
**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Regular Meeting
May 14, 2015 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.

2. Public Comments

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Consent Agenda

- A. April 9, 2015 Regular Meeting Minutes
- B. March 2015 Tax Collector's Report
- C. Tax Releases
- D. March 2015 Finance Report

4. Downtown Park Conceptual Plan Review

The council will consider approving the conceptual plan design for the Downtown Park submitted by Stewart.

5. Turning Point

Ms. Lisa Bratton will make a brief presentation and request funding for Turning Point.

6. Union County Board of Education Liaison Leslie Boyd

Ms. Leslie Boyd will make a brief presentation on the school budget.

7. Consideration of the Proposed 2015-2016 Budget and Calling for a Public Hearing

Mayor Becker will present the council with the 2015-2016 proposed budget. The council will consider calling for a Public Hearing for the 2015-2016 budget.

8. Staff Updates

The staff will update the council on any developments that may affect the town.

9. Other Business

10. Adjournment

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Public Hearing / Regular Meeting
April 9, 2015 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Public Hearing and Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, April 9, 2015.

Present: Mayor Frederick Becker III, Mayor Pro Tem Janet Critz, Councilman Jerry Countryman, Councilwoman Lundeen Cureton, Councilwoman Melody LaMonica, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: Councilwoman Valerie Coffey.

Visitors: Dan Blackman, Charles Bowden, Barbara Faulk, John Petinarides, Pat Petinarides, Jennifer Stringfellow and Jon Wood.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of April 9, 2015 to order at 7:32 p.m.

1. **Opening**

- Councilman Countryman delivered the invocation.
- Pledge of Allegiance.

2. **Public Hearing – Proposed Text Amendment**

- Mayor Becker opened the Public Hearing on the Proposed Text Amendment at 7:33 p.m.
- Planning Director Vicky Brooks explained that this proposed text amendment was to the Subdivision Ordinance. It will be adding Section 110 #6 and is described as the division of a tract of land that was created by recombining two or more lots shown on a subdivision plat filed with the Union County Register of Deeds prior to the Town of Mineral Springs February 27, 2007 major rezoning where that rezoning resulted in a more restrictive zoning classification for that subdivision. Such division of land shall result in lots of the exact size, shape and dimensions as shown on the original subdivision plat and shall not create any nonconforming setbacks. Property ownership shall be the same as listed on February 27, 2007.
- Ms. Brooks further explained what had happened and what brought this about was that Mr. & Mrs. Petinarides applied for the text amendment after she had denied their request for the resubdivision of their lots. At this time, the Petinarides lot is 2.382 acres; after that major rezoning that the town did in February of 2007, their property went from RA40 to RR. RA40 requires 40,000 square feet [lots] and RR

requires 60,000 square feet [lots]. At the time of the recombination the Petinarides thought that later when they wanted to subdivide their property back out to its original lot lines it wouldn't be a problem; however, it became a problem, so they applied for this text amendment hoping that the council will approve it.

- The planning board heard this request for the proposed text amendment and by a vote of 3 to 1 they voted in favor of recommending it to the town council. The planning board felt that it was consistent with the Land Use Plan. The Statement of Reasonableness and Consistency that was approved by the planning board found that it will not increase the density of the established subdivision that existed prior to the town's major rezoning in February of 2007 on a plat that was filed with the Union County Register of Deeds. The planning board further stated that it was consistent with the town's plan, because the plan speaks to existing subdivisions being zoned as closely as possible to the platted subdivision that existed and in some cases that just wasn't possible.
- Ms. Brooks pointed out that Mr. & Mrs. Petinarides were present this evening and they may wish to speak on this for themselves.
- Mayor Becker asked if there was anyone signed up to speak at the Public Hearing and Ms. Brooks responded "we do not". Mayor Becker explained that this is a legislative decision and not a quasi-judicial one, so the council does not require testimony. If Mr. or Mrs. Petinarides have anything they wish to say that would be fine. Mayor Becker asked if the council needs to hear anything else. Mayor Becker referred to Ms. Brooks (for clarification) that a text amendment does apply, not just to their particular 2.38 acre lot, but it would really apply to any piece of property in a similar situation anywhere in the town... (there are probably not very many). Ms. Brooks responded "that is correct". Mayor Becker continued "...that exists and this is in a subdivision (a platted subdivision is their case). Ms. Brooks responded "yes". Mayor Becker stated that it wouldn't necessarily apply to just raw land that is sitting out there, because that doesn't correspond to a platted subdivision on record in the Register of Deeds office. Ms. Brooks responded "correct". Mayor Becker commented that this really only takes place then in a subdivision that has been platted and recorded. Ms. Brooks responded "correct".
- Mayor Becker stated that if there is nobody who wishes to speak at the Public Hearing he could close the Public Hearing and the council will deliberate this at the time that it's on the agenda.
- Mayor Becker closed the Public Hearing on the Proposed Text Amendment at 7:38 p.m.

3. **Public Comments**

- Mr. Charlie Bowden – 6409 Pleasant Grove Road.
- Jennifer Stringfellow – 4329 Forest Springs Drive.

4. **Consent Agenda**

- **Councilwoman LaMonica** made a **motion** to approve the consent agenda as presented containing the following:

- A. *March 12, 2015 Regular Meeting Minutes*
- B. *February 2015 Tax Collector's Report*
- C. *February 2015 Finance Report*

and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

5. **Consideration of the Proposed Text Amendment**

- Mayor Becker explained that this is the consideration of the proposed text amendment that was the subject of public hearing and that he would open it up to the council and any further questions they may have of Ms. Brooks about whether to approve this amendment. There is a Statement of Reasonableness and Consistency for the council to adopt if they choose to. Councilwoman Critz commented that she shared some of Bettylyn Krafft's concerns (having been the liaison for the town with the University during the process of creating the conservation zoning), because the town was compelled by them [University] that once we put these standards in place that we hold them evenly. Councilwoman Critz further commented that she understands the way the text amendment is worded that it will only be applicable to a similar situation and asked Ms. Brooks if there are other existing situations that this would apply to and if so what was her estimated amount. Ms. Brooks responded that she could think of one off the top of her head; it was a recent recombination. There are a couple of recombinations in Brantley Oaks, but she believed in those cases they actually built their houses toward the middle of the lot, so it wouldn't apply; if that is not an accurate statement then there are potentially a couple in Brantley Oaks that this could fall back onto. Councilwoman Critz stated/asked even if it did, it would not be inconsistent with the other homes within that existing subdivision. Ms. Brooks responded no.
- **Councilman Countryman** made a **motion** to approve the Statement of Reasonableness and Consistency as its written here and **Councilwoman LaMonica** seconded. The motion passed as follows:

Ayes: Countryman, Critz, Cureton, LaMonica and Neill
Nays: None

- The Statement of Reasonableness and Consistency is as follows:

TOWN OF MINERAL SPRINGS
STATEMENT OF REASONABLENESS
AND CONSISTENCY
Subdivision Ordinance – Article 1 – Introductory Provision

In reference to the proposed text amendment to Article 1 of the Mineral Springs Subdivision Ordinance.

The Mineral Springs Planning Board recommends to the Mineral Springs Town Council that the proposed text amendment is "**reasonable**" as it will not increase the density of an established subdivision that existed prior to the town's major rezoning on February 27, 2007 on a plat filed with the Union County Register of Deeds. The proposed text amendment will only allow the property owner of record on February 27, 2007 to reestablish the lot lines set forth on the original subdivision plat, if the lot(s) had in the interim been recombined by the property owner.

The Mineral Springs Planning Board recommends to the Mineral Springs Town Council that the proposed text amendment is "**consistent**" with the Mineral Springs Land Use Plan adopted October 12, 2006 and the Vision Plan contained therein, because the plans speak to existing subdivisions being zoned as closely as possible to their platted lot sizes. In some cases during the rezoning process it wasn't feasible to rezone all subdivisions with a zoning district that encompassed all lots in a particular subdivision to the new zoning district, which created nonconforming lots of record.

ADOPTED this the 9th day of April, 2015.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, CZO

- Mayor Becker commented that the council found that the amendment would be reasonable and consistent. With that in mind, does the council have a motion to approve the amendment or deny it?
- **Councilwoman LaMonica made a motion to approve the amendment as submitted and Councilman Countryman seconded.** Councilwoman Critz stated that she would just like to point out for people that are in attendance that the way it is worded it is not going to allow compromise in the hard work that was put into place to create the outcome (which is to maintain the rural aesthetic value of this community as a whole), so the work that was put into place was done not to create a hardship for landowners and the community, but was to uphold the values that people had expressed in the multiple surveys and town hall meetings. The community was included in every step of the way, “so thank you for being patient and working with us, so we can do it right, it is important that we do it right”. Mayor Becker commented that he would (since we have a motion on the floor) just by way of further discussion, just say again a point of information, a little historical point, about the rezoning of the Brantley Oaks Subdivision from RA40 to RR (Rural Residential; 60,000 square foot low density designation, that his recollection was that the reason that the planning board recommended that at the time and the contract Zoning Administrator Nadine Bennett did so was because Brantley Oaks as a subdivision sort of fell into what a conservation subdivision in the RR zoning district would be. In other words – it had lots that were mostly one acre, but it had roughly 80-some-odd lots. Mayor Becker stated that he believed Councilwoman LaMonica could agree, on a size of roughly 120-some-odd acres, so we had that 2 to 3 ratio, so basically the way it was platted at the time it actually fit that subdivision, so he thought the reasoning going back was “well it sort of fit into RR, even the lots themselves were one acre mostly, 1.1 or 1.2, you had the additional open space that you would have had in a conservation subdivision, so by allowing these couple of lots that got recombined just go back to what they were platted as still carries them into that sort of existing RR conservation density”. Mayor Becker asked if anyone else had any questions or comments. Councilwoman LaMonica commented that she just wanted to recognize the planning board for doing such a great job in writing this text, because they took a wonderful approach at navigating what could be opening Pandora’s box and really made sure the risk was limited and we kept the spirit of what the zoning direction was back in 2007, which was based on what the residents told us they wanted. “I think we have done a marvelous job from a planning board perspective in navigating and getting things done for both our residents and in keeping to the original spirit of the zoning, so thank you”, Councilwoman LaMonica said. Councilwoman Neill commented that she did have her reservations, but they have all been cleared up. Mayor Becker stated that we have a motion and a second and called for a vote. *The*

mentioned motion by Councilwoman LaMonica passed unanimously as follows:

Ayes: Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

- The text amendment is as follows:

MINERAL SPRINGS SUBDIVISION ORDINANCE

Addition:

Section 110 #6

The division of a tract of land that was created by recombining two or more lots shown on a subdivision plat filed with the Union County Register of Deeds prior to the Town of Mineral Springs February 27, 2007 major rezoning, where that rezoning resulted in a more restrictive zoning classification for that subdivision. Such division of land shall result in lots of the exact size, shape and dimensions as shown on the original subdivision plat and shall not create any nonconforming setbacks. Property ownership shall be the same as listed on February 27, 2007.

- Mayor Becker thanked the council for considering this and Ms. Brooks for working so closely with the planning board to get a really carefully crafted change that sort of allows this to occur. Mayor Becker also thanked Mr. and Mrs. Petinarides for their cooperation through this process.

6. Downtown Park Design

- Mr. Dan Blackman thanked the mayor and council for having them. Mr. Blackman explained that he was the Project Manager and Land Planning Designer with Stewart; he was joined tonight by Jon Wood, Vice President and Manager of Landscape Architecture with Stewart from the Charlotte office. Mr. Blackman pointed out that the council had the packets in front of them that explained their qualifications and background. Mr. Blackman shared an interesting conversation that he had with Mayor Becker when they first met at the Carolina Thread Trail Conference. Stewart was there as vendors and exhibitors, as well as one of their members being there giving a lecture. Stewart was very much involved in the trail system with the Carolina Thread Trail and is overall very proud of their work. One of the first things that Stewart does is stand out there in the exhibit hall to make sure that they approach folks that are there to let them know what they do and announce themselves. Yes, we have 131 employees and offices in Durham, Charlotte, Richmond, Virginia and they are headquartered in Raleigh. Mr. Blackman explained that Mayor Becker said that was fine and he went on to tell him a little bit more and that they do some land planning, they have civil engineers, landscape architects, structural engineers and some transportation folks, Mayor Becker said that sounds great/fantastic, but does Stewart ever do anything in a small town. Mr. Blackman explained that he paused for a second and then immediately said "well yes, in fact we do, that's where our life blood is". Stewart is working on a project in Waxhaw, an urban park. Wesley Chapel is another master plan that they have worked on. They are working in Huntersville on a small downtown urban park, which will be on two acres of property there. Mr. Blackman and Mayor Becker started in again on their conversation and Mr. Blackman said "well that's where the life blood of the neighborhood is, it's grand and it's fun, it really feels great to present a very large master park plan that has recreation fields

that covers expanses and acres of land, but when it comes down to it the piece of property that gets the most interaction, draws the most groups of people, draws the most tiebacks to what a community is about, are those small in-town parks that have character and have a theme and start to interact with people of all ages, it is not just about the soccer team out there taking up a large tract of property, it's about the entire community and so for us these small community parks, even as the Monks Corner one that we worked on years ago, these are all part of what we do". That neighborhood park are those little pocket areas where groups of people come and interact; it's more about that interaction and having an opportunity to celebrate your town. Celebrate who you are and come together as a community, those are the important things. Those are the things that are remembered and those are the things that create memories for various age groups. Even though Stewart is a large company, it's always very important for them to work with one of the smaller towns; that is more fulfilling for them.

- Mr. Blackman referred to the concept plan that they developed (in the agenda packet) and explained that they thought that they tried to account for all of the elements that were asked to be included and they tried to adapt to the slogan "Conservation by Design" that the town uses on their website and also to describe what Mineral Springs is about. You can see a lot of the characteristic of the elements that they have chosen are in keeping with the rural theme. They have heard about the rural aesthetics tonight and Mr. Blackman thinks that it is appropriate for this property. The major features includes sidewalk trails (loop trails) that are intended for multiple users that are six feet wide with proposed offsets for benches. The sidewalk is a little over 500 feet, which means you can walk around it 10 or 11 times to get in a full mile. Also included is a fair amount of landscaping, lawn areas with perennial shrubs and some flowering trees. On the north top side is the stand of cedars that already exist and another grouping of oak trees that are there. The entrance of the park is midway in the parking area, which is highlighted with an arbor and that opens up to a fountain that sits at the intersection of where the trails all meet and it leads into the playground area and back over to the parking. One of the requests was to include a temporary restroom facility, which has been done, but they dressed it up a little bit to make it feel a little more comfortable and part of a green space in nature, so they are proposing an arbor. Mr. Blackman explained that they would have to go through the design process and he will walk through each of those steps (they can also be seen in the manual). These are the original ideas, first thoughts and impressions, but they fully expect them to shift and change by the time of the complete set of construction documents if the council chooses to go with Stewart.
- Mr. Blackman informed the council that they had put together a proposed budget based on their initial cost budget estimates; however, he pointed out that at the last minute they went back and double-checked some of their numbers and they are a little bit higher than what was shown on the proposal to the council. Mr. Blackman explained that he wanted to make this very clear, because it is important that they are trying to hit a target budget and some of the features that were selected in the original conceptual plan did go over budget. Mr. Blackman took full blame for this, because he inaccurately calculated on the square yardage of the concrete walks. The \$9,800 for the concrete walks is a more accurate number. Mr. Blackman wants the council to understand that there will be adjustments and adaption to the

early conceptual levels, but they feel these are strong numbers. They put in a lot of elements that they really dug into to try and understand fully the depth of what will have to happen with construction; at this point there are no utilities on the property proposed, but he thought it falls within a range. There is a 10% contingency and Mr. Blackman felt that is well within a range of tract they are aiming for an \$80,000 park. There is also some plant materials, shrubs, ground covers, and perennials where there they do have some opportunity to mix and match. The budget is in front of the council, which actually has quantities that are associated with them; some of those things will shift and move, which is anticipated throughout the process. Stewart believes this is a real plan, it's a doable plan and it's a viable plan that meets the criteria; we are very close with taking the contingency out and we are right there in line with the budget proposed.

- Mr. Blackman went through their project approach:
 - Task 1 -
 - Step 1 – is the Schematic Design. The approach is to prepare a conceptual plan that is truly viable. There was no interaction or input from the council or the general public. Stewart would like to share the conceptual plan with the public and receive some input and ideas to see if there is anything that needs to be modified in the plan and its direction and scope.
 - Step 2 – would be to take that information to council and the citizens and go back and revise conceptual plan if there is a need to do so. Stewart will return to the council for a review to make sure that they are all in alignment with what the construction documents would be.
 - Step 3 – included in the proposal for services is the field survey, so that they can understand all of the utilities and make sure that they are well within setback, property lines, easements, etc. This is a very important part of the planning process and it will be the base map information that we build things off of and have a very accurate construction set of plans that they can build. This needs to happen very soon.
 - Task 2 – Is the preparation of construction documents after approval on what the conceptual plan is. The intention is to meet and update their cost estimates at the 50% level and at the 100% level. There would also be a meeting with council and staff at the 100% level.
 - Task 3 – Would be permitting agency review. Stewart would work with the town to make sure that their plans are in compliance with any zoning or building requirements and they would also submit these plans to Union County for their approval. In addition, if there are ADA accessibility requirements that need to be submitted for approval Stewart will do that as well.
 - Task 4 – Is assistance with bidding. They would prepare all of the advertisements, set up the pre-bid meetings and help review all the tabulations as they come in. They would issue a Notice to Proceed with the town's approval based on the selected contractor. Stewart would also help with the construction in several ways: they would do the preconstruction meeting; they would do field inspections twice a month, which comes with a report; hold a construction meeting once a month that is recorded and documented; they would review pay applications, answer any requests for information from the contractor and any additional understandings that need to happen; if there were any change orders they would see those through, close to the ending of the

project there would be a substantial-completion punch list that they would prepare and an inspection that goes along with that; they would itemize each and every item that has to be finished in order for the contractor to be closed out, finished and paid; and then following that would be a final inspection and closing of the documents.

- Mr. Blackman explained that they have proposed a relatively vigorous schedule with the schematic design starting in mid-April. There needs to be an advertisement for public meetings to make sure they are well attended to get the input that is needed. There is an anticipated September 21st ribbon cutting (not ribbon cutting, but...) Councilwoman LaMonica commented to correspond with the festival. Mr. Blackman agreed and continued that as soon as the festival is finished it's time to start digging dirt and getting the construction of this park done.
- There are a couple milestone meetings that have been included. The first two are very important – it's in the schematic phase to meet with the council to make sure that we have a full understanding of the program and then also to meet with the public to get their conceptual plan. Then meeting again with staff and council to make sure they have addressed all the needs. There will be various meetings throughout. Marked half-way through are the construction documents and at the end construction documents and then towards the end of the bidding phase.
- Mr. Blackman opened the floor for any questions and stated that his request was for the ability to work with the town on this park and to get approval of their proposal.
- Councilwoman Critz commented that she thought she could speak for the whole council in saying that they all appreciate the extent to which Stewart has provided an abundance of quality information. Councilwoman Critz offered a "tiny bit" of background that would clear up the town's expectations. In 2004-2005 she became a member of Urban Open Space Institute and Mayor Becker became one the following year. This was funded by the Knight Foundation through UNC Charlotte where elected officials all over (within about a 100 mile radius of Charlotte) could apply and be accepted as candidates to participate in a three day training where they brought in resources people from literally all over the country (including Hawaii). One of her resource team members was Steve Coleman, who, at the time, was that head of Parks and Recreation for Washington, D.C. It was a five year plan program; they invited all of the alumni back each program to participate in some of the sessions and dinners for networking. All of that was to say that one of the things that stuck with Councilwoman Critz about Mr. Coleman was he said "that after over 100 years of surveying New York, that New Yorkers, not visitors, but those that live in New York, the number one asset that they declare has been the same for over 100 years and that is Central Park". Councilwoman Critz stated that she didn't really personally need to be reinforced, but she felt like it was a real benefit to know that; "that you're not just one kind of little extremist over here who loves the outdoors". People need the outdoors; it's something within all of us that needs to interact with nature. The town has done three surveys since we were conceived (one was very recent) in which this was actually the spring board for this project, because in all of them (including our town hall meetings) we were the senior and graduate project for UNC Charlotte 2005-2006 and the class came to our town three times and had town hall meetings and we went to the University multiple times; it was intense and wonderful, but the community as a whole

reiterated over and over again the importance to them. Not just those of us who sit here, we sit here as public servants, we sit here as elected officials who are entrusted to represent them, but we do so not only based on what they tell us personally, but on this information we have gathered collectively over the years and in the last survey that we just did there was a greater focus than in the previous surveys and in previous conversation for this type of a park. There has been great support for the greenway and great support for our conservation zoning and the principle behind it and the fact that we want to design and not just to have whatever is going to develop happen. We want to design what happens and we want to do it in a way that complements our community as a whole, so with extraordinary percentage of people in favor of this through these venues that we have interacted the spring board was the last survey where people really made it very clear that not everyone is going to walk the greenway even though they might like it and support it, they might not necessarily get out there as much as some others, but that there is a large percentage that would love a peaceful and accessible lovely park in a general location where anyone could come and so we were compelled to move forward, because the community compelled us. Councilwoman Critz explained that she thought it was important to have another town hall meeting; it's a fabulous idea. We have done surveys, but we haven't had another town hall meeting in a while, so she is looking forward to that; it's good for you to know that you're involved in something that has a lot of support and a lot of people have enthusiasm for. Councilwoman Critz stated that she really appreciates the extent that Stewart has gone to present this to the council.

- Councilwoman LaMonica asked Mr. Blackman if a port-a-potty was standard for a park this size, because she has to agree with Mr. Bowden and she is not sure she would have put that in a plan given that it is a smaller park where they are probably going to be there for an hour. Mr. Blackman responded is that normal, with no other facilities nearby, it is. Councilwoman LaMonica commented that she was just thinking of maintenance as far as maintaining, neatness, cleanliness and odor. Mr. Blackman responded that it could be something that can be added later as needed. It was his understanding there may be an expansion or move to update the "stone building" behind us, but until that is brought to the forefront then this would serve as a temporary. Mr. Jon Wood offered that there are a lot of new options out there for smaller restroom facilities to get away from that port-a-potty. There is a potential option during office hours to let folks use the restroom in the building here. Councilwoman LaMonica commented that the town hall is not open full-time, so there is security. Mr. Wood commented that there are ways to work through that. Councilwoman LaMonica asked if lighting was being recommended, although she doubted that the park would be open 24/7. Mr. Blackman responded that he probably would, but for the entire facility, he didn't think it needs to be lit to be used, but lit more for security; if there is a desire to have lighting. Councilwoman LaMonica commented that she just noticed that it was missing, so she wasn't sure what the logic was on that. Councilwoman LaMonica asked if Mr. Blackman had a rough idea on something of this size, scale and level of features what the cost to maintain would be. It's one thing to build it and something else to make the commitment long term. Mr. Blackman responded that he would have to put some thought into that. Mayor Becker addressed the port-a-potty issue, because we asked them to put that in there; they didn't think that up. Wesley Chapel has their slightly larger park and right now their restroom facilities are port-a-potty, which are

the permanent ones; he didn't think they were enclosed at all – they are just out there. Mayor Becker explained that when we upgrade the “rock building”, which Ms. Brooks and he are still in negotiation with Union County Environmental Health about drain field locations and being able to expand that, in theory as long as the plan allows for a little bit of space around the temporary unit we could construct a free standing ADA-accessible proper permanent bathroom made out of similar stone with a similar roof to mimic the “rock building”, but again the door facing the playground, it is not facing our town hall and that could then tie right into that same septic system that is going to be used by the community center. That is the shorter term solution to get rid of the port-a-john after a year or two rather than farther out as long as we have space, because a permanent one would be a little bit bigger. It wouldn't be just the 4 x 6 handicapped size port-a-john, it would be a 10 x 12 building, so we would have to make sure we have room for that on the site, but we could plan ahead to add that at some future time when we have utilities. Councilwoman LaMonica asked if this would be more of a phase-one kind of approach. Mayor Becker responded that he thought so and that he remembered at the retreat there was so much pressure to put the port-a-john at the [greenway] trailhead, but we haven't done that yet. Part of the reason we haven't done it yet is because we have been held hostage, we've tried to get our ADA-accessible parking lot prepared and because of one person we are unable to do that and we can't put a bathroom facility there until we have the parking. Mayor Becker knows that the council was very interested in having that very important thing (from the retreat), so we certainly didn't want not to have bathrooms at this park. Councilwoman Cureton commented that she thought it was a good idea, because if you are out there a long time you are going to need to go to the bathroom; kids are going to want to go to the bathroom. Mayor Becker commented that we were concerned about having them coming in and out of the town hall; all those kids might be a little disruptive for the work flow. Councilwoman Cureton commented that if you have people coming in and out of the town you will have complaints then for sure. Mr. Wood commented that it is one of those things that vary in each town. Matthews had Squirrel Lake Park and they have a port-a-potty that mom's wouldn't even let their kids go in; they say “go out in the woods”. There is a park that they did that is in a field across the street from town hall and there are no restrooms. The park is a little bit bigger (1 1/3rd acre), but if they have a special event they will bring something in. That was a big discussion about the master plan in Wesley Chapel; they were going to use the house and then as they finally evolved into detail design they moved away from the house because there were issues with that, so they ended up with the other. The City of Salisbury specifically puts port-a-potties in their parks and puts a little fencing around them and they have had great success with that; it served its purpose.

- Mayor Becker stated that he thought it was important if the town wanted to retain Stewart on the basis of the contractual term outlined in the proposal they would obviously want to approve at the bid price and they need to look at those meetings. The end of April is difficult and we can't start construction at the beginning of September, so the whole timeline gets pushed out about two weeks, which will give us time to do a direct mail notification to our citizens; it could be a newsletter or a card. A newsletter could be done if we have an early May meeting. The Kick-Off meeting and the public input meeting could be back-to-back on the same evening on a Monday or Tuesday (at 6:00 p.m., 6:30 p.m. and 7:30 p.m.) if that is

something that would work for Mr. Blackman. Councilwoman LaMonica asked Mr. Blackman for clarification where exactly in the step-by-step process does the “go or no go” decision need to take place for Stewart. Mayor Becker responded now. Councilwoman LaMonica commented we talk to our residents and we get feedback from them for “go or no go” on the park before we contract. Councilwoman Cureton responded no. Councilwoman Critz responded that she didn’t think, but she felt pretty strong no to that. Mr. Blackman responded maybe he was misunderstanding the “go or no go” on the park – whether the town contracts with Stewart to help design the park or whether the town goes forward with building the park at all? Councilwoman LaMonica responded go forward with building; we had talked about getting additional feedback from residents and she thought that was critical before proceeding with building. Councilwoman Critz responded that she thought we were moving forward if she understood what they decided at our retreat. We are moving forward to this step, because we were compelled by the public from the survey, so she didn’t think there is a question about coming to this position. Councilwoman Critz believed what they wanted to clarify with the public at the town hall meeting was “does it meet the public’s expectation and desire as far as the design”. The concept of doing it was answered at our retreat. “We unanimously agreed that we were moving forward with this project, so I don’t think that’s a question”, Councilwoman Critz said. Councilwoman LaMonica responded that’s the part that was missing for her; she didn’t realize that it was “cast in stone”. Mayor Becker responded yes, but they could still cancel the whole thing. Councilwoman Critz responded that it was a decision they made unanimously at the retreat and then this would be to tweak the design and make sure that we are actually fulfilling the desires of the community to the best of our ability. “Is this the best or is their input going to sway the design slightly”. Councilwoman LaMonica commented that her concern more than anything was as far as a “go or no go” decision on Stewart was getting into a financial obligation before we have closure from the community and if we are confident we have closure from the community. Councilwoman Critz responded that she thought that Ms. Bennett and Ms. Parker made it very clear that the percentage of people that expressed the desire was so high there would be no reason for us to question. Councilwoman Neill added there was no doubt. Mayor Becker explained that the town has been committed to two things happening: the Community Center and the park to go along with it. The park is a little less expensive and doesn’t have the problems inherent with the septic system that we are still fighting that battle on, so the park gives us that phase one of our downtown amenities. People seem to think “you’ve got that greenway out on McNeely Road” and “why don’t you have anything in the center of town”. Mayor Becker believed that is why we sort of made our minds up that we wanted to put the park here and the question just becomes who is going to design it and what’s going to be in it. Councilwoman Neill added that we are being guided by the survey again. Councilwoman Critz explained that she felt like COG was very confident that the percentage of people that spoke out was to the point that we should not not move forward; it was clear to move forward. Councilwoman LaMonica commented that there is limited risk on our part as far as going into a town hall and having feedback and have it be totally what you are doing. Councilwoman Critz responded absolutely. Mayor Becker noted that’s the risk we take in elected office; we find that our ideas aren’t always to the liking of 100% of our constituents. Councilwoman Critz responded that she didn’t know, at our town

hall meetings during the process with UNC Charlotte some things were surprising to her: we have tremendous attendance with major positives along with a few negatives and in the end there were some converts through the education and learning. We are not going against the flow, we are going with the flow – will there be some negative, yes, there always is, but the majority of people are going to be excited. Mr. Blackman commented that the council was doing their due diligence getting approval of the community to move forward with the park.

- **Councilwoman Critz** made a **motion** to accept the contract as presented to us by Stewart in the amount of \$25,980 plus \$1,000 in reimbursable expenses under the terms of Appendix 1 and Councilwoman Neill seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

7. **Consideration of Scheduling a Downtown Park “Kick-Off” Meeting and Citizen Input Meeting**

- Mayor Becker suggested the first Monday or Tuesday in May (4th or 5th), because we know Monday and Tuesday is good for some council members and that gives us time to get the newsletter mailed. Councilwoman LaMonica noted that she would be travelling on the 5th. Mayor Becker pointed out that the special meeting would be at 6:00 p.m. (Kick-Off) for a strategy meeting with Stewart and then the public input would be at 7:00 p.m. Councilwoman Cureton noted that she would not be available.
- **Councilwoman Critz** made a **motion** to call for a Special Meeting on May 4th at 6:00 p.m. at the Mineral Springs Town Hall for the purpose of conducting the initial Kick-Off meeting for the park plan and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

8. **Union County Community Arts Council**

- Ms. Barbara Faulk from Union County Community Arts Council stated that she appreciated the council for allowing her to come in and sit in on their business; she has been coming here for quite a few years and wanted to say how grateful Union County Community Arts Council is for the support that the town provides them. Ms. Faulk referred to the package of information that was sent to the council and the latest newsletter that she distributed this evening. Ms. Faulk called the council’s attention to the breakfast for the Arts on Friday, May 8th and stated that if any of them could come join them they would love to have them; it’s a little quick showcase of what the arts council does in Union County.
- Ms. Faulk briefly went over some statistics of what the Arts Council does. They serve every school in Union County on an equal basis. Every elementary school in the county received the same quality and number of programs, as well as the middle schools and high schools. There are 31 elementary schools, 9 middle schools and 1 charter school; we are proudly serving approximately 21,000 students every year and have been doing so since 1980. Ms. Faulk stated that she

had been there for quite some time and still has a passion for what she does and she believes very strongly that the arts are as important as education.

- Ms. Faulk explained that when she comes to Mineral Springs to ask for funding/support it's specifically for the residents of Mineral Springs; it is not for people who live in any other part of the county. The Community Arts Council serves approximately 300 high school students in the Parkwood School District, approximately 3,100 in the middle school district and approximately 3,000 in the elementary school district right here in the Parkwood School District. New this year and the reason Ms. Faulk asked for a slight increase in funding is because this year alone they have provided a \$500 grant to Western Union Elementary for the purchase of musical instruments in their classrooms for their music instruction. Funding for the arts continues to decrease and Ms. Faulk hates to see it on a local level, as well as on the state/nation level. When we can work with individual schools to give them money that they can improve their education process in their school, Ms. Faulk thought that was what we should be doing; there is no question about it. Parkwood High School was also given a \$500 grant this year for an interesting metal art project in one of their engineering shop classes. The funding was requested by a teacher that had a project with his engineering and metal work students; it was art-based and teaches them what they need to learn in that particular curriculum with an added art component, so we will have a permanent piece of art work that Parkwood High students did. Ms. Faulk explained that she wanted to call the council's attention to those particular things, because they were specific. Ms. Faulk has every reason to believe that next year the arts council will fund every school that applies to them and give them up to \$500. Last year they funded 16 of the schools and it is catching on, so Ms. Faulk expects that they are going to be funding even more this coming year.
- Ms. Faulk explained that 92% of their budget goes into programming and only 8% is administrative, so they are very fiscally conservative and very in tune with the cultural needs of the county in working with other art groups (symphony and theater groups). Ms. Faulk thinks that they try to do Mineral Springs proud and try to represent them very well and she hopes the council knows they will continue to do that.
- Councilwoman Critz thanked Ms. Faulk for her persistence; there's not enough tenacity in the arts and there have been a lot of studies done that shows the benefit to children's lives and their educational and social abilities, as well as their success in their adult life when they have been exposed to the arts.

9. **Consideration of a Capital Project Ordinance**

- Mayor Becker explained that when the town does these Capital Project Ordinances it really is just a way of authorizing funding over two fiscal years. We have \$27,000 for engineering [now] and then construction that is going to be going through February or March [2016]. The best way the town has found to do that is with a Capital Project Ordinance, which allocates the money to just be in a separate block for just this project; it doesn't mean we are going to spend that whole amount. Mayor Becker also explained that he had "thrown" a little bit extra above and beyond what the initial estimates were from Mr. Blackman just to allow us to add some of those amenities that may come up at the public meeting; for example a

water fountain which is handicapped accessible. The Capital Project Ordinance authorizes the expenditure, but it doesn't require the expenditure.

- **Councilman Countryman** made a motion that the board approves the Capital Project Ordinance at the level of \$127,000 and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

- The Capital Project Ordinance is as follows:

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

PROJECT ORDINANCE AUTHORIZING DESIGN AND CONSTRUCTION OF A PARK ADJOINING THE TOWN HALL

O-2014-02

Pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted:

Section 1: The project involves the design and construction of a multi-use park consisting of approximately 16,000 square feet on property owned by the Town of Mineral Springs adjacent to the town hall at 3506 South Potter Road. This park is intended to serve the broadest possible cross-section of citizens, with paved walkways, sitting and picnic areas, open lawn areas, and play and activity features.

Stewart Incorporated, located at 200 South College Street, Suite 720, Charlotte, North Carolina has been selected to provide design, permitting, construction bid assistance, and construction management services for this park project.

The Design, Permitting, and Bidding phases are expected to take place from April 10, 2015 through August 31, 2015, with the Construction phase expected to take place from September 2015 through February 2016.

Section 2: It is estimated that the following revenues will be available to complete those projects described in section 3:

General Fund Balance	\$127,000
Total	\$127,000

Section 3: The following amounts are appropriated for the projects of the Downtown Park Capital Project fund:

Design and Professional Services (Item #1)	\$27,000
Construction, Amenities, and Fixtures (Item #2)	\$100,000
Total	\$127,000

Section 4: The Finance Officer is authorized to make periodic payments to Stewart, Incorporated for services provided under "Item #1" based on the work completed in each billing cycle, as specified in the agreement between the town and Stewart

Section 5: The Finance Officer is authorized to make periodic payments for work under "Item #2" to any contractor or contractors approved by the Mineral Springs town council as a result of the Construction Bid process. These payments shall be made only as invoiced in contractor pay requests approved by Stewart in its construction management function. The Finance Officer is authorized to approve change orders of up to One Thousand Dollars (\$1,000.00) for any individual change. Contracts or change orders above that amount must be approved by the town council.

Section 6: The Finance Officer is hereby directed to maintain within the Downtown Park Capital Project Fund sufficient detailed accounting records for the project authorized.

Section 7: The Finance Officer is directed to report annually on the financial status of the Downtown Park Capital Project Fund.

Section 8: The Finance Officer is authorized to transfer funds as required from the General Fund balance into the Downtown Park Capital Project Fund.

Section 9: Copies of this Downtown Park Capital Project Ordinance shall be filed with the Town Clerk and the Finance Officer.

ADOPTED this the 9th day of April, 2015.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

10. 2015-2016 Budget – Proposed Departmental Appropriations

- Mayor Becker offered if he was looking a little bit preoccupied, it was because he didn't have a calculator, so he had to use his old fashioned pencil and paper and he was convinced that apparently there is no right way to make these projections for some people. This year the salary numbers in white [shown on the proposed departmental appropriations] are the fixed salaries, which he actually put in with the 3% possible increase that this board usually asks for; it is more transparent. Mayor Becker stated that he thought that would satisfy a little bit, but he was very concerned that somehow, because of the way that he was breaking down the finance officer's salary (because of the workers comp issue that is detailed at length in the memo) that maybe he did a math error and had asked himself to get a 9% increase as somebody earlier this evening claimed that he did. Mayor Becker did the math and there is not a 9% [increase] reflected, it's 3%; he didn't make a math error and he wanted to let the council know that.
- The 2015-2016 budget is very similar to last year's budget. Mayor Becker has added to the Park and Greenway Maintenance, because we are going to have more for both this park and the greenway trailhead. Elections – the council can see. Special Events – when Mayor Becker was doing his departmental request, Ms. Brooks had asked for a \$4,000 authorization on the festival, because she had some ideas to add additional activities and items. Street Lighting – the council came to the conclusion that there is no need to do anything along Potter Road for the near future, so he put that back to the original level of what we are paying for street lighting right now.
- Mayor Becker referred back to the 3% and stated that he didn't know if that was an appropriate salary increase amount or not, but that is what is "penciled in" in the white numbers to give a little more of a clarity in what the council might be considering. Councilwoman Critz commented that she appreciated Mayor Becker doing that, because it makes it easier for people like her who don't really do detailed finance reports but once a month to conceptually understand what 3% means and the reality of a pay check. Councilwoman Critz continued that she knew that Councilwoman LaMonica, Councilman Countryman and Councilwoman Coffey have had a lot of influence with this council at the 3% level being the most actively involved in the corporate world and public in business areas. With their guidance, Councilwoman Critz thought this council has pretty much stuck to that. Councilwoman LaMonica commented that it was fair and consistent for the current fiscal year and what we are seeing across all kinds of industries and verticals; 3% is about the maximum. Mayor Becker stated that when he has his adding machine

he will do it again on the adding machine, having to break that finance officer from two arbitrarily cut-in-half halves to that 90/10 split; he just did it and he swears it's 3%. Councilwoman Critz responded that it appears to be, but she hasn't calculated it out. Mayor Becker added that the total of this year's finance officer salary is \$29,772 (the total 50/50 split) and the proposal for next year was \$30,672, which is about a 3.01%; rounding up to the nearest monthly breakdown is 3%. The clerk/planning director is 3% straight across. Mayor Becker noted that it doesn't have to go in the budget and that we do have the hourly rate for the third employee, which we may be considering increasing that 3% also. That's something that the council can vote on separately if they want to do it at this time or wait until we adopt the budget. Councilwoman Critz responded that they will wait until they adopt the budget, so that they have input from Councilwoman Coffey.

- **Councilwoman Critz** made a **motion** to approve the figures that have been presented to the council and the finance officer moving forward with the final budget proposal and **Councilwoman Neill** seconded. Councilwoman LaMonica referred to the Dues category and asked if we feel that materially each one of those areas that are subscribed to are meaningful and valuable; there is not a lot of money here, but she just wanted to check. Mayor Becker responded that the biggest one [the North Carolina League of Municipalities] may be the least valuable, because they are our lobbyist and that is literally what we are paying for. We have found over the years that the League doesn't always have the interest of the smallest municipalities as high on their radar as the interest of the large municipalities, which had been a source of friction even between him and the previous executive director; there was a time when the council considered backing out, but they realized that it's supporting the League of Municipalities which is still a benefit to the municipal cause as a whole. Mayor Becker noted that he can pick up the phone and get information from the League. They do a lot of salary research and fiscal projections that really help him. As dues paying members, the town is eligible for their property and casualty and general liability insurance, which has very good rates compared to what we could get in the private sector; workman's comp is still competitive. Mayor Becker stated that he thought there is a certain benefit, but he didn't know whether we get our full \$3,600 worth of benefit back in a reduced premium, but he thought we are getting something back. Mayor Becker was not recommending that the town drop the League, because there is a benefit. Councilwoman LaMonica noted that is the only one where the dues are going up every year. Mayor Becker noted that he thought the best "bang for the buck" to this day is the Institute of Governments. Mayor Becker is finding that being at the meetings for the TPO has him a little more "in the loop" on what our Regional Transportation Planning is. That is the newest for \$800+ and it's one of those things that when you are a member of a professional society; do you feel like you are getting a tangible benefit every week, maybe not, but it is up to the council to make those final decisions. Councilwoman Critz agreed with Mayor Becker and commented that overall she thought on a month-to-month basis it may seem of less value, but she can't think of a year over the past 14 years that she has served that she hasn't referred to information from the League as well as the Institute of Governments. You can pick up the phone and actually get a professor, an author, a leader and you get the information – literally from the "horses' mouth". Mayor Becker noted that he had put down \$3,201 for the League, but we have already paid them \$3,474; the \$3,201 was last year and the \$3,474 is this year, so it will

probably be \$3,619 next year. Councilman Countryman wanted to clarify that they still have two months prior to finalizing the budget; there will be a proposal at the May meeting, which isn't finalized until the June meeting. Mayor Becker responded that the council is allowing him to go forward; they are giving him input and ideas (should he raise or lower some of the figures) on the expenditures. Next month the council will see the budget with the revenue projections. Mayor Becker noted that he would say that we have a little bit of bad news on the revenue front, not as bad as other municipalities that they are reading about that have had deep cuts in some of their business privilege taxes and things based on the General Assembly action. Mineral Springs doesn't have those, so as long as the sales tax doesn't get changed (it may) we aren't at risk. Mayor Becker did get notified by the county that our property tax base dropped roughly 10% with the reevaluation. Across the board the county went down over 5%. The town's real property values are going from approximately \$260,000,000 to \$235,000,000 for this upcoming year. That means if we keep the same property tax rate of 2.5 cents then we are going to have reduced property tax revenues. Although this wasn't the time for Mayor Becker to be making a recommendation, he explained that the amount will be very small, because property taxes are only 20% of our total revenue stream, so our property tax revenues are approximately \$66,000 based on a 2.5 cent tax rate with the tax base that we have and with the 10% reduction we might go down to \$61,000. Mayor Becker is leaning toward "standing pat" with our tax rate and absorbing that \$5,000 reduction, because we are probably going to see some increases in franchise. Councilwoman LaMonica asked with that tax rate are we still going to operate in the black and not have a problem. Mayor Becker responded that we can remain as fiscally conservative as we have always been; he suspects that we will have a bigger increase in franchise income than we are going to have in a decrease of property tax if we don't change our rate. Mayor Becker believed we would still have our "little capital thing" that we put there each year; that's where we have our "wiggle room" and he is confident. The draft budget document will be presented next month. Mayor Becker called for a vote on the motion to direct him to move forward. *The aforementioned motion by Councilwoman Critz passed unanimously as follows:*

Ayes: Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

11. Staff Reports

- It was noted the Deputy Clerk Janet Riding would be getting married on April 25th and that her new last name will be Ryberg. The council congratulated Ms. Ridings.
- Mayor Becker mentioned that Ms. Helms didn't tell the council that her sister was involved in graphic design and is on a contract in Dubai. Ms. Helms contacted her sister, because the town was talking about logos. Mayor Becker passed around a sampling of the logo that Ms. Helms' sister came up with and stated that the town was free to make whatever future use they wanted to of a nice little logo. Councilwoman Critz mentioned maybe magnets like we had for the greenway; they could be sold or given away at the festival.
- Mayor Becker mentioned that he had talked with Mr. Blackman already about an addition to the playground that would be natural; very large rocks that are as tall as

he is and one of them could maybe go at the edge of the playground. Mayor Becker explained that he asked Mr. Blackman if these things would be too dangerous and Mr. Blackman said no, the pediatric community is saying that kids need to be touching stuff that is dirtier and rougher; they love doing it. Mayor Becker commented that these rocks happen to have been dug out of Harrington Hall when the developer's grading contractor was putting the roads in; they are huge and they couldn't get rid of them, so they are pushed up against the back property line where you can get to them from the road. Mayor Becker stated that he didn't know if Mr. Blackman can incorporate the rock and he hasn't talked to the people that own them. "It could make a really nice focal point and it is native; it came right out of the ground in Mineral Springs, we didn't have to truck it in from somewhere", Mayor Becker said. Councilwoman LaMonica offered that we need to have it engraved or something with a Veteran's Memorial or something. Councilwoman Neill thought that was awesome. Mayor Becker added that we can discuss it at the Kick-Off Meeting and Public Information Meeting; do we want to have a rock at the side of the playground. From what Mr. Blackman said there is no problem with people using those as long as your fall range is on a soft surface. Councilman Countryman mentioned that we would have a hard time getting it there. Councilwoman LaMonica responded that it might cost a small fortune to move it from its location. Mayor Becker commented that it's not going very far; a flatbed truck and a big front loader.

12. **Other Business**

- There was no other business.

13. **Adjournment**

- **Councilwoman LaMonica** made a **motion** to adjourn and **Councilman Countryman** seconded. *The motion passed unanimously as follows:*

Ayes: Countryman, Critz, Cureton, LaMonica and Neill

Nays: None

- The meeting was adjourned at 9:10 p.m.
- The next regular meeting will be on Thursday, May 14, 2015 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

Mineral Springs Prior Years Property Tax Report
March 2015

March 31, 2015	2011	2010	2009	2008	2007	2006	2005	2004	
BEGINNING CHARGE	\$64,878.42	\$64,737.60	\$63,911.13	\$65,443.06	\$52,276.82	\$51,397.02	\$49,217.72	\$41,651.21	
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12	\$624.69	\$618.17	
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)	(\$47.49)	(\$45.06)	
DISCOVERIES	\$59.06	\$318.85	\$46.46	\$46.72	\$117.44	\$417.27	\$199.93	\$662.98	
ABATEMENTS (RELEASES)	(\$272.06)	(\$443.92)	(\$86.25)	(\$1,297.04)	(\$31.68)			(\$12.99)	
TOTAL CHARGE	\$65,839.41	\$65,711.25	\$64,932.44	\$65,146.40	\$53,268.93	\$52,542.91	\$49,994.85	\$42,874.31	
PREVIOUS COLLECTIONS	\$65,457.99	\$65,327.36	\$64,535.15	\$64,829.94	\$53,049.79	\$52,321.52	\$49,827.25	\$42,749.74	
PREVIOUS BALANCE DUE	\$381.42	\$383.89	\$397.29	\$316.46	\$219.14	\$221.39	\$167.60	\$124.57	\$2,211.76
COLLECTIONS - TAX	\$75.68	\$46.61	\$21.76	\$21.76	\$0.00	\$0.00	\$0.00	\$7.48	\$173.29
COLLECTIONS - INTEREST/FEES	\$23.14	\$23.85	\$13.60	\$22.28	\$0.00	\$0.00	\$0.00	\$36.85	\$119.72
GROSS MONTHLY COLLECTIONS	\$98.82	\$70.46	\$35.36	\$44.04	\$0.00	\$0.00	\$0.00	\$44.33	\$293.01
MISC. ADJUSTMENTS									
TOTAL TAX COLLECTED TO DATE	\$65,533.67	\$65,373.97	\$64,556.91	\$64,851.70	\$53,049.79	\$52,321.52	\$49,827.25	\$42,757.22	
BALANCE OUTSTANDING	\$305.74	\$337.28	\$375.53	\$294.70	\$219.14	\$221.39	\$167.60	\$117.09	\$2,038.47
PERCENTAGE COLLECTED	99.54%	99.49%	99.42%	99.55%	99.59%	99.58%	99.66%	99.73%	

**Town of Mineral Springs
Property Tax Releases
5/14/15**

**Noble Waters Company (The)
3209 Regal Oak Dr
Waxhaw, NC 28173**

Acct Num	Year	Value	Tax Amt	LL Pen	Description
915182	2011	\$50,280	\$12.57	\$1.26	COUNTY RELEASE
50-092-867	2010	\$50,280	\$12.57	\$1.26	COUNTY RELEASE
50-092-867	2009	\$43,720	\$10.93	\$1.09	COUNTY RELEASE
50-092-867	2008	\$38,029	\$9.51	\$0.95	COUNTY RELEASE
50-092-867	2007	\$33,060	\$8.93	\$0.89	COUNTY RELEASE
50-092-867	2006	\$28,750	\$7.76	\$0.78	COUNTY RELEASE
50-092-867	2005	\$25,000	\$6.75	\$0.68	COUNTY RELEASE
			\$69.02	\$6.91	

**2K Contracting Inc
9117 Simpson Rd
Waxhaw, NC 28173**

Acct Num	Year	Value	Tax Amt	LL Pen	Description
50-087-944	2010	\$11,560	\$2.89	\$0.29	COUNTY RELEASE
50-087-944	2009	\$10,050	\$2.51	\$0.25	COUNTY RELEASE
50-087-944	2008	\$8,740	\$2.19	\$0.22	COUNTY RELEASE
50-087-944	2007	\$7,600	\$2.05	\$0.21	COUNTY RELEASE
50-087-944	2006	\$6,610	\$1.78	\$0.18	COUNTY RELEASE
50-087-944	2005	\$5,750	\$1.55	\$0.16	COUNTY RELEASE
50-087-944	2004	\$5,000	\$1.35	\$0.14	COUNTY RELEASE
			\$14.32	\$1.45	

**Herron Enterprises, Inc
PO Box 488
Gastonia, NC 28053**

Acct Num	Year	Value	Tax Amt	LL Pen	Description
100052852	2011	\$38,300	\$9.58	\$0.96	COUNTY RELEASE
50-071-162	2010	\$38,300	\$9.58	\$0.96	COUNTY RELEASE
50-071-162	2009	\$34,850	\$8.71	\$0.87	COUNTY RELEASE
			\$27.87	\$2.79	

MUNICIPALITY: Mineral Springs

Billing Adjustment Form

Managerial Approval: _____

Owner ID: 1812317 Date: April 20, 2015
Requested By: Phil Strawn Phone: 704-283-3787
Tax District: 995 - Mineral Springs
Owner: 2K Contracting Inc
Address: 9117 Simpson Rd Waxhaw NC 28173
Contact: William Brian Starnes
Taxpayer's Telephone Number: _____
Reason for Adjustment: Release Value and Penalty - Unable to locate taxpayer

PENALTY YES NO

Value Adjustments				Fire Fee Adjustments			Receipt Number
Year	Billed Value	Corrected Value	Amount of Change	Billed Fee	Adjusted Fee	Amount of Change	
2014							
2013							
2012							
2011							
2010	11,560	0	11,560	10%			0270177
2009	10,050	0	10,050	10%			2172403
2008	8,740	0	8,740	10%			2172403
2007	7,600	0	7,600	10%			2172403
2006	6,610	0	6,610	10%			2172403
2005	5,750	0	5,750	10%			2172403
2004	5,000	0	5,000	10%			2172403

MUNICIPALITY: Mineral Springs

Billing Adjustment Form

Managerial Approval: _____

Owner ID: 915182 Date: April 16, 2015
Requested By: Phil Strawn Phone: 704-283-3787
Tax District: 998 - Mineral Springs
Owner: Noble Waters Company (The)
Address: 3209 Regal Oak Dr Waxhaw NC 28173
Contact: Marc Waters
Taxpayer's Telephone Number: _____

Reason for Adjustment: Release value and penalty. Never any response from the taxpayer to multiple mailings each year.

PENALTY YES NO

Value Adjustments				Fire Fee Adjustments			Receipt Number
Year	Billed Value	Corrected Value	Amount of Change	Billed Fee	Adjusted Fee	Amount of Change	
2014	50,280	0	50,280	10%			1725260
2013	50,280	0	50,280	10%			1458576
2012	50,280	0	50,280	10%			1095568
2011	50,280	0	50,280	10%			754818
2010	50,280	0	50,280	10%			401447
2009	43,720	0	43,720	10%			9407202
2008	38,020	0	38,020	10%			9407202
2007	33,060	0	33,060	10%			9407202
2006	28,750	0	28,750	10%			9407202
2005	25,000	0	25,000	10%			9407202
2004							

MUNICIPALITY: Town of Mineral Springs

Billing Adjustment Form

Managerial Approval: _____

Owner ID: 100052852 Date: April 14, 2015

Requested By: Lula Mills Phone: 704-283-3617

Tax District 995

Owner: Herron Enterprises, Inc. DBA 1st Legacy Homes

Address: P O Box 488, Gastonia, NC 28053

Contact: _____

Taxpayer's Telephone Number: _____

Reason for Adjustment: Release business assessments taxpayer moved to Texas 12-29-2008, sold the boat which is listed in the new owners name, and filed bankruptcy 11-7-08.

PENALTY YES

NO

Value Adjustments			
Year	Billed Value	Corrected Value	Amount of Change
2014	38,300	0	38,300
2013	38,300	0	38,300
2012	38,300	0	38,300
2011	38,300	0	38,300
2010	38,300	0	38,300
2009	34,850	0	34,850

Fire Fee Adjustments		
Billed Fee	Adjusted Fee	Amount of Change

Receipt Number
1567080 1567081
1301596 1301597
944275 944276
604728 604729
252934 252936
842852

Agenda Item

5/14/15

Town of Mineral Springs

FINANCE REPORT MARCH 2015

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

May 14, 2015

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Cash Flow Report FY2014 YTD

7/1/2014 Through 3/31/2015

4/13/2015

Page 1

Category Description	7/1/2014- 3/31/2015
INCOME	
Franchise	
Cable	1,528.00
Util	108,841.35
TOTAL Franchise	110,369.35
Gross Receipts Tax	986.43
Interest Income	1,166.01
Other Inc	
Copy Charges	45.00
Festival 2014	345.00
Zoning	7,155.00
TOTAL Other Inc	7,545.00
Prop Tax 2014	
Receipts 2014	
Int	64.25
Tax	61,446.94
TOTAL Receipts 2014	61,511.19
TOTAL Prop Tax 2014	61,511.19
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	162.31
Tax	126.47
TOTAL Receipts 2004	288.78
TOTAL Prop Tax 2004	288.78
Prop Tax 2005	
Receipts 2005	
Int	140.40
Tax	122.73
TOTAL Receipts 2005	263.13
TOTAL Prop Tax 2005	263.13
Prop Tax 2006	
Receipts 2006	
Int	148.93
Tax	134.41
TOTAL Receipts 2006	283.34
TOTAL Prop Tax 2006	283.34
Prop Tax 2007	
Receipts 2007	
Int	134.95
Tax	149.82
TOTAL Receipts 2007	284.77
TOTAL Prop Tax 2007	284.77
Prop Tax 2008	
Receipts 2008	
Int	208.91
Tax	210.48
TOTAL Receipts 2008	419.39
TOTAL Prop Tax 2008	419.39

Cash Flow Report FY2014 YTD

7/1/2014 Through 3/31/2015

4/13/2015

Page 2

Category Description	7/1/2014- 3/31/2015
Prop Tax 2009	
Receipts 2009	
Int	152.80
Tax	239.57
TOTAL Receipts 2009	392.37
TOTAL Prop Tax 2009	392.37
Prop Tax 2010	
Receipts 2010	
Int	146.85
Tax	282.34
TOTAL Receipts 2010	429.19
TOTAL Prop Tax 2010	429.19
Prop Tax 2011	
Receipts 2011	
Int	140.71
Tax	339.79
TOTAL Receipts 2011	480.50
TOTAL Prop Tax 2011	480.50
Prop Tax 2012	
Receipts 2012	
Int	56.93
Tax	340.28
TOTAL Receipts 2012	397.21
TOTAL Prop Tax 2012	397.21
Prop Tax 2013	
Receipts 2013	
Int	45.12
Tax	646.62
TOTAL Receipts 2013	691.74
TOTAL Prop Tax 2013	691.74
TOTAL Prop Tax Prior Years	3,930.42
Sales Tax	
Cable TV	10,792.58
Natural Gas Excise	73.98
Refunds	683.85
Sales & Use Dist	11,993.97
telecommunications	2,753.10
TOTAL Sales Tax	26,297.48
Veh Tax	
Coll	-86.87
2004	-0.14
2005	-0.08
2006	-0.03
2007	-0.07
2008	-0.06
2009	-0.06
2010	-0.10
2011	-0.10
2012	-0.74
2013	-0.74

Cash Flow Report FY2014 YTD

7/1/2014 Through 3/31/2015

4/13/2015

Page 3

Category Description	7/1/2014- 3/31/2015
2014	-12.99
TOTAL Coll	-101.98
Int 2004	4.54
Int 2005	2.40
Int 2006	0.81
Int 2007	2.35
Int 2008	1.88
Int 2009	1.84
Int 2010	1.60
Int 2011	1.40
Int 2012	7.05
Int 2013	4.69
Int 2014	31.73
Tax 2004	5.11
Tax 2005	2.08
Tax 2006	1.25
Tax 2007	2.74
Tax 2008	2.87
Tax 2009	1.88
Tax 2010	5.09
Tax 2011	4.73
Tax 2012	42.43
Tax 2013	44.45
Tax 2014	3,378.02
TOTAL Veh Tax	3,448.96
TOTAL INCOME	215,254.84
EXPENSES	
Uncategorized	0.00
Ads	805.82
Attorney	2,982.45
Audit	4,800.00
Capital Outlay	
Equipment	527.97
Furniture	698.36
TOTAL Capital Outlay	1,226.33
Community	
Donation	800.00
Greenway	160.79
Maint	2,972.97
Special Events	
Festival	2,953.39
Misc	402.19
Retreat	608.07
TOTAL Special Events	3,963.65
TOTAL Community	7,897.41
Dues	5,126.00
Emp	
Benefits	
Dental	736.56

Cash Flow Report FY2014 YTD

7/1/2014 Through 3/31/2015

4/13/2015

Page 4

Category Description	7/1/2014- 3/31/2015
Fees	2.09
Life	506.24
NCLGERS	7,934.13
Vision	140.00
TOTAL Benefits	9,319.02
Bond	450.00
FICA	
Med	1,164.75
Soc Sec	4,980.09
TOTAL FICA	6,144.84
Payroll	1,137.07
SUI	99.50
Work Comp	1,625.19
TOTAL Emp	18,775.62
Ins	3,609.98
Newsletter	
Post	295.95
Printing	738.85
TOTAL Newsletter	1,034.80
Office	
Bank	-34.09
Clerk	24,174.00
Council	5,400.00
Deputy Clerk	6,609.71
Equip	971.78
Finance Officer	
Clerical	11,164.50
Other	11,164.50
TOTAL Finance Officer	22,329.00
Maint	
Materials	1,137.48
Service	5,191.10
TOTAL Maint	6,328.58
Mayor	3,600.00
Misc	164.53
Post	218.34
Supplies	2,154.46
Tel	5,500.09
Util	3,262.89
TOTAL Office	80,679.29
Planning	
Administration	
Contract	1,072.60
Salaries	20,907.00
TOTAL Administration	21,979.60
Land Use Plan	
Retreat	1,500.00
TOTAL Land Use Plan	1,500.00
Misc	727.00
TOTAL Planning	24,206.60

Cash Flow Report FY2014 YTD

7/1/2014 Through 3/31/2015

4/13/2015

Page 5

Category Description	7/1/2014- 3/31/2015
Street Lighting	1,139.45
Tax Coll	
Contract	939.00
Court	408.00
Sal	1,350.00
TOTAL Tax Coll	2,697.00
Training	
Officials	141.81
Staff	775.00
TOTAL Training	916.81
Travel	1,987.42
TOTAL EXPENSES	157,884.98
TRANSFERS	
FROM Check Min Spgs	147,720.00
FROM Estates at Soen Escrow	28,285.47
FROM MM Sav ParkSterling	10,000.00
TO Check Min Spgs	-38,285.47
TO MM Sav ParkSterling	-120,000.00
TO Escrows	-27,720.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	57,369.86

Account Balances History Report

(Includes unrealized gains)

As of 3/31/2015

4/14/2015

Page 1

Account	6/29/2014 Balance	6/30/2014 Balance	7/31/2014 Balance	8/31/2014 Balance	9/30/2014 Balance
ASSETS					
Cash and Bank Accounts					
Check Min Spgs	2,175.96	2,447.54	7,288.43	6,089.28	19,279.07
Copper Run Escrow	66,770.02	66,778.25	66,785.94	66,791.61	66,797.10
Estates at Soen Escrow	28,278.73	28,282.22	28,285.47	0.00	0.00
MM Sav Min Spgs	10,569.70	10,570.57	10,571.47	10,572.37	10,568.00
MM Sav ParkSterling	572,385.17	572,526.32	542,658.13	532,772.40	562,882.09
NCCMT_Cash	2,129.45	2,129.47	2,129.49	2,129.51	2,129.53
TOTAL Cash and Bank Accounts	682,309.03	682,734.37	657,718.93	618,355.17	661,655.79
Other Assets					
State Revenues Receivable	0.00	60,541.22	58,152.64	56,499.03	0.00
TOTAL Other Assets	0.00	60,541.22	58,152.64	56,499.03	0.00
TOTAL ASSETS	682,309.03	743,275.59	715,871.57	674,854.20	661,655.79
LIABILITIES					
Other Liabilities					
Accounts Payable	0.00	4,805.48	2,663.76	2,663.76	692.76
Escrows	94,382.00	94,382.00	94,382.00	66,662.00	66,662.00
TOTAL Other Liabilities	94,382.00	99,187.48	97,045.76	69,325.76	67,354.76
TOTAL LIABILITIES	94,382.00	99,187.48	97,045.76	69,325.76	67,354.76
OVERALL TOTAL	587,927.03	644,088.11	618,825.81	605,528.44	594,301.03

Account Balances History Report

(Includes unrealized gains)

As of 3/31/2015

4/14/2015

Page 2

Account	10/31/2014 Balance	11/30/2014 Balance	12/31/2014 Balance	1/31/2015 Balance	2/28/2015 Balance
ASSETS					
Cash and Bank Accounts					
Check Min Spgs	12,673.03	2,984.04	21,920.74	25,068.85	20,755.09
Copper Run Escrow	66,802.77	66,808.26	66,813.94	66,819.61	66,824.74
Estates at Soen Escrow	0.00	0.00	0.00	0.00	0.00
MM Sav Min Spgs	10,574.98	10,575.85	10,576.75	10,577.64	10,578.46
MM Sav ParkSterling	563,001.62	563,117.32	623,243.47	623,375.82	623,495.38
NCCMT_Cash	2,129.55	2,129.57	2,131.24	2,131.26	2,131.28
TOTAL Cash and Bank Accounts	655,181.95	645,615.04	724,686.14	727,973.18	723,784.95
Other Assets					
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00
TOTAL Other Assets	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	655,181.95	645,615.04	724,686.14	727,973.18	723,784.95
LIABILITIES					
Other Liabilities					
Accounts Payable	692.76	692.76	692.76	692.76	692.76
Escrows	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00
TOTAL Other Liabilities	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76
TOTAL LIABILITIES	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76
OVERALL TOTAL	587,827.19	578,260.28	657,331.38	660,618.42	656,430.19

Account Balances History Report

(Includes unrealized gains)

As of 3/31/2015

4/14/2015

Page 3

Account	3/31/2015 Balance
ASSETS	
Cash and Bank Accounts	
Check Min Spgs	35,643.71
Copper Run Escrow	66,830.41
Estates at Soen Escrow	0.00
MM Sav Min Spgs	10,579.35
MM Sav ParkSterling	653,627.98
NCCMT_Cash	2,131.28
TOTAL Cash and Bank Accounts	768,812.73
Other Assets	
State Revenues Receivable	0.00
TOTAL Other Assets	0.00
TOTAL ASSETS	768,812.73
LIABILITIES	
Other Liabilities	
Accounts Payable	692.76
Escrows	66,662.00
TOTAL Other Liabilities	67,354.76
TOTAL LIABILITIES	67,354.76
OVERALL TOTAL	701,457.97

Mineral Springs Monthly Revenue Summary 2014-2015

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2014-2015									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 3,000.00	\$ (930.42)	\$ 3,930.42	131.0%	\$ -	\$ 259.72	\$ 122.67	\$ 134.94	\$ 366.45
Property Tax - 2014	\$ 65,290.00	\$ 3,778.81	\$ 61,511.19	94.2%	\$ -	\$ 114.84	\$ 3,121.76	\$ 2,121.25	\$ 8,468.90
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Franchise Taxes: cable	\$ 3,200.00	\$ 1,672.00	\$ 1,528.00	47.8%	\$ -	\$ 694.00	\$ -	\$ -	\$ -
Franchise Taxes: utility	\$ 190,000.00	\$ 81,158.65	\$ 108,841.35	57.3%	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ -	\$ (986.43)	\$ 986.43		\$ -	\$ 166.71	\$ 247.04	\$ 192.47	\$ 108.73
Interest	\$ 1,200.00	\$ 33.99	\$ 1,166.01	97.2%	\$ 143.67	\$ 120.86	\$ 116.33	\$ 126.70	\$ 122.08
Sales Tax	\$ 46,470.00	\$ 20,172.52	\$ 26,297.48	56.6%	\$ -	\$ -	\$ 1,823.65	\$ 1,630.54	\$ 1,658.49
Vehicle Taxes	\$ 4,600.00	\$ 1,151.04	\$ 3,448.96	75.0%	\$ -	\$ 500.48	\$ 473.83	\$ 432.01	\$ 458.22
Zoning Fees	\$ 3,000.00	\$ (4,155.00)	\$ 7,155.00	238.5%	\$ 1,175.00	\$ 830.00	\$ 125.00	\$ 1,525.00	\$ 750.00
Other	\$ 500.00	\$ 110.00	\$ 390.00		\$ 80.00	\$ 217.00	\$ 53.00	\$ -	\$ -
Totals	\$ 317,260.00	\$ 102,005.16	\$ 215,254.84	67.8%	\$ 1,398.67	\$ 2,903.61	\$ 6,083.28	\$ 6,162.91	\$ 11,932.87
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior	\$ 886.00	\$ 1,211.89	\$ 581.93	\$ 366.82					
Property Tax - 2014	\$ 21,852.52	\$ 17,029.98	\$ 7,486.10	\$ 1,315.84					
Dupl. Property Tax	\$ -	\$ -	\$ -	\$ -					
Franchise Taxes: cable	\$ 834.00	\$ -	\$ -	\$ -					
Franchise Taxes: utility	\$ 60,415.54	\$ -	\$ -	\$ 48,425.81					
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -					
Gross Receipts Tax	\$ 68.80	\$ 77.20	\$ 56.86	\$ 68.62					
Interest	\$ 132.75	\$ 138.93	\$ 125.53	\$ 139.16					
Sales Tax	\$ 8,510.51	\$ 1,631.24	\$ 1,643.61	\$ 9,399.44					
Vehicle Taxes	\$ 408.57	\$ 384.63	\$ 399.86	\$ 391.36					
Zoning Fees	\$ 475.00	\$ 950.00	\$ 500.00	\$ 825.00					
Other	\$ -	\$ -	\$ 40.00	\$ -					
Totals	\$ 93,583.69	\$ 21,423.87	\$ 10,833.89	\$ 60,932.05	\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2014-2015

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2014-2015 (Includes Budget Amendment 2014-01)									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 994.18	\$ 805.82	44.8%	\$ -	\$ 396.38	\$ -	\$ -	\$ -
Attorney	\$ 9,600.00	\$ 6,617.55	\$ 2,982.45	31.1%	\$ 300.00	\$ 300.00	\$ 582.45	\$ 300.00	\$ 300.00
Audit	\$ 4,800.00	\$ -	\$ 4,800.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ 4,800.00
Community Projects	\$ 24,000.00	\$ 16,102.59	\$ 7,897.41	32.9%	\$ 200.00	\$ 204.04	\$ 3,499.95	\$ 427.84	\$ 507.00
Contingency	\$ 1,740.00	\$ 1,740.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 6,275.00	\$ 1,149.00	\$ 5,126.00	81.7%	\$ 4,535.00	\$ 66.00	\$ -	\$ -	\$ -
Elections	\$ 600.00	\$ 600.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 25,300.00	\$ 6,524.38	\$ 18,775.62	74.2%	\$ 3,592.29	\$ 1,802.02	\$ 1,822.61	\$ 1,067.54	\$ 2,699.98
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 4,500.00	\$ 890.02	\$ 3,609.98	80.2%	\$ 3,609.98	\$ -	\$ -	\$ -	\$ -
Newsletter	\$ 2,400.00	\$ 1,365.20	\$ 1,034.80	43.1%	\$ -	\$ 468.73	\$ -	\$ 537.06	\$ -
Office	\$ 117,804.00	\$ 37,124.71	\$ 80,679.29	68.5%	\$ 10,685.73	\$ 8,442.33	\$ 8,741.40	\$ 7,796.00	\$ 8,978.05
Planning & Zoning	\$ 42,876.00	\$ 18,669.40	\$ 24,206.60	56.5%	\$ 2,750.00	\$ 2,323.00	\$ 2,323.00	\$ 2,183.62	\$ 3,534.98
Street Lighting	\$ 4,000.00	\$ 2,860.55	\$ 1,139.45	28.5%	\$ -	\$ 143.12	\$ 142.61	\$ -	\$ 283.84
Tax Collection	\$ 5,010.00	\$ 2,313.00	\$ 2,697.00	53.8%	\$ 150.00	\$ 155.62	\$ 198.67	\$ 182.88	\$ 281.08
Training	\$ 3,000.00	\$ 2,083.19	\$ 916.81	30.6%	\$ 310.00	\$ -	\$ -	\$ 141.81	\$ -
Travel	\$ 3,600.00	\$ 1,612.58	\$ 1,987.42	55.2%	\$ -	\$ 1,201.38	\$ -	\$ -	\$ 114.85
Capital Outlay	\$ 47,955.00	\$ 46,728.67	\$ 1,226.33	2.6%	\$ 527.97	\$ 698.36	\$ -	\$ -	\$ -
Totals	\$ 317,260.00	\$ 159,375.02	\$ 157,884.98	49.8%	\$ 26,660.97	\$ 16,200.98	\$ 17,310.69	\$ 12,636.75	\$ 21,499.78
Off Budget:									
Tax Refunds									
Interfund Transfers									
Total Off Budget:			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2014-2015

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ -	\$ -	\$ 409.44	\$ -				
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00				
Audit	\$ -	\$ -	\$ -	\$ -				
Community Projects	\$ 612.50	\$ 1,897.59	\$ (114.33)	\$ 662.82				
Contingency	\$ -	\$ -	\$ -	\$ -				
Dues	\$ 300.00	\$ 225.00	\$ -	\$ -				
Elections	\$ -	\$ -	\$ -	\$ -				
Employee Overhead	\$ 1,919.02	\$ 1,942.96	\$ 2,107.31	\$ 1,821.89				
Fire Department	\$ -	\$ -	\$ -	\$ -				
Insurance	\$ -	\$ -	\$ -	\$ -				
Newsletter	\$ -	\$ -	\$ 29.01	\$ -				
Office	\$ 8,286.51	\$ 9,397.73	\$ 8,825.47	\$ 9,526.07				
Planning & Zoning	\$ 2,323.00	\$ 3,823.00	\$ 2,623.00	\$ 2,323.00				
Street Lighting	\$ 142.20	\$ 142.20	\$ 142.74	\$ 142.74				
Tax Collection	\$ 478.56	\$ 408.35	\$ 263.00	\$ 578.84				
Training	\$ -	\$ -	\$ 75.00	\$ 390.00				
Travel	\$ 150.80	\$ -	\$ 361.48	\$ 158.91				
Capital Outlay	\$ -	\$ -	\$ -	\$ -				
	\$ 14,512.59	\$ 18,136.83	\$ 15,022.12	\$ 15,904.27	\$ -	\$ -	\$ -	\$ -
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -				
Interfund Transfers	\$ -	\$ -	\$ -	\$ -				
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

March Cash Flow Report

3/1/2015 Through 3/31/2015

4/13/2015

Page 1

Category Description	3/1/2015- 3/31/2015
INCOME	
Franchise	
Util	48,425.81
TOTAL Franchise	48,425.81
Gross Receipts Tax	68.62
Interest Income	139.16
Other Inc	
Zoning	825.00
TOTAL Other Inc	825.00
Prop Tax 2014	
Receipts 2014	
Int	38.26
Tax	1,277.58
TOTAL Receipts 2014	1,315.84
TOTAL Prop Tax 2014	1,315.84
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	36.85
Tax	7.48
TOTAL Receipts 2004	44.33
TOTAL Prop Tax 2004	44.33
Prop Tax 2005	
Receipts 2005	
Int	0.00
Tax	0.00
TOTAL Receipts 2005	0.00
TOTAL Prop Tax 2005	0.00
Prop Tax 2006	
Receipts 2006	
Int	0.00
Tax	0.00
TOTAL Receipts 2006	0.00
TOTAL Prop Tax 2006	0.00
Prop Tax 2007	
Receipts 2007	
Int	0.00
Tax	0.00
TOTAL Receipts 2007	0.00
TOTAL Prop Tax 2007	0.00
Prop Tax 2008	
Receipts 2008	
Int	22.28
Tax	21.76
TOTAL Receipts 2008	44.04
TOTAL Prop Tax 2008	44.04
Prop Tax 2009	
Receipts 2009	
Int	13.60

March Cash Flow Report

3/1/2015 Through 3/31/2015

4/13/2015

Page 2

Category Description	3/1/2015- 3/31/2015
Tax	21.76
TOTAL Receipts 2009	35.36
TOTAL Prop Tax 2009	35.36
Prop Tax 2010	
Receipts 2010	
Int	23.85
Tax	46.61
TOTAL Receipts 2010	70.46
TOTAL Prop Tax 2010	70.46
Prop Tax 2011	
Receipts 2011	
Int	23.14
Tax	75.68
TOTAL Receipts 2011	98.82
TOTAL Prop Tax 2011	98.82
Prop Tax 2012	
Receipts 2012	
Int	0.49
Tax	18.33
TOTAL Receipts 2012	18.82
TOTAL Prop Tax 2012	18.82
Prop Tax 2013	
Receipts 2013	
Int	2.96
Tax	52.03
TOTAL Receipts 2013	54.99
TOTAL Prop Tax 2013	54.99
TOTAL Prop Tax Prior Years	366.82
Sales Tax	
Cable TV	5,348.88
Natural Gas Excise	66.15
Refunds	683.85
Sales & Use Dist	1,960.33
telecommunications	1,340.23
TOTAL Sales Tax	9,399.44
Veh Tax	
Coll	-13.40
2004	-0.01
2005	-0.02
2009	-0.01
2010	-0.01
2011	-0.01
2012	-0.03
TOTAL Coll	-13.49
Int 2004	0.28
Int 2005	0.76
Int 2008	0.16
Int 2009	0.33
Int 2010	0.17
Int 2011	0.09

March Cash Flow Report

3/1/2015 Through 3/31/2015

4/13/2015

Page 3

Category Description	3/1/2015- 3/31/2015
Int 2012	0.43
Int 2014	2.17
Tax 2004	0.32
Tax 2005	0.24
Tax 2009	0.62
Tax 2010	0.43
Tax 2011	0.28
Tax 2012	1.65
Tax 2014	396.92
TOTAL Veh Tax	391.36
TOTAL INCOME	60,932.05
EXPENSES	
Attorney	300.00
Community	
Greenway	62.82
Maint	600.00
TOTAL Community	662.82
Emp	
Benefits	
Dental	73.50
Life	50.68
NCLGERS	881.57
Vision	14.00
TOTAL Benefits	1,019.75
FICA	
Med	131.19
Soc Sec	560.92
TOTAL FICA	692.11
Payroll	110.03
TOTAL Emp	1,821.89
Office	
Clerk	2,686.00
Council	600.00
Deputy Clerk	856.57
Finance Officer	
Clerical	1,240.50
Other	1,240.50
TOTAL Finance Officer	2,481.00
Maint	
Materials	86.00
Service	495.00
TOTAL Maint	581.00
Mayor	400.00
Misc	36.43
Supplies	614.94
Tel	440.95
Util	829.18
TOTAL Office	9,526.07
Planning	

March Cash Flow Report

3/1/2015 Through 3/31/2015

4/13/2015

Page 4

Category Description	3/1/2015- 3/31/2015
Administration	
Salaries	2,323.00
TOTAL Administration	2,323.00
TOTAL Planning	2,323.00
Street Lighting	142.74
Tax Coll	
Contract	20.84
Court	408.00
Sal	150.00
TOTAL Tax Coll	578.84
Training	
Staff	390.00
TOTAL Training	390.00
Travel	158.91
TOTAL EXPENSES	15,904.27
TRANSFERS	
FROM Check Min Spgs	30,000.00
TO MM Sav ParkSterling	-30,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	45,027.78

Register Report

3/1/2015 Through 3/31/2015

4/14/2015

Page 1

Date	Num	Description	Memo	Category	Amount
3/2/2015	EFT	Debit Card (CPCC)	Intro Dreamweaver...Training:Staff		-195.00
3/4/2015	EFT	Debit Card (Office...)	Paper (FY2014) Office:Supplies		-29.44
3/5/2015	EFT	Debit Card (PayPal)	CO Detectors, Batt... Office:Maint:Materials		-86.00
3/6/2015	EFT	Debit Card (Derby ...)	Clerk's Luncheon (... Travel		-20.03
3/9/2015	4459	Forms & Supply, Inc. I/N	3149719-0 Ink, ...Office:Supplies		-359.65
3/9/2015	4460	Jan-Pro Cleaning ...	I/N 31437 Janitoria... Office:Maint:Service		-195.00
3/9/2015	4461	Verizon Wireless	221474588-00001 ... Office:Tel		-85.27
3/9/2015	4462	Xerox Corporation	I/N 078347509 (FY... Office:Supplies		-45.30
3/9/2015	4463	Heritage Propane	513970 statement ... Office:Util		-652.93
3/9/2015	4464	Taylor & Sons Mo...	I/N 1833 3/15 (FY... Office:Maint:Service		-300.00
3/9/2015	4465	Clark, Griffin & Mc...	3/15 (FY2014) Attorney		-300.00
3/9/2015	4466	Frederick Becker III	11/14 - 12/14 reim... Travel		-138.88
3/9/2015	446...	Municipal Insuranc...		Emp:Benefits:Life	-50.68
				Emp:Benefits:Dental	-73.50
				Emp:Benefits:Vision	-14.00
3/9/2015	4468	Union County Cler...	Small Claims Court...Tax Coll:Court		-408.00
3/11/2015	EFT	Debit Card (AOL)	AOL Troubleshooti... Office:Tel		-4.99
3/12/2015	EFT...	Point And Pay		Prop Tax Prior Years:Prop Tax 2010:...	12.48
				Prop Tax Prior Years:Prop Tax 2010:...	24.85
				Prop Tax Prior Years:Prop Tax 2011:...	10.96
				Prop Tax Prior Years:Prop Tax 2011:...	24.85
3/13/2015	EFT...	Union County	Real & Personal Pr...Prop Tax 2014:Receipts 2014:Tax		1,277.58
			Real & Personal Pr...Prop Tax 2014:Receipts 2014:Int		38.26
				Prop Tax Prior Years:Prop Tax 2013:...	2.96
				Prop Tax Prior Years:Prop Tax 2013:...	52.03
				Prop Tax Prior Years:Prop Tax 2012:...	0.49
				Prop Tax Prior Years:Prop Tax 2012:...	18.33
			Real & Personal	Tax Coll:Contract	-20.84
				Veh Tax:Tax 2012	1.65
				Veh Tax:Int 2012	0.43
				Veh Tax:Coll:2012	-0.03
				Veh Tax:Tax 2011	0.28
				Veh Tax:Int 2011	0.09
				Veh Tax:Coll:2011	-0.01
				Veh Tax:Tax 2010	0.43
				Veh Tax:Int 2010	0.17
				Veh Tax:Coll:2010	-0.01
				Veh Tax:Tax 2009	0.62
				Veh Tax:Int 2009	0.33
				Veh Tax:Coll:2009	-0.01
				Veh Tax:Int 2008	0.16
				Veh Tax:Tax 2005	0.24
				Veh Tax:Int 2005	0.76
				Veh Tax:Coll:2005	-0.02
				Veh Tax:Tax 2004	0.32
				Veh Tax:Int 2004	0.28
				Veh Tax:Coll:2004	-0.01
				Gross Receipts Tax	68.62
3/16/2015	EFT	NC Department of ...	1/15 (FY2014) Sales Tax:Sales & Use Dist		1,960.33
3/16/2015	EFT...	NC Department of ...	Franchise:Util		48,425.81

Register Report

3/1/2015 Through 3/31/2015

4/14/2015

Page 2

Date	Num	Description	Memo	Category	Amount
				Sales Tax:Cable TV	5,348.88
				Sales Tax:telecommunications	1,340.23
				Sales Tax:Natural Gas Excise	66.15
3/18/2015	EFT	Debit Card (Lowe's)	Lime, Fertilizer (FY...	Community:Greenway	-62.82
3/18/2015	EFT	Debit Card (CPCC)	Intermediate Drea...	Training:Staff	-195.00
3/23/2015	4469	Duke Power	2035221941 (FY20...	Street Lighting	-142.74
3/23/2015	4470	Duke Power	1803784140 (FY20...	Office:Util	-135.33
3/23/2015	4471	Union County Publi...	84361*00 (FY2014)	Office:Util	-18.87
3/23/2015	4472	Windstream	061345970 (FY201...	Office:Tel	-65.76
3/23/2015	4473	Windstream	061348611 (FY201...	Office:Tel	-284.93
3/23/2015	4474	Duke Power	1819573779 (old s...	Office:Util	-22.05
3/23/2015	4475	Forms & Supply, Inc. I/N	3179287-0 Ink, ...	Office:Supplies	-180.55
3/23/2015	EFT...	Union County {NC...	NCVTS 1502	Veh Tax:Tax 2014	392.39
			NCVTS refunds 15...	Veh Tax:Tax 2014	4.53
			NCVTS 1502	Veh Tax:Int 2014	2.17
			collection	Veh Tax:Coll	-13.40
3/30/2015	EFT...	Advantage Payroll	Salary 3/15	Office:Clerk	-2,524.84
			Supplement 3/15	Office:Clerk	0.00
			Hours 3/15	Office:Deputy Clerk	-856.57
			Salary 3/15	Office:Finance Officer:Clerical	-1,166.07
			Salary 3/15	Office:Finance Officer:Other	-1,166.07
			Salary 3/15	Office:Mayor	-400.00
			Salary 3/15	Office:Council	-600.00
			Salary 3/15	Planning:Administration:Salaries	-2,183.62
			Salary 2/15	Tax Coll:Sal	-150.00
				Emp:FICA:Soc Sec	-560.92
				Emp:FICA:Med	-131.19
3/30/2015	EFT	Debit Card (Amazon)	Website design bo...	Office:Misc	-36.43
3/30/2015	EFT...	NC State Treasurer	3/15 LGERS contri...	Office:Clerk	-161.16
			3/15 LGERS contri...	Office:Finance Officer:Clerical	-74.43
			3/15 LGERS contri...	Office:Finance Officer:Other	-74.43
			3/15 LGERS contri...	Planning:Administration:Salaries	-139.38
			3/15 employer cont...	Emp:Benefits:NCLGERS	-881.57
3/31/2015	EFT	Advantage Payroll ...	3/15 (FY2014)	Emp:Payroll	-110.03
3/31/2015	DE...	Deposit		Prop Tax Prior Years:Prop Tax 2011:...	50.83
				Prop Tax Prior Years:Prop Tax 2011:...	12.18
				Prop Tax Prior Years:Prop Tax 2010:...	11.37
				Prop Tax Prior Years:Prop Tax 2010:...	21.76
				Prop Tax Prior Years:Prop Tax 2009:...	13.60
				Prop Tax Prior Years:Prop Tax 2009:...	21.76
				Prop Tax Prior Years:Prop Tax 2008:...	22.28
				Prop Tax Prior Years:Prop Tax 2008:...	21.76
				Prop Tax Prior Years:Prop Tax 2007:...	0.00
				Prop Tax Prior Years:Prop Tax 2007:...	0.00
				Prop Tax Prior Years:Prop Tax 2006:...	0.00
				Prop Tax Prior Years:Prop Tax 2006:...	0.00
				Prop Tax Prior Years:Prop Tax 2005:...	0.00
				Prop Tax Prior Years:Prop Tax 2005:...	0.00
				Prop Tax Prior Years:Prop Tax 2004:...	36.85
				Prop Tax Prior Years:Prop Tax 2004:...	7.48
3/31/2015	DE...	Deposit		Other Inc:Zoning	825.00

Register Report

3/1/2015 Through 3/31/2015

4/14/2015

Page 3

Date	Num	Description	Memo	Category	Amount
				Sales Tax:Refunds	683.85
3/31/2015	4476	Ken Newell	Welcome Signs 1/...	Community:Maint	-600.00
3/31/2015	TXFR	Transfer Money	transfer (FY2014)	[MM Sav ParkSterling]	-30,000.00
TOTAL 3/1/2015 - 3/31/2015					14,888.62
TOTAL INFLOWS					60,806.38
TOTAL OUTFLOWS					-45,917.76
NET TOTAL					14,888.62

March 2015

- Revenue Details
- Inter-bank Transfers

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DATE 2/27/15
 TIME 13:31:18
 USER PHH

UNION COUNTY

COLLECTIONS BY RCD/REV UNIT/YR-DATE RANGE
 DEPOSIT DATE RANGE: 2/01/2015 THRU 2/28/2015
 REPORT GROUP: 100 REAL AND PERSONAL
 REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 27
 PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2012	18.33		.49	18.82	.28	18.54
2013	51.24	.79	2.96	54.99	.82	54.17
2014	1,274.27	3.31	38.26	1,315.84	19.74	1,296.10
TOTAL	1,343.84	4.10	41.71	1,389.65	20.84	1,368.81

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2004	.32		.28	.60	.01	.59
2005	.24		.76	1.00	.02	.98
2008			.16	.16		.16
2009	.62		.33	.95	.01	.94
2010	.43		.17	.60	.01	.59
2011	.28		.09	.37	.01	.36
2012	1.65		.43	2.08	.03	2.05
TOTAL	3.54		2.22	5.76	.09	5.67

Invoice Date	Invoice Number	Description	Invoice Amount
02/28/2015	200.1-15/02	Tax/Fee/Int - FEB15	\$5.67
02/28/2015	1508VEHGR	FEB 2015 GROSS VEHRENTAL RECEI	\$68.62
02/28/2015	100.1-15/02	Tax/Fee/Int - FEB15	\$1,368.81

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00039431	03/13/2015	1,443.10



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 03/13/2015 00039431

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$1,443.10

Pay One Thousand Four Hundred Forty Three Dollars and 10 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00039431

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NC Sales & Use Distribution

Jan 2015 Collections

Summary

Mar 11, 2015

		ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	(Ad Valorem)	\$ 1,526,658.99	\$ 1,100,745.62	\$ 811,238.48	\$ -	\$ 469.34	\$ -	\$ -	\$ (263,751.18)	\$ 3,175,361.25
	FAIRVIEW	\$ 806.58	\$ 581.56	\$ 428.60	\$ -	\$ 0.24	\$ -	\$ -	\$ 589.35	\$ 2,406.33
	HEMBY BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	INDIAN TRAIL	\$ 61,872.48	\$ 44,611.05	\$ 32,877.90	\$ -	\$ 19.01	\$ -	\$ -	\$ 45,208.70	\$ 184,589.14
	LAKE PARK	\$ 5,719.70	\$ 4,124.00	\$ 3,039.34	\$ -	\$ 1.76	\$ -	\$ -	\$ 4,179.25	\$ 17,064.05
	MARSHVILLE	\$ 7,866.31	\$ 5,671.74	\$ 4,180.01	\$ -	\$ 2.42	\$ -	\$ -	\$ 5,747.72	\$ 23,468.20
	MARVIN	\$ 5,039.59	\$ 3,633.62	\$ 2,677.94	\$ -	\$ 1.55	\$ -	\$ -	\$ 3,682.30	\$ 15,035.00
	MINERAL SPRINGS	\$ 657.08	\$ 473.77	\$ 349.16	\$ -	\$ 0.20	\$ -	\$ -	\$ 480.12	\$ 1,960.33
	MINT HILL *	\$ 51.91	\$ 37.43	\$ 27.58	\$ -	\$ 0.02	\$ -	\$ -	\$ 37.95	\$ 154.89
	MONROE	\$ 182,169.51	\$ 131,347.13	\$ 96,801.52	\$ -	\$ 56.01	\$ -	\$ -	\$ 133,106.72	\$ 543,480.89
	STALLINGS *	\$ 32,683.52	\$ 23,565.34	\$ 17,367.42	\$ -	\$ 10.05	\$ -	\$ -	\$ 23,881.03	\$ 97,507.36
	UNIONVILLE	\$ 965.71	\$ 696.29	\$ 513.16	\$ -	\$ 0.30	\$ -	\$ -	\$ 705.63	\$ 2,881.09
	WAXHAW	\$ 46,776.93	\$ 33,726.92	\$ 24,856.40	\$ -	\$ 14.38	\$ -	\$ -	\$ 34,178.76	\$ 139,553.39
	WEDDINGTON *	\$ 10,004.05	\$ 7,213.08	\$ 5,315.97	\$ -	\$ 3.08	\$ -	\$ -	\$ 7,309.71	\$ 29,845.89
	WESLEY CHAPEL	\$ 1,491.23	\$ 1,075.20	\$ 792.41	\$ -	\$ 0.46	\$ -	\$ -	\$ 1,089.62	\$ 4,448.92
	WINGATE	\$ 4,864.42	\$ 3,507.32	\$ 2,584.86	\$ -	\$ 1.50	\$ -	\$ -	\$ 3,554.32	\$ 14,512.42

Utilities Sales Distribution
Gas, Power, Telecommunications, and Video Programming

Distribution Report for
Qtr 10/01/2014 - 12/31/2014

Distribution Date
March 16, 2015

Prefix	City/County	Sales Tax on Piped Natural Gas	Sales Tax on Electricity	Sales Tax on Telecommunication Services	Sales Tax on Video Programming	Total Distribution
County of	Union	\$ -	\$ -	\$ -	\$ 130,246.57	\$ 130,246.57
Town of	Fairview	\$ 29.82	\$ 24,542.69	\$ 9,463.93	\$ 2,113.94	\$ 36,150.38
Town of	Hemby Bridge	\$ 118.20	\$ 9,174.72	\$ 4,157.61	\$ 3,898.01	\$ 17,348.54
Town of	Indian Trail	\$ 36,344.31	\$ 259,135.49	\$ 23,242.83	\$ 77,849.16	\$ 396,571.79
Town of	Lake Park	\$ 1,172.96	\$ 20,599.36	\$ 779.82	\$ 5,345.00	\$ 27,897.14
Town of	Marshville	\$ 1.63	\$ 39,806.17	\$ 10,508.83	\$ 3,219.30	\$ 53,535.93
Town of	Marvin	\$ 675.05	\$ 36,062.80	\$ 16,592.42	\$ 17,015.44	\$ 70,345.71
Town of	Mineral Springs	\$ 66.15	\$ 48,425.81	\$ 1,340.23	\$ 5,348.88	\$ 55,181.07
City of	Monroe	\$ 2,147.73	\$ 627,684.10	\$ 109,343.90	\$ 57,613.58	\$ 796,789.31
Town of	Stallings	\$ 5,663.35	\$ 137,374.44	\$ 2,565.27	\$ 44,401.38	\$ 190,004.44
Town of	Unionville	\$ -	\$ 35,087.52	\$ 16,676.61	\$ 7,005.96	\$ 58,770.09
Town of	Waxhaw	\$ 5,443.62	\$ 115,264.99	\$ 21,557.95	\$ 43,720.32	\$ 185,986.88
Town of	Weddington	\$ 2,396.02	\$ 76,028.88	\$ 2,318.43	\$ 24,602.96	\$ 105,346.29
Village of	Wesley Chapel	\$ 2,575.12	\$ 40,822.23	\$ 2,569.84	\$ 24,550.35	\$ 70,517.54
Town of	Wingate	\$ -	\$ 24,992.43	\$ 8,676.75	\$ 5,566.44	\$ 39,235.62

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-0**

Invoice#: 1507-NCVTS

Description:

Refunds for the month of January

Invoice Date:

3/2/2015

Due Date:

3/19/2015

Acct# 78 - 220355

4.53

\$ 4.53

Nonprofit and Governmental Entity Claim for Refund State and County Sales and Use Taxes

North Carolina Department of Revenue

Complete all of the information in this section.

Legal Name (First 32 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS) TOWN OF MINERAL SPRINGS				Account ID _____	
Mailing Address PO BOX 60				Federal Employer ID Number 562164326	
City MINERAL SPRINGS	State NC	Zip Code 28108	County UNION	Period Beginning (MM-DD-YY) 07-01-10	
Name of Person We Should Contact if We Have Questions About This Claim FREDERICK BECKER III			Contact Telephone (704) 243-0505		Period Ending (MM-DD-YY) 06-30-11
Fill in the circle that describes your organization.				National Taxonomy of Exempt Entities Number ▶ _____ (Nonprofit Entity Only)	
<input type="radio"/> Nonprofit entity as defined in G.S. 105-164.14(b) (Semiannually)					
<input checked="" type="radio"/> Governmental entity as defined in G.S. 105-164.14(c) (Annually)					

1. Name of Taxing County
(If more than one county, see instructions on reverse and attach Form E-536R)

	State	County								
2. Total Purchases of Tangible Personal Property for Use on Which North Carolina State or County Sales or Use Tax Has Been Paid Directly to Retailers (Do not include tax paid, purchases for resale, or items described in Line 3) ▶	8778.80	8778.80								
3. Amount of Sales and Use Tax Paid Directly to Retailers on Purchases for Use ▶ (Do not include tax paid on any of the following: - electricity, piped natural gas, or telecommunications and ancillary services - the purchase, lease, or rental of motor vehicles - local occupancy or local prepared food and beverage taxes - scrap tire disposal or white goods disposal taxes - reimbursements for travel expenses - alcoholic beverages)	504.78	179.07								
4. Amount of Sales and Use Tax Paid Indirectly on Building Materials and Supplies as Shown on Contractors' Statements ▶	0.00	0.00								
5. Amount of Use Tax Paid Directly to the Department of Revenue by Your Organization (Do not include tax collected and remitted on sales made by your organization) ▶	0.00	0.00								
6. Total Tax (Add Lines 3, 4, and 5. County tax must be identified by rate on Line 8)	504.78	179.07								
7. Total Refund Requested (Add State and county tax on Line 6)	\$	683.85								
8. Allocation of County Tax on Line 6 (Enter the county tax paid at each applicable rate. If you paid more than one county's tax, see the instructions on reverse and attach Form E-536R)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">Food 2% Tax</td> <td style="width: 25%; text-align: center;">County 2.0% Tax</td> <td style="width: 25%; text-align: center;">County 2.25% Tax</td> <td style="width: 25%; text-align: center;">Mecklenburg Transit 0.5% Tax</td> </tr> <tr> <td style="text-align: center;">▶ 2.23</td> <td style="text-align: center;">175.57</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">1.27</td> </tr> </table>	Food 2% Tax	County 2.0% Tax	County 2.25% Tax	Mecklenburg Transit 0.5% Tax	▶ 2.23	175.57	0.00	1.27	
Food 2% Tax	County 2.0% Tax	County 2.25% Tax	Mecklenburg Transit 0.5% Tax							
▶ 2.23	175.57	0.00	1.27							

Signature: _____ **Date:** 12-02-14

I certify that, to the best of my knowledge, this claim is accurate and complete.

Title: FINANCE OFFICER **Telephone:** (704) 243-0505

For Departmental Use Only		
Refund Approved:	State Tax	County Tax
<input type="radio"/> As Filed	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input type="radio"/> As Corrected	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
	By: _____	Date: _____

2011

SALES AND USE TAX REFUND

B01587171

VERIFY THIS NUMBER BLEEDS THROUGH TO BACK OF CHECK

6504349003002

DATE 03/10/2015

CHECK NO. 0801587171

66-1059
531

PAY: SIX HUNDRED EIGHTY-THREE AND 85/100 DOLLARS



TO THE ORDER OF:

TOWN OF MINERAL SPRINGS

AMOUNT

PO BOX 600
MINERAL SPRINGS NC 28108-0600

*****683.85

Elizabeth W. Colcord
B-68

This Check Should be Cashed Within Six Months

State Treasurer, Raleigh, North Carolina
Payable at Par Through Federal Reserve System

⑈01587171⑈ ⑆053110594⑆ 70000068⑈

Cashier Check



YADKIN BANK

CHECK NO. 6010000710

PAY ONLY **30000000**
THOUSANDS OF DOLLARS

AMOUNT: \$30,000.00

DATE: 03/31/2015

PAY THIRTY THOUSAND DOLLARS AND ZERO CENTS *****

TO THE ORDER OF **Town of Mineral Springs**

REMITTER: Town of Mineral Springs

Pamela L. Wozny
AUTHORIZED SIGNATURE
Void Over \$30,000.00

Patent #5,636,874
VALID
TouchSafe®

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆6010000710⑆ ⑆053102117⑆ 165553362⑆

CUSTOMER COPY

YADKIN BANK

CHECK NO. 6010000710

DATE: 03/31/2015 03:51:19 PM BRANCH: 601

ORIGINATOR: d868125

FEE:

TO THE ORDER OF **Town of Mineral Springs**

AMOUNT: \$30,000.00

REMITTER: Town of Mineral Springs

NON-NEGOTIABLE

COPY COPY COPY COPY COPY COPY COPY

DEPOSITED WITH

P
PARKSTERLING BANK

THIS IS YOUR RECEIPT

WHEN MAKING A DEPOSIT AT A TELLERS WINDOW, ALWAYS OBTAIN AN OFFICIAL RECEIPT.
Checks and other items are received for deposit subject to the provisions of the Uniform Commercial Code or any applicable collection agreement.

lhaDirect 800-274-9212 OVB44835

receipt Drawer: 20103 3/31/15
Trans#: 11 16:04:52
*****0549
DDA Deposit \$30000.00
Thank you for banking at Park Sterling!

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL. BANK SYMBOL, TRANSACTION NUMBER AND AMOUNT OF DEPOSIT ARE SHOWN ABOVE.



KICK-OFF MEETING - PUBLIC COMMENTS

PROJECT: Mineral Springs Downtown Park
Stewart Project# X15014

DATE: May 4, 2015 - 7PM-8PM

LOCATION: Mineral Springs Town Hall

Stewart facilitated an open-house public input session for the citizens of Mineral Springs to provide comments on the proposed conceptual plans for the Downtown Park. Documentation of the meeting included notes and comments written on the Conceptual Park Plan, Activities and Components exhibit, 'Fifty-plus' Playground/Fitness Equipment Exhibit, and comment cards. The following are comments/suggestions collected during the public input session:

Play Structures:

- Playground structure – plastic wood – wood would be more durable and would still blend
- Yes to junior playground
- Sun shade over the playground
- If play structure is wood – use plastic wood so there is no maintenance.
- Precast concrete tubes to play in/on/around
- Like pictured structures, low maintenance, natural look
- Will there be a horse shoe pit?
- Hopefully, big boulders, concrete tubes, logs of various sizes to climb like steps

Fountain:

- Fountain in front, first area of park (where located)
Fountain – check Browning's – local store may provide delivery and a discount (Browning's Greenhouse, 2402 Waxhaw Hwy, 704.225.9554).
- fountain toward center of park as focal point

Site Furnishings/Picnic Tables:

- Not wood picnic tables or wood benches; powder coated for less maintenance.
- Powder coated site furnishing such as trash receptacles

Exercise Equipment/Classes:

- Agree not intense/involved exercise equipment
- Not too much upkeep, low maintenance, natural look
- Exercise classes would be fun!

Bricks

- Bricks with sayings, names
- I like the idea of memorial pavers – count me in.

Pets:

- Pets – allow or not?
- No leash law – need signage/rules and a pet wash station
- Animal refuse bags available
- Water fountain to have spigot for dog water.



Arbor/Shade Trees and Walks/Paths:

- Log path of varying heights to walk on
- Like concrete walk paths
- Arbor needs to be sturdy in case children climb on it
- Shade trees a must – trees along trail “cooling stations”
- If arbor is a low grade, don’t install one.
- Like concrete walking paths

General Comments:

- Like all the activities
- Several senior citizens have contacted me with excitement about this project. I believe this will be wonderful for our community and will help to make our downtown a special place. Special places are very important for all towns, even small ones! Thanks for your hard work.
- Would like to see a natural seating (i.e. fences, benches, arches and garbage bins look perfect). Recommend a natural look with play equipment and senior exercise stations, as well.
- How do you bid on grading work? Where do you post it?
- Is there electricity for amplification of live music?
- Live music would be nice.
- Needs electricity for future holiday tree lights
- Will lawn maintenance keep up water feature?
- Porta Potty needs to be ADA compliant; what is shown is not compliant.



KICK-OFF MEETING SUMMARY

PROJECT: Mineral Springs Downtown Park
Stewart Project# X15014

DATE: May 4, 2015 - 6PM

LOCATION: Mineral Springs Town Hall

Stewart presented to Town Council and staff proposed design for the Mineral Springs Downtown Park. The following is a summary of the discussion:

I. Disability Rights & Resources

- a. Plans for the park will be delivered DRR in June for review of adherence with ADA guidelines.
- b. Stewart well versed in ADA requirements and inclusive design

II. Park Maintenance

- a. Taylor & Sons gave numbers, but have a question for them before Dan shares fees
- b. Council Member LaMonica requested a comprehensive estimate
 - sandy areas free of debris
 - trash removal
 - fertilization
 - general clean up (clearing of fallen branches)
 - mowing
 - bed clean up (pulling of weeds)

III. Site Survey

- a. Site Survey expected to be completed this week. Preliminary draft of survey appears to capture all elements

IV. Schedule – Dan Blackman reviewed the proposed schedule for design.

V. Plan Review

Council asked for a quick review and asked Dan to turn the map around for those in the audience to see:

- loop walk is 365 LF, 14.5 loops to make a mile.
- wooden trash, benches, etc. - rural feel, in keeping with Conservation by design slogan
- plantings – downtown urban park feel
- fountain – off the shelf, would have power, but would need to be manually refilled.
- Temporary restroom – long term plan would be permanent.
- accessible ramp from parking lot to park would lose one parking spot.

VI. Park Amenities

- a. High demand within County for senior activities
 - exercise equipment – ages 13+, all abilities
 - located near playground
 - Council asked to see an example
 - Rick Becker received catalog from County P&R
 - focused balance, agility, aerobic activities
 - instruction signage is included with each piece and includes a QR code



- Cost range for each element is \$1500-\$6500; average is \$2-3k
- Jan Critz – 2006 Survey indicated need for senior facilities; Council on Aging study indicates Mineral Springs aging more quickly than State & County.
- Greenway – NST – obstacles for seniors.
- Dan to consider cost/budget and space constraints for additional items.
- Mayor Becker noted that the authorized budget for the project is slightly higher than current project cost estimate.
- Melody LaMonica – suggested that the senior equipment be located around walking loop.
- Valerie Coffee – noted concern with this exercise equipment being at park without Park & Rec employee, concerned for safety with unsupervised use.
- Jan Critz gave examples of larger parks with same equipment without employees and supervision.
- Mayor maybe focus on equipment without moving parts.
- Critz – citizens will have to use caution.
- Mayor will talk to insurance provider to see their opinion on this type of equipment.
- Council requested that 2-3, stationary, senior exercise components be considered in the revised concept plan. Components should be selected to fall within the allocated budget.

b. Boulders – nature play

- Mayor knows of a few that need a home
- Adults/children – connection to nature
- Conservation by Design
- 5-6' in size, 5000 lb. boulder – no equipment to move (current excavation)
- Mayor will keep working on how to get boulders. Boulders are free cost is getting them to park.
- boulders would need to be moved to the park site under separate contract and would be positioned during construction of the park.
- Council is supportive of boulders as park elements pending transport costs and spatial constraints.

c. Shade Trees/Shade structures

- Council requested that some flowering trees be replaced with shade trees at seating and activity locations.

VII. Utilities

a. Security lighting

- light for parking area existing, but generally lights get shut off after Town Hall meetings.
- Council requested that lighting not be included in the park.

b. Accent lighting – Council requested that accent lights not be provided in the park

c. Electrical receptacles

- Council requested that power be brought to the fountain from the Rock Building

d. Water

- Council noted that water service should be included in the design of the project. Service would include a 1" meter, hose bibs at



various locations, one ADA compliant drinking fountain, and sleeves added to service future restroom facility.

VIII. Other:

- a. Council requested that two picnic tables be added to the plan. One table would need to be ADA compliant and set on concrete pads along the loop walk.
- b. Council requested that two 10' openings be added in the plant beds be provided to allow access from the festival grounds to the park.
- c. Melody LaMonica – is there a way for citizens to purchase benches bricks, trees, *donations for park? Council supportive of looking further into sale of bricks, etc.
- d. Dan – bricks around fountain move forward with building and can swap bricks out as they are purchased. Council very supportive of this.
- e. Council requested that brick be shown around the fountain with the intent that some would be donor bricks to help offset costs of construction.

IX. Public Input Session:

- a. The meeting opened to public input and discussion.

END OF MEETING MINUTES



April 7, 2015

Rick Becker, Mayor
Town of Mineral Springs
3506 South Potter Road
Mineral Springs, NC 28108

Dear Mayor Becker and Council Members,

Turning Point is the only domestic violence shelter and program serving the residents of Union County and is solely responsible for family violence services and prevention. Turning Point exists to break the cycle of domestic abuse through safe shelter, healing, education, prevention, and social change and works toward accomplishing this in the following ways:

- Providing a safe haven for women and children who are attempting to break free from their abuser.
- Empowering families to heal, grow and become self-sufficient so they can live violence free lives and break the generational cycle of abuse.
- Transforming communities by bringing domestic violence out of the shadows and into the light.

The Town of Mineral Springs has been very generous with funding support in past years. For this, we are truly appreciative. At this time I would like to request a contribution of \$1,500.00 for the 2015/2016 fiscal year.

Thank you again for your ongoing support of the women and children we serve. I look forward to seeing each of you at your May 14th Council meeting.

Sincerely,

Ashley P. Lantz, MPA
Executive Director

PO Box 952 / Monroe, NC 28111 / 704.283.7233 crisis hotline / 704.283.9150 office / 704.225.8857 fax

www.turntoday.net





Love doesn't have to hurt.

2013-2014 ANNUAL REPORT

Josephine's Story

Josephine and her young children were referred by the local hospital where she had been treated for injuries inflicted by her abusive boyfriend. Josephine came to the United States fleeing from the turmoil in her native country. At the age of 10 she had experienced physical and emotional abuse at the hands of her adoptive mother, rape by a friend of the family, and was told that they wished she was dead instead of her 5 year old sister who had drowned in the nearby river. So, when she met Esteban in church she thought she finally had found someone who truly loved her. Little did she know that he was just another abuser in her life. Shortly after they became intimate he started being controlling, verbally and emotionally abusive, and eventually the abuse turned physical. She stayed because she didn't have anyone in this country she could turn to and the only friend who could help her was also in an abusive relationship.

She was very afraid. He often threatened to take her children. He threatened to have her deported so that he could "get rid of her." When she came to Turning Point, it was truly the only safe place she had for her and her children. At the beginning of their stay they were very fearful, reserved, solemn, and broken.

Continued on Pg. 2



"My wings had not been cut off; they had just been encased in a cocoon. Now it's time to fly. Thank you for helping me to fly again."

Turning Point
2013-2014

650,504 Meals Served

6,448 Shelter Nights

439 Victims Served

189 Crisis Calls

1257 Clients
Received Victim Court Assistance

421 Counseling Hours

10,920 Volunteer Hours

93% Victims Living Violence-Free





Josephine's Story *Continued*

Turning Point was a safe place where she received safety planning, case management, victim advocacy, and counseling for her and her children. All of these services were provided in her own language. Josephine had never received any services prior to coming to Turing Point. During counseling she would share her heartbreaking story of survival. She was a survivor of negligence, child abuse, child molestation, rape and now domestic violence. While she resided at Turning Point, she learned how to cope with her life experiences and she was given the tools she needed to regain her self-esteem. Turning Point helped her see and understand that none of the things that had happened to her were her fault. Josephine and her children learned that they didn't have to live in a violent environment and that they had the right to speak freely without being afraid they would be assaulted verbally or physically. Turning Point not only provided safety, support and the tools needed to start over and live a violence free life, but all the household furnishings for her new home were provided from Turning Point's Boutiques and Home Décor Store. Josephine and her children stay in contact with Turning Point and the peace and joy they now know radiates from all of them. Josephine's own words "My wings had not been cut off; they had just been encased in a cocoon. Now it's time to fly. Thank you for helping me to be able to fly again."



What a year it has been!

The 2013-2014 year at Turning Point has been filled with numerous client successes, prosperous events, and surprising transitions. Our staff and volunteers helped 439 victims of domestic violence with services such as providing safe shelter, creating safety plans, receiving counseling, participating

in support groups, and living independently in safe, violence free homes. We have worked diligently to show our community that "love doesn't have to hurt." We would not be able to do this without all of your support both individually and at our events throughout the year. This past year also brought about some surprising transitions as I joined the agency as the new Executive Director following Naomi Herndon's retirement.

We also watched as domestic violence took center stage in the media with multiple high profile cases receiving attention and the world taking notice. I look forward to the years ahead at Turning Point.

My goal is to educate and impact our community in a way that completely eradicates violence in the home. This is an ambitious goal, but one that I believe can be accomplished with your help. Join me in our mission to eliminate domestic violence in our community and make "home" a safe refuge for everyone.

Sincerely,

Ashley Lantz

Ashley Lantz, MPA
Executive Director



2013-2014 Board of Directors

EXECUTIVE COMMITTEE

President	Leslie Boyd
Vice President	Emma Farmer
Treasurer	John Crooks
Secretary	Jim Plyler
Executive Director	Ashley Lantz

BOARD MEMBERS

Bill Blalock	Lib Creech
Christine Davis	Maureen E. Mulhall
Donnie Gay	Melissa Summitt
Gayla Adams	Patricia Curtiss
Indu Vaidyanathan	Trey Robison
Kenda McCoy	

Board Members are not employees of Turning Point, Inc. They are not compensated for their volunteer roles with the organization.

VOLUNTEERS

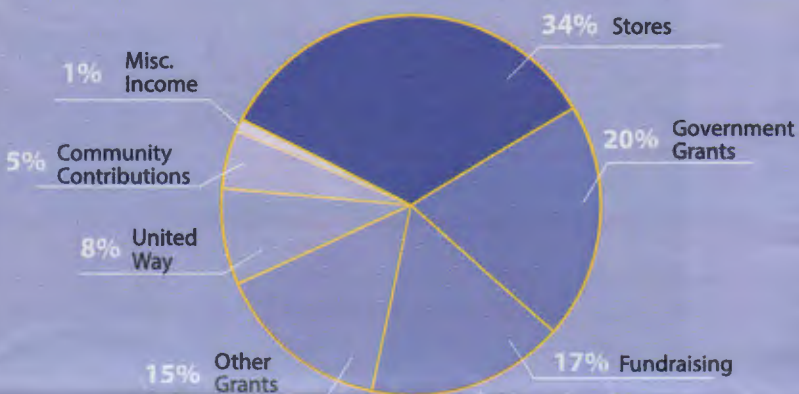
...make a huge difference in the lives of the families we serve. Thank you for your service and dedication to Turning Point.

Want to volunteer? Contact our coordinator at lbratton@turntoday.net or call 704.283.9150

Financial Snapshot

*Data is rounded to nearest whole number for graphic purposes

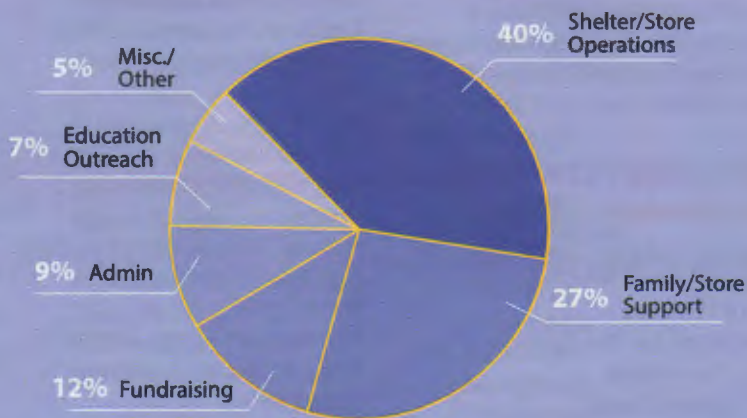
REVENUE



Stores	\$439,163	34%
Government Grants	\$267,901	20%
Fundraising	\$214,132	17%
Other Grants/Foundations	\$189,200	15%
United Way	\$98,860	8%
Community Contributions	\$59,731	5%
Misc. Income	\$10,959	1%
TOTAL	\$1,279,946	

EXPENSES

Shelter/Store Operations	\$497,326	40%
Family /Store Support	\$344,459	27%
Fundraising	\$146,762	12%
Administrative	\$112,121	9%
Education/ Outreach	\$83,821	7%
Misc. / Other	\$72,274	5%
TOTAL	\$1,256,763	



Store Update

2014 was a super busy year for the Second Chance Stores. We opened a new store (Second Chance Home Décor), moved the Waxhaw Boutique to a larger location, and celebrated the Monroe Boutique's 5th birthday! We strengthened partnerships in our respective communities resulting in weekly volunteers from two different Union County Public Schools and two other non profit organizations. Plus, our 30 wonderfully loyal volunteers worked in the stores, donated 200 cupcakes, donated 20 handmade wreaths, and helped us with some of the most beautiful holiday decorating anywhere.

Donations are strong with over 6,000 separate donations made to the stores on behalf of Turning Point. The Home Décor store saw our staff completing 624 furniture pick ups!

The best part is we accomplished all of this while supplying the clients of Turning Point who moved into their own homes with clothing, furniture, pictures, linens, knick knacks, rugs and all the things that make a house a home.



Thank you to all of our customers and donors for making 2014 a fantastic year!





Thank You! Because of you, lives are changed!

♥ \$50,000 - \$100,000

United Way of Central Carolinas
NC Council for Women
Governor's Crime Commission

♥ \$40,000 - \$45,000

Braswell Foundation
Sisters of Mercy of North Carolina
Foundation, Inc

♥ \$20,000 - \$40,000

Family Violence Prevention Fund
New England Foundation
Mary Kay Ash Charitable Foundation
Merancas Foundation, Inc.
Union County

♥ \$10,000 - \$19,999

Emergency Shelter Grant
Child and Adult Food Program
City of Monroe
Foundation For The Carolinas
Higgs Foundation
The Westport Fund

♥ \$5,000 - \$9,999

BJ's Charitable Foundation
Campbell's Family Foundation
Creative by Nature
Grace and Hope Foundation
Kohls Cares
Alice Smith Marsh Charitable Trust
OMNOVA Solutions Foundation
TJX Foundation, Inc.
Town of Waxhaw
Victory Bolt and Specialty, Inc.
Walton International Group, Inc.
Ben & Carol Williams

♥ \$1,000 - \$4,999

Appalachian Title Co. LLC
ATI Allvac
Austin Grove Baptist Church
Bank of America Matching Gifts
Bank of America United Way
Campaign
BB&T
Dick & Ann Brainard
Breakfast Champions
Jerry Byrum
Campbell Family Foundation
CarolinaPEO, Inc.
Carolinas Motorcycle Organizations
United Foundation
Charlotte Pipe & Foundry - Monroe
CM&J - Clara & Carl Wiggins
Cox Brothers Farms
Lib & Morrison Creech
Lorrie Dollar
Sharon Dye
Elona Edwards
Emerald Lake Homeowners
Assoc.
Fairway Independent Mortgage
Fast Trac Enterprises, Inc.
Victor Fetter
First Baptist Church - Marshville
First Citizens Bank - Monroe
Patrick Forget
Frontgate
Give With Liberty Employee
Donations
Cynthia Goodwin
Freddie Gordon
Greater Charlotte Automobile
Dealers Inc
Bruce Hartwell Griffin
Larry & Shirley Helms
Jean Hinchman
Hopewell Baptist Church
Indian Trail ABC Board
Steve Latham
Law Offices of Walsh &
DeMontesquiou
Anne & Kent Lee
Sandra List
Microsoft Matching Gifts
Program
Mint Hill Investors
Mutual of Omaha
Norton Door Controls
Charles Norwood
Pleasant Plains Baptist Church
James Plyler



2014 Roast of Lynn Raye

Bill Price
Providence Plantation Racket
Betty Prudden
Qems, Inc.
Queen City Sahelis
Robbins & Associates Insurance
Agency, Inc.
Bill & Susan Ryan
Scott Safety
Karen Sell
Siler Presbyterian Church
John and Marilyn Skolds
Spirit of Joy Lutheran Church
St. Matthew Catholic Church
State Utility Contractors, Inc.

Adona Struve
Susanna Wesley Circle WUMC
Davina Sutton
Patrick Thornton
Town of Mineral Springs
Town of Stallings
Town of Unionville
Thomas Trautmann
Dennis Vesce
Wells Fargo Community Support
Campaign
Tom & Carole Williams
Wolf Pond Baptist Church
Yadkin Bank



♥ \$500- \$999

Alan Abbott
 Gayla Adams
 American Fujikura (AFL)
 Bi Lo Charities, Inc.
 Carol Biggerstaff
 Blair, Bohle & Whitsitt, CPA
 Sandy Blankenship
 Brewer Hendley Oil Company
 Sandi Bush
 Calvary Baptist Church
 Carolinas Healthcare System
 Century Contractors
 Clorox Company Foundation
 Commercial Piping and
 Fabricating, Inc.
 Consolidated Metco
 John Crooks
 Hunter Dalton
 Sue Dempsey
 Zendyn Duellman
 Dan Eaton
 Robert Fisher
 Andy & Janet Fowler
 Fun With a Paintbrush, LLC
 Sheila Funderburk
 Griffin Financial Corp/Union
 Acceptance Co.
 Stephen & Rose Halupa
 Hargett Electric Company
 Helms Heating & AC
 KC Tex, Inc.
 Patricia Kindley
 Lee Park Baptist Church
 Lynn Mabe
 Robert Mayberry
 Carol McPhee
 William Milligan
 New Living Word Disciple and
 Worship Center
 PowerTech
 Edward Raye
 Cindy Rewolinski
 Roy Richardson
 Timothy & Phyllis Roberts
 Jim Rogers
 Stephanie Schmitt
 St. Luke Catholic Church
 Tommy Stegall
 Melissa Summitt
 Kathy Tashie
 Tyco Integrated Security
 Union County Crime Prevention
 Committee
 Union County Farm Bureau
 United Way of the National
 Capital Area
 UTC Aerospace Systems

Weddington United Methodist
 Church
 Michael Wiley
 York Children's Foundation

♥ \$250- \$499

2 Dads, Inc.
 Anchor Industrial Sales, Inc.
 David Anderson
 Karen Baucom
 Nancy Baucom
 Baucom Insurance and
 Financial, LLC
 Matthew Belk
 Deborah Bliss
 Laurie Boyer
 Buddy Brewer
 Cameron M. Harris & Co.
 Timothy & GERALYN Carr
 Carroll Financial Associates, Inc.
 Central United Methodist
 Church
 Tanya Correal
 Lois Crumpler
 Pat Curtis
 Bill Davis
 Jeffrey Dudas
 Nancy McCoy Duncan
 Frank Elliott
 Extreme Ice Management
 Bob Fisher
 Friendship Baptist Church
 Goulston Technologies

Carolyn & Kenneth Haigler
 Beth Hargett
 Harsh Investors, LLC
 Tony Helms
 Hinson Faulk PA
 Hood Hargett & Assoc.
 Marc Horgan
 Integrative Chiropractic &
 Natural Medicine
 Jack Rabbit Salon, LLC
 Keith Clinic of Chiropractic
 of Monroe
 James Kerr
 Gerri Kessel
 Law Office of Shawna Collins
 Barbara Magee
 Meredith Mann
 Cynthia Markus
 Max Marsh
 Merrill Lynch Foundation, Inc.
 Bob Mersch
 Mineral Springs United
 Methodist Church
 Mary Jo More
 Steven & Dianne Patty
 Lorna Price
 T. Hemanth Rao
 Thomas Reece
 Donald & Ann Richardson
 Kimberly Roth
 Linda Royer
 Harvey and Linda Rummage
 David Rushing
 Gil Rushing
 J.A. & Cynthia Schachner

Linda Seering
 Starr Shaffer
 Sharpe Images
 Shiloh Baptist Church of Monroe
 C.W. Smith
 Michael Smith
 Lisa Starnes
 Stuart Brown Custom
 Construction, Inc.
 SunTrust United Way Campaign
 Trinity United Methodist Church
 UCPL Staff Association
 J.D. & Lydia Upchurch
 Yates Wilbert Vault Co., Inc.

♥ \$100- \$249

Sherwood Abbott
 AFS Logistics
 Cornelia Albright
 AmeriClaims, Inc.
 AXA Foundation
 Brantley Aycock
 Caleb Barnhardt
 Ed Benson
 Bethlehem United Methodist
 Church
 Cheryl Billinger
 Black's Memorial Presbyterian
 Church
 Dana Bostic
 Ed Bower
 Leslie Boyd
 Philip Brooks
 Anne Brown
 Mollie Brown
 Rita Brunson
 George Butler
 David Carmichael
 Cassandra's Garden, LLC
 Lin Celoni
 Charlotte Hog
 Delwin Clark
 Elizabeth Climer
 Coca-Cola Bottling Co.
 Consolidated
 Benjamin Cone
 Chris Cox
 Jill Craft
 John Crook
 Cyril Bath Company
 Sandra Darst



Golf Tournament 2013- Piper Dave on 18th Hole

Continued...





♥ \$100- \$249 cont.

Maryann De Castro
 Terri DeBoo
 Sandra Deskins
 Brett Diller
 Bob Dussinger
 Aaron Edelheit
 Eric Bostic & Assoc., LLC
 Fabricating Machinery Sales, Inc.
 Judy Frick
 Dianne Galloway
 Brandon Godwin
 Brandon Goodwin
 Vickie Griffin
 Sandra Grundmann
 Britt Hadley
 Calvin and Victoria Hall
 Mary Ann Hall
 Marcela Hardison
 Susan Harrill
 Harrisburg Chiropractic Clinic, Inc.
 Barbara Harrison
 Chris Heffner
 Gene Herrell
 Kevin Hinson
 Lisa Hoffman
 Brad Horvath
 Tracy Hunter
 John M. Campbell Co.
 Karen Johnson
 Denise Johnson
 Carolyn Johnson
 Edwin & Frances Jones
 Sally Kobiella
 Todd Koos
 Irene Krakowski
 Angie Laney
 Lawrence Associates
 Sherry Ledoux
 Leslie Boyd
 Jed Levitas
 Gaby Linscheid
 Andrea Lockard
 Logo Pros
 Mary Lomma
 Diana Lovelace
 Lori Manalis
 Angie Mangum
 Linda and John Mangum
 Matrix Wealth Advisors, Inc.
 McAllister Greenhouses, Inc.
 Nancy McCallister
 Douglas McClew
 Kenda McCoy
 Jerry McGuire
 Paul McLinko
 Andrew Mead
 Patricia Meckler
 Medicap Pharmacy
 Mercy Animal Hospital, PLLC

Beth Michaels
 Marianne Michelli
 Gary & Joanne Mills Family
 Foundation
 Reggie & Terri Mills
 John Mitchell
 Monroe Oil Company
 Mt. Pleasant Baptist Church
 MTI
 NuCom Technologies
 Christopher O'Brien
 Mary Openshaw
 T. Ormand
 Sue Patrao
 Brenda Peters
 Tracey Phillips
 Pierce Family Wellness
 Jeff Pitney
 Joseph Povinelli
 Mary Powell
 Angela Pressley
 Barbara and Forest Price
 Barbara Robinson
 Robert and Sandra Rossi
 RTF Computing
 Marnie & Jeff Sagraves
 Miriam Sallee
 Sardis Baptist Church
 Sassano Family Dental Care
 Rachel Sayasith
 Paul Schaaf
 David Scott
 Shilpa Shah
 Kathleen Shaw
 Karen Shelton
 Myra Sides
 Ronald Sills
 Melissa Sink
 Louise Skillman
 Sorosis Book Club
 Southeast Poultry Health
 Susan Spiegel
 Spivey Insurance Group
 St. Luke's Lutheran Church
 St. Paul's Episcopal Church
 Elaine Strickland
 Tammy A. Ross & Associates
 Melba Tarlton
 Joyce Tice
 Tamar Inc.
 Tuesday Talks
 Union Baptist Association
 United Way of Central Indiana, Inc.
 Walkersville Presbyterian Church
 Sherri Wallace
 Ann Walters
 Weaver Floors
 Maureen Weidele
 Nellie Widler

Golf Tournament 2013



Wingate United Methodist
 Church
 Wingate University
 John Wolfinger
 Sylvia Wylie
 Amy Ziomek

Gail Clouse
 Shirley Coffman
 Cheryl Cole
 Janie Collins
 Melissa Crawford
 Renee Crenshaw
 Venita Cronk
 William Crooks
 Wendy Croom
 Gertha Crumpler
 Lisa Cunningham
 Kathleen Daly
 Christine Davis
 Gregory Dayton
 Jeanie Deese
 Ravi Dumpala
 Meredith Edwards
 Gloria Eramo
 Pasquale Esposito
 Loraine Evans
 Marta Fales
 Emma Farmer
 Jessica Febus
 Food Lion Community Rewards
 Regina Forsyth
 Margaret Furr
 Jane Furr
 David Garlinski
 J. Bennett & Priscilla Glass
 Jeffrey Goldstein
 Stewart Gordon

♥ \$1- \$99

Kelly Alling
 Derek Allison
 Jerry Anderson
 Janice Avery
 Leigh Avery
 Kristen Benfield
 Virginia Bjorlin
 Louise Blackwelder
 Michelle Bozeman
 Kathy Bragg
 Beth Brantley
 Melissa Brennan
 Evelyn Broome
 David Brown
 Paula Bryant
 Linda Bundy
 Amanda Cameron
 Kay Carnes
 Donna Carol
 Carolina Appraisal Co.
 Emily Chadwick

2013 Holiday Wish



Sheila Nadata
Linda & Rudolph Naddeo
Joanna Nelson
Gary & Nancy Noles
Donna Norwood
Linda Novak
Kimberly Ormiston
Brian Outen
L. Hill & Phyllis Overton
Pamela Parker
Linda Parry
Nimish Patel
Debby Paulson
Brenda Perry
Stephanie Pettit
Jennifer Pickron
Melissa Plummer
Ina Plyler
Thomas Poe
Patricia Poland
Kerri Porter
Stacey Prater
Jeff Pratt
Preceptor Beta Lambda
Donald Pressley
Allegra Pruitt
PT Center
Lori Ramsey
William Ratliff
Joshua Raymond
Robert Richardson
Carol Robbins
Ellen Robertson
Trey Robison
Charles Rohland, Jr.
John Sadoff
Andrea Sansbury
Myra Schrum
Donna Shore

Jennifer Smith
Robert & Nancy Smith
Donald Smith
Claudette Smith
Rohit Srivastav
St. Gabriel Catholic Church
Natalie Stachon
Norman Steinberger
Holly Stewart
Joyce Stodolski
Stephanie Stone
Barbara Storteboom
Karen Sullivan
Bhupinder Suri
Terrell Sweezy
Monica Taft
Tangles Knitting On Main
Kenneth Teeter
Helen Thomas
Butogwa Tiagha
Travelers/Cyber Grants, Inc.
Shannon Travis
Jo Diane Tyler
Gayla Tyson
Janet Wakelin
Deborah Wall
Maxine Wally
Jan Walters
Ronald Walters
Lou Ellen Warner
Benita Watts
Steven and Virginia Westphal
Kristin Wiedenhoeft
Linda Wilbor
Michael Wilson
Kim Wolfe
Alis Woodard
Peggy Wylie
Denise Yurko

Jennifer Greene
Mildred Gwinn
Susan Haber
Elaine Hall
Mary Hargett
Kathy Harris
Wendy Harris
John Hartness
Anne Marie Hassman
Bobby Hauk
J Michelle Haws
Hebron United Methodist Church
Susan Henn
Santee & James Henricks
Veronica Hiley
Rhonda Hill
Hillcrest Baptist Church
Jimmy and Susan Hinson
Lianne & Doug Hofer
Jonathan Holland
Robert Hord
Patricia Hornaday
Janet Horne
Amy Howell
M.E. Hunley
Kelly Hutto
Nancy Jacobsen
Charles Jay
Gary Jewell
JM Unlimited
Cheryl Jones
Betty Jordan

Pat Kahle
David Kale
Kashyap Kansupada
Dan Karpinski
Joanne Kiser
Sheila Klausman
Lorrie Klemons
Charla Kurtz
Mary Ann Langston
Margaret Lark-Woodward
Maggie Lhotsky
Michelle Lide
Georgina Lorenzo
Mike Lunski
Michael & Tammy Lutes
Sean Maher
Surabhi Makhija
Christopher Martin
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Town of Mineral Springs

PROPOSED BUDGET 2015-2016

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Budget Officer

May 14, 2015

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**TOWN OF MINERAL SPRINGS
2015-2016 BUDGET**

MESSAGE FROM THE BUDGET OFFICER

I hereby present this recommended budget for the 2015-2016 fiscal year to the Mineral Springs town council.

The FY2015-16 budget reflects anticipated revenues and expenditures of \$320,950 including capital expenditures, which represents a \$3,690 increase over last year's final amended budget. General government expenditures total \$277,255, an increase of \$7,950, while the capital budget has decreased by \$4,260 to \$43,695.

Most general government expenditures have remained close to last year's. Election expenses have increased because of the municipal election in 2015, although the cost of our annual election contract with Union County, budgeted at \$600 for many years, has been eliminated by Union County. "Community" has increased by \$4,100, reflecting new park maintenance expenditures and funding for sheriff's deputies to provide meeting security. "Dues", "Employee Overhead", "Office", and "Planning and Zoning" have increased slightly. "Street Lighting" has decreased, reflecting Council's decision not to add additional street lighting at this time. Council has again recommended a 3% increase in staff salaries, and no change in elected official salaries. The town council has approved construction of a downtown park adjacent to the town hall, to be financed in a separate Capital Project Fund authorized at \$127,000 and funded through transfers from existing General Fund balance.

The revenue side of the budget reflects a tax base of approximately \$242 million, a decrease of approximately \$16 million over the FY2014-15 tax base as of April 30, 2015. This year was a Union County property tax revaluation year, and real property values in Mineral Springs decreased by approximately 6.5% according to the 2015 estimated tax base provided by Union County on April 5, 2015. This decrease represents an approximate decrease of \$4,000 in property tax revenue based on the current tax rate. In addition, the cable television franchise tax has expired, representing a decrease of \$3,200. The electric franchise tax (now accounted for as a sales tax) has continued to exceed projections and is estimated to be \$200,000. This remains our largest single revenue source. This increase offsets the decreases in property tax and franchise tax. As always, Council is cautioned to view this revenue source as being somewhat unstable. It is highly dependent on the operation of a single large industry in town, which is in turn very sensitive to overall economic conditions.

According to the calculations required by NC G.S. §159-11(e) in a property tax revaluation year, the revenue-neutral property tax rate for FY2015-16 would be 2.7 cents per \$100. **However, I am pleased to recommend no change in the property tax rate. The proposed *ad valorem* tax rate for the 2015-16 fiscal year is 2.5 cents per \$100.**

Frederick Becker III, Budget Officer

Date

TOWN OF MINERAL SPRINGS 2015-2016 BUDGET

BUDGET INTRODUCTION

FUND ACCOUNTING

The accounts of the Town of Mineral Springs are organized and operated on the basis of *funds*. A fund is a grouping of related accounts that have been segregated for specific activities or objectives.

Funds used by local governments can be grouped into two types: *governmental funds* and *proprietary funds*. Governmental funds are simply used to account for most governmental-type activities and are primarily financed by tax revenues. Proprietary funds are used for activities that operate more like businesses, such as water or sewer operations, where expenses are primarily financed by revenues derived from user charges rather than tax dollars. Mineral Springs currently uses only governmental funds, primarily a single *General Fund* and, when needed, *Capital Project Funds*.

General Fund

The General Fund encompasses most of the town's day-to-day operations. Property taxes are one component of General Fund revenue. Other important General Fund revenue sources are various sales taxes and utility franchise and excise taxes that are distributed to the town by the North Carolina Department of Revenue. Finally, specific user charges such as permit fees are accounted for as General Fund revenues.

All general operating expenditures are budgeted and accounted for in the General Fund. In addition, capital expenditures (purchases of real and personal property assets that have multi-year service lives) are likewise budgeted and accounted for in the General Fund. Mineral Springs considers expenditures for fixed assets

with a value greater than five hundred dollars (\$500.00) to be capital expenditures.

Capital Project Funds

The town of Mineral Springs uses Capital Project Funds to budget and account for larger capital expenditures that may take place over more than one fiscal year. A large or multi-year capital project is authorized by a *Capital Project Ordinance* adopted by the town council, and the project is financed through a related Capital Project Fund. The Capital Project Fund may receive transfers from the General Fund, or it may receive funds from other revenue sources such as grants or bond proceeds.

In recent years, the Town of Mineral Springs has established Capital Project Funds to construct the town hall, to purchase real property for conservation and recreation utilizing a North Carolina Clean Water Management Trust Fund grant, to purchase and undertake initial repairs on the historic Mineral Springs School agriculture building, and to construct a parking area and trailhead for the Mineral Springs Greenway.

On April 9, 2015, the town council adopted a Capital Project Ordinance authorizing design and construction of a small park adjacent to the town hall. A portion of the expenditures authorized by this ordinance will be made prior to the end of the 2014-15 fiscal year on June 30, 2015, with the bulk of the expenditures made during FY2015-16. As required by statute, information about this Capital Project Ordinance is included in the FY2015-16 Proposed Budget.

BUDGET PREPARATION

The town of Mineral Springs operates on a *fiscal year* that runs from July 1 through June 30. The annual budget process begins with the budget officer working with departmental staff to estimate operating expenditures for the next fiscal year. These estimates usually begin in March. The following schedule has been established for the Mineral Springs fiscal year 2015-2016 budget preparation and enactment process:

April 9, 2015: Suggested departmental appropriations are presented to the town council at its regular meeting. No revenue estimates are presented at this time. Council is asked to review the budget officer's draft appropriations worksheet and advise him of any changes.

May 14, 2015: Prior to the town council's regular May meeting, the budget officer completes his estimates of anticipated revenues for the upcoming fiscal year and incorporates these estimates plus Council's recommended departmental expenditures into the *Recommended Budget*. The recommended budget contains information on prior-year budgets, a detailed departmental revenue and expenditure breakdown, an analysis of those figures, a draft FY2015-16 budget ordinance, and a *budget message* that provides a brief overview of the proposed budget. The draft budget ordinance also includes a recommended property tax rate. The budget officer must file a copy of the recommended budget with the town clerk on the day it is submitted to Council.

Council may make additional changes to the recommended budget, and then by motion will call for a public hearing on the budget. The town clerk will then advertise the time and place of that hearing, as well as stating in that advertisement that the budget is available for public inspection at the clerk's office. In Mineral Springs, the public hearing is generally conducted at the regular June town council meeting, and

the budget ordinance (subject to any additional changes) is then adopted by vote of the town council.

June 11, 2015: Council conducts the budget hearing and adopts a budget ordinance. North Carolina general statute also requires that copies of the adopted budget ordinance be filed in the office of the town clerk, the budget officer, and the finance officer.

THE ROLE OF THE ANNUAL BUDGET ORDINANCE

Under the North Carolina Local Government Budget and Fiscal Control Act, no expenditure may be made by the finance officer or any departmental personnel if that expenditure is not authorized in the adopted budget ordinance. It should be noted that the governing document is the *ordinance*, and not the more detailed departmental expenditure breakdown. For example, if the "Office" appropriation in the budget ordinance is \$118,976, and the detailed breakdown lists expenditures of \$2,400 for "supplies" and \$5,000 for "utilities", it would be perfectly legal for the finance officer to make "supplies" expenditures of \$3,000 and "utility" expenditures of \$5,500 during the fiscal year, *provided the total of all expenditures in the "Office" category does not exceed \$118,976.*

Some local governments allow the finance officer to make transfers between departmental appropriations in the budget ordinance as necessary. The Mineral Springs town council does not grant the finance officer this authority. If the finance officer finds that upcoming expenditures would exceed an appropriation in the budget ordinance, he *must* prepare a *budget amendment* and present it to Council for approval. This process serves as another layer of internal control, ensuring that the ultimate responsibility for compliance with the adopted budget ordinance rests solely with the town council.

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO ESTABLISH A BUDGET
FOR FISCAL YEAR 2015-2016
O-2014-03**

Be it ordained by the Council of the Town of Mineral Springs, North Carolina, the following:

Section I. Appropriations. The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2015 and ending 6/30/2016, in accordance with a Chart of Accounts to be established for the Town:

ADMINISTRATIVE & GENERAL GOVERNMENT:	\$277,255.00
Advertising	\$1,800.00
Attorney	\$9,600.00
Audit	\$5,100.00
Community Projects	\$28,100.00
Contingency	\$3,000.00
Dues	\$6,600.00
Elections	\$2,525.00
Employee Overhead	\$26,500.00
Fire Protection	\$12,000.00
Insurance	\$4,500.00
Newsletter	\$3,000.00
Office and Clerk	\$118,976.00
Planning and Zoning	\$43,704.00
Street Lighting	\$2,000.00
Tax Collection	\$3,250.00
Training	\$3,000.00
Travel	\$3,600.00
CAPITAL:	\$43,695.00
Capital outlay	\$43,695.00
TOTAL APPROPRIATIONS:	\$320,950.00

Section II. Estimated Revenues. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning 7/1/2015 and ending 6/30/2016:

Property taxes	\$61,520.00
Interest	\$1,200.00
Other income	\$1,520.00
Sales taxes	\$247,860.00
Vehicle taxes	\$4,850.00
Zoning fees	\$4,000.00

TOTAL ESTIMATED REVENUES: \$320,950.00

Section III. Project Ordinances. Capital Project Ordinance O-2014-02 authorizing the design and construction of a park adjacent to the town hall was adopted during the 2014-15 fiscal year and will be funded by means of up to a \$127,000 transfer of fund balance from the General Fund into the Capital Project Fund.

The Mineral Springs town council may approve additional multi-year capital projects during the 2015-16 fiscal year and adopt Capital Project Ordinances to authorize expenditures for those projects. Such projects may be funded either by transfers from the General Fund into a Capital Project Fund, or through other revenue sources such as grants.

Section IV. Property Tax Levy. A tax in the amount of \$0.025 per \$100.00 of assessed valuation is hereby levied on property within the Town of Mineral Springs which was listed for property taxes in Union County, North Carolina as of January 1, 2015.

ADOPTED this 11th day of June, 2015. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

REVENUES				\$ 320,950
<i>TOTAL INCOME</i>				<i>\$ 320,950</i>
Property Taxes			\$ 61,520	
Current Year	\$ 59,120			
Prior Years	\$ 2,400			
Interest			\$ 1,200	
Other Income			\$ 1,520	
Gross Receipts	\$ 720			
Festival	\$ 600			
Miscellaneous	\$ 200			
Sales Tax			\$ 247,860	
Electricity	\$ 200,000			
General Sales & Use	\$ 20,560			
Natural Gas Excise	\$ 300			
Telecommunications	\$ 5,500			
Video Programming	\$ 21,500			
Vehicle Taxes			\$ 4,850	
Zoning Fees			\$ 4,000	

EXPENDITURES				\$ 320,950
<i>ADMINISTRATIVE & GENERAL GOVERNMENT</i>				<i>\$ 277,255</i>
Advertising			\$ 1,800	
Attorney			\$ 9,600	
Audit			\$ 5,100	
Community			\$ 28,100	
Beautification, Maintenance	\$ 5,800			
Charities, Agencies	\$ 9,500			
Meeting Security	\$ 1,800			
Special events	\$ 5,000			
Festival	\$ 4,000			
Misc	\$ 1,000			
Park & Greenway Maint	\$ 6,000			
Contingency			\$ 3,000	
Dues			\$ 6,600	
Chamber	\$ 300			
COG	\$ 750			
IOG	\$ 327			
NCLM	\$ 3,900			
CRTPO	\$ 850			
Other	\$ 473			
Elections			\$ 2,525	
Contract	\$ -			
Municipal	\$ 2,525			
Employee Overhead (FICA, work comp, bonds)			\$ 26,500	
Fire Protection			\$ 12,000	
Insurance			\$ 4,500	
Newsletter			\$ 3,000	

Office			\$	118,976
Salary: Clerk		\$	33,204	
Salary: Deputy Clerk/Assistant		\$	10,500	
Salary: Finance Officer		\$	30,672	
Regular	\$	27,600		
Park Maint	\$	3,072		
Salary: Mayor		\$	4,800	
Salary: Council		\$	7,200	
Equipment & durable items		\$	2,400	
Supplies		\$	4,000	
Postage (General)		\$	1,000	
Telephone, Internet		\$	7,200	
Reserve/Misc		\$	1,000	
Town Hall Maintenance		\$	12,000	
Supplies	\$	2,000		
Services	\$	10,000		
Utilities		\$	5,000	
Planning			\$	43,704
Parks & Greenways		\$	3,000	
Zoning Ord. & Planning		\$	2,000	
Zoning Administration		\$	30,704	
Salary	\$	28,704		
Contract	\$	2,000		
Land Use Planning		\$	5,000	
Reserve/Misc		\$	3,000	
Street Lighting			\$	2,000
Tax Collection			\$	3,250
Salary		\$	1,800	
Contract (Union County)		\$	1,200	
Postage		\$	100	
Billing		\$	150	
Training			\$	3,000
Boards		\$	1,000	
Officials		\$	1,000	
Staff (Clerk, TC, FO)		\$	1,000	
Travel Expenses			\$	3,600
CAPITAL				\$
Capital Outlay			\$	43,695

Town of Mineral Springs

2015-2016 BUDGET ANALYSIS

I. Appropriations

Administrative & General Government

Advertising **\$1,800.00**

Included are required notifications of public hearings and special meetings involving the town council, planning board, and board of adjustment, and advertising in the 2016 Queen's Cup Race Program. This appropriation is unchanged from last year.

Attorney **\$9,600.00**

This appropriation includes \$3,600.00 for retainer and general expense, and remains the same as last year's appropriation.

Audit **\$5,100.00**

This amount has been agreed to by Robert M. Burns, CPA, and is a \$300 increase over last year.

Community **\$28,100.00**

This appropriation is to be used for projects and services intended to benefit the quality of life in Mineral Springs, including maintenance and beautification. Downtown pole banners and Christmas lights are included in this appropriation. Funds are also allocated for charitable contributions to community organizations. For the first time, funding is being proposed for Union County sheriff's deputies to provide meeting security, initially estimated at \$1,800. The Community appropriation has been increased by \$4,100 over last year's appropriation, reflecting an additional \$1,800 allocated to park and greenway maintenance and an additional \$500 to the 2015 festival.

Contingency **\$3,000.00**

This appropriation is intended to cover small unforeseen expenses in miscellaneous categories which might arise during the fiscal year. Access to Contingency funds is generally accomplished through the budget amendment process. The contingency appropriation will not necessarily be expended.

Dues **\$6,600.00**

Chamber of Commerce	\$300.00
Centralina COG	\$750.00
Institute of Government	\$327.00
NC League of Municipalities	\$3,900.00
Charlotte Regional Transp. Planning Org.	\$850.00
Other organizations	\$473.00

Elections **\$2,525.00**
The Union County Board of Elections estimates that the cost of the 2015 municipal election will be \$2,525. The charge for the annual election contract with Union County, previously budgeted at \$600, has been discontinued.

Employee Overhead **\$26,500.00**
Includes Scheduled bonds for Tax Collector at \$100.00, Finance Officer at \$450.00, workers compensation at \$1,800.00, and standard payroll obligations consisting of FICA, Medicare, and payroll processing. In addition, employee dental, vision, and life insurance are estimated at \$1,700, and our required contribution to the NC Local Governmental Employees' Retirement System is estimated at \$10,900.

Fire Protection **\$12,000.00**
Our regular annual payment to the Mineral Springs Volunteer Fire and Rescue Department remains \$10,000, and our Fire Suppression Agreement with the Waxhaw Volunteer Fire Department includes an annual payment of \$2,000.00.

Insurance **\$4,500.00**
This appropriation covers the premium for our General Liability, Public Officials' Liability, and Property policy. Property coverage includes both the Town Hall and the old agriculture building.

Newsletter **\$3,000.00**
The newsletter is expected to run three times during fiscal year 2015-2016 at an estimated printing and mailing cost of \$1,000 per issue.

Office **\$118,976.00**
We are proposing increasing the clerk's base salary to \$33,204 and the finance officer's base salary to \$30,672, representing a 3% cost-of-living increase. Council has re-authorized the part-time position of deputy clerk/office assistant for at least 12 hours per week, and the current hourly rate for that position is \$15.45/hr. This hourly rate is subject to change at the discretion of Council independent of the budget process. This position has been budgeted at \$10,500 allowing for flexibility in both that hourly rate and the number of hours worked. Council members' salaries will remain \$100.00 per month for FY2015-16, and the mayor's salary will remain \$400.00 per month. Proposed expenditures for most routine office expenses and town hall overhead remain the same as last year. Projected expenditures for telephone (including internet, fax, and alarm monitoring) are up \$400 for FY2015-16. Town hall maintenance services are down by \$500, reflecting lower outlays for materials and supplies. Utility costs have continued to be under budget, and are being reduced by \$600 for FY2015-16.

Planning **\$43,704.00**
Council has recommended increasing the planning director/zoning administrator's salary by 3% to \$28,704. The proposed \$2,000 appropriation for contract services associated with providing assistance with administration, either from Centralina Council of Governments or another planning consultant, remains the same as last year's. Also included in that appropriation is an amount of approximately \$1,000 to cover an

interlocal agreement with Union County for joint funding of the Urban Forester position. There is a \$2,000 allowance for ordinance revisions and modifications, a \$3,000 allowance for a park, greenway, or sidewalk plan, a \$5,000 allowance for land use plan updates, and a \$3,000 allowance for miscellaneous expenditures, including clerical and mapping services; all of these allowances are the same as last year's.

Street Lighting **\$2,000.00**

This appropriation covers the cost of providing roadway lighting in the downtown area. This amount has been decreased by \$2,000, reflecting council's decision this fiscal year not to increase the number of street lights.

Tax Collection **\$3,250.00**

Mineral Springs will continue operating under contract with Union County for property tax collection at a cost of 1.5% of the gross collections, which has worked very well for the town. Total commissions to Union County for FY2015-16 are estimated at \$1,200; each year, there is a bit more prior-year tax to be collected which will incur additional commission, but current-year tax levy will be lower in FY2015-16. The current deputy clerk position will continue to include delinquent tax collection, and is estimated to consume \$1,800 in hourly pay. The costs of postage and billing are dropping as more of the delinquent tax balance is reduced and are estimated at \$250 reflecting a decreasing amount of correspondence and delinquent billing.

Training **\$3,000.00**

Ongoing training sessions for the governing board, citizen boards, and staff are offered throughout the year by the Institute of Government, the NC League of Municipalities, and other professional organizations.

Travel Expenses **\$3,600.00**

Included are expenses for travel to off-site training sessions, and any necessary meals and overnight accommodations. Also included are reimbursements for expenses incurred by council and staff in the course of ordinary business. This appropriation is the same as last year's.

Capital

Capital Outlay **\$43,695.00**

These funds are designated for capital needs such as major equipment purchases, furniture and fixtures, and improvements to or purchases of real property.

II. Estimated Revenues

Interest Earned **\$1,200.00**

Short-term interest rates have remained very low due to Federal Reserve policy, and are expected to remain as low as 0.15% throughout FY2015-16. Although the amount of funds on deposit in interest-bearing accounts continues to increase, several capital

projects will reduce those balances over the course of next fiscal year, keeping projected interest income close to last year's.

Other **\$1,520.00**

This category covers gross receipts taxes on rental vehicles (we began receiving this revenue again during FY2014-15), sponsorships and rental income from the festival, and a few miscellaneous payments and fees such as copy charges. Zoning fees have been removed from this category and are now budgeted as a separate line item.

2015 Property Tax Receipts **\$59,120.00**

The estimated tax base, based on data from the Union County Assessor's office is \$235,954,317, down 6.3% from last year due to the countywide property revaluation. In addition, we estimate that our Public Service Property tax base will be \$5,652,243 based on last year's.

The revenue estimate was arrived at as follows:

County Estimate	\$235,954,317
Public Service Property (est.)	\$5,652,243
Total tax base	\$241,606,560

Tax rate: \$0.025/\$100 assessed valuation

Total levy: \$60,401.64

Estimated collection rate: 97.88% → \$59,121.13

Property Taxes, prior years **\$2,400.00**

We will receive some 2012 through 2014 delinquent tax payments from Union County, and our delinquent tax collector will continue to collect payments for tax years 2006 through 2011. As required by state law, any remaining unpaid taxes for 2004 (approximately \$85) will "drop off" and no longer be subject to collection.

Sales Taxes **\$247,860.00**

There are several changes and reallocations involving sales taxes and franchise taxes.

First, due to changes to state law, the Electricity Franchise Tax has been changed to a sales tax. However, it is being distributed based on the previous franchise tax formulae, which has protected Mineral Springs from what could have been a severe drop in revenue beginning in FY2014-15.

Second, the franchise agreement between Mineral Springs and Time Warner expired in November 2014. Under a new state law passed in 2006, municipalities are no longer permitted to enter into new franchise agreements with cable companies or to renew them when they expire. All cable franchise agreements are coming under one state "umbrella". Therefore, the small residual cable franchise tax that Mineral Springs had been collecting from Time Warner has ended.

Third, last year's changes in Natural Gas Excise Tax distribution formulae will reduce Mineral Springs' share by approximately 50%.

Based on current fiscal year performance and accounting for anticipated economic conditions, the estimated breakdown is as follows:

Electricity sales tax	\$200,000.00
General sales and use tax	\$20,560.00
Natural Gas excise tax	\$300.00
Telecommunications sales tax	\$5,500.00
Video Programming sales tax	\$21,500.00
Total	\$247,860.00

Vehicle taxes **\$4,850.00**

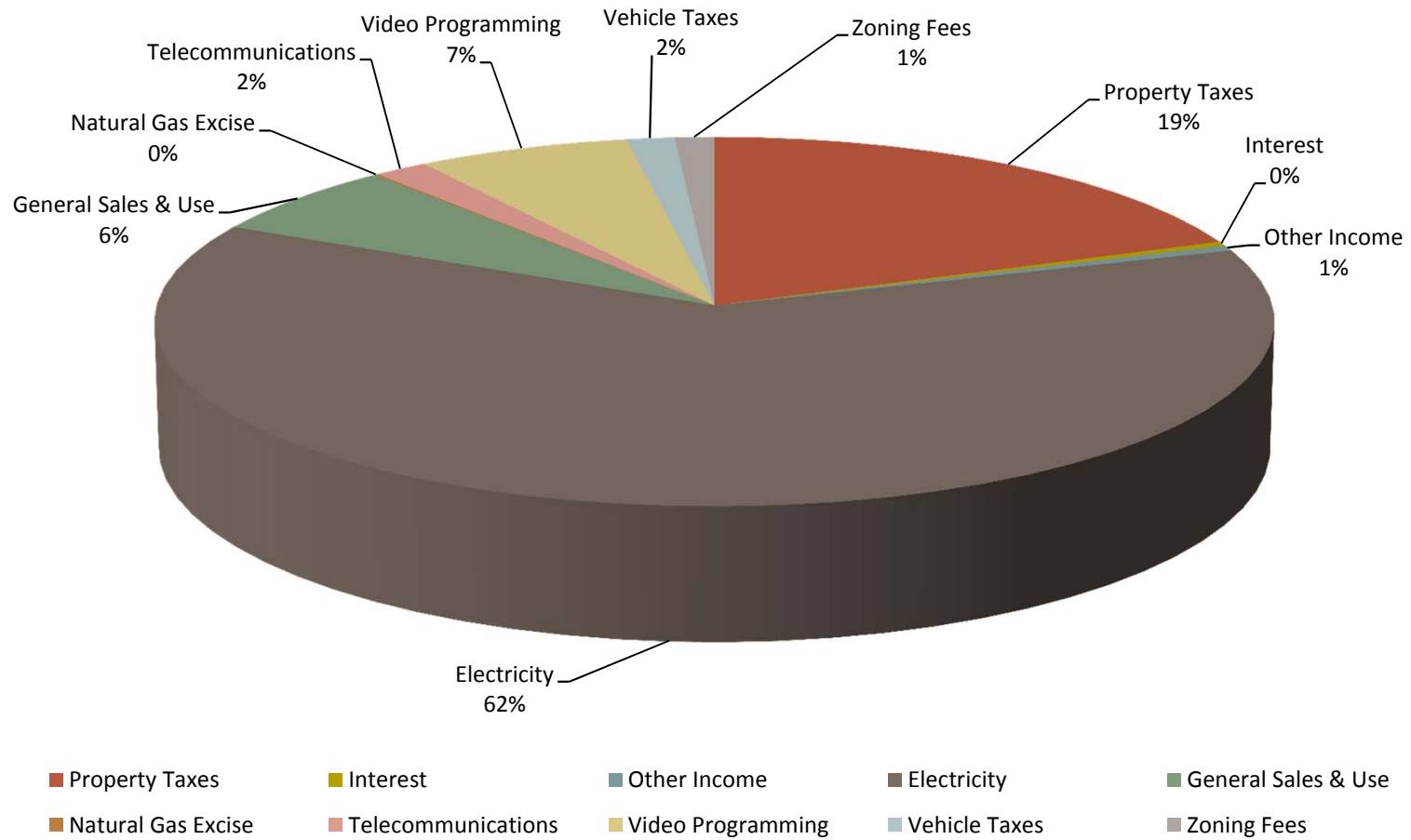
Current-year vehicle taxes will all be collected by Union County via the new state Vehicle Tax System. This amount reflects a collection rate of 95%, based on Union County's estimate of the Mineral Springs vehicle tax base of \$20,429,349. A very small amount of unpaid vehicle tax for 2005 through 2013 will be collected by Union County and distributed to the town.

Zoning fees **\$4,000.00**

This estimate is based on the current rate of new construction, particularly in the Copper Run subdivision, plus additional zoning permits and miscellaneous applications for amendments and conditional use permits.

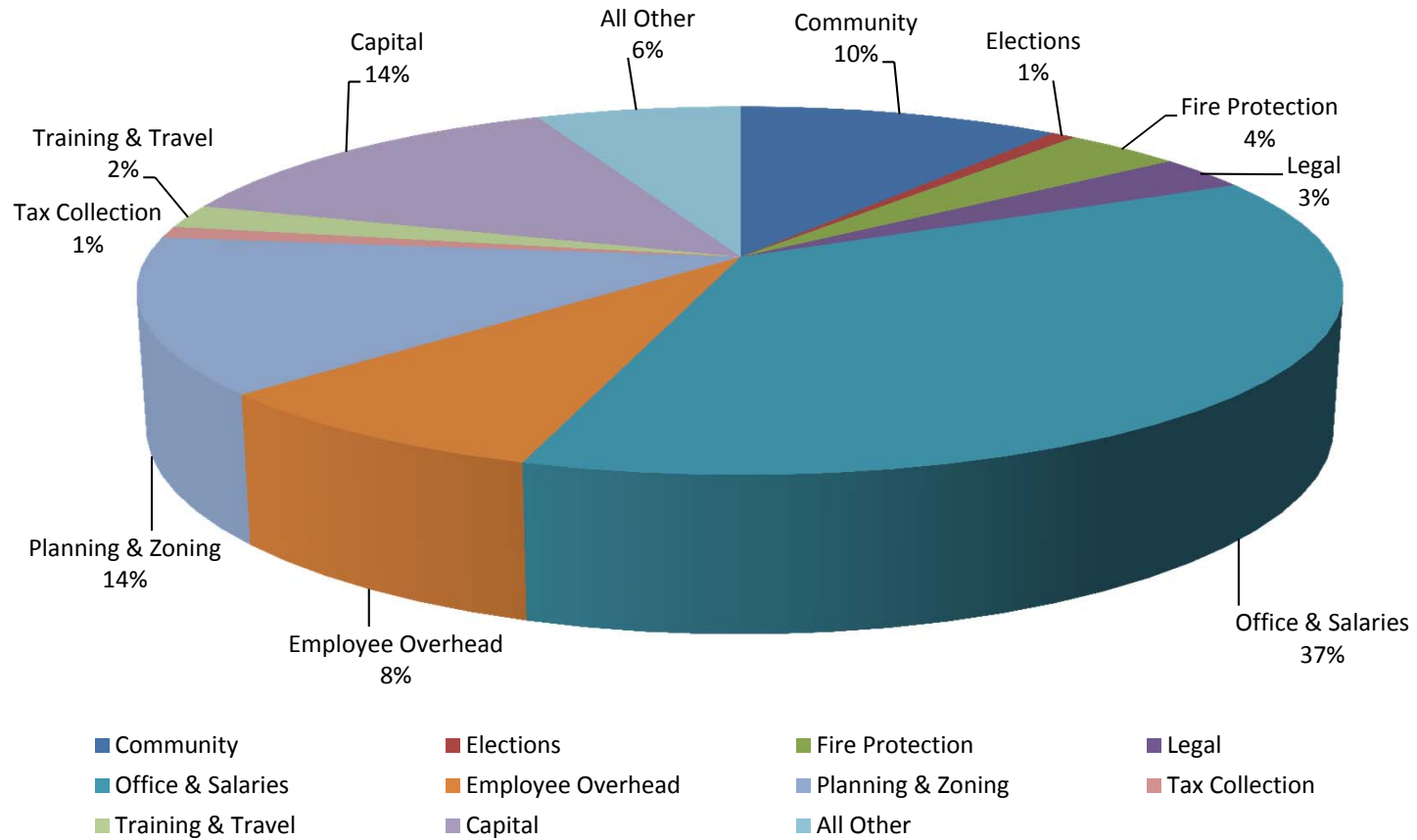
Mineral Springs Proposed Revenues 2015-2016

\$320,950



Mineral Springs Proposed Expenditures 2015-2016

\$320,950



**ANALYSIS OF PROPOSED FY2015-16 AD VALOREM TAX RATE
Compliance With NC G.S. § 159-11 (e)**

North Carolina General Statutes section § 159-11 (e) requires the following:

In each year in which a general reappraisal of real property has been conducted, the budget officer shall include in the budget, for comparison purposes, a statement of the revenue-neutral property tax rate for the budget. The revenue-neutral property tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred. To calculate the revenue-neutral tax rate, the budget officer shall first determine a rate that would produce revenues equal to those produced for the current fiscal year and then increase the rate by a growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal. This growth factor represents the expected percentage increase in the value of the tax base due to improvements during the next fiscal year. The budget officer shall further adjust the rate to account for any annexation, deannexation, merger, or similar event.

I. Tax base for FY2014-15 and estimated tax base for FY2015-16

FY2014-15		FY2015-16	
Real	\$244,713,951	Real & Personal (county est.)	\$235,954,317
Personal	\$7,136,306		-
Public Service	\$5,652,243	Public Service (est. unchanged)	\$5,652,243
Subtotal	\$257,502,500		\$241,606,560
Vehicles (est.)	\$17,812,044	Vehicles (est.)	\$20,429,349
Total	\$275,314,544		\$262,035,909
Potential Losses Due to Appeals			
Appeals are not expected to be a significant factor			-
Grand Total	\$275,314,544		\$262,035,909

II. Tax levy for FY2014-15

Real, Personal, & Public Service	\$64,404
Vehicles (est.)	\$5,250
Total Levy	\$69,654

III. Rate for FY2015-16 to yield same levy as FY2014-15

$69,654 \div 262,035,909 \times 100$	0.0266 (2.66¢)
--------------------------------------	-----------------------

IV. Calculation of average annual increase in tax base due to improvements since last general reappraisal

Period	Prior → Subsequent	Increase	% Increase
2008→2009	\$230,228,745→\$234,970,695	\$4,741,950	2.06%
2009→2010	\$234,970,695→\$234,778,810	(\$191,885)	-0.08%
2010→2011	\$234,778,810→\$240,014,780	\$5,235,970	2.23%
2011→2012	\$240,014,780→\$243,059,474	\$3,044,694	1.27%
2012→2013	\$243,059,474→\$240,502,463*	(\$2,557,011)	-1.05%
2013→2014	\$240,502,463→\$244,713,951	\$4,211,488	1.75%
2014→2015	\$244,713,951→\$255,913,951 est.	\$11,200,000	4.58%
Average Increase		\$3,669,315	1.54%

*Decrease due to appeal by large commercial property owner

V. Rate increased by calculated growth factor

0.0266 x 1.0154	0.0270 (2.70¢)
------------------------	-----------------------

The so-called “revenue neutral” tax rate for FY2015-16 would be \$0.027/\$100.

It has been the policy of the Mineral Springs town council to adopt an overall revenue neutral tax rate in reappraisal years. This is the first time since the founding of the town that the total tax base actually *decreased* from the previous reappraisal year. Therefore, a revenue-neutral tax rate would actually be an *increased* rate.

Sales and use tax distributions are apportioned to the municipalities in Union County based on the percentage of the total countywide *ad valorem* (property) tax levy attributable to each unit of government. For example, if a municipality’s total tax levy were 1% of the total combined tax levy of all municipalities and the county, and now, a few tax-based fire districts, that municipality would receive 1% of the total local share of sales and use taxes (plus some additional adjustments by the Department of Revenue). In Union County during FY2014-15, the total local share of sales and use taxes amounts to approximately \$43,000,000; that municipality would receive \$430,000 plus adjustments.

Of Union County’s 14 municipalities, Mineral Springs is 13th in total *ad valorem* tax levy: 0.03481% of the total. Our share of sales and use tax revenue will amount to approximately \$21,000 for FY2015-16.

If other municipalities increase their tax rates in a general reappraisal year, they will likely account for a slightly larger share of the total local sales and use taxes, which would cause municipalities that do *not* increase their tax rates to receive a slightly *smaller* share. At this time, it is not known whether any municipalities will increase their tax rates. So, it is impossible to predict sales and use tax revenues exactly, but it is likely that Mineral Springs will see a reduction in sales and use tax revenues of several thousand dollars in FY2016-17 if the tax rate is not increased.

Each 1/10¢ change in Mineral Springs’ FY2015-16 tax rate would represent approximately \$2,620 in *ad valorem* tax receipts (including vehicle taxes). Maintaining a tax rate of \$0.025/\$100 (2.5¢) would decrease *ad valorem* tax receipts by \$5,240 over the theoretical revenue neutral rate of 2.7¢. Adding the estimated loss in sales and use tax revenues, an *ad valorem* tax rate of \$0.025/\$100 would result in an estimated drop in tax revenue of \$6,000 - \$7,000 by FY2016-17 compared to what revenues would be if a revenue-neutral tax rate of \$0.027/\$100 were adopted.

PROJECT ORDINANCES
Compliance With NC G.S. § 159-13.2 (c) & (f)

North Carolina General Statutes section § 159-13.2 (c) & (f) require the following:

(c) Adoption of Project Ordinances. – If a local government or public authority intends to authorize a capital project or a grant project by a project ordinance, it shall not begin the project until it has adopted a balanced project ordinance for the life of the project. A project ordinance is balanced when revenues estimated to be available for the project equal appropriations for the project. A project ordinance shall clearly identify the project and authorize its undertaking, identify the revenues that will finance the project, and make the appropriations necessary to complete the project.

(f) Inclusion of Project Information in Budget. – Each year the budget officer shall include in the budget information in such detail as he or the governing board may require concerning each grant project or capital project (i) expected to be authorized by project ordinance during the budget year and (ii) authorized by previously adopted project ordinances which will have appropriations available for expenditure during the budget year.

Downtown Park Capital Project Ordinance

The Mineral Springs town council adopted O-2014-02, “PROJECT ORDINANCE AUTHORIZING DESIGN AND CONSTRUCTION OF A PARK ADJOINING THE TOWN HALL” on April 9, 2015. This ordinance authorizes appropriation of \$27,000 for design and project administration and \$100,000 in construction expenditures, for a total appropriation of \$127,000. The appropriation will be financed by transfers of up to \$127,000 from the General Fund to the Capital Project Fund.

As of May 7, 2015, no funds have been transferred from the General Fund for expenditures authorized by this ordinance, leaving the full balance of \$127,000 available. A small expenditure for a portion of the design cost is expected to be made before the end of FY2014-15, with the balance of the expenditures to take place during FY2015-16.

REVENUES				\$ 317,260
<i>TOTAL INCOME</i>				<i>\$ 317,260</i>
Franchise Fees			\$ 193,200	
TV Cable Franchise Fee	\$ 3,200			
Utility Franchise Taxes	\$ 190,000			
Interest			\$ 1,200	
Property Taxes			\$ 68,290	
Current Year	\$ 65,290			
Prior Years	\$ 3,000			
Other Income			\$ 3,500	
Zoning Fees	\$ 3,000			
Miscellaneous	\$ 500			
Sales Tax			\$ 46,470	
General Sales & Use	\$ 19,715			
Natural Gas Excise	\$ 600			
Telecommunications	\$ 5,860			
Video Programming	\$ 20,295			
Vehicle Taxes			\$ 4,600	

EXPENDITURES				\$ 317,260
<i>ADMINISTRATIVE & GENERAL GOVERNMENT</i>				<i>\$ 269,305</i>
Advertising			\$ 1,800	
Attorney			\$ 9,600	
Audit			\$ 4,800	
Community Projects			\$ 24,000	
Beautification, Maintenance	\$ 5,800			
Charities, Agencies	\$ 9,500			
Special events	\$ 4,500			
Festival	\$ 3,500			
Misc	\$ 1,000			
Park & Greenway Maint	\$ 4,200			
Contingency			\$ 1,740	
Dues			\$ 6,275	
Chamber	\$ 300			
COG	\$ 750			
IOG	\$ 300			
NCLM	\$ 3,600			
CRTPO	\$ 850			
Other	\$ 475			
Elections			\$ 600	
Contract	\$ 600			
Municipal	\$ -			
Employee Overhead (FICA, work comp, bonds)			\$ 25,300	
Fire Protection			\$ 12,000	
Insurance			\$ 4,500	
Newsletter			\$ 2,400	

Office				\$	117,804
Salary: Clerk		\$	32,232		
Salary: Deputy Clerk/Assistant		\$	10,500		
Salary: Finance Officer		\$	29,772		
Salary: Mayor		\$	4,800		
Salary: Council		\$	7,200		
Equipment & durable items		\$	2,400		
Supplies		\$	4,000		
Postage (General)		\$	1,000		
Telephone, Internet		\$	6,800		
Reserve/Misc		\$	1,000		
Town Hall Maintenance		\$	12,500		
Supplies	\$	2,500			
Services	\$	10,000			
Utilities		\$	5,600		
Planning				\$	42,876
Parks & Greenways		\$	3,000		
Zoning Ord. & Planning		\$	2,000		
Zoning Administration		\$	29,876		
Salary	\$	27,876			
Contract	\$	2,000			
Land Use Planning		\$	5,000		
Reserve/Misc		\$	3,000		
Street Lighting				\$	4,000
Tax Collection				\$	5,010
Salary		\$	1,800		
Contract (Union County)		\$	1,500		
Postage		\$	200		
Billing		\$	250		
Court		\$	1,260		
Training				\$	3,000
Boards		\$	1,000		
Officials		\$	1,000		
Staff (Clerk, TC, FO)		\$	1,000		
Travel Expenses				\$	3,600
CAPITAL					\$ 47,955
Capital Outlay				\$	47,955

PRIOR YEAR

2014 FINAL BUDGET AMOUNTS						ACTUAL (5/15 & 6/15 PROJECTED)		VARIANCE	
REVENUES					\$ 317,260		\$ 342,136.00	\$ 24,876	
	Interest			\$ 1,200			\$ 1,600.00	\$ 400	
	Property Taxes			\$ 68,290			\$ 67,000.00	\$ (1,290)	
	Sales Tax			\$ 46,470			\$ 47,275.00	\$ 805	
	TV Cable Franchise Fee			\$ 3,200			\$ 2,026.00	\$ (1,174)	
	Utility Franchise Taxes			\$ 190,000			\$ 208,840.00	\$ 18,840	
	Vehicle Taxes			\$ 4,600			\$ 5,050.00	\$ 450	
	Zoning Fees			\$ 3,000			\$ 8,955.00	\$ 5,955	
	Other			\$ 500			\$ 1,390.00	\$ 890	
EXPENDITURES					\$ 317,260		\$ 225,637.00	\$ (91,623)	
ADMINISTRATIVE & GENERAL GOVERNMENT					\$ 269,305		\$ 224,411.00	\$ (44,894)	
	Advertising			\$ 1,800			\$ 1,105.00	\$ (695)	
	Attorney			\$ 9,600			\$ 4,282.00	\$ (5,318)	
	Audit			\$ 4,800			\$ 4,800.00	\$ -	
	Community Projects			\$ 24,000			\$ 18,270.00	\$ (5,730)	
	Beaut., Maint.		\$ 5,800			\$ 3,850			
	Charities		\$ 9,500			\$ 9,300			
	Special Events		\$ 4,500			\$ 4,160			
	Park & Greenway		\$ 4,200			\$ 960			
	Contingency			\$ 1,740			\$ -	\$ (1,740)	
	Dues			\$ 6,275			\$ 5,976.00	\$ (299)	
	Elections			\$ 600			\$ -	\$ (600)	
	Contract		\$ 600			\$ -			
	Municipal		\$ -			\$ -			
	Employee overhead			\$ 25,300			\$ 23,425.00	\$ (1,875)	
	Fire Department grant			\$ 12,000			\$ 12,000.00	\$ -	
	Insurance			\$ 4,500			\$ 3,610.00	\$ (890)	
	Newsletter			\$ 2,400			\$ 2,390.00	\$ (10)	
	Office			\$ 117,804			\$ 108,448.00	\$ (9,356)	
	Sal.: Clerk		\$ 32,232			\$ 32,232			
	Sal: Deputy		\$ 10,500			\$ 8,650			
	Sal.: Fin. Off.		\$ 29,772			\$ 29,772			
	Sal: Mayor		\$ 4,800			\$ 4,800			
	Sal: Council		\$ 7,200			\$ 7,200			
	Equip. & dur.		\$ 2,400			\$ 1,790			
	Supplies		\$ 4,000			\$ 3,200			
	Postage		\$ 1,000			\$ 518			
	Tel., Internet		\$ 6,800			\$ 6,810			
	Reserve		\$ 1,000			\$ 265			
	Town Hall Maint		\$ 12,500			\$ 8,961			
	Supplies	\$ 2,500				\$ 1,660			
	Services	\$ 10,000				\$ 7,301			
	Utilities		\$ 5,600			\$ 4,250			
	Planning			\$ 42,876			\$ 31,176.00	\$ (11,700)	
	Parks & Greenways		\$ 3,000			\$ -			
	Zoning Ord.		\$ 2,000			\$ -			
	Zoning Admin		\$ 29,876			\$ 28,949			
	Salary	\$ 27,876				\$ 27,876			
	Contract	\$ 2,000				\$ 1,073			
	Land Use Plan		\$ 5,000			\$ 1,500			
	Reserve/Misc		\$ 3,000			\$ 727			
	Street Lighting			\$ 4,000			\$ 1,711	\$ 1,901.00	\$ (2,099)
	Tax Collection			\$ 5,010			\$ 3,192.00	\$ (1,818)	
	Salary		\$ 1,800			\$ 1,800			
	Contract (Union County)		\$ 1,500			\$ 984			
	Postage		\$ 200			\$ -			
	Billing		\$ 250			\$ -			
	Court		\$ 1,260			\$ 408			
	Training			\$ 3,000			\$ 1,117.00	\$ (1,883)	
	Officials		\$ 1,000			\$ 142			
	Planning Org.		\$ 1,000			\$ -			
	Staff		\$ 1,000			\$ 975			
	Travel Expenses			\$ 3,600			\$ 2,719.00	\$ (881)	
CAPITAL					\$ 47,955		\$ 1,226.00	\$ (46,729)	
	Capital Outlay			\$ 47,955			\$ 1,226.00	\$ (46,729)	
EXCESS OF INCOME OVER EXPENDITURES (Applied to Fund Balance)							\$ 116,499.00		