpopulation and unnecessary euthanization. Currently, there is no low-cost spay/neuter clinic located in our county. For several years, the HSUC has provided a transport service to take cats and dogs to low-cost clinics in surrounding counties, but clinics like Charlotte Humane Society's clinic are over-capacity. The time has come for Union County residents, including those living in Mineral Springs to have a low-cost option that is convenient for them.

The HSUC clinic will improve your community in several ways:

- Reduce births of unwanted cats and dogs that will eventually end up as strays or in area shelters,
- Reduce tax dollars spent on sheltering cats and dogs and ultimately euthanizing them.
- Improving the overall health of pets in our area. Spaying and neutering improves the health of pets and animals that are brought to our clinic will receive basic vaccinations.

We have a plan in place and we own a building in which to house the clinic. Now we are at the point of needing seed money to purchase clinic equipment. We hope that you will join us in this exciting and critical project. We respectfully request that the Mineral Springs Town Council provide support for our clinic in the amount of \$1,000.

Thank you again for your time and help in this matter.

Sincerely,

Sue Ratliff
President
Humane Society of Union County, Inc.
501 c 3 Nonprofit Organization
Federal ID 58-1586626

Help Stop Pet Overpopulation - Spay and Neuter

Town of Mineral Springs
PO Box 600
Mineral Springs, NC 28108

APPLICATION FOR OUTSIDE AGENCY/NON-PROFIT FUNDS

For

Fiscal Year 2010-2011

Requested by: Council on Aging in Union County
PO Box 185
1401 Skyway Drive
Monroe, NC 28111

Amount Requested for FY 2010-2011: \$1,000

Funding Granted for FY 2009-2010: \$1,000

Funding Granted for FY 2008-2009: \$1,000

Funding Granted for FY 2007-2008: \$1,000

Funding Granted for FY 2006-2007: \$1,000

Funding Granted for FY 2005-2006: \$500

Funding Granted for FY 2004-2005: \$500

Funding Granted for FY 2003-2004: \$500

Funding Granted for FY 2002-2003: \$500

Contact: Linda Smosky Date: 4.27.10
Executive Director

Telephone: 704-292-1797

E-mail: smoskycoa@carolina.rr.com

Website: COAUNION.ORG

Council on Aging in Union County

MISSION STATEMENT: *Council on Aging in Union County is an independent, non-profit agency supporting people 60 and over in their efforts to remain healthy, active, and in control of their own lives. The agency connects clients with the services they need to live independently for as long as possible.*

Council on Aging in Union County is a non-profit agency (501© (3)) which provides information and services for persons sixty years of age and older in our county. Formally organized in 1972 and chartered in 1973, the agency received its first Older Americans Act funding in 1974.

GOALS AND OBJECTIVES:

- To serve as a resource for information and assistance regarding aging services.
- To provide services which enable older adults to remain in their own home.

In order to meet these goals and objectives, Council on Aging provides the following programs and services:

Information & Assistance

Information about aging services
Assistance in accessing services
Quarterly Newsletter
Equipment Loan/Fan-Heat Relief
Home Repairs/Yard work
Medicare Counseling (SHIIP)
Senior Law Project

Senior Outreach

Union Seniors Outreach Programs – 6 monthly
Health Promotion/Disease Prevention Programs
Community Outreach Information
Chronic Disease Management & Fall Prevention Classes
Annual Senior Wellness Expo
Annual Meeting, Picnic, Christmas Party

In-Home Services

Chore/Household Management
Personal Care Assistance
Shopping/Errands
Respite/Caregiver Relief

Family Caregiver Support

Respite/Caregiver Relief
Caregiver Classes
Support Groups for Caregiver & Grandparents
Grandparenting Classes

Senior Community Service Employment Program (Title V)

Employment & Training program for adults 55 and older.

Council on Aging is designated by the NC Department of Insurance Seniors' Health Insurance Information Program (SHIIP) as the coordinating site for our county to assist Medicare recipients with questions and concerns regarding Medicare, supplemental policies and prescription drug plans. The **Information & Assistance Specialist** coordinates needs for minor home repairs and yard work with volunteer groups and individuals. A Senior Law Project attorney assists with Living Wills, Health Care Power of Attorney and simple wills by appointment. A quarterly newsletter, *The Senior Voice*, offers information to keep older adults informed about programs, activities and events. Fans are distributed to those who need one through the Fan/Heat Relief program and assistive devices such as, wheelchairs, walkers, canes, and shower stools are accepted and given out to those in need of this type of assistance.

Our **In-Home Services** program assists individuals with essential home management chores, personal care tasks and respite necessary to enable individuals to remain, and function effectively, at home as long as possible. In-home aides provide needed assistance according to a service plan. Priority for services is given to those most in need that have no one to provide for their care. There is no charge for this service but donations are encouraged. We currently have 107 in-home clients and a waiting list of 37.

The objective of our **Family Caregiver Support Program (FCSP)** is to increase the caregiver's ability to manage the stress and emotions related to caregiving by offering respite for the caregiver, connecting caregivers to community resources,

conducting monthly caregiver and grandparent support groups and offering caregiver classes. *Powerful Tools for Caregiving* classes are offered two-three times annually and a new class series has been developed to address the needs of grandparents raising grandchildren, *Second Time Around*. The FCSP partners with the Alzheimer's Association to offer workshops specifically for caregivers and family members caring for someone with memory loss.

Senior Outreach is an effort to reach older adults with specific emphasis on rural, isolated, low income and minority seniors in all areas of the county through educational programs and social opportunities. Outreach informs seniors and their families about pertinent information, offers health screenings and one-on-one counseling with professionals through events such as the annual Senior Wellness Expo. Two evidence-based class series designed to promote health and safety, *Healthy Living: Chronic Disease Self-Management* and a *Matter of Balance* (fall prevention) are offered two-three times per year.

The **Senior Community Service Employment Program (SCSEP)** is a federal training and employment program for adults age 55 and older who meet the financial eligibility guidelines. Council on Aging is the SCSEP coordinating site for Union County. SCSEP participants are placed at governmental or non-profit agencies for hands-on work experience, while earning a salary. Fourteen participants are currently placed at host agencies such as, Operation Reachout, Red Cross, Union County Family Court, Community Shelter, JobLink, Union County Chamber of Commerce, Turning Point and Union County Health Department.

Funding is requested and budgeted for FY 2010-11 as follows:

Federal /State	\$444,214	Program Income	\$15,000
County	32,500	Municipalities	10,000
United Way	83,580	Donations, Fundraising, Grants	23,380

Council on Aging does not charge for services but donations are encouraged.

Aging facts:

- The fastest growing segment of the population is the 85 and older age group.
- NC ranks fourth nationally in the increase of the number of persons age 65 and older.
- NC ranks third nationally in the number of grandparents raising grandchildren.
- The rate of Alzheimer's disease in Union County is almost twice that of the state as a whole.
- In 2008 the 60 and older population in Union County was 24,530.
- In 2009 the 60 and older population in Union County was 28,189.
- In 2010 the 60 and older population in Union County is 31,034.
- The first baby boomers turned 60 in 2006.
- The last baby boomers will turn 60 in 2024.
- From 2008 to 2010 the 60 and older population in Union County increased by 6,500.
- Less than 5% of the population resides in a nursing home at any given time – this includes time spent for rehabilitation

May 4, 2010

Mayor Rick Becker &
Town Council
3506 South Potter Rd.
Mineral Springs, NC

Dear Rick and Town Council,

Board of Directors

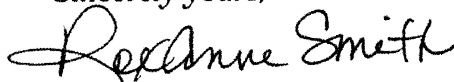
J. Frank Bragg, Jr.
Debra D. Campbell
David Clark, Jr.
Michael F. Clement
Peggy B. Culbertson
Robert W. Elliot, Jr.
T. Thomas Gates
Philip A. Kuttner
Thomas D. Lee
Jud F. Little
Thomas H. McCoy, MD
Charles J. Meakin, III, MD
Jacob M. Meckler
Reed Perkins
Eddie Poe
Haywood F. Rankin
David K. Smoots
Louis C. Stephens, III
L. Thomas Webb, III

On behalf of our Board of Directors, supporters and staff, I would like to thank you and the Town of Mineral Springs for your long history of support for the Conservancy, and ask you to renew as a 2010 Corporate Partner. Corporate and governmental support is vital in helping the Conservancy preserve open space, connect lives with nature through trail development and protect the farmlands that feed us. Catawba Lands Conservancy has a clear and meaningful mission with an impressive track record of tangible results. Through your support, the Conservancy has conserved and actively stewards over 8,000 acres of local lands. This is land that is protected forever.

The Conservancy has worked diligently to advance conservation and attract capital for land and water protection in Union County. It was our pleasure to partner with the Town of Mineral Springs and the Clean Water Management Trust Fund to acquire funding and accomplish the acquisition of 58 acres for greenway in 2009. I am pleased to report that we have recently been awarded state and federal funding to conserve 107 acres of a working farm in Union County. This initial tract is part of a larger plan that will ultimately preserve almost 900 contiguous acres of a family farm. In addition, we are working to protect another 108 acres in Union County that will, hopefully leverage even more Clean Water Management Trust Fund monies for greenway in acquisition in the Town of Mineral Springs.

On behalf of the Conservancy, thank you for considering the renewal of your corporate sponsorship to advance the protection of local lands. If I can answer any questions about the Conservancy or its goals, please call me at (704) 342-3330.

Sincerely yours,



Roxanne Smith
Associate Director



**American
Red Cross**

Union and Anson Counties

Union County Chapter
608 East Franklin Street
Monroe, NC 28112
704-283-7402 Union
704-694-3514 Anson
www.unioncountyyredcross.org

May 6, 2010

Mayor Rick Becker
Town Council Members
Town of Mineral Springs
Mineral Springs, NC

Dear Mayor Becker and Council,

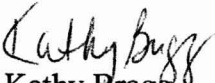
Thank you for your consideration of funding for the Union County chapter of the American Red Cross. We appreciate your past support, and respectfully request consideration of a \$1,500 donation to support our operating budget in the upcoming year. Our services are vital to disaster response, recovery and emergency preparedness for the citizens of Union County. The Union County chapter serves approximately 19,000 people a year with a variety of programming including: Disaster Response (family fires), First Responder Support, Disaster and Preparedness Education, Blood Collections, Armed Forces Emergency Services, and Health and Safety training. I am attaching a copy of our most recent annual report for your review.

As our costs and demands for services increase, so does our budgetary requirements. Like so many organizations, the Union County chapter is in the midst of a challenging year. When the economy is slow, it does not stop the need for lifesaving blood or disaster services for our community.

The American Red Cross receives approximately 30% of its funding from our local United Way. Additionally, 100% of our Board of Directors give financially to our organization. We continue to strive to be a valuable service to our community and pledge continued good stewardship to our donors. We are not a federally or nationally supported organization, but raise all of our funding locally in Union County.

Again, thank you for your thoughtful consideration of our funding request and we look forward to a rewarding partnership with the Town of Mineral Springs.

Sincerely,


Kathy Bragg
Executive Director


Sheila Crunkleton
Director of Development





**American
Red Cross**
Union and Anson Counties

2008-2009 ANNUAL REPORT

Difficult year but many successes

The 2008-2009 fiscal year was one of turbulence for the Union County chapter of the American Red Cross, both economically and weather-related.

Although our chapter experienced a 9.7 percent decline in income, due to a 23 percent decrease in allocation from the United Way, we fulfilled our commitment to provide critical life saving services to residents of Anson and Union Counties. Last year, we provided 19,736 services to residents, a 4 percent increase over the previous year.

Our chapter is fortunate to have

many trained volunteers to give their time to provide services free of charge. Without these volunteers, our mission would be much more difficult.

Our chapter also experienced the turbulence of natural disasters, with Red Cross staff and volunteers responding to repeated ice and wind storms that rendered homes uninhabitable temporarily. Our extraordinary Disaster Action Teams were on call every day and responded to 50 house fires, many in the middle of the night, assisting families with immediate care, including a place to stay, clothes to wear and food to eat.

Our Armed Forces support program was crucial last year as our local National Guard deployed to Iraq.

Continued on Next Page



Not only did volunteers support the families at home with holiday festivities, we relayed 132 emergency messages to deployed soldiers and facilitated \$12,757 in emergency aid.

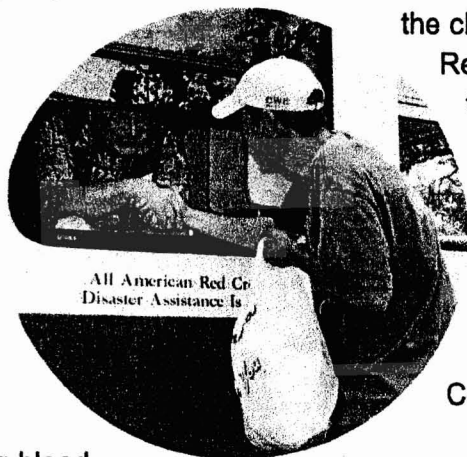
Just as the year presented challenges, it also presented opportunities. A group of women organized the Red Cross Women of Hope with members providing ongoing blood services canteen supplies, backpacks with school supplies for children, comfort care kits for families who lose their home to a fire and much more. Each month, the women adopt an area of service – their accomplishments have been wonderful.

In addition, volunteers stepped in to fill myriad roles the chapter cannot fund.

We know that the economic climate will remain turbulent this year and that we will continue to face financial challenges. And

we know that Red Cross services are needed now more than ever. But we also know that we have an outstanding chapter of volunteers, donors and staff who will rise to the challenges our Red Cross chapter faces.

The Red Cross remains committed to providing the services Union and Anson Counties need.



More successes from 2008-2009

- ◆ The chapter received a \$19,575 grant from the Wal-Mart Foundation to expand disaster support, including staff and volunteer training and shelter supplies. Across the nation, just 128 chapters received grants. Union County is one of six chapters in North Carolina to receive funding.
- ◆ The General William A Smith Trust awarded \$5,000 to the chapter to fund Red Cross capacity in the Anson County service delivery area.

◆ Union County Community Foundation awarded the chapter a grant for \$2,500 to purchase ready-to-wear emergency clothing for disaster victims

◆ The chapter supported our local National Guard in their year long deployment with several activities.

◆ Five women joined the national Tiffany Circle Society of Women Leaders, pledging \$10,000 each to fund local Red Cross services.

◆ A Union County woman was awarded the Presidential Certificate of Merit National Life Saving Award for saving her son's life. Rebecca Riffle performed CPR on her 2-year-old son, Hunter, after his throat became entangled in a rope.

◆ Several members of Anson High School were honored for helping to save the life of a delivery man who collapsed at the school. School resource officer Sgt Patricia Williams, Asst. Principal Willie Owens, teacher Corey Ross, nurse Tammy Poplin and custodian Danny Gore were honored by the Red Cross. Williams, Owens

and Gore received the Certificate of Extraordinary Personal Action, Poplin earned the Lifesaving Award for the Professional Rescuer and Ross received Certificate of Merit.

◆ Five local Red Crossers deployed to the Gulf Coast to assist with Hurricane Ike response.

◆ A total of 382 disaster courses were completed by Red Cross volunteers and staff.

◆ 1,447 first time blood donors helped collect more than 5,400 units of blood.

◆ Hendrick Chevrolet sponsored the first Hurricane Golf Classic for the chapter.

◆ Chapter Community Executive, Kathy Bragg was reappointed to the President's Advisory Council for the national American Red Cross.

◆ The chapter earned the 100 percent board giving award for the eighth consecutive year.

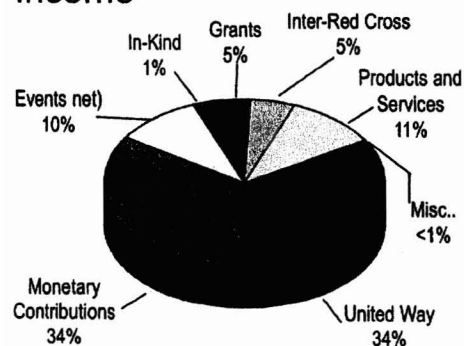
◆ Formed a partnership with the Union County public affairs office to include Red Cross news in its publications and television programming.

Sources and uses of support

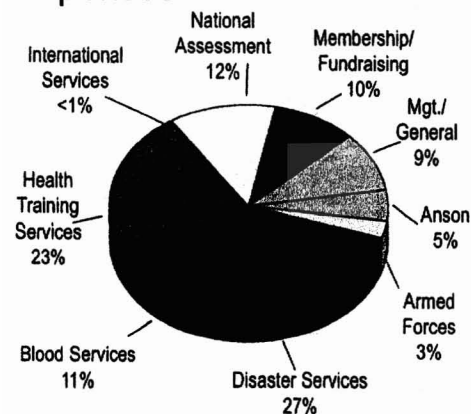
Although the American Red Cross works closely with government organizations, the Red Cross functions independently from the government and receives no state or federal funding.

Red Cross assistance is provided at no cost to clients and is made possible by generous gifts from donors.

Income



Expenses



Income

United Way*	\$207,191
Monetary Contributions	205,289
Special Events (Net)	61,094
Grants	32,575
In-Kind Contributions	7,500
Inter-Red Cross Revenue	31,265
Misc.. Income	1,215
Products/Class Fees	<u>64,372</u>
Total income	\$610,501

Expenses

Anson County	\$ 32,911
Armed Forces	18,634
Disaster Services	181,706
Blood Services	72,119
Preparedness Services International	154,163
International	912
National Assessment	83,032
Membership/Fundraising	65,475
Management/General	<u>63,106</u>
Total expenses	\$672,058
Ending Net Assets**	\$373,848

*Allocation from United Way declined \$61,749 from previous year.

**Audited net assets include United Way 2009-1010 receivables, reserves and physical assets (vehicles, equipment, disaster supplies, etc.)

These 2008-2009 financial statements of the Union County Chapter of the America Red Cross have been examined by the independent accounting firm of Moyer, Smith & Roller, PA. A complete copy of the audited financial statements may be obtained by contacting the chapter's executive director, Kathy Bragg, at (704) 283-7402.

Chapter honors volunteers, businesses

Cliff Andrews Exceptional Volunteer Service Award
Beau Brooks

Hugh Griffith Humanitarian Honor Roll
Caroline Adams

Spirit of Excellence Employee Award
Judy Duston

Rookie of the Year
Alan Pollack

Weekend Warrior
Deb Stein

In a Pinch Award
Kirk Patterson

Family Affair Award
The Frank Speer family

Head of the Class
David Helms

The Stealth Award
Linda Bogle

Keeping the Program Alive
Dennis Beaver

Golden Hammer Award
Roy Crunkleton



Hudson plane crash survivor Dave Sanderson tells annual meeting attendees how the Red Cross aided crash victims.

Dirty Boot Award
Steven Crunkleton

Sunny Day Award
Peggy Johnson

Breakthrough Performance
Nancy Stephen

Corporate Spirit Award
Goulston Technologies, Inc.

Corporate Spirit Award
Enterprise Rent-A-Car

Community Spirit Award
Martha and John Fisichello
Mario's Pizza & Italian Restaurant

Women of Hope Award
Martha Allen

Our Mission

The American Red Cross, a humanitarian organization led by volunteers and guided by its Congressional Charter and the fundamental principles of the International Red Cross Movement, will provide relief to victims of disasters and help people prevent, prepare for and respond to emergencies.

The year in review



Board of Directors

Pete Hovanec
Chair

Derek Kabel
Vice Chair

Abbey Dondanville
Secretary

David Basri
Treasurer

Caroline Adams

Steve Allen

Patricia Beauchemin

Chuck Clary

Martha Fisichello

Robin Goulet

Fred Hargett

Bill Heisner

Melbia Helms

Tony Herrin

Lynn Horton

Kim Loia

Richard Long

Keith Maust

John Parker

Denise Patterson

Srinivasan Ranganathan

Michelle Rauch

John Rintamaa

Bob Sabin

Michele Sarno

Nancy Stephen

Jerry Thomas

Ron Vilas

Our services

2008-2009

Disaster Relief

50 families and
199 individuals served
\$62,579 in financial aid

Mass Care Events

16 canteens
730 responders/public fed

Services To The Armed Forces

132 emergency messages
\$12,757 in emergency aid

Community Preparedness/ Education

7,029 program attendees

Blood Drives

139 blood drives
5,413 units of blood collected

Life Saving Training

5,579 attendees
19,736 services to residents



(704) 283-7402
608 E. Franklin St., Monroe, NC 28112

(704) 694-3514
Anson County
www.UnionCountyRedCross.org

I would like to help change a life



**American
Red Cross**

Union and Anson Counties

- Tiffany Circle - \$10,000 (Two matches are available for \$5,000 pledges!
Ask for more information about the match, national recognition in Washington and other benefits.)
- Clara Barton Society - \$1,000 (Will pay for emergency lodging, clothing and medicine replacement during a single family emergency.)
- \$500 (Will help make 10 families Red Cross Ready with lifesaving CPR.)
- \$250 (Will help provide a safe and plentiful blood supply for hospital patients.)
- \$100 (Will provide 15 hot meals for victims of disaster and first responders.)
- \$50 (Will help provide services to local children of deployed soldiers.)
- Other amount _____ (Will help change a life.)

This is a personal gift or corporate gift. My company will match my gift.

My check is enclosed, made payable to American Red Cross.

Please charge my credit card. (Circle one) Visa/MasterCard

Number _____ Exp _____ 3-digit code _____

I would like to pay my pledge in quarterly payments, charged to my credit card.

Number _____ Exp _____ 3-digit code _____

I would like to be invoiced quarterly for my pledge.

Please contact me; I have other thoughts to share.

Name _____ Signature _____

Organization/company (if applicable) _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Evening _____

Email Address _____

*Your gift supports the lifesaving mission of the American Red Cross
in your community, across the country and around the world.*

608 E. Franklin St., Monroe, NC 28112 ♦ www.UnionCountyRedCross.org

MEMO

To: Town Council
From: Vicky Brooks
Date: April 2, 2010
Re: Proposed Text Amendments
Agenda Item #12 – 05/13/10

At the April 19, 2010 planning board meeting, the following text amendment recommendations were made by the planning board:

Article 3

Section 3.1.3 (d)(4)(c)(3)

3) Suggested Fences, Walls, and Gate Materials.

- a) Concrete or plaster with smooth or lightly textured surface
- b) Wrought iron
- c) Split face block
- d) New or used face brick
- e) Wooden picket fence

Prohibited materials, unless otherwise provided for, include cinder block (whether colored or unfinished), chain link or “cyclone” fences, rough sawn or natural wood.

The intent of the fencing regulations is to provide the most visually attractive streetscape. Properties bordering the CSX railroad in the Highway District may install chain link or other prohibited materials at the discretion of the town’s Zoning Administrator as provided for as follows: Chain link or other prohibited materials shall only be erected along the rear yard portion of the property abutting the railroad track and the side rear yard behind the rear building line. Razor wire, barbed wire, or like material shall not be installed on any type of fencing. Fencing that is visible from the street side shall not be made of any prohibited materials listed above.

Exception: Black vinyl coated chain link fence may be installed in the rear and side yard, regardless of the building location, should the fence be necessary to enclose a required detention pond. The entire fence, including the top rail and posts shall be black vinyl coated. All fencing facing a public street shall be made of the aforementioned suggested materials.

4) Suggested building colors:

- a) Environmental colors such as greens, tans, light browns, terra cotta, with black, dark blue, grays, and other dark colors used as accent are highly encouraged. Bright colors may only be used as accents and are subject to review and approval by the Town Council.

Article 4

4.9.8 The following activities shall **not** be regarded as accessory to a residential-principal use and are prohibited in residential **all zoning** districts, **unless otherwise specified in this Ordinance.**

- 1) Storage outside of a substantially enclosed structure of any motor vehicle that is neither licensed nor operational.

If the council chooses to make these proposed text amendments the following statement will be needed:

The proposed text amendments are consistent with the Land Use Plan and the Vision Plan contained therein, adopted October 12, 2006, which calls for the periodic review of the ordinance to ensure than they are up to date and consistent as possible.

Town of Mineral Springs

PROPOSED BUDGET 2010-2011

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Budget Officer

May 13, 2010

This page is intentionally left blank.

TABLE OF CONTENTS

Item	Page
Message from the Budget Officer	2
Budget Ordinance 2010-2011	3
Budget: details by department 2010-2011	5
Budget Analysis 2010-2011	7
Revenue Graph 2010-2011	11
Expenditure Graph 2010-2011	13
Project Ordinance information	15
2009-2010 Budget Details	19
2009-2010 Projected Budget Comparison	21

**TOWN OF MINERAL SPRINGS
2010-2011 BUDGET**

MESSAGE FROM THE BUDGET OFFICER

I am pleased to present this recommended budget for the 2010-2011 fiscal year to the Mineral Springs town council.

The FY2010-11 budget reflects anticipated revenues and expenditures of \$279,395 including capital expenditures, which represents a \$12,905 decrease over last year's final budget. This is the second consecutive year reflecting a budget decrease, following a \$12,125 decrease the previous year. General government expenditures total \$248,797, an increase of \$2,172.

The overall decrease this year reflects a reduction in utility franchise distributions and a reduction in interest income due to continued lower interest rates and a lower General Fund balance. Also, we expect a sharp decrease in zoning fees due to the overall slowdown in new construction, as well as a slight decrease in sales tax revenue due to a general reduction in retail activity countywide. Capital expenditures will decrease. One additional real property acquisition, the historic Agriculture Building adjacent to the town hall, will be funded through a separate Capital Project Ordinance and appropriation of General Fund balance.

General government expenditures are nearly the same as last year, reflecting only a 1.03% increase. Council has again recommended a 3% increase in staff salaries, and no change in elected official salaries. The largest single recommended departmental increase comes in Planning, where an 18% increase is recommended, primarily to begin formal park and greenway master planning. Smaller increases are proposed in the areas of town hall maintenance and community projects; most of the recommended increases are being offset by recommended decreases in the areas of legal expenses and office equipment purchases.

The revenue side of the budget reflects a tax base of approximately \$263 million, an increase of approximately \$3 million over last year; the revenue stream represented by this tax base is essentially flat. Electric franchise receipts are estimated to be \$159,000, and remain our largest single revenue source. Because such a large portion of that revenue is due to electricity use by a single large manufacturer (Parkdale Mills), council is wise once again to adopt a budget which would allow continuation of general government services should this somewhat unstable revenue source suddenly decrease. It is noteworthy that council's overall fiscal conservatism has allowed the town to continue to provide for our residents' needs while undertaking major capital projects with neither tax increases nor debt.

I am pleased to recommend no change in the property tax rate. The proposed *ad valorem* tax rate for the 2010-11 fiscal year is 2.5 cents per \$100.

As for capital projects during FY2009-10, we closed out the Town Hall Capital Project Fund at a final cost of \$487,288.50, \$12,711.50 under budget. We also received our \$299,685.00 grant from the North Carolina Clean Water Management Trust Fund, and closed on the associated conservation land purchase at a final cost of \$329,285.97.

Frederick Becker III, Budget Officer

Date

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO ESTABLISH A BUDGET
FOR FISCAL YEAR 2010-2011
O-2009-xx**

Be it ordained by the Council of the Town of Mineral Springs, North Carolina, the following:

Section I. Appropriations. The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2010 and ending 6/30/2011, in accordance with a Chart of Accounts to be established for the Town:

ADMINISTRATIVE & GENERAL GOVERNMENT:	\$248,797.00
Advertising	\$1,800.00
Attorney	\$9,600.00
Audit	\$3,600.00
Community Projects	\$15,500.00
Contingency	\$3,000.00
Dues	\$4,525.00
Elections	\$600.00
Employee overhead	\$12,000.00
Fire Protection	\$12,000.00
Insurance	\$4,500.00
Newsletter	\$2,400.00
Office and Clerk	\$116,648.00
Planning and Zoning	\$43,568.00
Street Lighting	\$1,800.00
Tax collection	\$11,256.00
Training	\$3,000.00
Travel	\$3,000.00
CAPITAL:	\$30,598.00
Capital outlay	\$30,598.00
TOTAL APPROPRIATIONS:	\$279,395.00

Section II. Estimated Revenues. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning 7/1/2010 and ending 6/30/2011:

Franchise tax, utility & cable TV	\$161,400.00
Interest	\$4,000.00
Other income	\$4,500.00
Property taxes	\$63,495.00
Sales taxes	\$41,200.00
Vehicle taxes	\$4,800.00

TOTAL ESTIMATED REVENUES: \$279,395.00

Section III. Project Ordinances. Capital Project Ordinance O-2007-04, for town hall construction, was closed out during FY 2009-2010.

Grant Project Ordinance O-2008-02 in the amount of \$337,075, for the purchase of land in the Copper Run subdivision adjoining proposed town greenway and conservation property, was funded by means of a \$307,000 grant from the North Carolina Clean Water Management Trust Fund and a \$30,075 transfer of appropriated fund balance from the General Fund into the Grant Projects Fund. The land acquisition authorized by this ordinance was completed in FY2009-10, and total expenditures of \$329,285.97 have been made under this ordinance. An amendment to the ordinance of approximately \$7,300 to endow additional conservation easement monitoring costs will be required during the 2010-11 fiscal year.

Capital Project Ordinance O-2009-03 authorizing purchase and initial repair and renovation of the historic Mineral Springs School agriculture building adjacent to the town hall was adopted during the 2009-2010 fiscal year and will be funded by means of up to a \$165,000 transfer of fund balance from the General Fund into the Capital Projects Fund.

Section IV. Property Tax Levy. A tax in the amount of \$0.025 per \$100.00 of assessed valuation is hereby levied on property within the Town of Mineral Springs which was listed for property taxes in Union County, North Carolina as of January 1, 2009.

ADOPTED this 10th day of June, 2010. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

REVENUES				\$ 279,395
<i>TOTAL INCOME</i>				\$ 279,395
Franchise Fees			\$ 161,400	
TV Cable Franchise Fee	\$ 2,400			
Utility Franchise Taxes	\$ 159,000			
Gross Receipts Tax			\$ 1,000	
Interest			\$ 4,000	
Property Taxes			\$ 63,495	
Current Year	\$ 61,695			
Prior Years	\$ 1,800			
Other Income			\$ 3,500	
Zoning Fees	\$ 3,000			
Miscellaneous	\$ 500			
Sales Tax			\$ 41,200	
General Sales & Use	\$ 13,200			
Telecommunications	\$ 7,200			
TV Cable	\$ 20,800			
Vehicle Taxes			\$ 4,800	

EXPENDITURES				\$ 279,395
<i>ADMINISTRATIVE & GENERAL GOVERNMENT</i>				\$ 248,797
Advertising			\$ 1,800	
Attorney			\$ 9,600	
Audit			\$ 3,600	
Community Projects			\$ 15,500	
Beautification, Maintenance	\$ 4,800			
Charities, Agencies	\$ 8,500			
Special events	\$ 1,000			
Park & Greenway Maint	\$ 1,200			
Contingency			\$ 3,000	
Dues			\$ 4,525	
Chamber	\$ 285			
COG	\$ 750			
IOG	\$ 300			
NCLM	\$ 2,800			
UC Partnership for Progress	\$ -			
Other	\$ 390			
Elections			\$ 600	
Contract	\$ 600			
Municipal	\$ -			
Employee Overhead (FICA, work comp, bonds)			\$ 12,000	
Fire Protection			\$ 12,000	
Insurance			\$ 4,500	
Newsletter			\$ 2,400	

Office			\$	116,648
Salary: Clerk	\$	27,300		
Salary: Deputy Clerk/Assistant	\$	12,000		
Salary: Finance Officer	\$	26,448		
Salary: Mayor	\$	4,800		
Salary: Council	\$	7,200		
Equipment & durable items	\$	7,200		
Supplies	\$	6,000		
Postage (General)	\$	800		
Telephone, Internet	\$	7,200		
Reserve/Misc	\$	2,000		
Town Hall Maintenance	\$	9,700		
Supplies	\$	2,500		
Services	\$	7,200		
Utilities	\$	6,000		
Planning			\$	43,568
Parks & Greenways	\$	10,000		
Zoning Ord. & Planning	\$	2,000		
Zoning Administration	\$	28,568		
Salary	\$	23,568		
Contract	\$	5,000		
Land Use Planning	\$	-		
Reserve/Misc	\$	3,000		
Street Lighting			\$	1,800
Tax Collection			\$	11,256
Salary	\$	9,456		
Postage	\$	700		
Listing & Advertising	\$	700		
Billing	\$	400		
Training			\$	3,000
Boards	\$	1,000		
Officials	\$	1,000		
Staff (Clerk, TC, FO)	\$	1,000		
Travel Expenses			\$	3,000
CAPITAL				\$ 30,598
Capital Outlay			\$	30,598

Town of Mineral Springs
2010-2011 BUDGET ANALYSIS

I. Appropriations

Administrative & General Government

Advertising **\$1,800.00**
Included are required notifications of public hearings and special meetings involving the town council, planning board, and board of adjustment, and advertising in the 2011 Queen's Cup Race Program.

Attorney **\$9,600.00**
This appropriation includes \$3,600.00 for retainer and general expense, and has been reduced by \$6,400 from last year's appropriation.

Audit **\$3,600.00**
This amount is based on our previous contracts with Robert M. Burns, CPA.

Community Projects **\$15,500.00**
This appropriation is to be used for projects intended to benefit the quality of life in Mineral Springs, including landscaping, maintenance, and beautification. Funds are also allocated for charitable contributions to community organizations. This appropriation has been increased by \$3,500 over last year's appropriation, reflecting an increase in anticipated giving to local non-profits and a new line item of \$1,200 for park and greenway maintenance.

Contingency **\$3,000.00**
This appropriation is intended to cover small unforeseen expenses in miscellaneous categories which might arise during the fiscal year. The contingency appropriation will not necessarily be expended.

Dues **\$4,525.00**

Chamber of Commerce	\$285.00
Centralina COG	\$750.00
Institute of Government	\$300.00
NC League of Municipalities	\$2,800.00
Other organizations	\$390.00

Elections **\$600.00**
Our election contract with the county is estimated to be \$600.00, based on previous years' assessments. There is no municipal election scheduled in FY2010-11.

Employee Overhead**\$12,000.00**

Includes Scheduled bonds for Tax Collector at \$100.00, Finance Officer at \$450.00, workers compensation at \$600.00, and standard payroll obligations consisting of FICA, Medicare, and payroll processing.

Fire Protection**\$12,000.00**

Council has recommended increasing our regular annual payment to the Mineral Springs Volunteer Fire and Rescue Department from \$6,500.00 to \$10,000. Our Fire Suppression Agreement with the Waxhaw Volunteer Fire Department includes an annual payment of \$2,000.00.

Insurance**\$4,500.00**

This appropriation covers the premium for our General Liability, Public Officials' Liability, and Property policy. A premium adjustment will be necessary after purchase of the old Mineral Springs School Agricultural Building and its inclusion in our policy.

Newsletter**\$2,400.00**

The quarterly newsletter, begun in April 2002, should resume publication during fiscal year 2010-2011.

Office**\$116,648.00**

We are proposing increasing the clerk's base salary to \$27,300.00 and the finance officer's base salary to \$26,448.00, representing a 3% cost-of-living increase. Council proposes retaining the part-time position of deputy clerk/office, with a 3% increase to \$10.61/hour, up to \$11,034.40 for this position. Council members' salaries will remain \$100.00 per month for FY2010-11, and the mayor's salary will remain \$400.00 per month. Proposed expenditures for supplies and postage are nominal and based on prior year's experience with conservative projections. An amount of \$7,200 for equipment and durable items is proposed, a \$4,800 decrease over FY2009-10, reflecting the fact that much of the necessary new equipment has already been purchased and installed in the new town hall. The amount for telephone/internet (including alarm system monitoring) remains the same as last year. The item for maintenance of the town hall, including landscaping and janitorial service, has been increased by \$3,700, to \$9,700, reflecting prior year's experience with these costs. Utility costs for the office will decrease by \$1,200 to \$6,000, based on the cost of our first full year of electricity, water, and propane.

Planning**\$36,872.00**

Council has recommended increasing the zoning administrator's salary by 3% to \$23,568. The proposed \$5,000.00 appropriation for contract services associated with providing assistance with administration, either from Centralina Council of Governments or another planning consultant, remains the same as last year. Also included in that appropriation is an amount of approximately \$600 to cover an interlocal agreement with Union County for joint funding of the Urban Forester position. There is a \$2,000 allowance for ordinance revisions and modifications (down from \$5,000 last year), and a \$3,000.00 allowance for miscellaneous expenditures, including clerical and mapping services. Finally, a new \$10,000 appropriation has been added for beginning development of a park and greenway master plan.

Street Lighting **\$1,800.00**
This appropriation covers the cost of providing roadway lighting in the downtown area.

Tax Collection **\$10,980.00**
The tax collector's salary of \$9,456.00 reflects a 3% cost-of-living increase. Other collection costs remain the same as last year's.

Training **\$3,000.00**
Ongoing training sessions for the governing board, citizen boards, and staff are offered throughout the year by the Institute of Government, the NC League of Municipalities, and other professional organizations.

Travel Expenses **\$3,000.00**
Included are expenses for travel to off-site training sessions, and any necessary meals and overnight accommodations. Also included are reimbursements for expenses incurred by council and staff in the course of ordinary business. This appropriation remains the same as last year's.

Capital

Capital Outlay **\$30,598.00**
These funds are designated for capital needs such as major equipment purchases, furniture and fixtures, and improvements to real property. The anticipated purchase of the old school agriculture building adjacent to the new town hall has been authorized by a separate project ordinance.

II. Estimated Revenues

Utility and Cable TV franchise taxes **\$161,400.00**
Electric franchise distributions for the first two quarters of FY 2009-10 have remained steady, but the industrial component of these distributions "lags" economic conditions slightly, and may decrease for the upcoming year. Also, there have been very few new residential utility customers in the town due to an overall slowdown in new residential construction. As for cable television, although most of this revenue source has been redesignated as a sales tax by the state, a small amount of cable television billing is still considered a franchise tax. The amount of this revenue source is estimated to decrease by \$1,100 from last year.

Interest Earned **\$4,000.00**

Short-term interest rates have continued to decrease due to Federal Reserve policy, and are expected to remain in the 1% range throughout FY2010-11. Also, capital projects have depleted our interest-bearing accounts, and we expect to begin FY 2010-11 with approximately \$375,000 on deposit in interest-bearing accounts.

Other **\$4,500.00**

Includes zoning and subdivision fees, estimated at \$3,000, and other miscellaneous fees, small intergovernmental payments, gross receipts taxes on vehicle rentals, and other uncategorized revenues. Zoning fees were far below budget last year, and are expected to remain low this year due to a very sluggish construction sector.

2008 Property Tax Receipts **\$61,695.00**

The estimated tax base, based on data from the Union County Assessor's office is \$255,945,971. In addition, we estimate that our Public Service Property tax base will be \$4,453,373.

The revenue estimate was arrived at as follows:

County Estimate	\$258,489,560
Public Service Property (est.)	\$4,453,373
Total tax base	\$262,942,933

Tax rate: \$0.025/\$100 assessed valuation

Total levy: \$65,735.73

Estimated collection rate: 93.85% → \$61,692.98

Property Taxes, prior years **\$1,800.00**

Sales Taxes **\$41,200.00**

Based on current fiscal year performance and accounting for anticipated economic conditions, the estimated breakdown is as follows:

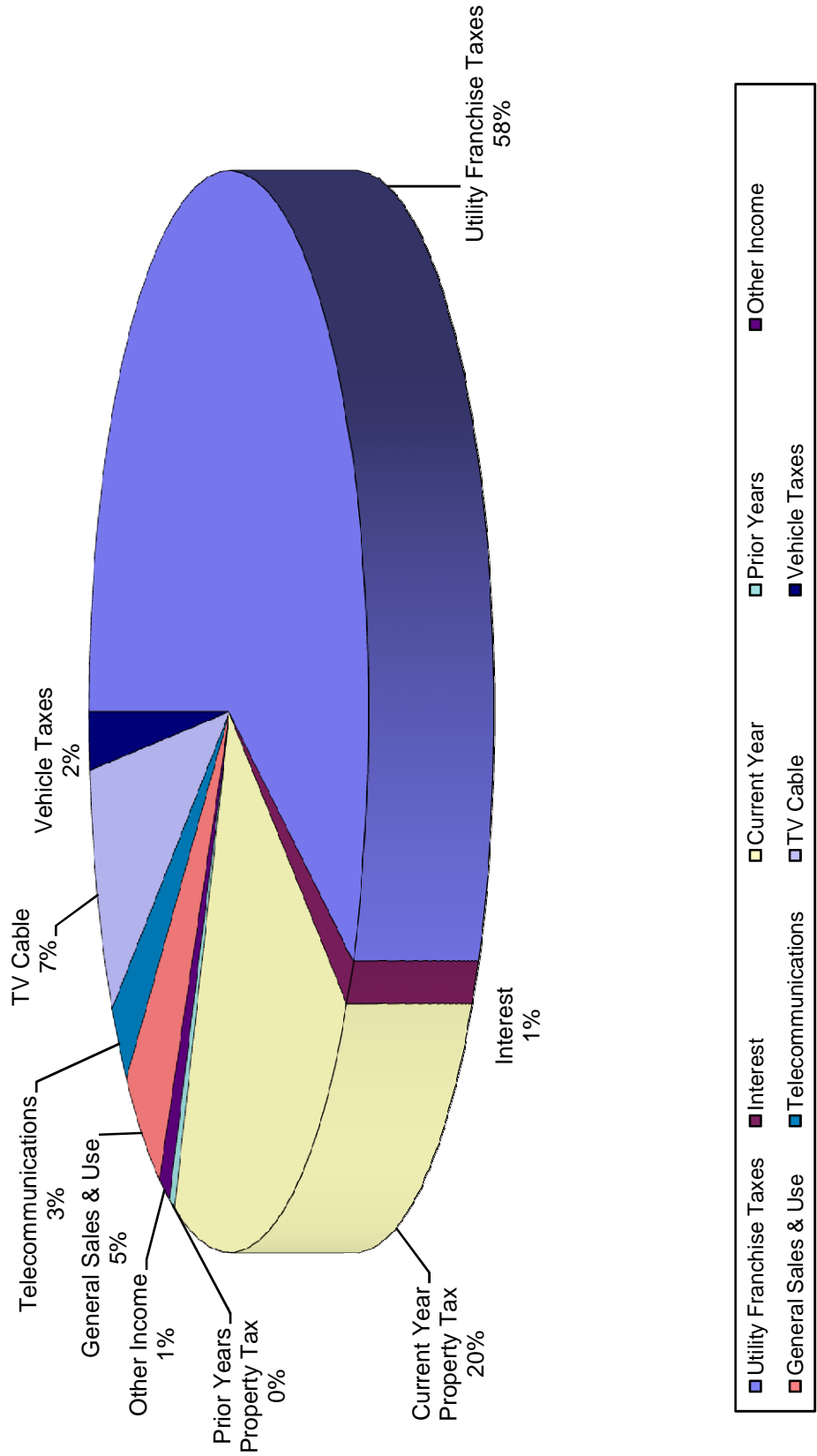
Cable TV sales tax	\$20,800.00
General sales and use tax	\$13,200.00
Telecommunications sales tax	\$7,200.00
Total	\$41,200.00

Overall sales tax revenues are expected to be approximately \$2,600 below last year's amount.

Vehicle taxes **\$4,800.00**

The Union County Tax Administrator will collect the motor vehicle property tax on our behalf and make monthly payments to the town. Estimated receipts are expected to be very close to last year's.

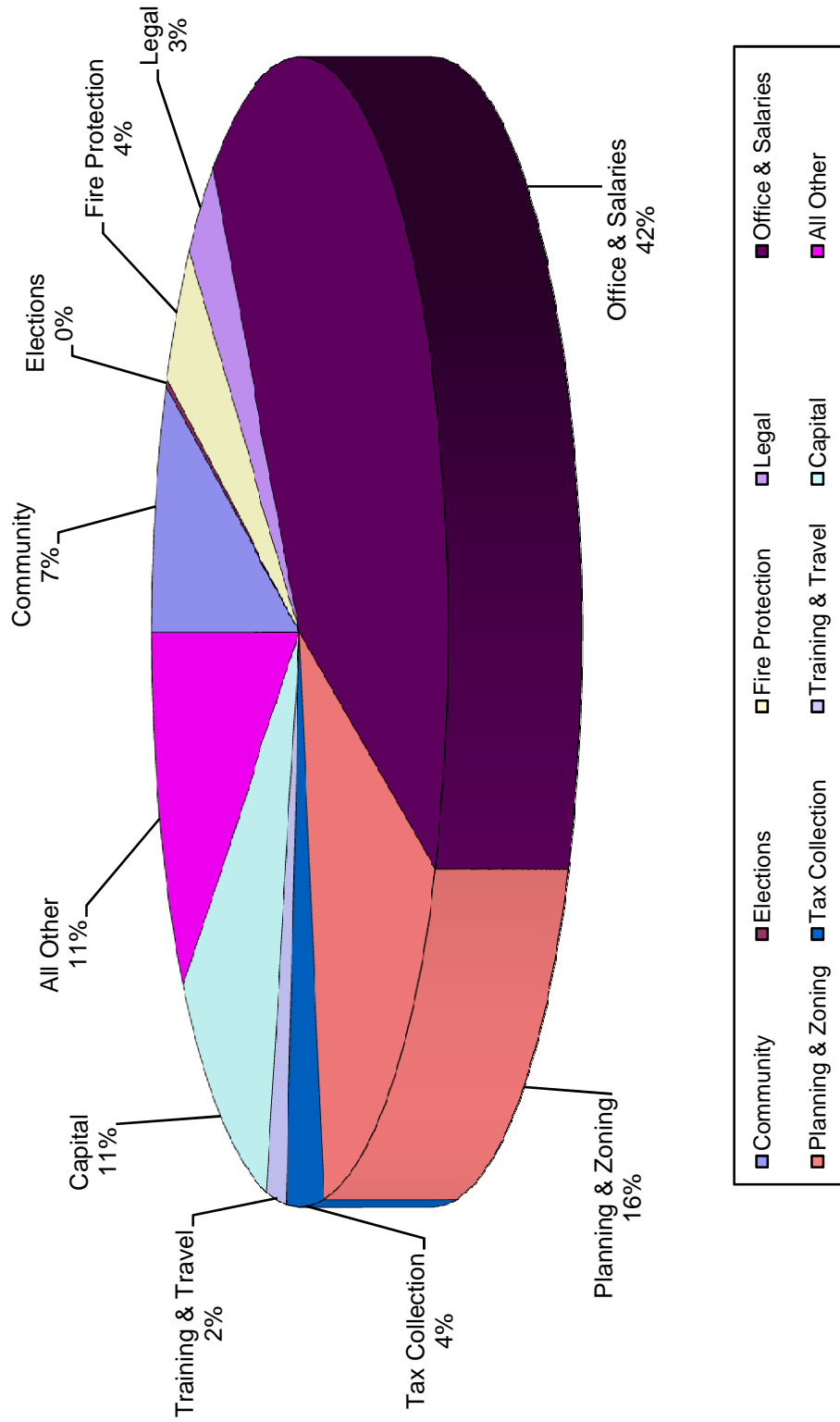
Mineral Springs Proposed Revenues 2010-2011 \$279,395



This page is intentionally left blank.

Mineral Springs Proposed Expenditures 2010-2011

\$279,395



This page is intentionally left blank.

PROJECT ORDINANCES
Compliance With NC G.S. § 159-13.2 (c) & (f)

North Carolina General Statutes section § 159-13.2 (c) & (f) require the following:

(c) Adoption of Project Ordinances. – If a local government or public authority intends to authorize a capital project or a grant project by a project ordinance, it shall not begin the project until it has adopted a balanced project ordinance for the life of the project. A project ordinance is balanced when revenues estimated to be available for the project equal appropriations for the project. A project ordinance shall clearly identify the project and authorize its undertaking, identify the revenues that will finance the project, and make the appropriations necessary to complete the project.

(f) Inclusion of Project Information in Budget. – Each year the budget officer shall include in the budget information in such detail as he or the governing board may require concerning each grant project or capital project (i) expected to be authorized by project ordinance during the budget year and (ii) authorized by previously adopted project ordinances which will have appropriations available for expenditure during the budget year.

I. Town Hall Capital Project Ordinance

The Mineral Springs town council adopted O-2007-04, “PROJECT ORDINANCE AUTHORIZING CONSTRUCTION OF A MINERAL SPRINGS TOWN HALL FACILITY”, on May 10, 2008. This ordinance authorizes appropriation of \$500,000 to construct a new town hall. The appropriation will be financed by transfer of \$500,000 from the General Fund balance into the Capital Projects fund.

This ordinance was amended and closed out by O-2009-02, “ORDINANCE TO AMEND AND CLOSE OUT THE MINERAL SPRINGS TOWN HALL FACILITY CAPITAL PROJECT ORDINANCE”, on February 11, 2010. Total expenditures and transfers from the general fund under the Town Hall Capital Project Ordinance were \$487,288.50.

II. Copper Run Conservation Land Grant Project Ordinance

The Mineral Springs town council adopted O-2008-02, “PROJECT ORDINANCE AUTHORIZING PURCHASE OF 12.03 ACRES IN THE COPPER RUN SUBDIVISION”, on December 11, 2008. This ordinance authorizes appropriation of \$337,075 for the purchase of 12.03 acres of land in the Copper Run subdivision. The appropriation will be financed by \$307,000 in grant proceeds, and transfer of \$30,075 from the General Fund balance into the Grant Project fund.

As of May 5, 2010, total revenues of \$299,685 from the NC Clean Water Management Trust Fund and \$29,600.97 in transfers from the General Fund have been received, and total expenditures of \$329,285 have been made under this ordinance. A stewardship endowment to the Catawba Lands Conservancy of approximately \$7,300 will be required to complete this project, and it is anticipated that this expenditure will be authorized by an amendment to the capital project ordinance early in FY 2010-2011.

III. Historic Mineral Springs School Building Capital Project Ordinance

The Mineral Springs town council adopted O-2009-03, "PROJECT ORDINANCE AUTHORIZING PURCHASE AND FIRST PHASE OF REPAIR AND RENOVATION OF THE FUTURE COMMUNITY CENTER" on April 8, 2010. This ordinance authorizes appropriation of \$114,000 for the balance of the purchase price of the former Mineral Springs School Agriculture Building including estimated closing costs, and \$51,000 in initial repair expenditures, for a total appropriation of \$165,000. The appropriation will be financed by transfer of \$165,000 from the General Fund balance into the Capital Projects Fund.

This project is expected to begin with the purchase of the real property shortly before the end of FY 2009-2010, and be completed during FY 2010-2011.

Town of Mineral Springs
CAPITAL PROJECT FUND SUMMARY

I. Town Hall Capital Project Fund (closed out 2/11/2010)

The following revenues were made available to complete the project:

Source	Budget	Actual
Transfer from General Fund	\$500,000.00	-
Transfers from General Fund, FY2008-09	-	\$484,393.42
Transfers from General Fund, FY2009-10	-	\$2,895.08
Total	\$500,000.00	\$487,288.50

The following amount was appropriated for the project of the Capital Project fund:

Expenditure	Budget	Actual
Town Hall Construction	\$500,000.00	-
Town Hall Construction Payments, FY2008-09	-	\$484,393.42
Town Hall Construction Payments, FY2009-10	-	\$2,895.08
Total	\$500,000.00	\$487,288.50

II. CWMTF Grant Capital Project Fund

The following revenues were made available to complete the project:

Source	Budget	Actual
NC CWMTF Grant Funding	\$307,000.00	\$299,685.00
Transfer from General Fund	\$30,075.00	-
Transfers from General Fund, FY2008-09	-	\$14,750.00
Transfers from General Fund, FY2009-10	-	\$14,850.97
Total	\$337,075.00	\$329,285.97

The following amount was appropriated for the project of the Capital Project fund:

Expenditure	Budget	Actual
Open Space Land Acquisition	\$337,075.00	-
Reports & Surveys (FY2008-09)	-	\$14,750.00
Land Purchase & Closing Costs (FY2009-10)	-	\$314,535.97
Total	\$337,075.00	\$329,285.97

III. Community Center Capital Project Fund

It is estimated that the following revenues will be made available to complete the project:

Source	Budget	Actual
Transfer from General Fund	\$165,000.00	-
Total	\$165,000.00	-

The following amounts are appropriated for the project of the Capital Project fund:

Expenditure	Budget	Actual
Balance of Purchase Price	\$110,000.00	-
Acquisition & Repair Costs	\$55,000.00	-
Total	\$165,000.00	-

PRIOR YEAR

TOWN OF MINERAL SPRINGS

PAGE 1: BUDGET JULY 1, 2009 - JUNE 30, 2010

REVENUES		\$ 292,300
<i>TOTAL INCOME</i>		<i>\$ 292,300</i>
Franchise Fees	\$ 162,500	
TV Cable Franchise Fee	\$ 2,500	
Utility Franchise Taxes	\$ 160,000	
Interest	\$ 8,000	
Property Taxes	\$ 63,790	
Current Year	\$ 61,990	
Prior Years	\$ 1,800	
Other Income	\$ 9,500	
Zoning Fees	\$ 9,000	
Miscellaneous	\$ 500	
Sales Tax	\$ 43,800	
General Sales & Use	\$ 15,000	
Telecommunications	\$ 7,800	
TV Cable	\$ 21,000	
Vehicle Taxes	\$ 4,710	

EXPENDITURES		\$ 292,300
<i>ADMINISTRATIVE & GENERAL GOVERNMENT</i>		<i>\$ 246,265</i>
Advertising	\$ 1,800	
Attorney	\$ 16,000	
Audit	\$ 3,500	
Community Projects	\$ 12,000	
Beautification, Maintenance	\$ 6,000	
Charities, Agencies	\$ 6,000	
Special events	\$ -	
Contingency	\$ 3,000	
Dues	\$ 4,525	
Chamber	\$ 175	
COG	\$ 850	
IOG	\$ 300	
NCLM	\$ 2,800	
UC Partnership for Progress	\$ -	
Other	\$ 400	
Elections	\$ 4,600	
Contract	\$ 600	
Municipal	\$ 4,000	
Employee Overhead (FICA, work comp, bonds)	\$ 12,000	
Fire Protection	\$ 8,500	
Insurance	\$ 4,500	
Newsletter	\$ 2,400	

PRIOR YEAR

TOWN OF MINERAL SPRINGS

PAGE 2: BUDGET JULY 1, 2009 - JUNE 30, 2010

Office			\$	117,788
Salary: Clerk	\$	26,508		
Salary: Deputy Clerk/Assistant	\$	12,000		
Salary: Finance Officer	\$	25,680		
Salary: Mayor	\$	4,800		
Salary: Council	\$	7,200		
Equipment & durable items	\$	12,000		
Supplies	\$	6,000		
Postage (General)	\$	800		
Telephone, Internet	\$	7,200		
Reserve/Misc	\$	2,400		
Town Hall Maintenance	\$	6,000		
Utilities	\$	7,200		
Planning			\$	36,872
Public Communication	\$	-		
Zoning Ord. & Planning	\$	5,000		
Zoning Administration	\$	27,872		
Salary	\$	22,872		
Contract	\$	5,000		
Land Use Planning	\$	1,000		
Reserve/Misc	\$	3,000		
Street Lighting			\$	1,800
Tax Collection			\$	10,980
Salary	\$	9,180		
Postage	\$	700		
Listing & Advertising	\$	700		
Billing	\$	400		
Training			\$	3,000
Boards	\$	1,000		
Officials	\$	1,000		
Staff (Clerk, TC, FO)	\$	1,000		
Travel Expenses			\$	3,000
<i>CAPITAL</i>			\$	46,035
Capital Outlay			\$	46,035

PRIOR YEAR

2009 BUDGET AMOUNTS				ACTUAL (5/10 & 6/10 PROJECTED)				VARIANCE
REVENUES				\$ 292,300		\$ 282,796.00	\$ (9,504)	
	Interest		\$ 8,000			\$ 4,644.00	\$ (3,356)	
	Property Taxes		\$ 63,790			\$ 64,533.00	\$ 743	
	Sales Tax		\$ 43,800			\$ 43,305.00	\$ (495)	
	TV Cable Franchise Fee		\$ 2,500			\$ 2,398.00	\$ (102)	
	Utility Franchise Taxes		\$ 160,000			\$ 159,439.00	\$ (561)	
	Vehicle Taxes		\$ 4,710			\$ 4,823.00	\$ 113	
	Zoning Fees		\$ 9,000			\$ 2,625.00	\$ (6,375)	
	Other		\$ 500			\$ 1,029.00	\$ 529	
	Fund Balance Appropriated		\$ -			\$ -	\$ -	
EXPENDITURES				\$ 292,300		\$ 196,997.00	\$ (95,303)	
ADMINISTRATIVE & GENERAL GOVERNMENT				\$ 246,265		\$ 190,312.00	\$ (55,953)	
	Advertising		\$ 1,800			\$ 693.00	\$ (1,107)	
	Attorney		\$ 16,000			\$ 4,387.00	\$ (11,613)	
	Audit		\$ 3,500			\$ 3,300.00	\$ (200)	
	Community Projects		\$ 12,000			\$ 12,000.00	\$ -	
	Beaut., Maint.	\$ 6,000		\$ 3,000				
	Charities	\$ 6,000		\$ 8,000				
	Special Events	\$ -		\$ 1,000				
	Contingency		\$ 3,000			\$ 1,572.00	\$ (1,428)	
	Dues		\$ 4,525			\$ 4,169.00	\$ (356)	
	Elections		\$ 4,600			\$ 3,073.00	\$ (1,527)	
	Contract	\$ 600		\$ 483				
	Municipal	\$ 4,000		\$ 2,590				
	Employee overhead		\$ 12,000			\$ 10,403.00	\$ (1,597)	
	Fire Department grant		\$ 8,500			\$ 8,500.00	\$ -	
	Insurance		\$ 4,500			\$ 3,235.00	\$ (1,265)	
	Newsletter		\$ 2,400			\$ 1,261.00	\$ (1,139)	
	Office		\$ 117,788			\$ 97,538.00	\$ (20,250)	
	Sal.: Clerk	\$ 26,508		\$ 26,508				
	Sal: Deputy	\$ 12,000		\$ 5,809				
	Sal.: Fin. Off.	\$ 25,680		\$ 25,680				
	Sal: Mayor	\$ 4,800		\$ 4,800				
	Sal: Council	\$ 7,200		\$ 7,200				
	Equip. & dur.	\$ 12,000		\$ 2,502				
	Supplies	\$ 6,000		\$ 4,439				
	Postage	\$ 800		\$ 799				
	Tel., Internet	\$ 7,200		\$ 5,969				
	Reserve	\$ 2,400		\$ 1,000				
	Town Hall Maint	\$ 6,000		\$ 7,658				
	Utilities	\$ 7,200		\$ 5,174				
	Planning		\$ 36,872			\$ 24,372.00	\$ (12,500)	
	Public Comm.	\$ -		\$ -				
	Zoning Ord.	\$ 5,000		\$ -				
	Zoning Admin.	\$ 27,872		\$ 22,872				
	Land Use Plan	\$ 1,000		\$ -				
	Reserve/Misc	\$ 3,000		\$ 1,500				
	Street Lighting		\$ 1,800			\$ 1,659.00	\$ (141)	
	Tax Collection		\$ 10,980			\$ 10,773.00	\$ (207)	
	Salary	\$ 9,180		\$ 9,180				
	Postage	\$ 700		\$ 700				
	Listing & Adv.	\$ 700		\$ 700				
	Billing	\$ 400		\$ 193				
	Training		\$ 3,000			\$ 1,670.00	\$ (1,330)	
	Officials	\$ 1,000		\$ 1,070				
	Planning Org.	\$ 1,000		\$ 300				
	Staff	\$ 1,000		\$ 300				
	Travel Expenses		\$ 3,000			\$ 1,707.00	\$ (1,293)	
CAPITAL				\$ 46,035		\$ 6,685.00	\$ (39,350)	
	Capital Outlay		\$ 46,035			\$ 6,685.00	\$ (39,350)	
NET INCOME (Applied to Fund Balance)				\$ -		\$ 85,799.00		