

Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Public Hearing / Regular Meeting
June 9, 2016 ~ 7:30 PM

Agenda

1. **Opening**
The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.
2. **Public Hearing – 2016-2017 Proposed Budget**
3. **Public Comments**
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
4. **Consent Agenda**
 - A. May 12, 2016 Regular Meeting Minutes, May 14, 2016 Special Meeting Minutes and May 26, 2016 Special Meeting Minutes
 - B. April 2016 Tax Collector's Report
 - C. April 2016 Finance Report
5. **Turning Point – Ashley Lantz**
Ms. Ashley Lantz will make a brief presentation and request funding for Turning Point.
6. **American Red Cross – Sheila Crunkleton**
Ms. Sheila Crunkleton will make a brief presentation and request funding for the American Red Cross.
7. **Catawba Lands Conservancy – Matt Covington**
Mr. Matt Covington will make a brief presentation and request funding for the Catawba Lands Conservancy.
8. **Consideration of the 2015-2016 Non-Profit Contributions**
The council will consider the 2015-2016 non-profit contributions.
9. **Consideration of the 2016-2017 Proposed Budget**
The council will consider approving the 2016-2017 proposed budget.
10. **Update on the Greenway**
Vicky Brooks will update the council on the status of the greenway.

11. **Consideration of the Proposed Nuisance Ordinance Survey**
The council will consider approval of the proposed nuisance ordinance survey prepared by town staff.
12. **Mineral Springs 3rd Annual Festival Update and Consideration of Equipment Purchases**
Town staff will update the council on the 3rd annual festival and request approval of sound system equipment.
13. **Consideration of an Audit Contract with Kendra Gangal CPA, PLLC**
The council will consider approving the audit contract with Kendra Gangal CPA, PLLC
14. **Consideration of Purchasing a Downtown Park Sign**
The council will consider requesting that staff research the purchase of a Downtown Park sign.
15. **Consideration of Calling for a Special Meeting to View an Ethics Webinar**
The council will consider calling for a special meeting to view an Ethics Webinar.
16. **Consideration of Approving the Town Hall Landscaping Agreement with Taylor and Sons for Fiscal Year 2016-2017**
The council will consider approving an agreement with Taylor and Sons for the Fiscal Year 2016-2017 town hall landscaping.
17. **Consideration of Reappointing Board of Adjustment Members**
The council will consider reappointing Board of Adjustment Members Lisa McCoy and Marty Connell to serve another term.
18. **Staff Updates**
The staff will update the council on any developments that may affect the town.
19. **Other Business**
20. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
May 12, 2016 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, May 12, 2016.

Present: Mayor Frederick Becker III, Mayor Pro Tem Peggy Neill, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, Town Clerk/Zoning Administrator Vicky Brooks, and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: Councilwoman Janet Critz and Attorney Bobby Griffin.

Visitors: Barbara Faulk, Don Gaddy, Linda Smosky and Evan Wunder.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of May 12, 2016 to order at 7:33 p.m.

1. **Opening**

- Councilwoman Neill delivered the invocation.
- Evan Wunder led the Pledge of Allegiance.

2. **Public Comments**

- Don Gaddy – 3129 Parks McCorkle Road.

3. **Consent Agenda**

- **Councilwoman Coffey** made a ***motion*** to approve the consent agenda with the gender correction on page 126 containing the following:
 - A. *April 14, 2016 Special Meeting Minutes and April 14, 2016 Regular Meeting Minutes*
 - B. *March 2016 Tax Collector's Report*
 - C. *March 2016 Finance Report*

and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: *Coffey, Countryman, Cureton, Krafft and Neill*
Nays: *None*

4. **Community Arts Council – Barbara Faulk**

- Community Arts Council Representative Ms. Barbara Faulk thanked the council for letting her come back again. While Ms. Faulk has been coming for a number of years, she wanted the council to be assured that the services Community Arts Council provides in Mineral Springs have not decreased in anyway whatsoever; the funding Mineral Springs provides goes directly back to their residents particularly in the school system where all schools in the Parkwood School area are served (elementary, middle and high).
- Ms. Faulk referred to the information she provided the council with and commented that there were a couple of errors, because she thought that Prospect was in the school district for Mineral Springs. Prospect received the Shakespeare Recitation Competition, which is a countywide competition; they also participated in the student artist showcase, which had some winners from the Parkwood cluster. The middle schools received a fine performance called “Danny, King of the Basement”, which is about self-esteem and positive behaviors; they also participated in the student artist showcase. The elementary school students (3,000+) received two programs from the Community Arts Council this year. The Community Arts Council also gave a \$500 grant to Prospect for the Fred Ingold Music Festival. A program was just done for the daycare students and there were some Mineral Springs daycare students that were bussed to Wingate to receive a program called “Hare and Tortoise”.
- Ms. Faulk assured the council that the Community Arts Council is continuing to work very, very hard to make certain that Mineral Springs is part of its plan as it has been. Mayor Becker asked Ms. Faulk if the mini-grant program that Community Arts Council was doing (last year) ranging from \$150 to \$250 was reflected in her report and if those grants were popular. Ms. Faulk responded “yes they are” and explained that last year alone Community Arts Council provided over \$12,000 in the individual grant programs. The schools have to apply for it; all 56 schools in Union County have the same opportunity and they can apply for up to \$500 to do a specific arts program that they want to do in their schools. When schools from the Parkwood area apply for it there will be funds there for it, because Community Arts Council always does, they don’t ever turn anybody down; it’s just not a program that they feel like they can cut corners on at all. Mayor Becker commented that it was a very exciting program the way Ms. Faulk described it last year and it seemed like it was fairly recently started and had become very popular. Ms. Faulk responded it is and in fact the deadline for this coming year was moved a little bit, so that the teachers and staff could better plan, but the deadline is coming up, so they will know pretty soon how much it is. Ms. Faulk stated that the Community Arts Council works hard for students and the people and residents in Mineral Springs.

5. **Consideration of Approving an Eagle Scout Project by Evan Wunder**

- Mayor Becker commented that this was the final step in Evan Wunder’s Eagle Scout project.
- Mr. Wunder explained that this is just the check-in letting the council know that he is still here and that he was approved by his troop. The project will be two Barred Owl houses, three educational signs about the birds and 15 Brown Headed Nuthatch boxes. Councilman Countryman asked Mr. Wunder if all the approvals

were received from Union County. Mayor Becker instructed Mr. Wunder (when asking for final approval) to make sure that he has a waiver from the building inspections department that says “no permits are required” or if they are that he has them; the town has to have it written, either an email or a letter from inspections. Mayor Becker explained that this is a new thing that the town wants to make sure they don’t get caught with the county looking at them funny.

- Councilman Countryman asked if they were looking for funding and what the amount was. Mr. Wunder responded that the estimated budget was \$529, which includes the lumber and all of the supplies needed. Mayor Becker commented that he knew fundraising was part of the requirement of the Eagle experience, but the council has offered to match up to \$400 or up to 50% (which would be less than \$400).
- **Councilman Countryman** made a **motion** to make a 50% match on the budgeted figure and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, Krafft and Neill
Nays: None

- **Councilwoman Coffey** made a **motion** to give final approval on the project and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, Krafft and Neill
Nays: None

6. **Council on Aging – Linda Smosky**

- Council on Aging Representative Ms. Linda Smosky commented that it was always a pleasure to come to Mineral Springs and she thanked the council from the bottom of her heart for the opportunity to come and give information about the Council on Aging. Ms. Smosky thought it was invaluable that the council learn what Council on Aging does, because many of them talk to folks and send them their way, so they are able to help more people, because the council helps them. Ms. Smosky pointed out that the handout she provided them with tonight might seem a little bit lengthy, but she just wanted to be sure that they have the information in front of them. The council knows basically what Council on Aging does, so Ms. Smosky just wanted to hit a few highlights. The Council on Aging does four core services to provide services for folks in Union County; to answer all of the aging questions that they possibly can and to help them live as safely and comfortably as they possibly can. Ms. Smosky stated that she thought Council on Aging was very senior-friendly, because they do answer the phone and there is a live person there (you don’t have to press 1 or 2, etc.) and your call is very important to them, so “please wait about 15 minutes before we get back to you”. Ms. Smosky gave a couple of examples of questions they receive. Recently they received a phone call from an older lady that had animals and she wanted to know where a rabies clinic was being held. Last Friday, they had a gentleman walk in the door and he said that his wife died two weeks ago and he didn’t know what to do, so a staff member took him to the office and said “let’s talk and see how we can help”. That’s really what he wanted, he needed to tell his story and he needed someone to listen. After 45

minutes he left saying “thank you very much for helping me” and all they did was listen, but sometimes that’s all that counts.

- During the Medicare open enrollment this year, the Council on Aging counseled 539 individuals saving them over \$476,000. Ms. Smosky stated that she wished they could see all of the Medicare recipients in Union County to save people even more money.
- One of the services that Council on Aging provides that isn’t talked about very much, but is growing very rapidly is something called “equipment loan” (it’s not really a loan program). When folks have wheelchairs, bedside commodes, shower stools and canes that they don’t know what to do with and they are taking up room in their house or they don’t want them as a reminder, then they can call Council on Aging who will pick it up and store it in their storage room; folks can come in to get it. That is a constant now; they have people coming in all the time. In fact, they have waiting lists. Ms. Smosky stated that if the council knew of anyone who has that kind of equipment that they are not using and they want to get rid of it – Council on Aging will take it. Ms. Smosky commented that they can also take packages of adult diapers (unopened or opened, but not used). They have folks call them on a regular basis looking for them.
- Ms. Smosky commented that Council on Aging has a website. It is obvious that people are going to it, because they are averaging 2,270 visits a month, so the word is getting out.
- Ms. Smosky pointed out the graph in the agenda packet about Alzheimer’s disease showing the 100 counties and unfortunately Union County is still at the top of the list in North Carolina. One in seven North Carolinians over the age of 65 are now affected by Alzheimer’s disease. Alzheimer’s disease is a terminal illness; it is not curable and it’s the 5th leading cause of death in North Carolina. That is up from a couple of years ago when North Carolina was 7th or 8th. Ms. Smosky also pointed out the second page of her information, which gave examples of “who we are and what we do”. A man who is 65 can expect to live another 17 years and a woman who is 65 can expect to live another 20 years, so if you are retiring at 65 you’ve got quite a while to live and Council on Aging wants to make sure that you are living to the best of your ability. Along with that, in the State of North Carolina (really across the county) the baby boomers are aging, so we have more people 60 and over than 17 and younger. By 2018, over 90 of the 100 counties will be in that situation and Union County is one of them.
- Council on Aging has a new adventure that they are doing. They have an office at the corner of Skyway Drive and Lydia Street. Right down from them on Lydia Street was Dr. Gibson’s office (dentist) who has been there for many years and a few years ago Council on Aging thought that he was going to retire in the next few years, so they were keeping an eye on the property, because they knew that at some point the agency was going to need to grow. They talked with Dr. Gibson and applied for a grant; this January they bought the building next door. There are several different opportunities to use the building for, but they wanted to provide a good service, so they started thinking about Alzheimer’s disease and about all the people who are caregiving and one of the services that is really very important to caregivers is an adult day program. Council on Aging is in the process of starting an adult day program, which will be small, because the building is not very large. Ms. Smosky hopes that if it is successful it can be duplicated around the county,

because she thought there is going to be a need for that. When most people take an adult to an adult daycare it isn't five days a week, it's usually one or two days a week; they just need that one or two days of respite sometimes to take care of themselves, so they can continue to take care of their family member. Council on Aging is looking at the rules and regulations. They have a contractor and they are applying for grants all over the place.

- Councilwoman Neill explained that she can relate to everything Ms. Smosky was talking about with Alzheimer's, because she lost her husband to it 15 months ago. The most important thing would be the day program, Councilwoman Neill thought. Next on the list would be respite care for a caregiver. Councilwoman Neill further explained that she knew that the funds are lacking; she was on the wait list forever and it never happened. Councilwoman Neill asked Ms. Smosky how she would describe the state funding that they are getting. Ms. Smosky responded "flat". The funding from the Older Americans Act comes from the federal government to the state and it's blended with state funds and that funding has been flat since 2008; it may go up a little bit or it may go down a little bit, but it has basically been flat since then. The Older Americans Act is how Council on Aging gets their funding, which has been in limbo for five years, but a few months ago it was reauthorized. On the federal level, one of the things they are looking at is all of this funding is based on a formula, it is based on the number of older adults, the number of minorities, the number of rural and over the years things have shifted and North Carolina is in greater need than some other states, so what they want to do is to justify that and adjust it. They also want to hold harmless, so some of those people don't lose a lot of their funding. North Carolina is getting approximately \$37 per person and another state might be getting \$187, so it's not fair, but they don't know what they are going to do about it yet; that's one of the problems.
- Councilwoman Cureton asked Ms. Smosky if someone was put into a living place falsely was there anyway she could get out. A lady that Councilwoman Cureton knows had her daughter trick her, told her they were going to a meeting and she signed her in and took all of her money, but her mind is as good as Councilwoman Cureton's. Ms. Smosky responded if she is in her right mind, yes there are resources for that. There is a person called an Ombudsman for Union County, her name is Lori Abounder and she is a liaison (a spokesperson for people in facilities) and she will work with families who are in a situation that they need resolved. Ms. Smosky suggested that Councilwoman Cureton give her a call.

7. Consideration of the 2016-2017 Budget and Calling for a Public Hearing

- Mayor Becker explained that the next step in the budget enactment process is the presentation of the proposed budget, which is in the agenda packet. The expenditure line items are identical to what was discussed last month in the work sheet and the complete budget document is pretty self-explanatory. At this stage the council is still not being asked to adopt the budget, they can make some recommended changes; this is a proposed budget that he has submitted to the board based on the staff input and based on council input from last month. Mayor Becker further explained that the council can: a) suggest changes or b) accept the proposed budget and call for a public hearing next month. Next month the council will have the hearing and a chance to adopt the budget; perhaps make even more changes. Mayor Becker explained for those that were visiting that the budget was

on the website, it is just the round figures and the overall budget is \$329,145, which is up from \$320,000. Most of the expenditures are pretty flat; the council discussed two new areas last month, which were iCompass Records Management - \$4,300 and setting aside \$5,000 for possible contract enforcement if they ultimately adopt a nuisance ordinance. Those new items are approximately \$9,000 more, so we have gone up. Pretty much everything else has been shuffled within the departments and most things are fairly unchanged from previous years. Our property taxes still represent only about 20% of our revenues and sales taxes of all types represent about 75%.

- Mayor Becker asked if there were any comments or suggestions from the board. Councilman Countryman commented that he thought he had done a great job. Councilwoman Coffey commented that she went through it and didn't see anything that needed to be changed.
- **Councilwoman Coffey made a motion to accept the proposed budget and call for a budget [public] hearing on June 9, 2016 at 7:30 p.m. at the Mineral Springs Town Hall and Councilwoman Krafft seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Cureton, Krafft and Neill
Nays: None

8. Update on the Greenway

- Town Clerk Vicky Brooks reported that H.C. Rummage had finished their portion of what needs to be done to the greenway for compliance. They were asking for a Certificate of Occupancy; however, Union Council is holding back on that until they have issued a permit for the correction on the bridges. Last month, the council accepted a proposal from LaBella to go out and inspect those bridges; he is still working on that report and expects to have it ready tomorrow. We will know where we have to go from there once that report is received, Ms. Brooks said.
- Mayor Becker asked the council if they had any questions on where we stand on that so far. Mayor Becker noted that he thought the bridges were about the last thing that they have in this long process. Getting that resolved may require a contractor. Mayor Becker explained that he did meet with the engineer who looked at the bridges and he couldn't say anything without doing his calculations on loads and so forth, but his impression (Mayor Becker thought) was that structurally they all seemed to be fairly secure. Mayor Becker stated that they were hoping that if some things needed to be changed, shored up or reinforced that will not be a huge project, but he can't second guess that.
- Mayor Becker explained that if a contract for repairs was needed, it would have to be presented to the council. If it's urgent (depending on what Mark Griffin says) we may have to do a special meeting. Maybe we need to go ahead to at least get some prices. Ms. Brooks commented that she thought when LaBella reports back to us that will be when we know what we are going to have to do and then we will have to get another contract with LaBella to draw those plans up for us, so that we can submit a permit request to the county. Mayor Becker commented that will have to be the next thing that has to be approved even before we consider approving an actual construction contract, so that will probably be what we do next month. Ms. Brooks asked if they wanted to wait a whole month to try to get a

contract with LaBella (for example, since they have the plans) to take the next step to draw up the plans for us or does the council want to have a special meeting. Councilwoman Coffey responded that we need to have a special meeting; we need to expedite this as much as possible. "That report should be here tomorrow, you'll know exactly what they are talking about, you can have the financials available and ready for a special meeting, so that's my vote", Councilwoman Coffey said. Mayor Becker asked if they wanted to "take a stab" at calling a special meeting now or do we want to just notify council members. Councilwoman Coffey commented that his report would be here tomorrow and asked if they couldn't tentatively schedule on and then it could be revised if needed. Mayor Becker responded that he was guessing that when he [Mr. Hill] gives the report he'll say "this needs this, this needs that" and then we're going to say "okay, Mr. Hill we need you to put together a proposal for what it will cost to develop construction documents to do this". That might take Mr. Hill a week or two; "we don't know how long that will take and we wouldn't".... Councilwoman Coffey asked Mayor Becker if he thought it will take Mr. Hill a couple weeks. Mayor Becker responded that it's hard to say since it took him a couple of weeks to do this. Councilwoman Coffey commented this is a site visit and drawing out plans. Mayor Becker responded that this was evaluating our plans, not drawing plans. Councilwoman Coffey commented that he ultimately will have a vision of what needs to be done and if we are going to contract them to do the work then they are the ones that are going to be drawing up the plans. Mayor Becker responded that we would think, unless we are going to get a better price somewhere else. Councilwoman Coffey commented that he [Mr. Hill] has a lot of information already to base the financial on; therefore, she believed it shouldn't take him two weeks. It does sound like we don't want to schedule a special meeting, Councilwoman Coffey said. Councilman Countryman commented that it would be easier to call a special meeting once the documents are in hand, because it's pretty speculative right now and he thought it made more prudent sense to get the stuff and then schedule the meeting. Mayor Becker responded "depending on what that timeframe is and you can let Mr. Griffin at Union County Inspections know, always keep him, you've always been really good about that, he may say 'I don't care if you wait until June 9th', if that is what he says, you know, you can, we can just keep it open and if it looks like they really want us to move forward then we can call that special meeting". Ms. Brooks commented that the mayor can call the special meeting within 48 hours. Mayor Becker explained that since it would be "engineer" they would not have to do competitive bids if they didn't want and they could use the Mini Brooks Act Exemption to go with the engineer that's been serving us so far.

9. **Discussion of the Process for Preparing a Survey to get Public Input for a Nuisance Ordinance**

- Mayor Becker explained that this would be the council giving Ms. Brooks input on proposed ideas on how to draw up this survey for the public outreach on a potential nuisance ordinance. Ms. Brooks commented that she didn't think the council wanted to put all items on the survey that were on the list and asked how to break that down. Councilman Countryman responded that he was just going to pull a number out of the sky (maybe having been in your [Ms. Brooks] chair for a while and having had complaints filed over time) there is probably a list of maybe up to 10 types of situations we've been exposed to or have the potential to be exposed

to. Maybe come up with a list of 10 of the most egregious nuisance kinds of issues and provide that to the community in the form of a survey with some guidance that they need to return it and indicate on that survey those of the 10 that they feel most strongly about and then to tabulate that survey to come up with (let's say) the top five or three. Ms. Brooks commented that she would basically "whittle" that list down and prepare something. Councilman Countryman responded that they could use the list that was provided, but not necessarily the language. Councilwoman Neill commented that there were 21 items; "certainly we are not going to do that". Mayor Becker commented that they overlap somewhat. Councilman Countryman commented that Ms. Brooks could come up with a maximum of 10, which is a good round number. Ms. Brooks responded that she will make the survey up and the council can approve it. Mayor Becker commented "put the language in survey form in a sense to present to this board". Ms. Brooks responded that the council could approve it next month.

- **Councilwoman Neill** made a **motion** to have Ms. Brooks prepare roughly 10 items in the form of a survey for council to look at and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, Krafft and Neill
Nays: None

10. **Town Council will Sign-Up for the Food Service Area at the Downtown Park Grand Opening / Ribbon Cutting**

- Mayor Becker asked if there was a master copy (sign-up list) to pass around. Ms. Brooks responded that the council could tell her and she would write it on her copy. Mayor Becker explained that there were six slots and Councilman Countryman will be missing. Councilwoman Coffey signed up for 11:00 a.m. to 12:30 p.m. Councilwoman Neill signed up for 12:00 p.m. to 1:00 p.m. Councilwoman Krafft stated that she would fill in wherever, but her life was sort of upside down right now and she wasn't sure what was going to happen on Saturday. Mayor Becker volunteered Councilwoman Critz for the 1:00 p.m. to 1:30 p.m. slot. Councilwoman Cureton would take the 1:30 p.m. to 2:00 p.m. slot.
- Ms. Brooks asked if anyone could show up earlier to help set up tents and bring out food. Councilwoman Cureton asked how early and Councilwoman Coffey responded 10:00 a.m. Ms. Brooks responded yes, at least 10. Mayor Becker noted that he would be there at 9:30 a.m. and that Mr. Winchester did mow the adjacent property and Ms. Brooks did speak with Mr. Raley, so we can use that festival area for parking in case it is needed, which is very helpful. Ms. Brooks and Ms. Ridings will also be onsite at 9:30 a.m.

11. **Staff Reports**

- There were no staff reports.

12. **Other Business**

- There was no other business.

13. **Adjournment**

- **Councilwoman Krafft** made a motion to adjourn the meeting and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, Krafft and Neill

Nays: None

- The meeting was adjourned at 8:23 p.m.
- The next regular meeting will be on Thursday, May 12, 2016 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

DRAFT

Town of Mineral Springs
Town Hall
3510 S. Potter Road
Town Council
Special Meeting
May 14, 2016 ~ 11:00 AM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Special Session at the Mineral Springs Downtown Park, Mineral Springs, North Carolina, at 11:00 a.m. on Saturday, May 14, 2016.

Present: Mayor Frederick Becker III, Mayor Pro Tem Peggy Neill, Councilwoman Valerie Coffey, Councilwoman Janet Critz Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, Town Clerk/Zoning Administrator Vicky Brooks and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: Councilman Jerry Countryman.

Visitors: None.

With a quorum present Mayor Frederick Becker called the Special Town Council Meeting of May 14, 2016 to order at 11:00 a.m.

1. **Opening**

- Mayor Becker welcomed everyone to the special meeting of the Mineral Springs Town Council.

2. **Downtown Park Grand Opening / Ribbon Cutting Ceremony**

- Mayor Becker and the Mineral Springs Town Council participated in cutting the ribbon for the Downtown Park Grand Opening.

3. **Adjournment**

- **Councilwoman Critz** made a **motion** to adjourn the meeting and **Councilwoman Kraft** seconded. *The motion passed unanimously as follows:*

Ayes: Coffey, Critz, Cureton, Krafft and Neill

Nays: None

- The meeting was adjourned at 11:02 a.m.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Special Meeting
May 26, 2016 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Special Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, May 26, 2016.

Present: Mayor Frederick Becker III, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, Town Clerk/Zoning Administrator Vicky Brooks and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: Mayor Pro Tem Peggy Neill and Councilwoman Janet Critz.

Visitors: None.

With a quorum present Mayor Frederick Becker called the Special Town Council Meeting of May 26, 2016 to order at 7:31 p.m.

1. **Opening**

- Mayor Becker noted that Mayor Pro Tem Peggy Neill and Councilwoman Janet Critz were excused from the meeting and would not be counted for in voting.

2. **Consideration of Approving the Proposal Submitted by LaBella Associates, P.C. for the Greenway Pedestrian/Equestrian Bridge Proposal for Design and Documentation of Recommendation Repairs**

- Mayor Becker explained that the proposal submitted by LaBella is for bridge design and preparing the construction documents based on his [Dan Hill's] findings. Mayor Becker pointed out that the council had the findings and also the next proposal for \$2,000. The proposal is for the construction documents and drawings for the four bridges and it will include interfacing and meeting with inspections; there will be no construction administration, although he [Mr. Hill] did say he would do an onsite inspection of completed repairs. Once we get the construction documents and authorization for a building permit, we will be able to talk to one of our trusted groups of contractors and see if we can get this work done very reasonably and quickly. Councilwoman Coffey commented that everything was very clearly laid out and in her opinion they have absolutely researched this and are meeting the needs of the county, so that we will pass inspection and their documentation will guide the contractors in doing their job/due diligence in a timely basis and that it will be sufficient for inspection. Councilwoman Krafft agreed. Mayor Becker stated that it sounded like the council was in favor of this and explained that if they do decide to approve this proposal they will be doing so under

the exemption provided by N.C.G.S. 143-64.32, which means that for engineering/architecture, accounting, professional contracts under \$50,000 they can basically waive all bidding and all RFQ requirements and base their decision on what they see. This should be part of the motion, because that exemption should be called attention to on these small projects if it is being done under that exemption.

- **Councilwoman Coffey** made a **motion** to approve the LaBella contract for the \$2,000 and making certain that we are considering that it is within the threshold that it should be and not need special budgetary considerations and include N.C.G.S. 143-64.32 and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton and Krafft

Nays: None

- Mayor Becker addressed the project from an accounting standpoint, because it seems that there are questions over what account we are charging some of these projects to. Interestingly enough when the bridges were built one at a time with mostly donated materials and all the labor they were almost cost free, so they have never been included in our Capital Asset Schedule and they have never been included as capital assets. However, since we are into them for \$1,000 of engineering work and another \$2,000 of design work and we don't know what the construction work is going to be (probably a couple of thousand dollars minimum), Mayor Becker would like to put the bridges into the Capital Asset Schedule and charge the money that is being spent to Capital and they will be depreciated as infrastructure (he believed). Our parking lot is considered infrastructure for depreciation purposes, which is what our auditor has us use, so that is Mayor Becker's plan for the bridges. Mayor Becker explained that there have been some members of the public that have wondered what internal accounts some of these projects are charged to and this one (Mayor Becker thought) would be appropriate to be charged to Capital. Normally this would be maintenance. If this were a \$100,000 bridge and we were doing \$3,000 worth of railing repairs that would be maintenance, but because what we are doing is essentially the cost of new bridges it's a good time to capitalize them now.

3. **Consideration of Appointing a Designated Official to Notify the North Carolina Alcoholic Beverage Control Commission of the Recommendations for the Town and Consideration of Approving Resolution 2016-01**

- Mayor Becker explained that Ms. Brooks had done a lot of research, he had done a little and they had sort of distilled all of their research down to two very simple things that the town has to do on this ABC permitting matter. Since the referendum was passed countywide for beer and wine (on and off premise sales passed), which did authorize vendors in Mineral Springs to apply for ABC beer and/or wine permits. There are two who have begun the application process and all of a sudden came up against this wall where the Town of Mineral Springs needs to have designated an official to sign off on the permit (in reference to Section F of the statute). The zoning administrator must review it for zoning compliance. The designated official can be a councilmember, the mayor or the zoning administrator;

there isn't a whole lot of substance to the duty or a lot of involvement or wiggle room. It is more like a "rubber stamp" if everything else is met; fire code, zoning administrator, etc. Mayor Becker explained that Ms. Brooks has confirmed that we must appoint that person and there is a resolution that goes along with appointing that person and it is up to the council to appoint. Mayor Becker stated that he would be happy to put his name on it and he has asked Ms. Brooks and she would be happy to put her name on it, although Ms. Brooks has already got her name on the other half. Councilwoman Krafft stated that it made sense to have Mayor Becker do the second, so that we have two sets of eyes on anything; to have that check and balance. Mayor Becker stated that he was certainly willing to do that and explained that it is a very straight forward thing (application) and the burden is more on the applicant than the town. Councilman Countryman asked (just for knowledge purposes) when it comes to the town if they [applicants] have already been approved by the ABC board. Ms. Brooks responded no, part of the permitting process is to come to the town first and then they apply. Mayor Becker asked out of curiosity (it's public information) if the two that are applying right now are the Mineral General and if they are applying for off premise beer and off premise wine. Ms. Brooks responded that as far as she knew it was just beer. Mayor Becker stated that it (off premise beer) would be the same for the Circle K as far as we know.

- Mayor Becker commented that it even says in the check list that the recommendation of the local governing body [is a factor]. Councilwoman Krafft commented if the county has already said that it's allowed then it is what it is. Councilman Countryman commented that he kind of snickered the other day, because it's different than it used to be when the cities made that decision and then there was always a controversy between a certain faction of the community and another faction of the community, but the county has made that decision for everybody now. Mayor Becker responded the county and then the voters, it is countywide and so it just happened outside of our control. Councilman Countryman commented that realistically its part of our society today (and done legally) it's a business practice and those people ought to have the opportunity to participate like anybody else.
- **Councilwoman Krafft made a motion to adopt the Resolution 2016-01 naming the designated town official as the mayor and Councilman Countryman seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Cureton and Krafft
Nays: None*

- Resolution 2016-01 is as follows:

TOWN OF MINERAL SPRINGS

**RESOLUTION OF THE TOWN OF MINERAL SPRINGS, COUNTY OF UNION,
REGARDING THE DESIGNATION OF AN OFFICIAL TO MAKE RECOMMENDATIONS
TO THE NORTH CAROLINA ALCOHOLIC BEVERAGE CONTROL COMMISSION ON ABC PERMIT APPLICATIONS**

R-2016-01

WHEREAS, G.S.18B-904(f) authorizes a governing body to designate an official, by name or by position, to make recommendations concerning the suitability of persons or locations for ABC permits; and

WHEREAS, the Town of Mineral Springs, County of Union, wishes to notify the NC ABC Commission of its designation as required by G.S.18B-904(f);

BE IT THEREFORE RESOLVED that the Mayor of the Town of Mineral Springs
(Title or Position)

is hereby designated to notify the North Carolina Alcoholic Beverage Control Commission of the recommendations of the Town of Mineral Springs, County of Union, regarding the suitability of persons and locations for ABC permits within its jurisdiction.

BE IT FURTHER RESOLVED that notices to the Town of Mineral Springs, County of Union, should be mailed or delivered to the official designated above at the following address:

Mailing Address: P. O. Box 600
Office Location: 3506 Potters Road South
City: Mineral Springs, NC
Zip Code: 28108 Phone #: 704-243-0505

ADOPTED this the 26th day of May, 2016.

Frederick Becker III, Mayor

Sworn to and subscribed before me this the _____ day of _____, 2016.

Vicky Brooks, CMC, NCCMC, Town Clerk

4. Adjournment

- ***Councilwoman Cureton made a motion to adjourn the meeting and Councilman Countryman seconded. The motion passed unanimously as follows:***

*Ayes: Coffey, Countryman, Cureton and Krafft
Nays: None*

- The meeting was adjourned at 7:45 p.m.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

APRIL 2016
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

APRIL 30, 2016 REGULAR TAX	2015	2014	2013	2012
BEGINNING CHARGE	62152.88	64,370.38	64,928.80	66,120.92
TAX CHARGE				
PUBLIC UTILITIES				
DISCOVERIES	8.38			
NON-DISCOVERIES				
ABATEMENTS				
TOTAL CHARGE	62,161.26	64,370.38	64,928.80	66,120.92
BEGINNING COLLECTIONS	60942.97	63,826.43	64,577.87	65,904.77
COLLECTIONS - TAX	321.63	29.73	5.64	1.22
COLLECTIONS - INTEREST	10.9	7.76	5.72	0.70
TOTAL COLLECTIONS	61,264.60	63,856.16	64,583.51	65,905.99
BALANCE OUTSTANDING	896.66	514.22	345.29	214.93
PERCENTAGE OF REGULAR	98.56%	99.20%	99.47%	99.67%
COLLECTION FEE 1.5 %	4.99	0.56	0.17	0.03

Mineral Springs Prior Years Property Tax Report
April 2016

April 30, 2016	2011	2010	2009	2008	2007	2006	2005		
BEGINNING CHARGE	\$64,878.42	\$64,737.60	\$63,911.13	\$65,443.06	\$52,276.82	\$51,397.02	\$49,217.72		
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12	\$624.69		
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)	(\$47.49)		
DISCOVERIES	\$61.82	\$321.61	\$46.46	\$46.72	\$117.44	\$417.27	\$199.93		
ABATEMENTS (RELEASES)	(\$298.84)	(\$473.88)	(\$124.72)	(\$1,319.01)	(\$52.30)	(\$19.42)	(\$9.14)		
TOTAL CHARGE	\$65,815.39	\$65,684.05	\$64,893.97	\$65,124.43	\$53,248.31	\$52,523.49	\$49,985.71		
PREVIOUS COLLECTIONS	\$65,662.14	\$65,547.41	\$64,714.03	\$64,994.59	\$53,152.78	\$52,386.60	\$49,900.63		
PREVIOUS BALANCE DUE	\$153.25	\$136.64	\$179.94	\$129.84	\$95.53	\$136.89	\$85.08		\$917.17
COLLECTIONS - TAX	\$8.92								\$8.92
COLLECTIONS - INTEREST/FEES									\$0.00
GROSS MONTHLY COLLECTIONS	\$8.92								\$8.92
MISC. ADJUSTMENTS									
TOTAL TAX COLLECTED TO DATE	\$65,671.06	\$65,547.41	\$64,714.03	\$64,994.59	\$53,152.78	\$52,386.60	\$49,900.63		
BALANCE OUTSTANDING	\$144.33	\$136.64	\$179.94	\$129.84	\$95.53	\$136.89	\$85.08		\$908.25
PERCENTAGE COLLECTED	99.78%	99.79%	99.72%	99.80%	99.82%	99.74%	99.83%		

Mineral Springs Unpaid Property Taxes - Real and Personal as of April 30, 2016

Name	Tax Map Number	2011	2010	2009	2008	2007	2006	2005
BOND, CELESTE B	06054063			\$27.92				
BRIDGES JAMES CORBETT	50084062						\$1.84	\$1.91
BROOKS, STEPHEN R	50089854							\$1.13
CAROLINA STREET SUPPLY	50103059		\$6.88					
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88						
CMH CONTRACTING INC	50092570						\$14.85	
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44						
CURVES OF MINERAL SPRINGS	50092178						\$8.54	
CUSTOM DESIGN CONCRETE	50092179			\$12.02	\$10.46	\$9.82	\$8.54	
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68				
DUNCAN, ROBERT W	50100863			\$2.63				
ELLIOTT, JAMES EDWARD & MARIO JAMES ELLIOTT	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	\$10.37	\$10.37	\$10.37
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	\$8.54	\$7.43	
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09			\$1.53	
FATHER & SON PAINTERS	264482	\$2.41						
GRADY, DEITRICH	06018045D	\$8.73	\$8.73	\$8.73	\$8.73	\$7.08		\$7.08
GRIFFIN, FAIRLEY J	05033026	\$6.20	\$6.20	\$6.20	\$6.20	\$3.78	\$3.78	\$3.78
HERRON ENTERPRISES INC	50071162				\$8.78			
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	\$7.90	\$7.90	\$7.90
JUS 4 U II	50090771							\$8.54
MATHENY, VERNA	455325	\$2.22						
MCDOUGALL, SHERRY CARTER	06084001L	\$6.86	\$6.86	\$6.86	\$6.86			
METHENY, VERNA	50094323		\$2.22	\$2.44			\$2.38	
MEXICAN PAINTERS (THE)	50092685							\$7.43
R & D MASONRY INC	50092552						\$8.54	

Name	Tax Map Number	2011	2010	2009	2008	2007	2006	2005
REALTY INVESTORS INC	50082898						\$1.02	
ROBERTO BONILLA CUSTOM FRAMING	50104497		\$2.75					
SNYDER, DOROTHY L	06114092	\$20.37	\$20.37	\$20.37	\$20.37	\$20.69	\$20.69	
WAXHAW ALL TILE	50099231				\$6.88			
WENDY GREENE AND ASSOCIATES	50093112						\$12.13	\$9.59
WILLIAMS, RUTH & HUSBAND J C WILLIAMS	05033179	\$19.11	\$19.11	\$19.11	\$19.11	\$27.35	\$27.35	\$27.35
Total		\$144.33	\$136.64	\$179.94	\$129.84	\$95.53	\$136.89	\$85.08

Agenda Item

4-C

6/9/16

Town of Mineral Springs

FINANCE REPORT APRIL 2016

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

June 9, 2016

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Cash Flow Report FY2015 YTD

7/1/2015 Through 4/30/2016

5/23/2016

Page 1

Category Description	7/1/2015- 4/30/2016
INCOME	
Dup Prop Tax	
Receipts	124.82
Refunds	-124.82
TOTAL Dup Prop Tax	0.00
Gross Receipts Tax	1,129.05
Interest Income	1,375.15
Other Inc	
Copy Charges	3.00
Festival 2015	1,222.50
Festival 2016	
Sponsor	25.00
Vendor	215.00
TOTAL Festival 2016	240.00
Memorials	
Bricks	3,025.00
Other	250.00
TOTAL Memorials	3,275.00
Zoning	6,905.00
TOTAL Other Inc	11,645.50
Prop Tax 2015	
Receipts 2015	
Int	81.75
Tax	60,932.21
TOTAL Receipts 2015	61,013.96
TOTAL Prop Tax 2015	61,013.96
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Int	19.85
Tax	13.58
TOTAL Receipts 2004	33.43
TOTAL Prop Tax 2004	33.43
Prop Tax 2005	
Receipts 2005	
Int	61.90
Tax	37.04
TOTAL Receipts 2005	98.94
TOTAL Prop Tax 2005	98.94
Prop Tax 2006	
Receipts 2006	
Int	75.36
Tax	57.47
TOTAL Receipts 2006	132.83
TOTAL Prop Tax 2006	132.83
Prop Tax 2007	
Receipts 2007	
Int	89.28
Tax	71.78

Cash Flow Report FY2015 YTD

7/1/2015 Through 4/30/2016

5/23/2016

Page 2

Category Description	7/1/2015- 4/30/2016
TOTAL Receipts 2007	161.06
TOTAL Prop Tax 2007	161.06
Prop Tax 2008	
Receipts 2008	
Int	105.31
Tax	112.35
TOTAL Receipts 2008	217.66
TOTAL Prop Tax 2008	217.66
Prop Tax 2009	
Receipts 2009	
Int	135.65
Tax	127.09
TOTAL Receipts 2009	262.74
TOTAL Prop Tax 2009	262.74
Prop Tax 2010	
Receipts 2010	
Int	112.32
Tax	140.65
TOTAL Receipts 2010	252.97
TOTAL Prop Tax 2010	252.97
Prop Tax 2011	
Receipts 2011	
Int	75.06
Tax	104.60
TOTAL Receipts 2011	179.66
TOTAL Prop Tax 2011	179.66
Prop Tax 2012	
Receipts 2012	
Int	39.93
Tax	194.69
TOTAL Receipts 2012	234.62
TOTAL Prop Tax 2012	234.62
Prop Tax 2013	
Receipts 2013	
Int	43.60
Tax	264.66
TOTAL Receipts 2013	308.26
TOTAL Prop Tax 2013	308.26
Prop Tax 2014	
Receipts 2014	
Int	38.06
Tax	587.35
TOTAL Receipts 2014	625.41
TOTAL Prop Tax 2014	625.41
TOTAL Prop Tax Prior Years	2,507.58
Sales Tax	
Cable TV	9,969.48
Electricity	109,609.11
Natural Gas Excise	1,082.91
Refunds	

Cash Flow Report FY2015 YTD

7/1/2015 Through 4/30/2016

5/23/2016

Page 3

Category Description	7/1/2015- 4/30/2016
State	1,502.99
TOTAL Refunds	1,502.99
Sales & Use Dist	12,449.57
telecommunications	2,121.19
TOTAL Sales Tax	136,735.25
Veh Tax	
Coll	-0.58
Int 2006	1.34
Int 2007	0.21
Int 2008	3.77
Int 2009	2.93
Int 2010	2.49
Int 2011	0.54
Int 2012	2.06
Int 2013	0.21
Int 2015	44.03
Tax 2006	0.63
Tax 2007	0.29
Tax 2008	5.36
Tax 2009	4.10
Tax 2010	1.61
Tax 2011	1.61
Tax 2012	10.35
Tax 2013	1.13
Tax 2015	4,675.83
TOTAL Veh Tax	4,757.91
TOTAL INCOME	219,164.40
EXPENSES	
Uncategorized	0.00
Ads	623.36
Attorney	3,634.74
Audit	5,000.00
Capital Outlay	
Greenway	35,505.24
TOTAL Capital Outlay	35,505.24
Community	
Donation	2,300.00
Greenway	129.69
Maint	3,814.96
Special Events	
Festival	3,257.57
Misc	28.65
TOTAL Special Events	3,286.22
TOTAL Community	9,530.87
Dues	5,409.00
Elections	2,370.60
Emp	
Benefits	
Dental	740.00

Cash Flow Report FY2015 YTD

7/1/2015 Through 4/30/2016

5/23/2016

Page 4

Category Description	7/1/2015- 4/30/2016
Life	516.60
NCLGERS	8,772.00
Vision	140.00
TOTAL Benefits	10,168.60
Bond	550.00
FICA	
Med	1,323.81
Soc Sec	5,660.26
TOTAL FICA	6,984.07
Payroll	1,315.73
Work Comp	2,070.88
TOTAL Emp	21,089.28
Ins	3,542.25
Newsletter	
Post	624.00
Printing	1,512.10
TOTAL Newsletter	2,136.10
Office	
Bank	9.00
Clerk	27,670.00
Council	5,800.00
Deputy Clerk	7,473.55
Equip	890.16
Finance Officer	
Park Maint	2,560.00
Regular	23,000.00
TOTAL Finance Officer	25,560.00
Maint	
Materials	1,324.84
Service	5,571.16
TOTAL Maint	6,896.00
Mayor	4,000.00
Misc	891.05
Post	732.72
Supplies	1,952.75
Tel	6,069.17
Util	3,231.58
TOTAL Office	91,175.98
Planning	
Administration	
Contract	1,072.60
Salaries	23,920.00
TOTAL Administration	24,992.60
Misc	1,102.00
TOTAL Planning	26,094.60
Street Lighting	1,287.64
Tax Coll	
Contract	1,062.33
Sal	1,500.00
TOTAL Tax Coll	2,562.33

Cash Flow Report FY2015 YTD

7/1/2015 Through 4/30/2016

5/23/2016

Page 5

Category Description	7/1/2015- 4/30/2016
Training	
Officials	425.00
Staff	765.00
TOTAL Training	1,190.00
Travel	2,165.80
TOTAL EXPENSES	213,317.79
TRANSFERS	
FROM Check Min Spgs	82,562.00
FROM Copper Run Escrow	66,897.42
FROM MM Sav Min Spgs	10,586.05
FROM MM Sav ParkSterling	110,000.00
FROM Escrows	15,900.00
TO Check Min Spgs	-203,383.47
TO Downtown Park Capital Project Fund	-215,871.75
TO Escrows	-82,562.00
TOTAL TRANSFERS	-215,871.75
OVERALL TOTAL	-210,025.14

Account Balances History Report

(Includes unrealized gains)

As of 4/30/2016

5/23/2016

Page 1

Account	6/29/2015 Balance	6/30/2015 Balance	7/31/2015 Balance	8/31/2015 Balance	9/30/2015 Balance	10/31/2015 Balance	11/30/2015 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	31,588.10	33,309.65	13,783.91	1,232.38	44,667.57	30,352.88	36,548.80
Copper Run Escrow	66,841.58	66,847.08	66,852.76	66,858.43	66,863.93	66,869.61	66,875.11
MM Sav Min Spgs	10,581.12	10,581.99	10,582.89	10,583.79	10,584.66	10,580.06	0.00
MM Sav ParkSterling	653,901.13	654,035.51	644,174.26	644,311.05	644,443.45	644,580.30	644,712.76
NCCMT_Cash	2,237.06	2,237.14	2,237.25	2,237.39	2,237.51	2,237.67	2,237.86
TOTAL Cash and Bank Accounts	765,148.99	767,011.37	737,631.07	725,223.04	768,797.12	754,620.52	750,374.53
Other Assets							
State Revenues Receivable	0.00	63,920.51	61,303.45	59,725.90	0.00	0.00	0.00
TOTAL Other Assets	0.00	63,920.51	61,303.45	59,725.90	0.00	0.00	0.00
TOTAL ASSETS	765,148.99	830,931.88	798,934.52	784,948.94	768,797.12	754,620.52	750,374.53
LIABILITIES							
Other Liabilities							
Accounts Payable	692.76	1,688.77	692.76	692.76	692.76	692.76	692.76
Escrows	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00	66,662.00
TOTAL Other Liabilities	67,354.76	68,350.77	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76
TOTAL LIABILITIES	67,354.76	68,350.77	67,354.76	67,354.76	67,354.76	67,354.76	67,354.76
OVERALL TOTAL	697,794.23	762,581.11	731,579.76	717,594.18	701,442.36	687,265.76	683,019.77

Account Balances History Report

(Includes unrealized gains)

As of 4/30/2016

5/23/2016

Page 2

Account	12/31/2015 Balance	1/31/2016 Balance	2/29/2016 Balance	3/31/2016 Balance	4/30/2016 Balance
ASSETS					
Cash and Bank Accounts					
Check Min Spgs	107,312.64	64,207.30	30,212.48	79,822.40	5,655.33
Copper Run Escrow	66,880.79	66,886.45	66,891.75	66,897.42	0.00
MM Sav Min Spgs	0.00	0.00	0.00	0.00	0.00
MM Sav ParkSterling	644,849.67	644,986.23	615,113.18	575,236.61	545,352.66
NCCMT_Cash	2,238.22	2,238.77	2,239.36	2,240.07	2,240.74
TOTAL Cash and Bank Accounts	821,281.32	778,318.75	714,456.77	724,196.50	553,248.73
Other Assets					
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00
TOTAL Other Assets	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	821,281.32	778,318.75	714,456.77	724,196.50	553,248.73
LIABILITIES					
Other Liabilities					
Accounts Payable	692.76	692.76	692.76	692.76	692.76
Escrows	66,662.00	66,662.00	66,662.00	82,562.00	0.00
TOTAL Other Liabilities	67,354.76	67,354.76	67,354.76	83,254.76	692.76
TOTAL LIABILITIES	67,354.76	67,354.76	67,354.76	83,254.76	692.76
OVERALL TOTAL	753,926.56	710,963.99	647,102.01	640,941.74	552,555.97

Mineral Springs Budget Comparison 2015-2016

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2015-2016									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,176.64	\$ 623.36	34.6%	\$ -	\$ -	\$ 99.50	\$ -	\$ -
Attorney	\$ 9,600.00	\$ 5,965.26	\$ 3,634.74	37.9%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 934.74	\$ 300.00
Audit	\$ 5,100.00	\$ 100.00	\$ 5,000.00	98.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 28,100.00	\$ 18,569.13	\$ 9,530.87	33.9%	\$ 47.58	\$ 39.45	\$ 5,792.26	\$ 65.31	\$ 862.50
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 6,600.00	\$ 1,191.00	\$ 5,409.00	82.0%	\$ 4,719.00	\$ 67.00	\$ -	\$ -	\$ -
Elections	\$ 2,525.00	\$ 154.40	\$ 2,370.60	93.9%	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 26,500.00	\$ 5,410.72	\$ 21,089.28	79.6%	\$ 3,968.92	\$ 1,979.44	\$ 1,849.83	\$ 1,820.29	\$ 1,825.68
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 4,500.00	\$ 957.75	\$ 3,542.25	78.7%	\$ 3,542.25	\$ -	\$ -	\$ -	\$ -
Newsletter	\$ 3,000.00	\$ 863.90	\$ 2,136.10	71.2%	\$ 507.63	\$ -	\$ 991.66	\$ 636.81	\$ -
Office	\$ 118,976.00	\$ 27,800.02	\$ 91,175.98	76.6%	\$ 10,257.52	\$ 8,988.27	\$ 9,175.79	\$ 8,285.03	\$ 8,113.82
Planning & Zoning	\$ 43,704.00	\$ 17,609.40	\$ 26,094.60	59.7%	\$ 3,891.60	\$ 2,392.00	\$ 2,392.00	\$ 2,392.00	\$ 2,392.00
Street Lighting	\$ 2,000.00	\$ 712.36	\$ 1,287.64	64.4%	\$ -	\$ 142.48	\$ 142.48	\$ 142.52	\$ 143.66
Tax Collection	\$ 3,250.00	\$ 687.67	\$ 2,562.33	78.8%	\$ 150.00	\$ 169.69	\$ 201.07	\$ 201.76	\$ 287.74
Training	\$ 3,000.00	\$ 1,810.00	\$ 1,190.00	39.7%	\$ -	\$ -	\$ -	\$ 15.00	\$ -
Travel	\$ 3,600.00	\$ 1,434.20	\$ 2,165.80	60.2%	\$ -	\$ -	\$ 103.17	\$ -	\$ 210.25
Capital Outlay	\$ 43,695.00	\$ 8,189.76	\$ 35,505.24	81.3%	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
Totals	\$ 320,950.00	\$ 107,632.21	\$ 213,317.79	66.5%	\$ 27,384.50	\$ 14,078.33	\$ 21,047.76	\$ 15,493.46	\$ 15,135.65
Off Budget:									
Tax Refunds			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers			\$ 215,871.75		\$ 5,000.00	\$ 3,315.80	\$ 2,991.34	\$ 4,493.30	\$ 1,500.00
Total Off Budget:			\$ 215,871.75		\$ 5,000.00	\$ 3,315.80	\$ 2,991.34	\$ 4,493.30	\$ 1,500.00

Mineral Springs Budget Comparison 2015-2016

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ -	\$ 114.42	\$ -	\$ 409.44	\$ -			
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00			
Audit	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -			
Community Projects	\$ 369.67	\$ 1,162.50	\$ 225.60	\$ 600.00	\$ 366.00			
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -			
Dues	\$ 321.00	\$ 240.00	\$ 52.00	\$ 10.00	\$ -			
Elections	\$ -	\$ 2,370.60	\$ -	\$ -	\$ -			
Employee Overhead	\$ 1,295.11	\$ 1,971.42	\$ 2,721.73	\$ 1,826.33	\$ 1,830.53			
Fire Department	\$ -	\$ -	\$ -	\$ -	\$ -			
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -			
Newsletter	\$ -	\$ -	\$ -	\$ -	\$ -			
Office	\$ 8,193.38	\$ 8,743.78	\$ 9,512.91	\$ 9,845.68	\$ 10,059.80			
Planning & Zoning	\$ 2,248.48	\$ 2,392.00	\$ 2,535.52	\$ 3,067.00	\$ 2,392.00			
Street Lighting	\$ 143.66	\$ 143.66	\$ 143.06	\$ 143.06	\$ 143.06			
Tax Collection	\$ 483.19	\$ 430.69	\$ 266.85	\$ 194.88	\$ 176.46			
Training	\$ -	\$ 275.00	\$ 900.00	\$ -	\$ -			
Travel	\$ 154.14	\$ 525.24	\$ 945.97	\$ -	\$ 227.03			
Capital Outlay	\$ 2,465.00	\$ 900.00	\$ 262.50	\$ 1,277.45	\$ 28,600.29			
	\$ 20,973.63	\$ 19,569.31	\$ 17,866.14	\$ 17,673.84	\$ 44,095.17	\$ -	\$ -	\$ -
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interfund Transfers	\$ 700.00	\$ 43,675.55	\$ 57,960.45	\$ 48,668.80	\$ 47,566.51	\$ -	\$ -	
	\$ 700.00	\$ 43,675.55	\$ 57,960.45	\$ 48,668.80	\$ 47,566.51	\$ -	\$ -	\$ -

Mineral Springs Monthly Revenue Summary 2015-2016

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2015-2016									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 2,400.00	\$ (107.58)	\$ 2,507.58	104.5%	\$ 336.71	\$ 322.95	\$ 317.40	\$ 133.39	\$ 373.47
Property Tax - 2015	\$ 59,120.00	\$ (1,893.96)	\$ 61,013.96	103.2%	\$ -	\$ 32.98	\$ 2,259.20	\$ 2,501.16	\$ 8,464.50
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ 720.00	\$ (409.05)	\$ 1,129.05		\$ -	\$ 164.71	\$ 177.09	\$ 195.94	\$ 87.84
Interest	\$ 1,200.00	\$ (175.15)	\$ 1,375.15	114.6%	\$ 145.44	\$ 143.50	\$ 138.89	\$ 143.59	\$ 138.64
Sales Tax - Electric	\$ 200,000.00	\$ 90,390.89	\$ 109,609.11	54.8%	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax - Sales & Use	\$ 20,560.00	\$ 6,607.44	\$ 13,952.56	67.9%	\$ -	\$ -	\$ 1,649.94	\$ 1,551.96	\$ 1,519.97
Sales Tax - Other Util.	\$ 27,300.00	\$ 14,126.42	\$ 13,173.58	48.3%	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Taxes	\$ 4,850.00	\$ 92.09	\$ 4,757.91	98.1%	\$ -	\$ 574.41	\$ 557.26	\$ 509.12	\$ 555.24
Zoning Fees	\$ 4,000.00	\$ (2,905.00)	\$ 6,905.00	172.6%	\$ 525.00	\$ 735.00	\$ 825.00	\$ 625.00	\$ 1,200.00
Other	\$ 800.00	\$ (3,940.50)	\$ 4,740.50	592.6%	\$ 376.00	\$ 1,435.00	\$ 1,962.50	\$ 150.00	\$ 50.00
Totals	\$ 320,950.00	\$ 101,785.60	\$ 219,164.40	68.3%	\$ 1,383.15	\$ 3,408.55	\$ 7,887.28	\$ 5,810.16	\$ 12,389.66
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior	\$ 224.18	\$ 187.43	\$ 243.91	\$ 302.32	\$ 65.82				
Property Tax - 2015	\$ 20,923.45	\$ 17,827.66	\$ 6,723.13	\$ 1,784.60	\$ 497.28				
Dupl. Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -				
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -	\$ -				
Gross Receipts Tax	\$ 113.63	\$ 89.83	\$ 108.55	\$ 85.96	\$ 105.50				
Interest	\$ 142.95	\$ 142.77	\$ 132.84	\$ 129.81	\$ 116.72				
Sales Tax - Electric	\$ 61,231.84	\$ -	\$ -	\$ 48,377.27	\$ -				
Sales Tax - Sales & Use	\$ 1,579.47	\$ 1,433.62	\$ 3,024.21	\$ 1,823.33	\$ 1,370.06				
Sales Tax - Other Util.	\$ 7,376.15	\$ -	\$ -	\$ 5,797.43	\$ -				
Vehicle Taxes	\$ 438.75	\$ 400.98	\$ 479.97	\$ 611.65	\$ 630.53				
Zoning Fees	\$ 475.00	\$ -	\$ 1,250.00	\$ 995.00	\$ 275.00				
Other	\$ 75.00	\$ 200.00	\$ 2.00	\$ 275.00	\$ 215.00				
Totals	\$ 92,580.42	\$ 20,282.29	\$ 11,964.61	\$ 60,182.37	\$ 3,275.91	\$ -	\$ -	\$ -	

April Cash Flow Report

4/1/2016 Through 4/30/2016

5/23/2016

Page 1

Category Description	4/1/2016- 4/30/2016
INCOME	
Gross Receipts Tax	105.50
Interest Income	116.72
Other Inc	
Festival 2016	
Sponsor	25.00
Vendor	190.00
TOTAL Festival 2016	215.00
Zoning	275.00
TOTAL Other Inc	490.00
Prop Tax 2015	
Receipts 2015	
Int	14.70
Tax	482.58
TOTAL Receipts 2015	497.28
TOTAL Prop Tax 2015	497.28
Prop Tax Prior Years	
Prop Tax 2011	
Receipts 2011	
Tax	8.92
TOTAL Receipts 2011	8.92
TOTAL Prop Tax 2011	8.92
Prop Tax 2012	
Receipts 2012	
Int	0.00
Tax	0.00
TOTAL Receipts 2012	0.00
TOTAL Prop Tax 2012	0.00
Prop Tax 2013	
Receipts 2013	
Int	0.34
Tax	11.13
TOTAL Receipts 2013	11.47
TOTAL Prop Tax 2013	11.47
Prop Tax 2014	
Receipts 2014	
Int	4.95
Tax	40.48
TOTAL Receipts 2014	45.43
TOTAL Prop Tax 2014	45.43
TOTAL Prop Tax Prior Years	65.82
Sales Tax	
Sales & Use Dist	1,370.06
TOTAL Sales Tax	1,370.06
Veh Tax	
Coll	-0.09
Int 2008	0.57
Int 2009	0.65
Int 2010	2.22

April Cash Flow Report

4/1/2016 Through 4/30/2016

5/23/2016

Page 2

Category Description	4/1/2016- 4/30/2016
Int 2015	4.97
Tax 2008	1.52
Tax 2009	0.03
Tax 2010	1.10
Tax 2015	619.56
TOTAL Veh Tax	630.53
TOTAL INCOME	3,275.91
EXPENSES	
Attorney	300.00
Capital Outlay	
Greenway	28,600.29
TOTAL Capital Outlay	28,600.29
Community	
Greenway	32.56
Maint	333.44
TOTAL Community	366.00
Emp	
Benefits	
Dental	74.00
Life	52.08
NCLGERS	877.20
Vision	14.00
TOTAL Benefits	1,017.28
FICA	
Med	130.79
Soc Sec	559.22
TOTAL FICA	690.01
Payroll	123.24
TOTAL Emp	1,830.53
Office	
Bank	3.00
Clerk	2,767.00
Council	600.00
Deputy Clerk	617.66
Equip	382.99
Finance Officer	
Park Maint	256.00
Regular	2,300.00
TOTAL Finance Officer	2,556.00
Maint	
Materials	232.51
Service	495.00
TOTAL Maint	727.51
Mayor	400.00
Misc	725.00
Post	500.00
Supplies	134.09
Tel	448.08
Util	198.47

April Cash Flow Report

4/1/2016 Through 4/30/2016

5/23/2016

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Category Description	4/1/2016- 4/30/2016
TOTAL Office	10,059.80
Planning	
Administration	
Salaries	2,392.00
TOTAL Administration	2,392.00
TOTAL Planning	2,392.00
Street Lighting	143.06
Tax Coll	
Contract	26.46
Sal	150.00
TOTAL Tax Coll	176.46
Travel	227.03
TOTAL EXPENSES	44,095.17
TRANSFERS	
FROM Copper Run Escrow	66,897.42
FROM MM Sav ParkSterling	30,000.00
FROM Escrows	0.00
TO Check Min Spgs	-96,897.42
TO Downtown Park Capital Project Fund	-47,566.51
TO Escrows	-82,562.00
TOTAL TRANSFERS	-130,128.51
OVERALL TOTAL	-170,947.77

Register Report

4/1/2016 Through 4/30/2016

5/23/2016

Page 1

Date	Num	Description	Memo	Category	Amount
4/6/2016	EFT	Debit Card (Lowe's)	Sign Posts, Hardware...	Capital Outlay:Greenway	-39.29
4/7/2016	4760	HC Rummage, Inc.	Pay App #4 (FY2015)	[Downtown Park Capital Project Fund]	-11,679.30
4/7/2016	4761	HC Rummage, Inc.	Inv. #3914 Greenway...	Capital Outlay:Greenway	-13,331.00
4/7/2016	4762	Sign Pro	I/N 11452 banner cha...	Community:Maint	-333.44
4/7/2016	4763	Xerox Corporation	I/N 083920276 (FY20...	Office:Supplies	-116.49
4/7/2016	4764	Taylor & Sons Mowin...	I/N 004 4/16 (FY2015)	Office:Maint:Service	-300.00
4/7/2016	4765	Union County Chamb...	Safety Award Lunche...	Travel	-20.00
4/7/2016	4766	Clark, Griffin & McCol...	I/N 5384 4/16 (FY2015)	Attorney	-300.00
4/8/2016	EFT	Yadkin Bank	Service Charge (Che...	Office:Bank	-3.00
4/9/2016	EFT	Debit Card (Lowe's)	Trash Bags, Gloves (...	Office:Maint:Materials	-33.01
4/11/2016	EFT...	Union County	3/16 Regular	Prop Tax 2015:Receipts 2015:Tax	482.58
			3/16	Prop Tax 2015:Receipts 2015:Int	14.70
			3/16	Prop Tax Prior Years:Prop Tax 2014:Recei...	4.95
			3/16	Prop Tax Prior Years:Prop Tax 2014:Recei...	40.48
			3/16	Prop Tax Prior Years:Prop Tax 2013:Recei...	0.34
			3/16	Prop Tax Prior Years:Prop Tax 2013:Recei...	11.13
			3/16	Prop Tax Prior Years:Prop Tax 2012:Recei...	0.00
			3/16	Prop Tax Prior Years:Prop Tax 2012:Recei...	0.00
			3/16	Veh Tax:Tax 2010	1.10
			3/16	Veh Tax:Int 2010	2.22
			3/16	Veh Tax:Tax 2009	0.03
			3/16	Veh Tax:Int 2009	0.65
			3/16	Veh Tax:Tax 2008	1.52
			3/16	Veh Tax:Int 2008	0.57
			3/16	Veh Tax:Coll	-0.09
			3/16	Tax Coll:Contract	-8.31
			3/16	Gross Receipts Tax	105.50
4/11/2016	EFT	Debit Card (AOL)	AOL Troubleshooting...	Office:Tel	-4.99
4/12/2016	TXFR	The Town of Mineral ...	Close Account (FY20...	[Copper Run Escrow]	66,897.42
4/12/2016	4767	Drake Capital, LLC	Copper Run Road Su...	[Escrows]	-66,662.00
4/12/2016	DEP	Deposit	#519 (FY2015)	Prop Tax Prior Years:Prop Tax 2011:Recei...	8.92
4/12/2016	DE...	Deposit		Other Inc:Zoning	250.00
			Cox	Other Inc:Festival 2016:Vendor	25.00
			Stonebridge	Other Inc:Festival 2016:Sponsor	25.00
4/12/2016	EFT	Debit Card (Lowe's)	Table Repair (FY2015)	Community:Greenway	-28.56
4/13/2016	EFT	NC Department of Re...	2/16 (FY2015)	Sales Tax:Sales & Use Dist	1,370.06
4/14/2016	4768	**VOID**Harrington H...	Harrington Hall Road ...	[Escrows]	0.00
4/19/2016	476...	Municipal Insurance ...		Emp:Benefits:Life	-52.08
				Emp:Benefits:Dental	-74.00
				Emp:Benefits:Vision	-14.00
4/19/2016	4770	Cunningham Associa...	I/N 25392 Playground...	[Downtown Park Capital Project Fund]	-27,390.81
4/19/2016	4771	Stewart Incorporated	I/N 52220 3/31 Downt...	[Downtown Park Capital Project Fund]	-530.00
4/19/2016	4772	Stewart Incorporated	I/N 52223 3/31 Green...	Capital Outlay:Greenway	-100.00
4/19/2016	4773	Neofunds By Neopost	7900044034842470 (...	Office:Post	-500.00
4/19/2016	4774	Duke Power	1803784140 (FY2015)	Office:Util	-130.05
4/19/2016	4775	Duke Power	1819573779 (Old Sc...	Office:Util	-26.32
4/19/2016	4776	Windstream	061348611 (FY2015)	Office:Tel	-289.25

Register Report

4/1/2016 Through 4/30/2016

5/23/2016

Page 2

Date	Num	Description	Memo	Category	Amount
4/19/2016	4777	Windstream	061345970 (FY2015)	Office:Tel	-66.92
4/19/2016	4778	Union County Public ...	84361*00 (FY2015)	Office:Util	-21.71
4/19/2016	4779	Union County Public ...	91052*00 (FY2015)	Office:Util	-20.39
4/19/2016	4780	Jan-Pro Cleaning Sys.../N	40030 Janitorial (...)	Office:Maint:Service	-195.00
4/19/2016	4781	Harrington Hall II, LL...	Harrington Hall Road ...	[Escrows]	-15,900.00
4/19/2016	EFT	Debit Card (Lowe's)	Sprinklers, Sevin (FY...	Office:Maint:Materials	-75.69
4/21/2016	EFT	Debit Card (B&H Pho...	Printer, Toner (FY201...	Office:Equip	-382.99
4/22/2016	DE...	Deposit		Other Inc:Zoning	25.00
				Other Inc:Festival 2016:Vendor	165.00
4/22/2016	TXFR	Transfer Money	transfer (FY2015)	[MM Sav ParkSterling]	30,000.00
4/22/2016	EFT	Debit Card (Sells Pap...	Hand Sanitizer (FY20...	Office:Maint:Materials	-13.82
4/22/2016	EFT	Debit Card (Lowe's)	Grass seed, soil, stra...	Office:Maint:Materials	-56.04
4/25/2016	EFT...	Union County {NCVTS}	NCVTS 1603	Veh Tax:Tax 2015	620.70
			NCVTS 1603	Veh Tax:Int 2015	4.97
			NCVTS 1603	Tax Coll:Contract	-18.15
			refunds 2/16	Veh Tax:Tax 2015	-1.14
4/26/2016	4782	Duke Power	2035221941 (FY2015)	Street Lighting	-143.06
4/26/2016	4783	Verizon Wireless	221474588-00001 (F...	Office:Tel	-86.92
4/26/2016	4784	iCompass Technologi...	/N IN16390 (FY2015)	Office:Misc	-725.00
4/26/2016	4785	HC Rummage, Inc.	Pay App #5 Final (FY...	[Downtown Park Capital Project Fund]	-7,966.40
4/26/2016	4786	HC Rummage, Inc.	/N 3924 Greenway P...	Capital Outlay:Greenway	-15,130.00
4/27/2016	EFT	Debit Card (WalMart)	Water, Pads (FY2015)	Office:Supplies	-17.60
4/28/2016	EFT...	Paychex	Salary 4/16	Office:Clerk	-2,600.98
			Supplement 4/16	Office:Clerk	0.00
			Hours 4/16	Office:Deputy Clerk	-617.66
			Salary 4/16	Office:Finance Officer:Regular	-2,162.00
			Salary 4/16	Office:Finance Officer:Park Maint	-240.64
			Salary 4/16	Office:Mayor	-400.00
			Salary 4/16	Office:Council	-600.00
			Salary 4/16	Planning:Administration:Salaries	-2,248.48
			Salary 4/16	Tax Coll:Sal	-150.00
				Emp:FICA:Soc Sec	-559.22
				Emp:FICA:Med	-130.79
4/28/2016	EFT...	NC State Treasurer	04/16 LGERS contrib...	Office:Clerk	-166.02
			04/16 LGERS contrib...	Office:Finance Officer:Regular	-138.00
			04/16 LGERS contrib...	Office:Finance Officer:Park Maint	-15.36
			04/16 LGERS contrib...	Planning:Administration:Salaries	-143.52
			04/16 employer contri...	Emp:Benefits:NCLGERS	-877.20
4/28/2016	4787	Frederick Becker III	11/15 - 12/15 reimbur...	Travel	-207.03
4/28/2016	4788	Sells Paper	/N 26211 (FY2015)	Office:Maint:Materials	-53.95
4/29/2016	EFT	Paychex Fees	4/16 (FY2015)	Emp:Payroll	-123.24
4/29/2016	EFT	Debit Card (Kangaroo)	Gas (FY2015)	Community:Greenway	-4.00
TOTAL 4/1/2016 - 4/30/2016					-74,167.07

TOTAL INFLOWS 100,057.84

TOTAL OUTFLOWS -174,224.91

Downtown Park Cap. Proj. Fund Total

4/1/2015 Through 4/30/2016

5/16/2016

Page 1

Category Description	4/1/2015- 4/30/2016
EXPENSES	
Construction	
Contract	164,667.00
Memorial Bricks	2,344.00
Misc	500.68
Playground	27,390.81
TOTAL Construction	194,902.49
Professional Services	
Design & Supervision	26,684.29
TOTAL Professional Services	26,684.29
TOTAL EXPENSES	221,586.78
TRANSFERS	
FROM Check Min Spgs	221,586.78
TOTAL TRANSFERS	221,586.78
OVERALL TOTAL	0.00

Downtown Park Cap Proj Fund FY2015-16

7/1/2015 Through 4/30/2016

5/16/2016

Page 1

Date	Description	Memo	Category	Amount
BALANCE 6/30/2015				0.00
7/28/2015	Stewart Incorporated I/N 47999 6/30/15 (FY2015)	Professional Services:Design & Superv...		-5,000.00
7/28/2015	Stewart Incorporated I/N 47999 6/30/15 (FY2015)	[Check Min Spgs]		5,000.00
8/31/2015	Stewart Incorporated I/N 48490 7/31/15 (FY2015)	Professional Services:Design & Superv...		-3,315.80
8/31/2015	Stewart Incorporated I/N 48490 7/31/15 (FY2015)	[Check Min Spgs]		3,315.80
9/29/2015	Stewart Incorporated I/N 49107 8/31/15 (FY2015)	Professional Services:Design & Superv...		-2,991.34
9/29/2015	Stewart Incorporated I/N 49107 8/31/15 (FY2015)	[Check Min Spgs]		2,991.34
10/20/2015	Stewart Incorporated I/N 49468 9/30/15 (FY2015)	Professional Services:Design & Superv...		-4,493.30
10/20/2015	Stewart Incorporated I/N 49468 9/30/15 (FY2015)	[Check Min Spgs]		4,493.30
11/24/2015	Stewart Incorporated I/N 50114 10/31/15 (FY20...	Professional Services:Design & Superv...		-1,500.00
11/24/2015	Stewart Incorporated I/N 50114 10/31/15 (FY20...	[Check Min Spgs]		1,500.00
12/14/2015	Stewart Incorporated I/N 50401 11/30/15 Downt...	[Check Min Spgs]		700.00
12/14/2015	Stewart Incorporated I/N 50401 11/30/15 Downt...	Professional Services:Design & Superv...		-700.00
1/5/2016	Stewart Incorporated I/N 50356 11/30/15 Downt...	Professional Services:Design & Superv...		-438.82
1/5/2016	Stewart Incorporated I/N 50356 11/30/15 Downt...	[Check Min Spgs]		438.82
1/7/2016	HC Rummage, Inc. Pay App #1 (FY2015)	Construction:Contract		-39,808.38
1/7/2016	HC Rummage, Inc. Pay App #1 (FY2015)	[Check Min Spgs]		39,808.38
1/9/2016	Debit Card (Lowe's) 2" Conduit for sleeve (FY2...	Construction:Misc		-31.51
1/9/2016	Debit Card (Lowe's) 2" Conduit for sleeve (FY2...	[Check Min Spgs]		31.51
1/12/2016	Bricks R Us I/N TOWMS1 Bricks 1-50 (...	Construction:Memorial Bricks		-950.00
1/12/2016	Bricks R Us Invoice TOWMS1 Bricks 1...	[Check Min Spgs]		950.00
1/19/2016	Bricks R Us Invoice TOWMS2 Bricks 1...	Construction:Memorial Bricks		-950.00
1/19/2016	Bricks R Us Invoice TOWMS2 Bricks 1...	[Check Min Spgs]		950.00
1/19/2016	Carolina Brick & M... 1 Strap bricks (FY2015)	Construction:Misc		-52.84
1/19/2016	Carolina Brick & M... 1 Strap paver bricks	[Check Min Spgs]		52.84
1/25/2016	Stewart Incorporated I/N 50914 12/15 Downtow...	Professional Services:Design & Superv...		-1,000.00
1/25/2016	Stewart Incorporated I/N 50914 12/15 Downtow...	[Check Min Spgs]		1,000.00
1/25/2016	Bricks R Us Invoice TOWMS3 Bricks 1...	Construction:Memorial Bricks		-444.00
1/25/2016	Bricks R Us Invoice TOWMS3 Bricks 1...	[Check Min Spgs]		444.00
2/2/2016	Browning's Greenh... Fountain (FY2015)	Construction:Misc		-416.33
2/2/2016	Browning's Greenh... Fountain (FY2015)	[Check Min Spgs]		416.33
2/9/2016	HC Rummage, Inc. Pay App #2 (FY2015)	Construction:Contract		-57,044.12
2/9/2016	HC Rummage, Inc. Pay App #2 (FY2015)	[Check Min Spgs]		57,044.12
2/23/2016	Stewart Incorporated I/N 51467 1/16 Downtown ...	Professional Services:Design & Superv...		-500.00
2/23/2016	Stewart Incorporated I/N 51467 1/16 Downtown ...	[Check Min Spgs]		500.00
3/10/2016	HC Rummage, Inc. Pay App #3 (FY2015)	Construction:Contract		-48,168.80
3/10/2016	HC Rummage, Inc. Pay App #3 (FY2015)	[Check Min Spgs]		48,168.80
3/21/2016	Stewart Incorporated I/N 51671 2/29 Downtown ...	Professional Services:Design & Superv...		-500.00
3/21/2016	Stewart Incorporated I/N 51671 2/29 Downtown ...	[Check Min Spgs]		500.00
4/7/2016	HC Rummage, Inc. Pay App #4 (FY2015)	Construction:Contract		-11,679.30
4/7/2016	HC Rummage, Inc. Pay App #4 (FY2015)	[Check Min Spgs]		11,679.30
4/19/2016	Cunningham Asso... I/N 25392 Playground (FY...	Construction:Playground		-27,390.81
4/19/2016	Cunningham Asso... I/N 25392 Playground (FY...	[Check Min Spgs]		27,390.81
4/19/2016	Stewart Incorporated I/N 52220 3/31 Downtown ...	Professional Services:Design & Superv...		-530.00
4/19/2016	Stewart Incorporated I/N 52220 3/31 Downtown ...	[Check Min Spgs]		530.00
4/26/2016	HC Rummage, Inc. Pay App #5 Final (FY2015)	Construction:Contract		-7,966.40
4/26/2016	HC Rummage, Inc. Pay App #5 Final (FY2015)	[Check Min Spgs]		7,966.40
TOTAL 7/1/2015 - 4/30/2016				0.00

BALANCE 4/30/2016 **0.00**

Downtown Park Cap Proj Fund FY2015-16

7/1/2015 Through 4/30/2016

5/16/2016

Page 2

Date	Description	Memo	Category	Amount
TOTAL INFLOWS				215,871.75
TOTAL OUTFLOWS				-215,871.75
NET TOTAL				0.00

Downtown Park Cap Proj Fund FY2014-15

4/1/2015 Through 6/30/2015

5/16/2016

Page 1

Date	Description	Memo	Category	Amount
BALANCE 3/31/2015				0.00
6/1/2015	Opening Balance		[Downtown Park Capital Project Fund]	0.00
6/18/2015	Stewart Incorporated I/N 46948 4/30/15 (FY2014)		Professional Services:Design & Superv...	-1,350.00
6/18/2015	Stewart Incorporated I/N 46948 4/30/15 (FY2014)		[Check Min Spgs]	1,350.00
6/25/2015	Stewart Incorporated I/N 47501 5/31/15 (FY2014)		Professional Services:Design & Superv...	-4,365.03
6/25/2015	Stewart Incorporated I/N 47501 5/31/15 (FY2014)		[Check Min Spgs]	4,365.03
TOTAL 4/1/2015 - 6/30/2015				0.00
BALANCE 6/30/2015				0.00
TOTAL INFLOWS				5,715.03
TOTAL OUTFLOWS				-5,715.03
NET TOTAL				0.00

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April 2016

- Revenue Details
- Inter-bank Transfers

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DATE 3/31/16
TIME 11:18:42
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 3/01/2016 THRU 3/31/2016
REPORT GROUP: 100 REAL AND PERSONAL
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 30
PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2013	11.13		.34	11.47	.17	11.30
2014	40.48		4.95	45.43	.68	44.75
2015	482.08	.50	14.70	497.28	7.46	489.82
TOTAL	533.69	.50	19.99	554.18	8.31	545.87

DATE 3/31/16
TIME 11:18:42
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 3/01/2016 THRU 3/31/2016
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 51
PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2008	1.52		.57	2.09	.03	2.06
2009	.03		.65	.68	.01	.67
2010	1.10		2.22	3.32	.05	3.27
TOTAL	2.65		3.44	6.09	.09	6.00

Invoice Date	Invoice Number	Description	Invoice Amount
04/05/2016	200.1-16/03	Tax/Fee/Int - MAR16	\$6.00
04/05/2016	1609VEHGR	MAR 2016 GROSS VEH RENTAL RECE	\$105.50
04/05/2016	100.1-16/03	Tax/Fee/Int - MAR16	\$545.87

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00044983	04/11/2016	657.37



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 04/11/2016 00044983

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$657.37

Pay Six Hundred Fifty Seven Dollars and 37 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00044983

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NC Sales & Use Tax Distribution

Feb 2016 Collections

Summary

Apr 12, 2016

		ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	(Ad Valorem)	\$ 1,351,499.27	\$ 864,624.93	\$ 723,054.86	\$ -	\$ 89.90	\$ -	\$ -	\$ (166,109.61)	\$ 2,773,159.35
	FAIRVIEW	\$ 608.00	\$ 388.97	\$ 325.28	\$ -	\$ 0.04	\$ -	\$ -	\$ 362.61	\$ 1,684.90
	HEMBY BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	INDIAN TRAIL	\$ 48,328.71	\$ 30,918.41	\$ 25,855.96	\$ -	\$ 3.21	\$ -	\$ -	\$ 28,822.93	\$ 133,929.22
	LAKE PARK	\$ 4,356.07	\$ 2,786.81	\$ 2,330.51	\$ -	\$ 0.29	\$ -	\$ -	\$ 2,597.94	\$ 12,071.62
	MARSHVILLE	\$ 6,125.30	\$ 3,918.68	\$ 3,277.05	\$ -	\$ 0.41	\$ -	\$ -	\$ 3,653.08	\$ 16,974.52
	MARVIN	\$ 3,892.66	\$ 2,490.34	\$ 2,082.58	\$ -	\$ 0.26	\$ -	\$ -	\$ 2,321.55	\$ 10,787.39
	MINERAL SPRINGS	\$ 494.39	\$ 316.28	\$ 264.50	\$ -	\$ 0.03	\$ -	\$ -	\$ 294.86	\$ 1,370.06
	MINT HILL *	\$ 39.12	\$ 25.03	\$ 20.93	\$ -	\$ -	\$ -	\$ -	\$ 23.34	\$ 108.42
	MONROE	\$ 136,784.34	\$ 87,508.11	\$ 73,179.90	\$ -	\$ 9.10	\$ -	\$ -	\$ 81,577.25	\$ 379,058.70
	STALLINGS *	\$ 25,478.56	\$ 16,299.97	\$ 13,631.08	\$ -	\$ 1.69	\$ -	\$ -	\$ 15,195.26	\$ 70,606.56
	UNIONVILLE	\$ 742.80	\$ 475.21	\$ 397.40	\$ -	\$ 0.05	\$ -	\$ -	\$ 443.02	\$ 2,058.48
	WAXHAW	\$ 39,121.36	\$ 25,027.99	\$ 20,930.01	\$ -	\$ 2.60	\$ -	\$ -	\$ 23,331.72	\$ 108,413.68
	WEDDINGTON *	\$ 7,850.03	\$ 5,022.07	\$ 4,199.78	\$ -	\$ 0.52	\$ -	\$ -	\$ 4,681.72	\$ 21,754.12
	WESLEY CHAPEL	\$ 1,068.15	\$ 683.35	\$ 571.46	\$ -	\$ 0.07	\$ -	\$ -	\$ 637.04	\$ 2,960.07
	WINGATE	\$ 3,633.97	\$ 2,324.84	\$ 1,944.18	\$ -	\$ 0.24	\$ -	\$ -	\$ 2,167.29	\$ 10,070.52

Invoice Date	Invoice Number	Description	Invoice Amount
03/31/2016	1609 NCVTS	FEB 2016 NCVTS REFUNDS	-\$1.14
03/31/2016	VTFN1603-1	Cash Recvd NCVTS MAR/16	\$607.52

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00045216	04/25/2016	606.38



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 04/25/2016 00045216

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$606.38

Pay **Six Hundred Six Dollars and 38 cents *******

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00045216

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

Batch 3753

R/G M/I	Entity	VndNo-R	Inv	NO	Tax&Fee	IntOnly	Amnt	Net	Sts
400 001	Union County	0-0			615,443.74	5,688.32	16,996.92	604,135.14	NO Chk
400 011	Countywide Fire Tax	0-0			54,997.24	422.23	1,517.43	53,902.04	NO Chk
400 012	Countywide EMS Tax	0-0			10,034.38	77.03	276.78	9,834.63	NO Chk
400 015	Springs Fire Tax	638- VTFN1603-1			5,790.48	48.46	162.20	5,676.74	✓
400 020	Stallings Fire Tax	440- VTFN1603-1			10,953.75	94.82	296.97	10,751.60	✓
400 023	Hemby Bridge Fire Tax	310- VTFN1603-1			12,506.55	119.16	350.80	12,274.91	✓
400 026	Wesley Chapel Fire Tax	636- VTFN1603-1			11,272.98	103.51	323.06	11,053.43	✓
400 028	Waxhaw Fire Tax	634- VTFN1603-1			6,845.32	70.02	194.95	6,720.39	✓
400 100	Schools	0-0			308.65	34.84	7.15	336.34	NO Chk
400 101	Village of Marvin	1832- VTFN1603-1			4,190.79	33.35	124.53	4,099.61	
400 200	City of Monroe	103-7 VTFN1603-1			154,623.05	1,268.26	3,802.54	152,088.77	
400 222	Monroe Downtown Service District	103-7 VTFN1603-2			232.33	.09	4.44	227.98	
400 300	Town of Wingate	4064- VTFN1603-1			6,299.39	50.50	159.08	6,190.81	
400 400	Town of Marshville	5861- VTFN1603-1			7,678.33	65.34	185.56	7,558.11	
400 500	Town of Waxhaw	8268- VTFN1603-1			49,938.22	556.92	1,430.69	49,064.45	
400 600	Town of Indian Trail	2924- VTFN1603-1			65,831.06	611.71	1,817.95	64,624.82	
400 700	Town of Stallings	4860-2 VTFN1603-1			35,527.24	267.31	973.20	34,821.35	
400 800	Town of Weddington	7518- VTFN1603-1			7,396.78	56.81	212.42	7,241.17	
400 900	Village of Lake Park	19458- VTFN1603-1			6,008.68	71.75	159.93	5,910.50	
400 930	Town of Fairview	1833- VTFN1603-1			7,744.82	8.41	20.10	7,733.13	
400 970	Village of Wesley Chapel	9262- VTFN1603-1			1,341.33	11.61	37.60	1,315.34	
400 980	Town of Unionville	11530- VTFN1603-1			1,251.48	11.34	33.64	1,229.18	
400 990	Town of Mineral Springs	10870- VTFN1603-1			620.70	4.97	18.15	607.52	
400 999	Schools	0-0			974,582.39	8,731.33	26,913.19	956,400.53	NO Chk

Interest Amount	Amnt	Sts
852.90		
389,053.28	10,317.81	OK to pay (DKC)
1,655,366.40	45,711.47	
.00	.00	
2,044,419.68	56,029.28	4-12-16

Costs	Amnt	Sts
40,322.43		
15,706.85		
.00		
56,029.28	2,006,798.49	

RECEIVED
FINANCIAL
APR 13 2016
FINANCIAL OFFICE

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-0** Invoice#: 1609-NCVTS
Description: NCVTS Refunds for the months of FEB
Invoice Date: 4/4/2016
Due Date: 4/14/2016
Acct# 78 - 220355

\$	(1.14)
<hr/>	
\$	(1.14)
<hr/> <hr/>	

P PARKSTERLING BANK

1043 East Morehead Street
Suite 100
Charlotte, NC 28204

Date: 4/12/16

72162

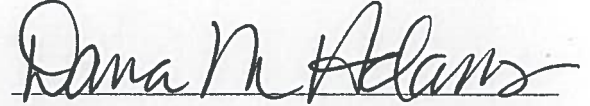
REMITTER CLOSE DDA 10010027638

Branch: 0201

PAY TO THE ORDER OF EXACTLY **66,897 AND 42/100 DOLLARS
THE TOWN OF MINERAL SPRINGS
PO BOX 600
MINERAL SPRINGS, NC 28108

\$66,897.42

Cashier's Check



MEMO:

⑈0000072162⑈ ⑆053012728⑆ 100000000006⑈

P PARKSTERLING BANK

1043 East Morehead Street
Suite 100
Charlotte, NC 28204

Cashier's Check

72162

DATE: 4/12/16

REMITTER: CLOSE DDA 10010027638

TO: THE TOWN OF MINERAL SPRINGS
PO BOX 600
MINERAL SPRINGS, NC 28108

BRANCH: 0201
ORIGINATOR: R15DADAMS
TIME: 4:19:33
CK AMT: \$66,897.42
FEE AMT: \$.00
TOTAL: \$66,897.42

NON-NEGOTIABLE



www.yadkinbank.com

Transaction Receipt

THIS IS YOUR OFFICIAL RECEIPT. ALL ITEMS ARE RECEIVED SUBJECT TO THE CONDITIONS AND TERMS STATED ON YOUR DEPOSIT OR WITHDRAWAL SLIP AND/OR SIGNATURE CARDS CURRENTLY USED. THE TOTAL OF A DEPOSIT OR WITHDRAWAL MAY BE CHANGED DUE TO ERRORS IN LISTING OR ADDITION. IN THAT EVENT YOU WILL BE NOTIFIED BY MAIL.

TR:75 601-60107 04/12/16 04:42 PM
XXXXXX0871 Ck Deposit \$66,897.42

Thanks for banking at Yadkin Bank

TXFR

000R3633 YB1021

P PARKSTERLING BANK

1043 East Morehead Street
Suite 100
Charlotte, NC 28204

Date: 4/22/16

72888

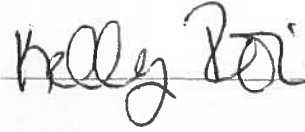
REMITTER THE TOWN OF MINERAL SPRINGS

Branch: 0201

PAY EXACTLY **30,000 AND 00/100 DOLLARS
TO THE
ORDER OF THE TOWN OF MINERAL SPRINGS

\$30,000.00

Cashier's Check



MEMO: TRANSFER

⑈0000072888⑈ ⑆053012728⑆ 10000000006⑈

Security features included. Details on back.

P PARKSTERLING BANK

1043 East Morehead Street
Suite 100
Charlotte, NC 28204

Cashier's Check

72888

DATE: 4/22/16

REMITTER: THE TOWN OF MINERAL SPRINGS

BRANCH: 0201
ORIGINATOR: R15KRORIE
TIME: 2:07:39
CK AMT: \$30,000.00
FEE AMT: \$.00

TO: THE TOWN OF MINERAL SPRINGS

TOTAL: \$30,000.00

NON-NEGOTIABLE



www.yadkinbank.com

Transaction Receipt

THIS IS YOUR OFFICIAL RECEIPT. ALL ITEMS ARE RECEIVED SUBJECT TO THE CONDITIONS AND TERMS STATED ON YOUR DEPOSIT OR WITHDRAWAL SLIP AND/OR SIGNATURE CARDS CURRENTLY USED. THE TOTAL OF A DEPOSIT OR WITHDRAWAL MAY BE CHANGED DUE TO ERRORS IN LISTING OR ADDITION. IN THAT EVENT YOU WILL BE NOTIFIED BY MAIL.

TR:51 601-60102 04/22/16 02:18 PM
XXXXXX0871 Ck Deposit \$30,000.00

Thanks for banking at Yadkin Bank

~~#5196~~ TXFR

000R6633 YB1021



**American
Red Cross**

June 1, 2016

Mayor Rick Becker
Town Council Members
Town of Mineral Springs
Mineral Springs, NC

Dear Mayor Becker and Council,

Thank you for your consideration of funding for the American Red Cross in Union County. We appreciate your past support, and respectfully request consideration of a \$2,500 donation to support our operating budget in the upcoming year. Our services are vital to disaster response, recovery and emergency preparedness for the citizens of Union County. In Union County we serve approximately 21,000 people a year with a variety of programming including: Disaster Response (family fires), First Responder Support, Disaster and Preparedness Education, Blood Collections, Armed Forces Emergency Services, and Health and Safety training.

As we look toward our 99th year in Union County, we realize as costs and demands for services increase, so does our budgetary requirements. Regardless of the economy, it does not stop the need for lifesaving blood or disaster services for our community.

The American Red Cross receives approximately 33% of its funding from our local United Way. Additionally, 100% of our Board of Directors give financially to our organization – this has been the case for 14 straight years. We continue to strive to be a valuable service to our community and pledge continued good stewardship to our donors. We are not a federally or nationally supported organization, but raise all of our funding locally.

Again, thank you for your thoughtful consideration of our funding request and we look forward to a rewarding partnership with the Town of Mineral Springs.

Sincerely,

A handwritten signature in cursive script that reads "Sheila Crunkleton".

Sheila Crunkleton
Executive Director
608 E. Franklin Street
Monroe, NC 28112

(704)283-7402

Anson and Union Counties 2014 Impact Report



American Red Cross
Serving Southern Piedmont
of North Carolina

The Southern Piedmont Chapter of the American Red Cross provides vital services each and every day to residents of Anson and Union counties. By helping people who live in these counties learn how to take care of their families and neighbors, the Red Cross strengthens the community and readies it for all types of disasters and health emergencies.

Creating a Safe and Prepared County

From July 1, 2014 - June 30, 2015, your Red Cross provided:

Disaster Response:

When disaster strikes, American Red Cross volunteers are among the first on the scene providing lodging, groceries, comfort and hope to families affected by disasters - many of them being house and apartment fires.



65
families assisted
during 49 disaster
responses

Health and Safety Services:

We train our communities and workplaces to be prepared to respond in times of emergency - CPR/First Aid/AED, Hands Only Citizen CPR, Babysitter's Training and Water Safety classes.



2,446
individuals received
training

Service to the Armed Forces:

Through our communication network, we support our nation's troops and families during pre-deployment, deployment and when they return home. We support our veterans and families in the course of transition and reintegration into the community.



43
military personnel
and veterans were
provided emergency
communication
services

Blood Services:

As the nation's largest blood supplier, we provide lifesaving blood and blood products that are needed for many different reasons including accident and burn victims, heart surgery patients, organ transplant patients and those receiving treatment for leukemia, cancer or sickle cell disease.



4,577
red blood cell
units collected



Volunteers:

None of this work would be possible without the dedicated assistance of our volunteers. These individuals come from all walks of life including youth, young adults, homemakers, seniors and working professionals. All of them are vital to our operations locally and abroad.



144
volunteers served
the county

Learn More About the American Red Cross

To learn more, or to find out how to donate by volunteering your time, making a monetary contribution, or giving life-saving blood, visit redcross.org

Follow us on Facebook

facebook.com/?q=#!/pages/Southern-Piedmont-Chapter-Cabarrus-American-Red-Cross/57844967796,

facebook.com/?q=#!/ehdole,

facebook.com/?q=#!/pages/Southern-Piedmont-Stanly-Chapter-American-Red-Cross/287981510535,

facebook.com/?q=#!/unioncountyredcross

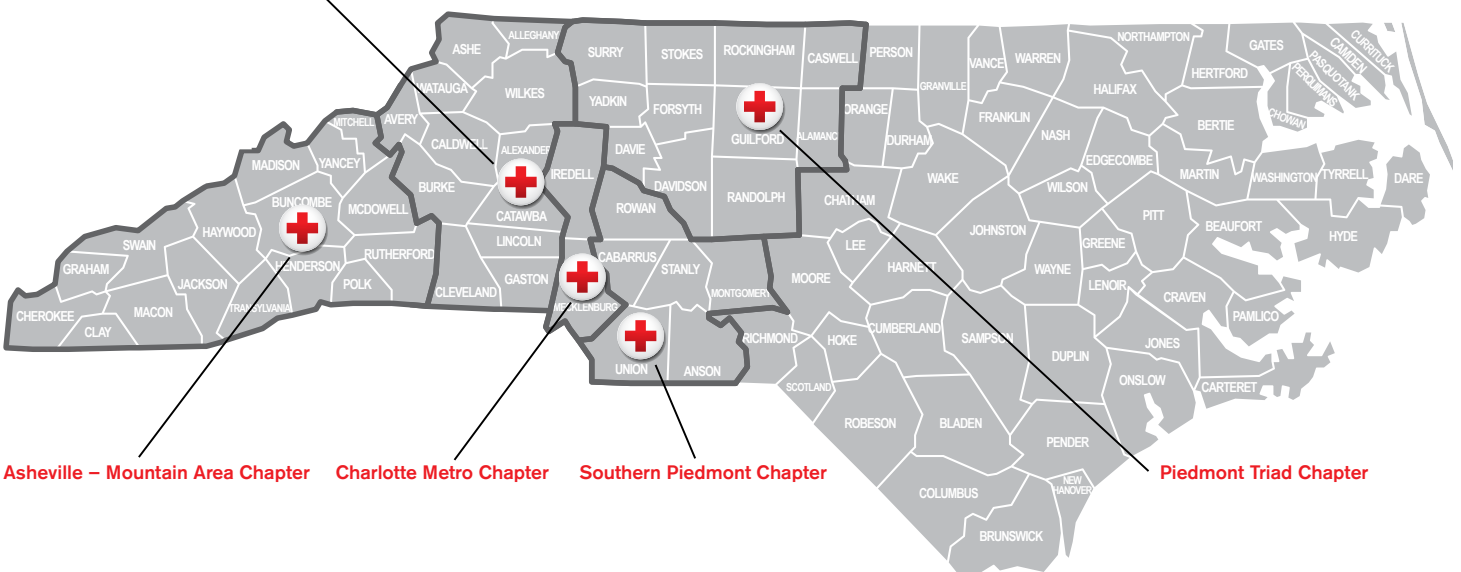
and

Twitter @GCCRedCross

Executive Director Sheila Crunkleton - 704-283-7402

Blue Ridge Piedmont Chapter

American Red Cross Southern Piedmont Chapter



Asheville – Mountain Area Chapter

Charlotte Metro Chapter

Southern Piedmont Chapter

Piedmont Triad Chapter

Town of Mineral Springs

Charitable Contribution History: FY2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014 & 2015

Agency	FY02-03	FY03-04	FY04-05	FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16
Union County Fire & Rescue	\$200	\$250	0	0	0	\$500	0	0	0	0	0	0	0	0
Catawba Lands Conservancy	\$1,000	\$1,000	\$1,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
Parkwood Booster Club	0	\$1000*	0	0	0	0	0	0	0	0	0	0	0	0
Andrew Jackson Museum	0	\$300	0	0	\$500	\$500	0	0	0	0	0	0	0	0
Council on Aging in Union County	\$500	\$500	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	
Hospice of Union County	0	\$1,000	0	0	0	\$2,000*	\$1,250	\$1,250	0	0	0	0	0	0
American Red Cross	0	\$500	\$500	\$1,000	\$1,000	0	\$1,000	\$1,000	\$2,500†	\$1,500	\$1,500	\$1,500	\$1,500	
Union County Historic Society	0	\$300	0	0	0	0	0	0	0	0	0	0	0	0
Safe Alliance (United Family Services)	0	0	\$1000*	\$500	\$500	0	\$750	\$750	\$1,000	\$1,000	\$1,000	\$1,000	0	0
Union County Project Blue Light	0	0	0	\$200	0	0	0	0	0	0	0	0	0	0
Community Arts Council	0	0	0	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$600	
Turning Point	0	0	0	0	\$500	\$500	\$750	\$1,000	\$1,250	\$1,500	\$1,500	\$1,500	\$1,500	
Fraternal Order of Police	0	0	0	0	0	\$500**	0	0	0	0	0	0	0	0
Literacy Council of Union County	0	0	0	0	0	\$200	\$250	0	0	\$300	\$300	\$300	\$300	\$300
School of Government: Lawrence	0	0	0	0	0	0	0	\$250**	0	0	0	0	0	0
Waxhaw-MS Optimist Club	0	0	0	0	0	0	0	\$500	\$500	\$500	0	\$500	\$500	0
Humane Society of Union County	0	0	0	0	0	0	0	\$1,000*	0	0	0	0	0	0
Union County Drug Treatment Court Foundation	0	0	0	0	0	0	0	0	0	0	0	\$1,000	0	0
Generations United, Inc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parkwood Band Boosters	0	0	0	0	0	0	0	0	0	0	0	0	\$1,000	0
Western Union Elementary PTO	0	0	0	0	0	0	0	0	0	0	0	0	0	\$2,000
Total	\$1,700	\$4,850	\$3,000	\$5,700	\$6,500	\$8,200	\$8,000	\$9,750	\$9,750	\$9,300	\$8,800	\$10,300	\$9,900	

*Special Capital Request

**One-Time Request

†Increased for extra train derailment assistance plus matching grant opportunity

Council has received funding requests from the Community Arts Council and Council on Aging. Council will hear presentations from Turning Point, the Catawba Lands Conservancy, and the American Red Cross on June 9, 2016. Council has already made a \$300 donation to the Literacy Council of Union County as part of participating in the Spelling Bee and a \$2,000 donation to the Western Union Elementary School PTO. Agencies that have not made requests this year are shown with a “0”.

The following agencies have provided a suggested funding level for this year. Community Arts Council: \$600; Council on Aging: \$2,000.

As of May 31, 2016, the “Community” departmental budget contains \$17,371.38 in unexpended funds, of which approximately \$15,000 will be available for charitable agencies (in addition to the \$2,300 we have already donated) through June 30, 2016. The FY2015-16 budget estimated an expenditure of \$9,500 for charitable contributions. Of course, council is not required to expend either of those amounts.

**AN ORDINANCE TO ESTABLISH A BUDGET
FOR FISCAL YEAR 2016-2017
O-2015-03**

Be it ordained by the Council of the Town of Mineral Springs, North Carolina, the following:

Section I. Appropriations. The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2016 and ending 6/30/2017, in accordance with a Chart of Accounts to be established for the Town:

ADMINISTRATIVE & GENERAL GOVERNMENT:	\$286,834.00
Advertising	\$1,800.00
Attorney	\$9,600.00
Audit	\$4,770.00
Community Projects	\$31,200.00
Contingency	\$3,000.00
Employee Overhead	\$26,500.00
Fire Protection	\$12,000.00
Office and Administrative	\$136,346.00
Planning and Zoning	\$49,568.00
Street Lighting	\$2,000.00
Tax Collection	\$3,450.00
Training	\$3,000.00
Travel	\$3,600.00
CAPITAL:	\$41,311.00
Capital outlay	\$41,311.00
TOTAL APPROPRIATIONS:	\$328,145.00

Section II. Estimated Revenues. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning 7/1/2016 and ending 6/30/2017:

Property taxes	\$63,795.00
Interest	\$1,200.00
Other income	\$2,960.00
Sales taxes	\$250,200.00
Vehicle taxes	\$5,990.00
Zoning fees	\$4,000.00
TOTAL ESTIMATED REVENUES:	\$328,145.00

Section III. Project Ordinances. Capital Project Ordinance O-2014-02 authorizing the design and construction of a park adjacent to the town hall was adopted during the 2014-15 fiscal year and was amended by O-2015-01 on October 15, 2015. As authorized by the amended ordinance, this project will be funded by means of up to \$240,000 in transfers of fund balance from the General Fund into the Capital Project Fund. Transfers of \$5,715.03 were made during FY2014-15, and transfers of \$215,871.75 were made during FY2015-16 as of April 30, 2016, for a total of \$221,586.78. There remains \$18,413.22 in funding authorized by O-2015-01. This Capital Project Ordinance and Capital Project Fund are expected to be closed out during FY2016-17.

The Mineral Springs town council may approve additional multi-year capital projects during the 2016-17 fiscal year and adopt Capital Project Ordinances to authorize expenditures for those projects. Such projects may be funded either by transfers from the General Fund into a Capital Project Fund, or through other revenue sources such as grants.

Section IV. Property Tax Levy. A tax in the amount of \$0.025 per \$100.00 of assessed valuation is hereby levied on property within the Town of Mineral Springs which was listed for property taxes in Union County, North Carolina as of January 1, 2016.

ADOPTED this 9th day of June, 2016. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO ESTABLISH A BUDGET
FOR FISCAL YEAR 2016-2017
O-2015-03**

Be it ordained by the Council of the Town of Mineral Springs, North Carolina, the following:

Section I. Appropriations. The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2016 and ending 6/30/2017, in accordance with a Chart of Accounts to be established for the Town:

ADMINISTRATIVE & GENERAL GOVERNMENT:		\$286,834.00
Advertising	\$1,800.00	
Attorney	\$9,600.00	
Audit	\$4,770.00	
Community Projects	\$31,200.00	
Contingency	\$3,000.00	
Employee Overhead	\$26,500.00	
Fire Protection	\$12,000.00	
Office and Administrative	\$136,346.00	
Planning and Zoning	\$49,568.00	
Street Lighting	\$2,000.00	
Tax Collection	\$3,450.00	
Training	\$3,000.00	
Travel	\$3,600.00	
CAPITAL:		\$41,311.00
Capital outlay	\$41,311.00	
TOTAL APPROPRIATIONS:		\$328,145.00

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ADOPTED this 9th day of June, 2016. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

Town of Mineral Springs Nuisance Ordinance Survey

The Town of Mineral Springs is conducting a resident survey to seek guidance from the community on whether or not the Town should adopt a Nuisance Ordinance. The Mineral Springs Town Council values your opinion and hopes that you will take the time to fill out the survey and return it by **July 5, 2016**.

What is a Nuisance Ordinance (otherwise known as a General Police Power)? A city may by ordinance define, prohibit, regulate, or abate acts, omissions, or conditions, detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the city, and may define and abate nuisances. (N.C.G.S. 160A-174)

While the town does have a Zoning Ordinance, it has the purpose of promoting health, safety, morals, or the general welfare of the community. A zoning ordinance may regulate and restrict the height, number of stories and size of buildings and other structures, the percentage of lots that may be occupied, the size of yards, courts, and other open spaces, the density of population, the location and use of buildings, structures and land. (Reference - N.C.G.S. 160A-381)

The difference between a General Police Power Ordinance and a Zoning Ordinance is:

- Enforcement of a zoning ordinance is limited to civil penalties for non-compliance. Town staff does not have the authority to hire a contractor to take the necessary actions to obtain compliance.
- Enforcement of a police power ordinance allows for the town to take steps to abate a violation and may authorize a contractor to do so.
- The zoning ordinance regulates the **uses** of land.
- A police power ordinance regulates **specific conduct** by individuals.

Why would a General Police Power Ordinance be needed?

- A zoning ordinance would not prohibit an individual, for example, from storing and accumulating household trash that might constitute a “nuisance”.
- A nuisance ordinance (a type of police power ordinance) could prohibit such conduct.
- There is nothing in the Mineral Springs Zoning Ordinance allowing the town to regulate or prohibit nuisances.

Town of Mineral Springs Nuisance Ordinance Survey

The town has picked out 10 possible nuisances that we would like to get your opinion on. Please keep in mind that the town has not adopted a nuisance ordinance and will not consider one without the input of town residents. Please note that any type of ordinance violations will only be investigated upon receipt of a written complaint.

Please rate these nuisances of their importance to you.

1. Any accumulation of trash, garbage, food waste and other trash which is the result of the absence of, or overflowing of, or improperly closed trash or garbage containers, that attracts or is likely to attract mice and rats, flies and mosquitoes or other pests.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

2. An open place, collection, storage place or concentration of combustible items such as mattresses, boxes, paper, automobile tires and tubes, garbage, trash, refuse, brush, old clothes, rags or any other combustible materials collection.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

3. Any weeds or other vegetation having an overall height of more than eighteen (18) inches above the surrounding ground provided that the following shall not be considered to be a part of this condition: trees and ornamental shrubs; cultured plants; natural vegetation on undeveloped property that is not a threat to the character of surrounding properties; and flowers and growing and producing vegetable plants.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

Town of Mineral Springs Nuisance Ordinance Survey

4. An open storage place for old worn out, broken or discarded machinery, car parts, junk, tire rims, furniture, stoves, refrigerators, appliances, cans and containers, household goods, plumbing or electrical fixtures, old rusty metal, fencing materials or other similar materials.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

5. Any accumulation of garbage, rubbish, trash, or junk causing or threatening to cause a fire hazard.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

6. A collection place for lumber, bricks, blocks, nails, building hardware, roofing materials, scaffolding, masonry materials, electrical supplies or materials, plumbing supplies or materials, heating and air conditioning supplies or materials or any other type of old or unusable building supplies (especially those with nails, staples or sharp objects and edges) unless such conditions are temporary in nature and caused by a current construction project in progress pursuant to a lawfully issued building permit.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

Town of Mineral Springs Nuisance Ordinance Survey

7. Any building or other structure which has been burned, partially burned or otherwise partially destroyed and which is unsightly or hazardous to the safety of any person, is a continuing fire hazard or which is structurally unsound to the extent that the Code Administrator or his designee can reasonably determine that there is a likelihood of personal or property injury to any person or property entering the premises.

How important do you feel this item is to include in a possible nuisance ordinance?

Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

8. A collection place for tree limbs, dried brush, dead vegetation, stumps or other decayed wood and materials or other similar rubbish.

How important do you feel this item is to include in a possible nuisance ordinance?

Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

9. Nuisance vehicle: A vehicle on public or private property that is determined and declared to be a health or safety hazard, a public nuisance, and unlawful, including a vehicle found to be:

- A breeding ground or harbor for mosquitoes, other insects, rats or other pests; or
- A point of heavy growth of weeds or other noxious vegetation which exceeds eight (8) inches in height ; or
- In a condition allowing the collection of pools or ponds of water; or
- A concentration of quantities of gasoline, oil, or other flammable or explosive materials as evidenced by odor; or
- An area of confinement which cannot be operated from the inside, such as, but not limited to, trunks or hoods; or
- So situated or located that there is a danger of it falling or turning over; or
- A collection of garbage, food waste, animal waste, or any other rotten or putrescent matter of any kind; or
- One which has sharp parts thereof which are jagged or contain sharp edges of metal or glass;
- Any other vehicle specifically declared a health and safety hazard and a public nuisance by the Town Council.

How important do you feel this item is to include in a possible nuisance ordinance?

Town of Mineral Springs Nuisance Ordinance Survey

Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			

10. Any condition detrimental to the public health which violates the rules and regulations of the Union County or the State of North Carolina.			
How important do you feel this item is to include in a possible nuisance ordinance?			
Very Important	Somewhat Important	Not Important	Do Not Want
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please select one.			



Kendra Gangal CPA, PLLC

April 29, 2016

To The Town Council and Management
Town of Mineral Springs
PO Box 600
Mineral Springs, NC 28108

I am pleased to confirm my understanding of the services I am to provide the Town of Mineral Springs for the year ended June 30, 2016. I will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the Town of Mineral Springs as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Mineral Springs's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of my engagement, I will apply certain limited procedures to the Town of Mineral Springs's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules.

I have also been engaged to report on supplementary information other than RSI that accompanies the Town of Mineral Springs's financial statements. I will subject the following supplementary information to the auditing procedures applied in my audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of Revenues, Expenditures and Changes in Fund Balances, - Budget and Actual – General Fund.
- 2) Schedule of Revenues, Expenditures and Changes in Fund Balances, - Budget and Actual – Capital Projects Fund.

Audit Objectives

The objective of my audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. My audit will be conducted in accordance with auditing standards generally accepted in the United States of America, and will include tests of the accounting records of Town of Mineral Springs and other procedures I consider necessary to enable me to express such opinions. I cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify my opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, I will discuss the reasons with you in advance. If, for any reason, I am unable

to complete the audit or are unable to form or have not formed opinions, I may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements, and all accompanying information as well as all representations contained therein. As part of the audit, I will assist with preparation of your financial statements, and related notes. You will be required to acknowledge in the written representation letter my assistance with preparation of the financial statements and that you have reviewed and approved the financial statements, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any nonaudit services I provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to me and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that I may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, violations of contracts or grant agreements, or abuse that I may report.

You are also responsible for the preparation of the other supplementary information, which I have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include my report on the supplementary information in any document that contains and indicates that I have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for me previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by me, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, I will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to my attention. I will also inform the appropriate level of management of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential, and of any material abuse that comes to my attention. My responsibility as auditor is limited to the period covered by my audit and does not extend to any later periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

My audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of the Town of Mineral Springs's compliance with provisions of applicable laws, regulations, contracts, and agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and I will not express such an opinion.

Engagement Administration, Fees, and Other

I may from time to time, and depending on the circumstances, use third-party service providers in serving your account. I may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, I maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, I will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and I will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that I am unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, I will remain responsible for the work provided by any such third-party service providers.

I understand that your employees will locate any documents selected by me for testing.

I expect to begin my audit in August/September 2016 and to issue my reports no later than October 31, 2016. Kendra Gangal is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. My fee for these services will be at my standard hourly rates including out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.)

except that I agree that my gross fee, including expenses, will not exceed \$4,620. My standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

My invoices for these fees will be rendered each month as work progresses and are payable on presentation. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my reports. You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

I appreciate the opportunity to be of service to the Town of Mineral Springs and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let me know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to me.

Very truly yours,

Kendra Gangal, CPA

Kendra Gangal CPA, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the Town of Mineral Springs.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

CONTRACT TO AUDIT ACCOUNTS

Of Town of Mineral Springs
Primary Governmental Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

On this 29th day of April, 2016,

Auditor: Kendra Gangal CPA, PLLC Auditor Mailing Address: 6420 Rea Road, Suite A1 #300
Charlotte, NC 28277 Hereinafter referred to as The Auditor

and the Council (Governing Board(s)) of Town of Mineral Springs
(Primary Government)

and N/A : hereinafter referred to as the Governmental Unit(s), agree as follows:
(Discretely Presented Component Unit)

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit (s) for the period beginning July 1, 2015, and ending June 30, 2016. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Rule*, (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and/or audit documentation are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).

County and Multi-County Health Departments: The Office of State Auditor will designate certain programs that have eligibility requirements to be considered major programs in accordance with OMB Uniform Guidance for the State of North Carolina. The LGC will notify the auditor and the County and Multi-Health Department of these programs. A County or a Multi-County Health Department may be selected to audit any of these programs as major.

3. If an entity is determined to be a component of another government as defined by the group audit standards - the entity's auditor will make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government*

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

Auditing Standards. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). **If the audit firm received a peer review rating other than pass**, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to Government Accounting Standards or if financial statements are not prepared in accordance with GAAP and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment..

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: October 31, 2016. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the secretary of the LGC for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. **Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC.** (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent via upload through the current portal address: <http://nctreasurer.slgfd.leapfile.net> Subject line should read "Invoice – [Unit Name]. The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. In consideration of the satisfactory performance of the provisions of this contract, the Primary Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. (Note: **Fees listed on signature pages.**)
10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed **prior** to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.
13. The Auditor shall electronically submit the report of audit to the LGC as a text-based PDF file when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings, by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and other lawful purposes of the Governmental Unit without subsequent consent of the Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless another time frame is agreed to by the LGC.

If the OSA designates certain programs to be audited as major programs, as discussed in item #2, agreed-upon procedures report, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

The LGC's process for submitting contracts, audit reports and invoices is subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee. This amended contract needs to be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract, and then must be submitted through the audit contract portal to the Secretary of the LGC for approval. The portal address to upload your amended contract is <http://nctreasurer.slgfd.leapfile.net>. No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
16. Whenever the Auditor uses an engagement letter with the Governmental Unit, Item #17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item #24 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.

17. Special provisions should be limited. Please list any special provisions in an attachment.

Engagement letter attached.

18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU must be named along with the parent government on this audit contract. Signatures from the DPCU Board chairman and finance officer also must be included on this contract.
19. The contract must be executed, pre-audited, physically signed by all parties including Governmental Unit and Auditor signatures and submitted in PDF format to the Secretary of the LGC. The current portal address to upload your contractual documents is <http://nctreasurer.slgfd.leapfile.net> Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of October 2015. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.
20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. **The audit should not be started before the contract is approved.**
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
22. **E-Verify.** Auditor **shall comply** with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor **shall require** such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.
23. Contractor hereby certifies that Contractor, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 143-6A-4. Contractor shall not utilize any subcontractor that is identified on the List.
24. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16 for clarification).

N/A

SIGNATURE PAGES FOLLOW

Contract to Audit Accounts (cont.) Town of Mineral Springs
Governmental Unit

N/A
Discretely Presented Component Units (DPCU) if applicable

Town of Mineral Springs - FEES

Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards]

Audit \$4,620

Preparation of the annual financial Statements N/A

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.

The 75% cap for interim invoice approval for this audit contract is \$ \$3,465

**** NA if there is to be no interim billing**

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

Audit Firm Signature:

Kendra Gangal CPA, PLLC

Name of Audit Firm

By Kendra Gangal

Authorized Audit firm representative name: Type or print


Signature of authorized audit firm representative

Date 4/29/2016

kendra.gangal@kg-cpa.com

Email Address of Audit Firm

Governmental Unit Signatures:

Town of Mineral Springs

Name of Primary Government

By _____

Mayor / Chairperson: Type or print name and title

Signature of Mayor/Chairperson of governing board

Date _____

By _____

Chair of Audit Committee - Type or print name

**

Signature of Audit Committee Chairperson

Date _____

** If Governmental Unit has no audit committee, mark this section "N/A"

Town of Mineral Springs

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Rick Becker

Primary Governmental Unit Finance Officer:

Type or print name

Primary Government Finance Officer Signature

Date _____

(Pre-audit Certificate must be dated.)

msncmayor@yahoo.com

Email Address of Finance Officer

Date Primary Government Governing Body Approved Audit Contract - G.S. 159-34(a)

Contract to Audit Accounts (cont.)

Town of Mineral Springs

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

**** This page to only be completed by Discretely Presented Component Units ****

N/A

FEEES

Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards]

Audit

Preparation of the annual financial Statements

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.

The 75% cap for interim invoice approval for this audit contract is \$

** NA if there is to be no interim billing

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

DPCU Governmental Unit Signatures:

N/A

Name of Discretely Presented Component Unit

By

DPCU Board Chairperson: Type or print name and title

Signature of Chairperson of DPCU governing board

Date

By

Chair of Audit Committee - Type or print name

Signature of Audit Committee Chairperson

Date

** If Governmental Unit has no audit committee, mark this section "N/A"

N/A

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28

(a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By

DPCU Finance Officer:

Type or print name

DPCU Finance Officer Signature

Date

(Pre-audit Certificate must be dated.)

Email Address of Finance Officer

Date DPCU Governing Body Approved Audit Contract - G.S. 159-34(a)

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

Steps to Completing the Audit Contract

1. Complete the Header Information – **NEW: If a DPCU is subject to the audit requirements as detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not issued for the DPCU and is to be included in the Primary Government's audit, the DPCU must be named with the parent government on this Audit contract. The Board chairman of the DPCU also must sign the Audit contract.**
2. Item No. 1 – Complete the period covered by the audit
3. Item No. 6 – Fill in the audit due date. For Governmental Unit (s), the contract due date can be no later than 4 months after the end of the fiscal year, even though amended contracts may not be required until a later date.
4. Item No. 8 – If the process for invoice approval instructions changed, the Auditor should make sure he and his administrative staff are familiar with the current process. Instructions for each process can be found at the following link. <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>
5. Item No. 9 – **NEW: Please note that the fee section has been moved to the signature pages, Pages 5 & 6.**
6. Item No. 16 – If there is a reference to an engagement letter or other document (ex: Addendum), has the engagement letter or other document been acknowledged by the Governmental Unit and attached to the contract submitted to the SLGFD?
 - a. Do the terms and fees specified in the engagement letter agree with the Audit contract? *"In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control."*
 - b. Does the engagement letter contain an indemnification clause? **The audit contract will not be approved if there is an indemnification clause – refer to LGC Memo # 986.**
7. Complete the fee section for BOTH the Primary Government and the DPCU (if applicable) on the signature pages, please note:
 - The cap on interim payments is 75% of the current audit fee for services rendered if the contracted fee amount is a fixed amount. If any part of the fee is variable, interim payments are limited to 75% of the prior year's total audit fee. If the contract fee is partially variable, we will compare the authorized interim payment on the contract to 75% of last year's actual approved total audit fee amount according to our records. There is a report of audit fees paid by each governmental unit on our web site: <https://www.nctreasurer.com/slg/Pages/Non-Audit-Services-and-Audit-Fees.aspx> - Auditors and Audit Fees.
Please call or email Steven Holmberg of our office at 919-807-2394 steven.holmberg@nctreasurer.com if you have any questions about the fees on this list.
 - For variable fees for services, are the hourly rates or other rates clearly stated in detail? If issued separately in an addendum, has the separate page been acknowledged in writing by the Governmental Unit?

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

- For fees for services that are a combination of fixed and variable fees, are the services to be provided for the fixed portion of the fee clearly stated? Are the hourly rates or other rates clearly stated for the variable portion of the fee? (Note: See previous bullet point regarding variable fees.)
 - **If there is to be no interim billing, please indicate N/A instead of leaving the line blank.**
8. Signature Area – **There are now 2 Signature Pages: one for the Primary Government and one for the DPCU.** Send the page(s) that are applicable to your Unit of Government. Make sure all signatures have been obtained, and properly dated. **The contract must be approved by Governing Boards pursuant to G.S. 159-34(a).** **NEW - If this contract includes auditing a DPCU that is a Public Authority under the Local Government Budget and Fiscal Control Act it must be named in this Audit contract and the Board chairperson of the DPCU must also sign the Audit contract in the area indicated. If the DPCU has a separate Audit, a separate Audit contract is required for the DPCU.**
9. Please place the date the Unit's Governing Board **and the DPCU's governing Board (if applicable)** approved the audit contract in the space provided.
- a. Please make sure that you provide email addresses for the audit firm and finance officer as these will be used to communicate official approval of the contract.
 - b. Has the pre-audit certificate for the Primary Government (and the DPCU if applicable) been signed and dated by the appropriate party?
 - c. Has the name and title of the Mayor or Chairperson of the Unit's Governing Board **and the DPCU's Chairperson (if applicable)** been typed or printed on the contract and has he/she signed in the correct area directly under the Auditor's signature?
10. If the Auditor is performing an audit under the yellow book or single audit rules, has year-end bookkeeping assistance been limited to those areas permitted under the revised GAO Independence Standards? Although not required, we encourage Governmental Units and Auditors to disclose the nature of these services in the contract or an engagement letter. Fees for these services should be shown in the space indicated on the applicable signature page(s) of the contract.
11. Has the most recently issued peer review report for the audit firm been included with the contract? This is required if the audit firm has received a new peer review report that has not yet been forwarded to us. The audit firm is only required to send the most current Peer Review report to us once – not multiple times.
12. After all the signatures have been obtained and the contract is complete, please convert the contract and all other supporting documentation to be submitted for approval into a PDF file. Peer Review Reports should be submitted in a separate PDF file. These documents should be submitted using the most current submission process which can be obtained at the NC Treasurer's web site – <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.
13. **NEW: If an audit is unable to be completed by the due date, an Amended Contract should be completed and signed by the unit and auditor, using the new "Amended LGC-205" form (Rev. 2015). The written explanation for the delay is now included on the contract itself to complete, and must be signed by the original parties to the contract.**



Ethics for Local Elected Officials Live and On Demand Webinars

Norma R. Houston

On-Demand

Live date: Wednesday, May 18, 2016 - 10:00am

Price: \$125.00



Purchase

This is the webpage for the yearly Live and On Demand Webinars for Ethics training for local elected city and county governing board members. These webinars satisfy the 2 clock hours of local ethics training required by state law for elected and appointed members of city councils and county boards of commissioners. This training is required to be completed within 12 months of election day and is required every time they are elected, re-elected or appointed to a local office.

The **LIVE webinar is May 18, 2016 10am-12pm and is \$125 for your whole board** and takes place every May. You can purchase it in March of each year from this page. You will also receive the On Demand Webinar at no additional charge when you purchase the Live webinar. See further instructions below and in the Preparation Checklist.

- Is your board attorney watching the webinar? The NCBar requires attorneys on your board who wish to claim CLE (Continuing Legal Education) credit to purchase the webinar separately in their name. These webinars are pre-approved for your attorneys to claim 2 hours of General CLE credit (not Professional Responsibility Credit).

The **ON DEMAND webinar is available June-October 2016 and is \$125 for your whole board** and can be purchased separately from the Live webinar. The On Demand webinar can be purchased from this page June-October of every year. The On Demand webinar can be watched as many times as needed and from any desktop/laptop before October 31st. (phones and tablets do not always work). After October 31st, the next online opportunity will be the following May again.

What you need to know before you purchase.

A. Webinars are **non-refundable** once purchased so purchase carefully

B. Who this training does NOT cover:

Individuals serving on state boards subject to the State Government Ethics Act

(SGEA): Local elected officials who also serve on a state board that is subject to the State Government Ethics Act (SGEA), including local community college boards, are required to take ethics training that is offered through the State Ethics Commission. The SOG ethics-training program for local elected officials does NOT satisfy the state ethics training, and the state ethics training does NOT satisfy the local elected official ethics-training which is offered through this page. Consequently, local elected officials who also serve on a state board subject to the SGEA, must take both the state and the local ethics training programs. Officials who need to complete state ethics training should:

- Contact their ethics liaison for training, or
- Complete the online training available on State Ethic Commission website:
(<http://www.ethicscommission.nc.gov/education/default.aspx>)

Local ABC Boards: For individuals who serve on a local ABC board, there is a separate training required. The SOG ethics-training program for local elected officials does *NOT* satisfy the local ABC Board training, and the local ABC Board training does *NOT* satisfy the local elected official ethics-training. Here is the link to the webinar page for local ABC Boards.

School Boards: Please contact your School Board Association for further information.

C. A note to boards:

Boards are advised to give special meeting notice for ethics training sessions if a majority of the board might be in attendance at the event. This is in keeping with the spirit of the ethics law, and out of an abundance of caution concerning the legal requirements for board meetings.

Purchasing the Webinar

A. Who should purchase from your unit:

- The person coordinating the webinar should be the one to purchase it in his/her name. This person will be responsible for receiving the access link which is sent to the email address used to purchase the webinars.
- Is your board attorney watching the webinar? The NC Bar requires attorneys on your board who wish to claim CLE (Continuing Legal Education) credit to purchase the webinar separately in their name. These webinars are pre approved for your attorneys to claim 2 hours of General CLE credit (not Professional Responsibility Credit).
- Do you have to purchase the webinars for each person watching from your board? No. Purchase the webinar one time for your unit. (except for attorneys noted above). Our

shopping cart indicates you should purchase a course separately for each person attending. This does not apply to these webinars.

- Adding no-reply@sog.unc.edu and boggs@sog.unc.edu to your contacts will increase the chance of the email getting through.

If you need a receipt, make sure you print the confirmation page at the end of the purchase process. Our registration department can also provide a receipt/invoice if you need one.

Issues with purchasing? Simply email our registration department directly at registration@sog.unc.edu for issues with the registration/purchase process, passwords, or logging in. Provide your phone number and brief summary of your issue and someone from that department will contact you shortly. This is the fastest way to get assistance as there are multiple people in that department who can respond to you quickly.

Duration:

2.00 hours

CLE Value:

General 2 hrs

Total 2 hrs



Norma R. Houston

Albert and Gladys Coates Term Distinguished Lecturer for Teaching Excellence

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Frayda S. Bluestein

Associate Dean for Faculty Development; David M. Lawrence Distinguished Professor of Public Law and Government

bluestein@sog.unc.edu

For questions regarding course details, please contact the program manager.



Carolyn S. Boggs

919.966.4157

Program Manager

boggs@sog.unc.edu

For questions regarding course content, please contact the faculty coordinator.



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For questions regarding registration, resetting passwords, or login issues, please contact Registration at registration@sog.unc.edu or 919-966-4414.



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