

Town Council Members

Valerie Coffey - 2011 ~ Janet Critz - 2013 ~ Lundeen Cureton - 2011

Peggy Neill - 2011 ~ Melody LaMonica - 2013

**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Regular Meeting
September 9, 2010 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.

2. Public Comments

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Approval of Town Council Minutes and Monthly Reports

The Town Council has been mailed copies of the August 12, 2010 minutes, the August 26, 2010 minutes, the July 2010 tax report, and the July 2010 finance report; the council will approve them if correct.

- A. August 12, 2010 Regular Meeting Minutes and the August 26, 2010 Special Meeting Minutes
- B. July 2010 Tax Collector's Report
- C. July 2010 Finance Report

4. Discussion of Eagle Project

The council will discuss possible volunteer work on the town's greenway by county resident Mitchell Wyse as an Eagle Scout project.

5. Formation of a Trail Committee

The council will discuss the formation of a trail committee to undertake greenway planning and will advise staff on how to proceed.

6. Proclamation for the Daughters of the American Revolution

Mayor Becker will proclaim the week of September 17th through 23rd as Constitution Week.

7. Other Business

8. Adjournment

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
August 12, 2010 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, August 12, 2010.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Deputy Town Clerk Sandara Coates and Tax Collector Libby Andrews-Henson.

Absent: Councilwoman Melody LaMonica and Attorney Bobby Griffin.

Visitors: None.

With a quorum present Mayor Becker called the Regular Town Council Meeting of August 12, 2010 to order at 7:38 p.m.

1. **Opening**

- Councilwoman Critz delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Approval of Town Council Minutes and Monthly Reports**

A. **Correction of the June 2010 Regular Meeting Minutes**

- Mayor Becker explained that there was a correction on the June 2010 regular meeting minutes that had to be made in response to the corrections that were made last month. Town Clerk Vicky Brooks added that on page 161 and 164 where we took Councilwoman Coffey off, we need to insert Councilwoman Critz.
- **Councilwoman Coffey made a motion to approve the correction to the June 10, 2010 minutes and Councilwoman Cureton seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None*

B. July 8, 2010 Regular Meeting Minutes

- **Councilwoman Neill** made a **motion** to approve the July 8, 2010 regular meeting minutes as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

C. June 2010 Tax Collector's Report

- **Councilwoman Critz** made a **motion** to approve the June 2010 Tax Collector's report as written and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

D. 2009 Tax Settlement

- Mayor Becker explained that one time per year the council gets the annual summary, also known as the settlement, which must be approved before the council can charge the tax collector with collecting the current year's taxes. The settlement has been provided to the council; it is from 1999 through 2010 as of June 30, 2010.
- **Councilwoman Cureton** made a **motion** to approve the 2009 tax settlement as written and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

E. Order of Collection

- **Councilman Countryman** made a **motion** to charge the tax collector for this year, past years that are still due and issue the Order of Collection and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

F. June 2010 Finance Report

- **Councilwoman Neill** made a **motion** to approve the June 2010 finance report and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

4. **Consideration of Approving Street Lights in the Houston Ridge Subdivision**

- Councilwoman Critz asked if the Houston Ridge Subdivision was still owned by Ann Edwards or if it was sold. Zoning Administrator Vicky Brooks responded that the bank owned the property now; however, True Homes is buying most of those lots. Mayor Becker commented that Ms. Brooks is doing a lot of business with True Homes; ten permits [approximately] have been issued to them. True Homes has sold two of the completed houses that were built as “spec” homes and the third completed house is a model home. They have built a couple more “spec” homes and have presold some others that are being built. Councilwoman Critz asked if there was an explanation for why this is happening. Mayor Becker responded that it was their price; the square footage starts at about 2,900, which is costing approximately \$200,000 with an acre and a half wooded lot. True Homes is working with Union County Urban Forester David Grant on every lot. Ms. Brooks commented that Mr. Grant looks at every lot and suggests which trees they should save and True Homes is taking his advice, in fact they love the fact that we’re making them do that. Councilwoman Critz suggested that Ms. Brooks let True Homes know how much the council/mayor appreciate their efforts. Mayor Becker added that Ms. Brooks could relay the information since it did come up as part of the street lights and she is in touch with them quite a bit. Mayor Becker explained that he did ask the builder if he would say, since they are not cutting many corners/still building a pretty good product, that some of the prices that were being charged three years ago were sort of inflated (with lots of profit built in) and maybe they are now charging the price they should have been all along; the builder didn’t want to say anything, because he was in the business back then too. Mayor Becker added that there are some corners being cut, because these are “slab on grade” houses: they are not over a crawl space, which is generally considered a less expensive construction technique, not necessarily inferior. Mayor Becker suggested that the council drive in there; they will be amazed at the setbacks on these lots. For example, one of the houses is set back 92 feet off the road, which allows for a less boring street frontage with no trees being saved and uniform 50 foot setbacks as is the case with Niblock Homes. Mayor Becker and Ms. Brooks worked together on how to enforce the provision in the Memorandum of Understanding [to save as many native trees as possible in order to provide a mature appearance] and have managed to get them to do that. Councilwoman Critz asked if the council was just approving their street lights tonight. Mayor Becker responded yes; we sort of got off topic. Ms. Brooks pointed out that they are proposing to install standard decorative street lights, similar to what is in Brantley Oaks.
- **Councilwoman Critz** made a **motion** to approve the street lights in Houston Ridge and **Councilwoman Coffey** seconded the motion. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

5. **Consideration of a Resolution Supporting the Waxhaw Library – R-2010-01**

- Mayor Becker explained that the council adopted a resolution back in 2007 supporting the Waxhaw Regional Library on the Mineral Springs side of Waxhaw;

this was discussed back when Mayor Gardner was still in. There are “library wars” going on now and Weddington is pushing to scrap the Waxhaw Library in order to have one built in Weddington only. Mayor Becker commented that he has been “sticking his neck out” saying “no, let’s go to the original plan”, which was two smaller libraries and if the county doesn’t have the money, then they can make them smaller now and design them so that they are expandable. The resolution that was provided this time to Mineral Springs from the Town of Waxhaw didn’t mention the “Mineral Springs side of Waxhaw”; therefore, Ms. Brooks and Mayor Becker took the liberty of adding that language, because it is a very important part of our support (we wouldn’t support a location on the far north side of Waxhaw).

- **Councilwoman Coffey made a motion to adopt Resolution-2010-01 and Councilman Countryman seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

- The resolution is as follows:

TOWN OF MINERAL SPRINGS

RESOLUTION IN SUPPORT OF A NEW LIBRARY IN WAXHAW

R-2010-01

WHEREAS, the local public library has served as a community resource for many years and has allowed for the increased literacy of the general public:

WHEREAS, the local public library has served children and adults from all walks of life and provided them opportunities to grow and learn through the loaning of books and use of computer terminals for research through the internet;

WHEREAS, the local public library has become more than just a place to borrow books but is now seen as a true and important community resource;

WHEREAS, the Town of Waxhaw established one of the first libraries in Union County in 1939 and currently provides a structure to Union County for the present library which is one of the smallest in size in the county yet receives one of the largest uses in Union County and is very overcrowded;

WHEREAS, The Union County Board of Commissioners has expressed an interest in working with the Town of Waxhaw to engage in a partnership which would result in a new library in Waxhaw and the Waxhaw Board of Commissioners has expressed a similar desire;

NOW, THEREFORE, the Town Council of the Town of Mineral Springs does hereby acknowledge and support a new larger library facility on the Mineral Springs side of the Town of Waxhaw as an important resource to meet the needs of Western Union County.

ADOPTED this the 12th day of August, 2010.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, CMC, Town Clerk

6. **Discussion of the Public Records Request Process and Consideration of Revising the Schedule of Fees**

- Mayor Becker pointed out that Ms. Brooks had provided the council with a long memo on the public records situation, which has been sparked by one particular burdensome public records request that came in recently. Councilwoman Critz commented that she did not think that the council needed to create a statute; however, she liked Ms. Brooks' suggestion of adding it [public records fees] to the schedule. Councilwoman Coffey commented on the fact that it's become such a burden to the town in reference to the man hours that it is taking up, which takes away from the responsibilities/duties of the clerk; therefore, there is a need for it to be mandated as high as it can be to assure that we don't have people trying to get around it and it will limit people who are just misusing it. Councilwoman Neill pointed out for the record and for the council's information that the second paragraph of the memo stated that this request from Mr. Charles Bowden included the processing of 25 documents, 7 audio cassettes, and 12 cd's, which took a minimum of 13 hours of staff time costing the taxpayers a minimum of \$321 to fulfill the request. Councilwoman Critz commented that this is Ms. Brooks' account of one request this man has made, he has made more requests that "we can count on all of fingers and all of our toes" over the last ten years; she wished statutorily the council had the authority to bill for the man hours, but from what she understands from Attorney Griffin they don't. Therefore, the least that can be done is what is being done by adding it to the schedule of fees, which is the appropriate action and the council doesn't need to take any further action. Mayor Becker pointed out that these fees were determined by looking at the average charges for these types of documents in other towns our size and larger (\$0.10 a page, \$1.00 per CD); these are reasonable costs that meet the General Statutes, because we are not making a profit to provide it to our citizens. Councilwoman Critz added that she thought it would be setting a bad precedent to create a public record policy when most people don't have one; we should rely on the State Statute. Ms. Brooks explained that in addition to contacting Attorney Griffin, she contacted Fleming Bell from the School of Government; Mr. Bell advised Ms. Brooks that the General Statutes allow her to charge the actual cost of producing the document. Councilwoman Critz commented that the schedule of fees is really a courtesy on the towns' part. Mayor Becker added that there aren't many records requests, we do get some email requests and Ms. Brooks will proactively give people documents before they even ask for them if she thinks it is going to help them. "We're a pretty good town, you know, about having good records distribution practices", Mayor Becker said. Ms. Brooks noted that "we're not hiding anything", this was just a very excessive request. Councilman Countryman explained that he had on a number of personal occasions requested things from his home town or from the City of Charlotte and without exception anytime a request is made there is a charge ensued (whether it's a birth certificate or a legal document). Councilman Countryman stated that a fee is very appropriate and is certainly covered by the Statutes of the State of North Carolina; it's very appropriate for Mineral Springs to charge those fees and that they appear in the fee schedule as a courtesy. Mayor Becker added that Ms. Brooks has some discretion, if there are some odd requests for a different form that isn't in the schedule of fees, she can defer to the Statutes to establish that charge. Mayor Becker noted that there were no changes to the zoning and subdivision

fees; however, the one thing that has not been mentioned is the "\$20 returned check fee", which is also new.

- **Councilman Countryman** made a **motion** to approve the amended schedule of fees as written and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

7. **Union County Governance Committee Update**

- Councilwoman Critz announced that the Governance Committee has officially ended; the presentation that Councilwoman Critz did for the committee in June was supplied to the council. The Governance Committee was created to look at whether or not the county needed to or wanted to reconstruct the Board of Commissioners. The committee did vote to increase the size of the board from five to seven and this will go before the public, if it's approved, in the form of a referendum. Feedback that was received from the commissioners was that they were putting in 30 to 40 hours a week when this is not a full-time job; there's a lot of demand on them and at the rate that the county continues to grow and our proximity to Charlotte, it's not going to get any better. The committee was looking at the opportunity to create two districts and then allow the rest of the commissioners to be voted for "at-large"; at the very last minute County Attorney Crook told Commissioner Kuehler that statutorily they could not create fewer districts than "at-large" seats if they were going to form a combination. Therefore, what may or may not be on a referendum is to increase the Board of Commissioners by two for a total of seven, which would all be "at-large" seats. Councilwoman Critz explained that the reason they were proposing going with two districts and five "at-large" is because it would have allowed every constituent to vote for six of the seven of their representatives. One last-minute legal compromise would have been to go to a combination of two districts with two representatives in each one plus three at-large seats; people would still be voting for the majority; they would be voting for five. But what you would have done is create a situation where no one was allowed to vote for more than they are allowed to now. The "legal compromise" would have added two more commissioners, but not given every voter the opportunity to have more voting power. The Governance Committee, including Councilwoman Critz, recommended all "at-large" seats, which was by a majority response. It is now in the hands of the commissioners whether it will or won't go on a referendum in November. Mayor Becker thanked Councilwoman Critz for representing Mineral Springs on the committee. Councilwoman Neill added that everybody would have been proud of Councilwoman Critz, because she did a "super job".

8. **Consideration of Calling for a Special Meeting**

- Mayor Becker explained that the town closed on the Ag Building on July 29th. A Request for Bids on the project has been sent out; the council adopted a Capital Project Ordinance to authorize, predominately, the roof repair/replacement to match the roof on the town hall and some trim repair. The Request for Bids is an informal bidding process, because the estimated cost of the job is \$45,000, which

is below the \$300,000 formal bid threshold. The three lowest bidders on the town hall project (Book Construction, Godfrey Construction, Lee Morgan) and a fourth contractor (Rich Guthmann) was asked to submit a bid; only three of the contractors responded (Lee Morgan was concerned about the bonding). There is a performance and payment bond requirement in this contract just as there was in the town hall project contract Mayor Becker noted that he had asked Mr. Donald Gaddy of Pease and Associates for some "free" advice as the proposal was being put together and he is grateful to Mr. Gaddy for helping to draw up the specs and making sure that we are protecting the town's interest, since we are "amateurs" at construction management. A pre-bid site meeting was held Tuesday morning; the bids will be received and opened on Tuesday, August 24th at 3:00 p.m. Mayor Becker asked that the council consider calling for a special meeting on Thursday, August 26, 2010 to evaluate the bids, award a contract, amend the Capital Project Ordinance (if necessary) and to evaluate the overall construction costs.

- **Councilman Countryman** made a **motion** to call for a special meeting on Thursday, August 26, 2010 at 7:30 p.m. at the Mineral Springs Town Hall for the purpose of evaluating the bids, awarding a contract, amending the project ordinance if necessary and evaluating the overall construction costs and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

9. **Consideration of an Interlocal Agreement for A Group Self-Insurance Pool for Benefit Risk Sharing and Resolutions for Employee Benefits**

- Mayor Becker explained that the council has adopted Interlocal Agreements with the League in the past as part of our insurance and workman's compensation. If the town is going to participate in the League's benefits plan, they will have to adopt this Interlocal Agreement saying that we are hereby part of their benefit pool.
- **Councilwoman Neill** made a **motion** to approve into the Interlocal Agreement with the League of Municipalities and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

- Mayor Becker explained that the League of Municipalities wants Mineral Springs to adopt a resolution now saying that the town is electing to become a member and they have agreed to the Interlocal Agreement.
- **Councilwoman Critz** made a **motion** to adopt Resolution-2010-02 and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

- Resolution-2010-02 is as follows:

GOVERNING BODY RESOLUTION
MUNICIPAL INSURANCE TRUST OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

R-2010-02

WHEREAS, certain municipalities and other units of local government of the State of North Carolina, as defined in G.S. 160A-460(2), have agreed to create the MUNICIPAL INSURANCE TRUST OF NORTH CAROLINA and have agreed to pool the risks associated with the provision of benefits for their designated benefit plan participants pursuant to, and to be governed by, the provisions of North Carolina General Statutes 160A-460 *et seq.* (Part 1 of Article 20 of Chapter 160A);

NOW, THEREFORE, BE IT RESOLVED that the above named unit of local government elects to become a member of the MUNICIPAL INSURANCE TRUST OF NORTH CAROLINA upon the terms and conditions stated in the "Interlocal Agreement for a Group Self-Insurance Pool For the Benefit Risk Sharing," with such future policy renewals constituting a continuing ratification of this decision to be a member of the Trust and abide by the terms and conditions of the Interlocal Agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the duly authorized officials of the above name unit of local government are directed to execute in the name of said unit the "Interlocal Agreement for a Group Self-Insurance Poll For Benefit Risk Sharing," a copy of which is attached to and made a part of this Resolution.

ADOPTED this the 12th day of August, 2010.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, CMC, Town Clerk

- Mayor Becker explained that we have a long way to go with the State; the town cannot enroll until a pre-valuation is done. The pre-valuation will cost \$238; the state will do the financial analysis of what it will cost for Mineral Springs to join with the addition of accrued liability. Ms. Brooks has been an eligible employee since 2004 and Mayor Becker has been one since 2009. [An eligible employee is one who works 1,000 hours annually]. The employees don't get money deposited into their accounts, but they get credit for the accrued time; the employer therefore has to pay something that will represent their share. Mayor Becker explained that the town "might back out" of joining the retirement plan once they find out how much the accrued liability will be.
- **Councilman Countryman** made a **motion** to adopt R-2010-03 authorizing the \$238 cost for the pre-evaluation by the Local Government Employee Retirement System and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

- Resolution-2010-03 is as follows:

TOWN OF MINERAL SPRINGS

RESOLUTION AUTHORIZING THE NORTH CAROLINA
LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM
TO CONDUCT A PRE-VALUATION FOR THE PURPOSE OF DETERMINING
THE TOWN'S COST OF PARTICIPATION
AND AGREEING TO PAY THE COST OF THE PRE-VALUATION

R-2010-03

WHEREAS, The Town of Mineral Springs (the "Town") has expressed interest in becoming a participating unit of the North Carolina Local Government Employees' Retirement System (the "Retirement System"); and

WHEREAS, the Retirement System requires a pre-valuation to be obtained by its actuary for each prospective unit in order to determine, in advance, the future employer cost in the event of participation; and

WHEREAS, the amount of this future cost will have a bearing on the Town's ultimate decision on whether to become a participating unit; and

WHEREAS, the Town has two eligible employees with no firefighters or policemen included in this eligible employee pool, so that the cost to the Town of such pre-valuation will be Two Hundred Thirty-Eight Dollars (\$238.00);

NOW, THEREFORE, BE IT RESOLVED that the Town of Mineral Springs hereby authorizes the Retirement System to conduct the required actuarial pre-valuation, and hereby agrees to pay the \$238.00 cost of this pre-valuation.

ADOPTED this 12^h day of August, 2010.

Mayor Frederick Becker III

Attest:

Vicky Brooks, CMC, Town Clerk

10. League of Women Voters of Union County Proclamation

- Mayor Becker explained that this proclamation is certainly appropriate to celebrate the women voters 90th anniversary; therefore, Mayor Becker did hereby proclaim the 26th of August as the League of Women Voters Making Democracy Work Day in honor of the League of Women Voters 90th anniversary and to urge all residents of Mineral Springs to pay great tribute and respect to the League of Women Voters for all they do to make our community healthy, vibrant, and strong.

- **Councilwoman Critz** made a **motion** to proclaim the 26th of August as the League of Women's Voters Making Democracy Work Day and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None

- The proclamation is as follows:

Town of Mineral Springs

PROCLAMATION

**League of Women Voters
90th Anniversary**

WHEREAS, League of Women Voters of Union County is *the* organization where hands-on work to safeguard democracy leads to civic improvement; and

WHEREAS, LMV is a nonpartisan political organization, that has fought since 1920 to improve our system of government and impact public policies through citizen education and advocacy; and

WHEREAS, Women's Equality Day, August 26, marks the 90th anniversary of passage of the 19th amendment to the U.S. Constitution, which gave U.S. women full voting rights; and

WHEREAS, the League believes in representative government and in the individual liberties established in the United States Constitution; and

WHEREAS, the League, for 90 years, has held the public trust by respectfully bringing elected leaders and the public together through non-partisan, civil means and through thoughtfully advancing solutions; and

WHEREAS, Union County and its municipalities have benefited tremendously from the countless volunteer hours donated by League members over its 90-year history of enhancing democracy.

NOW THEREFORE, I, Frederick Becker III, mayor of the Town of Mineral Springs, do hereby proclaim the 26th day of August, 2010 as "LMV Making Democracy Work Day" in honor of the League of Women Voters 90th anniversary and urge all residents of Mineral Springs to pay great tribute and respect to the League of Women Voters for all they do to make our community healthy, vibrant, and strong.

Dated this the 12th day of August, 2010.

Frederick Becker III, Mayor

11. Consideration of Updating the Landscaping Contract to Include the Agricultural Building Property

- Mayor Becker explained that he spoke with Mr. Ken Newell a couple weeks ago about bringing the lawn of the new building into our contract; Mr. Newell's initial idea was that it would add an additional eight man hours per month, which would

cost an extra \$200. The town is paying \$300 a month currently for the lawn, parking lot clearing, and the bed weeding. Mayor Becker asked the council for guidance; the area behind the building is very shady and has very little grass, so that doesn't need to be cut, the area that will need to be cut is on the side, the front yard area, and over to the property boundary back to the fence. Mayor Becker reiterated that they do not have to go behind the building and in addition they will not have to do the weed eating; Mayor Becker suggested an increase of \$100 per month. There was a consensus of the council to increase the contract \$100 per month for the additional work.

- **Councilwoman Neill** made a **motion** to increase the contract \$100 a month and we'll negotiate the amount of cutting to keep it out front and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

12. Consideration of a Resolution in Support of the Sustainable Communities Regional Planning Grant

- Ms. Brooks explained the she had heard back from Rebecca Yarbrough from Centralina Council of Governments (COG) on what kind of staff participation this would involve. Ms. Yarbrough advised that the "short answer" is that it would be approximately 300 hours over the space of three years (probably less); some of it depends on how involved the staff gets. The scope of work includes: working with the MPO folks by providing data; helping to identify and recruit leaders and good spokespeople for traditionally underrepresented groups in focus groups; reviewing output of these activities; providing input from the town, which will include reading a good many emails; attending meetings (approximately 40 hours); and reviewing town plans and ordinances near the end of the process (40 hours). Mayor Becker pointed out that Ms. Brooks would be that "staff member", since she is involved in planning (she is the planner). Councilwoman Critz asked what value this would have for the community. Mayor Becker responded that we did not have our COG representative here this evening; however, Councilwoman Coffey is our past COG representative who was involved with CONNECT when they were adopting it. Councilwoman Coffey responded that she believed that it is not anything that the town needs to be involved in, because it doesn't come close enough to us. Councilwoman Critz asked if Union County was participating. Mayor Becker responded that he believed that they were, since they are COG members. Councilwoman Critz agreed with Councilwoman Coffey because it doesn't go any farther beyond Mineral Springs, "we're the perimeter". Mayor Becker added that Mineral Springs is not a member of MUMPO or MPO, so this may not be relevant to us. In addition, while it doesn't cost the town anything, except for staff time, our staff of one already expanded her mission to include the Carolina Thread Trail as a technical person and there's only so many ways you can do anything when you only have a staff of one.
- **Councilman Countryman** made a **motion** that we do not approve this resolution in support and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

*Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None*

13. **Other Business**

- There was no other business.

14. **Adjournment**

- **Councilman Countryman** made a **motion** to adjourn and **Councilwoman Coffey** seconded. *The motion passed unanimously as follows:*

*Ayes: Coffey, Countryman, Critz, Cureton, and Neill
Nays: None*

- The meeting was adjourned at 8:31 p.m.
- The next regular meeting will be on Thursday, September 9, 2010 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Special Meeting
August 26, 2010 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Special Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, August 26, 2010.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill, and Town Clerk/Zoning Administrator Vicky Brooks.

Absent: Councilwoman Janet Critz, Councilwoman Melody LaMonica, Deputy Town Clerk Sandara Coates and Attorney Bobby Griffin.

Visitors: None.

1. **Opening**

- With a quorum present Mayor Becker called the Special Town Council Meeting of August 26, 2010 to order at 7:31 p.m.

2. **Consideration of Awarding a Contract on the Agricultural Building Roof Replacement**

- Mayor Becker explained that the purpose of this agenda item was for the evaluation of the bids and approval of the low bid for the remodeling repair work at the old school building. Mayor Becker pointed out that he had given the council, for their reference, the bid packet, which gives the details of the contract and the scope of work. Ms. Vicky Brooks, Mr. Donald Gaddy, and Mayor Becker met with the bidders at 3:00 p.m. on Tuesday, August the 24th. The sealed bids were opened; the bidders were Godfrey Construction of Wingate; Book Construction of Indian Trail; and Guthmann Construction of Charlotte. Book Construction and Godfrey Construction were \$100 apart; Godfrey Construction was the low bidder. Mayor Becker advised the council that even on these informal contracts, they are “almost” obligated to award the contract to the lowest qualified/responsible bidder Godfrey Construction is extremely credible. Councilwoman Neill responded that she had nothing to add, “everything looks good”. Mayor Becker pointed out that the Capital Project Ordinance was budgeted for \$45,000; we are substantially under budget.
- **Councilman Countryman made a motion to approve the Godfrey Construction bid and contract in the amount of \$35,400 and to authorize the mayor to sign the**

contract on behalf of the council and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, and Neill

Nays: None

3. **Consideration of Retaining a Construction Observer to Oversee the Agricultural Building Roof Replacement**

- Mayor Becker explained that Mr. Don Gaddy has actually done a lot of “pro-bono” advisement for him on this project so far; he helped draw up the specifications, the bid form, and attended the bid opening. Mr. Gaddy is willing to have the town retain him as a freelance consultant; his fee is \$60 per hour as a construction observer and construction manager. Mr. Gaddy will also be able to help Mayor Becker and Ms. Brooks with things like the bond and overseeing the contract. This was not something that was put out for competitive bid, but it seems to be the “going-rate” for this sort of thing and we were very happy with the job Mr. Gaddy did in his capacity with Pease on the town hall project. Mayor Becker recommended that the council authorize retaining Mr. Gaddy and suggested that a ceiling could be put on the hours (i.e. 20 hours/\$1,200) without further approval from the council. Councilman Countryman commented that in the corporate world of communities (places like Monroe, Charlotte, New York City) they have an individual within their public works system who would do this as a job; however, Mineral Springs does not have that luxury and he doesn’t see it as being the mayor’s or the clerk’s responsibility. “We need somebody that has professional knowledge in this field to oversee it; the fee is not exorbitant or out-of-line”. Councilwoman Coffey added that Mr. Gaddy has a history with the town and he will be excellent with this job. Councilwoman Neill commented that she did not think a cap was necessary, since Mr. Gaddy has demonstrated his professional abilities with Pease in overseeing the construction of the town hall. Councilman Countryman asked what length of time they were going to be involved in the job. Mayor Becker responded that the contract has given them 45 calendar days and there is a \$100 a day penalty beyond that; the reason for the 45 days is because there may be “dead days”.
- **Councilwoman Coffey made a motion to retain Mr. Donald Gaddy to oversee the project, to work alongside Mayor Becker on this project as the construction observer with the hourly rate as stated and Councilwoman Cureton seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Cureton, and Neill

Nays: None

- Mayor Becker updated the council on the extra work he has been doing in preparation of the contractor beginning the job. Page two of the contract states that the contractor would do the exterior trim/glazing and replace two broken window panes; the owner will remove the security mesh from the eight windows and remove the one air conditioner window unit prior to the contractor’s work. Mayor Becker removed the security mesh and found a half-dozen of those window panes cracked, so instead of asking the contractor for a change order to replace

those window panes as well (which could cost \$100 a pane), Mayor Becker is in the process of fixing those cracked panes. Councilwoman Neill thanked Mayor Becker and Ms. Brooks for the amount of time that was put into the contract, which is extremely professional and exceptionally well done. Mayor Becker commented that we are looking forward to having a weather tight building, so that we don't have to have any concerns about rotting, damage, or the infiltration of "critters". Mayor Becker added that the Capital Project Ordinance allows him to "volunteer" his services to clean the building out and get a dumpster over here.

4. **Adjournment**

- **Councilman Countryman** made a **motion** to adjourn and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, and Neill

Nays: None

- The meeting was adjourned at 7:44 p.m.
- The next regular meeting will be on Thursday, September 9, 2010 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

Town of Mineral Springs

FINANCE REPORT JULY 2010

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

September 9, 2010

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July Cash Flow Report: FY2010 Only

7/1/2010 Through 7/31/2010

9/1/2010

Page 1

Category Description	7/1/2010- 7/31/2010
INCOME	
Interest Income	359.26
Other Inc	
Zoning	175.00
TOTAL Other Inc	175.00
Prop Tax Prior Years	
Prop Tax 2006	
Receipts 2006	50.86
TOTAL Prop Tax 2006	50.86
Prop Tax 2007	
Receipts 2007	47.43
TOTAL Prop Tax 2007	47.43
Prop Tax 2008	
Receipts 2008	147.68
TOTAL Prop Tax 2008	147.68
Prop Tax 2009	
Receipts 2009	1,309.19
TOTAL Prop Tax 2009	1,309.19
TOTAL Prop Tax Prior Years	1,555.16
Sales Tax	
Refunds	510.09
TOTAL Sales Tax	510.09
TOTAL INCOME	2,599.51
EXPENSES	
Attorney	300.00
Dues	3,521.00
Elections	494.00
Emp	
FICA	
Med	126.94
Soc Sec	542.80
TOTAL FICA	669.74
Payroll	102.29
Work Comp	814.70
TOTAL Emp	1,586.73
Ins	3,416.29
Office	
Clerk	2,275.00
Council	600.00
Deputy Clerk	523.75
Equip	275.07
Finance Officer	2,204.00
Maint	
Service	150.00
TOTAL Maint	150.00
Mayor	400.00
Supplies	143.79
Tel	1,844.27
TOTAL Office	8,415.88

July Cash Flow Report: FY2010 Only

7/1/2010 Through 7/31/2010

9/1/2010

Page 2

Category Description	7/1/2010- 7/31/2010
Planning	
Administration	1,964.00
Misc	431.00
TOTAL Planning	2,395.00
Tax Coll	
Sal	788.00
TOTAL Tax Coll	788.00
TOTAL EXPENSES	20,916.90
TRANSFERS	
FROM MM Sav CitizensSouth	115,000.00
TO Check Min Spgs	-115,000.00
TO Ag Bldg Capital Project Fund	-110,701.46
TOTAL TRANSFERS	-110,701.46
OVERALL TOTAL	-129,018.85

Account Balances History Report

(Includes unrealized gains)

As of 7/31/2010

9/1/2010

Page 1

Account	6/30/2010 Balance	7/31/2010 Balance
ASSETS		
Cash and Bank Accounts		
Check Min Spgs	18,062.96	3,580.90
Estates at Soen Escrow	27,959.57	27,979.76
MM Sav CitizensSouth	396,392.39	281,728.34
MM Sav Min Spgs	10,500.48	10,503.60
Ag Bldg Capital Project Fund	0.00	0.00
CWMTF Grant Project Fund	0.00	0.00
TOTAL Cash and Bank Accounts	452,915.40	323,792.60
Other Assets		
State Revenues Receivable	49,710.22	48,043.19
TOTAL Other Assets	49,710.22	48,043.19
TOTAL ASSETS	502,625.62	371,835.79
LIABILITIES		
Other Liabilities		
Accounts Payable	1,770.98	0.00
Escrows	27,720.00	27,720.00
TOTAL Other Liabilities	29,490.98	27,720.00
TOTAL LIABILITIES	29,490.98	27,720.00
OVERALL TOTAL	473,134.64	344,115.79

Mineral Springs Monthly Revenue Summary 2010-2011

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2010-2011									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 1,800.00	\$ 244.84	\$ 1,555.16	86.4%	\$ 1,555.16				
Property Tax - 2010	\$ 61,695.00	\$ 61,695.00	\$ -	0.0%	\$ -				
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -				
Franchise Taxes: cable	\$ 2,400.00	\$ 2,400.00	\$ -	0.0%	\$ -				
Franchise Taxes: utility	\$ 159,000.00	\$ 159,000.00	\$ -	0.0%	\$ -				
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -				
Gross Receipts Tax	\$ 1,000.00	\$ 1,000.00	\$ -		\$ -				
Interest	\$ 4,000.00	\$ 3,640.74	\$ 359.26	9.0%	\$ 359.26				
Sales Tax	\$ 41,200.00	\$ 40,689.91	\$ 510.09	1.2%	\$ 510.09				
Vehicle Taxes	\$ 4,800.00	\$ 4,800.00	\$ -	0.0%	\$ -				
Zoning Fees	\$ 3,000.00	\$ 2,825.00	\$ 175.00	5.8%	\$ 175.00				
Other	\$ 500.00	\$ 500.00	\$ -	0.0%	\$ -				
Totals	\$ 279,395.00	\$ 276,795.49	\$ 2,599.51	0.9%	\$ 2,599.51	\$ -	\$ -	\$ -	\$ -
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior									
Property Tax - 2010									
Dupl. Property Tax									
Franchise Taxes: cable									
Franchise Taxes: utility									
Fund Balance Approp.									
Gross Receipts Tax									
Interest									
Sales Tax									
Vehicle Taxes									
Zoning Fees									
Other									
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2010-2011

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2010-2011									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -				
Attorney	\$ 9,600.00	\$ 9,300.00	\$ 300.00	3.1%	\$ 300.00				
Audit	\$ 3,600.00	\$ 3,600.00	\$ -	0.0%	\$ -				
Community Projects	\$ 15,500.00	\$ 15,500.00	\$ -	0.0%	\$ -				
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -				
Dues	\$ 4,525.00	\$ 1,004.00	\$ 3,521.00	77.8%	\$ 3,521.00				
Elections	\$ 600.00	\$ 106.00	\$ 494.00	82.3%	\$ 494.00				
Employee Overhead	\$ 12,000.00	\$ 10,413.27	\$ 1,586.73	13.2%	\$ 1,586.73				
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -				
Insurance	\$ 4,500.00	\$ 1,083.71	\$ 3,416.29	75.9%	\$ 3,416.29				
Newsletter	\$ 2,400.00	\$ 2,400.00	\$ -	0.0%	\$ -				
Office	\$ 116,648.00	\$ 108,232.12	\$ 8,415.88	7.2%	\$ 8,415.88				
Planning & Zoning	\$ 43,568.00	\$ 41,173.00	\$ 2,395.00	5.5%	\$ 2,395.00				
Street Lighting	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -				
Tax Collection	\$ 11,256.00	\$ 10,468.00	\$ 788.00	7.0%	\$ 788.00				
Training	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -				
Travel	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -				
Capital Outlay	\$ 30,598.00	\$ 30,598.00	\$ -	0.0%	\$ -				
Totals	\$ 279,395.00	\$ 258,478.10	\$ 20,916.90	7.5%	\$ 20,916.90	\$ -	\$ -	\$ -	\$ -
Off Budget:									
Tax Refunds			\$ -		\$ -				
Interfund Transfers			\$ -		\$ -				
Total Off Budget:			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

July Cash Flow - FY2009 only

7/1/2010 Through 7/31/2010

9/1/2010

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
TRANSFERS							
Check Min Spgs							
7/15/2010	State Reve...		NC Department of Re...	05/10 (FY2009)	[Check Min Spgs]		-1,361.17
7/19/2010	State Reve...		Union County	6/10 Veh & Gro...	[Check Min Spgs]		-305.86
7/13/2010	Accounts P...		Duke Power	1803784140 (F...	[Check Min Spgs]		156.40
7/13/2010	Accounts P...		Neopost Inc	I/N 13223496 I...	[Check Min Spgs]		110.92
7/13/2010	Accounts P...		Catawba Lands Cons...	Greenway Card...	[Check Min Spgs]		168.64
7/13/2010	Accounts P...		Hummingbird Lawn C...	I/N 6095 6/10 (...	[Check Min Spgs]		500.00
7/13/2010	Accounts P...		Union County Public ...	84361*00 (FY2...	[Check Min Spgs]		13.09
7/13/2010	Accounts P...		Duke Power	2035221941 (F...	[Check Min Spgs]		136.31
7/13/2010	Accounts P...		Xerox Corporation	I/N 048912539 ...	[Check Min Spgs]		124.98
7/16/2010	Accounts P...		Janet Critz	Reimbursemen...	[Check Min Spgs]		560.64
TOTAL Check Min Spgs							103.95
State Revenues Receivable							
7/15/2010	Check Min ...	EFT	NC Department of Re...	05/10 (FY2009)	[State Revenues R...	R	1,361.17
7/19/2010	Check Min ...	EFT	Union County	6/10 Veh & Gro...	[State Revenues R...	R	305.86
TOTAL State Revenues Receivable							1,667.03
Accounts Payable							
7/13/2010	Check Min ...	3320	Duke Power	1803784140 (F...	[Accounts Payable]	R	-156.40
7/13/2010	Check Min ...	3321	Neopost Inc	I/N 13223496 I...	[Accounts Payable]	R	-110.92
7/13/2010	Check Min ...	3322	Catawba Lands Cons...	Greenway Card...	[Accounts Payable]		-168.64
7/13/2010	Check Min ...	3323	Hummingbird Lawn C...	I/N 6095 6/10 (...	[Accounts Payable]	R	-500.00
7/13/2010	Check Min ...	3324	Union County Public ...	84361*00 (FY2...	[Accounts Payable]	R	-13.09
7/13/2010	Check Min ...	3325	Duke Power	2035221941 (F...	[Accounts Payable]	R	-136.31
7/13/2010	Check Min ...	3336	Xerox Corporation	I/N 048912539 ...	[Accounts Payable]	R	-124.98
7/16/2010	Check Min ...	3337	Janet Critz	Reimbursemen...	[Accounts Payable]	R	-560.64
TOTAL Accounts Payable							-1,770.98
TOTAL TRANSFERS							0.00
OVERALL TOTAL							0.00

Register Report

7/1/2010 Through 7/31/2010

9/1/2010

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
Check Min Spgs							
7/1/2010	Check Min ...	3319	Union County {Registe... Subdivision Plat...	[Ag Bldg Capital Pro...		R	-23.00
7/9/2010	Check Min ...	DEP	Deposit	#405 (FY2010)	Prop Tax Prior Year...	R	1,105.60
7/13/2010	Check Min ...	3320	Duke Power	1803784140 (F...	[Accounts Payable]	R	-156.40
7/13/2010	Check Min ...	3321	Neopost Inc	I/N 13223496 In...	[Accounts Payable]	R	-110.92
7/13/2010	Check Min ...	3322	Catawba Lands Conse...	Greenway Card ...	[Accounts Payable]		-168.64
7/13/2010	Check Min ...	3323	Hummingbird Lawn C...	I/N 6095 6/10 (F...	[Accounts Payable]	R	-500.00
7/13/2010	Check Min ...	3324	Union County Public ...	84361*00 (FY20...	[Accounts Payable]	R	-13.09
7/13/2010	Check Min ...	3325	Duke Power	2035221941 (F...	[Accounts Payable]	R	-136.31
7/13/2010	Check Min ...	3326	NC League Of Municip...	Inv #I00016700 ...	Dues	R	-2,520.00
7/13/2010	Check Min ...	3327	Sonitrol Security Servi...	I/N 130280 Alar...	Office:Tel	R	-1,572.00
7/13/2010	Check Min ...	3328	Environmental System...	I/N 92180512 Ar...	Planning:Misc	R	-431.00
7/13/2010	Check Min ...	3329	Interlocal Risk Financi...	Cust #02005 Pr...	Ins	R	-3,416.29
7/13/2010	Check Min ...	3330	NC Interlocal Risk Ma...	Customer #587 ...	Emp:Work Comp	R	-814.70
7/13/2010	Check Min ...	3331	Jan-Pro Cleaning Syst...	I/N 1649 Janitori...	Office:Maint:Service	R	-150.00
7/13/2010	Check Min ...	3332	School Of Governmen...	Req. #513 (FY2...	Dues	R	-251.00
7/13/2010	Check Min ...	3333	Centralina Council Of ...	Membership Du...	Dues	R	-750.00
7/13/2010	Check Min ...	3334	Clark, Griffin & McColl...	I/N 2203 06/10 (...	Attorney	R	-300.00
7/13/2010	Check Min ...	3335	Union County{Elections}	Election contrac...	Elections	R	-494.00
7/13/2010	Check Min ...	3336	Xerox Corporation	I/N 048912539 ...	[Accounts Payable]	R	-124.98
7/15/2010	Check Min ...	EFT	NC Department of Rev...	05/10 (FY2009)	[State Revenues Re...	R	1,361.17
7/16/2010	Check Min ...	3337	Janet Critz	Reimbursement:...	[Accounts Payable]	R	-560.64
7/19/2010	Check Min ...	EFT	Union County	6/10 Veh & Gro...	[State Revenues Re...	R	305.86
7/19/2010	Check Min ...	3338	Neopost Inc	I/N 46328732 A/...	Office:Equip	R	-275.07
7/19/2010	Check Min ...	3339	Windstream	061345970 (FY...	Office:Tel	R	-55.88
7/19/2010	Check Min ...	3340	Windstream	061348611 (FY...	Office:Tel	R	-216.39
7/19/2010	Check Min ...	TXFR	Transfer Money	transfer (FY2010)	[MM Sav CitizensSo...	R	5,000.00
7/24/2010	Check Min ...	EFT	Debit Card (Office Max)	Binders, punch, ...	Office:Supplies	R	-128.72
7/24/2010	Check Min ...	EFT	Debit Card (Office Max)	Deputy Clerk Na...	Office:Supplies	R	-15.07
7/27/2010	Check Min ...	TXFR	Transfer Money	transfer (FY2010)	[MM Sav CitizensSo...	R	110,000.00
7/29/2010	Check Min ...	EFT	S Advantage Payroll	Salary 7/10	Office:Clerk	R	-2,275.00
				Supplement 7/10	Office:Clerk	R	0.00
				Sandy Hours 7/10	Office:Deputy Clerk	R	-523.75
				Salary 7/10	Office:Finance Officer	R	-2,204.00
				Salary 7/10	Office:Mayor	R	-400.00
				Salary 7/10	Office:Council	R	-600.00
				Salary 7/10	Planning:Administra...	R	-1,964.00
				Salary 7/10	Tax Coll:Sal	R	-788.00
					Emp:FICA:Soc Sec	R	-542.80
					Emp:FICA:Med	R	-126.94
					Emp:Payroll	R	-102.29
7/29/2010	Check Min ...	3341	Clark, Griffin & McColl...	Closing 7/29/10 ...	[Ag Bldg Capital Pro...	R	-110,678.46
7/30/2010	Check Min ...	DEP	S Deposit	#406	Prop Tax Prior Year...	R	203.59
				#406	Prop Tax Prior Year...	R	147.68
				#406	Prop Tax Prior Year...	R	47.43
				#406	Prop Tax Prior Year...	R	50.86
7/30/2010	Check Min ...	DEP	S Deposit	#406a	Sales Tax:Refunds	R	510.09
				#406a	Other Inc:Zoning	R	175.00
TOTAL Check Min Spgs							-14,482.06

Ag Bldg Capital Project Fund

Register Report

7/1/2010 Through 7/31/2010

9/1/2010

Page 2

Date	Account	Num	Description	Memo	Category	Clr	Amount
7/1/2010	Ag Bldg Ca...		Union County {Registe... Subdivision Plat...		Land Acquisition Co...		-23.00
7/1/2010	Ag Bldg Ca...		Union County {Registe... Subdivision Plat...		[Check Min Spgs]		23.00
7/29/2010	Ag Bldg Ca...		Clark, Griffin & McColl...	Closing 7/29/10 ...	Land Acquisition Co...		-110,678.46
7/29/2010	Ag Bldg Ca...		Clark, Griffin & McColl...	Closing 7/29/10 ...	[Check Min Spgs]		110,678.46
TOTAL Ag Bldg Capital Project Fund							0.00

State Revenues Receivable

7/15/2010	State Reve...		NC Department of Rev...05/10 (FY2009)		[Check Min Spgs]		-1,361.17
7/19/2010	State Reve...		Union County	6/10 Veh & Gro...	[Check Min Spgs]		-305.86
TOTAL State Revenues Receivable							-1,667.03

Accounts Payable

7/13/2010	Accounts P...		Duke Power	1803784140 (F...	[Check Min Spgs]		156.40
7/13/2010	Accounts P...		Neopost Inc	I/N 13223496 In...	[Check Min Spgs]		110.92
7/13/2010	Accounts P...		Catawba Lands Conse...	Greenway Card ...	[Check Min Spgs]		168.64
7/13/2010	Accounts P...		Hummingbird Lawn C...	I/N 6095 6/10 (F...	[Check Min Spgs]		500.00
7/13/2010	Accounts P...		Union County Public ...	84361*00 (FY20...	[Check Min Spgs]		13.09
7/13/2010	Accounts P...		Duke Power	2035221941 (F...	[Check Min Spgs]		136.31
7/13/2010	Accounts P...		Xerox Corporation	I/N 048912539 ...	[Check Min Spgs]		124.98
7/16/2010	Accounts P...		Janet Critz	Reimbursement:...	[Check Min Spgs]		560.64
TOTAL Accounts Payable							1,770.98

OVERALL TOTAL **-14,378.11**

CWMTF Grant Capital Project Fund

3/1/2009 Through 7/31/2010

9/1/2010

Page 1

Category Description	3/1/2009- 7/31/2010
INCOME	
Other Inc	
Gross Receipts	299,685.00
TOTAL Other Inc	299,685.00
TOTAL INCOME	299,685.00
EXPENSES	
Land Acquisition Costs	
Purchase	314,535.97
Reports	3,950.00
Stewardship	7,300.00
Surveys	10,800.00
TOTAL Land Acquisition Costs	336,585.97
TOTAL EXPENSES	336,585.97
TRANSFERS	
FROM Check Min Spgs	336,585.97
TO Check Min Spgs	-299,685.00
TOTAL TRANSFERS	36,900.97
OVERALL TOTAL	0.00

Ag Building Capital Project Fund

3/1/2009 Through 7/31/2010

9/1/2010

Page 1

Category Description	3/1/2009- 7/31/2010
EXPENSES	
Land Acquisition Costs	
Purchase	110,678.46
Surveys	23.00
TOTAL Land Acquisition Costs	110,701.46
TOTAL EXPENSES	110,701.46
TRANSFERS	
FROM Check Min Spgs	110,701.46
TOTAL TRANSFERS	110,701.46
OVERALL TOTAL	0.00

July 2010

- Revenue Details
- Inter-bank Transfers

Invoice Date	Invoice Number	Description	Invoice Amount
08/11/2010	1101-C/F MV	COLLECTION FEE FOR JUL	-\$4.89
08/11/2010	1101vehgr	Gross Veh.Rental Recpts-Jul	\$150.93
08/11/2010	1101-M/V TX	MOTOR VEH TAX FOR JUL	\$326.27

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00013776	08/13/2010	472.31



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 08/13/2010 00013776

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$472.31

Pay Four Hundred Seventy Two Dollars and 31 cents *****

To The
 Order Of

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00013776

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

Year	txp100 Levy	txp200 Muni Int	txp200 NC State Int	sub- total	sub-total less NC St Int	Collection Fee	Amt remitted
2010	202.42	-	-	202.42	202.42	3.04	199.38
2009	119.23	4.42	2.64	126.29	123.65	1.85	121.80
2008	0.18	0.02	0.01	0.21	0.20	0.00	0.20
2007	-	-	-	-	-	-	-
2006	-	-	-	-	-	-	-
2005	-	-	-	-	-	-	-
2004	-	-	-	-	-	-	-
						(0.00)	
	321.83	4.44	2.65	328.92	326.27	4.89	321.38
			2.65			4.89	

Note: Collection Fee is not charged on NC State Interest but should be
To be corrected on Aug reports

May 2010 Collections

Summary

July 12, 2010

	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
	\$ 199,575.19	\$ 132,434.63	\$ 97,749.83	\$ -	\$ (7,693.29)	\$ -	\$ -	\$ (18,643.50)	\$ 403,422.86
BREVARD	\$ 27,989.50	\$ 18,573.35	\$ 13,708.96	\$ -	\$ (1,078.95)	\$ -	\$ -	\$ 18,273.66	\$ 77,466.52
ROSMAN	\$ 566.47	\$ 375.90	\$ 277.45	\$ -	\$ (21.83)	\$ -	\$ -	\$ 369.84	\$ 1,567.83
	\$ 15,659.65	\$ 17,474.09	\$ 8,732.72	\$ -	\$ 253.61	\$ -	\$ -	\$ (1,489.50)	\$ 40,630.57
COLUMBIA	\$ 1,208.20	\$ 1,348.19	\$ 673.76	\$ -	\$ 19.57	\$ -	\$ -	\$ 1,489.50	\$ 4,739.22
	\$ 1,033,689.43	\$ 711,828.28	\$ 553,550.90	\$ -	\$ (6,251.60)	\$ -	\$ -	\$ (140,211.30)	\$ 2,152,605.71
FAIRVIEW	\$ 572.30	\$ 394.10	\$ 306.47	\$ -	\$ (3.46)	\$ -	\$ -	\$ 379.86	\$ 1,649.27
HEMBY BRIDGE	\$ 178.40	\$ 122.85	\$ 95.53	\$ -	\$ (1.08)	\$ -	\$ -	\$ 118.42	\$ 514.12
INDIAN TRAIL	\$ 31,636.24	\$ 21,785.62	\$ 16,941.52	\$ -	\$ (191.33)	\$ -	\$ -	\$ 20,997.80	\$ 91,169.85
LAKE PARK	\$ 3,658.25	\$ 2,519.18	\$ 1,959.03	\$ -	\$ (22.12)	\$ -	\$ -	\$ 2,428.08	\$ 10,542.42
MARSHVILLE	\$ 4,441.32	\$ 3,058.42	\$ 2,378.37	\$ -	\$ (26.86)	\$ -	\$ -	\$ 2,947.84	\$ 12,799.09
MARVIN	\$ 3,384.99	\$ 2,331.00	\$ 1,812.69	\$ -	\$ (20.47)	\$ -	\$ -	\$ 2,246.71	\$ 9,754.92
MINERAL SPRINGS	\$ 472.33	\$ 325.26	\$ 252.94	\$ -	\$ (2.86)	\$ -	\$ -	\$ 313.50	\$ 1,361.17
MINT HILL *	\$ 38.59	\$ 26.58	\$ 20.67	\$ -	\$ (0.24)	\$ -	\$ -	\$ 25.63	\$ 111.23
MONROE	\$ 109,877.60	\$ 75,664.88	\$ 58,840.54	\$ -	\$ (664.52)	\$ -	\$ -	\$ 72,928.65	\$ 316,647.15
STALLINGS *	\$ 22,569.73	\$ 15,542.16	\$ 12,086.31	\$ -	\$ (136.50)	\$ -	\$ -	\$ 14,980.12	\$ 65,041.82
UNIONVILLE	\$ 666.42	\$ 458.91	\$ 356.87	\$ -	\$ (4.03)	\$ -	\$ -	\$ 442.32	\$ 1,920.49
WAXHAW	\$ 25,268.51	\$ 17,400.62	\$ 13,531.53	\$ -	\$ (152.82)	\$ -	\$ -	\$ 16,771.38	\$ 72,819.22
WEDDINGTON *	\$ 4,000.98	\$ 2,755.19	\$ 2,142.57	\$ -	\$ (24.20)	\$ -	\$ -	\$ 2,655.58	\$ 11,530.12
WESLEY CHAPEL	\$ 1,065.04	\$ 733.42	\$ 570.34	\$ -	\$ (6.44)	\$ -	\$ -	\$ 706.90	\$ 3,069.26
WINGATE	\$ 3,417.85	\$ 2,353.63	\$ 1,830.29	\$ -	\$ (20.67)	\$ -	\$ -	\$ 2,268.51	\$ 9,849.61
	\$ 295,272.57	\$ 162,875.22	\$ 141,336.12	\$ -	\$ (7,207.67)	\$ -	\$ -	\$ (34,938.81)	\$ 557,337.43
HENDERSON	\$ 68,709.83	\$ 37,901.01	\$ 32,888.87	\$ -	\$ (1,677.22)	\$ -	\$ -	\$ 34,797.76	\$ 172,620.25
KITTRELL	\$ 82.29	\$ 45.39	\$ 39.39	\$ -	\$ (2.01)	\$ -	\$ -	\$ 41.69	\$ 206.75
MIDDLEBURG	\$ 196.15	\$ 108.20	\$ 93.89	\$ -	\$ (4.79)	\$ -	\$ -	\$ 99.36	\$ 492.81
	\$ 4,832,523.22	\$ 2,064,239.93	\$ 2,386,438.72	\$ -	\$ (306,956.24)	\$ -	\$ -	\$ (1,252,026.82)	\$ 7,724,218.81
ANGIER *	\$ 413.36	\$ 176.57	\$ 204.13	\$ -	\$ (26.25)	\$ -	\$ -	\$ 136.30	\$ 904.11
APEX	\$ 174,739.65	\$ 74,641.04	\$ 86,291.46	\$ -	\$ (11,099.26)	\$ -	\$ -	\$ 57,615.92	\$ 382,188.81
CARY *	\$ 786,426.82	\$ 335,926.72	\$ 388,360.14	\$ -	\$ (49,952.91)	\$ -	\$ -	\$ 259,304.10	\$ 1,720,064.87
CLAYTON *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DURHAM *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUQUAY-VARINA	\$ 89,759.39	\$ 38,341.24	\$ 44,325.77	\$ -	\$ (5,701.41)	\$ -	\$ -	\$ 29,595.86	\$ 196,320.85
GARNER	\$ 145,994.07	\$ 62,362.20	\$ 72,096.06	\$ -	\$ (9,273.37)	\$ -	\$ -	\$ 48,137.80	\$ 319,316.76
HOLLY SPRINGS	\$ 115,352.54	\$ 49,273.50	\$ 56,964.40	\$ -	\$ (7,327.06)	\$ -	\$ -	\$ 38,034.54	\$ 252,297.92
KNIGHTDALE	\$ 61,309.81	\$ 26,188.84	\$ 30,276.55	\$ -	\$ (3,894.33)	\$ -	\$ -	\$ 20,215.34	\$ 134,096.21
MORRISVILLE *	\$ 83,610.72	\$ 35,714.80	\$ 41,289.38	\$ -	\$ (5,310.86)	\$ -	\$ -	\$ 27,568.48	\$ 182,872.52
RALEIGH *	\$ 2,111,630.93	\$ 901,995.24	\$ 1,042,783.98	\$ -	\$ (134,128.33)	\$ -	\$ -	\$ 696,256.24	\$ 4,618,538.06
ROLESVILLE	\$ 14,943.22	\$ 6,383.08	\$ 7,379.39	\$ -	\$ (949.18)	\$ -	\$ -	\$ 4,927.14	\$ 32,683.65
WAKE FOREST *	\$ 150,163.95	\$ 64,143.39	\$ 74,155.27	\$ -	\$ (9,538.24)	\$ -	\$ -	\$ 49,512.72	\$ 328,437.09

Nonprofit and Governmental Entity Claim for Refund State and County Sales and Use Taxes

North Carolina Department of Revenue

Complete all of the information in this section.

Legal Name (First 32 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)				Account ID
TOWN OF MINERAL SPRINGS				
Mailing Address				Federal Employer ID Number
PO BOX 600				562164326
City	State	Zip Code	County	Period Beginning (MM-DD-YY)
MINERAL SPRINGS	NC	28108	UNION	07-01-06
Name of Person We Should Contact if We Have Questions About This Claim			Contact Telephone	Period Ending (MM-DD-YY)
RICK BECKER, FINANCE OFFICER			(704) 843-5870	06-30-07
Fill in the circle that describes your organization.				
<input type="radio"/> Nonprofit entity as defined in G.S. 105-164.14(b) (Semiannually) <input checked="" type="radio"/> Governmental entity as defined in G.S. 105-164.14(c) (Annually)				

1. Name of Taxing County
(If more than one county, see instructions and attach Form E-536)

	State	County
--	-------	--------

2. Total Purchases of Tangible Personal Property for Use on Which North Carolina State or County Sales or Use Tax Has Been Paid Directly to Retailers <i>(Do not include tax paid, purchases for resale, or items described in Line 3)</i>	7417.69	7417.69
3. Amount of Sales and Use Tax Paid Directly to Retailers on Purchases for Use <i>(Do not include tax paid on any of the following: - electricity, piped natural gas, or telephone services - the purchase, lease, or rental of motor vehicles - local occupancy or local prepared food and beverage taxes - scrap tire disposal or white goods disposal taxes - reimbursements to employees or individuals)</i>	320.87	189.22
4. Amount of Sales and Use Tax Paid Indirectly on Building Materials and Supplies as Shown on Contractors' Statements	0.00	0.00
5. Amount of Use Tax Paid Directly to the Department of Revenue by Your Organization <i>(Do not include tax collected and remitted on taxable sales made by your organization)</i>	0.00	0.00
6. Total Tax (Add Lines 3, 4, and 5. County tax must be identified by rate on Line 8)	320.87	189.22
7. Total Refund Requested (Add State and county tax on Line 6)	\$	510.09

8. Allocation of County Tax on Line 6 (Enter the county tax paid at each applicable rate. If you paid more than one county's tax, see the instructions and attach Form E-536)

	Food 2% Tax	County 2% Tax	County 2.5% Tax	Mecklenburg Transit .5% Tax
▶			185.44	3.78

Signature: _____ Date: 06-15-10
 I certify that, to the best of my knowledge, this claim is accurate and complete.

Title: FREDERICK BECKER III, FINANCE OFFICER Telephone: (704) 843-5870

MAIL TO: NC Department of Revenue, P.O. Box 25000, Raleigh, NC 27640-0001

For Departmental Use Only			
Refund Approved:	State Tax	County Tax	Total Tax
<input type="radio"/> As Filed <input type="radio"/> As Corrected			
By: _____	Date: _____		

THIS MULTI TONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY AND EVENLY FROM DARK TO LIGHT WITH DARKER AREAS BOTH TOP AND BOTTOM

2 0 0 7

SALES AND USE TAX REFUND

B01165001

6020047013001

DATE 07/27/2010

CHECK NO. 0801165001

66-1059
531

PAY: FIVE HUNDRED TEN AND 09/100 DOLLARS

VERIFY THIS NUMBER BLEEDS THROUGH TO BACK OF CHECK

TO THE ORDER OF:

TOWN OF MINERAL SPRINGS

PO BOX 600
MINERAL SPRINGS NC 28108-0600

AMOUNT

*****510.09

Elizabeth W. Colcord

State Treasurer, Raleigh, North Carolina
Payable at Par Through Federal Reserve System

This Check Should be Cashed Within Six Months

B-68

⑈01165001⑈ ⑆053110594⑆ 70000068⑈

THE ORIGINAL DOCUMENT HAS A REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

MEMO

To: Mineral Springs town council
From: Rick Becker
Date: September 3, 2010
Subject: Eagle Scout Project

Troop 447 member Mitchell Wyse has contacted the town about doing some work on the town's greenway property as an Eagle Scout project. He has made a lot of effort to reach out to us, contacting me by phone and email, and contacting the clerk and Councilwoman Critz (and possibly others) by phone as well.

While our greenway is still in the planning and land-acquisition phase, and the possible locations of permanent trails and constructed facilities are in many cases as-yet undetermined, there are still some trail improvements that could be made now. Mitchell and his parents met yesterday with me and trail volunteer Lisa Myers and spent several hours walking the trails. A few possibilities that we discussed were:

- **Trail markings:** since some of the existing trails are based on long-established trails, their locations are not likely to change as we develop our long-term trail plan; even these "permanent" trails are not adequately marked
- **Trail improvements:** some of the trails – again, the ones that are well-established and not subject to relocation – are in need of widening or clearing
- **Trailhead identification:** although the main McNeely Road trailhead has yet to be developed, intermediate trailheads at Harrington Hall and Copper Run are already in fixed locations and are suitable for identification posts or kiosks
- **Pedestrian bridges:** there are several spots along the Harrington Hall portion of the main trail where short (five foot to ten foot) pedestrian bridges would be desirable to improve "walkability"
- **Trail furniture:** there are some locations that, by their scenic nature, lend themselves to the placement of benches or picnic tables
- **Birdhouses and duck boxes:** locations for such amenities could be determined in consultation with Fish & Wildlife personnel or an ornithologist

Eagle Scout projects have a somewhat long "lead time", since the participating scout must submit a formal proposal to his council and receive approval. Such projects must involve at least 150 man-hours of time after approval. A scout may do fundraising to pay for materials, but in a case such as ours, the town could also contribute to the costs should council approve funding. Due to age requirements, Mitchell must complete all phases of an Eagle project by April 2011.

I believe that Mitchell should obtain formal council approval of any final project submission. At this time, council need only decide whether or not they would like Mitchell to proceed with further evaluation of the project.

MEMO

To: Mineral Springs town council
From: Rick Becker
Date: September 3, 2010
Subject: Trail and Greenway Committee

The town is at a point in trail and greenway planning and development where it might be beneficial for Council to authorize and appoint a Trail and Greenway Committee. Such a committee would be responsible for:

- Developing an overall long-term (20-year+) greenway plan
- Determining need for and, if necessary, recommending a professional greenway consultant
- Recommending a Capital Improvement Plan
- Recommending annual operating budgets to Council
- Determining trail types, designs, and facilities
- Prioritizing trail development projects
- Studying and pricing major improvements, such as trailheads, bathrooms, and large bridges
- Locating and evaluating grant possibilities
- Establishing and coordinating volunteer programs
- Studying and proposing related amenities, such as picnic facilities
- Incorporating wildlife habitat and native plant protection in greenway plans
- Interfacing with the Carolina Thread Trail on possible connectivity
- Coordinating with the Subdivision Administrator on Conservation Subdivision connectivity
- Serving as a “clearinghouse” for suggestions from greenway users and stakeholders
- Producing maps and informational literature

This committee would not be a “closed-ended” effort whose work was done in six months; rather, it would be an ongoing effort that would be serving more-or-less permanently as trail and greenway development proceeds and expands. Members would probably be appointed to terms of office, similar to the planning board. The Trail and Greenway committee would ideally develop its own rules of procedure, retain its own secretary and keep its own minutes without using the office of the clerk, and establish a regular meeting schedule at the town hall.

One unique feature of this committee that I would recommend would be a requirement to appoint some members with specific qualifications and interests so that the broadest possible representation of various greenway users can be achieved. For example, we might consider requiring a member from each of the following categories:

- Horseback rider
- Mountain biker

- Hiker
- Native plant specialist
- Under 21 years of age
- Over 65 years of age
- Hunter (for the expertise, even though hunting will probably not be permitted on the greenway itself)
- Engineer, hydrologist, ecologist, or other related professional expert

along with a number of “at-large” members who may or may not represent any of those “interest” groups.

Other towns have seen their greenway committees run into difficulties because they became dominated by only one user group; even the best-intentioned committee members can sometimes find themselves inadvertently advocating positions that turn out to be self-serving and divisive. Our greenway will strive to accommodate *all* users, and shared-trail systems require careful attention to each user group’s needs.

I am asking Council to provide some feedback and suggestions so that staff can put together a formal committee description for an upcoming meeting, and we can begin the work necessary to get this committee established and operating.



Elizabeth R. Gibson

Past Vice President General

National Society Daughters of the American Revolution

1300 West Franklin Street, Monroe, NC 28112-4506

(704) 283-4791 elizabeth_gibson@msn.com

July 28, 2010

Town of Mineral Springs
Mayor Rick Becker
3506 S. Potter Road
Mineral Springs, NC 28108

Dear Mayor Becker,

The John Foster Chapter Daughters of the American Revolution, Monroe, North Carolina works to promote patriotism in our community. The week of September 17-23 is designated as Constitution Week by Public Law 915 which was signed by President Dwight D. Eisenhower on August 2, 1956. Therefore every year we want to bring to the attention of our citizens this anniversary of the signing of the Constitution of the United States of America. I am sending everything by e-mail this year and have included an attachment of a sample Proclamation that I hope you will complete, sign, and impress with the Seal of the Town of Mineral Springs. After the Proclamation has been signed, we encourage you to add it to your website or display it in your town hall for the public to view.

I have included with this proclamation a short history of the origin of Constitution Week for you to read. I hope you enjoy it.

Thank you for working with us.

Sincerely,

Elizabeth R. Gibson
John Foster Chapter
Monroe, NC
NCSDAR

HISTORY OF CONSTITUTION WEEK

Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway is the only North Carolinian ever to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2010 marks the two hundred twenty-third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week

NOW, THEREFORE I, _____, by virtue of the authority vested in me As Mayor of the City of _____ in the State of _____ do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through the guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this _____ day of _____ of the year of our Lord two thousand and nine.

Signed _____

SEAL

Attest _____