

**Town of Mineral Springs**  
**Mineral Springs Town Hall**  
**3506 S Potter Road ~ Mineral Springs**  
**Town Council**  
**Public Hearing / Regular Meeting**  
**November 10, 2016 ~ 7:30 PM**

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**Agenda**

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1. **Opening**  
The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.
2. **Public Hearing – Proposed Text Amendments**
3. **Consideration of the Proposed Text Amendments**  
The council will consider the proposed text amendments.
4. **Public Comments**  
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
5. **Consent Agenda**
  - A. October 13, 2016 Special Meeting Minutes and October 13, 2016 Regular Meeting Minutes
  - B. September 2016 Tax Collector's Report
  - C. September 2016 Finance Report
6. **Consideration of a Planning Board Applicant**  
The council will consider a planning board applicant to replace Anna Plyler-Fitch who resigned from the board.
7. **Consideration of a Donation to the Parkwood Band Boosters**  
The council will consider approving a donation to the Parkwood Band Boosters.
8. **Discussion of Non-Profit Funding**  
The council will discuss non-profit funding.
9. **Consideration of Approving a Service Agreement with N-Focus Planning to Draft the Nuisance Ordinance**  
The council will consider approving a service agreement with N-Focus Planning to draft the proposed nuisance ordinance and have Mr. John Ganus attend the December 8, 2016 meeting to answer any questions the council may have for moving forward.
10. **Staff Updates**  
The staff will update the council on any developments that may affect the town.
11. **Other Business**
12. **Adjournment**

**STAFF REPORT  
TEXT AMENDMENT APPLICATION**

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***Proposed Text Amendments***

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<b><u>APPLICANT:</u></b>	Town of Mineral Springs
<b><u>TOWN COUNCIL PUBLIC HEARING DATE:</u></b>	November 10, 2016
<b><u>PLANNING BOARD REVIEW DATE:</u></b>	October 24, 2016
<b><u>PROPOSED TEXT AMENDMENTS:</u></b>	See Attached
<b><u>PRESENTATION:</u></b>	<p>Staff presented the Mineral Springs Planning Board the proposed text amendments over the course of the last few months. The proposed text amendments to Article 8 – Sections 8.2 and 8.3 were necessary for the Zoning Ordinance be as up-to-date and effective as possible and they bring the ordinance into conformity with the North Carolina General Statutes.</p> <p>The proposed text amendments to Article 8 – Sections 8.5 and 8.10 were necessary (in most cases) to allow for individual signs to be permitted for separate entrances in a multi-tenant development (i.e. office park, shopping center). In other cases, text amendments were proposed to clarify that signs can only be externally lit. One text amendment was proposed as a correction to the word “that”, which should be “than”.</p> <p>A text amendment was proposed to Article 3 – Section 3.1.3 (d)(4) to direct potential applicants to the procedure to be followed for dumpster enclosures in the Downtown Overlay.</p> <p>A text amendment was proposed to Article 15 – Section 15.5.2 to require dumpster enclosures to match the primary color of the building.</p>
<b><u>PLANNING BOARD RECOMMENDATION:</u></b>	By unanimous vote (3 to 0), the Mineral Springs Planning Board recommended in favor of the proposed text amendments as submitted.

**STAFF RECOMMENDATION:**

Although staff presented the planning board with the proposed text amendments to Article 3 – Section 3.1.3 (d)(4) in an effort to allow an existing condition to become compliant (basically) with the Zoning Ordinance. After some careful consideration and research of dumpster enclosures, staff has concerns that reducing the existing requirements does not fulfill the intent of the town's standards for quality downtown development.

# Mineral Springs Zoning Ordinance

## Articles 3, 8 & 15

### Proposed Text Amendments

Amendments are shown with a cross-out and/or bold/underline

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#### Section 8.2 Definitions

##### Political Sign

Any sign that advocates for political action.

#### Section 8.3 Signs Permitted Without Permit

The following signs shall not require a permit:

- a) Signs required to be posted by law. Signs established by governmental agencies. "Warning" signs and "No" Trespassing" signs. Historical markers placed by a governmental agency or a recognized historical society. Private unofficial traffic signs indicating directions, entrances, or exits.
- b) One (1) sign, including a professional name plate, per dwelling unit, denoting the name of the occupant not to exceed one and one half (1-1/2) square feet in area.
- c) ~~Temporary political signs advertising candidates or issues to be decided in an election or referendum provided such signs do not exceed one (1) sign per candidate per 100' of road frontage. Political signs are limited to six (6) square feet in size and shall be no higher than four (4) feet from grade level. Political signs shall not be placed on any property more than 30 days before the election date and shall be removed by the candidates or responsible parties within five (5) days after Election Day. Such signs shall not obstruct visibility for motorists. Signs shall not be placed in any town designated landscaping areas.~~ **Political signs advocating for political action during the period beginning on the 30<sup>th</sup> day before the beginning date of "one-stop" early voting and ending on the 10<sup>th</sup> day after the primary or election day. Political signs may be placed in the right-of-way of the State highway system. Permission must be granted by any property owner of a residence, business, or religious institution fronting the right-of-way where a sign would be erected. Signs shall not be closer than three (3) feet from the edge of the road pavement, obscure motorist visibility at an intersection, be higher than forty two (42) above the edge of road pavement, be larger than eight hundred sixty four (864) square inches or obscure/replace another sign.**
- d) One sign advertising real estate "for sale", "for rent", or "for lease", not greater than six (6) square feet in area located upon property so advertised, and shall be no higher than four (4) feet from grade level. Such signs shall not obstruct visibility for motorists. Such signs shall be removed within seven (7) days after the property has been sold, (upon closing) rented or leased. Any signs erected pursuant to this provision must not violate Section 8.3 (f) of this Ordinance. Any signs advertising real estate subdivisions shall be limited to one (1) sign, no greater than six (6) square feet in area, located at the entrance

of the subdivision.

- e) One (1) sign advertising the sale of produce out of a home garden on the premises where the produce is being sold shall be permitted with no more than sixteen (16) square feet in area and no higher than four (4) feet above grade level.
- f) Churches may have two (2) free standing directional signs only. The signs shall be no larger than two (2) square feet in area and placed off the right-of-way.
- g) One (1) sign per dwelling unit advertising a yard sale, or for the sale of up to two (2) vehicles, or small pets, or the like for no more than ten (10) days' total duration. All yard sales' signs shall be removed twenty-four (24) hours after the yard sale has been terminated. No such sign shall be greater than four (4) square feet in area. All such signs shall be located off the street right-of-way.
- h) Temporary directional signs for yard sales' are limited to three (3) in number and may be placed forty-eight (48) hours before the sale, and must be removed twenty-four (24) hours after termination.
- i) Temporary special event signs, banners, streamers for non-profit agencies are allowed ten (10) days before the special event and must be taken down two (2) days after the special event. The size shall be no larger than twenty-four (24) square feet and must be located off the street right-of-way, unless otherwise specified by the Department of Transportation.
- j) Flags of the United States of America, the State of North Carolina, Union County, the Town of Mineral Springs, or any flag adopted or sanctioned by an elected legislative body of competent jurisdiction, as well as flags bearing a logo of corporate, non-profit, or religious origin. Such flags shall not be flown from a pole the top of which is more than 35 feet in height.
- k) Window signs placed or painted on the interior or exterior of glass windows or door provided that such signs cover no more than thirty (30) percent of the glass area of the entire storefront. Window signs that cover more than thirty (30) percent of the glass shall be considered as wall signs and shall meet requirements for painted wall signs within the appropriate zoning district.
- l) Neon tube signs or LED signs visible from outside of a building shall be limited to two (2) per business and located on the inside of a window such that no more than ten (10) percent of the window area is covered by the sign area.

Any sign in the Town of Mineral Springs that is found to be in need of repair shall be renovated or removed within thirty (30) days by the owner upon receipt of written notification, or said sign may then be removed by the Zoning Administrator, and the reasonable cost of such removal shall be the owner's responsibility.

### **Section 8.5 General Sign Requirements**

- a) Any **externally lit** ~~lighted~~ sign or lighting device shall be so oriented as not to cast light upon a public right-of-way so as to cause glare, intensity or reflection that may constitute a traffic hazard or a nuisance, or cast light upon adjacent property that may constitute a nuisance.
- b) **Externally lit** ~~Lighted~~ signs shall employ only devices emitting a light of constant intensity,

and no signs shall be illuminated by a flashing, intermittent, rotating or moving light.

- c) The area of a sign shall be measured by measuring one-face of the entire sign including any border or trim and all of the elements of the matter displayed, but not including the base or apron, supports or other structural members. The area of a double face sign shall be the area of one face of the sign. The sign surface area of a double faced sign constructed in the form of a “V” shall be calculated by using the area of only one side of such sign (the larger side if there is a size difference), so long as the angle of the “V” does not exceed forty-five (45) degrees.

d) Nonconforming Signs

The provisions contained in Section 7.6 of this Ordinance shall apply to all signs nonconforming at time of initial adoption of this Ordinance, except for any and all signs that are prohibited or have not previously received a permit from Union County and which is valid as of the Effective Date of this Ordinance.

**Section 8.10 Signs permitted in the MUD, B-2, B-4 and LI Zoning Districts**

[NOTE: Signs for residential uses located in the MUD district shall be governed by the sign regulations contained in Section 8.9(a)].

- A) Signs on premises of permitted uses conducted in buildings or with buildings associated shall be regulated as follows:

- a) Types of sign permitted: Business and/or identification.
- b) Permitted number of signs  
Attached - One (1) only.  
All requirements of Section 8.5 shall also be met.  
Ground - One (1) only except that an additional ground sign may be permitted on through lots having frontage on three (3) or more streets.
- c) Maximum area of signs:  
Attached - One (1) square foot of aggregate area per linear foot of building street frontage up to a maximum of sixty-four (64) square feet per premises regardless of the number of establishments occupying such premises.  
Ground - Twenty (20) square feet.  
  
If there are two principal buildings involved, one (1) identification or one (1) bulletin board may be erected for the additional principal building in accordance to the aforementioned requirements.
- d) Permitted location: Attached - Signs shall be located on the building and shall not extend above the parapet of the building nor more ~~that~~ than eighteen (18) inches from any building wall or marquee face provided that such sign shall not project more than six (6) inches into the street right-of-way unless it is at least ten (10) feet above street grade, in which case it may not

extend more than eighteen (18) inches into the street right-of-way.  
Ground – Behind street right-of-way line and in accordance with Section 8.7.

**e) Illumination:** **Externally lit only – illumination only by a light cast upon the sign from an external light source.**

**B) Multi-tenant Identification signs:**

**a) Types of sign permitted:** **Business and/or identification.**

**b) Permitted number of signs** **A multi-tenant development (i.e. office park, shopping center) containing three (3) or more businesses with separate entrances may have one (1) attached sign per entrance.**

**c) Maximum area of signs:** **Twenty (20) square feet per separate entrance.**

**d) Permitted location:** **Attached - Signs shall be located on the building and shall not extend above the parapet of the building nor more than eighteen (18) inches from any building wall or marquee face provided that such sign shall not project more than six (6) inches into the street right-of-way unless it is at least ten (10) feet above street grade, in which case it may not extend more than eighteen (18) inches into the street right-of-way.**

**d) Illumination:** **Externally lit only – illumination only by a light cast upon the sign from an external light source.**

**B)C) Shopping Center Identification signs shall be regulated as follows:**

a) Type of sign permitted: Shopping Center Identification

b) Permitted number of signs: A shopping center containing three (3) or more businesses with separate entrances shall have one ground identification sign giving the names of the businesses located in the shopping center. Such sign shall be in accordance with Section 8.7.

c) Maximum area of signs: Forty (40) square feet provided that no portion of the sign advertising a particular business shall be in excess of ten (10) square feet.

d) Permitted location: Ground – Behind street right-of-way and in accordance with Section 8.7.

**e) Illumination:** **Externally lit only – illumination only by a light cast upon the sign from an external light source.**

### Section 3.1.3 (d)(4)

- i) Landscaping: All new developments in the Overlay district shall provide landscaping according to the underlying zoning district regulations found in Article 15, with the following exceptions and requirements.
- 1) Small maturing trees shall be planted in the planting strip between the curb and sidewalk. The maximum spacing between trees shall be thirty (30) feet (excluding driveways and cross-walk areas). Responsibility for construction, landscaping materials, and landscape installation, shall be borne by the applicant.
  - 2) Continued landscaping maintenance shall be the responsibility of the property owner and will be provided as set forth in Article 15.
  - 3) When non-required front yards are proposed, landscaping of shrubs, flowers, grass, or other decorative or vegetative ground cover is required, where there is not pavement of some type.
  - 4) Waivers of side and rear buffers required between certain zoning districts under Article 15, may also be granted by the Town Council, when the spirit and intent of this Ordinance have been met with existing vegetation or other device(s) to buffer the zoning districts, or for unusual topography.
  - 5) All dumpsters or trash handling areas (with the exception of trash receptacles located in the street tree/street furniture zone of the sidewalk), and all service entrances or utility structures, and loading docks or spaces, shall be screened from abutting property and from public view from a public street), ***in accordance with 15.5.2 (b)***.

### Section 15.5.2 Screening

- a) Business, commercial and light industrial uses adjacent to residential zoning and all Essential Services shall provide screening to materially screen the subject use from the view of all adjoining residential zoning districts.
- 1) A combination of trees and shrubs shall be arranged along the rear and side perimeters. This landscaping will consist of a minimum of one tree and ten shrubs for each 50 feet.
  - 2) The planting may be arranged in a single row around the perimeter or may be clustered or otherwise arranged anywhere within 15 feet of the property line to allow for maximum flexibility and landscaping design.
  - 3) In no case shall berms be used as screening.

Screening between residential and non-residential uses within a development that has been conditionally zoned to a MUD Mixed Use District may also be required. The strict compliance of screening requirements as herein called for may be waived by the Town Council when approving a CD MUD district to provide for and/or enhance the orderly transition between uses of different intensities within the development.



- b) All solid waste dumpsters shall be designed and located, or otherwise screened, so as to not be visible from a public street or from the view of adjacent properties (irrespective of zoning). If screening of the dumpster is provided it shall consist of a solid opaque device that is at least six (6) feet in height, or at least one (1) foot higher than the height of the dumpster, whichever is greater, and have latching gates to provide access. **Dumpster enclosures shall match the primary color of the building.** Dumpsters shall not be located in the front yard and must be placed entirely on a concrete slab.
- c) For open-air storage, or an un-enclosed structure within one hundred (100) feet of a road, consisting of a roof, but no walls, used for storage of materials, products, wastes or equipment associated with business, screening shall be provided. Such screening may be located anywhere on the subject property provided the storage is effectively screened.

# TOWN OF MINERAL SPRINGS TOWN COUNCIL

## STATEMENT OF REASONABLENESS AND CONSISTENCY

### Zoning Ordinance Articles 3, 8 & 15

In reference to the proposed text amendments to Articles 3, 8 & 15 of the Mineral Springs Zoning Ordinance.

The Mineral Springs Town Council hereby declares the proposed text amendments to be “**reasonable**” as they bring the Zoning Ordinance into compliance with the North Carolina General Statutes under political signs; they allow for additional signage on shopping center buildings; they clarify that signs must be externally lit (eliminating confusion); they direct the reader to the appropriate section of the ordinance for dumpster guidelines; and they add an aesthetic appeal for dumpster enclosure for the betterment of the downtown area.

The Mineral Springs Town Council hereby declares the proposed text amendments to be “**consistent**” with the Mineral Springs Land Use Plan adopted October 12, 2006 and the Vision Plan contained therein, which specifically calls for periodic review to make sure that the Town Ordinances are as up-to-date and effective as possible.

**ADOPTED** by the Mineral Springs Town Council this the 10<sup>th</sup> day of November, 2016.

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Frederick Becker, III, Mayor

Attest:

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Vicky A. Brooks, CMC

Town of Mineral Springs  
Town Hall  
3506 S. Potter Road  
Town Council  
Special Meeting – Work Session  
October 13, 2016 ~ 6:00 PM

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*Minutes Draft*

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The Town Council of the Town of Mineral Springs, North Carolina, met in Special Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 6:00 p.m. on Thursday, October 13, 2016.

**Present:** Mayor Frederick Becker III, Mayor Pro Tem Peggy Neill, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, Town Clerk/Zoning Administrator Vicky Brooks and Deputy Town Clerk/Tax Collector Janet Ridings.

**Absent:** Attorney Bobby Griffin.

**Visitors:** None.

**1. Opening**

- With a quorum present Mayor Frederick Becker called the Special Town Council Meeting of October 13, 2016 to order at 6:05 p.m.

**2. Nuisance Ordinance Survey Results Work Session**

- Zoning Administrator Vicky Brooks suggested for the benefit of our guests we should say what number one was; Ms. Brooks read it out loud.
  1. Any accumulation of trash, garbage, food waste and other trash which is the result of the absence of, or overflowing of, or improperly closed trash or garbage containers that attracts or is likely to attract mice and rats, flies and mosquitoes or other pests.
    - 21.5% of our residents responded to the survey.
    - Responses: 77% - very important; 9% - do not want; 3% - not important and 11% - somewhat important.
    - Accumulation is a health hazard and a major concern and respondents felt so as well
    - High priority on the list that keeps all of our people safe.
    - Highest citizen response in the “very important” category.
    - Health hazard or disease potential should not be underestimated.

2. An open place, collection, storage place or concentration of combustible items such as mattresses, boxes, paper, automobile tires, garbage, trash, refuse, brush, old clothes, rags or any other combustible materials collection.
  - Responses: 75% - very important; 9% - do not want; 4% - not important and 12% - somewhat important.
  - Very high on the list of respondents.
  - Accumulation is a health hazard and in addition these things could just burst into fire at any time with the right conditions creating an environmental hazard.
  - There is still an electronics hut at the Parkwood dump where you can easily dispose of old televisions, etc.
  
3. Any weeds or other vegetation having an overall height of more than eighteen (18) inches above the surrounding ground provided that the following shall not be considered to be a part of this condition: trees and ornamental shrubs; cultured plants; natural vegetation on undeveloped property that is not a threat to the character of surrounding properties; and flowers and growing and producing vegetable plants.
  - Responses: 43% - very important; 25% - somewhat important; 16% - not important; and 16% - do not want.
  - Change eighteen (18) inches to twenty-four (24) inches.
  - Add “including hay production” at the end.
  
4. An open storage place for old worn out, broken or discarded machinery, car parts, junk, tire rims, furniture, stoves, refrigerators, appliances, cans and containers, household goods, plumbing or electrical fixtures, old rusty metal, fencing materials or other similar materials.
  - Responses: 72% - very important; 13% - somewhat important; 5% - not important; and 10% - do not want.
  - High on the list of respondents.
  - Define and clarify what an “open storage place” is; possibly add dimensions and specifications to the location (i.e. front yard, back yard, out of public view) of the storage.
  - Ornamental (i.e. old tractors, agricultural-type pieces, wheelbarrows, memorabilia, antiques, etc.) items would be excluded, but old refrigerators should not be excluded.
  - Zoning can eliminate some of these items under certain conditions; however, zoning cannot actually have things removed in the manner that a nuisance ordinance can.
  - Discussions regarding violation schedule notifications, etc. will be forthcoming.

5. Any accumulation of garbage, rubbish, trash, or junk causing or threatening to cause a fire hazard.
- Responses: 75% - very important; 13% - somewhat important; 3% - not important; and 9% - do not want.
  - Number five is a replication of number two; it met the same weight with respondents proving people read the questions carefully. The responses were identical to those in two, because they were basically identical provisions.
  - Add “fire hazard” to number two and eliminate number five.
6. A collection place for lumber, bricks, blocks, nails, building hardware, roofing materials, scaffolding, masonry materials, electrical supplies or materials, plumbing supplies or materials, heating and air conditions supplies or materials or any other type of old or unusable building supplies (especially those with nails, staples or sharp objects and edges) unless such conditions are temporary in nature and cause by a current construction project in progress pursuant to a lawfully issued building permit.
- Responses: 55% - very important; 23% - somewhat important; 10% - not important; and 12% do not want.
  - Council wants more research done on this item. What could the exceptions be for a person with a legitimate home occupation such as a contractor/landscaper who is storing in a responsible fashion/well organized that isn't visible from the road? Is there a way to better define “public view”? Should it be view from a public road? What about neighborhoods where the backyards back up to each other?
  - The concept of this regulation is good, but without it being so vague.
7. Any building or other structure which has been burned, partially burned or otherwise partially destroyed and which is unsightly or hazardous to the safety of any person, is a continuing fire hazard or which is structurally unsound to the extent that the Code Administrator or his designee can reasonable determine that there is a likelihood of personal or property injury to any person or property entering the premises.
- Responses: 76% - very important; 13% - somewhat important; 2% - not important; and 9% - do not want.
  - If N-Focus believes this is something a nuisance ordinance can enforce without a building code enforcement department it does allow at least some mitigation of certain dilapidated structures; it seems like a good way to tackle some of the problems that can't be tackled any other way. This is an area for study.
  - It should be noted if a property owner does not comply, it would be the town hiring a contractor to go in [to do the work], which could be costly; the town will be paying the bill and then a lien could be put on the property. There was a question of if the person had the financial ability to pay if it would be handled differently; guidance will be sought from Attorney Griffin.

Reimbursement from the property owner may be able to be collected through the North Carolina debt set-off; this is another area of study.

**8. A collection place for tree limbs, dried brush, dead vegetation, stumps or other decayed wood and materials or other similar rubbish.**

- **Responses:** 33% - very important; 34% - somewhat important; 17% - not important; and 16% - do not want.
- A lot of people compost and piles can be fairly large sitting a long time.
- Delete number eight.

**9. Nuisance vehicle: A vehicle on public or private property that is determined and declared to be a health or safety hazard, a public nuisance, and unlawful, including a vehicle found to be: See below**

- \* A breeding ground or harbor for mosquitoes, other insects, rats or other pests; or
- \* A point of heavy growth of weeds or other noxious vegetation which exceeds eight (8) inches in height; or
- \* In a condition allowing the collection of pools or ponds of water; or
- \* A concentration of quantities of gasoline, oil, or other flammable or explosive materials as evidenced by odor; or
- \* An area of confinement which cannot be operated from the inside, such as, but not limited to, trucks or hoods; or
- \* So situated or located that there is a danger of it falling or turning over; or
- \* A collection of garbage, food waste, animal waste, or any other rotten or putrescent matter of any kind; or
- \* One which has sharp parts thereof which are jagged or contain sharp edges of metal or glass;
- \* Any other vehicle specifically declared a health and safety hazard and a public nuisance by the Town Council.

- **Responses:** 67% - very important; 16% - somewhat important; 5%- not important; and 12% - do not want.
- To be consistent with number three – change “eight (8) inches” to “twenty-four (24) inches” under “A point of heavy growth of weeds or other noxious vegetation”.
- Change “Town Council” to “Code Enforcement Officer” in the last bullet; it should be an objective decision, not one to be made by the town council.

**10. Any condition detrimental to the public health which violates the rules and regulations of the Union County or the State of North Carolina.**

- **Responses:** 69% - very important; 13% - somewhat important; 5% - not important; and 13% - do not want.
- There was a consensus of the council to remove item number ten from the list; it is too vague.

- Discussions on the survey comments yielded the following comments/suggestions:
  - Ask N•Focus to define “public view”.
  - Councilwoman Krafft suggested it would be beneficial to the community if an upcoming newsletter contained some things that would give them a better direction and guidance on who’s responsible for what and how barking dogs, hunting and loud music [are handled], including some of the things people seemed to be confused about. Another example would be – if places need speed limit signs, people should call DOT. People just need to have a place of reference/guidance. Ms. Brooks added a fact sheet [FAQ] could be put on the website.
  - Councilwoman Critz mentioned twice a year Waxhaw has a pick-up throughout the community for rubbish. A town our size could do this once a year; staff should check into what it would cost. It was noted taxpayer dollars would be paying for this service. Councilwoman Krafft commented it could tie in with Earth Day; in conservation of what the town is about, but it depends on the cost.

### 3. **Adjournment**

- **Councilwoman Coffey** made a **motion** to adjourn and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill  
Nays: None

- The meeting was adjourned at 7:18 p.m.

Respectfully submitted by:

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Vicky A. Brooks, CMC, NCCMC, Town Clerk

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Frederick Becker III, Mayor

Town of Mineral Springs  
Town Hall  
3506 S. Potter Road  
Town Council  
Regular Meeting  
October 13, 2016 ~ 7:30 PM

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Minutes Draft

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The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, October 13, 2016.

**Present:** Mayor Frederick Becker III, Mayor Pro Tem Peggy Neill, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

**Absent:** None.

**Visitors:** None.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of October 13, 2016 to order at 7:33 p.m.

1. **Opening**

- Councilwoman Neill delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Consent Agenda**

- **Councilwoman Coffey** made a **motion** to approve the consent agenda as presented contained the following:

- A. *September 8, 2016 Regular Meeting Minutes*
- B. *August 2016 Tax Collector's Report*
- C. *August 2016 Finance Report*

and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill  
Nays: None



4. **Consideration of Approving a Proclamation for Domestic Violence Awareness Month**

- Mayor Becker explained that Ashley Lantz from Turning Point has reminded us that October is Domestic Violence Awareness Month. We do appreciate the work that Turning Point does.
- **Councilwoman Neill made a motion to approve the Proclamation for Domestic Violence Awareness Month and Councilwoman Critz seconded.** Councilwoman Critz reminded the council and community that there are thrift stores (Second Chance) in Waxhaw and Monroe; all proceeds go to Turning Point. *The aforementioned motion by Councilwoman Neill passed unanimously as follows:*

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill*  
*Nays: None*

- The Proclamation is as follows:

*Proclamation*  
*Domestic Violence Awareness Month*

*Whereas,* domestic violence affects all Union County residents, and far too many people suffer abuse at the hands of a spouse, partner, parent, child, or sibling; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on the victims, but their children, families, and communities; and

*Whereas,* domestic violence includes not only physical but also mental abuse, emotional abuse, financial abuse, sexual abuse, and isolation; and

*Whereas,* domestic violence is widespread, including one in three Americans who have witnessed an incident of domestic violence with an annual cost to US companies of \$3.5 billion in lost work time, increased health care costs, higher turnover, and lower productivity; and

*Whereas,* according to the North Carolina Coalition Against Domestic Violence, there have been 819 women, men, and children murdered as a result of domestic violence since January 1, 2002 in North Carolina; and

*Whereas,* according to the North Carolina Council for Women, domestic violence programs across the state responded to over 114,034 crisis calls and provided services to over 57,000 victims last year; and

*Whereas,* the key to prevention is education, community awareness, having zero tolerance for domestic violence, and requiring accountability by the abuser; and

*Whereas,* Union County recognizes the importance of having collaborations by multiple partners to promote social norms, policies and laws that support gender equity and foster intimate partnerships based on mutual respect, equality, and trust; and

*Now, Therefore,* be it resolved that I, Frederick Becker III, Mayor of the Town of Mineral Springs, do hereby proclaim October 2016 as Domestic Violence Awareness Month and urge all citizens to support this observance. I further urge our citizens to increase their awareness and education of this destructive force which deeply affects a large number of families in Union County each year and to become part of the efforts to stop violence in families.

*In Witness Whereof,* I have hereunto set my hand and caused the Seal of the Town of Mineral Springs to be affixed this the 13<sup>th</sup> day of October 2016.

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky Brooks, CMC, NCCMC, Town Clerk

## 5. Consideration of a Literacy Council Donation

- Mayor Becker explained he touched on this last month; it's an unfortunate thing that we cannot do the Spelling Bee again, but we contributed to them long before there was a Spelling Bee. Mayor Becker asked the council if they wanted to continue contributing and explained between last month and putting the memo out he did talk to the Literacy Council people and they said if the town were to do the \$300 sponsorship again (last year the town was called a "sponsor" in their program) and if the Parkwood faculty did at the last minute put themselves together a team they would accept the team as being sponsored by the town.
- Councilwoman Coffey stated she would not like to see the town donate this year. The town needs to take a look at all of the donations they are making and whether or not it is really to the benefit of our town; we need to pull back on donations across the board. Councilwoman Critz commented personally she has been accused of being overly generous, but she has gotten a lot of feedback from community members saying "they appreciate that town's vested interest in the nonprofits that do come back into the community and support the community and benefit the community", which for Councilwoman Critz has always been a standard she has tried to look at whether she does or does not want to go in that direction as a personal council member and as a representative of those that she has spoken to about it. Councilwoman Coffey commented the town is getting more and more donation requests and we cannot meet all of the needs in America. It has gotten to the point (as you can see our agenda has some other requests on it) and we are just not in a position to meet these needs; "if we want to take on these agencies and benefit them from a personal perspective then let's write them a check as individuals, but not as a town please". Councilwoman Coffey continued we can't meet these requests and if they were coming to our homes in our mailboxes we would have to make some different decisions, so she is just saying at this time we have to make some hard decisions; our heart is there, but we have to make some hard decisions when it comes to the financials and we can't meet everybody's needs. Councilwoman Neill commented in the past there have been people in our community who did benefit from the Literacy Council and while she understands where Councilwoman Coffey is coming from, this is something the town council has done consistently; it's \$300.
- Councilwoman Critz explained for the benefit of those in the audience, the council basically has a parameter of giving back to the community in which they try to stay within the boundaries of, so they are supporting those nonprofits that benefit the community.
- Mayor Becker explained the town used to give the Literacy Council \$250, because they do operate at probably the lowest overhead; it's all volunteers except the Executive Director who is part-time. Mayor Becker didn't believe \$300 means anything specifically in terms of the category of support; we settled on that, because we were Spelling Bee participants and it was so close to the \$250 we had been giving them when we weren't doing the Spelling Bee.
- Councilwoman Coffey explained the whole thing is she wants the council to be more cautious and it is going to come to a point in time that how you make a decision to give or not give is determined and that is not what we want to bring on ourselves. There are a couple of requests here tonight that Councilwoman Coffey doesn't believe they can honor and the question comes up "well you gave so and

so, why couldn't you give to me". Where is your criteria for giving? Councilwoman Critz responded they stay with the criteria they used in the past. Councilwoman Coffey responded back "we can't meet all the needs". It has to stop somewhere and this is Councilwoman Coffey's start and it is nothing personal, but this is her line. Councilwoman Neill agreed the council should draw the line, but she didn't think they should start with the Literacy Council and she thought they should donate.

- **Councilwoman Neill** made a **motion** to give the Literacy Council a contribution and an event sponsor of \$300 and **Councilwoman Critz** seconded. The motion passed as follows:

*Ayes: Critz, Cureton, Krafft and Neill*

*Nays: Coffey and Countryman*

#### **6. Consideration of Purchasing New Banners for Downtown**

- Ms. Brooks explained she had noticed some of the banners downtown looking pretty bad (especially the green ones). The green ones are not holding up as well as the blue ones for some reason. Ms. Brooks asked the council if they would consider replacing those banners or if they just want them to stay up like they are. Ms. Brooks noted, as a starting point, she has a price from SignPros for the identical banners [in the agenda packet]. Councilwoman Cureton asked if they would all be replaced or just the bad ones. Mayor Becker responded it was hard to determine, some of them are much worse than others, some could last another year, but the question is do you do them all at once so they are all fresh or do you want to selectively replace them. While they are all the same age, for some reason depending on where they are located, which ones got more sun and the green ones seem to have less stable ink so they have faded more than the blues, which don't look bad at all for the most part; those could be saved. The council may want to go with all blue (even though "green" is "the" color), since the blue inks have a better track record; they may last five years instead of three years. Councilwoman Critz asked if we could bring this to their attention and ask if there is anything they could do to the green, maybe a different shade that wears better or something. Ms. Brooks responded she would ask him. Councilwoman Coffey mentioned we were coming up on the holiday season and asked if we would be waiting until after the holiday season to get the new banners. Mayor Becker responded it probably makes sense to wait, so we wouldn't be doing the new ones until the January installation. Councilwoman Krafft commented if it's going to be in January, there is a new sign banner place in Waxhaw and it might be interesting to see what her quote would be; she is eager for business, so it might be a good thing to do. Ms. Brooks was instructed to find out the information on the color stability and to talk to the other person [in Waxhaw]. Ms. Brooks commented Mr. Rorie came up with the design, so it would have to be another design if we went to Waxhaw. Councilwoman Critz felt the town should stick with the design, since it was sort of our "brand". Councilwoman Coffey noted the council has time for the final decision and they could make it next month. Councilwoman Krafft mentioned depending on how he did the design, if the town bought the design with the banners it's your intellectual property, so it goes with you; it's a graphic. Ms. Brooks mentioned Mr. Rorie is very good to the town as far as anything we need

done that needs a bucket truck. Councilwoman Critz stated with Councilwoman Krafft being new, she is not aware as much as they rest of them the ongoing relationship. Mayor Becker commented sometimes it is good; sometimes you are paying for that service. Councilwoman Krafft responded this is what she does for a living, she works with banners and graphics and knows what the pricing is and that is why she is suggesting. Mayor Becker suggested Councilwoman Krafft and Ms. Brooks could get together and talk about the alternative provider. Councilwoman Coffey commented to put it back on for next month.

7. **Discussion of the Nuisance Ordinance Survey Result and Consideration of Next Action to Take**

- Mayor Becker noted that the council had done all the long work on this and Ms. Brooks is maybe looking for guidance on what the next step is. Looking at the timeline, this is one that is going to take a while and we certainly are not going to go to public hearing until January at the earliest (November is too soon and December is Christmas). Ms. Brooks noted at this point she will talk to N-Focus to get some of the answers and asked the council if they wanted her to bring it back to them next month. Councilwoman Coffey responded “please” and Councilwoman Critz responded “absolutely”. Mayor Becker commented maybe N-Focus could start drafting some language of how the rest of the ordinance would be. Mayor Becker noted that Attorney Griffin’s name was invoked at the special meeting, because certain things about procedure, appeal rights, timing, liens and liability, the council wanted to make sure that he weighed in on and reviewed how it works legally for the town. Councilwoman Critz suggested once Ms. Brooks get the rest of the information/wording she should just send it to Attorney Griffin and let him come prepared.
- **Councilwoman Coffey made a motion to have Ms. Brooks contact N-Focus and move forward with actually fixing, modifying the few that we wanted looked at and actually moving forward with the next step and Councilwoman Critz seconded. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill  
Nays: None

8. **Mineral Springs 3<sup>rd</sup> Annual Festival Wrap Up**

- Ms. Brooks pointed out she submitted the [festival] budget to the council; it is not quite complete, because she hasn’t received the bill from Artists Music Guild [for music and licensing], which will put us just over \$600 the town actually spent on this festival. The budget sheet also included the list of donated products and services.
- Councilwoman Critz commented she knows this is a lot of work (especially for Ms. Brooks and Ms. Ridings) and we can’t control the weather (it was hot as Hades this year) and suggested doing the festival in increments of every five years (more to an anniversary moment – 20<sup>th</sup> year, 25<sup>th</sup> year, 30<sup>th</sup> year) and to move the date to the first weekend in October. Councilwoman Coffey commented she knew staff needed a lot of help, but expressed concerns of whether it would have the same impact; if we drop back on it now will we lose? You need to build on it, not tear it down. Councilwoman Krafft shared she thought we were on a roll; it takes a while

to get something like that started and people understanding it. Councilwoman Coffey and Ms. Brooks felt the town shouldn't keep moving the date. Mayor Becker pointed out the one thing that mitigates against doing it every five years with both Ms. Brooks who dealt with sponsors/vendors and Ms. Riding who knows a lot about craft vendors is they want to be able to have a consistent date of an event or you lose them, they don't want to come back and you are starting from scratch. Councilwoman Critz asked why we couldn't do it the first weekend in October. Councilwoman Coffey responded "we have already moved it once". Ms. Brooks responded there are a lot of other things going on in Union County, so with this date we are not competing with Unionville, Waxhaw, Weddington, Monroe, etc. The first weekend in October there is a craft show at the Monroe Aquatics Center featuring 120 crafters, so Mineral Springs wouldn't get any crafters on that weekend.

- Councilwoman Krafft noted it was hot, but they had a lot of traffic with kids (not as many kids as last year because it was so hot), but she thought we were definitely building on what we did the year before and we get better at it each year, because we know what to anticipate. The thing we are lacking is more advertising; it's hard to get the word out to everybody, but maybe a little more advertising beforehand. Councilwoman Krafft also felt if you change the date too much you were going to lose the traffic that you do have; people are starting to understand that it's this date and she thought the community liked it.
- Councilwoman Neill commented the majority of the people she talked with were from Monroe and Waxhaw; there were very few people from Mineral Springs, so how do we get people from our own community. Councilwoman Krafft shared she worked with a lot of kids from our own community, because she sat down at the table with them and did hands-on crafts with them and she would ask them "where do you go to school", "do you like school", "what grade are you in" and that kind of thing. Councilwoman Krafft engaged the parents too, so she knew the children they worked with (at least 100) were predominately from this area.
- Mayor Becker commented there are certain things we particularly hate about it [festival]: we hate the stage and the big tents. Mayor Becker stated he can't even explain how much work day-to-day Ms. Brooks is doing (and Ms. Ridings) in terms of getting the outside personnel organized, the vendors, the sponsors and the newsletters; it is a lot of work, it's not the money. Mayor Becker mentioned he and Ms. Brooks talked about the second newsletter, which isn't charged to the festival and costs close to \$1,000 to produce and mail; Ms. Brooks herself thought it should be charged to the festival, because it is all festival. If you add another \$900 to the cost of the festival, it's still not a lot of tax dollars to spend for an annual event, it is "how do we make it a little less of a burden on staff and how do we get more volunteers". Councilwoman Krafft responded she didn't know, but she was wiped out at the end of it. Mayor Becker commented that he didn't get a chance to see much of it, because he was stranded (with so many acts) backstage and didn't get a chance to really walk the festival. Councilman Countryman commented that he walked it and thanked every vendor on site personally for being there and he spent three hours in the dunk tank. Councilman Countryman explained that he got nothing but good reviews, the vendors seem to have expressed they had a good time and their booths were successful; he saw it as a real successful event and would be in favor of conducting it on an annual basis. Councilman Countryman

reminded the council when Moose [former Carolina Panther Muhsin Muhammad] attended the festival and suggested some type of celebrity figure that kids could associate with and that would be a crowd drawer, because if the children know somebody is going to be here they are going to be telling their folks “hey, I want to go see somebody”. This would be something we might look into. Councilwoman Cureton suggested Mayor Becker was a Panthers fan and he could probably talk to some of those guys. Mayor Becker responded he didn’t think you could get Carolina Panther players that day; a Saturday in September is a workday for them. Councilwoman Krafft suggested we might could get the mascot Sir Purr. The cost is not that much and Councilwoman Krafft can get information on that, because she does that for the football jamboree over in Lancaster.

- Mayor Becker commented that the thought was “we don’t need to make any changes at this time, we are happy, we want to maybe just work with Ms. Brooks on.....” Ms. Brooks commented it is hard work, but she agreed with Councilwomen Krafft and Coffey and Councilman Countryman, at the end of the day if you are going to have the event you need to stay consistent having it the same time every year.
- Mayor Becker updated the council on one of the things he was involved in, which was the sound equipment; he believed their tax money was spent well on it. Ms. Brooks added their money was spent well with the Artists Music Guild as well. Mayor Becker agreed and explained it’s a nonprofit that we’re making a contribution to, but it’s also a partnership that we are actually getting direct services from. Mayor Becker explained he and Ms. Brooks had been agonizing over music licensing, because it had come to their attention over the years if you are playing recorded music on CD’s that you bought and you own, you don’t own the license to that music if you are doing a public venue. We were able to get 100 songs that Ms. Brooks selected and downloaded onto a USB stick and then got a blanket license through Artists Music Guild who work with ASCAP, BMI and SESAC (royalty organizations). Mayor Becker believed it was good for five years and along with the entire collection of music the bill will only be approximately \$389. These royalty organizations are literally sending people out to festivals and saying “where is your license”, so we are squeaky clean on that and that is worth its weight in gold all by itself. Plus, through the Artists Music Guild, we had three performers.
- Mayor Becker referred back to the sound equipment and explained that in addition to a new mixer we bought a combination CD/USB stick player; it is worth its weight in gold at approximately \$299. We were able to play all of our background music on it and use the backup for two musicians (one was a CD and one was on USB). Richard Kiser brought his own mixers. The Helms brothers had enough microphones for them. Mayor Becker believed our sound system has really come together. Ms. Brooks’ contact with Stage Rite Productions paid off, because not only did we get the two speakers that were in perfect condition and the stands to go with them for the main area, we got the stage case the speakers fit perfectly into and there is a center compartment where the mixer, CD player and the cables go; all of that was \$450, so it was an excellent purchase.

## **9. Welcome Sign Mowing Payment**

- Mayor Becker referred to the memo [in the agenda packet] and explained Mr. Newell asked if the town would give him a \$25/month increase after 15 years.

- **Councilman Countryman** made a **motion** to increase his rate from \$200 to \$225 and we authorize him to buy the mulch up to \$100 and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill  
 Nays: None

10. **School Donations**

- Mayor Becker pointed out there was a long self-explanatory memo [in the agenda packet]. The town is very loyal to our two schools that most of our town kids attend (maybe too loyal). Parkwood is not a regular item; we haven't been asked to give them anything this year. Western Union was cut back, because we told them they weren't getting \$2,000 every year. CATA and Union Academy are just different situations. In Mayor Becker's opinion, it is one thing if the town is cutting back, but we shouldn't be expanding our donations to schools that are so far out. Councilwoman Neill pointed out CATA and Union Academy attract students from all over the county, not just from Mineral Springs. Councilwoman Coffey mentioned she had family members that came out of CATA and Union Academy that are doing well; however, their personal dollars have gone to help them, they did not come to Mineral Springs for that and she said that to say this is a "no" for her. Councilwoman Neill also had a family member that graduated from CATA. Councilwoman Critz commented the council makes decisions that serve the community as a whole and not just a select few and she thought it was very applicable to this situation. Councilwoman Critz home schooled all of her children, but her tax dollars still went into public education while she was spending money out of her own pocket and her own time to educate her own children. Councilwoman Critz has no regret or animosity, but as a council member looking at the community as a whole it doesn't seem to her to be serving the community that same way as they do at Western Union and Parkwood. Councilwoman Krafft agreed.
- **Councilman Countryman** made a **motion** not to support either of the two schools (CATA or Union Academy) donation requests and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill  
 Nays: None

11. **Staff Reports**

- There were no staff reports

12. **Other Business**

- There was no other business.

13. **Adjournment**

- **Councilwoman Cureton** made a **motion** to adjourn and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill

*Nays: None*

- The meeting was adjourned at 8:24 p.m.
- The next regular meeting will be on Thursday, November 10, 2016 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

\_\_\_\_\_  
Vicky A. Brooks, CMC, NCCMC, Town Clerk

\_\_\_\_\_  
Frederick Becker III, Mayor

DRAFT



SEPTEMBER 2016  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

<b>SEPTEMBER 30, 2016 REGULAR TAX</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
BEGINNING CHARGE	62066.4	62154.4	64,348.95	64,907.56	66,102.43
TAX CHARGE					
PUBLIC UTILITIES					
DISCOVERIES	3.78				
NON-DISCOVERIES					
ABATEMENTS	(11.72)				
<b>TOTAL CHARGE</b>	<b>62,058.46</b>	<b>62,154.40</b>	<b>64,348.95</b>	<b>64,907.56</b>	<b>66,102.43</b>
BEGINNING COLLECTIONS	2219.42	61578.03	63,970.68	64,610.16	65,922.49
COLLECTIONS - TAX	3731.72	13.59	20.30	6.28	5.50
COLLECTIONS - INTEREST	0	3	1.03	1.92	1.88
<b>TOTAL COLLECTIONS</b>	<b>5,951.14</b>	<b>61,591.62</b>	<b>63,990.98</b>	<b>64,616.44</b>	<b>65,927.99</b>
BALANCE OUTSTANDING	56,107.32	562.78	357.97	291.12	174.44
<b>PERCENTAGE OF REGULAR</b>	<b>9.59%</b>	<b>99.09%</b>	<b>99.44%</b>	<b>99.55%</b>	<b>99.74%</b>
<b>COLLECTION FEE 1.5 %</b>	<b>55.98</b>	<b>0.25</b>	<b>0.32</b>	<b>0.12</b>	<b>0.11</b>

## Mineral Springs Prior Years Property Tax Report September 2016

September 30, 2016	2011	2010	2009	2008	2007	2006		
<b>BEGINNING CHARGE</b>	<b>\$64,878.42</b>	<b>\$64,737.60</b>	<b>\$63,911.13</b>	<b>\$65,443.06</b>	<b>\$52,276.82</b>	<b>\$51,397.02</b>		
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12		
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)		
DISCOVERIES	\$61.82	\$321.61	\$46.46	\$46.72	\$117.44	\$417.27		
ABATEMENTS (RELEASES)	(\$298.84)	(\$473.88)	(\$136.74)	(\$1,329.47)	(\$62.12)	(\$19.42)		
<b>TOTAL CHARGE</b>	<b>\$65,815.39</b>	<b>\$65,684.05</b>	<b>\$64,881.95</b>	<b>\$65,113.97</b>	<b>\$53,238.49</b>	<b>\$52,523.49</b>		
PREVIOUS COLLECTIONS	\$65,706.36	\$65,582.71	\$64,749.33	\$65,029.89	\$53,184.33	\$52,411.07		
<b>PREVIOUS BALANCE DUE</b>	<b>\$109.03</b>	<b>\$101.34</b>	<b>\$132.62</b>	<b>\$84.08</b>	<b>\$54.16</b>	<b>\$112.42</b>		<b>\$593.65</b>
COLLECTIONS - TAX								\$0.00
COLLECTIONS - INTEREST/FEES								\$0.00
GROSS MONTHLY COLLECTIONS								\$0.00
MISC. ADJUSTMENTS								
<b>TOTAL TAX COLLECTED TO DATE</b>	<b>\$65,706.36</b>	<b>\$65,582.71</b>	<b>\$64,749.33</b>	<b>\$65,029.89</b>	<b>\$53,184.33</b>	<b>\$52,411.07</b>		
<b>BALANCE OUTSTANDING</b>	<b>\$109.03</b>	<b>\$101.34</b>	<b>\$132.62</b>	<b>\$84.08</b>	<b>\$54.16</b>	<b>\$112.42</b>		<b>\$593.65</b>
<b>PERCENTAGE COLLECTED</b>	<b>99.83%</b>	<b>99.85%</b>	<b>99.80%</b>	<b>99.87%</b>	<b>99.90%</b>	<b>99.79%</b>		

# Mineral Springs Unpaid Property Taxes - Real and Personal as of September 30, 2016

Name	Tax Map Number	2011	2010	2009	2008	2007	2006
BOND, CELESTE B	06054063			\$27.92			
BRIDGES JAMES CORBETT	50084062						\$1.84
CAROLINA STREET SUPPLY	50103059		\$6.88				
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88					
CMH CONTRACTING INC	50092570						\$14.85
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44					
CURVES OF MINERAL SPRINGS	50092178						\$8.54
CUSTOM DESIGN CONCRETE	50092179						\$8.54
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68			
DUNCAN, ROBERT W	50100863			\$2.63			
ELLIOTT, JAMES EDWARD & MARIO JAMES ELLIOTT &	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	\$10.37	\$10.37
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	\$8.54	\$7.43
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09			\$1.53
FATHER & SON PAINTERS	264482	\$2.41					
HERRON ENTERPRISES INC	50071162				\$8.78		
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	\$7.90	\$7.90
MATHENY, VERNA	455325	\$2.22					
MCDOUGALL, SHERRY CARTER	06084001L	\$6.86	\$6.86	\$6.86	\$6.86		
METHENY, VERNA	50094323		\$2.22	\$2.44			\$2.38
R & D MASONRY INC	50092552						\$8.54
REALTY INVESTORS INC	50082898						\$1.02
ROBERTO BONILLA CUSTOM FRAMING	50104497		\$2.75				
WAXHAW ALL TILE	50099231				\$6.88		
WENDY GREENE AND ASSOCIATES	50093112						\$12.13
WILLIAMS, RUTH & HUSBAND J C WILLIAMS	05033179	\$19.11	\$19.11	\$19.11	\$19.11	\$27.35	\$27.35
<b>Total</b>		<b>\$109.03</b>	<b>\$101.34</b>	<b>\$132.62</b>	<b>\$84.08</b>	<b>\$54.16</b>	<b>\$112.42</b>

Agenda Item

# \_\_\_\_\_

11/10/16

## **Town of Mineral Springs**

# **FINANCE REPORT SEPTEMBER 2016**

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

**November 10, 2016**

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# Cash Flow Report FY2016 YTD

7/1/2016 Through 9/30/2016

10/13/2016

Page 1

Category Description	7/1/2016- 9/30/2016
<b>INCOME</b>	
Gross Receipts Tax	477.01
Interest Income	323.16
Other Inc	
Festival 2016	
Misc	87.00
Sponsor	800.00
Vendor	585.00
TOTAL Festival 2016	1,472.00
Gross Receipts	0.00
Zoning	2,265.00
TOTAL Other Inc	3,737.00
Prop Tax 2016	
Receipts 2016	
Tax	2,219.42
TOTAL Receipts 2016	2,219.42
TOTAL Prop Tax 2016	2,219.42
Prop Tax Prior Years	
Prop Tax 2007	
Receipts 2007	
Int	12.43
Tax	7.08
TOTAL Receipts 2007	19.51
TOTAL Prop Tax 2007	19.51
Prop Tax 2008	
Receipts 2008	
Int	24.40
Tax	29.10
TOTAL Receipts 2008	53.50
TOTAL Prop Tax 2008	53.50
Prop Tax 2009	
Receipts 2009	
Int	24.21
Tax	29.10
TOTAL Receipts 2009	53.31
TOTAL Prop Tax 2009	53.31
Prop Tax 2010	
Receipts 2010	
Int	21.07
Tax	29.10
TOTAL Receipts 2010	50.17
TOTAL Prop Tax 2010	50.17
Prop Tax 2011	
Receipts 2011	
Int	19.17
Tax	29.10
TOTAL Receipts 2011	48.27
TOTAL Prop Tax 2011	48.27
Prop Tax 2012	
Receipts 2012	

# Cash Flow Report FY2016 YTD

7/1/2016 Through 9/30/2016

10/13/2016

Page 2

Category Description	7/1/2016- 9/30/2016
Int	1.76
Tax	12.50
TOTAL Receipts 2012	14.26
TOTAL Prop Tax 2012	14.26
Prop Tax 2013	
Receipts 2013	
Int	5.88
Tax	24.28
TOTAL Receipts 2013	30.16
TOTAL Prop Tax 2013	30.16
Prop Tax 2014	
Receipts 2014	
Int	8.21
Tax	82.58
TOTAL Receipts 2014	90.79
TOTAL Prop Tax 2014	90.79
Prop Tax 2015	
Receipts 2015	
Int	10.25
Tax	147.85
TOTAL Receipts 2015	158.10
TOTAL Prop Tax 2015	158.10
TOTAL Prop Tax Prior Years	518.07
Sales Tax	
Sales & Use Dist	1,734.82
TOTAL Sales Tax	1,734.82
Veh Tax	
Int 2016	7.52
Tax 2016	1,208.20
TOTAL Veh Tax	1,215.72
<b>TOTAL INCOME</b>	<b>10,225.20</b>
<b>EXPENSES</b>	
Attorney	1,503.54
Capital Outlay	
Beautification	2,686.60
Greenway	11,600.00
TOTAL Capital Outlay	14,286.60
Community	
Donation	3,000.00
Greenway	4.50
Maint	600.00
Newsletter	
Post	610.45
Printing	738.32
TOTAL Newsletter	1,348.77
Parks & Rec	
Park	480.46
TOTAL Parks & Rec	480.46
Special Events	
Festival	2,410.90

# Cash Flow Report FY2016 YTD

7/1/2016 Through 9/30/2016

10/13/2016

Page 3

Category Description	7/1/2016- 9/30/2016
TOTAL Special Events	2,410.90
TOTAL Community	7,844.63
Emp	
Benefits	
Dental	222.00
Life	156.24
NCLGERS	2,848.98
Vision	28.00
TOTAL Benefits	3,255.22
Bond	550.00
FICA	
Med	409.00
Soc Sec	1,748.79
TOTAL FICA	2,157.79
Payroll	367.97
Work Comp	1,625.13
TOTAL Emp	7,956.11
Office	
Bank	9.00
Clerk	8,550.00
Council	1,800.00
Deputy Clerk	2,345.75
Dues	4,907.00
Equip	1,984.54
Finance Officer	
Park Maint	789.00
Regular	7,110.00
TOTAL Finance Officer	7,899.00
Ins	3,307.64
Maint	
Materials	275.79
Service	2,113.24
TOTAL Maint	2,389.03
Mayor	1,200.00
Misc	128.10
Post	10.88
Records	4,350.00
Supplies	647.52
Tel	2,666.02
Util	583.88
TOTAL Office	42,778.36
Planning	
Administration	
Salaries	7,392.00
TOTAL Administration	7,392.00
Misc	939.06
TOTAL Planning	8,331.06
Street Lighting	143.26
Tax Coll	
Contract	68.42
Sal	450.00



# Cash Flow Report FY2016 YTD

7/1/2016 Through 9/30/2016

10/13/2016

Page 4

Category Description	7/1/2016- 9/30/2016
TOTAL Tax Coll	518.42
Training	
Officials	125.00
TOTAL Training	125.00
Travel	95.52
<b>TOTAL EXPENSES</b>	<b>83,582.50</b>
<b>TRANSFERS</b>	
FROM MM Sav ParkSterling	30,000.00
TO Check Min Spgs	-30,000.00
TO Downtown Park Capital Project Fund	-827.76
<b>TOTAL TRANSFERS</b>	<b>-827.76</b>
<b>OVERALL TOTAL</b>	<b>-74,185.06</b>

## Account Balances History Report

(Includes unrealized gains)

As of 9/30/2016

10/13/2016

Page 1

Account	6/29/2016 Balance	6/30/2016 Balance	7/31/2016 Balance	8/31/2016 Balance	9/30/2016 Balance
<b>ASSETS</b>					
<b>Cash and Bank Accounts</b>					
Check Min Spgs	33,915.89	33,952.73	20,896.71	13,103.41	47,295.27
McNeely Farms Escrow	0.00	21,195.02	21,195.92	21,196.82	21,197.70
MM Sav ParkSterling	525,465.96	525,573.65	505,683.99	495,790.95	495,892.55
NCCMT_Cash	2,241.44	2,242.05	2,242.65	2,243.15	2,243.63
<b>TOTAL Cash and Bank Accounts</b>	<b>561,623.29</b>	<b>582,963.45</b>	<b>550,019.27</b>	<b>532,334.33</b>	<b>566,629.15</b>
<b>Other Assets</b>					
State Revenues Receivable	0.00	61,476.90	58,819.30	57,190.21	0.00
<b>TOTAL Other Assets</b>	<b>0.00</b>	<b>61,476.90</b>	<b>58,819.30</b>	<b>57,190.21</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>561,623.29</b>	<b>644,440.35</b>	<b>608,838.57</b>	<b>589,524.54</b>	<b>566,629.15</b>
<b>LIABILITIES</b>					
<b>Other Liabilities</b>					
Accounts Payable	692.76	4,318.90	2,190.76	692.76	692.76
Escrows	0.00	21,195.00	21,195.00	21,195.00	21,195.00
<b>TOTAL Other Liabilities</b>	<b>692.76</b>	<b>25,513.90</b>	<b>23,385.76</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>TOTAL LIABILITIES</b>	<b>692.76</b>	<b>25,513.90</b>	<b>23,385.76</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>OVERALL TOTAL</b>	<b>560,930.53</b>	<b>618,926.45</b>	<b>585,452.81</b>	<b>567,636.78</b>	<b>544,741.39</b>

Mineral Springs Budget Comparison 2016-2017

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2016-2017									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Attorney	\$ 9,600.00	\$ 8,096.46	\$ 1,503.54	15.7%	\$ 300.00	\$ 300.00	\$ 903.54		
Audit	\$ 4,770.00	\$ 4,770.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Community Projects	\$ 31,200.00	\$ 23,355.37	\$ 7,844.63	25.1%	\$ 2,500.66	\$ 1,170.34	\$ 4,173.63		
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Employee Overhead	\$ 26,500.00	\$ 18,543.89	\$ 7,956.11	30.0%	\$ 4,086.61	\$ 1,945.16	\$ 1,924.34		
Elections	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Office & Administrative	\$ 136,346.00	\$ 93,567.64	\$ 42,778.36	31.4%	\$ 23,025.21	\$ 9,900.47	\$ 9,852.68		
Planning & Zoning	\$ 49,568.00	\$ 41,236.94	\$ 8,331.06	16.8%	\$ 2,923.00	\$ 2,866.87	\$ 2,541.19		
Street Lighting	\$ 2,000.00	\$ 1,856.74	\$ 143.26	7.2%	\$ -	\$ 143.26	\$ -		
Tax Collection	\$ 3,450.00	\$ 2,931.58	\$ 518.42	15.0%	\$ 150.00	\$ 170.70	\$ 197.72		
Training	\$ 3,000.00	\$ 2,875.00	\$ 125.00	4.2%	\$ -	\$ 125.00	\$ -		
Travel	\$ 3,600.00	\$ 3,504.48	\$ 95.52	2.7%	\$ -	\$ -	\$ 95.52		
Capital Outlay	\$ 41,311.00	\$ 27,024.40	\$ 14,286.60	34.6%	\$ 1,460.00	\$ 3,106.60	\$ 9,720.00		
<b>Totals</b>	<b>\$ 328,145.00</b>	<b>\$ 244,562.50</b>	<b>\$ 83,582.50</b>	<b>25.5%</b>	<b>\$ 34,445.48</b>	<b>\$ 19,728.40</b>	<b>\$ 29,408.62</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Off Budget:</b>									
Tax Refunds			\$ -		\$ -	\$ -	\$ -		
Interfund Transfers			\$ 827.76		\$ -	\$ 827.76	\$ -		
<b>Total Off Budget:</b>			<b>\$ 827.76</b>		<b>\$ -</b>	<b>\$ 827.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Mineral Springs Monthly Revenue Summary 2016-2017

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2016-2017									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 2,400.00	\$ 1,881.93	\$ 518.07	21.6%	\$ -	\$ 388.09	\$ 129.98		
Property Tax - 2016	\$ 61,395.00	\$ 59,175.58	\$ 2,219.42	3.6%	\$ -	\$ 70.85	\$ 2,148.57		
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
Gross Receipts Tax	\$ 960.00	\$ 482.99	\$ 477.01		\$ -	\$ 234.10	\$ 242.91		
Interest	\$ 1,200.00	\$ 876.84	\$ 323.16	26.9%	\$ 111.84	\$ 108.36	\$ 102.96		
Sales Tax - Electric	\$ 205,000.00	\$ 205,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Sales Tax - Sales & Use	\$ 20,200.00	\$ 18,465.18	\$ 1,734.82	8.6%	\$ -	\$ -	\$ 1,734.82		
Sales Tax - Other Util.	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Vehicle Taxes	\$ 5,990.00	\$ 4,774.28	\$ 1,215.72	20.3%	\$ -	\$ 583.73	\$ 631.99		
Zoning Fees	\$ 4,000.00	\$ 1,735.00	\$ 2,265.00	56.6%	\$ 225.00	\$ 800.00	\$ 1,240.00		
Other	\$ 2,000.00	\$ 528.00	\$ 1,472.00	73.6%	\$ 635.00	\$ 555.00	\$ 282.00		
<b>Totals</b>	<b>\$ 328,145.00</b>	<b>\$ 317,919.80</b>	<b>\$ 10,225.20</b>	<b>3.1%</b>	<b>\$ 971.84</b>	<b>\$ 2,740.13</b>	<b>\$ 6,513.23</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>June a/r</b>	
Property Tax - prior									
Property Tax - 2016									
Dupl. Property Tax									
Fund Balance Approp.									
Gross Receipts Tax									
Interest									
Sales Tax - Electric									
Sales Tax - Sales & Use									
Sales Tax - Other Util.									
Vehicle Taxes									
Zoning Fees									
Other									
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# September 2016 Cash Flow Report

9/1/2016 Through 9/30/2016

10/13/2016

Page 1

Category Description	9/1/2016- 9/30/2016
<b>INCOME</b>	
Gross Receipts Tax	242.91
Interest Income	102.96
Other Inc	
Festival 2016	
Misc	87.00
Vendor	195.00
TOTAL Festival 2016	282.00
Gross Receipts	0.00
Zoning	1,240.00
TOTAL Other Inc	1,522.00
Prop Tax 2016	
Receipts 2016	
Tax	2,148.57
TOTAL Receipts 2016	2,148.57
TOTAL Prop Tax 2016	2,148.57
Prop Tax Prior Years	
Prop Tax 2012	
Receipts 2012	
Int	0.00
Tax	0.00
TOTAL Receipts 2012	0.00
TOTAL Prop Tax 2012	0.00
Prop Tax 2013	
Receipts 2013	
Int	0.89
Tax	3.27
TOTAL Receipts 2013	4.16
TOTAL Prop Tax 2013	4.16
Prop Tax 2014	
Receipts 2014	
Int	2.55
Tax	34.29
TOTAL Receipts 2014	36.84
TOTAL Prop Tax 2014	36.84
Prop Tax 2015	
Receipts 2015	
Int	6.41
Tax	82.57
TOTAL Receipts 2015	88.98
TOTAL Prop Tax 2015	88.98
TOTAL Prop Tax Prior Years	129.98
Sales Tax	
Sales & Use Dist	1,734.82
TOTAL Sales Tax	1,734.82
Veh Tax	
Int 2016	2.89
Tax 2016	629.10
TOTAL Veh Tax	631.99
<b>TOTAL INCOME</b>	<b>6,513.23</b>

# September 2016 Cash Flow Report

9/1/2016 Through 9/30/2016

10/13/2016

Page 2

Category Description	9/1/2016- 9/30/2016
<b>EXPENSES</b>	
Attorney	903.54
Capital Outlay	
Beautification	240.00
Greenway	9,480.00
TOTAL Capital Outlay	9,720.00
Community	
Donation	1,000.00
Maint	600.00
Newsletter	
Post	303.63
Printing	224.39
TOTAL Newsletter	528.02
Parks & Rec	
Park	236.20
TOTAL Parks & Rec	236.20
Special Events	
Festival	1,809.41
TOTAL Special Events	1,809.41
TOTAL Community	4,173.63
Emp	
Benefits	
Dental	74.00
Life	52.08
NCLGERS	949.66
Vision	14.00
TOTAL Benefits	1,089.74
FICA	
Med	135.45
Soc Sec	579.16
TOTAL FICA	714.61
Payroll	119.99
TOTAL Emp	1,924.34
Office	
Bank	3.00
Clerk	2,850.00
Council	600.00
Deputy Clerk	721.13
Equip	1,203.27
Finance Officer	
Park Maint	263.00
Regular	2,370.00
TOTAL Finance Officer	2,633.00
Maint	
Materials	53.37
Service	613.24
TOTAL Maint	666.61
Mayor	400.00
Supplies	80.49
Tel	392.54

# September 2016 Cash Flow Report

9/1/2016 Through 9/30/2016

10/13/2016

Page 3

Category Description	9/1/2016- 9/30/2016
Util	302.64
TOTAL Office	9,852.68
Planning	
Administration	
Salaries	2,464.00
TOTAL Administration	2,464.00
Misc	77.19
TOTAL Planning	2,541.19
Tax Coll	
Contract	47.72
Sal	150.00
TOTAL Tax Coll	197.72
Travel	95.52
<b>TOTAL EXPENSES</b>	<b>29,408.62</b>
<b>OVERALL TOTAL</b>	<b>-22,895.39</b>

# Register Report

9/1/2016 Through 9/30/2016

10/13/2016

Page 1

Date	Num	Description	Memo	Category	Amount
9/1/2016	4896	Donald Gaddy	Town Hall Shrub re...	Office:Maint:Materials	-15.00
9/1/2016	4897	Stage Rite Producti...	Speakers, stands, ...	Office:Equip	-450.00
9/1/2016	4898	US Postal Service{...	Std Mail 1047 pc ...	Community:Newsletter:Post	-303.63
9/1/2016	EFT	Debit Card (OOShi...	Volunteer T-shirts r...	Community:Special Events:Festival	20.41
9/1/2016	EFT	Debit Card (OOShi...	Festival Director S...	Community:Special Events:Festival	-42.28
9/3/2016	EFT	Debit Card (Lowe's)	Cable Ties, Cables...	Office:Maint:Materials	-38.37
9/6/2016	4899	Union County Insp...	Building Permits - ...	Capital Outlay:Beautification	-240.00
9/6/2016	4900	Sign Pro	I/N 11553 "Face in ...	Office:Equip	-293.43
9/6/2016	4901	Sign Pro	I/N 11558 3 Festiv...	Community:Special Events:Festival	-160.05
9/6/2016	4902	Verizon Wireless	221474588-00001 ...	Office:Tel	-86.95
9/6/2016	EFT	Debit Card (Lowe's)	Anchor Buckets, R...	Community:Special Events:Festival	-69.05
9/7/2016	EFT	Debit Card (OOShi...	Festival Director S...	Community:Special Events:Festival	42.28
9/7/2016	EFT	Debit Card (Office ...	Tally Counters (FY...	Community:Special Events:Festival	-6.38
9/7/2016	EFT	Debit Card (Harbor...	Tent (FY2016)	Office:Equip	-76.30
9/7/2016	EFT	Debit Card (JoAnn ...	Festival Director S...	Community:Special Events:Festival	-26.13
9/7/2016	EFT	Debit Card (WalMart)	Candies, Prizes, W...	Community:Special Events:Festival	-45.18
9/7/2016	EFT	Debit Card (Verizon)	Zoning Adm. Table...	Office:Equip	-133.42
9/7/2016	EFT	Debit Card (JC Pe...	Shirt (FY2016)	Community:Special Events:Festival	-14.95
9/7/2016	EFT	Debit Card (JC Pe...	Shirt return (FY2016)	Community:Special Events:Festival	14.95
9/7/2016	EFT	Debit Card (Lowe's)	Extension Cord - S...	Office:Equip	-21.32
9/8/2016	EFT	Debit Card (Farley's)	Food for volunteers...	Community:Special Events:Festival	-58.49
9/8/2016	EFT	Yadkin Bank	Service Charge (C...	Office:Bank	-3.00
9/9/2016	EFT	Debit Card (Verizon)	Zoning Adm. New ...	Office:Equip	-155.94
9/10/2016	4903	Michael O. Boitnott	Fesival Security 9/...	Community:Special Events:Festival	-175.00
9/10/2016	4904	Emily M. Tatro	Festival Security 9/...	Community:Special Events:Festival	-175.00
9/10/2016	4905	Daniel L Mast	Balloon Twister - 9/...	Community:Special Events:Festival	-350.00
9/12/2016	EFT	Point And Pay	Zoning Permit 06-0...	Other Inc:Zoning	25.00
9/12/2016	DE...	Deposit		Other Inc:Zoning	650.00
				Other Inc:Festival 2016:Vendor	195.00
				Other Inc:Festival 2016:Misc	87.00
9/12/2016	EFT...	Union County		Prop Tax 2016:Receipts 2016:Tax	2,148.57
				Prop Tax Prior Years:Prop Tax 2015:...	6.41
				Prop Tax Prior Years:Prop Tax 2015:...	82.57
				Prop Tax Prior Years:Prop Tax 2014:...	2.55
				Prop Tax Prior Years:Prop Tax 2014:...	34.29
				Prop Tax Prior Years:Prop Tax 2013:...	0.89
				Prop Tax Prior Years:Prop Tax 2013:...	3.27
				Prop Tax Prior Years:Prop Tax 2012:...	0.00
				Prop Tax Prior Years:Prop Tax 2012:...	0.00
				Other Inc:Gross Receipts	0.00
				Tax Coll:Contract	-34.17
9/12/2016	EFT	Debit Card (AOL)	AOL Troubleshooti...	Office:Tel	-4.99
9/13/2016	4906	Clark, Griffin & Mc...	I/N 5567 Mun. Atty....	Attorney	-603.54
9/13/2016	4907	Clark, Griffin & Mc...	I/N 5585 9/16 (FY2...	Attorney	-300.00
9/13/2016	490...	Municipal Insuranc...		Emp:Benefits:Life	-52.08
				Emp:Benefits:Dental	-74.00
				Emp:Benefits:Vision	-14.00
9/13/2016	4909	Neopost USA Inc	I/N 54182788 Mete...	Office:Equip	-72.86
9/13/2016	4910	R.C.S., Inc.	I/N 88267 Porta-Jo...	Community:Parks & Rec:Park	-200.00
9/13/2016	491...	Xerox Corporation		Office:Supplies	-47.45
			Survey	Planning:Misc	-77.19



# Register Report

9/1/2016 Through 9/30/2016

10/13/2016

Page 2

Date	Num	Description	Memo	Category	Amount
			2000 prints	Community:Newsletter:Printing	-224.39
9/13/2016	4912	Forms & Supply, Inc. I/N 3835076-0 (FY...		Office:Supplies	-33.04
9/13/2016	4913	Taylor & Sons Mow...I/N 009 9/16 (FY20...		Office:Maint:Service	-418.24
9/13/2016	4914	Union County Publi...84361*00 (FY2016)		Office:Util	-23.31
9/13/2016	4915	Union County Publi...91052*00 (FY2016)		Community:Parks & Rec:Park	-36.20
9/13/2016	4916	Bouncing Your Way Cust #280 9/10/16 ...		Community:Special Events:Festival	-709.89
9/13/2016	4917	HC Rummage, Inc. I/N 3970 Greenway...		Capital Outlay:Greenway	-9,480.00
9/15/2016		TXFR NC Department of ...	Natural Gas Excise...	[State Revenues Receivable]	168.04
9/15/2016		TXFR NC Department of ...	Electricity Sales 6/...	[State Revenues Receivable]	50,335.05
9/15/2016		TXFR NC Department of ...	Telecom Sales 6/1...	[State Revenues Receivable]	1,349.11
9/15/2016		TXFR NC Department of ...	Video Programmin...	[State Revenues Receivable]	5,338.01
9/15/2016	EFT	NC Department of ...	07/16 (FY2016)	Sales Tax:Sales & Use Dist	1,734.82
9/19/2016	EFT...	Union County	Aug 2016	Veh Tax:Tax 2016	630.69
			Aug 2016	Veh Tax:Int 2016	2.89
			Refunds July	Veh Tax:Tax 2016	-1.59
			Aug 2016	Tax Coll:Contract	-13.55
9/19/2016	EFT	Union County	8/16 (FY2016)	Gross Receipts Tax	242.91
9/19/2016	4918	Jan-Pro Cleaning ...	Janitorial 9/16 (FY...	Office:Maint:Service	-195.00
9/19/2016	4919	WUES PTO	2016 Sponsorship ...	Community:Donation	-1,000.00
9/19/2016	4920	R.C.S., Inc.	I/N 88487 Event R...	Community:Special Events:Festival	-130.00
9/19/2016	4921	Sign Pro	I/N 11576 Voluntee...	Community:Special Events:Festival	-128.04
9/19/2016	4922	Duke Power	1803784140 (FY20...	Office:Util	-253.61
9/19/2016	4923	Duke Power	1819573779 (Old ...	Office:Util	-25.72
9/19/2016	4924	Windstream	061348611 (FY2016)	Office:Tel	-300.60
9/19/2016	EFT	Debit Card (OOShi...	FestivalT-shirts ref...	Community:Special Events:Festival	203.39
9/19/2016	EFT	Point And Pay	Sign Permit Art Cra...	Other Inc:Zoning	35.00
9/20/2016	4925	Ken Newell	Welcome Signs 7/...	Community:Maint	-600.00
9/22/2016	4926	Janet Ridings	Mileage & Meal - D...	Travel	-95.52
9/22/2016	DEP	Deposit	#524d (FY2016)	Other Inc:Zoning	400.00
9/29/2016	EFT	Point And Pay	Sign Permits 06-01...	Other Inc:Zoning	105.00
9/29/2016	EFT...	Paychex	Salary 9/16	Office:Clerk	-2,679.00
			Supplement 9/16	Office:Clerk	0.00
			Hours 9/16	Office:Deputy Clerk	-721.13
			Salary 9/16	Office:Finance Officer:Regular	-2,227.80
			Salary 9/16	Office:Finance Officer:Park Maint	-247.22
			Salary 9/16	Office:Mayor	-400.00
			Salary 9/16	Office:Council	-600.00
			Salary 9/16	Planning:Administration:Salaries	-2,316.16
			Salary 9/16	Tax Coll:Sal	-150.00
				Emp:FICA:Soc Sec	-579.16
				Emp:FICA:Med	-135.45
9/29/2016	EFT...	NC State Treasurer	09/16 LGERS cont...	Office:Clerk	-171.00
			09/16 LGERS cont...	Office:Finance Officer:Regular	-142.20
			09/16 LGERS cont...	Office:Finance Officer:Park Maint	-15.78
			09/16 LGERS cont...	Planning:Administration:Salaries	-147.84
			09/16 employer co...	Emp:Benefits:NCLGERS	-949.66
9/30/2016	EFT	Paychex Fees	9/16 (FY2016)	Emp:Payroll	-119.99
9/30/2016	DEP	Deposit	#524e (FY2016)	Other Inc:Zoning	25.00
<b>TOTAL 9/1/2016 - 9/30/2016</b>					<b>34,191.86</b>

**TOTAL INFLOWS 63,883.10**

# Register Report

9/1/2016 Through 9/30/2016

10/13/2016

Page 3

Date	Num	Description	Memo	Category	Amount
				<b>TOTAL OUTFLOWS</b>	<b>-29,691.24</b>
				<b>NET TOTAL</b>	<b>34,191.86</b>

# Accounts Receivable Activity Sept. 2016

9/1/2016 Through 9/30/2016

10/13/2016

Page 1

Date	Description	Memo	Category	Amount
<b>BALANCE 8/31/2016</b>				<b>57,190.21</b>
9/15/2016	NC Department of Reve...	Natural Gas Excise 6/16 (FY2015)	[Check Min Spgs]	-168.04
9/15/2016	NC Department of Reve...	Electricity Sales 6/16 (FY2015)	[Check Min Spgs]	-50,335.05
9/15/2016	NC Department of Reve...	Telecom Sales 6/16 (FY2015)	[Check Min Spgs]	-1,349.11
9/15/2016	NC Department of Reve...	Video Programming Sales 6/16 (...)	[Check Min Spgs]	-5,338.01
<b>TOTAL 9/1/2016 - 9/30/2016</b>				<b>-57,190.21</b>
<b>BALANCE 9/30/2016</b>				<b>0.00</b>
<b>TOTAL INFLOWS</b>				<b>0.00</b>
<b>TOTAL OUTFLOWS</b>				<b>-57,190.21</b>
<b>NET TOTAL</b>				<b>-57,190.21</b>

September 2016

Revenue Details

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## NC Sales & Use Tax Distribution

July 2016 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	Art 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
<b>UNION (AD VALOREM)</b>	1,466,031.60	1,149,985.15	778,069.65	-	27.89	252,960.57	-	-	(264,550.22)	3,382,524.64
FAIRVIEW	632.26	495.95	335.55	-	0.01	109.09	-	-	540.95	2,113.81
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	53,062.75	41,623.51	28,162.09	-	1.01	9,155.86	-	-	45,400.55	177,405.77
LAKE PARK	4,835.44	3,793.02	2,566.32	-	0.09	834.35	-	-	4,137.21	16,166.43
MARSHVILLE	6,598.17	5,175.73	3,501.85	-	0.13	1,138.50	-	-	5,645.40	22,059.78
MARVIN	4,153.24	3,257.88	2,204.25	-	0.08	716.63	-	-	3,553.51	13,885.59
MINERAL SPRINGS	518.89	407.03	275.39	-	0.01	89.53	-	-	443.97	1,734.82
MINT HILL *	35.37	27.75	18.77	-	-	6.10	-	-	30.27	118.26
MONROE	152,663.02	119,751.99	81,023.12	-	2.90	26,341.67	-	-	130,618.64	510,401.34
STALLINGS *	28,067.74	22,016.90	14,896.44	-	0.53	4,843.03	-	-	24,014.78	93,839.42
UNIONVILLE	787.73	617.92	418.08	-	0.01	135.92	-	-	673.98	2,633.64
WAXHAW	44,233.88	34,697.96	23,476.33	-	0.84	7,632.46	-	-	37,846.55	147,888.02
WEDDINGTON *	8,222.01	6,449.51	4,363.68	-	0.16	1,418.69	-	-	7,034.76	27,488.81
WESLEY CHAPEL	1,188.99	932.67	631.04	-	0.02	205.16	-	-	1,017.30	3,975.18
WINGATE	4,198.63	3,293.49	2,228.35	-	0.08	724.46	-	-	3,592.35	14,037.36
<b>TOTAL</b>	1,775,229.72	1,392,526.46	942,170.91	-	33.76	306,312.02	-	-	-	4,416,272.87

DATE 8/31/16  
 TIME 11:33:10  
 USER PHH

PAGE 28  
 PROG# CL2138

UNION COUNTY  
 COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE  
 DEPOSIT DATE RANGE: 8/01/2016 THRU 8/31/2016  
 REPORT GROUP: 100 REAL AND PERSONAL  
 REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2013	3.14	.13	.89	4.16	.06	4.10
2014	34.29		2.55	36.84	.55	36.29
2015	82.57		6.41	88.98	1.33	87.65
2016	2,146.79	1.78		2,148.57	32.23	2,116.34
TOTAL	2,266.79	1.91	9.85	2,278.55	34.17	2,244.38

Invoice Date	Invoice Number	Description	Invoice Amount
09/08/2016	100.1-16/08	Tax/Fee/Int - AUG16	\$2,244.38

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00047059	09/12/2016	2,244.38



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            09/12/2016    00047059

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$2,244.38**

Pay Two Thousand Two Hundred Forty Four Dollars and 38 cents \*\*\*\*\*

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00047059

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108



Invoice Date	Invoice Number	Description	Invoice Amount
09/12/2016	1702VEHGR	AUG 2016 GROSS VEH RENTAL RECE	\$242.91

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00047106	09/19/2016	242.91



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            09/19/2016    00047106

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$242.91**

Pay **Two Hundred Forty Two Dollars and 91 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                       MINERAL SPRINGS NC 28108

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AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00047106

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-0** Invoice#: 1702-NCVTS  
Description: NCVTS Refunds for the months of JULY  
Invoice Date: 9/6/2016  
Due Date: 9/15/2016  
Acct# 78 - 220355

	\$	(1.59)
	\$	(1.59)

Batch 4093

NCVT15 Member Name: VTFNAP1608

NCVTS A/P Receipt Distribution For the month ending: 08/31/2016

09/12/2016 14:57:24 Page 1

R/G M/I	Entity	VndNo-R	Inv No	Tax&Fee	IntOnly	Chm	Net	Sts
				---Amt---	---Amt---	---Cst---	---Amt---	
400 001	Union County	0-0		707,570.50	5,479.85	15,088.52	697,961.83	NO Chk
400 011	Countywide Fire Tax	0-0		64,933.47	482.96	1,384.41	64,032.02	NO Chk
400 012	Countywide EMS Tax	0-0		11,847.27	88.12	1,252.63	11,682.76	NO Chk
400 015	Spring Fire Tax	0-0		6,208.54	45.65	134.10	6,120.09	NO Chk
400 020	Stallings Fire Tax	0-0		11,405.42	92.06	246.48	11,251.00	NO Chk
400 023	Hemby Bridge Fire Tax	0-0		15,711.62	119.70	339.79	15,491.53	NO Chk
400 026	Wesley Chapel Fire Tax	0-0		13,092.29	92.30	287.46	12,897.13	NO Chk
400 028	Waxhaw Fire Tax	0-0		8,736.28	62.59	189.37	8,609.50	NO Chk
400 101	Village of Marvin	1832-7	VTFN1608-1	4,628.26	19.03	102.30	4,544.99	NO Chk
400 200	City of Monroe	103-7	VTFN1608-1	194,859.83	1,260.82	3,461.92	192,668.73	NO Chk
400 222	Monroe Downtown Service District	103-7	VTFN1608-2	325.91	3.22	5.46	323.67	NO Chk
400 300	Town of Wingate	4064-	VTFN1608-1	5,365.38	40.35	109.63	5,296.10	NO Chk
400 400	Town of Marshville	5861-	VTFN1608-1	6,938.05	65.37	135.57	6,867.85	NO Chk
400 500	Town of Waxhaw	8268-	VTFN1608-1	65,601.76	498.19	1,426.11	64,673.84	NO Chk
400 600	Town of Indian Trail	2924-	VTFN1608-1	72,470.29	593.61	1,578.57	71,485.33	NO Chk
400 700	Town of Stallings	4860-2	VTFN1608-1	39,187.80	252.64	838.60	38,601.84	NO Chk
400 800	Town of Weddington	7518-	VTFN1608-1	9,798.54	76.26	214.18	9,660.62	NO Chk
400 900	Village of Lake Park	1833-	VTFN1608-1	9,021.16	101.34	195.65	8,926.85	NO Chk
400 930	Town of Fairview	19458-	VTFN1608-1	892.90	8.18	19.08	882.00	NO Chk
400 970	Village of Wesley Chapel	9262-	VTFN1608-1	1,511.09	10.09	32.91	1,488.27	NO Chk
400 980	Town of Unionville	11530-	VTFN1608-1	1,358.18	10.78	28.73	1,340.23	NO Chk
400 990	Town of Mineral Springs	10870-	VTFN1608-1	1,630.69	2.89	13.55	1,620.03	NO Chk
400 999	Schools	0-0		1,131,171.89	8,543.88	24,117.95	1,115,597.82	NO Chk

-----User Keyed Amounts-----  
Interest Amount... 1,432.37  
-----Costs-----  
Billing Cost... 37,155.42  
Credit Card Cost... 13,047.55  
Debit Card Cost... .00

Total Costs..... 50,202.97

A/P Totals..... 412,599.84  
No A/P Totals..... 1,970,677.28  
Refund Totals..... .00

Grand Totals..... 2,383,277.12

-----  
8,162.26- 407,380.35 W  
42,040.71- 1,943,643.68  
.00 .00

50,202.97- 2,351,024.03

*Reviewed*

--- E N D ---

*Attn: Debbie*

RECEIVED  
UNION COUNTY

SEP 12 2016

FINANCE OFFICE

DJK  
9-14-16

Invoice Date	Invoice Number	Description	Invoice Amount
09/13/2016	1702 NCVRS	JULY WO16 NCVTS REFUNDS	-\$1.59
09/13/2016	VTFN1608-1	Cash Recvd NCVTS AUG/16	\$620.03

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00047202	09/19/2016	618.44



**County of Union**

500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            09/19/2016    00047202

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$618.44**

Pay **Six Hundred Eighteen Dollars and 44 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**

500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00047202

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

**Accrued to FY2015-16**

Utilities Sales Distribution

Gas, Power, Telecommunications, and Video Programming

**Distribution Report for  
Qtr 04/01/2016 - 06/30/2016**

**Distribution Date  
September 15, 2016**

Prefix	City/County	Sales Tax on Piped Natural Gas	Sales Tax on Electricity	Sales Tax on Telecommunication Services	Sales Tax on Video Programming	Total Distribution
County of	Union	\$ -	\$ -	\$ -	\$ 129,885.46	\$ 129,885.46
Town of	Fairview	\$ 14.98	\$ 24,009.33	\$ 8,573.72	\$ 2,099.34	\$ 34,697.37
Town of	Hemby Bridge	\$ 218.85	\$ 9,084.73	\$ 3,733.29	\$ 3,836.90	\$ 16,873.77
Town of	Indian Trail	\$ 19,483.07	\$ 248,901.26	\$ 23,831.37	\$ 77,896.73	\$ 370,112.43
Town of	Lake Park	\$ 1,545.59	\$ 18,051.48	\$ 461.96	\$ 5,275.70	\$ 25,334.73
Town of	Marshville	\$ -	\$ 36,352.09	\$ 6,002.12	\$ 3,150.83	\$ 45,505.04
Town of	Marvin	\$ 3,790.71	\$ 36,090.19	\$ 15,192.36	\$ 17,078.50	\$ 72,151.76
Town of	Mineral Springs	\$ 168.04	\$ 50,335.05	\$ 1,349.11	\$ 5,338.01	\$ 57,190.21
City of	Monroe	\$ 41,505.00	\$ 618,997.80	\$ 89,140.31	\$ 56,884.01	\$ 806,527.12
Town of	Stallings	\$ 9,079.46	\$ 126,458.36	\$ 2,267.05	\$ 44,456.09	\$ 182,260.96
Town of	Unionville	\$ -	\$ 36,870.90	\$ 15,320.76	\$ 7,055.56	\$ 59,247.22
Town of	Waxhaw	\$ 7,319.58	\$ 110,044.44	\$ 17,315.97	\$ 45,745.71	\$ 180,425.70
Town of	Weddington	\$ 4,827.62	\$ 71,262.02	\$ 1,882.08	\$ 24,488.97	\$ 102,460.69
Village of	Wesley Chapel	\$ 3,245.55	\$ 43,571.92	\$ 2,322.65	\$ 24,452.03	\$ 73,592.15
Town of	Wingate	\$ -	\$ 23,710.34	\$ 4,702.63	\$ 5,277.69	\$ 33,690.66

Town of Mineral Springs

◇◇◇◇◇◇◇◇◇◇◇◇◇◇◇◇◇◇

P. O. Box 600 ◇ Mineral Springs, NC ◇ 28108

Phone# 704-243-0505 ◇ Fax# 704-243-1705

Town Clerk's Phone/Fax# 704-289-5331

---

**Planning Board Application**

Name: Gabriella P. Rink

Address: 3114 Potter Rd S- Box 712  
Mineral Springs, NC 28108

Phone: 704. 989. 3877

Fax: \_\_\_\_\_

Email: gabbyrink@gmail.com

**1. Why do you wish to volunteer as a Planning Board member?**

As a native of Mineral Springs, I would like to see us more forward and focused but remain a small town. The past 24 years have been devoted to my 4 wonderful children but with them older I can devote time to being more involved in my town.

**2. What qualifications do you have that you feel would benefit the Town of Mineral Springs in this capacity?**

I am a life long Mineral Springer and have lived on Potter Rd for 45 years. I have worked for UCPS for 19 years and am well versed in committees + board meetings. I hold various positions on advisory and supervisory councils and am considered a leader among my peers.

**3. What do you see as goals for Mineral Springs' land use policies?**

While focusing on the physical growth + development, Mineral Springs needs to concentrate on small businesses, capital improvements, housing, and use our knowledge to enhance the presence and livability of the town.

4. Would you be able to study the Ordinances and the Rules of Procedure on your own, as well as to attend a training session if it becomes available?

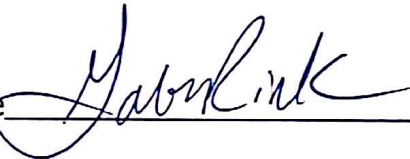
Yes, I actually enjoy studying policy + procedure and do it regularly at work.

5. Regular attendance at the meetings, which are on the fourth Monday of each month, is extremely important. Do you foresee any problems with being able to attend the meetings? If so, please explain?

Although, I am back in college, my classes are online and I feel that a few hours a month can be steered towards the planning board.

I understand that the information provided on this application is subject to the rules under Chapter 132 of the North Carolina General Statutes and will be available as a public record.

Signature



Date

10/31/2016

Mail to: Town of Mineral Springs  
Attn: Vicky Brooks  
P. O. Box 600  
Mineral Springs, NC 28108

Or

Email to: [msvickybrooks@aol.com](mailto:msvickybrooks@aol.com)

*Parkwood Band Boosters*  
*P.O. Box 113*  
*Mineral Springs, NC 28108*

October 5, 2016

Town of Mineral Springs  
P.O. Box 600  
Mineral Springs, NC 28108

Dear Vicky,

Thank you so much for your support of the Parkwood High School Band last year as a Platinum Level Affinity Partner. With your generous gift of \$1000.00, we were able to make some necessary upgrades to our equipment and even purchase a much needed sound system.

It takes a tremendous amount of money to run a high school band program and though at one time, band programs did receive a good bit of their funding from the county budget, sadly, that is no longer the case. Most of our funding now comes from whatever fundraisers we are able to do during the year. This year, we will need to raise over \$36,000 to meet our budgeted costs!

As we start a new marching band season this year, I wonder if you would you consider renewing your Affinity Partnership? We would truly be so grateful for any gift you might be willing to give to support our 2016-17 Band Season.

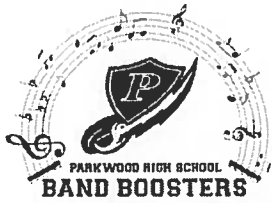
Thank you so much!

Sincerely,



Jill K. Rorie, Treasurer  
Parkwood Band Boosters, Inc.  
Federal ID #46-3365859





**PARKWOOD HIGH SCHOOL BAND BOOSTERS**

PO BOX 113, MINERAL SPRINGS, NC 28108

EMAIL: PARKWOODBANDBOOSTERS@GMAIL.COM

PHONE: (704) 764-2900

**SHOW YOUR SPIRIT ~ PROMOTE YOUR BUSINESS ~ SUPPORT YOUR COMMUNITY**

LEAVE A LEGACY BY BECOMING A PARKWOOD BAND

# AFFINITY PARTNER

**THIS PROGRAM IS SO MUCH MORE THAN JUST A BAND!**

Help us continue a tradition of excellence by supporting music education and life-changing opportunities for our students. Your partnership will help us provide new equipment, uniforms, training, instruments, and opportunities for the band!

By partnering with us, the Band Boosters will help promote your organization to our ever-growing consumer base. Make an impression on hundreds or thousands of people in our community with advertising of your business at football games, concerts, competitions, the Band's social media sites, and more!

<b>Please Select One</b>	<b>Partnership Level</b>	<b>Partnership Amount</b>	<b>Partnership Rewards</b> <i>Each level earns the rewards listed and ALL rewards for the levels listed below.)</i>
<input type="checkbox"/>	PLATINUM	\$1,000+	<input type="checkbox"/> Signed Picture Of The Marching Band
<input type="checkbox"/>	GOLD	\$250 - \$999	<input type="checkbox"/> Recognition At Band Competitions <input type="checkbox"/> Recognition At Home Football Games
<input type="checkbox"/>	SILVER	\$100 - \$249	<input type="checkbox"/> Recognition In Concert Programs <input type="checkbox"/> Recognition On Band Facebook Page
<input type="checkbox"/>	BRONZE	\$50- \$99	<input type="checkbox"/> Recognition On Band Website

**PLEASE MAKE CHECKS PAYABLE TO PARKWOOD BAND BOOSTERS.**

The Parkwood High School Band Boosters are a 501(c)(3) organization. Federal Tax ID#: 46-3365859

IF YOU WOULD LIKE A RECEIPT FOR THIS TAX-DEDUCTIBLE DONATION, PLEASE CHECK HERE:

**FOR ONLINE DONATIONS, PLEASE VISIT**

**WWW.PARKWOODBANDBOOSTERS.WEEBLY.COM**

Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Web Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Amount Donated: \$ \_\_\_\_\_

IF YOU WOULD LIKE FOR THIS DONATION TO REMAIN ANONYMOUS, PLEASE CHECK HERE:

SUPPORTING PARKWOOD'S COMMUNITY OF BAND FAMILIES AND HELPING PROVIDE THE BEST MUSIC EDUCATION POSSIBLE FOR OUR STUDENTS

Town of Mineral Springs

Charitable Contribution History: FY2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, & 2016

Agency	FY02-03	FY03-04	FY04-05	FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17
Union County Fire & Rescue	\$200	\$250	0	0	0	\$500	0	0	0	0	0	0	0	0	0
Catawba Lands Conservancy	\$1,000	\$1,000	\$1,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Parkwood Booster Club	0	\$1000*	0	0	0	0	0	0	0	0	0	0	0	0	0
Andrew Jackson Museum	0	\$300	0	0	\$500	\$500	0	0	0	0	0	0	0	0	0
Council on Aging in Union County	\$500	\$500	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	\$2,000	\$1,500
Hospice of Union County	0	\$1,000	0	0	0	\$2,000*	\$1,250	\$1,250	0	0	0	0	0	0	0
American Red Cross	0	\$500	\$500	\$1,000	\$1,000	0	\$1,000	\$1,000	\$2,500†	\$1,500	\$1,500	\$1,500	\$1,500	\$2,500	\$1,500
Union County Historic Society	0	\$300	0	0	0	0	0	0	0	0	0	0	0	0	0
Safe Alliance (United Family Services)	0	0	\$1000*	\$500	\$500	0	\$750	\$750	\$1,000	\$1,000	\$1,000	\$1,000	0	0	0
Union County Project Blue Light	0	0	0	\$200	0	0	0	0	0	0	0	0	0	0	0
Community Arts Council	0	0	0	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$600	\$600	\$600
Turning Point	0	0	0	0	\$500	\$500	\$750	\$1,000	\$1,250	\$1,500	\$1,500	\$1,500	\$1,500	\$2,500	\$2,000
Fraternal Order of Police	0	0	0	0	0	\$500**	0	0	0	0	0	0	0	0	0
Literacy Council of Union County	0	0	0	0	0	\$200	\$250	0	0	\$300	\$300	\$300	\$300	\$300	\$300
School of Government: Lawrence	0	0	0	0	0	0	0	\$250**	0	0	0	0	0	0	0
Waxhaw-MS Optimist Club	0	0	0	0	0	0	0	\$500	\$500	\$500	0	\$500	\$500	0	0
Humane Society of Union County	0	0	0	0	0	0	0	\$1,000*	0	0	0	0	0	0	0
Union County Drug Treatment Court Foundation	0	0	0	0	0	0	0	0	0	0	0	\$1,000	0	0	0
Generations United, Inc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parkwood Band Boosters	0	0	0	0	0	0	0	0	0	0	0	0	\$1,000	0	\$1,000
Western Union Elementary PTO	0	0	0	0	0	0	0	0	0	0	0	0	0	\$2,000	\$1,000
Artists Music Guild	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$2,000
<b>Total</b>	<b>\$1,700</b>	<b>\$4,850</b>	<b>\$3,000</b>	<b>\$5,700</b>	<b>\$6,500</b>	<b>\$8,200</b>	<b>\$8,000</b>	<b>\$9,750</b>	<b>\$9,750</b>	<b>\$9,300</b>	<b>\$8,800</b>	<b>\$10,300</b>	<b>\$9,900</b>	<b>\$12,400</b>	<b>\$12,400</b>
<b>Percent of Budget</b>			<b>1.44%</b>	<b>2.56%</b>	<b>2.52%‡</b>	<b>2.92%‡</b>	<b>2.63%</b>	<b>3.34%</b>	<b>3.49%</b>	<b>3.10%</b>	<b>2.92%</b>	<b>3.39%</b>	<b>3.13%</b>	<b>3.86%</b>	<b>3.78%</b>

\*Special Capital Request    \*\*One-Time Request    †Increased for extra train derailment assistance plus matching grant opportunity    ‡Not including “Fund Balance Appropriated”

Points for discussion:

- “Greyed-out” numbers in the current year column are NOT proposed donations, they just illustrate what levels might result in a total donation amount the same as last year.
- Last year’s total of \$12,400 represented a new high for contributions.
- Council has been maintaining a contribution level representing between 3.10% and 3.86% of the annual budget for the past seven years, with the exception of FY2012-13.
- Based on last year’s contribution level of \$12,400 and the official state estimate of 2,905 as Mineral Springs’ population, the *per capita* spending on contributions was \$4.27.
- An observation on schools: while Western Union has only its PTO, a high school like Parkwood has *multiple* fund-raising organizations for various activities, all of which could start requesting support. Should the town consider limits based on each *school* rather than on each PTO or booster club? Eliminate schools entirely?
- Council seemed very clear last month that if we were to continue funding school-based organizations, they would be limited to the UCPS schools that the majority of Mineral Springs families were assigned to.
- From a budget perspective, it is preferable *not* to include these donations as a departmental appropriation in the budget ordinance (government finance “conventional wisdom” is to keep the number of items in the ordinance as small as possible). Therefore, council sometimes has a “blank check” for donations at the end of the fiscal year if there are unexpended funds in the “Community” appropriation. Council could adopt a *policy* to place an annual cap on donations separate from the budget process.
- Council might consider adopting a more formal process for “qualifying” recipients of grants and donations, including a written policy. Our current standards are not officially recorded; council has generally followed the guidelines that the non-profit be of direct, demonstrable benefit to Mineral Springs citizens, that it be a legitimate 501-C(3) organization, that it not be a “startup” but rather be established and have a “track record”, and that it make a formal request and presentation each year. Certain organizations (Artists Music Guild, Parkwood Band) also provide direct services to the town (festival participation, etc.) and serve in a “hybrid” capacity as “partners”. Should these criteria be formally codified? Should there be other policies and procedures?



Planning • Public Administration • Urban Design

November 1, 2016

Ms. Vicky Brooks, Clerk  
Town of Mineral Springs  
Post Office Box 600  
Mineral Springs, NC 28108

Dear Vicky,

N•Focus will prepare a DRAFT Nuisance Ordinance for the Town of Mineral Springs, addressing the nuisances identified in your e-mail dated October 31, 2016 as follows:

“These are the seven nuisances that the town council is considering.

1. Any accumulation of trash, garbage, food waste and other trash which is the result of the absence of, or overflowing of, or improperly closed trash or garbage containers, that attracts or is likely to attract mice & rats, flies & mosquitoes or other pests.
2. An open place, collection, storage place or concentration of combustible items such as mattresses, boxes, paper, automobile tires & tubes, garbage, trash, refuse, brush, old clothes, rags or any other combustible materials collection, which are threatening to cause a fire hazard.
3. Any weeds or other vegetation having an overall height of more than twenty-four (24) inches above the surrounding ground provided that the following shall not be considered to be a part of this condition: trees and ornamental shrubs; cultured plants; natural vegetation on undeveloped property that is not a threat to the character of surrounding properties; and flowers and growing & producing vegetable plants, including hay production.
4. An open storage place for old worn out, broken or discarded machinery, car parts, junk, tire rims, furniture, stoves, refrigerators, appliances, cans & containers, household goods, plumbing or electrical fixtures, old rusty metal, fencing materials or other similar materials.
5. A collection place for lumber, bricks, blocks, nails, building hardware, roofing materials, scaffolding, masonry materials, electrical supplies or materials, plumbing supplies or materials, heating & air conditioning supplies or materials or any other type of old or unusable building supplies (especially those with nails, staples or sharp objects and edges) unless such conditions are temporary in nature and caused by a current construction project in progress pursuant to a lawfully issued building permit. NOTE: The council would like to see a little “wordsmithing” which allows this type of stuff if it can’t be seen from a public road.
6. Any building or other structure which has been burned, partially burned or otherwise partially destroyed and which is unsightly or hazardous to the safety of any person, is a continuing fire hazard or which is structurally unsound to the extent that the Code Administrator or his designee can reasonably determine that there is a likelihood of personal or property injury to any person or property entering the premises.

N•Focus Planning & Design, Inc.  
313 S. Main St., Suite 110  
Kannapolis, NC 28081  
Tel: (704) 933-0772  
[www.nfocusplanning.org](http://www.nfocusplanning.org)

7. Nuisance vehicle: A vehicle on public or private property that is determined and declared to be a health or safety hazard, a public nuisance, and unlawful, including a vehicle found to be:
- A breeding ground or harbor for mosquitoes, other insects, rats or other pests; or
  - A point of heavy growth of weeds or other noxious vegetation which exceeds eight (8) inches in height; or
  - In a condition allowing the collection of pools or ponds of water; or
  - A concentration of quantities of gasoline, oil, or other flammable or explosive materials as evidenced by odor; or
  - An area of confinement which cannot be operated from the inside, such as, but not limited to, trunks or hoods; or
  - So situated or located that there is a danger of it falling or turning over; or
  - A collection of garbage, food waste, animal waste, or any other rotten or putrescent matter of any kind; or
  - One which has sharp parts thereof which are jagged or contain sharp edges of metal or glass; or
  - Any other vehicle specifically declared a health & safety hazard and a public nuisance by the Town Council.”

John Ganus, CHCO, CZO and Senior Code Administrator with N-Focus will prepare the DRAFT Nuisance Ordinance and attend the Mineral Springs Town Council meeting on Thursday, December 8<sup>th</sup> to answer any questions Town Council Members may have.

The fee for the preparation of this DRAFT Nuisance Ordinance is Three Hundred Fifty-Two and no/100's (**\$352.00**) dollars. This fee includes but is not limited to costs related to the preparation of the DRAFT Nuisance Ordinance, plus time & travel to, from and/or during the Town of Mineral Springs Council meeting as noted in the previous paragraph.

Should you have any questions regarding this proposal, please advise. My contact information appears below. Thank you for the opportunity to serve the Town of Mineral Springs.

Sincerely,

*Patti Rader*

Patti Rader, Manager  
N-Focus Planning & Design, Inc.  
313 South Main Street, Suite 110  
Kannapolis, NC 28081  
prader@nfocusplanning.org  
704-933-0772 office

ACCEPTANCE:

*Patti Rader*

*November 1, 2016*

\_\_\_\_\_  
Patti Rader, Manager  
N-Focus Planning & Design, Inc.

\_\_\_\_\_  
Date

ACCEPTED on behalf of the Local Government by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of authorized person signed above

Seal of the unit of Local Government

ATTEST:

\_\_\_\_\_  
Clerk to the Governing Board/Council

\_\_\_\_\_  
Date

This document has been pre-audited in accordance with applicable North Carolina General Statute.

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Date