

Town Council Members

Valerie Coffey - 2015 ~ Jerry Countryman - 2017 ~ Lundeen Cureton - 2015

Peggy Neill - 2015 ~ Melody LaMonica - 2017

**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Public Hearing / Regular Meeting
August 13, 2015 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.

2. Public Hearing – Smith Rezoning Request

3. Public Comments

The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

4. Consent Agenda

- A. July 9, 2015 Regular Meeting Minutes
- B. June 2015 Tax Collector's Report
- C. June 2015 Finance Report

5. Consideration of the Rezoning Request Submitted by Carolyn S Smith on Tax Parcel #06-036-014

The council will consider approving a rezoning on tax parcel #06-036-014 from Rural Residential (RR) to a split zoned property of RR/R20.

6. 2015 Property Tax Order of Collection

Representatives from the Union County Tax Administrator's Office will present their settlement for 2012-2014 taxes and accept the Order of Collection for the 2015 property taxes.

7. Prior Years' Tax Settlement and Write-Offs

The council will consider approving the 2014 Tax Settlement covering the years 2004 – 2011 including write-offs for 2004.

8. Consideration of Approving the Proposal for Schematic Design Service with Stewart, Inc. for the Greenway Parking Area and Trail Accessibility

The council will consider approving the proposal for Schematic Design Service with Stewart, Inc. for the Greenway Parking Area and trail accessibility in the town's effort to become compliant with the North Carolina State Building Code.

9. Consideration of Approving the Construction Drawings for the Downtown Park

The council will consider approving the construction drawings submitted by Stewart, Inc. for the Downtown Park, which will allow the designer to move onto the bid stage. .

10. **Consideration of Appointing a Member of the Council to Receive Notifications from Official Depositories**

The council will consider appointing a council member to receive notifications from official depositories.

11. **Proclamation for Constitution Week**

Mayor Becker will seek the council's approval to proclaim September 17th through the 23rd, 2015 as Constitution Week.

12. **Staff Updates**

The staff will update the council on any developments that may affect the town.

13. **Other Business**

14. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
July 9, 2015 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, July 9, 2015.

Present: Mayor Frederick Becker III, Mayor Pro Tem Janet Critz, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Lundeen Cureton, Councilwoman Melody LaMonica, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: None.

Visitors: None.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of July 9, 2015 to order at 7:30 p.m.

1. **Opening**

- Councilwoman Critz delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Consent Agenda**

- **Councilwoman LaMonica** made a **motion** to approve the consent agenda as presented containing the following:

- A. June 11, 2015 Regular Meeting Minutes
- B. May 2015 Tax Collector's Report
- C. May 2015 Finance Report

and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

4. **Mineral Springs Greenway and Future Community Center**

- Town Clerk/Zoning Administrator Vicky Brooks commented that this council is aware that the town has been working on obtaining ADA compliance for the Mineral Springs Greenway Parking Area. We have been doing that since May 2014 when we were informed by Ms. Julia Sain and Ms. Donna Tooill from Disability Rights and Resources that a complaint had been filed by a citizen that the parking area and the platform/deck was not accessible. Mayor Becker worked with Ms. Sain and Ms. Tooill on a plan to bring the parking area into compliance, but by August 2014, Ms. Sain and Ms. Tooill informed us that the town should suspend all voluntary compliance efforts, because the citizen had “gone over their heads” (so to speak) and filed a complaint with the Department of Justice. The town suspended all efforts towards compliance until we heard back from the Department of Justice. Moving forward, in February 2014 [should be 2015], the Department of Justice sent a letter to Mr. Charles Bowden informing him that unfortunately, because the section receives thousands of ADA complaints each year they didn’t have the resources to resolve all of them, so there was no determination made by the Department of Justice regarding the merits of Mr. Bowden’s complaints or whether it could be readdressed under the ADA or another statute. The letter to Mr. Bowden contained further information on additional steps that he could take; one of which was consulting with the state or local authorities. In early June, Ms. Brooks received a call from Mr. Mark Griffin, who is the Union County Director of Building Code Enforcement, informing her that the state had passed the complaint from Mr. Bowden down to the local authorities regarding the Greenway Parking Area, the platform/deck and the trail itself. A site visit was scheduled on June 9th at the parking area. Mayor Becker and Ms. Brooks met with Terry Griffin, who is the Commercial Inspector and Plans Examiner for Union County Building Code Enforcement and Mr. Jessie Langsdon, also from Code Enforcement. After talking with them [Mayor Becker and Ms. Brooks] for a few minutes they left to do their investigation.
- About a week and a half later, Mayor Becker received a letter from Mr. Mark Griffin citing all the violations that were observed at the parking area and along the trail. Ms. Brooks read each violation: Violation of North Carolina General Statute 153A-357 in that no building permits were obtained for any of the numerous structures and facilities undertaken on the site; there is a lack of accessible parking where parking is provided in accordance with the 2012 NC State Building Code, Section 1106; there is a lack of accessible routes to the various facilities and elements on the site that are required to be accessible – 2012 NC State Building Code, Section 1104.2; there is a lack of an accessible route to each of the provided picnic areas, at least one of each element provided at each picnic area must be accessible – Building Code, Section 1109.14.3; per 1109.14.3 all recreational facilities not specifically exempted in other provisions of the Building Code, Section 1109.14 must be accessible. This requires that the greenway trail be accessible in accordance with the accessible route requirement found in State Building Code, Section 1104 and ANSI 117.1.2009. Failure to correct the defects in the facility constitutes a violation of North Carolina General Statute 153-365.
- Ms. Brooks explained that when this letter was received Mayor Becker basically handed it to her and said “here this is yours, take care of it”. Ms. Brooks asked that the council bear with her on her lack of knowledge on the greenway, because this

is Mayor Becker's pet project! On June 30th, Ms. Brooks went and met with Mr. Brian Matthews, who is the Union County Executive Director of Growth Management and Mr. Mark Griffin. They discussed the notice of violation and some options for the town obtaining compliance. The most obvious option is to secure the proper building permits, which is number one on our list. However, before we can move in that direction, the town will need to hire a design professional to prepare the plans to submit to Union County for review. Once our plans have been approved we can seek a qualified contractor to perform the necessary work. Our biggest obstacle is found in bullet seven, which was "this requires the greenway trail to be accessible in accordance with the accessible route requirements. It is possible that we could create a new accessible trail on our property at Harrington Hall that will satisfy the requirements of the State Building Code. The original greenway trail could potentially fall under the provisions found in the conditional exceptions of the NC Department of Insurance. The Department of Insurance is who writes the State Building Codes. The "conditional exceptions" includes compliance not practical due to the terrain or compliance cannot be accomplished with the prevailing construction practices or compliance would fundamentally alter the function or purpose of the facility or setting. Ms. Brooks explained that we really don't know until a professionally designed plan is submitted to the county, who will then (from her understanding) submit it to the Department of Insurance for further review and approval/denial. Mayor Becker and Ms. Brooks had the opportunity to discuss this matter with Mr. Dan Blackman from Stewart and he is willing to draw up the plans necessary to submit to the county and the Department of Insurance, which will also have to include a survey of the existing trail showing the topography, which is going to be a substantial amount of surveying that will have to be done on our trail. This council will need to consider authorizing staff to request the services of Stewart for these purposes. The other option we have is for the town to close the trail down to the public and if we choose to go that route we will have to remove everything, including the parking lot.

- Mayor Becker commented "that's where we are" and explained that the biggest purpose of the buying the property at Harrington Hall was for future accessible features (an accessible bathroom, some accessible trails) and we have quite a bit of level land there. Mayor Becker further explained that he and Ms. Brooks met with Mr. Blackman yesterday about the park adjacent to the town hall and they talked about it [greenway] with him. Mayor Becker went over [to the greenway] with Mr. Blackman briefly, so that he would understand what we want to do. "The good part is this is stuff we were planning to do anyway, the bad part is it sort of just disrupts our scheduling, because we have a park we are building and spending the money on that and our next project that we sort of have on our capital improvement plan (that hasn't been adopted yet) would be the community center", Mayor Becker said. Mayor Becker continued that he didn't know how much it would cost to do these improvements on our trail. Clearly we are not required to provide a bathroom yet, so those things don't have to happen. What we have to do in the short run, as Ms. Brooks told the council, are two things. Mayor Becker referred the council to his memo and explained that he was actually going to ask the council to approve us to get a bid from Stewart. We don't need to go out for multiple bids; this is a professional consulting project, so we will operate under that same NCGS 143-64.32, which is the exemption from requests for qualifications for design professionals under \$50,000. We don't have to get bids, once you've got

an engineer working for you. Mayor Becker stated that he believed that is the intent of the statute; you often want to work with the same firm, because they are pretty familiar then with what's going on in your town. Mayor Becker referred back to his memo and stated that it was pretty self-explanatory, the first paragraph basically is just one paragraph summarizing what Ms. Brooks said and the second paragraph just rehashes the statute that allows us to go straight to Stewart. Then Ms. Brooks and Mayor Becker believe that it's kind of a two-step process. It's both easier and probably most urgent in the eyes of the inspections department that we address the built structures first by getting the parking area accessible (paved), getting the platform inspected and either strengthened or rebuilt to new standards depending on what the engineers say. It wasn't mentioned, but adding a rustic handrail on the "sort of terrace steps" at the Copper Run entrance should be considered; again Stewart knows the building codes and would know what to specify. We get that done quickly, because they want progress to be taking place over a period of time and then Ms. Brooks and Mayor Becker will want to work with Mr. Blackman. Mayor Becker explained that we don't know exactly how many (this is the rub), this hasn't been done before really that we know of anywhere. There are some concerns even with the Carolina Thread Trail, with some state parks, with Cane Creek Park at the county, since nobody has addressed this and the new building code of 2012 doesn't really address trails as a special class of recreation facilities. A lot of the Federal Access Board Guidelines and the Forest Service Trail Accessibility Guidelines haven't been incorporated in the state building code; they haven't put it in there, so the guidance is very slim. What Ms. Brooks believes we can do (we don't know yet), we may not even need full design construction plans for this accessible paved route immediately, but to give a sketch of how it is going to run, how many hundreds of feet of accessible sidewalk we are providing, is there an equivalent picnic area there on the flat land; we don't know, but that is kind of what we are thinking. We can then get further guidance from the building inspection department and then we would move forward on that section with Stewart to do design. It's hard to predict what the cost would be, because we don't know if we need a hundred feet of trail or five hundred feet of sidewalk, but they do want us to add some. We kind of would like to think ahead of how we were going to use that site and maybe put the walkways in so that they will accommodate our future uses. Councilwoman Critz commented that she thought this is a silver lining actually, because even though we would not have necessarily wanted to move forward with the new land, we have been chomping at the bit to get the handicap accessibility, this is really just opening the door for us to get this done and get it done right.

- Councilwoman Critz explained that she had done a little research on her own and greenways and trails are the fastest growing park and recreation type in the country, not just in North Carolina, but the nation. Councilwoman Critz stated that she didn't consider it a "facility", so she thought North Carolina is going to be forced to rethink their definition; every state is going to, because it's such an up and coming fast growing popular thing. If you have been to Cane Creek or you've been to McAlpine Creek in Charlotte, you know that many sections are not accessible for the average handicapped person, unless they are some of the extremes that do sports in wheelchairs. Councilwoman Critz sees this as a way to get this done; what we wanted to do and to get it done well.

- Mayor Becker commented that he was glad that we will finally get that parking lot paved, because we had a plan a year ago and somebody felt they had to throw a monkey wrench into getting access to our disabled citizens. Councilwoman Critz responded regardless of that, we have an opportunity to move forward in a very positive way and Mr. Blackman has shown such a really quality and sincere interest in our community and she felt that everything they have given to us is above and beyond; it's exceptional. Councilwoman Critz is sort of glad we are doing this and bringing them on board, although she is sorry it is going to cost the taxpayers a little more money, but it may come out to be a silver lining in the long run. Mayor Becker responded that he didn't think we are going to be spending \$150,000, but we may get "sticker shock" when somebody says "no, you need 2,000 feet of paved trail" (he was joking), but we don't think based on what Mr. Griffin has said that is what they are looking for.
- **Councilwoman Critz made a motion that we move forward.** [This motion was not seconded or voted on]. Ms. Brooks commented that the plan was mentioned and noted that it needs to be a substantial plan that includes the parking lot trail where we are doing the parking space that we are proposing and it needs to include the survey with the topography; it needs to be an inclusive plan that we submit. Mayor Becker asked if they would let us do it in phases. Ms. Brooks responded no. Mayor Becker commented that the town would have to retain Stewart for all of it or at least get a bid from Stewart. Ms. Brooks commented "just for clarity" when you say "facility", she thought of a structure, but she has learned new things; the definition of "facility" is all or any portion of a building, a building structure, site improvement, elements and pedestrian or vehicle route located on a site, so our trail is actually a building (so to speak).
- Councilwoman Coffey stated that she thought there are really too many gray areas, too many unknowns, there are too many projections being made by the county; they are not together on this at all, even with the ADA, let alone the DOJ. Councilwoman Coffey believes that there has to be more concrete information brought to the table and it needs to be specific and in writing what is expected. According to what Councilwoman Coffey just heard, they are just kind of like "here and there on it". The fact that this came about in 2012, some of these things took place before 2012 and Councilwoman Coffey has concerns that they are being addressed after the fact, they should have been grandfathered in if they were already in place. No? Okay, Councilwoman Coffey went back to the fact that nobody really knows what they want, there are some serious gray areas here and if you can't give her a projection on the cost, she can't begin to conceive the thought process of approving anything. Councilwoman Critz suggested that we seek this professional service with the figure in mind that Mayor Becker has put down in here of \$50,000. Mayor Becker clarified that was only there, because that's a maximum they allow us; we wouldn't be spending that on the engineering fees. Councilwoman Critz responded that she realized that, she was just saying that we would not exceed that and that we would not exceed anything that is not specifically addressed when Ms. Brooks met with Mr. Matthews and the other gentleman, such as the observation deck, the handicapped space and the handrail; that we meet these specifics and we don't exceed that and we don't do anything above and beyond that until we have clarity (as Councilwoman Coffey said). Mayor Becker noted that Ms. Brooks said he wanted a plan of access as well.

Councilwoman Coffey stated that this all-inclusive plan that Ms. Brooks is talking about is very extensive and they are not free. Ms. Brooks responded “no ma’am they are not, but we are in violation of the code”. Therefore, in an effort to satisfy the county we have to move forward with a plan of how we are going to fix the violations. Councilwoman Coffey asked if what she was hearing was that Ms. Brooks didn’t even know how extensive it needs to be. Ms. Brooks responded no, what she was hearing was that we don’t know how much trail that we have to put in; that’s up in the air. We can suggest an accessible trail that’s three hundred feet and they may or may not accept it, we have no way of knowing until a plan is submitted. Councilwoman Coffey responded that’s unacceptable, there’s got to be somebody somewhere, she was not speaking against what Ms. Brooks was saying, she was speaking against what the county is asking us to do. Councilwoman Critz commented that she understood Councilwoman Coffey’s frustration, she is frustrated too, but this is a common place and it’s sad. Ms. Brooks noted that the county is also; they don’t know either, because the Department of Insurance has to make that final approval. Councilwoman Coffey asked if there was someone from the DOI that Ms. Brooks could spend some time with to find what their logistically looking for; if nobody can tell you, you are just shooting in the dark and that’s not a good thing. Mayor Becker commented that there was a woman named Laurel (?) who is fairly prominent in the Department of Insurance in the building code writing department who happens to have worked very closely over the years with Julia Sain of Disability Rights and Resources and they have already talked about this. Mayor Becker explained that he hasn’t spoken with Ms. Sain since his first conversation a week and a half ago and Ms. Brooks hasn’t had the opportunity to speak with Laurel, she has just seen some of these third party emails. Ms. Brooks commented that when she was talking with Mr. Griffin and Mr. Matthews they were hoping that we could all get together, so that Ms. Sain is not calling Laurel Wright and then Mr. Griffin is calling Laurel; we all need to get on the same page together. Councilwoman Critz asked if there was such a meeting could Ms. Brooks make it available, so that one or more of the council could attend as well. Everyone has to be in the same room. Ms. Brooks noted that it would be more on the same page, because not only do we have to satisfy the Department of Insurance and the NC Building Code, but we have to satisfy Disability Rights and Resources. Councilwoman Coffey commented that in her opinion there needs to be one plan to satisfy all that, but you have to have all the players in the game at the table at the same time (conference call, video conferencing). It is Councilwoman Coffey’s belief that somebody has to give Ms. Brooks clarity and direction on this, because you can present a plan and it may not be accepted. You could spend \$25,000 (that’s on the cheap side) and it could be rejected and you are back to the drawing board and everything has to come back again and that’s more money; shooting in the dark.

- Attorney Griffin offered that the government says here are the rules, you comply with them. They aren’t going to tell you how to comply that’s not their responsibility, they make the rules, but then you and your consultants and engineers have got to come up with a plan. Councilwoman Coffey commented that they haven’t given us clarity. Attorney Griffin responded no they don’t, that’s why you hire professionals to do it. Councilwoman Coffey commented that they can reject what we present. Attorney Griffin responded “surely, that’s the process” and what you are asking is for you all to get together to approve everything and they

are not going to do that. The town is going to have to put together a plan and then you can work through this process. Attorney Griffin commented what it costs the town to get there he didn't know, but he thought we should go to Raleigh (he recommended that the mayor, clerk or whoever it was going to be) to talk with the Department of Insurance. "Stir it up for the whole state". Mayor Becker responded "well it is stirred up". Cane Creek Park now is concerned. Councilwoman LaMonica noted that they have violations all over the place. Attorney Griffin commented that you could tell from the letter that they are going to throw everything they can at the town to cover themselves when they get reviewed by their superior; the bottom line is you've got to have a plan. Councilwoman Coffey asked Attorney Griffin if he believed it would be eminent that the trip to Raleigh takes place before they attempt to draw plans. Attorney Griffin responded that he had no judgment about it; he was just throwing it out off the top of his head. Mayor Becker stated that he didn't think that necessarily we should, Stewart needs to give us a scope, not a plan next month; they will give us a bid for what they will charge us to do a plan. "We are not asking you to approve us to sign a contract", Mayor Becker said.

- Mayor Becker referred to the Forest Service Trail Accessibility Guidelines, which is based on the US Access Board Guidelines, which is based on the Americans with Disabilities Act and pointed out that it says in there, "Although not legally enforceable outside of the National Forest System, the guidelines may be used by other entities to define best practices for trails". When North Carolina drew up the 2012 building code they didn't come up with much in the way of defining the best practices for trails; somebody dropped the ball there. Mayor Becker commented that there is enough motion that this hole has to get plugged, but we don't know where we fit into that hole, because we may have to do some remediation before the hole gets plugged. Mayor Becker stated that he wouldn't mind going to visit Laurel in person and bring our maps and pictures. Councilwoman Coffey suggested that she may even come here, because they may want to see this. Councilwoman Critz stated that she would be willing to go to Raleigh or she would love to meet her if she comes here and she would love to ask Stewart to take a look at this and give us an idea, because we need some ideas and their guidance. Mayor Becker responded that this is what they do statewide. Mayor Becker referred back to the Forest Service Guidelines and commented that many states under other jurisdictions have adopted these for their trails as part of their building codes, because you've got people who are experienced in trail design and in the Americans with Disabilities Act who have done all the work and therefore the state building codes adopt those. It hasn't happened in this state, so we have to see if it will happen, because that would help us too or at least it gives us clarity.
- Councilwoman Critz asked if she could make a motion to solicit Stewart to give us an outline and a bid. Mayor Becker responded "a scope" and explained that we are going to ask this specific engineer for a scope of service based on the exemption of NCGS 143-64.32; therefore, we are authorized to ask them for a proposal.
- **Councilwoman Critz made a motion that the council authorizes Ms. Brooks to move forward, to ask them for an official proposal for a scope for this project under the exemption NC General Statue 143-64.32 and Councilwoman Neill seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

- Ms. Brooks mentioned that while she was at the meeting with Mr. Matthews and Mr. Griffin she was also informed of another complaint filed by Mr. Bowden on the roof replacement that we did on the future community center back in 2010 when Godfrey Construction replaced the roof. They did not get a building permit, because it was a “roof replacement” and they didn’t think they needed one. Godfrey Construction also replaced some window sashes. Mr. Hoss Hinson from Godfrey Construction has contacted the county and applied for a building permit; the county is currently trying to set up a meeting with Mr. Hinson to look at the roof for their initial inspection. Ms. Brooks stated that she hoped this one would get resolved quickly. Mayor Becker mentioned that Mr. Hinson paid for the permit, because it was his responsibility.

5. **Consideration of a Surety Bond for the Clerk/Zoning Administrator**

- Mayor Becker referred to the memo in the agenda packet and explained that we are looking at the finance office practices and looking at Ms. Brooks’ role. Since she is the “third employee” and is now handling cash/checks for the festival as well as zoning; she has \$100 at one time, she gets a check for a \$100 and gets another one for \$25 before she hands it to him; so she’s got money. We should get the same kind of bond on Ms. Brooks that we have for Ms. Ridings. Mayor Becker explained that he just needed authorization to do that.
- **Councilwoman Coffey** made a **motion** to get the surety bond for the Zoning/Clerk/ Administrator and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

6. **Consideration of Hourly Staff Pay**

- Mayor Becker reminded the council that the hourly rate isn’t put in the budget; it is a separate council decision. We did the usual 3% on the salaries, but this [hourly staff pay] was not on the agenda last month, so Mayor Becker forgot to ask the council if they wanted to go the 3% on that hourly rate.
- **Councilwoman LaMonica** made a **motion** to go with the 3% as budgeted for the hourly staff pay increase for the Deputy Clerk/Deputy Tax Collector role and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

7. **Discussion of Personalized Features in the Downtown Park**

- Mayor Becker reminded the council that they had asked Attorney Griffin for some advice on whether you could mark things up to call it a “fundraiser” and then explained that he himself had done some research on Coates’ Canons [North Carolina Local Government Law Blog]. According to David Lawrence (pre-

retirement) the statutes are very broad in what municipalities can do in terms of sources of income. There are things that you can't do – stormwater, utilities, solid waste collection and solid waste disposal cannot be used as fundraisers, but other things you can operate at a profit. Mayor Becker pointed out that he had provided copies from Coates' Canons and highlighted the relevant things as well as handling cash at the festival; this covers two birds with one stone. From what Mayor Becker does in the finance office there is a requirement as Ms. Brooks and Ms. Ridings receive funds in the mail or over the desk they must deposit it daily with the finance officer and then the finance officer deposits it in the authorized depository. What it [Coates' Canons] says is "revenue subjected to the daily requirement, moneys collected through taxes and fees as well as moneys collected through fundraisers, donations, grants..." so they anticipate that we can get [moneys from] fundraisers. The question of what happens when you collect money on a Saturday (the final highlighted thing) is that they don't require you to have the bank open up for you, so you can put that in a locked file overnight and make a deposit the next day; we are authorized to do all that. Councilwoman Coffey asked if Mayor Becker made night deposits. Mayor Becker responded "we don't, no". Councilwoman Coffey asked if Mayor Becker had a night drop box and explained that her thought process is not having any cash on site. Mayor Becker responded the less we have the better, we lock it up if we can't, because we occasionally do, but we are not a cash business very often. Councilwoman Coffey stated that she was just thinking in terms of safety and nothing ever being here, you can just run it to the bank and put that little key in there and drop it right it, it's no big deal. That makes sense to Councilwoman Coffey, because she wouldn't want to have any cash (or checks) overnight. Mayor Becker responded that we are not required, but if the board thinks that we should, the problem with making daily deposits in the bank is just the trips to the bank and mileage costs, since we are required and we have fire proof files; it is up to the council. Councilwoman Coffey responded that she is fine; "whatever you all are doing works for me". Mayor Becker added that we have been doing it for 15 years; we aren't changing any policies on that by what we are saying, we are just verifying that money we collect is handled that way.

- Councilwoman Critz mentioned that the main question in here is "what do we want to do with the bricks and benches". Mayor Becker responded that the cost for the bricks is \$19. The design that Stewart has come up is four concentric circles around the center of the fountain which will allow for about 120 bricks, so they could sell out quite quickly. Staff has bounced around the idea a little bit and they would like people in Mineral Springs to feel comfortable without having to pay \$100 for a brick; Councilwoman Coffey had said that some of the churches really charge a lot. Mayor Becker stated that we might want to come up with a price point. Councilwoman Critz asked approximately how much the cost of the children's apparatus was. Mayor Becker responded with the construction, mulch bed, the log/tube upgrade and everything was about \$34,000, but we don't have a firm bid yet. Councilwoman Critz asked how much the adult ones were. Mayor Becker responded that he didn't remember what those were, but he thought they were in the range of \$1,000 each for just the apparatus. It was noted that there would not be any mechanized apparatus. Councilwoman Critz commented if we sold the bricks for a little more than their face value we could possibly offset all or a majority of the cost for the adult apparatuses. Mayor Becker responded that they cost \$19 per brick and if we sold them for \$39 we could get \$20 per brick for a profit of

\$2,400, which would cover the adult exercise facilities. Councilwoman Critz responded “exactly, just put it right back into the project”, that’s still an affordable price for people in the community as she does not want to make it so the average person can’t afford a brick in honor or in memory of someone. Mayor Becker commented that Ms. Brooks was going to put this in the newsletter, which is why we need to get authorization now. Ms. Ridings has volunteered to oversee the process (record keeping). If we get a huge subscription up front we may have to talk to Stewart about adding some rings. Councilwoman Critz stated that the question is do we want any extra money to put back in the project – do we want to use the moneys we have aside for it and make the brick at cost? Mayor Becker explained that the cost is still more than the \$19, because of what it costs to prepare the brick bed and everything. Councilwoman Critz suggested \$25. Mayor Becker responded that may be what it costs.

- Mayor Becker explained that if we decide to sell benches or picnic table or sell a piece of senior exercise equipment with a plaque that would probably be just some arbitrary figure of close to the face value, because those are big; that’s \$400 or \$500 for a bench and \$1,200 for [senior exercise equipment].
- After a brief discussion, there was a consensus of the council to sell the bricks for \$25 each. It was also noted the Mayor Becker would contact the Department of Revenue about whether or not the town would have to charge sales tax.
- **Councilman Countryman made a motion to charge \$25.00 for the brick and Councilwoman LaMonica seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

- Attorney Griffin noted that it was not part of the motion, but he assumed it’s understood they can’t just buy it and walk away with it – can they? Mayor Becker responded “oh, no no, it’s buy it to be installed”. Attorney Griffin suggested that we make sure that’s..... Mayor Becker interjected “yeah, is that clear or do we want to”. Councilwoman Critz commented “purchasing the brick for the purpose of installing it into the park”. Mayor Becker explained that there is a thing (Ms. Ridings has a little sample) they can pay extra and get that little paper weight size brick, but that’s on the buyer if they want to get that little thing for themselves. Councilwoman Coffey asked what does that cost. Mayor Becker responded that he didn’t know, but that’s not on us, we can get that price out there and they can get that at cost if they want it. Councilwoman Coffey commented that you would want to put that in the newsletter too, so that people would know, since we are letting them know stuff is available. Mayor Becker commented some people would like to have that little [one]; it probably ain’t cheap.
- Councilwoman Coffey stated that she had a quick question as we go forward noting that Mayor Becker had spoken in reference to possibly asking Stewart Industries to increase the size [of the brick area]. Anytime you reopen a proposal there is a charge, so Councilwoman Coffey wanted to caution us on that, because he’s not working for free, he can’t do that, he’s got employees and we shouldn’t expect him to. Mayor Becker responded that Ms. Brooks said those exact words – “you are wanting to change the design Mayor Becker, that’s not fair” and Mr. Blackman smiled and said “thank you Ms. Brooks”. Councilwoman Critz suggested

just saying that there is the approximate number available for this presentation. Ms. Brooks suggested on a first come first serve basis. Councilwoman Critz concurred. Councilwoman Coffey noted that she wouldn't look to change it. Councilman Countryman suggested putting in the newsletter that it was on a first come first serve basis to kind of entice people to do and not sit on their laurels' and then at least we have covered ourselves when they say "I couldn't get a brick". Councilwoman Critz suggested saying something to the effect that these will be proudly displayed as part of the walkway for our new downtown park, so that people realize that it is an opportunity for a memorial honoring type of setting.

- Councilwoman Coffey asked if the benches would be mentioned in the newsletter and what the cost would be. Mayor Becker responded that they have to make a call, there are so few of them that he thought that we would deal with those kinds of donors individually. Councilwoman Coffey commented that if we are talking about opportunities to purchase they all need to be mentioned at the same time. Mayor Becker commented that they will be mentioned, but we don't have a firm price for that yet, but we can get them on a list. We are going to just establish a good faith estimate of what those are costing on a unit cost basis and that's what somebody can pay to get a plaque on it.
- Councilwoman Critz asked if we settled on any kind of ideas about the trees and shrubs. Mayor Becker responded that we asked Mr. Blackman, but they hadn't done a landscape plan yet. Ms. Brooks commented that shrubs would be very hard. Mayor Becker concurred that shrubs is pushing it, but we can mention that the benches, exercise centers and picnic tables are available for sponsorship. Ms. Ridings will be the contact for that.

8. **Consideration of the Audit Contract**

- Mayor Becker commented that he thought Mr. Burns cut us a break this time. We budgeted \$5100, but Mr. Burns came back with \$5,000 in the contract, so we are covered by the budget.
- **Councilwoman Coffey** made a **motion** to approve the audit contract for Mr. Burns for 2015 and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

9. **Staff Reports**

- There were no staff updates.

10. **Other Business**

- There was no other business.

11. **Adjournment**

- **Councilwoman Coffey** made a **motion** to adjourn and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

- The meeting was adjourned at 8:29 p.m.
- The next regular meeting will be on Thursday, August 13, 2015 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

DRAFT

JUNE 2015
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

JUNE 30, 2015 REGULAR TAX	2015	2014	2013	2012
BEGINNING CHARGE	22.99	64,387.12	64,935.67	66,138.30
TAX CHARGE				
PUBLIC UTILITIES				
DISCOVERIES				
NON-DISCOVERIES				
ABATEMENTS		(4.12)	(4.12)	(12.22)
TOTAL CHARGE	22.99	64,383.00	64,931.55	66,126.08
BEGINNING COLLECTIONS	10.76	62,988.17	64,307.42	65,702.35
COLLECTIONS - TAX		250.91	5.79	7.73
COLLECTIONS - INTEREST		7.47	2.49	0.41
TOTAL COLLECTIONS	10.76	63,239.08	64,313.21	65,710.08
BALANCE OUTSTANDING	12.23	1,143.92	618.34	416.00
PERCENTAGE OF REGULAR	46.80%	98.22%	99.05%	99.37%
COLLECTION FEE 1.5 %	-	3.88	0.12	0.12

Mineral Springs Prior Years Property Tax Report
June 2015

June 30, 2015	2011	2010	2009	2008	2007	2006	2005	2004	
BEGINNING CHARGE	\$64,878.42	\$64,737.60	\$63,911.13	\$65,443.06	\$52,276.82	\$51,397.02	\$49,217.72	\$41,651.21	
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12	\$624.69	\$618.17	
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)	(\$47.49)	(\$45.06)	
DISCOVERIES	\$61.82	\$321.61	\$46.46	\$46.72	\$117.44	\$417.27	\$199.93	\$662.98	
ABATEMENTS (RELEASES)	(\$296.43)	(\$471.47)	(\$110.61)	(\$1,309.91)	(\$43.76)	(\$10.50)	(\$9.14)	(\$14.48)	
TOTAL CHARGE	\$65,817.80	\$65,686.46	\$64,908.08	\$65,133.53	\$53,256.85	\$52,532.41	\$49,985.71	\$42,872.82	
PREVIOUS COLLECTIONS	\$65,548.35	\$65,388.65	\$64,568.83	\$64,863.53	\$53,060.58	\$52,321.52	\$49,834.39	\$42,786.42	
PREVIOUS BALANCE DUE	\$269.45	\$297.81	\$339.25	\$270.00	\$196.27	\$210.89	\$151.32	\$86.40	\$1,821.39
COLLECTIONS - TAX	\$18.11	\$18.11	\$18.11	\$18.71	\$20.42	\$7.48	\$29.20	\$13.32	\$143.46
COLLECTIONS - INTEREST/FEES	\$20.99	\$22.24	\$24.11	\$37.28	\$40.09	\$13.39	\$27.82	\$18.83	\$204.75
GROSS MONTHLY COLLECTIONS	\$39.10	\$40.35	\$42.22	\$55.99	\$60.51	\$20.87	\$57.02	\$32.15	\$348.21
MISC. ADJUSTMENTS									
TOTAL TAX COLLECTED TO DATE	\$65,566.46	\$65,406.76	\$64,586.94	\$64,882.24	\$53,081.00	\$52,329.00	\$49,863.59	\$42,799.74	
BALANCE OUTSTANDING	\$251.34	\$279.70	\$321.14	\$251.29	\$175.85	\$203.41	\$122.12	\$73.08	\$1,677.93
PERCENTAGE COLLECTED	99.62%	99.57%	99.51%	99.61%	99.67%	99.61%	99.76%	99.83%	

Mineral Springs Unpaid Property Taxes - Real and Personal as of June 30, 2015

Name	Tax Map Number	2011	2010	2009	2008	2007	2006	2005	2004
BOND, CELESTE B	06054063			\$27.92					
BRIDGES JAMES CORBETT	50084062						\$1.84	\$1.91	\$2.04
BROOKS, STEPHEN R	50089854							\$1.13	\$1.24
BROOME, JAMES ANDREW & WIFE AMANDA REA	06060007E	\$17.08	\$17.08	\$17.08	\$17.08	\$13.58	\$13.58	\$13.58	\$13.58
BROOME, REBECCA G	06060007A	\$9.02	\$9.03						
CAROLINA STREET SUPPLY	50103059		\$6.88						
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88							
CMH CONTRACTING INC	50092570						\$14.85		
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44							
COSMETICS SPA HAIR	601739	\$2.75							
COSMETICS SPA HAIR	50102370		\$2.75						
CURVES OF MINERAL SPRINGS	50092178						\$8.54		
CUSTOM DESIGN CONCRETE	50092179			\$12.02	\$10.46	\$9.82	\$8.54		
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68					
DEESE MARY NIXON	50082349								\$1.00
DUNCAN, ROBERT W	50100863			\$2.63					
ELLIOTT, JAMES EDWARD & MARIO JAMES ELLIOTT	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	\$10.37	\$10.37	\$10.37	
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	\$8.54	\$7.43		
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09			\$1.53		
FATHER & SON PAINTERS	264482	\$2.41							
FAULKNER, LONNIE	375789	\$8.72							
FAULKNER, LONNIE JR	50093190		\$8.72	\$8.76	\$5.18	\$10.02		\$8.64	
FUNDERBURK, MARGARET B & FUNDERBURK, LERO	06039007D	\$8.21	\$8.21			\$5.66	\$1.50	\$1.50	\$1.68
GRADY, DEITRICH	06018045D	\$8.73	\$8.73	\$8.73	\$8.73	\$7.08		\$7.08	\$7.08
GRIFFIN, FAIRLEY J	05033026	\$6.20	\$6.20	\$6.20	\$6.20	\$3.78	\$3.78	\$3.78	\$3.78

Name	Tax Map Number	2011	2010	2009	2008	2007	2006	2005	2004
HERRON ENTERPRISES INC	50071162				\$8.78				
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	\$7.90	\$7.90	\$7.90	\$7.90
J & S MEAT PROCESSING	50093774		\$3.64	\$3.17					
JUS 4 U II	50090771							\$8.54	\$7.43
KIDZ UNITED CLUB	50094388		\$2.41	\$2.09			\$1.49		
KIDZ UNITED CLUB % SHALETHIA MATTHEWS	591578	\$2.41							
KNIGHT, BRENDA S	50100309			\$6.86	\$2.51				
LEIGH'S BOOKS 'N SUPPLIES	50094248			\$12.02	\$9.10	\$8.54	\$7.43		
MATHENY, VERNA	455325	\$2.22							
MCDOUGALL, SHERRY CARTER	06084001L	\$6.86	\$6.86	\$6.86	\$6.86				
METHENY, VERNA	50094323		\$2.22	\$2.44			\$2.38		
MEXICAN PAINTERS (THE)	50092685							\$7.43	
R & D MASONRY INC	50092552						\$8.54		
REALTY INVESTORS INC	50082898						\$1.02		
ROBERTO BONILLA CUSTOM FRAMING	50104497		\$2.75						
SMITH, MARVIN D & SMITH, DORIS B	06054094	\$31.44	\$31.44	\$31.44	\$31.44				
SNYDER, DOROTHY L	06114092	\$20.37	\$20.37	\$20.37	\$20.37	\$20.69	\$20.69		
STRAING, GRACIE M	05033081	\$6.92	\$6.92	\$6.92	\$3.20				
STRAING, GRACIE M	05033080	\$20.46	\$20.46	\$20.46	\$20.54	\$29.20	\$29.20		
WAXHAW ALL TILE	50099231				\$6.88				
WENDY GREENE AND ASSOCIATES	50093112						\$12.13	\$9.59	
WENTZ-BROWN, AMANDA E	06039011A		\$32.40	\$32.40	\$32.40	\$13.32	\$13.32	\$13.32	
WILLIAMS, RUTH & HUSBAND J C WILLIAMS	05033179	\$19.11	\$19.11	\$19.11	\$19.11	\$27.35	\$27.35	\$27.35	\$27.35
Total		\$251.34	\$279.70	\$321.14	\$251.29	\$175.85	\$203.41	\$122.12	\$73.08

Agenda Item

8/13/15

Town of Mineral Springs

FINANCE REPORT JUNE 2015

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

August 13, 2015

June 2015 Reports

This report contains both “Cash” and “Including Receivables/Payables” reports for FY2014 Year-to-Date and June 2015.

The “Cash” reports include *only* actual receipts and expenditures that occurred prior to July 1, 2015. The “Including Receivables/Payables” reports include items that accrue to the 2014-15 fiscal year but that are actually received or paid out after June 30, 2015. Therefore, the “Including Receivables/Payables” reports should represent the most accurate and complete accounting of the 2014-15 fiscal year’s activity.

Separate reports for Accounts Receivable and Accounts Payable appear at the end of the basic reports. Notice that Receivables consist of state distributions such as sales taxes and franchise taxes, and county property tax receipts collected by the county during June 2015 but not disbursed until July. Some of the state distributions will not be actually received until August or September, and therefore they are estimated. These amounts will be amended as necessary when they become final.

Accounts Payable reflects utility bills and invoices for purchases and services made or committed to prior to July 1, 2015, but not paid until later. All known payables have been included in this report at their actual amount.

Cash Flow Report FY2014 YTD Inc Rcv/Pbl

7/1/2014 Through 6/30/2015

8/4/2015

Page 1

Category Description	7/1/2014- 6/30/2015
INCOME	
Dup Prop Tax	
Receipts	55.56
Refunds	-55.56
TOTAL Dup Prop Tax	0.00
Franchise	
Cable	2,026.00
Util	209,264.71
TOTAL Franchise	211,290.71
Gross Receipts Tax	1,145.77
Interest Income	1,593.10
Other Inc	
Copy Charges	48.00
Festival 2014	345.00
Festival 2015	1,150.00
Zoning	9,690.00
TOTAL Other Inc	11,233.00
Prop Tax 2014	
Receipts 2014	
Int	132.01
Tax	63,239.08
TOTAL Receipts 2014	63,371.09
TOTAL Prop Tax 2014	63,371.09
Prop Tax 2015	
Receipts 2015	
Tax	10.76
TOTAL Receipts 2015	10.76
TOTAL Prop Tax 2015	10.76
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	190.78
Tax	168.99
TOTAL Receipts 2004	359.77
TOTAL Prop Tax 2004	359.77
Prop Tax 2005	
Receipts 2005	
Int	186.58
Tax	159.07
TOTAL Receipts 2005	345.65
TOTAL Prop Tax 2005	345.65
Prop Tax 2006	
Receipts 2006	
Int	162.32
Tax	141.89
TOTAL Receipts 2006	304.21
TOTAL Prop Tax 2006	304.21
Prop Tax 2007	
Receipts 2007	

Cash Flow Report FY2014 YTD Inc Rcv/Pbl

7/1/2014 Through 6/30/2015

8/4/2015

Page 2

Category Description	7/1/2014- 6/30/2015
Int	186.90
Tax	181.03
TOTAL Receipts 2007	367.93
TOTAL Prop Tax 2007	367.93
Prop Tax 2008	
Receipts 2008	
Int	268.20
Tax	231.88
TOTAL Receipts 2008	500.08
TOTAL Prop Tax 2008	500.08
Prop Tax 2009	
Receipts 2009	
Int	185.75
Tax	269.60
TOTAL Receipts 2009	455.35
TOTAL Prop Tax 2009	455.35
Prop Tax 2010	
Receipts 2010	
Int	177.73
Tax	315.13
TOTAL Receipts 2010	492.86
TOTAL Prop Tax 2010	492.86
Prop Tax 2011	
Receipts 2011	
Int	169.76
Tax	372.58
TOTAL Receipts 2011	542.34
TOTAL Prop Tax 2011	542.34
Prop Tax 2012	
Receipts 2012	
Int	65.49
Tax	394.59
TOTAL Receipts 2012	460.08
TOTAL Prop Tax 2012	460.08
Prop Tax 2013	
Receipts 2013	
Int	57.31
Tax	731.39
TOTAL Receipts 2013	788.70
TOTAL Prop Tax 2013	788.70
TOTAL Prop Tax Prior Years	4,616.97
Sales Tax	
Cable TV	21,077.41
Natural Gas Excise	372.48
Refunds	683.85
Sales & Use Dist	19,783.73
telecommunications	5,556.87
TOTAL Sales Tax	47,474.34
Veh Tax	
Coll	-155.38

Cash Flow Report FY2014 YTD Inc Rcv/Pbl

7/1/2014 Through 6/30/2015

8/4/2015

Page 3

Category Description	7/1/2014- 6/30/2015
2004	-0.14
2005	-0.13
2006	-0.06
2007	-0.08
2008	-0.08
2009	-0.14
2010	-0.17
2011	-0.14
2012	-0.89
2013	-0.79
2014	-12.99
TOTAL Coll	-170.99
Int 2004	4.54
Int 2005	3.55
Int 2006	2.23
Int 2007	3.05
Int 2008	3.31
Int 2009	2.66
Int 2010	3.01
Int 2011	1.91
Int 2012	9.35
Int 2013	5.02
Int 2014	50.89
Tax 2004	5.11
Tax 2005	4.04
Tax 2006	2.03
Tax 2007	2.74
Tax 2008	2.87
Tax 2009	6.17
Tax 2010	8.60
Tax 2011	6.86
Tax 2012	50.52
Tax 2013	47.33
Tax 2014	5,717.23
TOTAL Veh Tax	5,772.03
TOTAL INCOME	346,507.77
EXPENSES	
Uncategorized	0.00
Ads	965.01
Attorney	3,882.45
Audit	4,800.00
Capital Outlay	
Equipment	527.97
Furniture	698.36
TOTAL Capital Outlay	1,226.33
Community	
Donation	9,900.00
Greenway	594.36
Maint	4,575.31

Cash Flow Report FY2014 YTD Inc Rcv/Pbl

7/1/2014 Through 6/30/2015

8/4/2015

Page 4

Category Description	7/1/2014- 6/30/2015
Special Events	
Festival	2,961.30
Misc	643.30
Retreat	608.07
TOTAL Special Events	4,212.67
TOTAL Community	19,282.34
Dues	5,596.79
Emp	
Benefits	
Dental	957.06
Fees	27.09
Life	658.28
NCLGERS	10,578.84
Vision	182.00
TOTAL Benefits	12,403.27
Bond	550.00
FICA	
Med	1,549.81
Soc Sec	6,626.49
TOTAL FICA	8,176.30
Payroll	1,485.71
SUI	99.50
Work Comp	1,625.19
TOTAL Emp	24,339.97
Fire Protection	12,000.00
Ins	3,609.98
Newsletter	
Post	598.59
Printing	1,180.73
TOTAL Newsletter	1,779.32
Office	
Bank	-34.09
Clerk	32,232.00
Council	7,200.00
Deputy Clerk	8,593.09
Equip	1,241.48
Finance Officer	
Clerical	14,886.00
Other	14,886.00
TOTAL Finance Officer	29,772.00
Maint	
Materials	1,376.12
Service	7,361.10
TOTAL Maint	8,737.22
Mayor	4,800.00
Misc	292.63
Post	518.34
Supplies	3,012.06
Tel	6,901.03
Util	4,230.53

Cash Flow Report FY2014 YTD Inc Rcv/Pbl

7/1/2014 Through 6/30/2015

8/4/2015

Page 5

Category Description	7/1/2014- 6/30/2015
TOTAL Office	107,496.29
Planning	
Administration	
Contract	1,072.60
Salaries	27,876.00
TOTAL Administration	28,948.60
Land Use Plan	
Retreat	1,500.00
TOTAL Land Use Plan	1,500.00
Misc	727.00
TOTAL Planning	31,175.60
Street Lighting	1,710.41
Tax Coll	
Contract	969.45
Court	408.00
Sal	1,800.00
TOTAL Tax Coll	3,177.45
Training	
Officials	141.81
Staff	924.00
TOTAL Training	1,065.81
Travel	2,345.44
TOTAL EXPENSES	224,453.19
TRANSFERS	
FROM Check Min Spgs	147,720.00
FROM Estates at Soen Escrow	28,285.47
FROM MM Sav ParkSterling	10,000.00
TO Check Min Spgs	-38,285.47
TO MM Sav ParkSterling	-120,000.00
TO Downtown Park Capital Project Fund	-5,715.03
TO Escrows	-27,720.00
TOTAL TRANSFERS	-5,715.03
OVERALL TOTAL	116,339.55

Cash Flow Report FY2014 YTD CASH

7/1/2014 Through 6/30/2015

8/4/2015

Page 1

Category Description	7/1/2014- 6/30/2015
INCOME	
Dup Prop Tax	
Receipts	55.56
Refunds	-55.56
TOTAL Dup Prop Tax	0.00
Franchise	
Cable	2,026.00
Util	158,264.71
TOTAL Franchise	160,290.71
Gross Receipts Tax	1,096.36
Interest Income	1,593.10
Other Inc	
Copy Charges	48.00
Festival 2014	345.00
Festival 2015	1,150.00
Zoning	9,690.00
TOTAL Other Inc	11,233.00
Prop Tax 2014	
Receipts 2014	
Int	124.54
Tax	62,988.17
TOTAL Receipts 2014	63,112.71
TOTAL Prop Tax 2014	63,112.71
Prop Tax 2015	
Receipts 2015	
Tax	10.76
TOTAL Receipts 2015	10.76
TOTAL Prop Tax 2015	10.76
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	190.78
Tax	168.99
TOTAL Receipts 2004	359.77
TOTAL Prop Tax 2004	359.77
Prop Tax 2005	
Receipts 2005	
Int	186.58
Tax	159.07
TOTAL Receipts 2005	345.65
TOTAL Prop Tax 2005	345.65
Prop Tax 2006	
Receipts 2006	
Int	162.32
Tax	141.89
TOTAL Receipts 2006	304.21
TOTAL Prop Tax 2006	304.21
Prop Tax 2007	
Receipts 2007	

Cash Flow Report FY2014 YTD CASH

7/1/2014 Through 6/30/2015

8/4/2015

Page 2

Category Description	7/1/2014- 6/30/2015
Int	186.90
Tax	181.03
TOTAL Receipts 2007	367.93
TOTAL Prop Tax 2007	367.93
Prop Tax 2008	
Receipts 2008	
Int	268.20
Tax	231.88
TOTAL Receipts 2008	500.08
TOTAL Prop Tax 2008	500.08
Prop Tax 2009	
Receipts 2009	
Int	185.75
Tax	269.60
TOTAL Receipts 2009	455.35
TOTAL Prop Tax 2009	455.35
Prop Tax 2010	
Receipts 2010	
Int	177.73
Tax	315.13
TOTAL Receipts 2010	492.86
TOTAL Prop Tax 2010	492.86
Prop Tax 2011	
Receipts 2011	
Int	169.76
Tax	372.58
TOTAL Receipts 2011	542.34
TOTAL Prop Tax 2011	542.34
Prop Tax 2012	
Receipts 2012	
Int	65.08
Tax	386.86
TOTAL Receipts 2012	451.94
TOTAL Prop Tax 2012	451.94
Prop Tax 2013	
Receipts 2013	
Int	54.82
Tax	725.60
TOTAL Receipts 2013	780.42
TOTAL Prop Tax 2013	780.42
TOTAL Prop Tax Prior Years	4,600.55
Sales Tax	
Cable TV	15,977.41
Natural Gas Excise	322.48
Refunds	683.85
Sales & Use Dist	16,504.61
telecommunications	4,156.87
TOTAL Sales Tax	37,645.22
Veh Tax	
Coll	-137.77

Cash Flow Report FY2014 YTD CASH

7/1/2014 Through 6/30/2015

8/4/2015

Page 3

Category Description	7/1/2014- 6/30/2015
2004	-0.14
2005	-0.13
2006	-0.06
2007	-0.08
2008	-0.07
2009	-0.06
2010	-0.17
2011	-0.12
2012	-0.83
2013	-0.78
2014	-12.99
TOTAL Coll	-153.20
Int 2004	4.54
Int 2005	3.55
Int 2006	2.23
Int 2007	3.05
Int 2008	2.51
Int 2009	1.84
Int 2010	3.01
Int 2011	1.78
Int 2012	8.44
Int 2013	4.89
Int 2014	45.61
Tax 2004	5.11
Tax 2005	4.04
Tax 2006	2.03
Tax 2007	2.74
Tax 2008	2.87
Tax 2009	1.88
Tax 2010	8.60
Tax 2011	5.99
Tax 2012	47.19
Tax 2013	46.59
Tax 2014	5,103.01
TOTAL Veh Tax	5,158.30
TOTAL INCOME	284,740.71
EXPENSES	
Uncategorized	0.00
Ads	920.24
Attorney	3,882.45
Audit	4,800.00
Capital Outlay	
Equipment	527.97
Furniture	698.36
TOTAL Capital Outlay	1,226.33
Community	
Donation	9,900.00
Greenway	594.36
Maint	4,575.31

Cash Flow Report FY2014 YTD CASH

7/1/2014 Through 6/30/2015

8/4/2015

Page 4

Category Description	7/1/2014- 6/30/2015
Special Events	
Festival	2,961.30
Misc	643.30
Retreat	608.07
TOTAL Special Events	4,212.67
TOTAL Community	19,282.34
Dues	5,596.79
Emp	
Benefits	
Dental	957.06
Fees	27.09
Life	658.28
NCLGERS	10,578.84
Vision	182.00
TOTAL Benefits	12,403.27
Bond	550.00
FICA	
Med	1,549.81
Soc Sec	6,626.49
TOTAL FICA	8,176.30
Payroll	1,485.71
SUI	99.50
Work Comp	1,625.19
TOTAL Emp	24,339.97
Fire Protection	12,000.00
Ins	3,609.98
Newsletter	
Post	598.59
Printing	1,180.73
TOTAL Newsletter	1,779.32
Office	
Bank	-34.09
Clerk	32,232.00
Council	7,200.00
Deputy Clerk	8,593.09
Equip	1,241.48
Finance Officer	
Clerical	14,886.00
Other	14,886.00
TOTAL Finance Officer	29,772.00
Maint	
Materials	1,290.57
Service	7,361.10
TOTAL Maint	8,651.67
Mayor	4,800.00
Misc	292.63
Post	218.34
Supplies	2,930.68
Tel	6,901.03
Util	4,018.20

Cash Flow Report FY2014 YTD CASH

7/1/2014 Through 6/30/2015

8/4/2015

Page 5

Category Description	7/1/2014- 6/30/2015
TOTAL Office	106,817.03
Planning	
Administration	
Contract	1,072.60
Salaries	27,876.00
TOTAL Administration	28,948.60
Land Use Plan	
Retreat	1,500.00
TOTAL Land Use Plan	1,500.00
Misc	727.00
TOTAL Planning	31,175.60
Street Lighting	1,567.67
Tax Coll	
Contract	965.33
Court	408.00
Sal	1,800.00
TOTAL Tax Coll	3,173.33
Training	
Officials	141.81
Staff	924.00
TOTAL Training	1,065.81
Travel	2,220.32
TOTAL EXPENSES	223,457.18
TRANSFERS	
FROM Check Min Spgs	147,720.00
FROM Estates at Soen Escrow	28,285.47
FROM MM Sav ParkSterling	10,000.00
TO Check Min Spgs	-38,285.47
TO MM Sav ParkSterling	-120,000.00
TO Downtown Park Capital Project Fund	-5,715.03
TO Escrows	-27,720.00
TOTAL TRANSFERS	-5,715.03
OVERALL TOTAL	55,568.50

Account Balances History Report

(Includes unrealized gains)

As of 6/30/2015

8/5/2015

Page 1

Account	6/29/2014 Balance	6/30/2014 Balance	7/31/2014 Balance	8/31/2014 Balance	9/30/2014 Balance	10/31/2014 Balance	11/30/2014 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	2,175.96	2,447.54	7,288.43	6,089.28	19,279.07	12,673.03	2,984.04
Copper Run Escrow	66,770.02	66,778.25	66,785.94	66,791.61	66,797.10	66,802.77	66,808.26
Estates at Soen Escrow	28,278.73	28,282.22	28,285.47	0.00	0.00	0.00	0.00
MM Sav Min Spgs	10,569.70	10,570.57	10,571.47	10,572.37	10,568.00	10,574.98	10,575.85
MM Sav ParkSterling	572,385.17	572,526.32	542,658.13	532,772.40	562,882.09	563,001.62	563,117.32
NCCMT_Cash	2,129.45	2,129.47	2,129.49	2,129.51	2,129.53	2,129.55	2,129.57
TOTAL Cash and Bank Accounts	682,309.03	682,734.37	657,718.93	618,355.17	661,655.79	655,181.95	645,615.04
Other Assets							
State Revenues Receivable	0.00	60,541.22	58,152.64	56,499.03	0.00	0.00	0.00
TOTAL Other Assets	0.00	60,541.22	58,152.64	56,499.03	0.00	0.00	0.00
TOTAL ASSETS	682,309.03	743,275.59	715,871.57	674,854.20	661,655.79	655,181.95	645,615.04
LIABILITIES							
Other Liabilities							
Accounts Payable	0.00	4,805.48	2,663.76	2,663.76	692.76	692.76	692.76
Escrows	94,382.00	94,382.00	94,382.00	66,662.00	66,662.00	66,662.00	66,662.00
TOTAL Other Liabilities	94,382.00	99,187.48	97,045.76	69,325.76	67,354.76	67,354.76	67,354.76
TOTAL LIABILITIES	94,382.00	99,187.48	97,045.76	69,325.76	67,354.76	67,354.76	67,354.76
OVERALL TOTAL	587,927.03	644,088.11	618,825.81	605,528.44	594,301.03	587,827.19	578,260.28

Account Balances History Report

(Includes unrealized gains)

As of 6/30/2015

8/5/2015

Page 2

Account	12/31/2014 Balance	1/31/2015 Balance	2/28/2015 Balance	3/31/2015 Balance	4/30/2015 Balance	5/31/2015 Balance	6/30/2015 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	21,920.74	25,068.85	20,755.09	35,643.71	27,154.97	14,849.28	33,309.65
Copper Run Escrow	66,813.94	66,819.61	66,824.74	66,830.41	66,835.91	66,841.58	66,847.08
Estates at Soen Escrow	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MM Sav Min Spgs	10,576.75	10,577.64	10,578.46	10,579.35	10,580.22	10,581.12	10,581.99
MM Sav ParkSterling	623,243.47	623,375.82	623,495.38	653,627.98	653,762.30	653,901.13	654,035.51
NCCMT_Cash	2,131.24	2,131.26	2,131.28	2,131.32	2,131.38	2,237.06	2,237.14
TOTAL Cash and Bank Accounts	724,686.14	727,973.18	723,784.95	768,812.77	760,464.78	748,410.17	767,011.37
Other Assets							
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00	0.00	61,767.06
TOTAL Other Assets	0.00	0.00	0.00	0.00	0.00	0.00	61,767.06
TOTAL ASSETS	724,686.14	727,973.18	723,784.95	768,812.77	760,464.78	748,410.17	828,778.43
LIABILITIES							
Other Liabilities							
Accounts Payable	692.76	692.76	692.76	692.76	692.76	692.76	1,688.77
Escrows	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00
TOTAL Other Liabilities	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76	68,350.77
TOTAL LIABILITIES	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76	68,350.77
OVERALL TOTAL	657,331.38	660,618.42	656,430.19	701,458.01	693,110.02	681,055.41	760,427.66

Mineral Springs Monthly Revenue Summary 2014-2015

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2014-2015 (Amounts in RED estimated)									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 3,000.00	\$ (1,616.97)	\$ 4,616.97	153.9%	\$ -	\$ 259.72	\$ 122.67	\$ 134.94	\$ 366.45
Property Tax - 2014	\$ 65,290.00	\$ 1,918.91	\$ 63,371.09	97.1%	\$ -	\$ 114.84	\$ 3,121.76	\$ 2,121.25	\$ 8,468.90
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Franchise Taxes: cable	\$ 3,200.00	\$ 1,174.00	\$ 2,026.00	63.3%	\$ -	\$ 694.00	\$ -	\$ -	\$ -
Franchise Taxes: utility	\$ 190,000.00	\$ (19,264.71)	\$ 209,264.71	110.1%	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ -	\$ (1,145.77)	\$ 1,145.77		\$ -	\$ 166.71	\$ 247.04	\$ 192.47	\$ 108.73
Interest	\$ 1,200.00	\$ (393.10)	\$ 1,593.10	132.8%	\$ 143.67	\$ 120.86	\$ 116.33	\$ 126.70	\$ 122.08
Sales Tax	\$ 46,470.00	\$ (1,004.34)	\$ 47,474.34	102.2%	\$ -	\$ -	\$ 1,823.65	\$ 1,630.54	\$ 1,658.49
Vehicle Taxes	\$ 4,600.00	\$ (1,172.03)	\$ 5,772.03	125.5%	\$ -	\$ 500.48	\$ 473.83	\$ 432.01	\$ 458.22
Zoning Fees	\$ 3,000.00	\$ (6,690.00)	\$ 9,690.00	323.0%	\$ 1,175.00	\$ 830.00	\$ 125.00	\$ 1,525.00	\$ 750.00
Other	\$ 500.00	\$ (1,053.76)	\$ 1,553.76	310.8%	\$ 80.00	\$ 217.00	\$ 53.00	\$ -	\$ -
Totals	\$ 317,260.00	\$ (29,247.77)	\$ 346,507.77	109.2%	\$ 1,398.67	\$ 2,903.61	\$ 6,083.28	\$ 6,162.91	\$ 11,932.87
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior	\$ 886.00	\$ 1,211.89	\$ 581.93	\$ 366.82	\$ 94.58	\$ 176.84	\$ 398.71	\$ 16.42	
Property Tax - 2014	\$ 21,852.52	\$ 17,029.98	\$ 7,486.10	\$ 1,315.84	\$ 1,119.61	\$ 276.70	\$ 205.21	\$ 258.38	
Dupl. Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Franchise Taxes: cable	\$ 834.00	\$ -	\$ -	\$ -	\$ -	\$ 498.00	\$ -	\$ -	
Franchise Taxes: utility	\$ 60,415.54	\$ -	\$ -	\$ 48,425.81	\$ -	\$ -	\$ 49,423.36	\$ 51,000.00	
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Gross Receipts Tax	\$ 68.80	\$ 77.20	\$ 56.86	\$ 68.62	\$ 42.22	\$ 67.14	\$ 0.57	\$ 49.41	
Interest	\$ 132.75	\$ 138.93	\$ 125.53	\$ 139.20	\$ 140.75	\$ 145.47	\$ 140.83	\$ -	
Sales Tax	\$ 8,510.51	\$ 1,631.24	\$ 1,643.61	\$ 9,399.44	\$ 1,524.11	\$ 1,521.05	\$ 8,302.58	\$ 9,829.12	
Vehicle Taxes	\$ 408.57	\$ 384.63	\$ 399.86	\$ 391.36	\$ 604.79	\$ 557.54	\$ 547.01	\$ 613.73	
Zoning Fees	\$ 475.00	\$ 950.00	\$ 500.00	\$ 825.00	\$ 800.00	\$ 1,060.00	\$ 675.00	\$ -	
Other	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ 10.76	\$ 1,153.00	\$ -	
Totals	\$ 93,583.69	\$ 21,423.87	\$ 10,833.89	\$ 60,932.09	\$ 4,326.06	\$ 4,313.50	\$ 60,846.27	\$ 61,767.06	

Mineral Springs Budget Comparison 2014-2015

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2014-2015 (Includes Budget Amendment 2014-01)									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 834.99	\$ 965.01	53.6%	\$ -	\$ 396.38	\$ -	\$ -	\$ -
Attorney	\$ 9,600.00	\$ 5,717.55	\$ 3,882.45	40.4%	\$ 300.00	\$ 300.00	\$ 582.45	\$ 300.00	\$ 300.00
Audit	\$ 4,800.00	\$ -	\$ 4,800.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ 4,800.00
Community Projects	\$ 24,000.00	\$ 4,717.66	\$ 19,282.34	80.3%	\$ 200.00	\$ 204.04	\$ 3,499.95	\$ 427.84	\$ 507.00
Contingency	\$ 1,740.00	\$ 1,740.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 6,275.00	\$ 678.21	\$ 5,596.79	89.2%	\$ 4,535.00	\$ 66.00	\$ -	\$ -	\$ -
Elections	\$ 600.00	\$ 600.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 25,300.00	\$ 960.03	\$ 24,339.97	96.2%	\$ 3,592.29	\$ 1,802.02	\$ 1,822.61	\$ 1,067.54	\$ 2,699.98
Fire Department	\$ 12,000.00	\$ -	\$ 12,000.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 4,500.00	\$ 890.02	\$ 3,609.98	80.2%	\$ 3,609.98	\$ -	\$ -	\$ -	\$ -
Newsletter	\$ 2,400.00	\$ 620.68	\$ 1,779.32	74.1%	\$ -	\$ 468.73	\$ -	\$ 537.06	\$ -
Office	\$ 117,804.00	\$ 10,307.71	\$ 107,496.29	91.3%	\$ 10,685.73	\$ 8,442.33	\$ 8,741.40	\$ 7,796.00	\$ 8,978.05
Planning & Zoning	\$ 42,876.00	\$ 11,700.40	\$ 31,175.60	72.7%	\$ 2,750.00	\$ 2,323.00	\$ 2,323.00	\$ 2,183.62	\$ 3,534.98
Street Lighting	\$ 4,000.00	\$ 2,289.59	\$ 1,710.41	42.8%	\$ -	\$ 143.12	\$ 142.61	\$ -	\$ 283.84
Tax Collection	\$ 5,010.00	\$ 1,832.55	\$ 3,177.45	63.4%	\$ 150.00	\$ 155.62	\$ 198.67	\$ 182.88	\$ 281.08
Training	\$ 3,000.00	\$ 1,934.19	\$ 1,065.81	35.5%	\$ 310.00	\$ -	\$ -	\$ 141.81	\$ -
Travel	\$ 3,600.00	\$ 1,254.56	\$ 2,345.44	65.2%	\$ -	\$ 1,201.38	\$ -	\$ -	\$ 114.85
Capital Outlay	\$ 47,955.00	\$ 46,728.67	\$ 1,226.33	2.6%	\$ 527.97	\$ 698.36	\$ -	\$ -	\$ -
Totals	\$ 317,260.00	\$ 92,806.81	\$ 224,453.19	70.7%	\$ 26,660.97	\$ 16,200.98	\$ 17,310.69	\$ 12,636.75	\$ 21,499.78
Off Budget:									
Tax Refunds									
Interfund Transfers									
Total Off Budget:			\$ 5,715.03		\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2014-2015

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ -	\$ -	\$ 409.44	\$ -	\$ -	\$ 114.42	\$ -	\$ 44.77
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 612.50	\$ 1,897.59	\$ (114.33)	\$ 662.82	\$ 375.00	\$ 974.68	\$ 10,035.25	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 300.00	\$ 225.00	\$ -	\$ -	\$ -	\$ -	\$ 470.79	\$ -
Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 1,919.02	\$ 1,942.96	\$ 2,107.31	\$ 1,821.89	\$ 931.59	\$ 2,808.12	\$ 1,824.64	\$ -
Fire Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Newsletter	\$ -	\$ -	\$ 29.01	\$ -	\$ 354.90	\$ -	\$ 389.62	\$ -
Office	\$ 8,286.51	\$ 9,397.73	\$ 8,825.47	\$ 9,526.07	\$ 8,207.59	\$ 9,275.93	\$ 8,654.22	\$ 679.26
Planning & Zoning	\$ 2,323.00	\$ 3,823.00	\$ 2,623.00	\$ 2,323.00	\$ 2,183.62	\$ 2,462.38	\$ 2,323.00	\$ -
Street Lighting	\$ 142.20	\$ 142.20	\$ 142.74	\$ 142.74	\$ 142.74	\$ 142.74	\$ 142.74	\$ 142.74
Tax Collection	\$ 478.56	\$ 408.35	\$ 263.00	\$ 578.84	\$ 167.11	\$ 155.38	\$ 153.84	\$ 4.12
Training	\$ -	\$ -	\$ 75.00	\$ 390.00	\$ -	\$ -	\$ 149.00	\$ -
Travel	\$ 150.80	\$ -	\$ 361.48	\$ 158.91	\$ 11.50	\$ 134.46	\$ 86.94	\$ 125.12
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 14,512.59	\$ 18,136.83	\$ 15,022.12	\$ 15,904.27	\$ 12,674.05	\$ 16,368.11	\$ 36,530.04	\$ 996.01
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,715.03	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,715.03	\$ -

June 2015 Cash Flow Incl. Paybl/Recvbl

6/2/2015 Through 6/30/2015

8/5/2015

Page 1

Category Description	6/2/2015- 6/30/2015
INCOME	
Franchise	
Util	100,423.36
TOTAL Franchise	100,423.36
Gross Receipts Tax	49.98
Interest Income	140.83
Other Inc	
Copy Charges	3.00
Festival 2015	1,150.00
Zoning	675.00
TOTAL Other Inc	1,828.00
Prop Tax 2014	
Receipts 2014	
Int	19.78
Tax	443.81
TOTAL Receipts 2014	463.59
TOTAL Prop Tax 2014	463.59
Prop Tax 2015	
Receipts 2015	
Tax	0.00
TOTAL Receipts 2015	0.00
TOTAL Prop Tax 2015	0.00
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	18.83
Tax	13.32
TOTAL Receipts 2004	32.15
TOTAL Prop Tax 2004	32.15
Prop Tax 2005	
Receipts 2005	
Int	27.82
Tax	29.20
TOTAL Receipts 2005	57.02
TOTAL Prop Tax 2005	57.02
Prop Tax 2006	
Receipts 2006	
Int	13.39
Tax	7.48
TOTAL Receipts 2006	20.87
TOTAL Prop Tax 2006	20.87
Prop Tax 2007	
Receipts 2007	
Int	40.09
Tax	20.42
TOTAL Receipts 2007	60.51
TOTAL Prop Tax 2007	60.51
Prop Tax 2008	
Receipts 2008	

June 2015 Cash Flow Incl. Paybl/Recvbl

6/2/2015 Through 6/30/2015

8/5/2015

Page 2

Category Description	6/2/2015- 6/30/2015
Int	37.28
Tax	18.71
TOTAL Receipts 2008	55.99
TOTAL Prop Tax 2008	55.99
Prop Tax 2009	
Receipts 2009	
Int	24.11
Tax	18.11
TOTAL Receipts 2009	42.22
TOTAL Prop Tax 2009	42.22
Prop Tax 2010	
Receipts 2010	
Int	22.24
Tax	18.11
TOTAL Receipts 2010	40.35
TOTAL Prop Tax 2010	40.35
Prop Tax 2011	
Receipts 2011	
Int	20.99
Tax	18.11
TOTAL Receipts 2011	39.10
TOTAL Prop Tax 2011	39.10
Prop Tax 2012	
Receipts 2012	
Int	2.25
Tax	24.65
TOTAL Receipts 2012	26.90
TOTAL Prop Tax 2012	26.90
Prop Tax 2013	
Receipts 2013	
Int	3.73
Tax	36.29
TOTAL Receipts 2013	40.02
TOTAL Prop Tax 2013	40.02
TOTAL Prop Tax Prior Years	415.13
Sales Tax	
Cable TV	10,284.83
Natural Gas Excise	298.50
Sales & Use Dist	4,744.60
telecommunications	2,803.77
TOTAL Sales Tax	18,131.70
Veh Tax	
Coll	-34.70
2006	-0.01
2007	-0.01
2008	-0.01
2009	-0.08
2011	-0.02
2012	-0.06
2013	-0.01

June 2015 Cash Flow Incl. Paybl/Recvbl

6/2/2015 Through 6/30/2015

8/5/2015

Page 3

Category Description	6/2/2015- 6/30/2015
TOTAL Coll	-34.90
Int 2006	0.82
Int 2007	0.70
Int 2008	0.80
Int 2009	0.82
Int 2011	0.13
Int 2012	1.09
Int 2013	0.13
Int 2014	7.25
Tax 2006	0.00
Tax 2008	0.00
Tax 2009	4.29
Tax 2011	0.87
Tax 2012	3.33
Tax 2013	0.74
Tax 2014	1,174.67
TOTAL Veh Tax	1,160.74
TOTAL INCOME	122,613.33
EXPENSES	
Ads	44.77
Attorney	300.00
Community	
Donation	9,100.00
Maint	852.34
Special Events	
Festival	7.91
Misc	75.00
TOTAL Special Events	82.91
TOTAL Community	10,035.25
Dues	470.79
Emp	
Benefits	
Dental	73.50
Life	50.68
NCLGERS	881.57
Vision	14.00
TOTAL Benefits	1,019.75
FICA	
Med	130.70
Soc Sec	558.86
TOTAL FICA	689.56
Payroll	115.33
TOTAL Emp	1,824.64
Fire Protection	12,000.00
Newsletter	
Printing	389.62
TOTAL Newsletter	389.62
Office	
Clerk	2,686.00

June 2015 Cash Flow Incl. Paybl/Recvbl

6/2/2015 Through 6/30/2015

8/5/2015

Page 4

Category Description	6/2/2015- 6/30/2015
Council	600.00
Deputy Clerk	823.35
Finance Officer	
Clerical	1,240.50
Other	1,240.50
TOTAL Finance Officer	2,481.00
Maint	
Materials	200.96
Service	555.00
TOTAL Maint	755.96
Mayor	400.00
Misc	128.10
Post	300.00
Supplies	344.31
Tel	437.53
Util	377.23
TOTAL Office	9,333.48
Planning	
Administration	
Salaries	2,323.00
TOTAL Administration	2,323.00
TOTAL Planning	2,323.00
Street Lighting	285.48
Tax Coll	
Contract	7.96
Sal	150.00
TOTAL Tax Coll	157.96
Training	
Staff	149.00
TOTAL Training	149.00
Travel	212.06
TOTAL EXPENSES	37,526.05
TRANSFERS	
TO Downtown Park Capital Project Fund	-5,715.03
TOTAL TRANSFERS	-5,715.03
OVERALL TOTAL	79,372.25

June 2015 Cash Flow Report - Cash

6/1/2015 Through 6/30/2015

8/4/2015

Page 1

Category Description	6/1/2015- 6/30/2015
INCOME	
Franchise	
Util	49,423.36
TOTAL Franchise	49,423.36
Gross Receipts Tax	0.57
Interest Income	140.83
Other Inc	
Copy Charges	3.00
Festival 2015	1,150.00
Zoning	675.00
TOTAL Other Inc	1,828.00
Prop Tax 2014	
Receipts 2014	
Int	12.31
Tax	192.90
TOTAL Receipts 2014	205.21
TOTAL Prop Tax 2014	205.21
Prop Tax 2015	
Receipts 2015	
Tax	0.00
TOTAL Receipts 2015	0.00
TOTAL Prop Tax 2015	0.00
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	18.83
Tax	13.32
TOTAL Receipts 2004	32.15
TOTAL Prop Tax 2004	32.15
Prop Tax 2005	
Receipts 2005	
Int	27.82
Tax	29.20
TOTAL Receipts 2005	57.02
TOTAL Prop Tax 2005	57.02
Prop Tax 2006	
Receipts 2006	
Int	13.39
Tax	7.48
TOTAL Receipts 2006	20.87
TOTAL Prop Tax 2006	20.87
Prop Tax 2007	
Receipts 2007	
Int	40.09
Tax	20.42
TOTAL Receipts 2007	60.51
TOTAL Prop Tax 2007	60.51
Prop Tax 2008	
Receipts 2008	

June 2015 Cash Flow Report - Cash

6/1/2015 Through 6/30/2015

8/4/2015

Page 2

Category Description	6/1/2015- 6/30/2015
Int	37.28
Tax	18.71
TOTAL Receipts 2008	55.99
TOTAL Prop Tax 2008	55.99
Prop Tax 2009	
Receipts 2009	
Int	24.11
Tax	18.11
TOTAL Receipts 2009	42.22
TOTAL Prop Tax 2009	42.22
Prop Tax 2010	
Receipts 2010	
Int	22.24
Tax	18.11
TOTAL Receipts 2010	40.35
TOTAL Prop Tax 2010	40.35
Prop Tax 2011	
Receipts 2011	
Int	20.99
Tax	18.11
TOTAL Receipts 2011	39.10
TOTAL Prop Tax 2011	39.10
Prop Tax 2012	
Receipts 2012	
Int	1.84
Tax	16.92
TOTAL Receipts 2012	18.76
TOTAL Prop Tax 2012	18.76
Prop Tax 2013	
Receipts 2013	
Int	1.24
Tax	30.50
TOTAL Receipts 2013	31.74
TOTAL Prop Tax 2013	31.74
TOTAL Prop Tax Prior Years	398.71
Sales Tax	
Cable TV	5,184.83
Natural Gas Excise	248.50
Sales & Use Dist	1,465.48
telecommunications	1,403.77
TOTAL Sales Tax	8,302.58
Veh Tax	
Coll	-17.09
2006	-0.01
2007	-0.01
2012	0.00
2013	0.00
TOTAL Coll	-17.11
Int 2006	0.82
Int 2007	0.70

June 2015 Cash Flow Report - Cash

6/1/2015 Through 6/30/2015

8/4/2015

Page 3

Category Description	6/1/2015- 6/30/2015
Int 2012	0.18
Int 2013	0.00
Int 2014	1.97
Tax 2006	0.00
Tax 2012	0.00
Tax 2013	0.00
Tax 2014	560.45
TOTAL Veh Tax	547.01
TOTAL INCOME	60,846.27
EXPENSES	
Attorney	300.00
Community	
Donation	9,100.00
Maint	852.34
Special Events	
Festival	7.91
Misc	75.00
TOTAL Special Events	82.91
TOTAL Community	10,035.25
Dues	470.79
Emp	
Benefits	
Dental	73.50
Life	50.68
NCLGERS	881.57
Vision	14.00
TOTAL Benefits	1,019.75
FICA	
Med	130.70
Soc Sec	558.86
TOTAL FICA	689.56
Payroll	115.33
TOTAL Emp	1,824.64
Fire Protection	12,000.00
Newsletter	
Printing	389.62
TOTAL Newsletter	389.62
Office	
Clerk	2,686.00
Council	600.00
Deputy Clerk	823.35
Finance Officer	
Clerical	1,240.50
Other	1,240.50
TOTAL Finance Officer	2,481.00
Maint	
Materials	115.41
Service	555.00
TOTAL Maint	670.41

June 2015 Cash Flow Report - Cash

6/1/2015 Through 6/30/2015

8/4/2015

Page 4

Category Description	6/1/2015- 6/30/2015
Mayor	400.00
Misc	128.10
Supplies	262.93
Tel	437.53
Util	164.90
TOTAL Office	8,654.22
Planning	
Administration	
Salaries	2,323.00
TOTAL Administration	2,323.00
TOTAL Planning	2,323.00
Street Lightings	142.74
Tax Coll	
Contract	3.84
Sal	150.00
TOTAL Tax Coll	153.84
Training	
Staff	149.00
TOTAL Training	149.00
Travel	86.94
TOTAL EXPENSES	36,530.04
TRANSFERS	
TO Downtown Park Capital Project Fund	-5,715.03
TOTAL TRANSFERS	-5,715.03
OVERALL TOTAL	18,601.20

Register Report

6/1/2015 Through 6/30/2015

8/4/2015

Page 1

Date	Num	Description	Memo	Category	Amount
6/5/2015	EFT	Debit Card (WalMart)	Receipt Books, Folde...	Community:Special Events:Festival	-7.91
6/9/2015	451...	Municipal Insurance ...		Emp:Benefits:Life	-50.68
				Emp:Benefits:Dental	-73.50
				Emp:Benefits:Vision	-14.00
6/9/2015	4516	Taylor & Sons Mowin...	I/N 1836 6/15 + flowe...	Office:Maint:Service	-360.00
6/9/2015	4517	Frederick Becker III	3/15 - 4/15 reimburse...	Travel	-86.94
6/9/2015	4518	Subscriber Renewals	0324801 E-J subscrip...	Office:Misc	-128.10
6/9/2015	4519	Clark, Griffin & McCol...	I/N 4953 6/15 (FY2014)	Attorney	-300.00
6/9/2015	4520	Ken Newell	Welcome Signs 4/15 ...	Community:Maint	-600.00
6/9/2015	452...	Xerox Corporation		Office:Supplies	-49.87
				Newsletter:Printing	-389.62
6/9/2015	4522	Xerox Corporation	I/N 079680299 (FY20...	Office:Supplies	-12.91
6/9/2015	4523	Union County Public ...	84361*00 (FY2014)	Office:Util	-19.68
6/9/2015	4524	Duke Power	2035221941 (FY2014)	Street Lighting	-142.74
6/9/2015	4525	Jan-Pro Cleaning Sys...	I/N 33469 Janitorial 6...	Office:Maint:Service	-195.00
6/11/2015	4526	Denettra P Allen	Meeting Security 6/11...	Community:Special Events:Misc	-75.00
6/13/2015	EFT	Debit Card (WalMart)	Trash Bags, Toilet Pa...	Office:Maint:Materials	-44.05
6/13/2015		Debit Card (AOL)	AOL Troubleshooting...	Office:Tel	-4.99
6/15/2015	EFT...	NC Department of Re...	3/31/15	Franchise:Util	49,423.36
			3/31/15	Sales Tax:Cable TV	5,184.83
			3/31/15	Sales Tax:telecommunications	1,403.77
			3/31/15	Sales Tax:Natural Gas Excise	248.50
6/15/2015	EFT	NC Department of Re...	4/15 (FY2014)	Sales Tax:Sales & Use Dist	1,465.48
6/15/2015	4527	Catawba Lands Cons...	Corporate Sponsorsh...	Community:Donation	-2,500.00
6/15/2015	4528	Council On Aging In ...	FY2014-15 Contributi...	Community:Donation	-2,000.00
6/15/2015	4529	Union County Comm...	FY2014-15 Contributi...	Community:Donation	-600.00
6/15/2015	4530	American Red Cross	Contribution FY2014-...	Community:Donation	-1,500.00
6/15/2015	4531	Turning Point	FY2014-15 Contributi...	Community:Donation	-1,500.00
6/15/2015	4532	Parkwood Band Boos...	Platinum Sponsordhi...	Community:Donation	-1,000.00
6/15/2015	4533	Duke Power	1803784140 (FY2014)	Office:Util	-123.17
6/15/2015	4534	Duke Power	1819573779 (old sch...	Office:Util	-22.05
6/15/2015	4535	City Of Charlotte {CR...	I/N MD-15001665 CR...	Dues	-470.79
6/15/2015	EFT...	Union County	Real & Personal Prop...	Prop Tax 2015:Receipts 2015:Tax	0.00
			Real & Personal Prop...	Prop Tax 2014:Receipts 2014:Tax	192.90
			Real & Personal Prop...	Prop Tax 2014:Receipts 2014:Int	12.31
				Prop Tax Prior Years:Prop Tax 2013:Recei...	1.24
				Prop Tax Prior Years:Prop Tax 2013:Recei...	30.50
				Prop Tax Prior Years:Prop Tax 2012:Recei...	1.84
				Prop Tax Prior Years:Prop Tax 2012:Recei...	16.92
			Real & Personal	Tax Coll:Contract	-3.84
				Veh Tax:Tax 2013	0.00
				Veh Tax:Int 2013	0.00
				Veh Tax:Coll:2013	0.00
				Veh Tax:Tax 2012	0.00
				Veh Tax:Int 2012	0.18
				Veh Tax:Coll:2012	0.00
				Veh Tax:Int 2007	0.70
				Veh Tax:Coll:2007	-0.01
				Veh Tax:Tax 2006	0.00
				Veh Tax:Int 2006	0.82

Register Report

6/1/2015 Through 6/30/2015

8/4/2015

Page 2

Date	Num	Description	Memo	Category	Amount
				Veh Tax:Coll:2006	-0.01
6/15/2015	EFT	Union County	Vehicle Rental 5/15 (...	Gross Receipts Tax	0.57
6/18/2015	4536	Stewart Incorporated	I/N 46948 4/30/15 (F...	[Downtown Park Capital Project Fund]	-1,350.00
6/18/2015	EFT	Debit Card (Ed2Go)	Website course (FY2...	Training:Staff	-149.00
6/19/2015	EFT	Debit Card (Sells Pap...	Paper Towels, Soap, ...	Office:Maint:Materials	-71.36
6/22/2015	EFT	Debit Card (Neopost)	Postage Meter Ink (F...	Office:Supplies	-113.16
6/22/2015	EFT...	Union County {NCVTS}	NCVTS 1505	Veh Tax:Tax 2014	567.18
			NCVTS refunds 1504	Veh Tax:Tax 2014	-6.73
			NCVTS 1505	Veh Tax:Int 2014	1.97
			collection	Veh Tax:Coll	-17.09
6/25/2015	4537	Stewart Incorporated	I/N 47501 5/31/15 (F...	[Downtown Park Capital Project Fund]	-4,365.03
6/25/2015	4538	Windstream	061348611 (FY2014)	Office:Tel	-281.38
6/25/2015	4539	Windstream	061345970 (FY2014)	Office:Tel	-65.87
6/29/2015	4540	Mineral Springs Volu...	Fire Suppression Con...	Fire Protection	-10,000.00
6/29/2015	4541	Waxhaw Comm. Vol. ...	Fire Suppression Con...	Fire Protection	-2,000.00
6/29/2015	4542	Verizon Wireless	221474588-00001 (F...	Office:Tel	-85.29
6/29/2015	EFT...	Advantage Payroll	Salary 6/15	Office:Clerk	-2,524.84
			Supplement 6/15	Office:Clerk	0.00
			Hours 6/15	Office:Deputy Clerk	-823.35
			Salary 6/15	Office:Finance Officer:Clerical	-1,166.07
			Salary 6/15	Office:Finance Officer:Other	-1,166.07
			Salary 6/15	Office:Mayor	-400.00
			Salary 6/15	Office:Council	-600.00
			Salary 6/15	Planning:Administration:Salaries	-2,183.62
			Salary 6/15	Tax Coll:Sal	-150.00
				Emp:FICA:Soc Sec	-558.86
				Emp:FICA:Med	-130.70
6/29/2015	EFT...	NC State Treasurer	6/15 LGERS contribu...	Office:Clerk	-161.16
			6/15 LGERS contribu...	Office:Finance Officer:Clerical	-74.43
			6/15 LGERS contribu...	Office:Finance Officer:Other	-74.43
			6/15 LGERS contribu...	Planning:Administration:Salaries	-139.38
			6/15 employer contrib...	Emp:Benefits:NCLGERS	-881.57
6/30/2015	EFT	Advantage Payroll Fe...	6/15 (FY2014)	Emp:Payroll	-115.33
6/30/2015	DE...	Deposit		Prop Tax Prior Years:Prop Tax 2011:Recei...	18.11
				Prop Tax Prior Years:Prop Tax 2011:Recei...	20.99
				Prop Tax Prior Years:Prop Tax 2010:Recei...	22.24
				Prop Tax Prior Years:Prop Tax 2010:Recei...	18.11
				Prop Tax Prior Years:Prop Tax 2009:Recei...	24.11
				Prop Tax Prior Years:Prop Tax 2009:Recei...	18.11
				Prop Tax Prior Years:Prop Tax 2008:Recei...	37.28
				Prop Tax Prior Years:Prop Tax 2008:Recei...	18.71
				Prop Tax Prior Years:Prop Tax 2007:Recei...	40.09
				Prop Tax Prior Years:Prop Tax 2007:Recei...	20.42
				Prop Tax Prior Years:Prop Tax 2006:Recei...	13.39
				Prop Tax Prior Years:Prop Tax 2006:Recei...	7.48
				Prop Tax Prior Years:Prop Tax 2005:Recei...	27.82
				Prop Tax Prior Years:Prop Tax 2005:Recei...	29.20
				Prop Tax Prior Years:Prop Tax 2004:Recei...	18.83
				Prop Tax Prior Years:Prop Tax 2004:Recei...	13.32
6/30/2015	DE...	Deposit		Other Inc:Zoning	675.00
				Other Inc:Festival 2015	1,150.00

Register Report

6/1/2015 Through 6/30/2015

8/4/2015

Page 3

Date	Num	Description	Memo	Category	Amount
				Other Inc:Copy Charges	3.00
6/30/2015	4543	Conder Flag Company I/N 175181 Banner Br...	Community:Maint		-252.34
6/30/2015	EFT	Debit Card (OfficeMax) Binders, dividers, pen...	Office:Supplies		-86.99
TOTAL 6/1/2015 - 6/30/2015					18,460.37
TOTAL INFLOWS					60,729.28
TOTAL OUTFLOWS					-42,268.91
NET TOTAL					18,460.37

Accounts Payable 6/30/15

6/2/2015 Through 6/30/2015

8/3/2015

Page 1

Category Description	6/2/2015- 6/30/2015
EXPENSES	
Ads	44.77
Office	
Maint	
Materials	85.55
TOTAL Maint	85.55
Post	300.00
Supplies	81.38
Util	212.33
TOTAL Office	679.26
Street Lighting	142.74
Tax Coll	
Contract	4.12
TOTAL Tax Coll	4.12
Travel	125.12
TOTAL EXPENSES	996.01
OVERALL TOTAL	-996.01

Accounts Payable - as of 6/30/15

6/2/2015 Through 6/30/2015

8/3/2015

Page 1

Date	Description	Memo	Category	Amount
6/30/2015	Xerox Corporation	I/N 080108473 (FY2014)	Office:Supplies	-81.38
6/30/2015	The Enquirer-Journal...	30065439 (FY2014)	Ads	-44.77
6/30/2015	Duke Power	1819573779 (old school) (FY2014)	Office:Util	-22.05
6/30/2015	Duke Power	1803784140 (FY2014)	Office:Util	-170.06
6/30/2015	Duke Power	2035221941 (FY2014)	Street Lighting	-142.74
6/30/2015	Union County Public ...	84361*00 (FY2014)	Office:Util	-20.22
6/30/2015	Frederick Becker III	5/15 - 6/15 reimbursement: milea...	Travel	-125.12
6/30/2015	Union County	Commission 6/15 (FY2014)	Tax Coll:Contract	-4.12
6/30/2015	Conder Flag Company	I/N 175271 US & NC Flags (FY2...	Office:Maint:Materi...	-85.55
6/30/2015	Neofunds By Neopost	7900044034842470 (FY2014)	Office:Post	-300.00
TOTAL 6/2/2015 - 6/30/2015				-996.01
TOTAL INFLOWS				0.00
TOTAL OUTFLOWS				-996.01
NET TOTAL				-996.01

Accounts Receivable 6/30/15

6/2/2015 Through 6/30/2015

8/4/2015

Page 1

Category Description	6/2/2015- 6/30/2015
INCOME	
Franchise	
Util	51,000.00
TOTAL Franchise	51,000.00
Gross Receipts Tax	49.41
Prop Tax 2014	
Receipts 2014	
Int	7.47
Tax	250.91
TOTAL Receipts 2014	258.38
TOTAL Prop Tax 2014	258.38
Prop Tax 2015	
Receipts 2015	
Tax	0.00
TOTAL Receipts 2015	0.00
TOTAL Prop Tax 2015	0.00
Prop Tax Prior Years	
Prop Tax 2012	
Receipts 2012	
Int	0.41
Tax	7.73
TOTAL Receipts 2012	8.14
TOTAL Prop Tax 2012	8.14
Prop Tax 2013	
Receipts 2013	
Int	2.49
Tax	5.79
TOTAL Receipts 2013	8.28
TOTAL Prop Tax 2013	8.28
TOTAL Prop Tax Prior Years	16.42
Sales Tax	
Cable TV	5,100.00
Natural Gas Excise	50.00
Sales & Use Dist	3,279.12
telecommunications	1,400.00
TOTAL Sales Tax	9,829.12
Veh Tax	
Coll	-17.61
2008	-0.01
2009	-0.08
2011	-0.02
2012	-0.06
2013	-0.01
TOTAL Coll	-17.79
Int 2008	0.80
Int 2009	0.82
Int 2011	0.13
Int 2012	0.91
Int 2013	0.13

Accounts Receivable 6/30/15

6/2/2015 Through 6/30/2015

8/4/2015

Page 2

Category Description	6/2/2015- 6/30/2015
Int 2014	5.28
Tax 2008	0.00
Tax 2009	4.29
Tax 2011	0.87
Tax 2012	3.33
Tax 2013	0.74
Tax 2014	614.22
TOTAL Veh Tax	613.73
TOTAL INCOME	61,767.06
OVERALL TOTAL	61,767.06

Accounts Receivable 6/30/15

6/2/2015 Through 6/30/2015

8/5/2015

Page 1

Date	Description	Memo	Category	Amount
6/30/2015	Union County	Real & Personal Property	Prop Tax 2015:Receipts 201...	0.00
		Real & Personal Property	Prop Tax 2014:Receipts 201...	250.91
		Real & Personal Property	Prop Tax 2014:Receipts 201...	7.47
			Prop Tax Prior Years:Prop T...	2.49
			Prop Tax Prior Years:Prop T...	5.79
			Prop Tax Prior Years:Prop T...	0.41
			Prop Tax Prior Years:Prop T...	7.73
			Veh Tax:Tax 2013	0.74
			Veh Tax:Int 2013	0.13
			Veh Tax:Coll:2013	-0.01
			Veh Tax:Tax 2012	3.33
			Veh Tax:Int 2012	0.91
			Veh Tax:Coll:2012	-0.06
			Veh Tax:Tax 2011	0.87
			Veh Tax:Int 2011	0.13
			Veh Tax:Coll:2011	-0.02
			Veh Tax:Tax 2009	4.29
			Veh Tax:Int 2009	0.82
			Veh Tax:Coll:2009	-0.08
			Veh Tax:Tax 2008	0.00
			Veh Tax:Int 2008	0.80
			Veh Tax:Coll:2008	-0.01
6/30/2015	Union County	June 2015 collections (FY20...	Gross Receipts Tax	49.41
6/30/2015	NC Department of Revenue	5/15 (FY2014)	Sales Tax:Sales & Use Dist	1,679.12
6/30/2015	Union County {NCVTS}	NCVTS 1506	Veh Tax:Tax 2014	614.49
		NCVTS refunds 1505	Veh Tax:Tax 2014	-0.27
		NCVTS 1506	Veh Tax:Int 2014	5.28
		NCVTS	Veh Tax:Coll	-17.61
6/30/2015	NC Department of Revenue	6/15 (FY2014) (EST)	Sales Tax:Sales & Use Dist	1,600.00
6/30/2015	NC Department of Revenue	6/15 Electricity (FY2014) (EST)	Franchise:Util	51,000.00
6/30/2015	NC Department of Revenue	6/15 Video (FY2014) (EST)	Sales Tax:Cable TV	5,100.00
6/30/2015	NC Department of Revenue	6/15 Telecommunications (F...	Sales Tax:telecommunications	1,400.00
6/30/2015	NC Department of Revenue	6/15 Natural Gas (FY2014) (...	Sales Tax:Natural Gas Excise	50.00
TOTAL 6/2/2015 - 6/30/2015				61,767.06
TOTAL INFLOWS				61,785.12
TOTAL OUTFLOWS				-18.06
NET TOTAL				61,767.06

This page has been intentionally left blank.

June 2015

Revenue Details

This page has been intentionally left blank.

DATE 5/29/15
 TIME 12:19:45
 USER PHH

PAGE 26
 PROG# CL2138

UNION COUNTY
 COLLECTIONS BY RCED/REV UNIT/YR-DATE RANGE
 DEPOSIT DATE RANGE: 5/01/2015 THRU 5/31/2015
 REPORT GROUP: 100 REAL AND PERSONAL
 REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION NET OF COMMISSION
2012	16.89	.03	1.84	18.76	.28
2013	30.47	.03	1.24	31.74	.48
2014	192.85	.05	12.31	205.21	3.08
TOTAL	240.21	.11	15.39	255.71	3.84

✓
 DIC
 6-2-15

DATE 5/29/15
TIME 12:19:45
USER PHH

UNION COUNTY
COLLECTIONS BY RCGD/REV UNIT/YR-DTYPE RANGE
DEPOSIT DATE RANGE: 5/01/2015 THRU 5/31/2015
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 49
PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2006			.82	.82	.01	.81
2007			.70	.70	.01	.69
2012			.18	.18		.18
TOTAL			1.70	1.70	.02	1.68

(DHC)

6-2-15

Invoice Date	Invoice Number	Description	Invoice Amount
06/04/2015	1511 VEHGR	MAY 2015 GR VEH RENTAL RECEIPT	\$.57

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00040597	06/15/2015	.57



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 06/15/2015 00040597

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$.57

Pay **Dollars and 57 cents *******

To The
 Order Of TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00040597

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

Apr 2015 Collections

Summary

June 10, 2015

		ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	(Ad Valorem)	\$ 1,069,428.87	\$ 863,718.28	\$ 577,024.41	\$ -	\$ 16.13	\$ -	\$ -	\$ (211,548.22)	\$ 2,298,639.47
	FAIRVIEW	\$ 565.01	\$ 456.33	\$ 304.86	\$ -	\$ 0.01	\$ -	\$ -	\$ 472.71	\$ 1,798.92
	HEMBY BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	INDIAN TRAIL	\$ 43,341.85	\$ 35,004.80	\$ 23,385.66	\$ -	\$ 0.65	\$ -	\$ -	\$ 36,260.75	\$ 137,993.71
	LAKE PARK	\$ 4,006.67	\$ 3,235.96	\$ 2,161.85	\$ -	\$ 0.06	\$ -	\$ -	\$ 3,352.06	\$ 12,756.60
	MARSHVILLE	\$ 5,510.37	\$ 4,450.42	\$ 2,973.19	\$ -	\$ 0.08	\$ -	\$ -	\$ 4,610.10	\$ 17,544.16
	MARVIN	\$ 3,530.25	\$ 2,851.18	\$ 1,904.79	\$ -	\$ 0.05	\$ -	\$ -	\$ 2,953.49	\$ 11,239.76
	MINERAL SPRINGS	\$ 460.29	\$ 371.75	\$ 248.35	\$ -	\$ 0.01	\$ -	\$ -	\$ 385.08	\$ 1,465.48
	MINT HILL *	\$ 36.36	\$ 29.37	\$ 19.62	\$ -	\$ -	\$ -	\$ -	\$ 30.44	\$ 115.79
	MONROE	\$ 127,610.25	\$ 103,063.71	\$ 68,853.79	\$ -	\$ 1.93	\$ -	\$ -	\$ 106,761.59	\$ 406,291.27
	STALLINGS *	\$ 22,894.90	\$ 18,490.94	\$ 12,353.24	\$ -	\$ 0.35	\$ -	\$ -	\$ 19,154.39	\$ 72,893.82
	UNIONVILLE	\$ 676.48	\$ 546.36	\$ 365.01	\$ -	\$ 0.01	\$ -	\$ -	\$ 565.97	\$ 2,153.83
	WAXHAW	\$ 32,767.37	\$ 26,464.39	\$ 17,680.07	\$ -	\$ 0.49	\$ -	\$ -	\$ 27,413.91	\$ 104,326.23
	WEDDINGTON *	\$ 7,007.87	\$ 5,659.86	\$ 3,781.19	\$ -	\$ 0.11	\$ -	\$ -	\$ 5,862.94	\$ 22,311.97
	WESLEY CHAPEL	\$ 1,044.61	\$ 843.67	\$ 563.63	\$ -	\$ 0.02	\$ -	\$ -	\$ 873.96	\$ 3,325.89
	WINGATE	\$ 3,407.54	\$ 2,752.08	\$ 1,838.58	\$ -	\$ 0.05	\$ -	\$ -	\$ 2,850.83	\$ 10,849.08

Utilities Sales Distribution
Gas, Power, Telecommunications, and Video Programming

Distribution Report for
Qtr 1/1/2015 - 3/31/2015

Distribution Date
June 15, 2015

Prefix	City/County	Sales Tax on Piped Natural Gas	Sales Tax on Electricity	Sales Tax on Telecommunication Services	Sales Tax on Video Programming	Total Distribution
County of	Union	\$ -	\$ -	\$ -	\$ 126,469.31	\$ 126,469.31
Town of	Fairview	\$ 63.48	\$ 30,964.02	\$ 9,259.36	\$ 2,049.10	\$ 42,335.96
Town of	Hemby Bridge	\$ 410.57	\$ 11,888.92	\$ 4,067.74	\$ 3,778.45	\$ 20,145.68
Town of	Indian Trail	\$ 124,394.67	\$ 294,141.45	\$ 24,175.88	\$ 75,461.46	\$ 518,173.46
Town of	Lake Park	\$ 4,502.12	\$ 21,735.09	\$ 287.35	\$ 5,181.07	\$ 31,705.63
Town of	Marshville	\$ 8.10	\$ 47,015.80	\$ 6,025.83	\$ 3,120.57	\$ 56,170.30
Town of	Marvin	\$ 2,524.21	\$ 38,903.96	\$ 16,233.76	\$ 16,493.56	\$ 74,155.49
Town of	Mineral Springs	\$ 248.50	\$ 49,423.36	\$ 1,403.77	\$ 5,184.83	\$ 56,260.46
City of	Monroe	\$ 6,883.84	\$ 712,864.62	\$ 92,583.59	\$ 55,846.53	\$ 868,178.58
Town of	Stallings	\$ 19,275.30	\$ 153,480.50	\$ 2,446.70	\$ 43,039.55	\$ 218,242.05
Town of	Unionville	\$ -	\$ 42,989.18	\$ 16,316.13	\$ 6,791.09	\$ 66,096.40
Town of	Waxhaw	\$ 20,562.39	\$ 138,650.04	\$ 17,341.70	\$ 42,379.37	\$ 218,933.50
Town of	Weddington	\$ 8,162.15	\$ 90,662.20	\$ 2,018.03	\$ 23,848.37	\$ 124,690.75
Village of	Wesley Chapel	\$ 8,080.44	\$ 44,814.01	\$ 2,530.55	\$ 23,797.37	\$ 79,222.37
Town of	Wingate	\$ -	\$ 30,652.79	\$ 4,744.54	\$ 5,395.73	\$ 40,793.06

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-0** Invoice#: 1510-NCVTS
Description: Refunds for the month of April
Invoice Date: 6/15/2015
Due Date: 6/18/2015

Acct# 78 - 220355 (6.73)
\$ (6.73)

R/G M/I	Entity	VndNo-R	Inv No	Tax&Fee Amt	IntOnly Amt	Cmn Cst	Net Amt	Sts
400 001	Union County	0-0		585,107.56	5,105.26	17,267.31	572,945.51	No Chk
400 015	Springs Fire Tax	638-	VTFN1505-1	5,304.83	33.06	158.54	5,179.35	
400 020	Stallings Fire Tax	440-	VTFN1505-1	7,411.58	56.84	220.25	7,248.17	
400 023	Hemby Bridge Fire Tax	310-	VTFN1505-1	12,266.13	105.96	367.31	12,004.78	
400 026	Wesley Chapel Fire Tax	636-	VTFN1505-1	9,383.85	67.57	290.22	9,161.21	
400 028	Waxhaw Fire Tax	634-	VTFN1505-1	6,376.31	49.85	192.86	6,233.30	
400 100	Schools	0-0		34,542.82	369.54	952.13	33,960.23	No Chk
400 101	Village of Marvin	1832-	VTFN1505-1	3,630.70	26.23	111.97	3,544.96	
400 200	City of Monroe	103-7	VTFN1505-1	140,424.09	1,216.56	3,617.50	138,023.15	
400 222	Monroe Downtown Service District	103-7	VTFN1505-2	186.58	81	4.69	182.70	
400 300	Town of Wingate	4064-	VTFN1505-1	5,694.32	67.97	162.95	5,599.34	
400 400	Town of Marshville	5861-	VTFN1505-1	6,678.64	53.05	174.77	6,556.92	
400 500	Town of Waxhaw	8268-	VTFN1505-1	41,667.62	374.85	1,268.23	40,774.24	
400 600	Town of Indian Trail	2924-	VTFN1505-1	58,211.54	485.10	1,745.88	56,950.76	
400 700	Town of Stallings	4860-2	VTFN1505-1	30,316.89	215.52	903.06	29,629.35	
400 800	Town of Weddington	7518-	VTFN1505-1	7,019.71	54.93	210.74	6,863.90	
400 900	Village of Lake Park	1833-	VTFN1505-1	6,684.47	80.74	202.39	6,562.82	
400 930	Town of Fairview	19458-	VTFN1505-1	6,675.61	6.27	19.44	6,652.41	
400 970	Village of Wesley Chapel	9262-	VTFN1505-1	1,207.94	8.40	36.93	1,179.41	
400 980	Town of Unionville	11530-	VTFN1505-1	1,964.68	8.47	28.44	1,944.71	
400 990	Town of Mineral Springs	10870-	VTFN1505-1	567.18	1.97	17.09	552.06	
400 999	Schools	0-0		819,928.58	5,915.57	24,237.82	801,606.33	No Chk
-----User Keyed Amounts-----								
	Interest Amount...			666.49				
-----Costs-----								
	Billing Cost.....			39,100.01				
	Credit Card Cost..			13,090.51				
	Debit Card Cost...			.00				
-----Totals-----								
	Total Costs.....			52,190.52				
-----A/P Totals-----								
	A/P Totals.....			344,672.68	2,914.15	9,733.26	337,853.57	
-----No A/P Totals-----								
	No A/P Totals.....			1,439,578.96	11,390.37	42,457.26	1,408,512.07	
-----Refund Totals-----								
	Refund Totals.....			.00	.00	.00	.00	
-----Grand Totals-----								
	Grand Totals.....			1,784,251.64	14,304.52	52,190.52	1,746,365.64	

--- E N D ---

RECEIVED
UNION COUNTY
JUN 11 2015
FINANCE OFFICE

1,784,251.64
14,304.52
1,798,556.16
666.49
0.00

Invoice Date	Invoice Number	Description	Invoice Amount
06/15/2015	1510 NCVTS	APRIL 2015 NCVTS REFUNDS	-\$6.73
06/15/2015	VTFN1505-1	Cash Recvd NCVTS MAY/15	\$552.06

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00040762	06/22/2015	545.33



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 06/22/2015 00040762

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$545.33

Pay Five Hundred Forty Five Dollars and 33 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00040762

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

**STAFF REPORT
REZONING APPLICATION**

P-15-01 - Rezoning

APPLICANT: Carolyn Stack Smith

APPLICANT ADDRESS: 2517 Potter Road South
Waxhaw, North Carolina 28173

TOWN COUNCIL PUBLIC HEARING DATE: August 13, 2015

PLANNING BOARD REVIEW DATE: June 22, 2015 & July 20, 2015

PROPOSED REZONING: Rezone Tax Parcel #06-036-014 from RR to a split zoned property consisting of RR and R20:

PRESENTATION: Ms. Carolyn Stack Smith stated that her thoughts were as follows: existing house on parcel 06-036-014 was built in 1949 - could it not be grandfathered into a requirement of one acre per house site? Since it is currently RR and adjoins R20 – could it be changed to R20? The house itself needs repairs and upgrading and the lot needs to be kept mowed. What Ms. Smith wants to do is take what is currently an eye sore and change it into something beautiful. Ms. Smith can't do that unless she can split and sell the extra property to give her the income to improve the house; otherwise she doesn't have funds to do it.

PLANNING BOARD RECOMMENDATION: By a unanimous vote, the Mineral Springs Planning Board recommended denying the proposed rezoning as submitted stating that the rezoning was not consistent with the adopted comprehensive Land Use Plan that was adopted October 12, 2006. It was the Planning Board's contention that the community as a whole could be greatly impacted.

**TOWN OF MINERAL SPRINGS
ZONING MAP CHANGE APPLICATION**

Application # P15-01 - Rezoning

Date of Application May 14, 2015

I. Applicant/Owner Information

A. Applicant's Name CAROLYN JACK SMITH
Address 2517 POTTER Rd. South, Waxhaw, NC 28173
Phone 704-575-7969 Mml: P.O. Box 566
Min. Spgs, NC 28108

II. Property Location

A. Property Location 4512 Pleasant Grove Rd.
Waxhaw, NC 28173

B. Tax Map Book _____ Map _____ Parcel(s) #06036014

C. Deed Book D123 Page 1032

D. Existing Zoning RR Proposed Zoning RA40*

E. Existing Use (1) House And Empty Adjoining Lot

F. Property Size 2.76 Acres (Sq. Ft./Acres)

On 6/16/15 the applicant changed her mind and now wants the parcel split zoned R20/RR. VB

III. Other Required Information (Attach the Following)

A. * The application shall be accompanied by two (2) copies of a map, drawn to an appropriate scale. This map shall be prepared by a certified engineer of registered licensed surveyor, and shall be signed and certified to be correct by the preparer. The map shall contain the following:

1. * If not in a subdivision of record, the subject property plus such additional property as to show the location of the subject property with reference to the nearest street intersection, railroad, stream or other feature easily identifiable on the ground. In addition, all property lines which abut the property shall be shown as well as the names and addresses of all abutting property owners.

N/A 2. If the property is in a subdivision of record, a map of such portion of the subdivision drawn to scale, that would relate the subject property to the closest street intersection, and in addition, the name of the subdivision and the plat book and page number on which the plat is recorded. In addition, the names of all abutting property owners shall be indicated.

- 3. All property lines with dimensions, distances of lot from the nearest street intersection and north arrow.
- 4. Adjoining streets with rights-of-way and paving widths.
- 5. Existing location of building on lot and a listing of uses of all structures.
- 6. Zoning classification of all abutting lots.

B. A legal description of the subject property(s).

C. The applicant shall include the names and addresses of all abutting property owners as shown on the current records of the Union County Tax Supervisor's Office. Abutting property shall be construed to mean and include property on the opposite side of any street, stream, railroad, road or highway from the property sought to be rezoned, and, in the event the owner of the property sought to be rezoned owns other property adjoining the property sought to be rezoned, the adjoining property shall also be construed to mean and include property adjoining the other property of the owner which adjoins the property sought to be rezoned. Applicants shall use Attachment "A" (As many sheets as necessary to list abutting property owners).

N/A D. Certification from owner of record that applicant has authorization to apply for this zoning action. (This is needed only if the applicant is not the property owner).

N/A E. State whether or not the applicant or owner, owns, has a proprietary interest, or in any way has any other contractual interest in any land which is contiguous to the land which is the subject of this request. If so, please provide a sufficient legal description of such land and state the interest of the applicant or owner.

F. Check, if this zone change request also contains a request for a conditional use permit _____.

* G. Application processing fee. Attached check, payable to the Town of Mineral Springs in the amount of \$250.00*.

* Plus any engineering fees.

I hereby certify that all of the information provided for this application and all attachments is true and correct to the best of my knowledge.

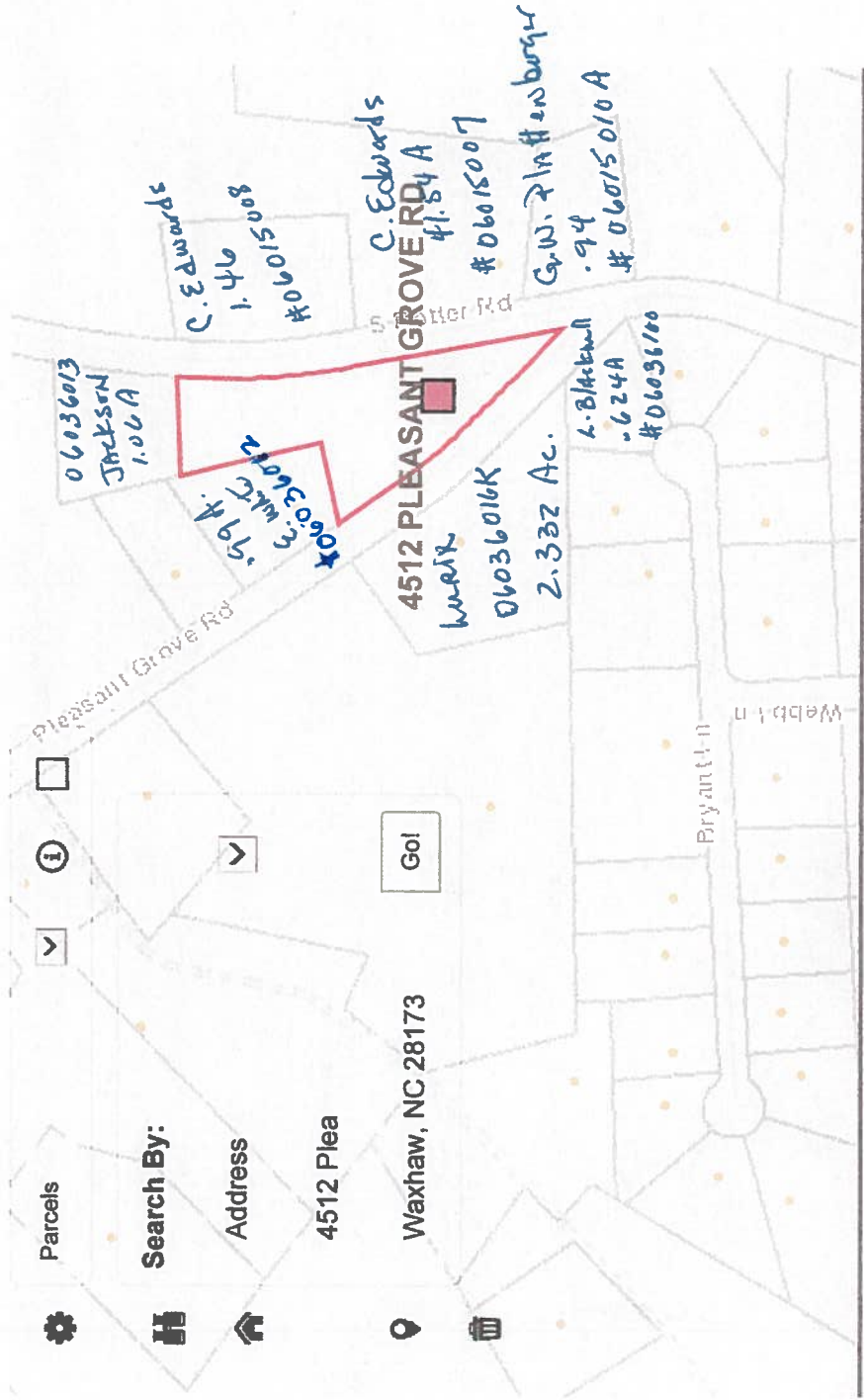
Carolee Stack Smith
Applicant

Date

RECEIVED

MAY 14 2015

B. Jackson
Christine Edwards
Galeenae Mae Griffin

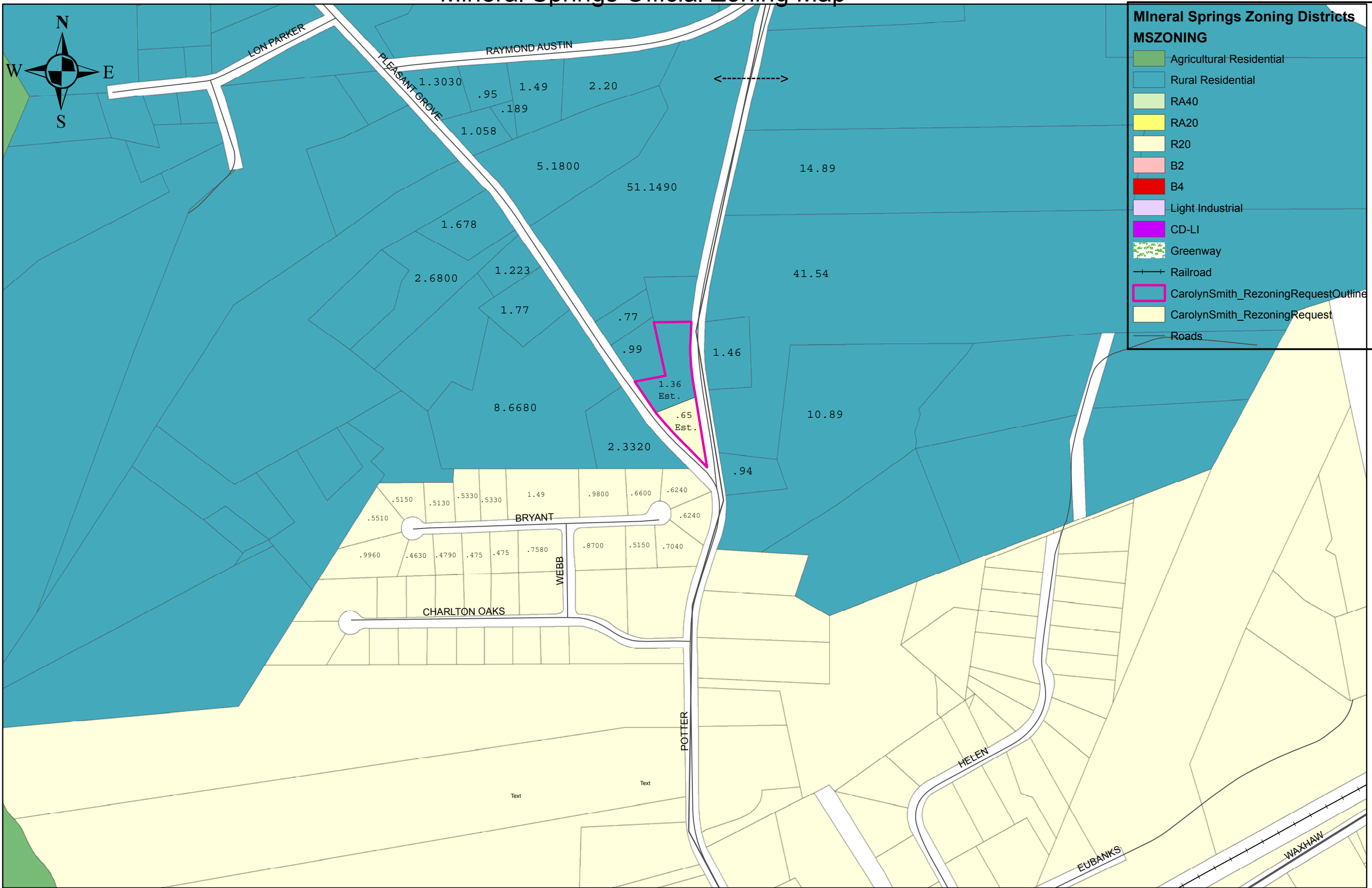


Item #1

Submitted by applicant at the June 22, 2015 Planning Board Meeting.

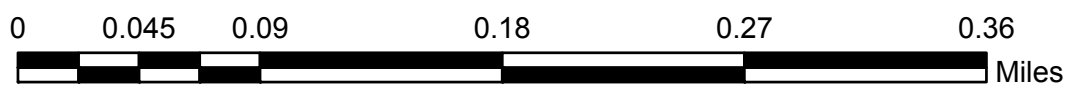


Mineral Springs Official Zoning Map



Mineral Springs Zoning Districts
MSZONING

- Agricultural Residential
- Rural Residential
- RA40
- RA20
- R20
- B2
- B4
- Light Industrial
- CD-LI
- Greenway
- Railroad
- CarolynSmith_RezoningRequestOutline
- CarolynSmith_RezoningRequest
- Roads



Adopted March 13, 2014



UNION COUNTY
Office of the Tax Administrator
Revenue Division
500 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

Agenda Item

8/13/15

704-283-3848

704-283-3897 Fax

PRELIMINARY REPORT FOR FISCAL YEAR 2013-2014

TO: Town of Mineral Springs Council Members
The Honorable Rick Becker, Mayor

FROM: John C. Petoskey, Executive Director Tax Administration
Vann Harrell, Division Director, Revenue

RE: Annual Settlement

DATE: August 3, 2015

In compliance with N.C.G.S. 105-373(a)(3), attached hereto is a report entitled "Settlement for Current Real Estate and Personal Property Taxes for Fiscal Year 2014-2015" dated August 3, 2015, setting forth my full settlement for all real and personal property taxes in my hands for collection for the fiscal year 2014-2015.

In compliance with N.C.G.S. 105-373(a)(4)(b), attached hereto is a report entitled "Fiscal Year 2014-2015 Settlement for Delinquent Real and Personal Property Taxes for Tax Year 2012 - 2013" dated August 3, 2015, setting forth my full settlement for all delinquent real and personal property taxes collected during the fiscal year 2014-2015.

Be advised that all delinquent accounts from the current year will remain in the hands of the Collector for further collection activities pursuant to the North Carolina General Statutes.

Further, I hereby certify that I have made diligent efforts to collect the taxes due from the persons listed in such a manner that is reasonably necessary as prescribed and allowed by law.

Respectfully Submitted,

John C. Petoskey, Tax Administrator

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of August 2015

My Commission expires:

Notary Public



UNION COUNTY
Office of the Tax Administrator
Revenue Division
500 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

**SETTLEMENT FOR CURRENT REAL AND PERSONAL PROPERTY TAXES
FOR FISCAL YEAR 2014-2015**

TO: Town of Mineral Springs Council Members
The Honorable Rick Becker, Mayor

FROM: John C. Petoskey, Executive Director Tax Administration
Vann Harrell, Division Director, Revenue

DATE: August 3, 2015

CHARGES TO TAX COLLECTOR

- | | | | |
|----|------------------------------------------------------------------------------------------------------------------------|----|-----------|
| 1. | Total amount of all taxes & late list penalties
Placed in the Tax Collector's hands for collection for
The year: | \$ | 64,445.95 |
| 2. | All interest, costs, and fees collected by the Tax Collector | \$ | 132.01 |

TOTAL: \$ **64,577.96**

CREDITS TO TAX COLLECTOR

- | | | | |
|----|----------------------------------------------------------------------------------------------------------------------|----|-----------|
| 1. | All sums deposited by the Tax Collector to the credit
of the taxing unit or receipted for by the proper official: | \$ | 63,371.09 |
| 2. | Releases allowed by the governing body: | \$ | 62.95 |
| 3. | The principal amount of outstanding ad valorem taxes: | \$ | 1,143.92 |

TOTAL: \$ **64,577.96**



UNION COUNTY
Office of the Tax Administrator
Revenue Division
500 N. Main Street
P.O. Box 38
Monroe, NC 28111-0038

704-283-3848
704-283-3897 Fax

FISCAL YEAR 2014-2015
SETTLEMENT FOR DELINQUENT REAL AND PERSONAL PROPERTY
TAXES FOR YEAR 2012 - 2013

TO: Town of Mineral Springs Council Members
The Honorable Rick Becker, Mayor

FROM: John C. Petoskey, Executive Director Tax Administration
Vann Harrell, Division Director, Revenue

DATE: August 3, 2015

CHARGES TO TAX COLLECTOR

1.	Total amount of delinquent taxes placed in the Tax Collector's hands for collection for this year:	\$	2,251.30
2.	All interest, costs, and fees collected by the Tax Collector	\$	122.80
	TOTAL:	\$	2,374.10

CREDITS TO TAX COLLECTOR

1.	All sums deposited by the Tax Collector to the credit Of the taxing unit or received for by the proper official:	\$	1,248.78
2.	Releases allowed by the governing body:	\$	90.98
3.	The principal amount of outstanding ad valorem taxes:	\$	1,034.34
	TOTAL:	\$	2,374.10



UNION COUNTY
Office of the Tax Administrator
Revenue Division
 500 N. Main Street
 P.O. Box 38
 Monroe, NC 28111-0038

704-283-3848
 704-283-3897 Fax

**FY 14-15 Breakdown of Settlement for Delinquent Real and Personal Property
 Taxes for Tax Year 2012 - 2013**

Charges to the Collector					
	Beginning Balance	Levy Added	Supplementals	Total Balance	
2013	\$ 1,378.22	\$ 12.95	\$ -	\$	1,391.17
2012	\$ 847.18	\$ 12.95	\$ -	\$	860.13
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$	-
Totals	\$ 2,225.40	\$ 25.90	\$ -	\$	2,251.30

Credits to the Collector						
	Sums Deposited	Releases	Writeoffs	Balance of credits to Collector	Principal amount outstanding	
2013	\$ 731.39	\$ 41.44	\$ -	\$ 772.83	\$	618.34
2012	\$ 394.59	\$ 49.54	\$ -	\$ 444.13	\$	416.00
	\$ -	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$ -	\$	-
	\$ -	\$ -	\$ -	\$ -	\$	-
Totals	\$ 1,125.98	\$ 90.98	\$ -	\$ 1,216.96	\$	1,034.34

* The dollar amounts shown are not reflective of interest amount shown collected on previous page

**ORDER OF COLLECTION
TAX CHARGE FOR FISCAL YEAR 2015 – 2016**

STATE OF NORTH CAROLINA
COUNTY OF UNION

TO: John C. Petoskey, Tax Administrator for the County of Union

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2015 tax records as filed in the Office of Tax Administrator, and in the tax receipts delivered to the Tax Administrator's Office in August 2015, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be first lien on all real property of the respective taxpayers in the Town of Mineral Springs. You are further authorized, empowered, and commanded to collect the 2015 taxes charged and assessed as provided for by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law.

This Order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property and attach wages and/or other funds of such taxpayers, for and on account thereof, in accordance with the law.

The Tax Charge will be adjusted monthly according to releases, discoveries, and motor vehicle billings.

Witness my hand and official seal this 13th day of August 2015.

Mayor

Attest:

Town Clerk

Accepted:

John C. Petoskey, Tax Administrator

Tax Charge		
General Tax	\$	59,048.53
Late List Penalty	\$	24.72
Total Tax	\$	59,073.25

**FISCAL YEAR 2014-2015
SETTLEMENT FOR DELINQUENT REAL AND PERSONAL PROPERTY
TAXES FOR YEARS 2004 - 2011**

CHARGES TO TAX COLLECTOR

1.	Total amount of delinquent taxes placed in the Tax Collector's hands for collection for this year: All interest, costs, and fees collected by the Tax Collector	\$3,634.94
2.	Discoveries	\$1,528.02
3.		\$5.52
	Total:	\$5,168.48

CREDITS TO TAX COLLECTOR

1.	All principal sums deposited by the Tax Collector with the Finance Officer to the credit of the taxing unit: All interest, costs, and fees deposited by the Tax Collector with the Finance Officer to the credit of the taxing unit:	\$1,840.17
2.	Releases allowed by the governing body:	\$122.36
3.	Writeoffs allowed by the governing body:	\$0.00
4.	The principal amount of taxes constituting liens against real and personal property:	\$1,677.93
5.	Total:	\$5,168.48

**FY2014-15 Breakdown of Mineral Springs Tax Collector's Settlement for Delinquent
Real and Personal Property Taxes for Tax Years 2004-2011**

Year	Beg. Balance	Charges to the Collector		Total Balance
		Levy Added	Supplementals	
2011	\$645.53	\$0.00	\$2.76	\$648.29
2010	\$619.62	\$0.00	\$2.76	\$622.38
2009	\$615.10	\$0.00	\$0.00	\$615.10
2008	\$496.04	\$0.00	\$0.00	\$496.04
2007	\$368.96	\$0.00	\$0.00	\$368.96
2006	\$355.80	\$0.00	\$0.00	\$355.80
2005	\$290.33	\$0.00	\$0.00	\$290.33
2004	\$243.56	\$0.00	\$0.00	\$243.56
Total	\$3,634.94	\$0.00	\$5.52	\$3,640.46

Credits to the Collector

Year	Deposits	Releases	Writeoffs	Balance of Credits to Collector	Principal Tax Outstanding
2011	\$372.58	\$24.37	\$0.00	\$396.95	\$251.34
2010	\$315.13	\$27.55	\$0.00	\$342.68	\$279.70
2009	\$269.60	\$24.36	\$0.00	\$293.96	\$321.14
2008	\$231.88	\$12.87	\$0.00	\$244.75	\$251.29
2007	\$181.03	\$12.08	\$0.00	\$193.11	\$175.85
2006	\$141.89	\$10.50	\$0.00	\$152.39	\$203.41
2005	\$159.07	\$9.14	\$0.00	\$168.21	\$122.12
2004	\$168.99	\$1.49	\$0.00	\$170.48	\$73.08
Totals	\$1,840.17	\$122.36	\$0.00	\$1,962.53	\$1,677.93

MEMO

To: Mineral Springs Town Council
From: Janet Ridings, Deputy Tax Collector
Rick Becker, Finance Officer
Date: August 6, 2015
Subject: 2004 Property Tax Writeoffs

According to NC G.S. §105-378(a), “No county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or the enforcement of any tax liens...unless the action or procedure is instituted within 10 years from the date the taxes became due.” This provision limits the use of such remedies as foreclosure, garnishment, debt setoff, etc. for taxes that were due more than ten years ago.

While there is little case law on this “statute of limitations”, most jurisdictions simply choose to cease collection efforts for such unpaid taxes. Union County, for example, simply allows property taxes more than ten years old to roll off their books. We recommend following the same procedure in the Town of Mineral Springs. An April 30, 2015 memo from the Local Government Commission specifically includes a section that states “[a]ll uncollected delinquent taxes more than ten years old should be written off the books, unless collection proceedings are underway”. While a taxpayer *may* make payment on a tax debt older than ten years, the jurisdiction may not initiate any forcible collection remedies after the writeoff date.

During the 2014-15 fiscal year, the deputy tax collector collected \$168.99 in delinquent property tax for 2004, and Council released an additional \$1.49. That left a remaining balance on June 30, 2015 of \$73.08 for 2004 to be written off.

It should be noted that an additional \$13.58 from 2004 was collected from one taxpayer in July 2015 by means of a garnishment procedure already in effect prior to June 30, 2015, reducing to \$59.50 the actual amount of 2004 property tax that has not been collected.

Mineral Springs 2004 Property Taxes Unpaid as of 6/30/2015

Name	Acct. Number	Property Description	Tax Due
BRIDGES JAMES CORBETT	50-084-062	Business as: SIC code: Out o	\$2.04
BROOKS STEPHEN R	50-089-854		\$1.24
BROOME JAMES ANDREW & WIFE A	06-060-007E	BROOME OFF HWY 75	\$13.58
DEESE MARY NIXON	50-082-349	Business as: SIC code: Out o	\$1.00
FUNDERBURK MARGARET B & LERO	06-039-007D	BAILEY OFF S POTTERS RD	\$1.68
GRADY DEITRICH	06-018-045D	GRADY TOM LANEY RD	\$7.08
GRIFFIN FAIRLEY J	05-033-026	#12 HOWEY 3711 HOOD ST	\$3.78
HOWARD ULYSESS	05-033-036	# 10 HOWEY 02E-651	\$7.90
JUS 4 U II	50-090-771		\$7.43
WILLIAMS RUTH & HUSBAND J C WIL	05-033-179	#127 - #129 WESTERN UNION PA	\$27.35
Total Amount Unpaid:			\$73.08



July 20, 2015

Vicky Brooks
Mineral Springs Town Hall
3506 South Potter Road
Monroe, NC 28112

**Re: *Greenway Parking Area and Trail Accessibility
Proposal for Schematic Design Service***

Dear Ms Brooks:

Per request of the Town Council on July 9, 2015, we understand that the Town of Mineral Springs (Client) desires to engage Stewart, Inc. (Stewart) to provide professional design services to study the existing greenway parking area, existing trail and a proposed trail located near McNeely Road, hereafter referred to as the Greenway Facility. The intent of the study is to consider options and provide recommendations to bring the Greenway Facility into compliance with the 2012 NC Building Code. The greenway facility is located on land owned by the Town of Mineral Springs and is within parcels #06060061 and #06060062 as recorded with Union County.

PROJECT UNDERSTANDING

Based on the information provided by the Client, our understanding of the project includes creation of a schematic plan describing an effective approach to bring the Greenway Facility into compliance with the 2012 NC Building Code. The areas of primary concern include:

- Accessible parking spaces - paved with non-compliant gravel, lack of pavement striping defining spaces and access aisles, do not meet maximum slope requirements.
- Existing trail - unpaved and does not meet maximum slope requirements.
- Seating Platform – constructed prior to obtaining a building permit.

The following tasks outline Stewart's design services for the Mineral Springs Greenway Facility. The effort involves tasks that may be summarized as follows:

SCOPE OF SERVICES

Task One – Schematic Design

Stewart will complete the following exercises as part of this task:

- a. Stewart will conduct a site visit to review existing conditions and gather information pertinent for developing design solutions.
- b. Stewart will review correspondence between the Union County's Building Code Enforcement Division and the Client, Town of Mineral Springs Zoning Ordinance, and NC State building codes.



- c. Utilizing GIS data as a base drawing, Stewart will develop a schematic plan depicting proposed solutions to bring the Greenway Facility within compliance of the 2012 NC Building Code. This effort, at a minimum, will consider an alternate trail location, potential creation of a picnic area, modification or rebuilding of the seating platform, modification to the parking area, signage and striping. The schematic plan will include sketch drawings and photos as needed to illustrate the intended improvements to the Greenway Facility.
- d. Stewart will present the schematic plan to the Client for review and approval. With approval by the Client, Stewart will meet with Union County's Building Code Enforcement Division to gain feedback on the viability of the plans to meet code compliance.
- e. Based upon feedback received, Stewart will make revisions to the Schematic Plan and present the plan to the Client and Town Council for approval.
- f. Stewart will provide an opinion of construction cost estimate based upon the final schematic plan.

With approval of the Schematic Plan, Stewart will provide a separate proposal to fully design and permit the proposed improvements.

COMPENSATION

STEWART will complete the outlined scope of services in accordance with the following fees:

Task One: Schematic Design **\$ 4,375.00**

Reimbursable Expenses

Reimbursable / out-of-pocket expenses will be billed at cost plus 10%, not to exceed the allowances listed below without written authorization from the Town of Mineral Springs. Such expenses shall include: mileage, meals, photography, printing, photo copies, postage, long distance telephone calls, projected related reference materials (maps, reports, etc. for which a fee is charged) and other project related expenses. Permit fees shall be paid for by the town and are not included in this proposal.

Reimbursable Expenses Allowance **\$ 250.00**

Stewart will invoice the Client for our services on a monthly basis, based on the percent completion. Our terms for payment are outlined in the attached Conditions of the Agreement. In the event it becomes necessary to terminate this project prior to completion, Stewart shall be paid for all staff hours expended and expenses incurred to the date of termination not to exceed the fees outlined in this proposal.



The attached Conditions of the Agreement are part of this proposal. Additional services outside this scope of work described in this proposal shall be negotiated based on that additional work scope. If this proposal meets with your approval, please sign and return one copy for our files which will serve as our authorization to proceed.

Respectfully submitted,
STEWART

A handwritten signature in black ink that reads "Jonathan D. Wood".

Jonathan D. Wood, PLA ASLA
Associate Vice President

STEWART

**APPROVED:
Town of Mineral
Springs**

Jonathan D. Wood

Print Name

Print Name

Associate Vice President

Title

Title

A handwritten signature in black ink that reads "Jonathan D. Wood".

Signature

Signature

July 20, 2015

Date

Date

This instrument has been preaudited
in the manner required by the local
government budget and fiscal control
act.

Finance Officer
Signature

Date

Attachments:
Conditions of the Agreement



Stewart - Conditions of the Agreement

1.0 Payments on Account

- 1.1 Invoices for Stewart's services shall be submitted, at Stewart's option, either upon completion of any phase of service or on a monthly basis. Invoices shall be payable when rendered and shall be considered PAST DUE if not paid within 30 days after the invoice date.
- 1.2 Any inquiry or questions concerning the substance or content of an invoice shall be made to Stewart in writing within 20 days of receipt of the invoice. A failure to notify Stewart within this period shall constitute an acknowledgment that the service has been provided and is correct.

2.0 Late Payments

- 2.1 A service charge will be charged at the rate of 1.5% (18% annual percentage rate) per month or the maximum allowable by law on the then outstanding balance of PAST DUE accounts. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.
- 2.2 In the event that any portion of an account remains unpaid 30 days after billing, Stewart may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of all services.

3.0 Insurance

- 3.1 Stewart shall secure and endeavor to maintain professional liability insurance and commercial general liability insurance to protect Stewart from claims for negligence, bodily injury, death or property damage which may arise out of the performance of Stewart's services under this Agreement, and from claims under the Worker's Compensation Acts. Stewart shall, if requested in writing, issue certificates confirming such insurance to the Client.

4.0 Standard of Care

- 4.1 The standard of care for all professional services performed or furnished by Stewart under this Agreement will be the skill and care used by members of Stewart's profession practicing under similar circumstances at the same time and in the same locality. Stewart makes no warranties, express or implied, under this Agreement or otherwise, in connection with Stewart's services.

5.0 Indemnifications

- 5.1 The Client shall indemnify and hold harmless Stewart and all of its personnel, from and against any and all claims, damages, losses and



expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by the Client in performance of its services under this Agreement, subject to the provisions in the paragraph below on Risk Allocation.

5.2 Stewart shall indemnify and hold harmless the Client and its personnel from and against any and all claims, damages, losses, and expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by Stewart in performance of its services under this Agreement, subject to the provisions in the paragraph below on Risk Allocation.

5.3 The Client shall indemnify & hold harmless Stewart and all of its personnel from and against all claims, damages, losses, and expenses (including attorney's fees and defense costs) arising from the presence, discharge, release, or escape of asbestos, hazardous waste, or other contaminants at the site.

5.4 Sub-Consultant(s) shall indemnify & hold harmless Consultant & Client from and against all claims, losses, damages, and expenses (including attorney's fees and defense costs) to the extent such claims, losses, damages, or expenses are caused by any negligent act, error, or omission of Sub-Consultant or any person or organization for whom the Sub-Consultant is legally liable.

6.0 Risk Allocation

6.1 In recognition of the relative risks, rewards and benefits of the Project to both the Client and Stewart, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, Stewart's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses rising out of this Agreement, from any cause or causes, shall not exceed the amount of \$250,000. Such causes include, but are not limited to, Stewart's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

7.0 Reuse of Documents

7.1 All documents including calculations, computer files, drawings, and specifications prepared by Stewart pursuant to this Agreement are instruments of professional service intended for the one-time use in construction of this project. They are and shall remain the property of Stewart. Any reuse without written approval or adaptation by Stewart is prohibited. The Client owns the documents as relates to public record law and access to those documents



8.0 Opinion of Probable Construction Costs

8.1 Stewart's opinion of probable construction costs, if rendered as a service under this Agreement, is based on assumed labor costs and approximate quantities of material and equipment, and therefore is of a conditional character. Stewart cannot guarantee the cost of work to be performed by others since market or bidding conditions can change at any time and changes in the scope or quality of the Project may affect estimates.

9.0 Construction Phase Services

9.1 If this Agreement provides for any construction phase services by Stewart, it is understood that the Contractor, not Stewart, is responsible for the construction of the project, and that Stewart is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor.

10.0 Mediation

10.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Stewart's services, Stewart may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

10.2 The Client and Stewart shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the North Carolina Rules Implementing Statewide Mediated Settlement Conferences in Superior Court Civil Actions currently in effect and administered by counsel for the parties. A request for mediation shall be made in writing and delivered to the other party to the Agreement. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.



10.3 The parties shall share the mediator's fee and any filing fees equally. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

10.4 If the parties do not resolve a dispute through mediation pursuant to this Section 10.0, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Client and Stewart do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

Arbitration pursuant to Section 10.3 of this Agreement

Litigation in a court of competent jurisdiction

Other (Specify)

11.0 Termination of Contract

11.1 Client may terminate this Agreement with seven days prior written notice to Stewart for convenience or cause. Stewart may terminate this Agreement for cause with seven days prior written notice to Client. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Stewart has been paid in full all amounts due for services, expenses and other related charges.

SHEET NO. / TITLE

COVER	C0.00
EXISTING CONDITIONS PLAN	C1.00
LAYOUT PLAN	C3.00
STAKING PLAN	C3.10
GRADING PLAN	C5.00
ENLARGEMENT DETAILS	C9.00
GRADING & EROS DETAILS	C9.01
SITE DETAILS	C9.02 - C9.04
LANDSCAPE PLAN	L1.00

MINERAL SPRINGS DOWNTOWN PARK

CONSTRUCTION DOCUMENTS

95% SET(NOT FOR CONSTRUCTION)

AUGUST 10, 2015

PREPARED FOR:
TOWN OF MINERAL SPRINGS

3506 SOUTH POTTER ROAD
MONROE, NORTH CAROLINA 28112

REVISIONS

NONE

ALTERNATES

NONE

PROJECT DESCRIPTION

Mineral Springs Downtown Park was developed to provide recreational opportunities to local residents, including a walking/jogging loop, adult exercise equipment, playground equipment, a water feature, restroom facilities and seating benches.

GENERAL NOTES:

- All construction shall conform to North Carolina D.O.T. Standards and Specifications, OSHA Requirements, and Federal Requirements.
- Prior to commencing construction, all approvals including plan approval and all permits and encroachments shall be obtained. A preconstruction conference must also be held prior to commencing any construction (contractor shall attend). Contractor shall provide a construction schedule to Landscape Architect and Owner at the time of the preconstruction conference. As construction progresses and the construction schedule is altered the contractor shall provide the Landscape Architect and owner with an updated construction schedule bi-weekly.
- The contractor shall have a complete set of contract documents, as well as permits and approvals, on the job site at all times.
- The contractor shall furnish all labor, materials, tools, equipment, and perform all work and services for all site clearing, site excavation, undercutting, filling, and backfilling for structures, such as drainage structures, sidewalks, pavements, and other operations pertaining thereto within the clearing limits, complete all as shown on the contract drawings.
- If at any time the contractor feels that construction work falls outside of what is included in the contract documents, the contractor shall notify the Landscape Architect immediately. The Town of Mineral Springs, The Owner, and or the Landscape Architect reserve the right to reject any additional payment and/or change order requests for additional work that is not authorized in writing by the Town of Mineral Springs, The Owner, or the Landscape Architect.
- All backfill of all trenches shall be compacted to a density of 95% of the theoretical maximum density (Standard Proctor). Backfill material shall be free from roots, stumps, or other foreign debris and shall be placed at or near optimum moisture content.
- All non-paved disturbed areas to be seeded with material suitable to season and to be maintained until stabilized.
- Notify Town of Mineral Springs 48 hours prior to construction at (704) 243-0505.
- All open swales must be grassed, and coir wattle check dams must be placed as required to control erosion.
- Sediment control measures shall be placed as shown and/or as directed by the Landscape Architect or NCDHEC Inspector.
- All pipe dimensions are shown to center of structure.
- Boundary & topographic information taken from survey performed by Stewart.
- All existing above ground utility service to remain.
- Necessary barricades, sufficient lights, signs and other traffic control methods as may be necessary for the protection and safety of the public shall be provided and maintained throughout construction adjacent to roadways.
- ALL EROSION CONTROL DEVICES SHALL BE IN PLACE PRIOR TO GRADING.
- The contractor will be responsible for any repair or replacement of any utilities damaged or removed during construction.
- The contractor shall be responsible for the reconnection of disturbed utility service encountered within 8 hours of interrupted service. Contractor shall notify users within construction area 48 hours prior to possible interruptions of service, except for water service, which shall require 7 days notice.
- Erosion control measures will be maintained at all times. Additional erosion and sediment control measures will be installed as deemed necessary.
- All disturbed areas will be grassed as soon as construction measures permit.
- The contractor will be responsible for any damage to existing streets, landscaping, trees, and any other appurtenances which occur as a result of performing the construction described within these plans.
- Clearing beyond the clearing limits shown in these plans is prohibited without approval of the Landscape Architect. Unnecessary construction activity/vegetative clearing not shown on plans that results in the need for additional construction work will be the responsibility of the contractor.
- Contractor to remove the following vegetation located within the limits of disturbance: grasses, groundcovers, and shrubs. All trees are to remain unless directed otherwise by Landscape Architect.
- All tree protection fencing to be inspected daily and replaced or repaired as needed.
- All tree protection devices are to be installed prior to start of land disturbance and maintained until Landscape Architect notifies the contractor. Removal of all tree protection devices shall be included in the base bid.
- No parking, storage, or other construction activities are to occur within tree protection areas.
- All required vegetation must be maintained for one year after the date of final inspection.
- NO onsite bury pits are allowed on this development.
- All references to an Engineer or Landscape Architect shall mean a representative of Stewart, Inc.
- All sidewalks and trails shall be 6' wide unless otherwise noted.
- Concrete truck washout is prohibited on-site.

CONSTRUCTION SEQUENCE

- Obtain grading/erosion control plan approval from the Union County and NCDHEC.
- Install silt fence, inlet protection, sediment traps, diversion ditches, tree protection, and other measures as shown on plans, clearing only as necessary to install these devices.
- For phased erosion control plans, contractor shall meet with erosion control inspector prior to commencing with each phase of erosion control measures.
- Stabilize site as areas are brought to finished grade.
- Coordinate with erosion control inspector prior to removal of erosion control measures.

GENERAL EROSION CONTROL NOTES:

- Provisions to prevent erosion of soil from the site shall be, at minimum, in conformance with the requirements of the most current standards established by the NCDHEC, U.S. Department of Agriculture, and the United States Soil Conservation Service.
- Additional erosion control measures will be employed where determined necessary by actual site conditions and as directed by the erosion control inspector.
- Removal of all erosion control measures shall be included in these contract documents. All temporary control devices shall be removed once construction is complete and the site is stabilized, with inspector approval.
- Prior to any other construction, a stabilized construction entrance shall be constructed at each point of entry to or exit from the site. Construction entrances shall be maintained in a condition which will prevent tracking or flow of mud onto Public right of way. This may require periodic top dressing with stone, as conditions demand, and repair and/or clean-out of any structures used to trap sediment. The contractor must take necessary action to minimize the tracking of mud onto paved roadway(s) from construction areas and the generation of dust. The contractor shall daily remove mud/silt from pavement, as may be required.
- Prior to commencing land disturbing activity, the limits of disturbance shall be clearly and accurately demarcated with stakes, ribbons, or other appropriate means. The location and extent of all authorized land disturbance shall be demarcated for the duration of the construction activity. No disturbance shall occur outside the approved limits indicated on the approved plans.
- Immediately after the establishment of construction entrances, all perimeter erosion control devices shall be installed prior to any other construction.
- The construction of the site will initiate with the installation of erosion control measures sufficient to control sediment deposits and erosion. All sediment control will be maintained until all upstream ground within the construction area has been completely stabilized with permanent vegetation and all roads/driveways have been paved.
- The location of some of the erosion control devices may have to be altered from that shown on the approved plans if drainage patterns during construction are different from the final proposed drainage patterns. It is the contractor's responsibility to accomplish erosion control for all drainage patterns created at various stages during construction. Any difficulty in controlling erosion during any phase of construction shall be reported to the Landscape Architect immediately. Temporary diversion berms and/or ditches will be provided as needed during construction to protect work areas from upslope runoff and/or to divert sediment-laden water to appropriate traps or stable outlets.
- All silt barriers must be placed as access to obtained during clearing. No grading shall be done until silt barrier installation is complete.
- Contractor shall maintain all erosion control measures until permanent vegetation has been established. Contractor shall inspect erosion control measures at the end of each working day and within 24 hours of the end of a storm event of 0.5 inches or greater to insure measures are functioning properly. If site inspections identify measures that are damaged or not operating effectively, maintenance must be performed as soon as practical or as reasonably possible and before the next storm event whenever practicable.
- The contractor shall remove accumulated silt when the silt is within 12" of the top of the silt fence utilized for erosion control.
- Failure to install, operate or maintain all erosion control measures will result in all construction being stopped on the job site until such measures are corrected to NCDHEC Standards.
- A copy of the approved land disturbance plan and permit shall be present on the site whenever land disturbance activity is in progress.
- All open swales must be grassed, and coir wattle check dams must be placed as required to control erosion. Rip rap shall be placed immediately upon the installation of pipes.
- The contractor is responsible for removing any building or other excavation spoil dirt, construction trash or debris, etc. from the drainage areas shown hereon in an expeditious manner as construction progresses.
- Stabilization measures shall be initiated as soon as practicable in portions of the site where construction activities have temporary or permanently ceased, but in no case more than fourteen (14) days after work has ceased, except: (a) Where stabilization by the 14th day is precluded by snow cover or frozen ground conditions stabilization measures must be initiated as soon as practicable (b) Where construction activity on a portion of the site is temporarily ceased, and earth-disturbing activities will be resumed within 14 days, temporary stabilization measures do not have to be initiated on that portion of the site.
- Slopes shall be graded no steeper than 2:1. If necessary, slopes which exceed eight (8) vertical feet shall be stabilized with mats, in addition to hydrosseeding. It may be necessary to install temporary slope drains during construction. Temporary berms may be needed until the slope is brought to grade.
- When field conditions warrant off-site grading, permission must be obtained from the Landscape Architect and affected property owners.
- The contractor shall maintain each stream, creek, or backwash channel in an unobstructed state and shall remove from the channel and banks of the stream all debris, logs, timber, junk and other accumulations.
- The contractor shall restore any disturbed areas to existing grade unless shown otherwise in the plan set.
- When any construction borders a drainage course: (a) The contractor is responsible for removing any building or other excavation spoil dirt, construction trash or debris, etc. for the drainage area shown hereon in an expeditious manner as construction progresses (b) The contractor hereby agrees to stop all work and restore these immediately upon notification by the erosion control inspector and/or the Landscape Architect (c) Upon completion of the restoration, a Landscape Architect shall certify in writing to York County that all cleanup is complete and the drainage course is restored to original conditions and grade.
- Provide silt fence and/or other control devices, as may be required, to control soil erosion during utility construction. All disturbed areas shall be cleaned, graded, and stabilized with grassing immediately after the utility installation. Fill, cover, and temporary seeding at the end of each day are recommended. If water is encountered while trenching, the water should be filtered to remove any sediments before being pumped back into any waters of the State.
- All waters of the State (WoS), including wetlands, are to be flagged or otherwise clearly marked in the field. A double row of silt fence is to be installed in all areas where a 50-foot buffer can't be maintained between the disturbed area and all WoS. A 10-foot buffer should be maintained between the last row of silt fence and all WoS.
- Litter, construction debris, oils, fuels, and building products with significant potential for impact (such as stockpiles of freshly treated lumber) and construction chemicals that could be exposed to storm water must be prevented from becoming a pollutant source in storm water discharges.

SEDIMENT AND EROSION CONTROL MEASURES AND PRACTICES ARE TO BE INSPECTED DAILY.

STAKING AND MATERIALS NOTES:

- All dimensions are at 90° unless otherwise noted.
- Contractor shall establish and verify Point of Beginning (P.O.B) and stake site as indicated on construction documents prior to commencement of construction. Notify Landscape Architect immediately of any discrepancies.
- All dimensions are to face of wall, face of building, back of curb, edge of pavement, or centerline unless otherwise noted.
- All details shall be constructed in strict compliance with the construction documents.

SEEDBED PREPARATION NOTES

- Surface water control measures to be installed according to plan.
- Areas to be seeded shall be ripped and spread with available topsoil 3" deep. Total seedbed prepared depth shall be 4" to 6" deep.
- Loose rocks, roots and other obstructions shall be removed from the surface so that they will not interfere with establishment and maintenance of vegetation. Surface for final seedbed preparation at finished grades shown shall be smooth and uniform.
- If no soil test is taken, fertilizer and lime to be according to seeding specifications below. In addition, provide 15 lbs/1000 s.f. of superphosphate.
- If soil test is taken, provide lime and fertilizer according to soil test report.
- Lime and fertilizer shall be applied uniformly and mixed with the soil during seedbed preparation.
- Additional erosion control measures may be required depending on field condition.
- Mulch to be tacked or mechanically tied down within two days after mulch is spread.
- All slopes greater than 2.5:1 shall be stabilized with jute mesh.

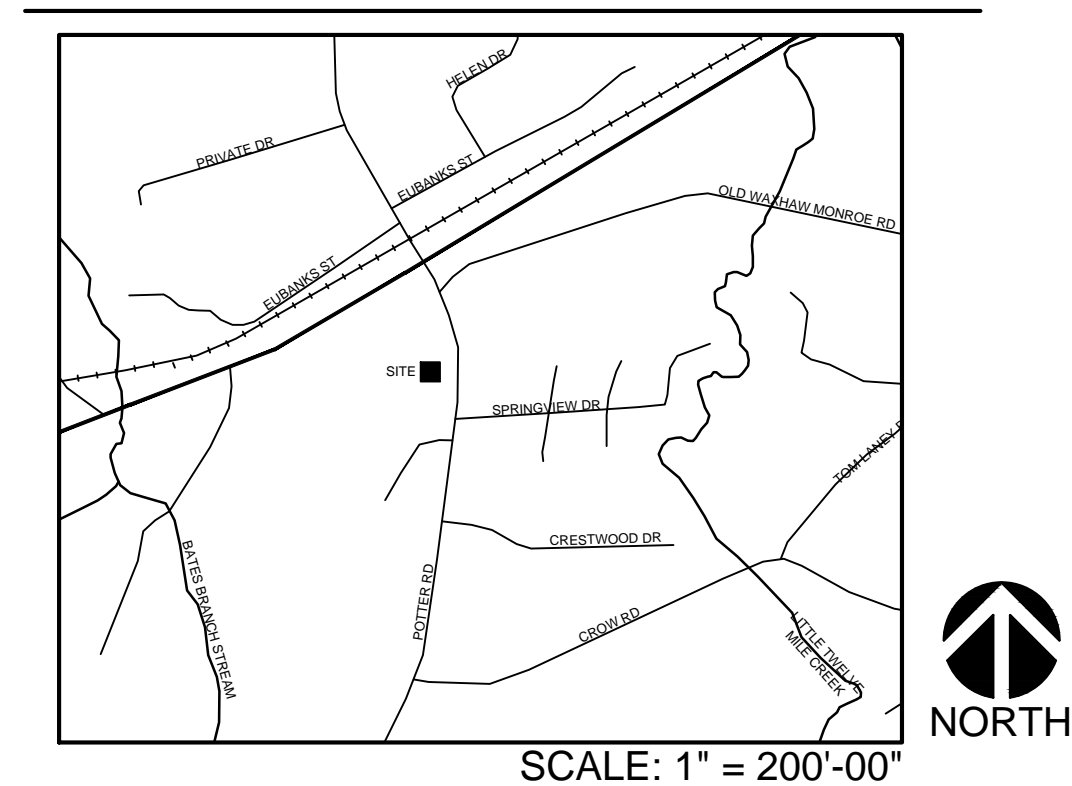
TREE PROTECTION NOTES

- No soil disturbance or compaction, construction materials, traffic, burial pits, trenching or other land disturbing activity is allowed in the tree protection zone. Tree barricades must be installed before any demolition, grading or construction begins, and not removed until final inspection.
- Before grading/clearing/construction begins, call for inspection of tree protection barricades.
- No grubbing within tree protection zone. Leave soil and leaf litter undisturbed. Supplement with 1-2 inches of mulch.
- Exposed tree roots must be clearly cut with a sharp pruning tool; Backfill immediately to minimize exposure to the air.
- Tree barricades must be installed before any demolition/clearing/grading/construction, and not removed until final inspection.
- Tree protection fence is to be located per plan or at a minimum of 1 foot per tree diameter inch away from the tree.

NOTES FOR THE GENERAL CONTRACTOR

- Burning is not permitted.
- Contractor shall be responsible for providing all applicable building permits, labor, materials, and equipment required to perform the specified work.
- All aspects of work shall be performed in accordance with all applicable local, state, and federal regulations pertaining to worker safety.
- Ground surface shall be shaped to provide positive drainage.
- Contractor shall coordinate all site activities with Stewart's Project Manager or designated representative. Contractor shall be responsible for coordination delivery, storage and handling of all materials required for the project.
- All disturbed areas shall be stabilized within 14 working days following completion of land disturbing activities. If there is more stringent soil stabilization guidelines put in place by local, county, state or federal agencies or called for based on permit requirements then the more stringent guidelines shall control and govern on the Project.
- Contractor shall remove and dispose of all spoils material off the Owner's property in compliance with Federal, State, and Local environmental laws and regulations at the pre-determined landfill site. Landfill fees shall be included in the contractor's project fee. This includes all surplus soil material, unsuitable topsoil, rock obstructions, demolished materials and waste materials (including trash and debris).

VICINITY MAP



SITE DATA

COUNTY AND STATE:
UNION COUNTY, NC

ACERAGE: 0.4 AC

PHYSICAL ADDRESS
3506 SOUTH POTTER RD
MONROE, NC 28112

MAILING ADDRESS
PO BOC 600
MONROE, NC 28108

DEVELOPMENT DATA

Furnishings Schedule			MINERAL SPRINGS DOWNTOWN PARK
Quantity	Item Description	Manufacturer	Model #
3	Standard Bench	See Detail Sheet	N/A
3	Accessible Bench	See Detail Sheet	N/A
1	Picnic Table	See Detail Sheet	N/A
1	Accessible Picnic Table	See Detail Sheet	N/A
2	Trash Receptacle	Site Essentials Company	Durable aluminum waste receptacle w/ faux wood finish
1	Pet Waste Station	See Detail Sheet	N/A
1	Assisted Functional Trainer	UltraSite	UP351
1	Assisted Balance Walk	UltraSite	UP352
1	Ornamental Fountain	Brownings	N/A
1	Drinking Fountain	Global Industrial	Acorn ABC2500S-PF
1	Playground	Landscape Structures (under separate contractor)	Mulberry Park
2	Boulders	Provided by Owner	N/A
1	Portable Toilet (ADA)	Owner to Coordinate Rental - Satellite Industries	Liberty

PREPARED BY:



STEWART

200 S. COLLEGE ST. STE 720
CHARLOTTE, NC 28202
T 704-334-7925

FIRM LICENSE #: C-1051
www.stewartinc.com
PROJECT #: 115014



STEWART

200 S. COLLEGE ST., STE 720
CHARLOTTE, NC 28202
T: 704.334.7925

FIRM LICENSE # C-1051
www.stewartinc.com
PROJECT #: X15014

Client:
**TOWN OF MINERAL
SPRINGS**

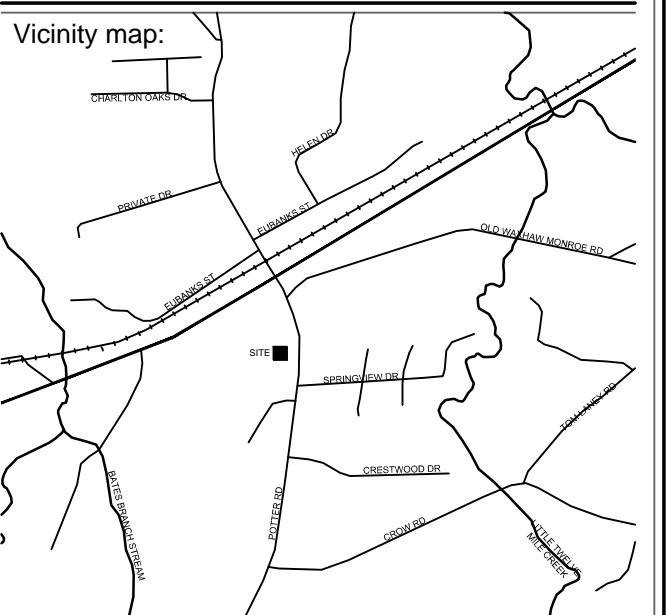
PHYSICAL ADDRESS
3506 SOUTH POTTER ROAD
MONROE, NC 28112

MAILING ADDRESS
PO BOX 600
MONROE, NC 28108

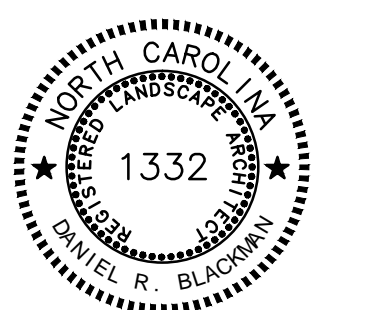
T: 704.243.0505 // F: 704.243.0506

Project:

DOWNTOWN PARK



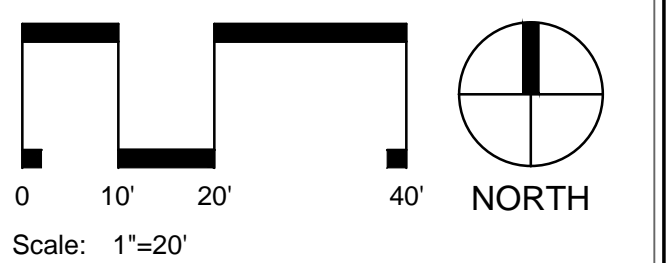
Seal:



Issued for:

95% REVIEW SET
DO NOT USE
FOR CONSTRUCTION

No.	Date	Description



Title:

EXISTING CONDITIONS PLAN

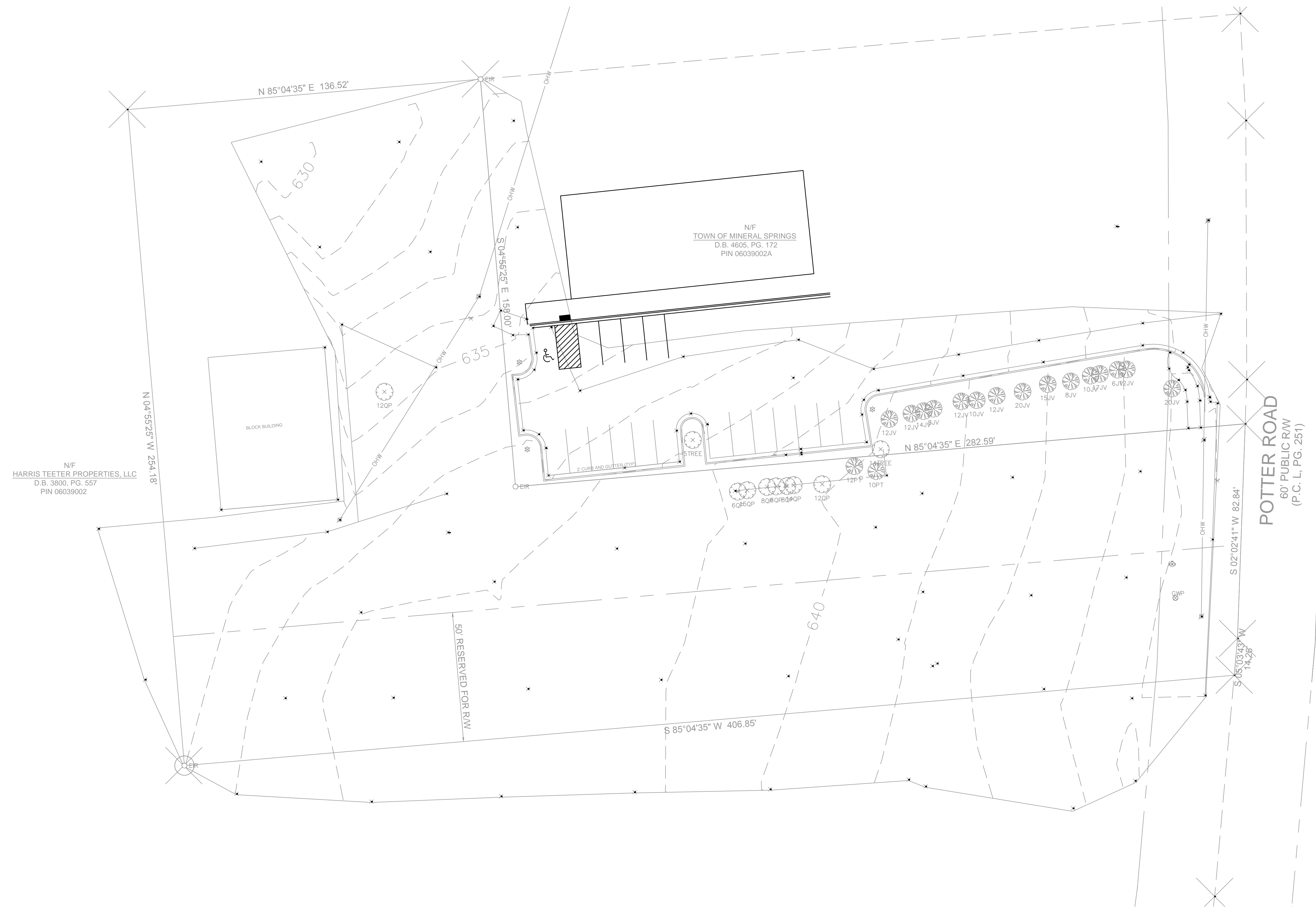
Project number: X15014 Sheet:

Date: 07.08.2015

Drawn by: MRB

Approved by: DRB

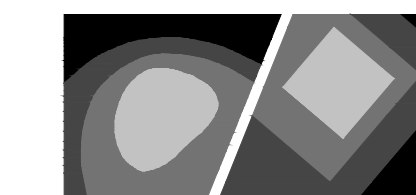
C1.00



N/F
HARRIS TEETER PROPERTIES, LLC
D.B. 3800, PG. 557
PIN 06039002

N/F
TOWN OF MINERAL SPRINGS
D.B. 4605, PG. 172
PIN 06039002A

POTTER ROAD
60' PUBLIC RAW
(P.C. L, PG. 251)



STEWART

200 S. COLLEGE ST., STE 720
CHARLOTTE, NC 28202
T: 704.334.7925

FIRM LICENSE # C-1051
www.stewartinc.com
PROJECT # X15014

Client:
TOWN OF MINERAL SPRINGS

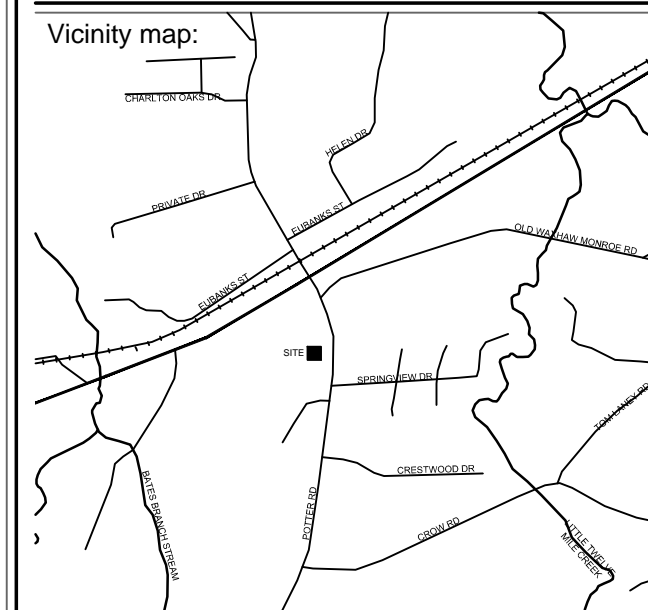
PHYSICAL ADDRESS
3506 SOUTH POTTER ROAD
MONROE, NC 28112

MAILING ADDRESS
PO BOX 600
MONROE, NC 28108

T: 704.243.0505 // F: 704.243.0506

Project:

DOWNTOWN PARK



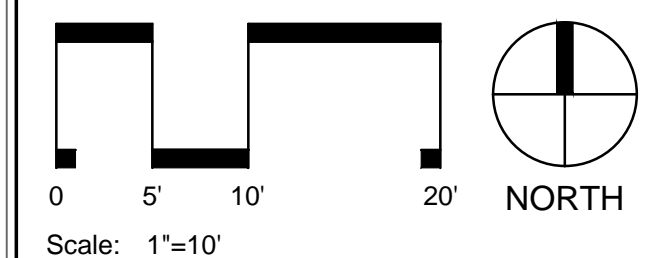
Seal:



Issued for:

95% REVIEW SET
DO NOT USE
FOR CONSTRUCTION

No.	Date	Description



Title:

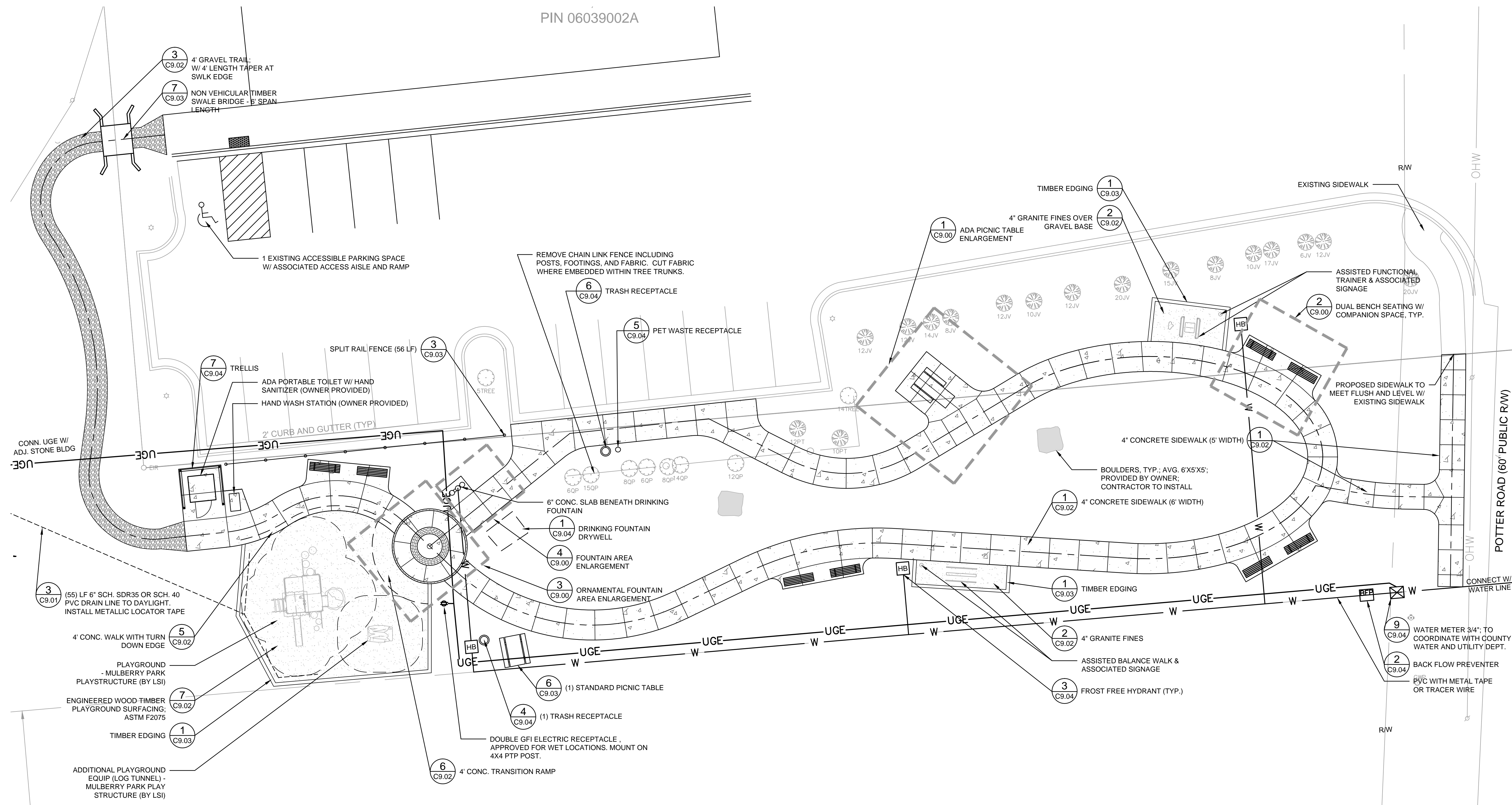
LAYOUT PLAN

Project number: X15014 Sheet:
Date: 07.08.2015
Drawn by: MRB
Approved by: DRB

C3.0

Quantity	Item Description	Manufacturer	Model #
4	Standard Bench	See Detail Sheet	N/A
4	Accessible Bench	See Detail Sheet	N/A
1	Picnic Table	See Detail Sheet	N/A
1	Accessible Picnic Table	See Detail Sheet	N/A
2	Trash Receptacle	Site Essentials Company	Durable aluminum waste receptacle w/ faux wood finish
1	Pet Waste Station	See Detail Sheet	N/A
1	Assisted Functional Trainer	UltraSite	UP351
1	Assisted Balance Walk	UltraSite	UP352
1	Ornamental Fountain	Owner provided, contractor to install	N/A
1	Drinking Fountain	Global Industrial	Acorn ABC2500S-PF
1	Playground	Landscape Structures (under separate contractor)	Mulberry Park
2	Boulders	Owner provided, contractor to install	N/A
1	Portable Toilet (ADA), Hand Sanitizer	Owner provided	Liberty

PIN 06039002A



POTTER ROAD (60' PUBLIC RW)



STEWART

200 S. COLLEGE ST., STE 720
CHARLOTTE, NC 28202
T: 704.334.7925

FIRM LICENSE # C-1051
www.stewartinc.com
PROJECT # X15014

Client:
**TOWN OF MINERAL
SPRINGS**

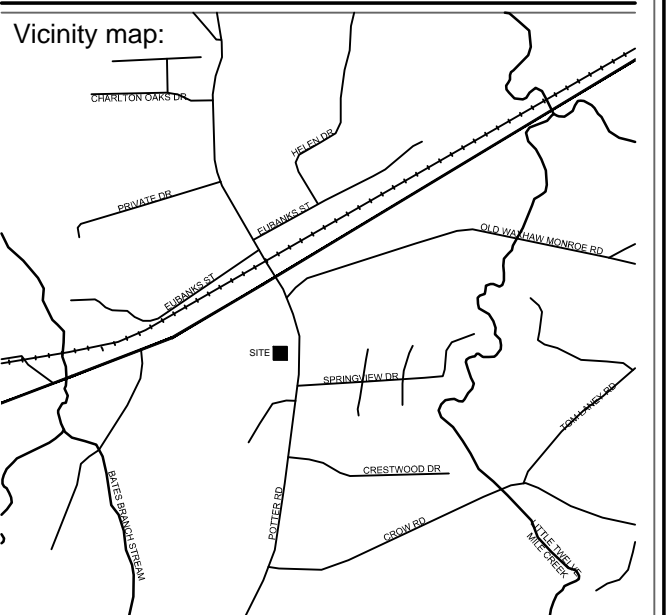
PHYSICAL ADDRESS
3506 SOUTH POTTER ROAD
MONROE, NC 28112

MAILING ADDRESS
PO BOX 600
MONROE, NC 28108

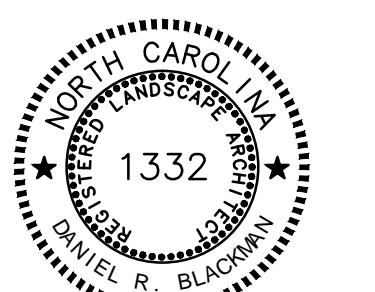
T: 704.243.0505 // F: 704.243.0506

Project:

DOWNTOWN PARK



Seal:

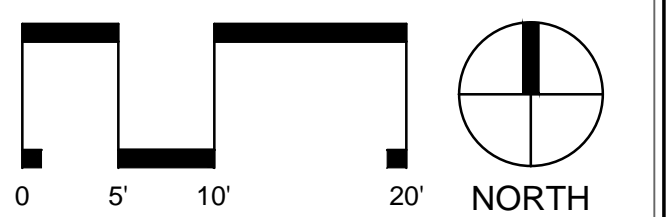


Issued for:

95% REVIEW SET
DO NOT USE
FOR CONSTRUCTION

No. Date Description

No.	Date	Description



Scale: 1"=10'

Title:

STAKING PLAN

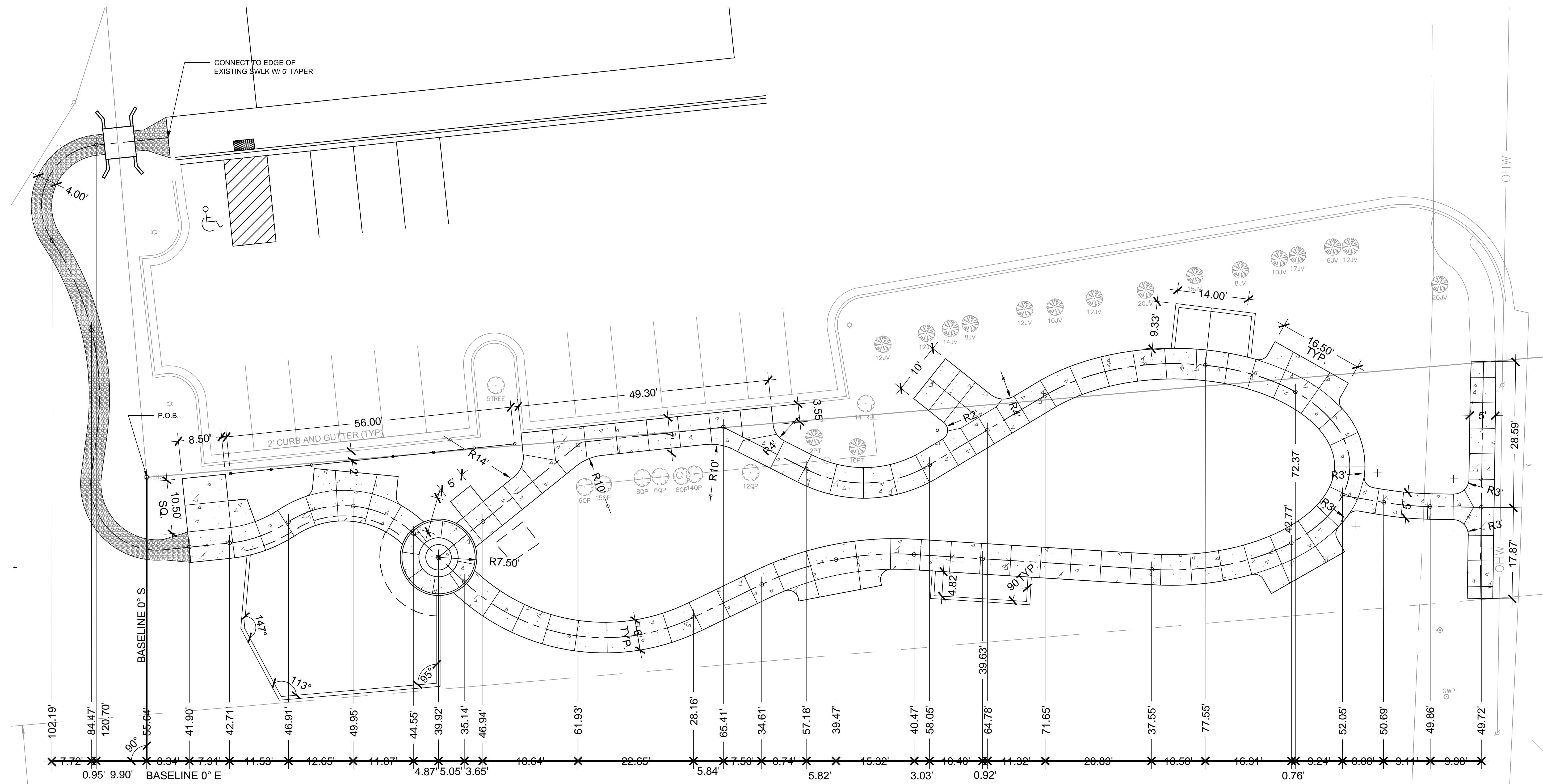
Project number: X15014 Sheet:

Date: 07.08.2015

Drawn by: MRB

Approved by: DRB

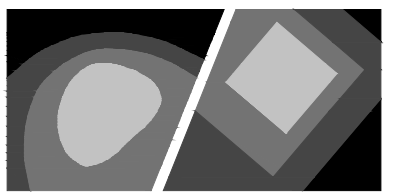
C3.10



102.19' 84.47' 120.70' 55.64' 41.90' 42.71' 46.91' 49.95' 44.55' 39.92' 35.14' 46.94' 61.93' 28.16' 65.41' 34.61' 57.18' 39.47' 40.47' 58.05' 64.78' 71.65' 37.55' 77.55' 52.05' 50.69' 49.86' 49.72'

7.72' 9.95' 9.90' 9.34' 7.91' 11.53' 12.65' 11.87' 4.87' 5.05' 3.65' 18.64' 22.65' 5.84' 7.50' 8.74' 5.82' 15.32' 3.03' 10.40' 0.92' 11.32' 20.89' 10.50' 16.91' 0.76' 9.24' 0.00' 9.11' 9.98'

BASELINE 0° S
BASELINE 0° E



STEWART

200 S. COLLEGE ST., STE 720
CHARLOTTE, NC 28202
T: 704.334.7925

FIRM LICENSE # C-1051
www.stewartinc.com
PROJECT # X15014

Client:
**TOWN OF MINERAL
SPRINGS**

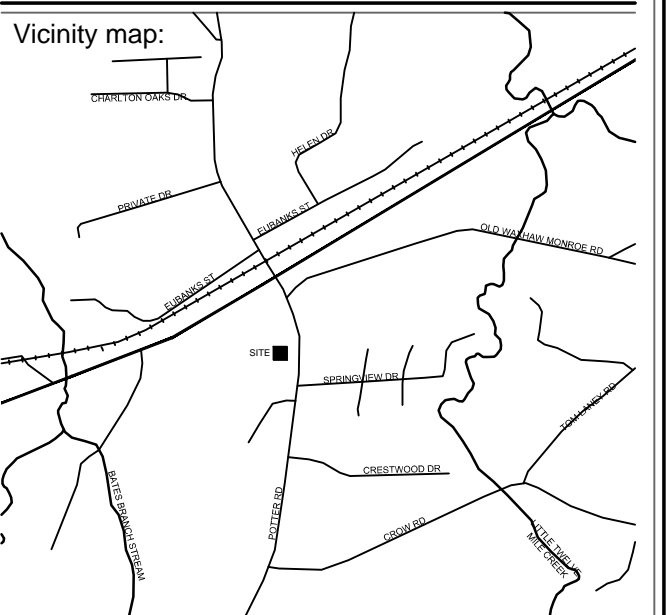
PHYSICAL ADDRESS
3506 SOUTH POTTER ROAD
MONROE, NC 28112

MAILING ADDRESS
PO BOX 600
MONROE, NC 28108

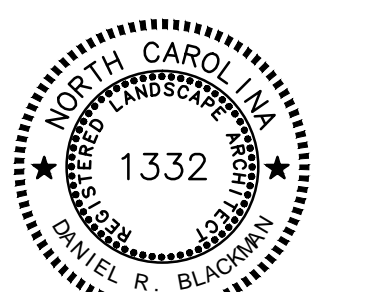
T: 704.243.0505 // F: 704.243.0506

Project:

DOWNTOWN PARK



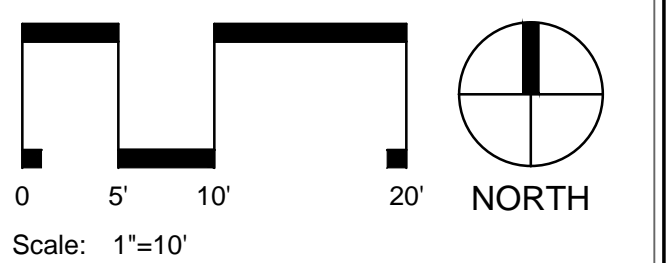
Seal:



Issued for:

95% REVIEW SET
DO NOT USE
FOR CONSTRUCTION

No.	Date	Description



Title:

GRADING PLAN

Project number: X15014 Sheet:

Date: 07.08.2015

Drawn by: MRB

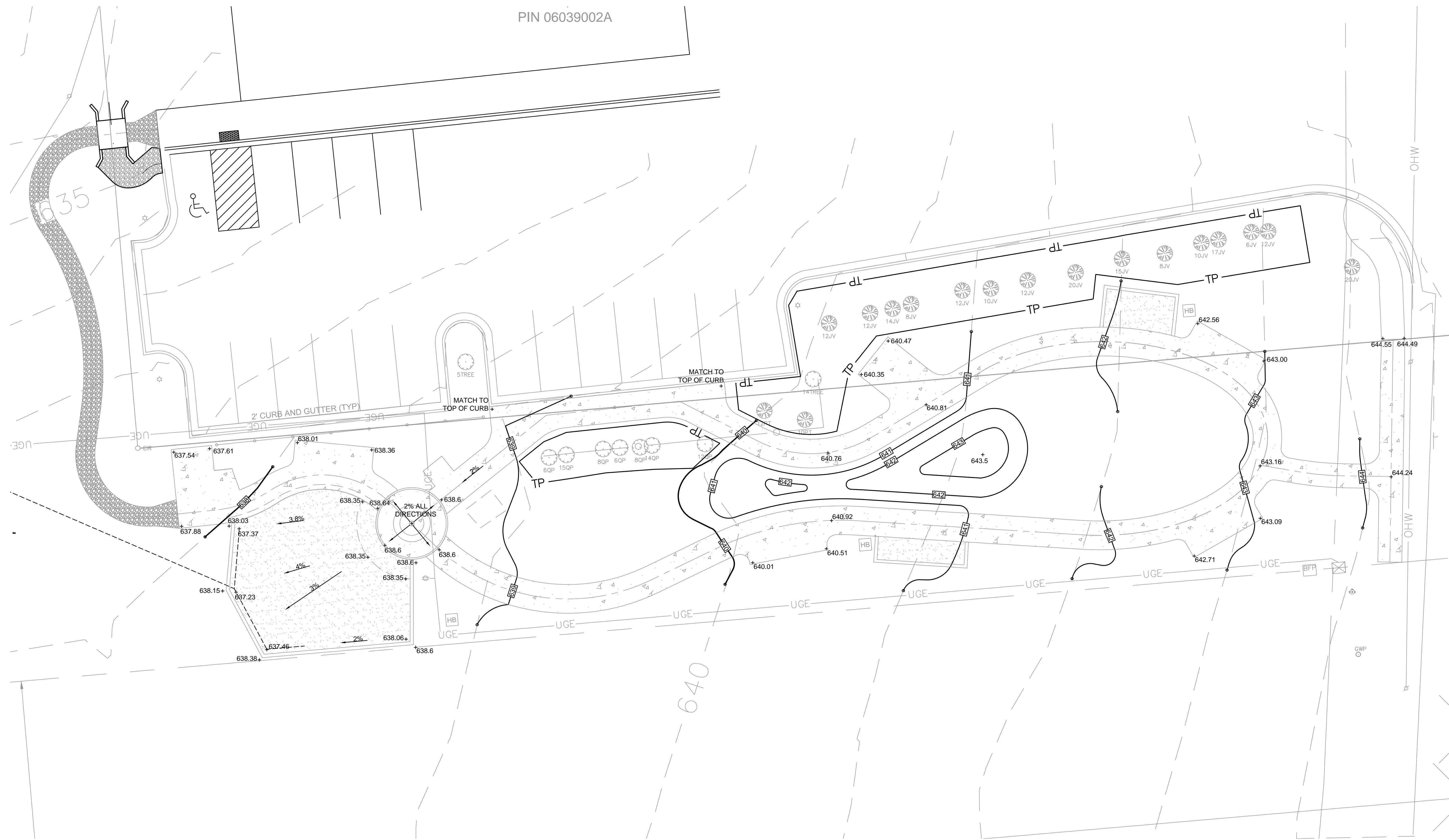
Approved by: DRB

C5.00

NOTE:

- CONSTRUCTION ACCESS TO BE RESTRICTED TO POTTER ROAD.

PIN 06039002A



640

635

2% ALL DIRECTIONS

2' CURB AND GUTTER (TYP)

MATCH TO TOP OF CURB

MATCH TO TOP OF CURB



STREET

OHW

OHW

GWP

637.54

637.61

638.01

638.36

638.64

638.6

638.35

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

637.88

637.37

638.03

3.8%

4%

3%

2%

638.35

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.15

637.23

637.46

638.06

638.38

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

638.6

640.76

640.81

640.35

640.47

640.76

640.81

640.81

640.81

640.81

640.81

640.81

640.81

640.81

640.81

640.81

642.56

643.00

643.56

644.00

644.49

644.55

644.49

644.49

644.49

644.49

643.5

643.16

643.09

642.71

642.71

642.71

642.71

642.71

642.71

642.71

640.92

640.51

640.01

640.01

640.01

640.01

640.01

640.01

640.01

640.01

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

642.71

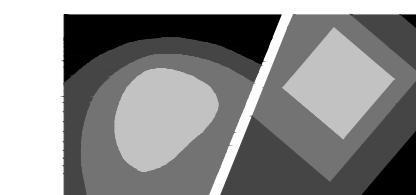
642.71

642.71

642.71

642.71

642.71



STEWART

200 S. COLLEGE ST., STE 720
CHARLOTTE, NC 28202
T: 704.334.7925

FIRM LICENSE # C-1051
www.stewartinc.com
PROJECT # X15014

Client:
**TOWN OF MINERAL
SPRINGS**

PHYSICAL ADDRESS
3506 SOUTH POTTER ROAD
MONROE, NC 28112

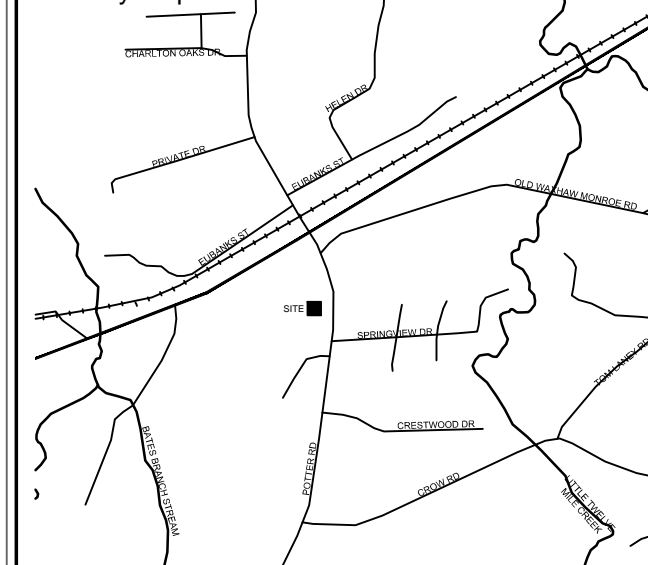
MAILING ADDRESS
PO BOX 600
MONROE, NC 28108

T: 704.243.0505 // F: 704.243.0506

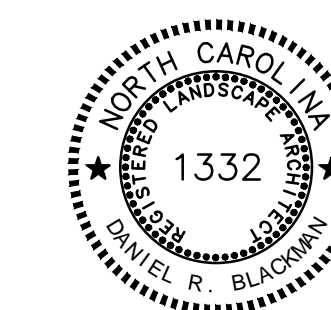
Project:

DOWNTOWN PARK

Vicinity map:



Seal:



Issued for:

95% REVIEW SET
DO NOT USE
FOR CONSTRUCTION

No. Date Description

No.	Date	Description

Scale:

Title:

ENLARGEMENT DETAILS

Project number:

Sheet:

Date:

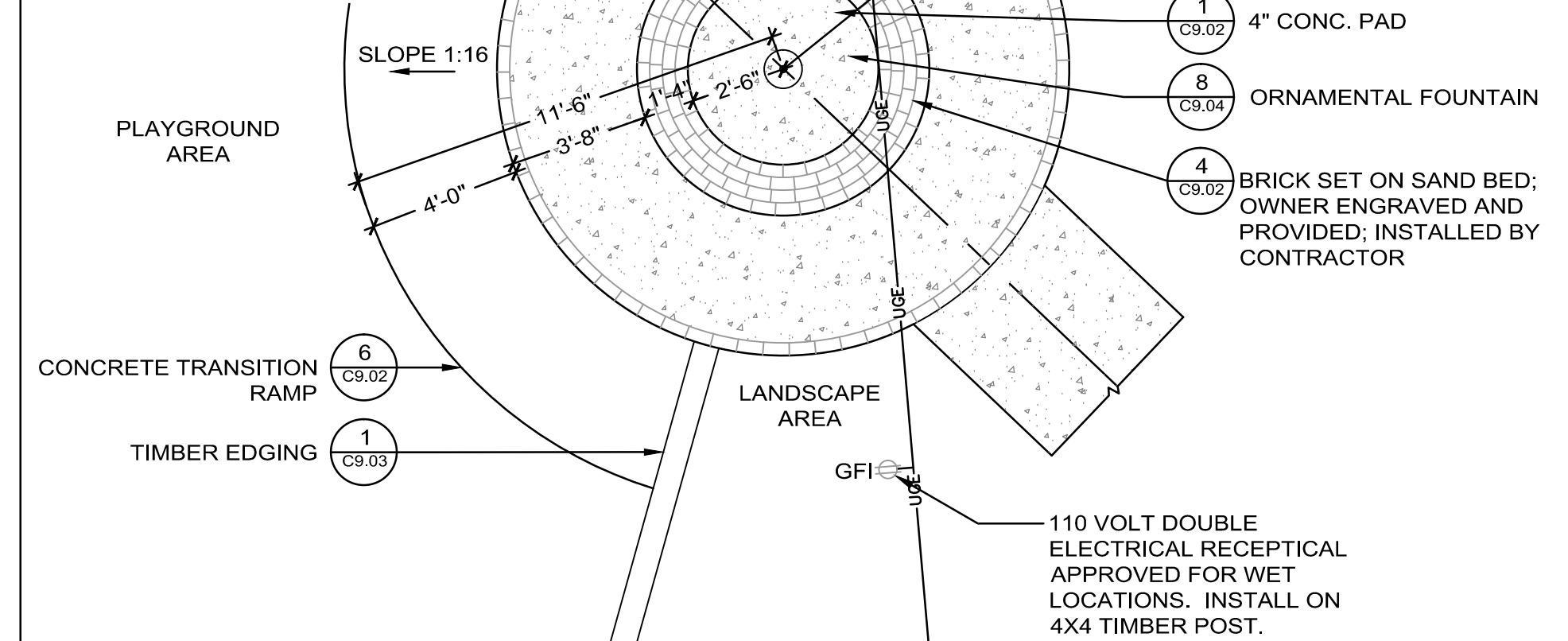
Drawn by:

Approved by:

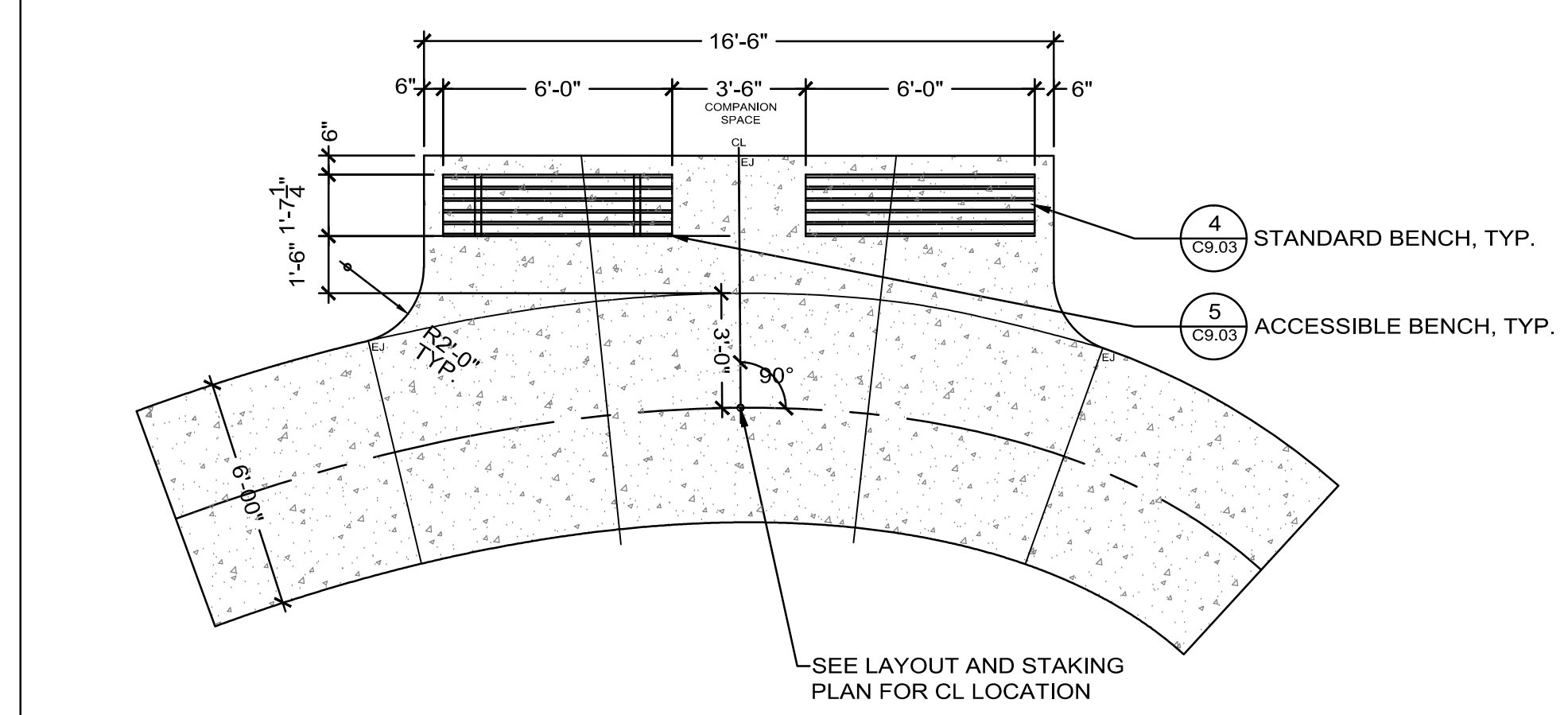
C9.00

NOTE:

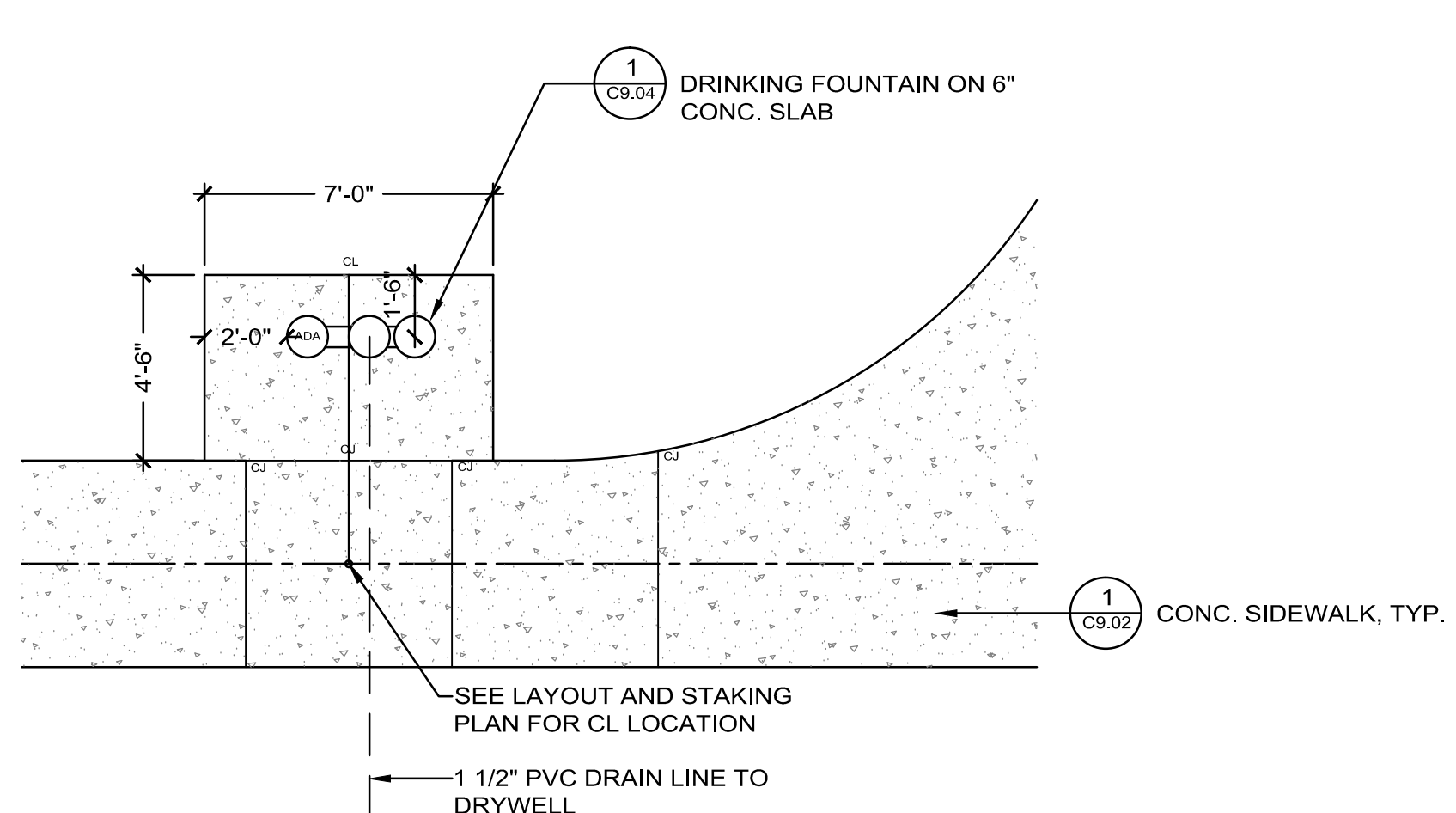
1. FOUNTAIN TO BE PROVIDED BY OWNER.
2. FOUNTAIN PUMP TO BE PROVIDED BY OWNER. CONTRACTOR TO REWIRE PUMP TO AS NEEDED TO REACH ELECTRICAL RECEPTACLE.
3. SEE LAYOUT AND STAKING PLAN TO LOCATE CENTER OF FOUNTAIN.
4. SEE GRADING PLAN FOR SLOPES AND SPOT ELEVATIONS.
5. PROVIDE 2" CONDUIT FOR FOUNTAIN PUMP ELECTRICAL WIRE; DAYLIGHT CONDUIT AT ELECTRICAL RECEPTACLE AND CENTER OF CONC. SLAB.



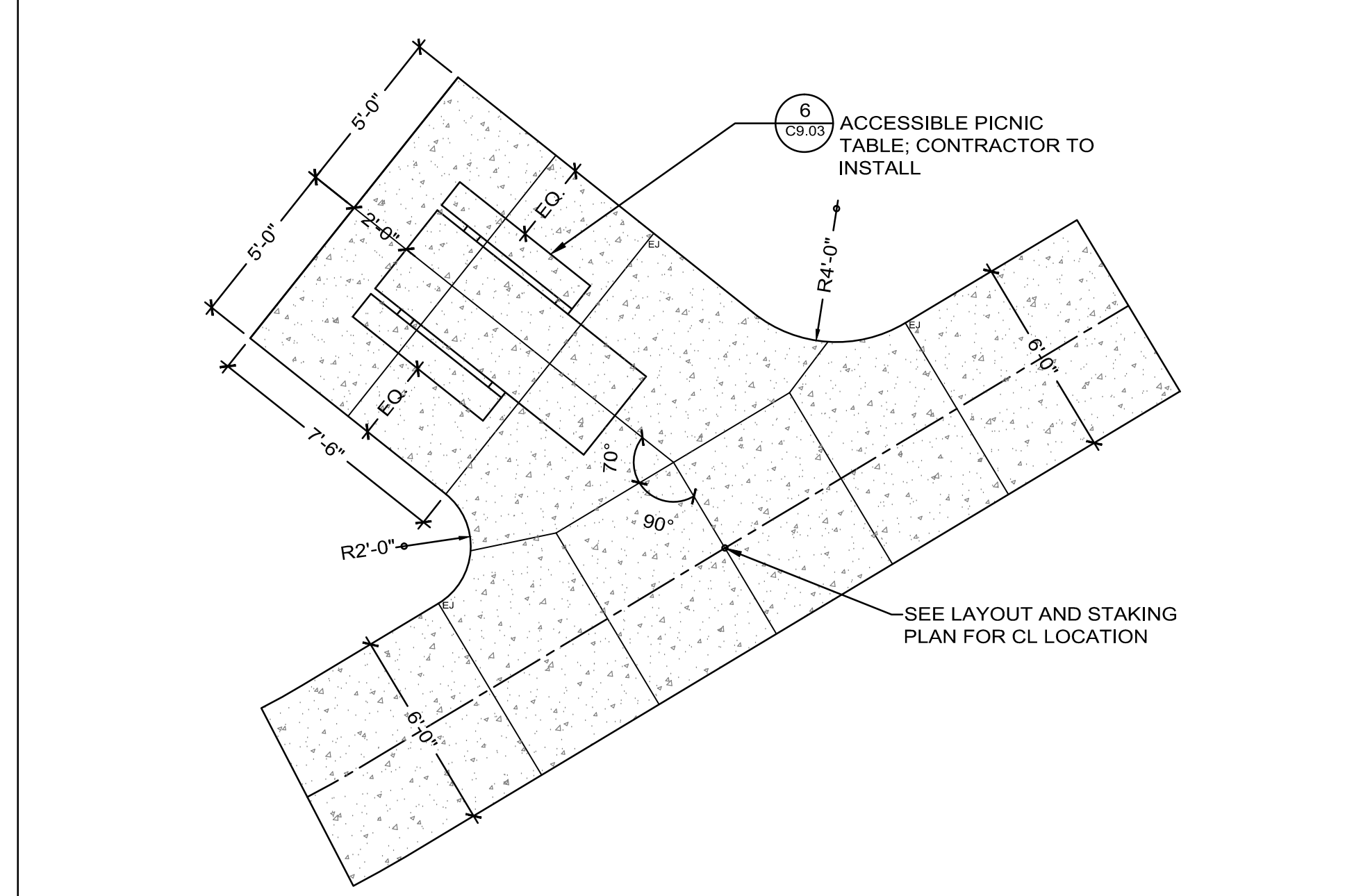
③ ORNAMENTAL FOUNTAIN AREA ENLARGEMENT 1/4" = 1'-0"



② DUAL BENCH SEATING W/ COMPANION SPACE 1/4" = 1'-0"



④ DRINKING FOUNTAIN ENLARGEMENT 1/4" = 1'-0"



① ADA PICNIC AREA ENLARGEMENT 1/4" = 1'-0"



STEWART

200 S. COLLEGE ST., STE 720
CHARLOTTE, NC 28202
T: 704.334.7925

FIRM LICENSE # C-1051
www.stewartinc.com
PROJECT # X15014

Client: **TOWN OF MINERAL SPRINGS**

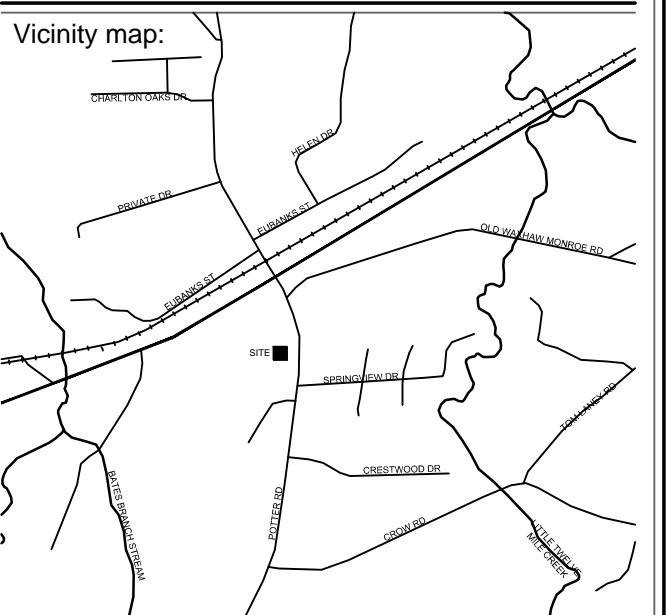
PHYSICAL ADDRESS
3506 SOUTH POTTER ROAD
MONROE, NC 28112

MAILING ADDRESS
PO BOX 600
MONROE, NC 28108

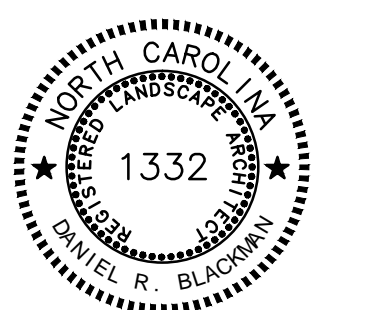
T: 704.243.0505 // F: 704.243.0506

Project:

DOWNTOWN PARK



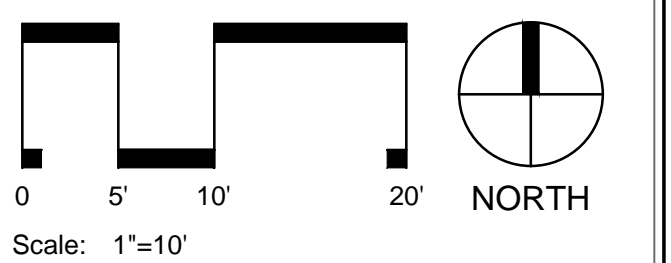
Seal:



Issued for:

95% REVIEW SET
DO NOT USE
FOR CONSTRUCTION

No.	Date	Description



Title:

LANDSCAPE PLAN

Project number: X15014 Sheet:

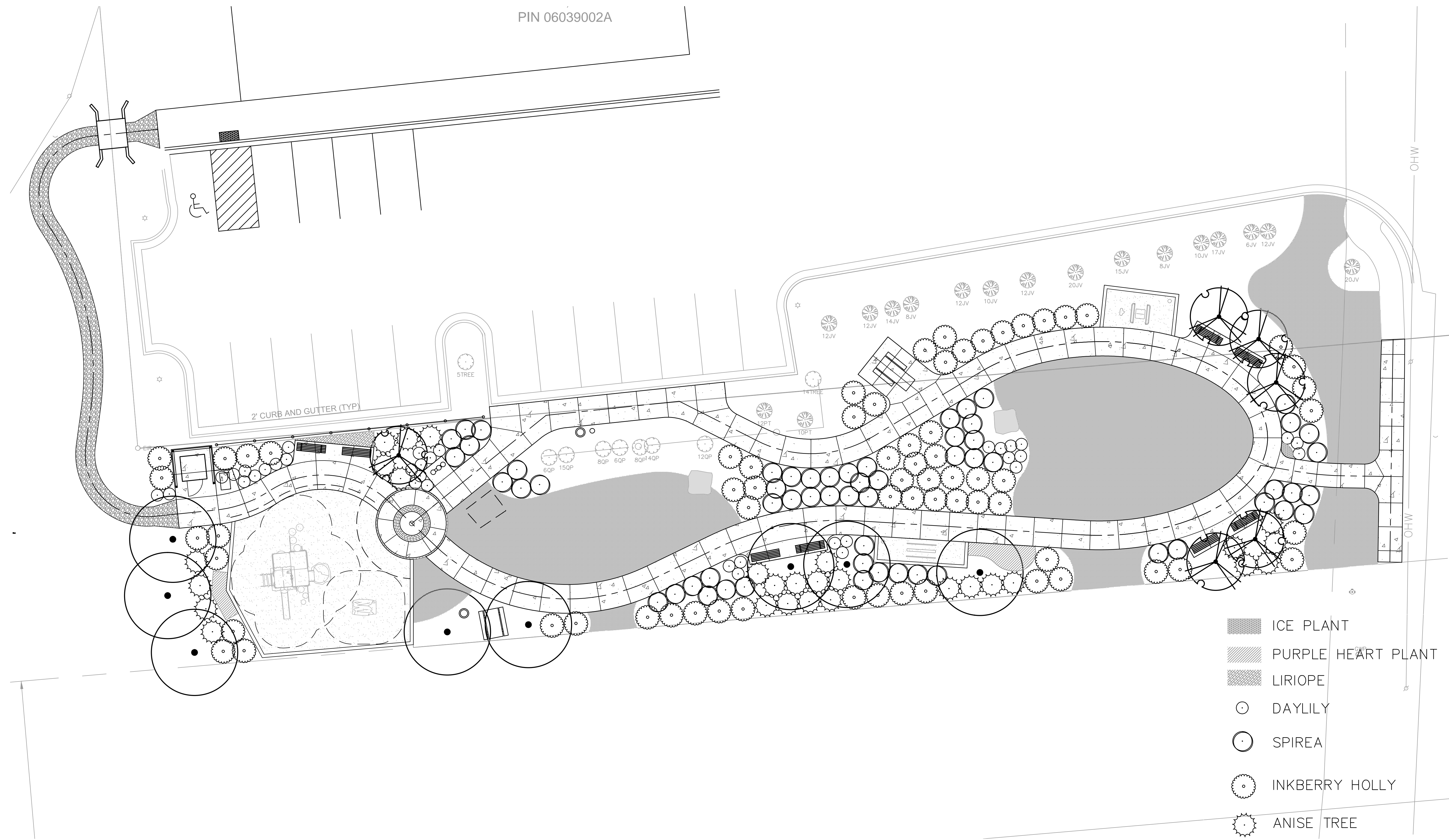
Date: 07.08.2015

Drawn by: MRB

Approved by: DRB

L1.00

PIN 06039002A



- ICE PLANT
- PURPLE HEART PLANT
- LIRIOPE
- DAYLILY
- SPIREA
- INKBERRY HOLLY
- ANISE TREE

MEMO

To: Mineral Springs Town Council
From: Rick Becker, Finance Officer
Date: August 6, 2015
Subject: Appointment of council member as “Bank Monitor”

In keeping with our efforts to increase “checks and balances” on the town’s financial operations and enhance security of taxpayer funds, I am requesting that Council consider appointing a town council member to serve as a “bank monitor”.

In a recent memo from the Local Government Commission on Internal Controls, it was suggested that “[t]he financial institutions that hold the unit’s funds should be instructed to notify an appointed person of any unusual items or transactions occurring on the account, such as insufficient funds notices or checks made payable to cash”. It was further suggested that that “appointed person” be either the mayor or a board member; since in Mineral Springs the mayor serves as the finance officer, I believe that a council member should serve as that “appointed person”.

I have discussed this process with the branch managers at the town’s two official depositories, and they have informed me that such irregularities are routinely reported to the branch; therefore, it would be very easy for each branch manager to notify a Mineral Springs town council member of any such activities on our accounts.

I am requesting that Council appoint a member to serve in this “bank monitor” capacity and authorize the finance officer to provide appropriate contact information to Yadkin Bank and Park Sterling Bank.

No such irregularities have ever occurred in over fifteen years of maintaining the town’s bank accounts, so I suspect that this duty will prove not to be particularly time-consuming for the appointed council member.



Elizabeth R. Gibson

**John Foster Chapter
North Carolina Society Daughters of the American Revolution
1300 West Franklin Street, Monroe, NC 28112-4506
(704) 283-4791 elizabeth_gibson@msn.com**

August 3, 2015

Town of Mineral Springs
Mayor Rick Becker III
3506 S. Potter Road
Mineral Springs, NC 28108

Dear Mayor Becker,

The John Foster Chapter Daughters of the American Revolution, Monroe, North Carolina works to promote patriotism in our community. The week of September 17-23 is designated as Constitution Week by Public Law 915 which was signed by President Dwight D. Eisenhower on August 2, 1956. Therefore every year we want to bring to the attention of our citizens this anniversary of the signing of the Constitution of the United States of America. I am sending everything by e-mail again this year and have included an attachment of a sample proclamation that I hope you will complete, sign, and impress with the Seal of the Town of Mineral Springs.

We are most appreciative of your cooperation as we work every year to remind the public of the importance of this document!

Sincerely,

Elizabeth R. Gibson
John Foster Chapter
Monroe, NC
NCSDAR

HISTORY OF CONSTITUTION WEEK

Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway is the only North Carolinian ever to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.

**O'YE! O'YE!
O'YE! IT'S...**



**CONSTITUTION WEEK
SEPTEMBER 17-23**

Proclamation
Constitution Week
September 17th – 23rd, 2015

Whereas, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

Whereas, September 17, 2015, marks the two hundred twenty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

Now, Therefore, I, Frederick Becker, III, by virtue of the authority vested in me as Mayor of the Town of Mineral Springs in the State of North Carolina do hereby proclaim the week of September 17 through 23, 2015 as

~ Constitution Week ~

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

In Witness Of, I have hereunto set my hand and caused the Seal of the Town to be affixed this 13th day of August of the year of our Lord two thousand fifteen.

Frederick Becker III, Mayor
Town of Mineral Springs

ATTEST:

Vicky A Brooks, CMC, Town Clerk