

Town Council Members

Valerie Coffey – 2019 ~ Jerry Countryman – 2017 ~ Lundeen Cureton – 2019

Peggy Neill – 2019 ~ Vacant Seat – 2017

Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Organizational Meeting / Public Hearing / Regular Meeting
December 10, 2015 ~ 7:30 PM

Agenda

1. **Opening**
The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.
2. **Organizational Meeting**
 - A. Reading of votes from the regular election held on Tuesday, November 3, 2015.
 - B. Administration of Oath of Office to Mayor and Council Members.
 - C. Nomination and appointment of Mayor Pro-Tempore.
3. **Public Hearing – Conditional Use Permit 15-01**
4. **Public Comments**
The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
5. **Consent Agenda**
 - A. November 12, 2015 Regular Meeting Minutes
 - B. October 2015 Tax Collector's Report
 - C. October 2015 Finance Report
6. **Consideration of Conditional Use Permit 15-01**
The council will consider approving the Conditional Use Permit submitted by Michael and Suzanne Devine for a swimming pool in the front yard of their property.
7. **Consideration of the Town Council Applicants**
The council will consider appointing one of the applicants for the vacant town council seats.
8. **Consideration of Appointing and Reappointing Planning Board Members**
The council will consider appointing and reappointing planning board members. The three-year terms for Wanda Moore, Bettylyn Krafft and Donna Sherrin will expire in January 2016.
9. **Consideration of Appointing a Board of Adjustment Member**
The council will consider appointing a board of adjustment member. This appointment will fill the vacancy left by Michael LaMonica; the term expires in April 2017.

10. **Consideration of Mayor/Councilmembers Attending the Essentials of Municipal Officials**
The council will consider authorizing the mayor and/or councilmembers to attend one of the Essentials of Municipal Officials seminars.
11. **Consideration of City and County Clerks Institute and Academy**
The council will consider authorizing the town clerk to attend the City and County Clerks Institute and Academy in January of 2015.
12. **Consideration of the 2016 Town Hall Holiday Schedule**
The council will consider approving the proposed 2016 Town Hall Holiday schedule.
13. **Greenway Violations Update**
The staff will update the council on the status of resolving the violations at the greenway.
14. **Staff Updates**
The staff will update the council on any developments that may affect the town.
15. **Other Business**
16. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
November 12, 2015 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, November 12, 2015.

Present: Mayor Frederick Becker III, Mayor Pro Tem Janet Critz, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: None.

Visitors: Fred Witherspoon.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of November 12, 2015 to order at 7:32 p.m.

1. **Opening**

- Councilwoman Neill delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- Fred Witherspoon – Waxhaw Mineral Springs Optimist Club

3. **Consent Agenda**

- **Councilwoman Coffey** made a **motion** to approve the consent agenda containing the following:
 - A. *October 8, 2015 Regular Meeting Minutes*
 - B. *September 2015 Tax Collector's Report*
 - C. *September 2015 Finance Report*

and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

4. **Downtown Park Update**

- Mayor Becker explained that the preconstruction meeting was held a couple of weeks ago; they met with Clark Rummage and it turns out he will be subcontracting

some of the grading out to a familiar face – Ronald McCollum, so Mr. McCollum had one of his foremen there. Mr. Blackman went over everything. The plan review was still in process with the county. Mayor Becker noted that the county takes a long time and he didn't know if it was new stuff, because he didn't remember it being so intensive when the town built this building. Plans were to have the plan review completed and the building permit ready to be issued as of November 6th (that was Mr. Blackman's timeline) and Clark Rummage (an experienced contractor) laughed and said "you are not going to be able to pull a permit on November 6th". According to the email Mayor Becker and Ms. Brooks received from Mr. Blackman earlier today there was a little bit left to do – there is a materials list that public works needs to approve; the capacity and meter installation fee has to be finalized; and Mr. Rummage needs to have his own preconstruction meeting with public works. Mayor Becker referred to Ms. Brooks and asked if she had received the NCDOT temporary access agreement. Ms. Brooks responded that she actually had it for the utilities. Mayor Becker commented that there is a little delay being caused by Union County and NCDOT; however, Ms. Brooks has provided a zoning waiver to H.C. Rummage, so that as soon as the plans are approved and public works has everyone signed off at their end then he [Mr. Rummage] can immediately get his permit. Mayor Becker noted that the contract was good (the attorney reviewed it again) and Mr. Rummage has already signed that, so we are ready to go. Hopefully they will be able to start construction in the next week or two.

5. Greenway Violations Update

- Ms. Brooks referred the council to the schematic design included in the agenda packet and explained that it was showing the changes to the greenway site to help us meet building code requirements and have compliance out there. A brief description of those changes is: creating an accessible (handicap) parking space; constructing a 260-linear-foot accessible trail that is five feet wide with stabilized granite fines that will lead to a picnic area containing two accessible picnic tables and two standard tables; the platform will be removed; signs will be placed marking the accessible trail and the non-accessible trail and the handicap [parking] spot; the picnic tables that are currently located out on the non-accessible trail will be removed; and the steps that were installed over in Copper Run will be removed and the disturbed area will be stabilized back to what's adjoining it and it will be seeded with straw put down.
- Mr. Blackman had presented Ms. Brooks with a timeline for what he has been doing; on October 14th the schematic plans were presented to Union County Code Enforcement; on October 20th Mr. Blackman met with Mark Griffin and Terry Griffin in Union County to review those preliminary plans and to discuss in detail the approaches that we needed to do to have ADA compliance; on October 29th Mr. Blackman gathered information from that meeting and met with Mayor Becker and Ms. Brooks to review the plans and some changes were made (as presented to council this evening); and these plans were submitted to the county for permit approval today. If the permit is approved, the town will need to solicit bids to do this work. Mr. Blackman wants the council to know that the county is willing to accept the permit plans without requiring a field survey and high level construction documents, which is saving the town thousands of dollars and time.

- Mayor Becker added that there is actually three separate entrances; the entrance for the accessible trail is marked, which is that compacted granite fines trail; there is a revised entrance, which is really the main entrance now that is the non-accessible trail; and there is a loop around sort of across from where the platform is now, which will be the horse entrance. The horse entrance has to be there, because the horses are not going down the accessible trail and they wouldn't be able to go down the modified non-accessible entrance, because there will be a couple of steps; the modification to the grade to make the accessible parking space no more than 2% will make the height approximately 1.2 feet at the back end, which is enough for two steps and a handrail (as shown on the plans). Councilwoman Critz asked if we had any idea from the county when we'll get an answer. Ms. Brooks responded no. Mayor Becker responded that it's basically the first step, although Mr. Blackman had met a couple of times with Mark Griffin (talking engineer to engineer). Councilwoman Critz commented "so we are just waiting". Ms. Brooks responded we are waiting and when we hear back it may come to a point where the council needs to have a special meeting to figure out where we go from the decision that the county makes. If Ms. Brooks was not mistaken, the county was going to also submit this plan to the State Department of Insurance, so we are waiting to find out what we need to do. Mayor Becker thanked Ms. Brooks for her patience and her diligence in working with Mr. Griffin and Brian Matthews who Ms. Brooks started the process with back on June 30th. Mayor Becker noted that the town had been very, very diligent (giving Ms. Brooks a lot of credit) in moving this project forward; it doesn't look like a lot has been taking place between June 30th and October 29th, but we went from absolutely nothing to getting a schematic, getting a scope of services and getting a contract with Stewart; getting those preliminary drawings by Stewart, getting a field review by Stewart; and getting a revised preliminary submission by Stewart. Mayor Becker stated that he thought they have done a really good job and he wanted to give Ms. Brooks a lot of credit for just being diligent and patient; there are a lot of unknowns and working in the dark on this on the part of the town and Union County Inspections.

6. **Consideration of the 2016 Town Hall Holiday Schedule**

- Ms. Brooks explained that she normally does this in December, but for some reason she thought she would do it in November. The schedule is what Ms. Brooks normally presents to the council, except she has added Easter Monday on this one. Councilwoman Critz commented that the one thing that jumps into her mind (for example) with her husband working at Duke Energy, if his natural day off is a holiday then he gets another day. Looking at this schedule for Christmas Eve that is shown as a holiday. Ms. Brooks commented that was on Friday and that Christmas was on Sunday, so we will be closed on Monday. Councilwoman Critz continued that Ms. Brooks has listed the Christmas Eve holiday as a Friday, but that is a normal day to have town hall closed and she was wondering why Ms. Brooks was not giving herself an actual holiday; that was done several times [on the schedule]. Other places of business that Councilwoman Critz knows, if their natural day off is the holiday (be it Friday, Saturday or Sunday) they are given an actual work day holiday; Ms. Brooks hasn't done that for herself or Ms. Ridings on several occasions. Councilwoman Coffey suggested that this be put off until next

month so that it can be straightened out. Councilwoman Critz suggested that Ms. Brooks look at it and maybe do a Thursday and Friday together if she wanted an actual work day (if it's not a council meeting obviously). Ms. Brooks responded "okay".

- Mayor Becker noted that some clarity might emerge when the council gets to item #7; it seems that for two years running now something related to this has come up involving Christmas week; it happens every year. Councilwoman Critz mentioned that it happens several times throughout this calendar where Friday is being counted as the holiday when it is already a natural day off for the building to be closed. Councilwoman Critz would like to see an actual day off and not just have the day off be titled Veteran's Day. After a brief discussion it was determined that Ms. Brooks would research the schedule and resubmit it in December with the possibility of having some additional days that are going to be town holidays.

7. Consideration of Closing Town Hall the Week of Christmas 2015

- Ms. Brooks explained that this is the same scenario as last year – Mayor Becker leaves for that week and she would like the Christmas week for her family. Ms. Ridings has volunteered to go ahead and work that Monday and Tuesday. It is up to the council – do they want to close that week and pay Ms. Ridings for Monday and Tuesday. Councilwoman Coffey responded that was her suggestion last year and it was going to be her suggestion this year, because the powers-to-be are going to be taking off and we are actually closing; Ms. Ridings should be paid and not have to come in here alone to work.
- **Councilwoman Coffey** made a **motion** that the town hall is closed for the entire week of Christmas and that Ms. Ridings is paid for the two days, Monday and Tuesday (two 4 hour days paid off) and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

8. Staff Reports

- Ms. Brooks pointed out the folder that she had placed in front of the council containing the two applications for council for consideration of the council [vacant seat]. Mayor Becker added that the council can contact those applicants and hopefully have meetings (one-on-one conversations), phone calls or whatever they discuss that they would want to do; that's the plan.
- Ms. Ridings mentioned that there are 11 bricks left for the park. Mayor Becker added that those are the family or any memorial bricks; there is a \$25 charge for these.
- Ms. Brooks noted that she was very happy to announce that she has a planning board member application that she will be presenting next month.

9. Other Business

- Councilwoman Critz stated that she had a request and Ms. Brooks might already be doing this, but she hoped that both of their applicants would physically be at our next meeting. Mayor Becker commented that they would have to be, because the council may reserve the right to appoint one at the next meeting based on what the

minutes said. Although the council reserves the right not to also, but they plan on appointing one; Mayor Becker thought that was kind of how it was left. Councilwoman Critz noted that it will give the council time to talk with them individually and then ask any additional questions.

- Councilwoman Coffey asked what the schedule was for the downtown lighting to go up and be turned on. Ms. Brooks responded that she wanted to see if she could get Mr. Rorie to do that the week of Thanksgiving, if not it will probably follow the Thanksgiving weekend. Mayor Becker mentioned that we may not have the Bradford Pear on the corner lighted this year (it may not even be there), because of the construction going on there. We may need more lights out here [at town hall], since our trees are getting big; we will come up with something.
- Councilwoman Critz asked if there was any more detail on exactly what will be going in there [strip shopping center] other than just what's being designed. Ms. Brooks asked if she meant businesses and then responded no. Councilwoman Critz commented "so we don't have a clue if there is going to be a restaurant or a restaurant and businesses or just business". Ms. Brooks responded "no we don't". Councilwoman Cureton stated that he [Mr. Kaltsounis] told her at the Senior Citizen Dinner that he was looking forward to doing a restaurant and a grocery store. Mayor Becker clarified on another piece of property. Mayor Becker continued that this is all just "hear say", well he wouldn't say "hear say", because Mr. Kaltsounis told Councilwoman Cureton to her face and he has told him over the years that he wants restaurant, because he knows that's a good tenant for that location, but he is leery of opening and operating it himself, because he feels he needs to be "hands on" at the present Hilltop. Mayor Becker knows he wants to get a tenant who will be up to his standards and work with him; whether that happens is unknown, but that is the desire. Councilwoman Critz commented that she thought he [Mr. Kaltsounis] was relatively confident that if it was his that it would prosper, because he has quite a following it appears in the county. Mayor Becker responded that his reputation would be good, but it's all in his hands. Mayor Becker has personally told people that he talks to go to the Hilltop, have dinner and to tell Mr. Kaltsounis that they will be eating in Mineral Springs if he opens his restaurant. Mayor Becker commented that he is pretty confident that the place will look nice, which is a plus right there. Mom and Pop's also, Mayor Becker would recommend that (to anybody that hasn't been there); it's a great little coffee shop and ice cream shop. Mayor Becker mentioned that Mr. Witherspoon didn't mention it, but he would say that they [Optimist Club] hope to do some co-promotion of the tree lighting with Mom and Pop's either sharing refreshments, because it is right across the street from where they generally put their tree, so Mayor Becker is hoping they can get some co-promotion there and bring them into the limelight a little bit.
- Councilwoman Cureton mentioned that Mr. Rorie did her signs and he says he is looking forward to whenever Ms. Brooks asks him to start with the Christmas trees and things. Ms. Brooks responded that it's too early now. Councilwoman Cureton clarified he said he is ready whenever we are ready.

10. **Adjournment**

- ***Councilwoman Coffey made a motion to adjourn the meeting and Councilwoman Neill seconded. The motion passed unanimously as follows:***

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

- The meeting was adjourned at 7:59 p.m.
- The next regular meeting will be on Thursday, December 10, 2015 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

DRAFT

OCTOBER 2015
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

OCTOBER 31, 2015 REGULAR TAX	2015	2014	2013	2012
BEGINNING CHARGE	60665.19	64,383.00	64,931.55	66,123.67
TAX CHARGE				
PUBLIC UTILITIES	1488.67			
DISCOVERIES	0.68			
NON-DISCOVERIES	4.81			
ABATEMENTS	(6.47)	(12.35)	(2.75)	(2.75)
TOTAL CHARGE	62,152.88	64,370.65	64,928.80	66,120.92
BEGINNING COLLECTIONS	4804.1	63,492.02	64,453.66	65,818.62
COLLECTIONS - TAX	8464.5	51.90	21.73	31.52
COLLECTIONS - INTEREST	0	5.84	8.36	6.38
TOTAL COLLECTIONS	13,268.60	63,543.92	64,475.39	65,850.14
BALANCE OUTSTANDING	48,884.28	826.73	453.41	270.78
PERCENTAGE OF REGULAR	21.35%	98.72%	99.30%	99.59%
COLLECTION FEE 1.5 %	126.97	0.87	0.45	0.57

Mineral Springs Prior Years Property Tax Report
October 2015

October 31, 2015	2011	2010	2009	2008	2007	2006	2005		
BEGINNING CHARGE	\$64,878.42	\$64,737.60	\$63,911.13	\$65,443.06	\$52,276.82	\$51,397.02	\$49,217.72		
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12	\$624.69		
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)	(\$47.49)		
DISCOVERIES	\$61.82	\$321.61	\$46.46	\$46.72	\$117.44	\$417.27	\$199.93		
ABATEMENTS (RELEASES)	(\$298.84)	(\$473.88)	(\$124.72)	(\$1,319.01)	(\$52.30)	(\$19.42)	(\$9.14)		
TOTAL CHARGE	\$65,815.39	\$65,684.05	\$64,893.97	\$65,124.43	\$53,248.31	\$52,523.49	\$49,985.71		
PREVIOUS COLLECTIONS	\$65,595.31	\$65,439.26	\$64,614.05	\$64,901.83	\$53,107.90	\$52,355.90	\$49,890.49		
PREVIOUS BALANCE DUE	\$220.08	\$244.79	\$279.92	\$222.60	\$140.41	\$167.59	\$95.22		\$1,370.61
COLLECTIONS - TAX		\$6.92	\$6.92	\$29.52					\$43.36
COLLECTIONS - INTEREST/FEES	\$1.69	\$6.06	\$6.97	\$4.27					\$18.99
GROSS MONTHLY COLLECTIONS	\$1.69	\$12.98	\$13.89	\$23.40					\$51.96
MISC. ADJUSTMENTS									
TOTAL TAX COLLECTED TO DATE	\$65,595.31	\$65,446.18	\$64,620.97	\$64,931.35	\$53,107.90	\$52,355.90	\$49,890.49		
BALANCE OUTSTANDING	\$220.08	\$237.87	\$273.00	\$193.08	\$140.41	\$167.59	\$95.22		\$1,327.25
PERCENTAGE COLLECTED	99.67%	99.64%	99.58%	99.70%	99.74%	99.68%	99.81%		

Mineral Springs Unpaid Property Taxes - Real and Personal as of October 31, 2015

Name	Tax Map Number	2011	2010	2009	2008	2007	2006	2005
BOND, CELESTE B	06054063			\$27.92				
BRIDGES JAMES CORBETT	50084062						\$1.84	\$1.91
BROOKS, STEPHEN R	50089854							\$1.13
CAROLINA STREET SUPPLY	50103059		\$6.88					
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88						
CMH CONTRACTING INC	50092570						\$14.85	
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44						
CURVES OF MINERAL SPRINGS	50092178						\$8.54	
CUSTOM DESIGN CONCRETE	50092179			\$12.02	\$10.46	\$9.82	\$8.54	
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68				
DUNCAN, ROBERT W	50100863			\$2.63				
ELLIOTT, JAMES EDWARD & MARIO JAMES ELLIOTT	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	\$10.37	\$10.37	\$10.37
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	\$8.54	\$7.43	
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09			\$1.53	
FATHER & SON PAINTERS	264482	\$2.41						
FAULKNER, LONNIE	375789	\$8.72						
FAULKNER, LONNIE JR	50093190		\$8.72	\$8.76	\$5.18	\$10.02		\$8.64
FUNDERBURK, MARGARET B & FUNDERBURK, LERO	06039007D	\$8.21	\$8.21			\$5.66	\$1.50	\$1.50
GRADY, DEITRICH	06018045D	\$8.73	\$8.73	\$8.73	\$8.73	\$7.08		\$7.08
GRIFFIN, FAIRLEY J	05033026	\$6.20	\$6.20	\$6.20	\$6.20	\$3.78	\$3.78	\$3.78
HERRON ENTERPRISES INC	50071162				\$8.78			
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	\$7.90	\$7.90	\$7.90
JUS 4 U II	50090771							\$8.54
MATHENY, VERNA	455325	\$2.22						
MCDOUGALL, SHERRY CARTER	06084001L	\$6.86	\$6.86	\$6.86	\$6.86			

Name	Tax Map Number	2011	2010	2009	2008	2007	2006	2005
METHENY, VERNA	50094323		\$2.22	\$2.44			\$2.38	
MEXICAN PAINTERS (THE)	50092685							\$7.43
R & D MASONRY INC	50092552						\$8.54	
REALTY INVESTORS INC	50082898						\$1.02	
ROBERTO BONILLA CUSTOM FRAMING	50104497		\$2.75					
SMITH, MARVIN D & SMITH, DORIS B	06054094	\$31.44	\$31.44	\$31.44	\$31.44			
SNYDER, DOROTHY L	06114092	\$20.37	\$20.37	\$20.37	\$20.37	\$20.69	\$20.69	
STRAING, GRACIE M	05033081	\$6.92						
STRAING, GRACIE M	05033080	\$20.46	\$20.46	\$20.46	\$20.54	\$29.20	\$29.20	
WAXHAW ALL TILE	50099231				\$6.88			
WENDY GREENE AND ASSOCIATES	50093112						\$12.13	\$9.59
WENTZ-BROWN, AMANDA E	06039011A		\$32.40	\$32.40	\$6.08			
WILLIAMS, RUTH & HUSBAND J C WILLIAMS	05033179	\$19.11	\$19.11	\$19.11	\$19.11	\$27.35	\$27.35	\$27.35
Total		\$220.08	\$237.87	\$273.00	\$193.08	\$140.41	\$167.59	\$95.22

Town of Mineral Springs

FINANCE REPORT OCTOBER 2015

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

December 10, 2015

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Cash Flow Report FY2015 YTD

7/1/2015 Through 10/31/2015

11/16/2015

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Category Description	7/1/2015- 10/31/2015
INCOME	
Dup Prop Tax	
Receipts	124.82
Refunds	-124.82
TOTAL Dup Prop Tax	0.00
Gross Receipts Tax	360.65
Interest Income	571.42
Other Inc	
Copy Charges	1.00
Festival 2015	1,222.50
Gross Receipts	177.09
Memorials	
Bricks	2,700.00
TOTAL Memorials	2,700.00
Zoning	2,710.00
TOTAL Other Inc	6,810.59
Prop Tax 2015	
Receipts 2015	
Tax	4,793.34
TOTAL Receipts 2015	4,793.34
TOTAL Prop Tax 2015	4,793.34
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	19.85
Tax	13.58
TOTAL Receipts 2004	33.43
TOTAL Prop Tax 2004	33.43
Prop Tax 2005	
Receipts 2005	
Int	37.36
Tax	26.90
TOTAL Receipts 2005	64.26
TOTAL Prop Tax 2005	64.26
Prop Tax 2006	
Receipts 2006	
Int	35.59
Tax	26.77
TOTAL Receipts 2006	62.36
TOTAL Prop Tax 2006	62.36
Prop Tax 2007	
Receipts 2007	
Int	32.27
Tax	26.90
TOTAL Receipts 2007	59.17
TOTAL Prop Tax 2007	59.17
Prop Tax 2008	
Receipts 2008	
Int	65.17

Cash Flow Report FY2015 YTD

7/1/2015 Through 10/31/2015

11/16/2015

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Category Description	7/1/2015- 10/31/2015
Tax	49.11
TOTAL Receipts 2008	114.28
TOTAL Prop Tax 2008	114.28
Prop Tax 2009	
Receipts 2009	
Int	63.47
Tax	34.03
TOTAL Receipts 2009	97.50
TOTAL Prop Tax 2009	97.50
Prop Tax 2010	
Receipts 2010	
Int	34.16
Tax	39.42
TOTAL Receipts 2010	73.58
TOTAL Prop Tax 2010	73.58
Prop Tax 2011	
Receipts 2011	
Int	23.73
Tax	28.85
TOTAL Receipts 2011	52.58
TOTAL Prop Tax 2011	52.58
Prop Tax 2012	
Receipts 2012	
Int	17.19
Tax	108.54
TOTAL Receipts 2012	125.73
TOTAL Prop Tax 2012	125.73
Prop Tax 2013	
Receipts 2013	
Int	19.44
Tax	140.45
TOTAL Receipts 2013	159.89
TOTAL Prop Tax 2013	159.89
Prop Tax 2014	
Receipts 2014	
Int	14.73
Tax	252.94
TOTAL Receipts 2014	267.67
TOTAL Prop Tax 2014	267.67
TOTAL Prop Tax Prior Years	1,110.45
Sales Tax	
Sales & Use Dist	3,201.90
TOTAL Sales Tax	3,201.90
Veh Tax	
Coll	-0.25
2008	-0.04
TOTAL Coll	-0.29
Int 2006	1.34
Int 2007	0.21
Int 2008	0.76

Cash Flow Report FY2015 YTD

7/1/2015 Through 10/31/2015

11/16/2015

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Category Description	7/1/2015- 10/31/2015
Int 2009	1.98
Int 2011	0.47
Int 2012	0.76
Int 2013	0.21
Int 2015	10.47
Tax 2006	0.63
Tax 2007	0.29
Tax 2008	2.47
Tax 2009	3.54
Tax 2011	1.43
Tax 2012	4.13
Tax 2013	1.13
Tax 2015	1,611.26
TOTAL Veh Tax	1,640.79
TOTAL INCOME	18,489.14
EXPENSES	
Uncategorized	0.00
Ads	99.50
Attorney	1,834.74
Capital Outlay	
Greenway	1,000.00
TOTAL Capital Outlay	1,000.00
Community	
Donation	2,000.00
Greenway	58.38
Maint	600.00
Special Events	28.65
Festival	3,257.57
TOTAL Special Events	3,286.22
TOTAL Community	5,944.60
Dues	4,786.00
Emp	
Benefits	
Dental	296.00
Life	202.72
NCLGERS	3,508.80
Vision	56.00
TOTAL Benefits	4,063.52
Bond	550.00
FICA	
Med	532.65
Soc Sec	2,277.48
TOTAL FICA	2,810.13
Payroll	473.72
Work Comp	1,721.11
TOTAL Emp	9,618.48
Ins	3,542.25
Newsletter	
Post	624.00

Cash Flow Report FY2015 YTD

7/1/2015 Through 10/31/2015

11/16/2015

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Category Description	7/1/2015- 10/31/2015
Printing	1,512.10
TOTAL Newsletter	2,136.10
Office	
Bank	5.50
Clerk	11,068.00
Council	2,300.00
Deputy Clerk	3,225.06
Equip	507.17
Finance Officer	
Park Maint	1,024.00
Regular	9,200.00
TOTAL Finance Officer	10,224.00
Maint	
Materials	288.39
Service	2,270.00
TOTAL Maint	2,558.39
Mayor	1,600.00
Misc	140.43
Post	232.72
Supplies	837.67
Tel	3,379.23
Util	628.44
TOTAL Office	36,706.61
Planning	
Administration	
Contract	1,072.60
Salaries	9,568.00
TOTAL Administration	10,640.60
Misc	427.00
TOTAL Planning	11,067.60
Street Lighting	427.48
Tax Coll	
Contract	122.52
Sal	600.00
TOTAL Tax Coll	722.52
Training	
Staff	15.00
TOTAL Training	15.00
Travel	103.17
TOTAL EXPENSES	78,004.05
TRANSFERS	
FROM MM Sav ParkSterling	10,000.00
TO Check Min Spgs	-10,000.00
TO Downtown Park Capital Project Fund	-15,800.44
TOTAL TRANSFERS	-15,800.44
OVERALL TOTAL	-75,315.35

Account Balances History Report

(Includes unrealized gains)

As of 10/31/2015

11/16/2015

Page 1

Account	6/29/2015 Balance	6/30/2015 Balance	7/31/2015 Balance	8/31/2015 Balance	9/30/2015 Balance	10/31/2015 Balance
ASSETS						
Cash and Bank Accounts						
Check Min Spgs	31,588.10	33,309.65	13,783.91	1,232.38	44,667.57	30,352.88
Copper Run Escrow	66,841.58	66,847.08	66,852.76	66,858.43	66,863.93	66,869.61
MM Sav Min Spgs	10,581.12	10,581.99	10,582.89	10,583.79	10,584.66	10,580.06
MM Sav ParkSterling	653,901.13	654,035.51	644,174.26	644,311.05	644,443.45	644,580.30
NCCMT_Cash	2,237.06	2,237.14	2,237.25	2,237.39	2,237.51	2,237.67
TOTAL Cash and Bank Accounts	765,148.99	767,011.37	737,631.07	725,223.04	768,797.12	754,620.52
Other Assets						
State Revenues Receivable	0.00	63,920.51	61,303.45	59,725.90	0.00	0.00
TOTAL Other Assets	0.00	63,920.51	61,303.45	59,725.90	0.00	0.00
TOTAL ASSETS	765,148.99	830,931.88	798,934.52	784,948.94	768,797.12	754,620.52
LIABILITIES						
Other Liabilities						
Accounts Payable	692.76	1,688.77	692.76	692.76	692.76	692.76
Escrows	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00
TOTAL Other Liabilities	67,354.76	68,350.77	67,354.76	67,354.76	67,354.76	67,354.76
TOTAL LIABILITIES	67,354.76	68,350.77	67,354.76	67,354.76	67,354.76	67,354.76
OVERALL TOTAL	697,794.23	762,581.11	731,579.76	717,594.18	701,442.36	687,265.76

Mineral Springs Budget Comparison 2015-2016

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2015-2016									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,700.50	\$ 99.50	5.5%	\$ -	\$ -	\$ 99.50	\$ -	
Attorney	\$ 9,600.00	\$ 7,765.26	\$ 1,834.74	19.1%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 934.74	
Audit	\$ 5,100.00	\$ 5,100.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	
Community Projects	\$ 28,100.00	\$ 22,155.40	\$ 5,944.60	21.2%	\$ 47.58	\$ 39.45	\$ 5,792.26	\$ 65.31	
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 6,600.00	\$ 1,814.00	\$ 4,786.00	72.5%	\$ 4,719.00	\$ 67.00	\$ -	\$ -	
Elections	\$ 2,525.00	\$ 2,525.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	
Employee Overhead	\$ 26,500.00	\$ 16,881.52	\$ 9,618.48	36.3%	\$ 3,968.92	\$ 1,979.44	\$ 1,849.83	\$ 1,820.29	
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	
Insurance	\$ 4,500.00	\$ 957.75	\$ 3,542.25	78.7%	\$ 3,542.25	\$ -	\$ -	\$ -	
Newsletter	\$ 3,000.00	\$ 863.90	\$ 2,136.10	71.2%	\$ 507.63	\$ -	\$ 991.66	\$ 636.81	
Office	\$ 118,976.00	\$ 82,269.39	\$ 36,706.61	30.9%	\$ 10,257.52	\$ 8,988.27	\$ 9,175.79	\$ 8,285.03	
Planning & Zoning	\$ 43,704.00	\$ 32,636.40	\$ 11,067.60	25.3%	\$ 3,891.60	\$ 2,392.00	\$ 2,392.00	\$ 2,392.00	
Street Lighting	\$ 2,000.00	\$ 1,572.52	\$ 427.48	21.4%	\$ -	\$ 142.48	\$ 142.48	\$ 142.52	
Tax Collection	\$ 3,250.00	\$ 2,527.48	\$ 722.52	22.2%	\$ 150.00	\$ 169.69	\$ 201.07	\$ 201.76	
Training	\$ 3,000.00	\$ 2,985.00	\$ 15.00	0.5%	\$ -	\$ -	\$ -	\$ 15.00	
Travel	\$ 3,600.00	\$ 3,496.83	\$ 103.17	2.9%	\$ -	\$ -	\$ 103.17	\$ -	
Capital Outlay	\$ 43,695.00	\$ 42,695.00	\$ 1,000.00	2.3%	\$ -		\$ -	\$ 1,000.00	
Totals	\$ 320,950.00	\$ 242,945.95	\$ 78,004.05	24.3%	\$ 27,384.50	\$ 14,078.33	\$ 21,047.76	\$ 15,493.46	\$ -
Off Budget:									
Tax Refunds					\$ -	\$ -	\$ -	\$ -	
Interfund Transfers					\$ 5,000.00	\$ 3,315.80	\$ 2,991.34	\$ 4,493.30	
Total Off Budget:			\$ 15,800.44		\$ 5,000.00	\$ 3,315.80	\$ 2,991.34	\$ 4,493.30	\$ -

Mineral Springs Monthly Revenue Summary 2015-2016

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2015-2016									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 2,400.00	\$ 1,289.55	\$ 1,110.45	46.3%	\$ 336.71	\$ 322.95	\$ 317.40	\$ 133.39	
Property Tax - 2015	\$ 59,120.00	\$ 54,326.66	\$ 4,793.34	8.1%	\$ -	\$ 32.98	\$ 2,259.20	\$ 2,501.16	
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
Gross Receipts Tax	\$ 720.00	\$ 182.26	\$ 537.74		\$ -	\$ 164.71	\$ 177.09	\$ 195.94	
Interest	\$ 1,200.00	\$ 628.58	\$ 571.42	47.6%	\$ 145.44	\$ 143.50	\$ 138.89	\$ 143.59	
Sales Tax - Electric	\$ 200,000.00	\$ 200,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	
Sales Tax - Sales & Use	\$ 20,560.00	\$ 17,358.10	\$ 3,201.90	15.6%	\$ -	\$ -	\$ 1,649.94	\$ 1,551.96	
Sales Tax - Other Util.	\$ 27,300.00	\$ 27,300.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	
Vehicle Taxes	\$ 4,850.00	\$ 3,209.21	\$ 1,640.79	33.8%	\$ -	\$ 574.41	\$ 557.26	\$ 509.12	
Zoning Fees	\$ 4,000.00	\$ 1,290.00	\$ 2,710.00	67.8%	\$ 525.00	\$ 735.00	\$ 825.00	\$ 625.00	
Other	\$ 800.00	\$ (3,123.50)	\$ 3,923.50	490.4%	\$ 376.00	\$ 1,435.00	\$ 1,962.50	\$ 150.00	
Totals	\$ 320,950.00	\$ 302,460.86	\$ 18,489.14	5.8%	\$ 1,383.15	\$ 3,408.55	\$ 7,887.28	\$ 5,810.16	\$ -
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior									
Property Tax - 2014									
Dupl. Property Tax									
Fund Balance Approp.									
Gross Receipts Tax									
Interest									
Sales Tax - Electric									
Sales Tax - Sales & Use									
Sales Tax - Other Util.									
Vehicle Taxes									
Zoning Fees									
Other									
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

October 2015 Cash Flow Report

10/1/2015 Through 10/31/2015

11/12/2015

Page 1

Category Description	10/1/2015- 10/31/2015
INCOME	
Dup Prop Tax	
Receipts	124.82
Refunds	-124.82
TOTAL Dup Prop Tax	0.00
Gross Receipts Tax	195.94
Interest Income	143.59
Other Inc	
Memorials	
Bricks	150.00
TOTAL Memorials	150.00
Zoning	625.00
TOTAL Other Inc	775.00
Prop Tax 2015	
Receipts 2015	
Tax	2,501.16
TOTAL Receipts 2015	2,501.16
TOTAL Prop Tax 2015	2,501.16
Prop Tax Prior Years	
Prop Tax 2008	
Receipts 2008	
Int	4.27
Tax	29.52
TOTAL Receipts 2008	33.79
TOTAL Prop Tax 2008	33.79
Prop Tax 2009	
Receipts 2009	
Int	6.97
Tax	6.92
TOTAL Receipts 2009	13.89
TOTAL Prop Tax 2009	13.89
Prop Tax 2010	
Receipts 2010	
Int	7.75
Tax	6.92
TOTAL Receipts 2010	14.67
TOTAL Prop Tax 2010	14.67
Prop Tax 2012	
Receipts 2012	
Int	0.00
Tax	9.39
TOTAL Receipts 2012	9.39
TOTAL Prop Tax 2012	9.39
Prop Tax 2013	
Receipts 2013	
Int	6.89
Tax	29.92
TOTAL Receipts 2013	36.81
TOTAL Prop Tax 2013	36.81

October 2015 Cash Flow Report

10/1/2015 Through 10/31/2015

11/12/2015

Page 2

Category Description	10/1/2015- 10/31/2015
Prop Tax 2014	
Receipts 2014	
Int	2.41
Tax	22.43
TOTAL Receipts 2014	24.84
TOTAL Prop Tax 2014	24.84
TOTAL Prop Tax Prior Years	133.39
Sales Tax	
Sales & Use Dist	1,551.96
TOTAL Sales Tax	1,551.96
Veh Tax	
Coll	-0.11
Int 2006	1.34
Int 2009	1.98
Int 2012	0.00
Int 2013	0.00
Int 2015	3.96
Tax 2006	0.63
Tax 2009	3.54
Tax 2012	0.00
Tax 2013	0.00
Tax 2015	497.78
TOTAL Veh Tax	509.12
TOTAL INCOME	5,810.16
EXPENSES	
Uncategorized	0.00
Attorney	934.74
Capital Outlay	
Greenway	1,000.00
TOTAL Capital Outlay	1,000.00
Community	
Special Events	
Festival	65.31
TOTAL Special Events	65.31
TOTAL Community	65.31
Emp	
Benefits	
Dental	74.00
Life	50.68
NCLGERS	877.20
Vision	14.00
TOTAL Benefits	1,015.88
FICA	
Med	129.78
Soc Sec	554.90
TOTAL FICA	684.68
Payroll	119.73
TOTAL Emp	1,820.29
Newsletter	

October 2015 Cash Flow Report

10/1/2015 Through 10/31/2015

11/12/2015

Page 3

Category Description	10/1/2015- 10/31/2015
Printing	636.81
TOTAL Newsletter	636.81
Office	
Bank	5.50
Clerk	2,767.00
Council	500.00
Deputy Clerk	647.89
Equip	14.99
Finance Officer	
Park Maint	256.00
Regular	2,300.00
TOTAL Finance Officer	2,556.00
Maint	
Materials	36.27
Service	450.00
TOTAL Maint	486.27
Mayor	400.00
Misc	74.71
Supplies	112.89
Tel	549.13
Util	170.65
TOTAL Office	8,285.03
Planning	
Administration	
Salaries	2,392.00
TOTAL Administration	2,392.00
TOTAL Planning	2,392.00
Street Lighting	142.52
Tax Coll	
Contract	51.76
Sal	150.00
TOTAL Tax Coll	201.76
Training	
Staff	15.00
TOTAL Training	15.00
TOTAL EXPENSES	15,493.46
TRANSFERS	
TO Downtown Park Capital Project Fund	-4,493.30
TOTAL TRANSFERS	-4,493.30
OVERALL TOTAL	-14,176.60

Register Report

10/1/2015 Through 10/31/2015

11/16/2015

Page 1

Date	Num	Description	Memo	Category	Amount
10/8/2015	4620	Verizon Wireless	221474588-00001 ...	Office:Tel	-86.55
10/8/2015	462...	Xerox Corporation		Office:Supplies	-95.40
				Newsletter:Printing	-636.81
				Community:Special Events:Festival	-65.31
10/8/2015	462...	Clark, Griffin & Mc...	Retainer 10/15	Attorney	-300.00
			Municipal Atty Con...	Attorney	-634.74
10/8/2015	4623	Jan-Pro Cleaning ...	I/N 36080 Janitoria...	Office:Maint:Service	-150.00
10/8/2015	462...	Municipal Insuranc...		Emp:Benefits:Life	-50.68
				Emp:Benefits:Dental	-74.00
				Emp:Benefits:Vision	-14.00
10/8/2015	4625	Taylor & Sons Mo...	I/N 1840 10/15 (FY...	Office:Maint:Service	-300.00
10/8/2015	4619	**VOID**VOID	misprint (FY2015)		0.00
10/13/20...	EFT	Point And Pay	Zoning Permit 060...	Other Inc:Zoning	25.00
10/13/20...	DEP	Point And Pay	Zoning Permit 060...	Other Inc:Zoning	50.00
10/13/20...	EFT	Debit Card (AOL)	AOL Troubleshooti...	Office:Tel	-4.99
10/15/20...	EFT	NC Department of ...	8/15 (FY2015)	Sales Tax:Sales & Use Dist	1,551.96
10/15/20...	EFT	Point And Pay	Zoning Permit 060...	Other Inc:Zoning	25.00
10/15/20...	EFT	Debit Card (Farley's)	Food for volunteer...	Office:Maint:Materials	-33.07
10/15/20...	EFT	Debit Card (Kanga...	Drinks for voluntee...	Office:Maint:Materials	-3.20
10/16/20...	EFT...	Union County	9/15	Prop Tax 2015:Receipts 2015:Tax	2,501.16
			9/15	Prop Tax Prior Years:Prop Tax 2014:...	2.41
			9/15	Prop Tax Prior Years:Prop Tax 2014:...	22.43
			9/15	Prop Tax Prior Years:Prop Tax 2013:...	6.89
			9/15	Prop Tax Prior Years:Prop Tax 2013:...	29.92
			9/15	Prop Tax Prior Years:Prop Tax 2012:...	0.00
			9/15	Prop Tax Prior Years:Prop Tax 2012:...	9.39
			9/15	Veh Tax:Tax 2013	0.00
			9/15	Veh Tax:Int 2013	0.00
			9/15	Veh Tax:Tax 2012	0.00
			9/15	Veh Tax:Int 2012	0.00
			9/15	Veh Tax:Tax 2009	3.54
			9/15	Veh Tax:Int 2009	1.98
			9/15	Veh Tax:Tax 2006	0.63
			9/15	Veh Tax:Int 2006	1.34
			9/15	Veh Tax:Coll	-0.11
			9/15	Tax Coll:Contract	-38.58
10/16/20...	EFT	Debit Card (WalMa...	Water (FY2015)	Office:Supplies	-4.06
10/19/20...	EFT	Mary S Carpenter	VOID Ck #2024 06...	Dup Prop Tax:Receipts	40.00
10/19/20...	EFT	Barbara Smith	VOID Ck #2993 09...	Dup Prop Tax:Receipts	29.86
10/19/20...	EFT	Bobby Morrison	VOID Ck #4232 09...	Dup Prop Tax:Receipts	54.96
10/19/20...	4626	NC Department Of56-2164326 Esche...	Dup Prop Tax:Refunds	-124.82
10/19/20...	4627	Carolina Thread Trail	2015 Trail Forum - ...	Training:Staff	-15.00
10/20/20...	4628	Verizon Wireless	221474588-00001 ...	Office:Tel	-103.37
10/20/20...	4629	Windstream	061348611 (FY201...	Office:Tel	-287.47
10/20/20...	4630	Windstream	061345970 (FY201...	Office:Tel	-66.75
10/20/20...	4631	Duke Power	1819573779 (old s...	Office:Util	-25.42
10/20/20...	4632	Duke Power	1803784140 (FY20...	Office:Util	-123.81
10/20/20...	4633	Duke Power	1803784140 (FY20...	Street Lighting	-142.52
10/20/20...	4634	Union County Publi...	.84361*00 (FY2015)	Office:Util	-21.42
10/20/20...	4635	Stewart Incorporated	I/N 49468 9/30/15 (...	[Downtown Park Capital Project Fund]	-4,493.30

Register Report

10/1/2015 Through 10/31/2015

11/16/2015

Page 2

Date	Num	Description	Memo	Category	Amount
10/20/20...	4636	Stewart Incorporated	I/N 49471 9/30/15 (...	Capital Outlay:Greenway	-1,000.00
10/20/20...	EFT	Point And Pay	Zoning Permit 050...	Other Inc:Zoning	25.00
10/22/20...	DE...	Deposit	#510	Prop Tax Prior Years:Prop Tax 2010:...	1.69
			#510	Prop Tax Prior Years:Prop Tax 2010:...	0.00
			#510	Prop Tax Prior Years:Prop Tax 2010:...	6.06
			#510	Prop Tax Prior Years:Prop Tax 2010:...	6.92
			#510	Prop Tax Prior Years:Prop Tax 2009:...	6.97
			#510	Prop Tax Prior Years:Prop Tax 2009:...	6.92
			#510	Prop Tax Prior Years:Prop Tax 2008:...	4.27
			#510	Prop Tax Prior Years:Prop Tax 2008:...	19.13
10/22/20...	DE...	Deposit		Other Inc:Memorials:Bricks	125.00
				Other Inc:Zoning	250.00
10/22/20...	EFT	Debit Card (Koss)	Headphones - Dep...	Office:Equip	-14.99
10/22/20...	EFT	Debit Card (Office ...	Ink pens (FY2015)	Office:Supplies	-13.43
10/23/20...	EFT	Debit Card (Amazon)	Photoshop Elemen...	Office:Misc	-74.71
10/26/20...	EFT	Union County	9/15 (FY2015)	Gross Receipts Tax	195.94
10/26/20...	EFT...	Union County {NC...	NCVTS 1509	Veh Tax:Tax 2015	508.49
			NCVTS 1509	Veh Tax:Int 2015	3.96
			NCVTS refunds 15...	Veh Tax:Tax 2015	-10.71
			NCVTS 1509	Tax Coll:Contract	-13.18
10/29/20...	EFT...	Paychex	Salary 10/15	Office:Clerk	-2,600.98
			Supplement 10/15	Office:Clerk	0.00
			Hours 10/15	Office:Deputy Clerk	-647.89
			Salary 10/15	Office:Finance Officer:Regular	-2,162.00
			Salary 10/15	Office:Finance Officer:Park Maint	-240.64
			Salary 10/15	Office:Mayor	-400.00
			Salary 10/15	Office:Council	-500.00
			Salary 10/15	Planning:Administration:Salaries	-2,248.48
			Salary 10/15	Tax Coll:Sal	-150.00
				Emp:FICA:Soc Sec	-554.90
				Emp:FICA:Med	-129.78
10/29/20...	EFT...	NC State Treasurer	10/15 LGERS cont...	Office:Clerk	-166.02
			10/15 LGERS cont...	Office:Finance Officer:Regular	-138.00
			10/15 LGERS cont...	Office:Finance Officer:Park Maint	-15.36
			10/15 LGERS cont...	Planning:Administration:Salaries	-143.52
			10/15 employer co...	Emp:Benefits:NCLGERS	-877.20
10/30/20...	DEP	Deposit	#511 (FY2015)	Prop Tax Prior Years:Prop Tax 2008:...	10.39
10/30/20...	DE...	Deposit		Other Inc:Memorials:Bricks	25.00
				Other Inc:Zoning	250.00
10/30/20...	EFT	Paychex Fees	10/15 (FY2015)	Emp:Payroll	-119.73
TOTAL 10/1/2015 - 10/31/2015					-14,314.69

TOTAL INFLOWS **5,802.21**

TOTAL OUTFLOWS **-20,116.90**

NET TOTAL **-14,314.69**

October 2015

Revenue Details

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DATE 9/30/15
 TIME 12:13:18
 USER PHH

PAGE 29
 PROG# CL2138

UNION COUNTY
 COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
 DEPOSIT DATE RANGE: 9/01/2015 THRU 9/30/2015
 REPORT GROUP: 100 REAL AND PERSONAL
 REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2012	9.39			9.39	.14	9.25
2013	29.92		6.89	36.81	.55	36.26
2014	22.31	.12	2.41	24.84	.37	24.47
2015	2,499.32	1.84		2,501.16	37.52	2,463.64
TOTAL	2,560.94	1.96	9.30	2,572.20	38.58	2,533.62

DATE 9/30/15
 TIME 12:13:18
 USER PHH

PAGE 51
 PROG# CL2138

UNION COUNTY
 COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
 DEPOSIT DATE RANGE: 9/01/2015 THRU 9/30/2015
 REPORT GROUP: 200 REGISTERED VEHICLE
 REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2006	.63		1.34	1.97	.03	1.94
2009	3.54		1.98	5.52	.08	5.44
TOTAL	4.17		3.32	7.49	.11	7.38

(DHC)

Invoice Date	Invoice Number	Description	Invoice Amount
09/30/2015	200.1-15/09	Tax/Fee/Int - SEP15	\$7.38
09/30/2015	100.1-15/09	Tax/Fee/Int - SEP15	\$2,533.62

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00042332	10/16/2015	2,541.00



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 10/16/2015 00042332

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$2,541.00

Pay Two Thousand Five Hundred Forty One Dollars and 00 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00042332

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NC Sales & Use Tax Distribution

Aug 2015 Collections

Summary

Oct 9, 2015

		ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	(Ad Valorem)	\$ 1,371,271.75	\$ 1,048,292.42	\$ 727,500.70	\$ -	\$ 94.58	\$ -	\$ -	\$ (225,754.88)	\$ 2,921,404.57
	FAIRVIEW	\$ 616.89	\$ 471.59	\$ 327.28	\$ -	\$ 0.04	\$ -	\$ -	\$ 492.80	\$ 1,908.60
	HEMBY BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	INDIAN TRAIL	\$ 49,035.76	\$ 37,486.23	\$ 26,014.94	\$ -	\$ 3.38	\$ -	\$ -	\$ 39,172.44	\$ 151,712.75
	LAKE PARK	\$ 4,419.80	\$ 3,378.79	\$ 2,344.84	\$ -	\$ 0.30	\$ -	\$ -	\$ 3,530.77	\$ 13,674.50
	MARSHVILLE	\$ 6,214.91	\$ 4,751.10	\$ 3,297.20	\$ -	\$ 0.43	\$ -	\$ -	\$ 4,964.83	\$ 19,228.47
	MARVIN	\$ 3,949.61	\$ 3,019.35	\$ 2,095.38	\$ -	\$ 0.27	\$ -	\$ -	\$ 3,155.16	\$ 12,219.77
	MINERAL SPRINGS	\$ 501.62	\$ 383.47	\$ 266.12	\$ -	\$ 0.03	\$ -	\$ -	\$ 400.72	\$ 1,551.96
	MINT HILL *	\$ 39.69	\$ 30.34	\$ 21.06	\$ -	\$ -	\$ -	\$ -	\$ 31.70	\$ 122.79
	MONROE	\$ 138,785.49	\$ 106,096.97	\$ 73,629.86	\$ -	\$ 9.57	\$ -	\$ -	\$ 110,869.39	\$ 429,391.28
	STALLINGS *	\$ 25,851.31	\$ 19,762.48	\$ 13,714.89	\$ -	\$ 1.78	\$ -	\$ -	\$ 20,651.44	\$ 79,981.90
	UNIONVILLE	\$ 753.67	\$ 576.15	\$ 399.84	\$ -	\$ 0.05	\$ -	\$ -	\$ 602.07	\$ 2,331.78
	WAXHAW	\$ 39,693.71	\$ 30,344.54	\$ 21,058.70	\$ -	\$ 2.74	\$ -	\$ -	\$ 31,709.49	\$ 122,809.18
	WEDDINGTON *	\$ 7,964.87	\$ 6,088.88	\$ 4,225.60	\$ -	\$ 0.55	\$ -	\$ -	\$ 6,362.77	\$ 24,642.67
	WESLEY CHAPEL	\$ 1,083.78	\$ 828.52	\$ 574.98	\$ -	\$ 0.07	\$ -	\$ -	\$ 865.79	\$ 3,353.14
	WINGATE	\$ 3,687.14	\$ 2,818.70	\$ 1,956.14	\$ -	\$ 0.25	\$ -	\$ -	\$ 2,945.51	\$ 11,407.74

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-0** Invoice#: 1602-NCVTS
Description: NCVTS Refunds for the months of July
Invoice Date: 9/8/2015
Due Date: 9/17/2015
Acct# 78 - 220355

\$	(10.71)
\$	(10.71)

Batch 3383

NCVT15 Member Name: VTFNAP1509

NCVTS A/P Receipt Distribution For the month ending: 09/30/2015

---Date--- --Time-- Page
10/19/2015 09:26:22 1

R/G M/I	Entity	VndNo-R	Inv No	Tax&Fee	IntOnly	Com	Net	Sts
				Amt	Amt	Cst	Amt	
400 001	Union County	0-0		579,196.24	4,966.16	15,143.35	569,019.05	No Chk
400 011	Countywide Fire Tax	0-0		15,851.69	44.41	407.28	15,488.12	No Chk
400 012	Countywide EMS Tax	0-0		2,892.18	8.10	74.53	2,825.75	No Chk
400 015	Spring Fire Tax	638- VTFN1509-1		4,772.67	44.51	126.10	4,691.08	
400 020	Stallings Fire Tax	440- VTFN1509-1		7,794.08	64.67	205.72	7,653.03	
400 023	Hemby Bridge Fire Tax	310- VTFN1509-1		12,410.99	109.71	331.72	12,188.98	
400 026	Wesley Chapel Fire Tax	636- VTFN1509-1		10,265.53	80.31	280.67	10,065.17	
400 028	Waxhaw Fire Tax	634- VTFN1509-1		6,458.86	50.01	176.68	6,332.19	
400 100	Schools of Marvin	0-0		2,979.29	94.60	73.67	3,000.22	No Chk
400 101	Village of Monroe	1832- VTFN1509-1		3,565.44	26.02	99.25	3,492.21	
400 200	City of Monroe	103-7 VTFN1509-1		127,178.25	1,223.86	2,938.74	125,463.37	
400 222	Monroe Downtown Service District	103-7 VTFN1509-2		264.49	.14	5.95	258.68	
400 300	Town of Wingate	4064- VTFN1509-1		4,890.77	54.03	125.40	4,819.40	
400 400	Town of Waxhawville	5861- VTFN1509-1		6,029.53	53.25	140.86	5,941.92	
400 500	Town of Waxhaw	8268- VTFN1509-1		45,692.23	357.45	1,257.34	44,792.34	
400 600	Town of Indian Trail	2924- VTFN1509-1		60,404.66	543.95	1,586.20	59,362.41	
400 700	Town of Stallings	4860-2 VTFN1509-1		29,578.91	243.97	705.60	29,036.79	
400 800	Town of Weddington	7518- VTFN1509-1		7,678.48	53.18	205.60	7,526.06	
400 900	Village of Lake Park	1833- VTFN1509-1		5,784.21	50.13	155.77	5,678.57	
400 930	Town of Fairview	19458- VTFN1509-1		7,715.99	6.70	18.00	7,704.69	
400 970	Village of Wesley Chapel	9262- VTFN1509-1		1,156.84	9.22	31.08	1,134.98	
400 980	Town of Unionville	11530- VTFN1509-1		1,996.32	7.93	25.89	1,978.36	
400 990	Town of Mineral Springs	10870- VTFN1509-1		508.49	3.96	13.18	499.27	
400 999	Schools	0-0		874,198.65	7,312.66	22,855.49	858,655.82	No Chk
-----User Keyed Amounts-----								
Interest Amount...				927.10				
-----Costs-----								
Billing Cost....				33,288.53				
Credit Card Cost..				13,776.73				
Debit Card Cost...				.00				

Total Costs.....				47,065.26				

A/P Totals.....	336,146.74	2,983.00	8,510.24	330,619.50
No A/P Totals.....	1,475,118.05	12,425.93	38,555.02	1,448,988.96
Refund Totals.....	.00	.00	.00	.00
Grand Totals.....	1,811,264.79	15,408.93	47,065.26	1,779,608.46

----- E N D -----

OK
DK
10-19-15

Invoice Date	Invoice Number	Description	Invoice Amount		
09/30/2015	1602 NCVTS	JULY 2015 NCVTS REFUND	-\$10.71		
09/30/2015	VTFN1509-1	Cash Recvd NCVTS SEP/15	\$499.27		
Vendor No.		Vendor Name	Check No.	Check Date	Check Amount
10870		TOWN OF MINERAL SPRINGS	00042566	10/26/2015	488.56



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 10/26/2015 00042566

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$488.56

Pay Four Hundred Eighty Eight Dollars and 56 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00042566

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

Invoice Date	Invoice Number	Description	Invoice Amount
10/15/2015	1603VEHGR	GROSS VEH RENTAL RECEIPTS SEPT	\$195.94

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00042549	10/26/2015	195.94



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 10/26/2015 00042549

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$195.94

Pay One Hundred Ninety Five Dollars and 94 cents *****

To The
 Order Of

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00042549

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

STAFF REPORT
CONDITIONAL USE PERMIT APPLICATION

CUP-15-01

APPLICANT: Michael & Suzanne Devine

APPLICANT ADDRESS: 8709 Wingard Road
Waxhaw, North Carolina 28173

TOWN COUNCIL PUBLIC HEARING DATE: December 10, 2015

PLANNING BOARD REVIEW DATE: November 23, 2015

CONDITIONAL USE PERMIT: To allow a swimming pool in the front yard:

Section 4.9.6 of the Mineral Springs Zoning Ordinance

A swimming pool shall be considered an accessory use. A swimming pool shall only be located in the rear yard of residential properties or in the side yard of properties where the residence location has a front setback of at least two hundred (200) feet. In all other situations, swimming pool locations shall be subject to specific approval of a Conditional Use Permit as provided in Article 6.

PRESENTATION: Mr. & Mrs. Devine are requesting that they be allowed to place the swimming pool in what is considered the “front” yard of their property. Mr. Devine stated that he and his wife Sue have the property on Raymond Austin Road and are building a barn with living quarters above and the way that the barn is laid out it would require the pool to be in the front yard; where it is considered the front yard. There is a parcel of land in between their building site and the road (there are actually two parcels of land) and there is a lot of space in between, the barn is about maybe a 1/5th of a mile off the road, so it is kind of back in the woods a little bit.

PLANNING BOARD RECOMMENDATION: By a unanimous vote, the Mineral Springs Planning Board recommended in favor of the Conditional Use Permit as submitted. The planning board felt that the Devine’s had met all of the requirements (because there were no specific ones), the location of the pool will not cause any harm to public safety or to the value of adjoining properties.

The zoning administrator noted that this was a unique property, because it has a “barn house” on it.

Town of Mineral Springs

P.O. Box 600 ~ Mineral Springs, NC 28108
704-243-0505 (office) ~ 704-289-5331 (mobile) ~ 704-243-1705 (fax)

CONDITIONAL USE PERMIT APPLICATION

Property Owner's Name: Michael & Suzanne Denne Application No. CUP- 15-01
No. of Attachments: 3 Received By: Vicky Brooks
Application Complete: yes Fee Paid: \$250
Date: 11/19/15

State Purpose of Conditional Use Permit Swimming Pool
To be located in the front yard. VB

Cite Section(s) of Zoning Ordinance Under Which A Conditional Use Permit Is Being Requested: Article 4 - section 4.9.1e

Description of Property: 4516 Raymond Austin Rd
(Street Address)

06-036-006C VB

(Tax Parcel Number)

RR VB

(Zoning District)

42

(Acreage)

Property Owner: Michael & Suzanne Denne Michael Denne
(Print or Type) (Signature)

Address: 8709 Wingard Rd Waxhaw, NC 28113

Telephone: 704.843.2015 or 704.516.9239 FAX: _____

Applicant/Agent: _____
(Print or Type) (Signature)

Address: _____

Telephone: _____ FAX: _____

RECEIVED

NOV 19 2015

Applicant shall, at the time the application is made, present all the necessary evidence (maps, drawings, statements, certifications, etc.). Showing how the requirements of the applicable section(s) of the Ordinance will be met. The applicant's attention is directed to Article 6, Section 6.3.1 for these requirements.

I hereby certify that all of the information provided for this application and all attachments is true and correct to the best of my knowledge.

Michael Devine
Applicant

11/17/15
Date

Application processing fee: Attach check, payable to the Town of Mineral Springs in the amount of \$250.00.

(FOR OFFICIAL USE ONLY)

CUP# 15-01

Applicant's Name Michael & Suzanne Devine

Planning Board reviewed application on November 23, 2015 and recommended that the application be: Sent to the town council with a favorable recommendation to approve. The planning board felt that the Devine's had met all of the requirements and that the location of the pool would not harm public safety or adjoining property values.

Town Council reviewed application on December 10, 2015 and the decision was to:

Notification of Planning Board and Town Council review dates mailed to applicant on:

Order Granting/Denying Conditional Use Permit mailed to applicant on _____

and if granted, to Zoning Administrator and Revaluation Officer with stamped site plan on _____.

NORTH CAROLINA, UNION COUNTY

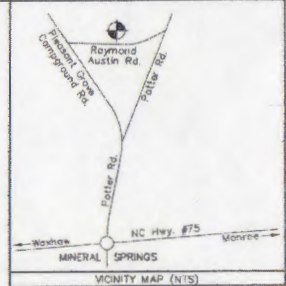
I, Jeffery S. Gordon, certify that this plot was drawn under my supervision from an actual survey made under my supervision (deed descriptions & plots as shown in note #12, below) that the boundaries not surveyed are clearly indicated as drawn from information found in Plat Cdb. 12 - File: 419 - that the ratio of precision as calculated is 1 : 10,000 ±, that this plot was not prepared in accordance with G.S. 47-30 as amended.

Witness my original signature, registration number and seal this 28th day of JANUARY, A.D., 2014.

Seal or Stamp



Jeffery S. Gordon
Professional Land Surveyor
L-3751
Registration Number



Date: North File: 419
 P.C. D. File: 419
 July 1993

LINE TABLE		
LINE	LENGTH	BEARING
L1	162.10	S63°50'25"W
L2	197.06	S73°26'42"W
L3	60.03	S84°47'43"W
L4	17.62	N01°18'24"E
L5	86.33	S01°45'05"W
L6	38.95	N26°32'10"W
L7	104.67	S83°18'35"W
L8	30.03	S53°19'25"W
L9	12.00	N08°54'35"E
L10	30.72	N86°42'36"W

N/F
Johnny M. Eason &
wife, Lorraine M.
DB 3328 - PG 520
#06-036-005
Zoned: RR (MS)

N/F
Standard Pacific
of the Carolinas, LLC
DB 6040 - PG 424
#06-033-001A
Zoned: RA-40 (UC)

N/F
Victoria Williams
DB 3511 - PG 083
#06-036-007A
Zoned: RR (MS)

N/F
Robert C. Mullis &
wife, Robin S.
DB 1422 - PG 335
P.C. E. File: 860
#06-036-007C
Zoned: RR (MS)

N/F
Charlie Chas &
wife, Grace
DB 1082 - PG 690
P.C. E. File: 860
#06-036-007
Zoned: RR (MS)

- LEGEND**
- RF - Rebar Found
 - IRF - Iron Pipe Found
 - FIBF - Flat Iron Bar Found
 - OIF - Old Iron Found
 - OAF - Old Axle Found
 - AIF - Angle Iron Found
 - N/C# - Nail & Cap Found
 - S.R. # - State Road Number
 - R/W - Right of Way
 - N/F - Now or formerly
 - DB - Deed Book
 - PG - Page
 - PC - Plat/Cablot
 - RR - Rural Residential
 - UC - Union County
 - #06-036-006C - Tax I.D.
 - MS - Mineral Springs
 - Surveyed Line
 - Recorded Plat Line
 - Deed Line
 - - - The Line (Surveyed)
 - NTS - Not to Scale

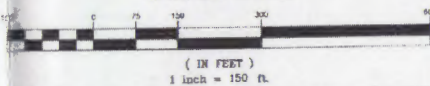
41.37 ACRES
#06-036-006C

N/F
Sadie Annin
DB 242 - PG 059
P.C. L. File: 031
#06-036-008A
Zoned: RR (MS)
2.94 ACRES

N/F
Dory J. Helms &
wife, Lisa J.
DB 3881 - PG 927
#06-036-005
Zoned: RR (MS)

- NOTES:**
- TAX I.D. #06-036-006C
 - AREA CALCULATED BY COORDINATES.
 - NO NCGS MONUMENT FOUND WITHIN 2000'
 - ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES, MEASURED WITH ELECTRONIC METERS
 - #5 REBARS SET AT ALL NEW LOT CORNERS, UNLESS OTHERWISE NOTED.
 - CURRENT ZONING: RR, TOWN OF MINERAL SPRINGS
 - ADJOINING PROPERTY OWNERS NAMES WERE TAKEN FROM UNION COUNTY TAX OFFICE RECORDS, AND ARE CONSIDERED AS NOW OR FORMERLY
 - PROPERTY MAY BE SUBJECT TO OTHER EASEMENTS AND OR RIGHTS OF WAY, EITHER RECORDED OR IMPLIED.
 - NO NEW LOT PROPOSED.
 - THIS PROPERTY IS NOT SUBJECT TO A FEMA SPECIAL FLOOD HAZARD ZONE AS PER FIRM, MAP NO. 3710449400J, PANEL 4494, EFFECTIVE DATE: OCTOBER 16, 2006.
 - ALL LOTS TO BE SERVED WITH INDIVIDUAL WELL & SEPTIC.
 - LEGAL REFERENCES FOR THIS PROPERTY ARE: DB 1272 PG 316; DB 3262 PG 058; DB 3858 PG 181; DB 4568 PG 850; DB 5029 PG 244; DB 5206 PG 115; DB 6116 PG 211; P.C. D. FILE: 419; P.C. E. FILE: 860; P.C. L. FILE: 31.
 - THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

GRAPHIC SCALE



NOL	DATE	DESCRIPTION	BY
1	1-28-15	Added Garage	JSG

Frontier Land Surveying
1394-B WALKUP AVENUE
Monroe, N.C. 28110
(704) 283-9726

CONDITIONAL USE SURVEY FOR:
MICHAEL & SUZANNE DEVINE
Property of: Michael & Suzanne Devine
Legal Ref: See note #12

Mineral Springs, Sandy Ridge Twsp., Union Co., NC

Scale: 1" = 150' Date: 15 October 2014
Surveyed by: Jeffery S. Gordon, NCPLS, L-3751
DWG. FILE: #5V-austin.DWG

Proposed Barn

218' E
49

83'

566' E

15x60' pool

20'

36'

70'

109.7'

25' 38'

N09°37'

446.6

Tie-Li

Propos
Garag

||
||

||
||



GoMAPS - Union County NC Public Access Michael & Suzanne Devine



- Address Point**
- Address Point
 - Highways
 - Streets
 - Structures
 - Parcels
 - Municipal Areas
- Municipal Areas**
- Fairview
 - Hamby Bridge
 - Indian Trail
 - Lake Park
 - Marshville
 - Marvin
 - Mineral Springs
 - Mint Hill
 - Monroe
 - Stallings
 - Unionville
 - Waxhaw
 - Weddington
 - Wesley Chapel
 - Wingate
 - County

N

 Monday,
 June 23 2014

This map is prepared for the inventory of real property found within Union County, NC and is compiled from recorded deeds, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. Union County and the mapping companies assume no legal responsibilities for the information contained on this map.

Grid based on the North Carolina State Plane Coordinate System
 All dimensions in feet

**TOWN OF MINERAL SPRINGS
UNION COUNTY, NORTH CAROLINA**

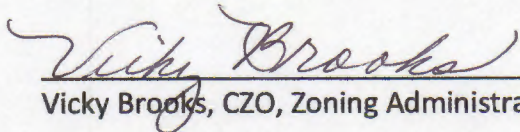
CERTIFICATION OF MAILED NOTICES

The undersigned hereby certifies that he/she has this day served upon the party(ies) named below a NOTICE OF PUBLIC HEARING, a copy of which is attached, by depositing the same in the United States Mail, First Class, postage prepaid, addressed as follows:

SEE ATTACHED

(LIST OF ADJOINING/ADJACENT PROPERTY OWNERS)

The same list being the last known address of the said adjoining/adjacent property owners contained in the records of Union County or contained from the said applicant at the time of application.



Vicky Brooks, CZO, Zoning Administrator

November 24, 2015

Date

BRYANT ELIZABETH H HEIRS
2528 BRIGHTMOOR RIDGE DR
MATTHEWS, NC 28105

SMITH CAROLYN S
2517 POTTER RD S
WAXHAW, NC 28173

STANDARD PACIFIC OF THE
CAROLINAS LL
6701 CARMEL RD STE 425
CHARLOTTE, NC 28226

CHANCE APRIL PARKER &
510 JONES ST
MONROE, NC 28110

EASON LORRAINE M & JOHNNY M
P O BOX 146
MINERAL SPRINGS, NC 28108

HELMS DARYL J & WIFE LISA
JUNE HELMS
4902 PLEASANT GROVE RD
WAXHAW, NC 28173

DEVINE MICHAEL
8709 WINGARD RD
WAXHAW, NC 28173

~~DEVINE MICHAEL
8709 WINGARD RD
WAXHAW, NC 28173~~

CHOE CHARLIE & WIFE GRACE
1326 WEYMOUTH LN
CHARLOTTE, NC 28270

WILLIAMSON VALERIE
2508 POTTER RD
WAXHAW, NC 28173

MULLIS ROBERT CHARLES &
WIFE ROBIN S
2506 POTTER RD S
WAXHAW, NC 28173

CARTER CHARLES
4611 RAYMOND AUSTIN RD
WAXHAW, NC 28173

~~CARTER CHARLES
4611 RAYMOND AUSTIN RD
WAXHAW, NC 28173~~

CARTER ROGER L & PATRICIA G
P O BOX 412
MINERAL SPRINGS, NC 28108

SCHLEICHER STEPHEN
4521 RAYMOND AUSTIN RD
WAXHAW, NC 28173

~~SMITH CAROLYN S
2517 S POTTER RD
WAXHAW, NC 28173~~

HELMS DORIS ELLEN G
4719 PLEASANT GROVE RD
WAXHAW, NC 28173

STARNES BAXTER LEROY &
RUBY P
4805 PLEASANT GROVE RD
WAXHAW, NC 28173

AUSTIN SADIE
4520 RAYMOND AUSTIN RD
WAXHAW, NC 28173

NOTICE OF PUBLIC HEARING

The public will take notice that the Town Council of the Town of Mineral Springs will hold a Public Hearing on Thursday, December 10, 2015 at 7:30 p.m. at the Mineral Springs Town Hall located at 3506 S Potter Road to consider a Conditional Use Permit (C15-01) submitted by Michael & Suzanne Devine on tax parcel #06-036-006C for a swimming pool to be located in the front yard of the property in the RR zoning district. The general public is invited to the public hearing to make comment. For specific questions regarding the Conditional Use Permit, please contact Zoning Administrator Vicky Brooks at (704) 289-5331 or by email at ms-vickybrooks@aol.com. The Town Council reserves the right to grant the Conditional Use Permit following the close of the public hearing, based on input received at the hearing. The Town of Mineral Springs does not discriminate on the basis of disability. If you need an auxiliary aid or service or other accommodations in order to attend or fully participate at this meeting, please contact the Deputy Town Clerk at (704) 243-0505 ext. 222 as far in advance of the meeting as possible so that your request can be considered.

By: Vicky Brooks

Title: Zoning Administrator

Nov. 29; Dec. 6, 2015

Town of Mineral Springs

P.O. Box 600 ~ Mineral Springs, NC 28108
704-243-0505 (office) ~ 704-289-5331 (mobile) ~ 704-243-1705 (fax)

Town Council Application

Name: Anna Plyler - Fitch Date: 10-30-15
Home Address: P.O. Box 36, 3118 Potters Rd S
Mineral Springs NC 28108
Work Address: _____
Cell- Phone: 704-578-5971 Work Phone: _____
Home Phone: 704-843-3244
Email: aplyler@windstream.net

I have been a resident of the Town of Mineral Springs for 69 years.

Commitment to attending town council meetings is required. Do you foresee any reason why you would not be able to attend meetings? No

If you could change one thing in the Town of Mineral Springs, what would it be?

Clean up the look of the town.

What experience/education do you have that would qualify you for this position?

I have work in customer service for 34 years
work well with people
Went to Kings Business College willing to
take training for position

List any government/non-profit/committee/commission on which you have served.

Work on committees in my church.
Work for Board of Election

Town of Mineral Springs

P.O. Box 600 ~ Mineral Springs, NC 28108
704-243-0505 (office) ~ 704-289-5331 (mobile) ~ 704-243-1705 (fax)

Town Council Application

Name: Bettylyn Krafft Date: 11/10/15
Home Address: 6805 Pleasant Grove Road Waxhaw, NC 28173
Work Address: _____
Phone: 704-843-4870 Work Phone: 704-309-3748
Email: bKrafft@carolina.rr.com

I have been a resident of the Town of Mineral Springs for 25 years.

Commitment to attending town council meetings is required. Do you foresee any reason why you would not be able to attend meetings? I will be able to attend meetings.

If you could change one thing in the Town of Mineral Springs, what would it be?
I am looking forward to the completion of the park and community center.

What experience/education do you have that would qualify you for this position?
I have served on the planning board for the past 11 years and have been active in the town since we became part of the town.

List any government/non-profit/committee/commission on which you have served.

- I am the Chairman for the Phoenix Challenge Foundation
- Served as the Executive Director for Operation Reach Out.
- I serve on Appalachian State University Graphics Advisory Board
- I am the fund raiser coordinator for the Young Voices of the Carolinas Choir.

Town of Mineral Springs



P. O. Box 600 ◊ Mineral Springs, NC ◊ 28108

Phone# 704-243-0505 ◊ Fax# 704-243-1705

Town Clerk's Phone/Fax# 704-289-5331

Planning Board Application

Name: Jeff Krafft

Address: 6805 Pleasant Grove Rd
Waxhaw, NC 28173

Phone: (H) 704 843-4870 (C) 704 309-2100

Fax: _____

Email: jkrafft@carolina.rr.com

1. Why do you wish to volunteer as a Planning Board member?

I would like to become more involved in my community to help
develop and shape the community into a town that is respected
and looked at as a example of how to combine growth and
development responsibly.

2. What qualifications do you have that you feel would benefit the Town of Mineral Springs in this capacity?

I have lived in the Mineral Springs/Waxhaw area since 1990
and have a good history and feel for responsible growth. I have
BS in Sports Management and a Masters Degree in Physical Therapy. that
can help with problem solving and diagnosing issues.

3. What do you see as goals for Mineral Springs' land use policies?

I would like to continue with the vision of large lots, expand
the greenway and parks, and develop the downtown area

4. Would you be able to study the Ordinances and the Rules of Procedure on your own, as well as to attend a training session if it becomes available?

Yes

5. Regular attendance at the meetings, which are on the fourth Monday of each month, is extremely important. Do you foresee any problems with being able to attend the meetings? If so, please explain?

No

I understand that the information provided on this application is subject to the rules under Chapter 132 of the North Carolina General Statutes and will be available as a public record.

Signature Jeff Krafft

Date 11-11-15

Mail to: Town of Mineral Springs
Attn: Vicky Brooks
P. O. Box 600
Mineral Springs, NC 28108

Or

Email to: msvickybrooks@aol.com

Town of Mineral Springs



P. O. Box 600 ♦ Mineral Springs, NC ♦ 28108

Phone# 704-243-0505 ♦ Fax# 704-243-0506

Clerk's Phone/Fax# 704-289-5331

Board of Adjustment
Questionnaire

Name: Donna Sherrin

Address: P.O. Box 386

Mineral Springs NC 28108

Phone: 704 579-0508

Fax: _____

Email: DL21873@AOL.COM

1. Why do you wish to volunteer as a Board of Adjustment member?

Help to make decision on the future of our town. To chose a path that will want family's and business to come, stay and grow with the community

2. What qualifications do you have that you feel would benefit the Town of Mineral Springs in this capacity?

I have lived in Mineral Springs 33 years. Been on planning Board 2+ years.

3. What do you see as goals for Mineral Springs' land use policies?

To provide a safe place for family and business to ensure growth but not lose the small town open feel. To bring in shops-jobs-to ensure we survive

4. Would you be able to study the Ordinances and the Rules of Procedure on your own, as well as to attend a training session if it becomes available?

yes

Courses (/courses/)

Essentials of Municipal Government and LeaderShop for Veteran Elected Officials (/courses/essentials-municipal-government-and-leadershop-veteran-elected-officials)

☆ 5 upcoming offerings - *click here to view registration details*

Upcoming Course Offerings

Hickory

Location

Hickory Convention Center
1960 13th Ave Dr. SE
Hickory, NC 28602

Date

January 8 - 9, 2016

[View additional details](#)

[View Scholarship Information](#)

[View Cancellation Policy](#)

1. Essentials of Municipal Government - 2 day program for newly elected officials. Managers and other board members are encouraged to attend.

Price

\$425.00



Register

2. LeaderShop for Veteran Elected Officials: Leading Change-One Day LeaderShop for Veteran county and municipal elected officials and their managers. Takes place on the first day.

Price

\$225.00



Register

3. Combination Course-LeaderShop Plus Day 2 of Essentials-2 day program open to municipal veteran elected officials and their managers.

Price

\$425.00



Register

Chapel Hill

Location

Sheraton Chapel Hill
1 Europa Dr.
Chapel Hill, NC 27517

Date

January 20 - 21, 2016

[View additional details](#)

[View Scholarship Information](#)

[View Cancellation Policy](#)

1. Essentials of Municipal Government - 2 day program for newly elected officials. Managers and other board members are encouraged to attend.

Price

\$425.00



2. LeaderShop for Veteran Elected Officials: Leading Change-One Day LeaderShop for Veteran county and municipal elected officials and their managers. Takes place on the first day.

Price

\$225.00



3. Combination Course-LeaderShop Plus Day 2 of Essentials-2 day program open to municipal veteran elected officials and their managers.

Price

\$425.00



Sea Trail Resort and Convention Center-Sunset Beach

Location

Sea Trail Resort and Convention Center
75A Clubhouse Rd.
Sunset Beach, NC 28468

Date

February 9 - 10, 2016

[View additional details](#)

[View Scholarship Information](#)

[View Cancellation Policy](#)

1. Essentials of Municipal Government - 2 day program for newly elected officials. Managers and other board members are encouraged to attend.

Price

\$425.00



Register

2. LeaderShop for Veteran Elected Officials: Leading Change-One Day LeaderShop for Veteran county and municipal elected officials and their managers. Takes place on the first day.

Price

\$225.00



Register

3. Combination Course-LeaderShop Plus Day 2 of Essentials-2 day program open to municipal veteran elected officials and their managers.

Price

\$425.00



Register

Asheville

Location

Hilton Doubletree
115 Hendersonville Rd.
Asheville, NC 28803

Date

February 17 - 18, 2016

[View additional details](#)

[View Scholarship Information](#)

[View Cancellation Policy](#)

1. Essentials of Municipal Government - 2 day program for newly elected officials. Managers and other board members are encouraged to attend.

Price

\$425.00



Register

2. LeaderShop for Veteran Elected Officials: Leading Change-One Day LeaderShop for Veteran county and municipal elected officials and their managers. Takes place on the first day.

Price

\$225.00



Register

3. Combination Course-LeaderShop Plus Day 2 of Essentials-2 day program open to municipal veteran elected officials and their managers.

Price

\$425.00



Register

Greenville

Location

Greenville Convention Center
303 Greenville Blvd.
Greenville, NC 27834

Date

March 4 - 5, 2016

[View additional details](#)

[View Scholarship Information](#)

[View Cancellation Policy](#)

1. Essentials of Municipal Government - 2 day program for newly elected officials. Managers and other board members are encouraged to attend.

Price

\$425.00



Register

2. LeaderShop for Veteran Elected Officials: Leading Change-One Day LeaderShop for Veteran county and municipal elected officials and their managers. Takes place on the first day.

Price

\$225.00



Register

3. Combination Course-LeaderShop Plus Day 2 of Essentials-2 day program open to veteran elected officials and their managers.

Price

\$425.00



Register

FACULTY COORDINATORS



Vaughn M. Upshaw (</about/faculty-and-staff/vaughn-m-upshaw>)

upshaw@sog.unc.edu (<mailto:upshaw@sog.unc.edu>)

[\(/about/faculty-and-staff/vaughn-m-upshaw\)](/about/faculty-and-staff/vaughn-m-upshaw)



Donna E. Warner (</about/faculty-and-staff/donna-e-warner>)

warner@sog.unc.edu (<mailto:warner@sog.unc.edu>)

[\(/about/faculty-and-staff/donna-e-warner\)](/about/faculty-and-staff/donna-e-warner)

SEE ALSO

[Training Opportunities for Ethics for Local Government Officials \(/courses/course-lists/training-opportunities-ethics-local-government-officials\)](/courses/course-lists/training-opportunities-ethics-local-government-officials)

[Local Elected Leaders Academy \(/resources/microsites/local-elected-leaders-academy\)](/resources/microsites/local-elected-leaders-academy)



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[government-and-leadership-veteran-elected-officials&title=Essentials+of+Municipal+Government+and+LeaderShop+for+Veteran+Elected+Officials](http://www.reddit.com/submit?url=http%3A%2F%2Fsog.unc.edu%2Fcourses%2Fessentials-municipal-government-and-leadership-veteran-elected-officials&title=Essentials+of+Municipal+Government+and+LeaderShop+for+Veteran+Elected+Officials)



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About the School
(/about)
Driving Directions
(/resources/microsites/knapp-employment-opportunities)
Knapp Library
Employment opportunities

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Technology
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Knapp-Sanders Building
Campus Box 3330, UNC Chapel Hill
Chapel Hill, NC (<http://www.unc.edu>) 27599-3330
T: 919 966 5381 (tel:919 966 5381) | F: 919 962 0654

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Courses (/courses/)

City and County Clerks Academy and Institute (/courses/city-and-county-clerks-academy-and-institute-0)

☆ 3 upcoming offerings - [click here to view registration details](#)

Upcoming Course Offerings

Master Municipal Clerks Academy I

Location

Sheraton Imperial 4700 Emperor Blvd,
Durham, NC 27703

Date

January 20, 2016
200.00

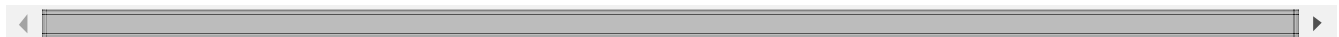
Price

\$200.00

 [Purchase](#)

[View additional details](#)

[View Cancellation Policy](#)



2016 Institute and Workshop for New Clerks

Location

Sheraton Imperial 4700 Emperor Blvd
Durham, NC 27703

Date

January 20, 2016
\$175.00



Purchase

[View additional details](#)

Master Municipal Clerks Academy II (New Clerks may attend this course in addition to the New Clerks Course)

Location

Sheraton Imperial 4700 Emperor Blvd
Durham, NC 27703

Date

January 21 - 22, 2016
275.00

Price

\$275.00



Purchase

[View additional details](#)

[View Cancellation Policy](#)



FACULTY COORDINATOR

Trey Allen (</about/faculty-and-staff/trey-allen>)

tallen@sog.unc.edu (<mailto:tallen@sog.unc.edu>)

**2016 Annual New Clerks Institute and Master Clerks Academies
For City and County Clerks
Sheraton Imperial Hotel and Convention Center, Research Triangle Park, North Carolina
UNC School of Government**

**Master Clerks Academy I
Wednesday, January 20, 2016**

Agenda

- 7:30 a.m. **Registration Opens**
- 7:45 **Sit-Down Breakfast for Everyone Honoring New Clerks
(Imperial Rooms 4&5)
Hosted by City and County Clerks Association Presidents, Officers, and
Program Committees**
- 9:00 **Shift, Shed & Shine: How to Thrive in Times of Change**
Susan Young, Author and Leadership Trainer
Change . . . isn't going anywhere. If anything, the pace of change continues to quicken. Like other local government officials, city and county clerks must deal with change's increasingly stressful demands on their professional and personal lives. The difficulty in handling those demands can leave clerks feeling stuck, overwhelmed, stressed out, and perhaps even defeated. In this session, author and leadership instructor Susan Young will share lessons she has learned from her own personal journey through massive life change. The session will provide insights, principles, and strategies that clerks can use to get unstuck and fulfill their professional and personal goals.
Learning Objectives: Clerks will:
- *Assess their current attitudes towards change;*
 - *Shift their mindsets for a more positive perspective;*
 - *Shed limiting beliefs, habits, and hang-ups that are holding them back;*
 - *Acquire tools and strategies to improve productivity and well-being;*
 - *Identify the gaps, traps, and obstacles which keep them stuck and unproductive;*
 - *Explore Kotter's 8-Step Change Model;*
 - *Understand the relationship between change, stress, and resilience;*
 - *Discover how "Emotional Intelligence" will enhance all areas of their lives;*
 - *Receive resilience strategies to bounce back from adversity;*
 - *Learn how to apply the PERMA Model to improve work/life balance;*
 - *Know how to measure the dynamics of energy in the workplace;*
 - *Use "Learned Optimism" to shift negative, cynical attitudes into hope and happiness; and*
 - *Move from Woe to WOW!*
- 12:15 **Lunch (Imperial Rooms 4&5)**
- 1:15 **Confident Communications: Creating a Positive & Effective Workplace**

Susan Young

Mastering the technical aspects of a clerk's duties is only part of being a successful clerk. This session will focus on the skills and attitudes a clerk needs to build and fortify healthy relationships in the workplace. By providing instruction on the benefit of positive words, actions, and body language, this session will equip clerks with tools they can implement immediately to take their communications with coworkers to a new level. In addition, clerks will learn the critical methods for Crucial Conversations and how to talk when the stakes are high.

Learning Objectives: Clerks will:

- *Have a heightened sense of awareness regarding interpersonal communications;*
- *Know how to use body language to their advantage;*
- *Utilize open-ended questions for discovery, trust, and rapport;*
- *Become successful listeners;*
- *Learn techniques for communicating effectively during periods of high stress;*
- *Understand how to use Crucial Conversation solutions when emotions are charged, opinions differ, and stakes are high;*
- *Identify how different personality styles communicate differently;*
- *Learn 21 simple ways to make a great first impression;*
- *Appreciate how non-verbal behavior influences how a message is received;*
- *Learn about the latest emotional research and how it impacts communication; and*
- *Use "Active-Constructive Responding" to get the best out of others.*

4:30

Academy I Adjourns

**Master Clerks Academy I
Wednesday, January 20, 2016**

Instructor Biography

Susan Young is an author and leadership instructor. She holds a Master's Degree and Certification in Human Performance Technology and a B.S. in Marketing. For more than two decades, Susan has empowered audience members with high-impact strategies to engage teams, embrace change, lead more effectively, foster positivity, improve performance, communicate on deeper levels, and lead healthier lives to achieve their highest potential. In addition to her work with companies and other groups, Susan serves as a Leadership Development Trainer for the Doolittle Institute, where she trains the United States Air Force Research Labs. She has worked as a Fortune 300 business consultant, a top-producing realtor, and as a state-wide talk-show hostess and newspaper columnist. Susan has authored or co-authored several books, including Let's Goal Girls: The Ultimate Goal-Getting Success Guide for Women, Shift, Shed & Shine: Your Go-To Guide for Resilience in Times of Change, and the forthcoming The Art of First Impressions for Positive Impact.

**2016 Annual New Clerks Institute and Master Clerks Academies
For City and County Clerks
Sheraton Imperial Hotel and Convention Center, Research Triangle Park, North Carolina
UNC School of Government**

**Master Clerks Academy II
Thursday, January 21, 2016**

Agenda

- 7:45 **Registration & Deluxe Continental Breakfast (Breakfast is located outside Imperial rooms 1&2)**
- 8:45 **Welcome and Course Overview
(Imperial Rooms 1&2&3)**
Trey Allen, Assistant Professor of Public Law and Government, UNC School of Government
- 9:00 **Exempt or Nonexempt? Making the Determination under the Current and (Proposed) New FLSA Regulations**
(Imperial Rooms 1&2&3)
Diane Juffras, Professor of Public Law and Government, UNC School of Government
This session will examine the tests for determining FLSA exempt status under the regulations currently in effect and under the proposed new regulations, which will make a major change that will make many more employees eligible for overtime. Examples from across the range of local government positions will be examined, with special emphasis on the position of clerk.
Learning Objectives: Clerks will:
- *Understand the basic rules determining FLSA exempt status in effect now,*
 - *Be able to evaluate whether their own positions are properly classified as exempt or nonexempt, and*
 - *Be prepared to implement changes to FLSA exempt status when new regulations become final later in 2016.*
- 10:30 **Break**
- 11:00 **Clerks in Emergency Management
(Imperial Rooms 1&2&3)**
Norma Houston, Albert and Gladys Coates Term Distinguished Lecturer for Teaching Excellence, UNC School of Government
Given the very real possibility of snowstorms in winter, now is a good time for clerks to ensure that they understand the legal rules regarding locally declared states of emergency. This session will take an advanced look at local government emergency management authorities and responsibilities and examine the clerk's important role in local emergency management operations.
Learning Objectives: Clerks will gain an in-depth understanding of:

- *The role of local governments in emergency management operations, including the role of the clerk,*
- *Emergency management legal authorities and responsibilities of local governments,*
- *The legal authorities of cities and counties under a locally declared state of emergency, and*
- *Resources available to assist local governments in carrying out their emergency management responsibilities.*

12:00 **Lunch (Imperial Rooms 4&5)**

1:00 **Local Government Purchasing: Review and Legislative Update (Imperial Rooms 1&2&3)**

Norma Houston

During its 2015 session, the General Assembly made important changes to laws governing purchases by local governments. In addition to reviewing core bidding requirements, this session will examine recent legislative changes affecting local government purchasing and contracting, including changes to E-Verify requirements.

Learning Objectives: Clerks will:

- *Understand core bidding requirements applicable to local government purchasing and*
- *Be familiar with significant recent legislative changes to purchasing laws.*

2:30 **Break**

3:00 **“Things I Wish I’d Known”**

Jeanne Giblin, Clerk for the Town of Morehead City; **Julie Bennett**, Washington County Clerk to the Board of Commissioners; **Paula Woodard**, Johnston County Clerk to the Board of Commissioners; **Leighanna Worley**, Clerk for the Town of Wilson’s Mills

In this session, a panel of experienced city and county clerks will share their insights concerning what it takes to be a successful clerk, covering everything from responding to public records requests to handling conflict among board members. Audience members will be invited to ask questions and to share insights from their own experiences.

4:00 **Concurrent Business Meetings
(N.C. Association of Municipal Clerks: Imperial Rooms 1&2&3)
(N.C. Association of County Clerks: Imperial Rooms 6&7)**

5:00 **Academy II Adjourns for the Day**

Master Clerks Academy II (cont'd)
Friday, January 22, 2016

Agenda

- 7:45 **Registration & Continental Breakfast (located outside Imperial Rooms 1&2&3)**
Time Allowed for Hotel Check Out
- 9:00 **Utility Billing Essentials**
(Imperial Rooms 1&2&3)
Kara Millonzi, Associate Professor of Public Law and Government, UNC School of Government
This session will take participants through the statutory framework for establishing utility customer accounts, billing for services, and collecting delinquent accounts. Participants will identify ways to improve their current utility policies and practices to maximize collections and minimize disputes.
Learning Objectives: *Clerks will be able to:*
- *Explain the core provisions of state and federal law that govern utility billing and*
 - *Identify ways in which their unit can improve their utility billing policies and practices.*
- 10:30 **Break**
- 11:00 **“Ask Trey!”**
Trey Allen
As the School of Government’s faculty advisor for city and county clerks, Trey Allen receives questions on an array of issues that matter to clerks. In this session, he will provide answers to some of the more common and difficult questions he has received from clerks. This wide-ranging session will cover issues involving the open meetings law; the public records law; the adoption, amending, and repeal of ordinances; public hearing requirements; business registration programs; and other topics of interest to clerks.
- 12:00 Noon **Academy II Adjourns**

Master Municipal Clerks Academy II
Thursday, January 21, & Friday, January 22, 2016

Faculty/Speaker Biographies

Trey Allen joined the School of Government as Assistant Professor of Public Law and Government in 2013. He was previously an attorney at Tharrington Smith LLP in Raleigh, where he represented local school boards. Prior to that Trey served as a law clerk for Justice Paul M. Newby of the North Carolina Supreme Court and as a judge advocate in the United States Marine Corps. Trey earned a bachelor's degree from the University of North Carolina at Pembroke and a law degree from the University of North Carolina at Chapel Hill, where he was a published staff member of the *North Carolina Law Review*. Trey serves as the School of Government's advisor to municipal and county clerks.

Julie Bennett is the Clerk to the Washington County Board of Commissioners. She also currently serves the N.C. Association of County Clerks as its Vice President and Program Committee Chair. Ms. Bennett has been designated a Certified Municipal Clerk by the International Institute of Municipal Clerks and a N.C. Certified County Clerk by the N.C. Association of County Clerks.

Jeanne Giblin is the Clerk for the Town of Morehead City, North Carolina. She also currently serves as President of the N.C. Association of Municipal Clerks. Ms. Giblin has been designated a Master Municipal Clerk by the International Institute of Municipal Clerks and a N.C. Certified Municipal Clerk by the N.C. Association of Municipal Clerks.

Norma Houston joined the School of Government in 2006. Prior to that, she served as chief of staff and general counsel to State Senate President Pro Tempore Marc Basnight. She has also served as Dare County attorney, assistant attorney general in the NC Department of Justice, and staff attorney for NC Prisoners Legal Services. Houston earned a BS in criminal justice and psychology and a JD from the University of North Carolina at Chapel Hill. She is a member of the North Carolina State Bar and serves on the boards of several organizations. Houston is an adjunct faculty member at the UNC-Chapel Hill School of Law and also teaches state government in the School's graduate program in public administration.

Diane Juffras joined the School of Government in 2001. Prior to that, she was an attorney in private practice in Connecticut, where she specialized in the areas of employment, health care, and business law and litigation. Juffras received an AB from Dartmouth College and a J.D. from New York University School of Law. Before attending law school, she received an MA and PhD in classics from the University of Michigan, and she taught in the Classics Departments at Princeton University, University of Virginia, and Ohio State University.

Kara Millonzi joined the School of Government in 2006. She previously practiced law with Testa, Hurwitz & Thibault, LLP in Boston and clerked for the Honorable Louis F. Oberdorfer, United States District Court for the District of Columbia. She is a member of the North Carolina State Bar and the Bar of the

Commonwealth of Massachusetts. Millonzi earned a BA in economics, summa cum laude, Phi Beta Kappa, from the University at Buffalo and an MA in economics from the University of Maryland at College Park. She earned a JD, with highest honors, Order of the Coif, from the University of North Carolina at Chapel Hill, where she served as editor in chief of the North Carolina Law Review.

Paula Woodard is Clerk to the Board of Commissioners for Johnston County, North Carolina. She also currently serves as President of the N.C. Association of County Clerks. Ms. Woodard has been designated a Certified Municipal Clerk by the International Institute of Municipal Clerks and a N.C. Certified County Clerk by the N.C. Association of County Clerks.

Leighanna Worley is the Clerk, Human Resources Director, and Tax Collector for the Town of Wilson's Mills. She currently serves the N.C. Association of Municipal Clerks as the Co-Chair of its Program & Education Committee and as the District 4 Director on its Board of Directors. Leighanna has been designated a Certified Municipal Clerk by the International Institute of Municipal Clerks and a N.C. Certified Municipal Clerk by the N.C. Association of Municipal Clerks.

Credit for Successful Completion of Institute and Academies

The School of Government of The University of North Carolina at Chapel Hill is the International Institute of Municipal Clerks' recognized provider of city and county clerks' educational programming in North Carolina. The School's Clerks' Institutes and Academies may be used for credit towards the IIMC's designations of Certified Municipal Clerk (CMC) and Master Municipal Clerk (MMC).

The School also works cooperatively with the North Carolina Association of County Clerks and the North Carolina Association of Municipal Clerks in providing educational classes for clerks pursuing the designations of North Carolina Certified County Clerk (NCCCC) and North Carolina Certified Municipal Clerk (NCCMC).

The School awards points for successfully completing the 2016 New Clerks Institute, Master Clerks Academy I, and Master Clerks Academy II. **Points are awarded separately for the Institute and for each Academy. To receive credit for the Institute or for an Academy, the student must attend all sessions as shown by the School's electronic attendance monitoring system and must complete and submit an on-line evaluation form for that event.**

No partial credit can be awarded.

Amounts of Credit Awarded

- 1. Persons successfully completing the New Clerks Institute will receive 2.75 CMC points (5.5 hours).**
- 2. Persons successfully completing Master Clerks Academy I will receive 3.0 CMC/MMC points (6.0 hours).**
- 3. Persons successfully completing Master Clerks Academy II will receive 3.75 CMC/MMC points (7.5 hours)**
- 4. Credit allowed towards NCACC and NCAMC designations is decided by each state association in accordance with its own rules. Generally, the amount of credit allowed is based on the number of classroom hours attended.**

2016 Mineral Springs Holiday Schedule - DRAFT

The following public holidays are established for the Town of Mineral Springs employees. The town hall will officially be closed on the days indicated below.

Friday, January 1, 2016	New Year's Day (Town Hall is closed on Thursday, December 31, 2015)
Monday, January 18, 2016	Birthdays of Martin Luther King, Jr.
Monday, February 15, 2016	Washington's Birthday
Monday, March 28, 2016	Easter Monday
Monday, May 30, 2016	Memorial Day
Monday, July 4, 2016	Independence Day
Monday, September 5, 2016	Labor Day
Monday, October 10, 2016	Columbus Day
Friday, November 11, 2016	Veterans Day (Thursday, November 10, 2016 is a Town Council meeting day)
Thursday, November 24, 2016	Thanksgiving Day
Friday, November 25, 2016	Thanksgiving Day Holiday
Friday, December 23, 2016	Christmas Eve (Thursday, December 22, 2016 could be added as the Christmas Week Holiday)
Monday, December 26, 2016	Christmas Day (Tuesday, December 27, 2016 could be added as the Christmas Week Holiday)
Friday, December 30, 2016	New Year's Eve (No change is necessary)
Monday, January 2, 2017	New Year's Day

Revised and presented to the Mineral Springs Town Council on 12/10/15

*Please note that while town hall is not open on Wednesday's and Friday's it is not considered an off day for the full time staff; therefore having Wednesday and/or Friday as a scheduled holiday is in fact a holiday!