

Town Council Members

Valerie Coffey – 2019 ~ Jerry Countryman – 2021 ~ Janet Critz – 2021

Lundeen Cureton – 2019 ~ Peggy Neill – 2019

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**Town of Mineral Springs  
Mineral Springs Town Hall  
3506 S Potter Road ~ Mineral Springs  
Town Council  
Regular Meeting  
October 10, 2019 ~ 7:30 PM**

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**Agenda**

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**1. Opening**

The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.

**2. Public Comments**

The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

**3. Consent Agenda**

- A. August 8, 2019 and September 12, 2019 Regular Meeting Minutes
- B. August 2019 Tax Collector's Report
- C. August 2019 Finance Report

**4. Consideration of a Letter of Support for the Union County Critical Intersections Submission**

Council will consider providing a letter of Bjorn Hansen of Union County affirming the town's support for including the Highway 75 – Potter Road intersection in a submission to the Board of County Commissioners.

**5. Consideration of a Proposal from Revize – The Government Website Experts**

The council will consider a proposal from Revize - The Government Website Experts for a new town website.

**6. Discussion of the 6<sup>th</sup> Annual Festival**

The council will discuss the 6<sup>th</sup> Annual Festival.

**7. Staff Updates**

The staff will update the council on any developments that may affect the town.

**8. Other Business**

**9. Adjournment**

Town of Mineral Springs  
Town Hall  
3506 S. Potter Road  
Town Council  
Regular Meeting  
August 8, 2019 ~ 7:30 PM

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Minutes Draft

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The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, August 8, 2019.

**Present:** Mayor Frederick Becker III, Mayor Pro Tem Bettylyn Krafft, Councilwoman Valerie Coffey (arrived at 7:48 p.m.), Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

**Absent:** None.

**Visitors:** None.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of August 8, 2019 to order at 7:32 p.m.

1. **Opening**

- Councilwoman Neill delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- None.

3. **Consent Agenda**

- **Councilwoman Neill** made a **motion** to approve the consent agenda, containing the following:
  - A. July 11, 2019 Regular Meeting Minutes
  - B. June 2019 Tax Collector's Report
  - C. June 2019 Finance Report

and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Cureton, Krafft, and Neill

Nays: None

4. **Consideration of a Resolution Opposing High Density Housing**

- Mayor Becker reminded the council this was touched on last month at the end of the meeting and explained Wesley Chapel had adopted a resolution urging the county commissioners to “chill” a little bit with the high density housing on the borders of the towns (in between our towns that is still in the county jurisdiction). The county has approved some “scary stuff”. The resolution was reworded slightly to reflect Mineral Springs’ situation. Mayor Becker asked if the council wanted to approve the resolution and have it forwarded to the county commissioners.
- **Councilwoman Critz** made a **motion** to adopt the Resolution 2019-02, Resolution and opposition to approval by Union County of high-density housing near municipal boundaries and **Councilman Countryman** seconded.
- Councilwoman Critz asked if “we” had any idea when it might be a good time to go to a commission meeting or a planning board meeting to actually say something in lieu of the resolution. Mayor Becker responded he may have heard about the most recent planning board meeting where they wanted a rezoning for RA40 on Potter Road to R4, which was quadrupling of the possible density; it was 650 houses packed in on 300 acres, but he didn’t know what the planning board recommended. The commissioners will be calling for a public hearing on that in the next couple of meetings. Mayor Becker believed they meet on the second and fourth Monday, but he would check the website and contact somebody who knows the commissioners. The town can always make public comments at their public hearings.
- Mayor Becker noted Union County was having a workshop on the 28<sup>th</sup> and 29<sup>th</sup>, many of the council got an email about it, and that would be a good topic. The joint meeting does seem like a good step on their part, if it accomplishes anything, and it would be worth going to.
- Mayor Becker pointed out there was a motion/second on the floor if the council wished to adopt the resolution and forward it to the county commissioners.
- *The motion passed unanimously as follows:*

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill  
Nays: None*

- Resolution 2019-02 is as follows:

**TOWN OF MINERAL SPRINGS**

**RESOLUTION IN OPPOSITION TO APPROVAL BY UNION COUNTY  
OF HIGH-DENSITY HOUSING NEAR MUNICIPAL BOUNDARIES**

**R-2019-02**

**WHEREAS**, the Mineral Springs Town Council is entrusted with the responsibility of representing the needs and desires of its citizens and to serve as a voice for the greater good of the community; and

**WHEREAS**, several high-density subdivisions requiring rezonings have been proposed or approved by Union County in areas near the boundaries of the Town of Mineral Springs and in areas between the Town of Mineral Springs, the Village of Wesley Chapel, and the City of Monroe, and there is the potential for more high-density residential subdivisions in the near future; and

**WHEREAS**, the Mineral Springs Town Council recognizes that a large majority of citizens of Mineral Springs and of neighboring municipalities are not in favor of high-density development and wish to preserve their current quality of life and avoid sprawl and urbanization; and

**WHEREAS**, the Mineral Springs Town Council recognizes that high-density development places a burden on all aspects of the area's infrastructure and presents the serious problem of growth outpacing needed improvements; and

**WHEREAS**, traffic in the area and through the Town of Mineral Springs is at or near capacity and the transportation system cannot sustain additional impact from high-density development that will negatively impact existing property owners and residents; and

**WHEREAS**, flooding and stormwater-control problems are increasing in areas in and around Mineral Springs and are heightened by high-density development;

**NOW, THEREFORE, BE IT RESOLVED** by the Mineral Springs Town Council that the Town of Mineral Springs hereby urges the Union County Board of County Commissioners to listen to the desires of the citizens and maintain the current county zoning of R-40 and RA-40 in areas of county jurisdiction near the Mineral Springs municipal boundaries; and

**BE IT FURTHER RESOLVED** that the Town of Mineral Springs stands with other municipalities in Union County in favor of this resolution.

**ADOPTED**, this the 8<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky A. Brooks, Town Clerk

**5. 6<sup>th</sup> Annual Festival Update and Sign-Up**

- Ms. Brooks called the council's attention to the budget and explained it has been slow this year with only the fire department as a food vendor selling bar-b-que and hot dogs; they could also do hamburgers. Councilman Countryman asked what Gordon's was going to do. Ms. Brooks responded they were a sponsor, so they would have a tent and just see people. They will not be feeding or cooking, because they don't have a food truck and they are not a food vendor. Councilwoman Critz asked if the town could have pizza delivered. Mayor Becker responded they went through that last year. Ms. Brooks added you have to have a food inspection in order to serve food of any kind. Mayor Becker explained they can't deliver to the festival and then resell it, there is a problem with the health department distributing it that way. Ms. Brooks added food vendors have to go through environmental health and they are inspected on the morning of the festival. Vendors who sell funnel cakes and little things like that go through the Ag Center. Councilwoman Critz mentioned she had seen the "hot dog guy" in Waxhaw last year. Ms. Brooks responded she has not tried to get him for a couple years, because she had not heard from him the last two times she had tried. Pelican's Snoballs is another one that is difficult to get in touch with and is one of those last-minute things. Environmental Health has gotten a lot stricter on the amount of time they give you to notify them of who is going to be out there, so you really can't deal with people who are "last minute".
- Councilwoman Critz noted the town was truly in the home stretch and asked if we could get in touch with David Cook about the Lucille Ball showcase and have him have people that he trusts to come in [for oversight], even if the town has to pay them. Ms. Brooks responded she could ask him. Councilwoman Critz wanted to be able to take as much off of Ms. Brooks' plate (tonight) and just have it settled. Ms. Brooks did point out "I Love Lucy" was costing the town well over a thousand dollars. Mayor Becker noted that was just to provide support for it (renting stanchions, ropes,

lights, etc.). Councilwoman Critz asked if it was too late to stop it. Mayor Becker and Ms. Brooks responded, “yes”. Ms. Brooks commented the “I Love Lucy” memorabilia had been advertised. Mayor Becker noted it was very popular, so there was no reason to stop it.

- Councilwoman Critz commented it would be prudent to lighten the load and she thought the council needed to pitch in and help Ms. Brooks make some contacts. Councilwoman Critz volunteered to make some phone calls in the upcoming week.
- Ms. Brooks continued, we do have Melonbelly coming from 12:00 p.m. to 2:00 p.m. and she was excited about that with the hopes that it would bring people out who want to listen to them. The Parkwood Band will be here, but the Parkwood Chorus will not be here, although the music director may send a couple of soloists who do acapella.
- There will be a new balloon artist (Fun Filled Entertainment) from 11:00 a.m. to 3:00 p.m. During that time, he will do little break away sessions where he will teach members of the audience (children and adults) how to do balloon twisting.
- Ms. Ridings got Seat Time Racing to donate a “drive” or “ride-a-long”. Ms. Ridings explained it was a little early to be “begging” for gifts: Food Lion won’t do anything until after the 1<sup>st</sup> of September, the theater in Monroe, NCG won’t do anything until it’s close to the date, a lot of them want to be closer to the date before they do anything, but Ms. Ridings will start “pounding the concrete” next week.
- Ms. Brooks explained she was still planning on playing the “Stamp-It” game, even though we really don’t have enough vendors for people to get 20 stamps. Stamp-It 20 is a game where participants have to go around to each vendor to have their sheet stamped; when complete, they turn it in and get a raffle ticket to be entered into a drawing to win an 48” umbrella (one of twenty) with the town name on it.
- Councilwoman Critz explained she and her family went to Marvin last Tuesday for the National Night Out. A lot of communities do this. Sheriff Cathey sent one of his SWAT teams with one of their official vehicles and the kids were just all about it. They had a drug sniffing dog. They had two very engaging women who were EMT’s and they did ride-a-longs with the fire department and they were out there talking about CPR, etc. and they were popular with the crowd. This could be something to have out here to connect with the event. Ms. Brooks mentioned we would have the brand-new fire truck over here and it’s impressive.
- Councilwoman Neill expressed her concerns about the food vendors and asked who did the ice cream for years. Ms. Brooks responded he did it for two years and when she tried to get him back the next year he said, “no, I am always busy that weekend”. Pelican’s loves to come back, but they just don’t like to turn their application and money in. Councilwoman Krafft suggested Kona Ice, because they are very colorful and really lively. Ms. Brooks responded she liked to stay loyal to the people who have been loyal to us and Pelican’s has verbally told us they will be here, but there is going to come a point where she says “okay, you need to turn your application in” and that time is coming quickly.
- Councilwoman Critz mentioned she didn’t have a problem going to the brewery in Waxhaw, they have food trucks all the time and they are not always the same ones. Councilwoman Critz was going to go get a list of the ones they use and go check them out. Ms. Brooks asked that Councilwoman Critz keep in mind that we are

running short on time, she believed there was one more week for them to get all their paperwork in and get their application for the health department.

- Ms. Brooks mentioned another problem is that people [vendors] who have come in the past may not want to come back, because there is not enough traffic here. Councilwoman Krafft responded she did not have that problem over at the kids' section either last year or the year before that. Ms. Brooks asked if it was last year that Councilwoman Krafft was slower. Councilwoman Krafft responded she had over 600 the year before that and 400 last year, so they are not short on kids. Councilwoman Critz asked if they were spending money on food. Councilwoman Krafft responded probably not, mom and dad are, but she has nine different activities and will be adding another one this year. Councilwoman Krafft noted she was working on her volunteers and getting shirt sizes and will have those soon. Ms. Brooks noted the 12<sup>th</sup> is the cut-off date for any sponsors that go on the t-shirt.
- Volunteers for set-up: Mayor Becker signed up for stage/tent on Tuesday and on the nonprofit tent on Thursday, Councilwoman Critz volunteered Jimmy Critz for Thursday, Councilman Countryman signed up for Thursday, Councilwoman Krafft volunteered Jeff Krafft and her friend John (depending on his work schedule) for Tuesday and Thursday, it was noted that Richard Helms and Jim Muller would help also. Mayor Becker and Councilman Countryman would be doing the fencing on Friday.
- Councilwoman Critz directed her comments to Mayor Becker in stating the stage and other things were labor intensive and "we all are aging" (not an insult), so would it be to our advantage to contact some of the Boy Scout troops that the town has dealt with in the past and get them out here as a community service to help. Mayor Becker responded he didn't have a good contact anymore and Mr. Muller [for example] has retired from that phase of his life. Mayor Becker noted it does require a little bit of skill and only four people. Councilwoman Critz responded she was just saying if Mayor Becker was there to instruct and then if he had some strapping teenage boys it would... Councilman Countryman suggested they be Eagle Scouts, because those Cub Scouts aren't going to lift any stage. Mayor Becker again responded we don't have the "in" with the scouts that we use to have, but they could be helpful.
- Mayor Becker asked about the take down. Councilwoman Krafft responded her group would be there. Councilwoman Coffey responded she was not sure how much help she was, but she was willing to do what she could.
- Councilwoman Critz volunteered to do the 10:00 a.m. slot in the town tent, but she would need someone to fill in while the council was being introduced. Councilwoman Krafft mentioned she would not be able to do anything, because she had the kids [section]. Councilwoman Neill volunteered to do the second slot. Councilwoman Coffey volunteered for the third slot. Councilman Countryman will take the fourth slot and Councilwoman Cureton will fill in the last slot.
- Volunteers for the "I Love Lucy" memorabilia were: Councilwoman Coffey will do slot one (with Barbara Lopez stepping in for council introductions) and slot 2, Councilwoman Neill will do slot 3, Councilwoman Cureton will do slot 4 and the last slot would have to be figured out.
- Volunteers for garden maintenance (weeding and deadheading at downtown park) were: Councilman Countryman will do all the deadheading, just like last year, with his hedge trimmer, Mayor Becker will do area #5, Councilwoman Coffey will do area

#3, Ms. Brooks took area #1, Councilwoman Neill will help with area #3, Councilwoman Krafft will do area #2, Councilwoman Cureton will do area #4 and Councilwoman Critz will do area #6.

6. **Consideration Approving an Agreement with Taylor & Sons**

- Mayor Becker explained this was the same landscape (lawn mowing) agreement at the same price with Taylor and Sons.
- **Councilman Countryman** made a **motion** to approve the landscape contract with Taylor and Sons and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill

Nays: None

7. **Consideration of Approving Maintenance and Painting of Future Community Center**

- Mayor Becker explained the town had received a bid from Tony Belk to scrape, clean up (removal of vines), and repaint the wood trim at the old Ag Center. This is something the town knew was going to come, because they didn't do metal trim and the paint needs to be done. The bid from Mr. Belk is \$3,500, which is good. Mayor Becker noted the town did not have to get any further bids if they don't want to. The town has been satisfied with the work Mr. Belk had done for us on the smaller jobs; he has done the staining of the natural wood and has done a good job.
- **Councilwoman Neill** made a **motion** to approve the proposal from Tony Belk for \$3,500 to do maintenance and painting on the future community center and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill

Nays: None

8. **Staff Reports**

- There were no staff reports.

9. **Other Business**

- Councilwoman Critz informed the council that she and Councilwoman Coffey have been trying to follow up with Adrienne Jaquith and Kristi Williford (Western Union Elementary School Principal) concerning the LED sign. They have a meeting scheduled for August 16<sup>th</sup> at 3:00 p.m. to discuss the sign.

10. **Adjournment**

- **Councilwoman Critz** made a **motion** to adjourn and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Neill

Nays: None

- The meeting was adjourned at 8:23 p.m.

- The next regular meeting will be on Thursday, September 12, 2019 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

\_\_\_\_\_  
Vicky A. Brooks, CMC, NCCMC, Town Clerk

\_\_\_\_\_  
Frederick Becker III, Mayor

DRAFT



Town of Mineral Springs  
Town Hall  
3506 S. Potter Road  
Town Council  
Regular Meeting  
September 12, 2019 ~ 7:30 PM

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Minutes Draft

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The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, September 12, 2019.

**Present:** Mayor Frederick Becker III, Councilwoman Valerie Coffey, Councilman Jerry Countryman, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

**Absent:** Councilwoman Janet Critz and Mayor Pro Tem Bettylyn Krafft.

**Visitors:** None.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of September 12, 2019 to order at 7:31 p.m.

1. **Opening**

- Councilwoman Neill delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- None.

3. **Consent Agenda**

- **Councilman Countryman** made a **motion** to approve the consent agenda, containing the following:

- A. July 2019 Tax Collector's Report
- B. July 2019 Finance Report

and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, and Neill  
Nays: None

4. **2019 Property Tax Order of Collection**

- Mayor Becker explained the council had the Order of Collection and the Settlement from Union County for 2018. Mayor Becker has looked it over and it does balance. There is also a report and Settlement for 2012 through 2017.
- **Councilwoman Coffey** made a **motion** to approve the property tax Order of Collection and Settlements and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, and Neill  
Nays: None

5. **Prior Years' Tax Settlement and Write-Offs**

- Mayor Becker explained the council had the Mineral Springs Settlement of Delinquent Taxes. Ms. Ridings did it for the previous three years and had noted, by law, the town will be writing off the 2009 balance of \$120.02. The settlements balance to the deposits from those delinquent taxes for the year.
- **Councilwoman Neill** made a **motion** to approve 2018 Tax Settlement covering the years 2009 through 2011 including the write-offs from 2009 and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, and Neill  
Nays: None

6. **Proclamation for Constitution Week**

- Mayor Becker explained the council has the Daughters of the American Revolution Proclamation every year, which reminds us that Constitution Week is September 17<sup>th</sup> through the 23<sup>rd</sup>.
- **Councilwoman Coffey** made a **motion** to approve this Proclamation for Constitution Week and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, and Neill  
Nays: None

- The proclamation is as follows:

**Town of Mineral Springs  
Proclamation**

**Constitution Week  
September 17<sup>th</sup> – 23<sup>rd</sup>, 2019**

**Whereas**, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**Whereas**, September 17, 2019, marks the two hundred thirty-second anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

**Whereas**, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

**Whereas**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

**Now, Therefore, I,** Frederick Becker, III, by virtue of the authority vested in me as Mayor of the Town of Mineral Springs in the State of North Carolina do hereby proclaim the week of September 17 through 23, 2018 as

~ Constitution Week ~

**and** ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

**In Witness Of,** I have hereunto set my hand and caused the Seal of the Town to be affixed this 12<sup>th</sup> day of September of the year of our Lord two thousand nineteen.

\_\_\_\_\_  
Frederick Becker III, Mayor  
Town of Mineral Springs

ATTEST:

\_\_\_\_\_  
Vicky A Brooks, CMC, Town Clerk

**7. Proclamation Declaring October 2019 as Domestic Violence Awareness Month**

- Mayor Becker explained that every year Turning Point requests the town declare October as Domestic Violence Month.
- **Councilwoman Neill made a motion to approve the Proclamation for October being Domestic Violence Awareness Month and Councilwoman Coffey seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Cureton, and Neill*

*Nays: None*

- The proclamation is as follows:

**Proclamation  
Domestic Violence Awareness Month**

**WHEREAS**, domestic violence affects all Union County residents, and far too many people suffer abuse at the hands of a spouse, partner, parent, child, or sibling; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on the victims, but their children, families, and communities; and

**WHEREAS**, domestic violence includes not only physical but also mental abuse, emotional abuse, financial abuse, sexual abuse, and isolation; and

**WHEREAS**, domestic violence is widespread, including one in three Americans who have witnessed an incident of domestic violence with an annual cost to US companies of \$3.5 billion in lost work time, increased health care costs, higher turnover, and lower productivity; and

**WHEREAS**, according to the North Carolina Coalition Against Domestic Violence, there have been 1,244 women, men, and children murdered as a result of domestic violence since January 1, 2002 in North Carolina; and

**WHEREAS**, according to the North Carolina Council for Women, domestic violence programs across the state responded to over 120,000 crisis calls and provided services to over 52,000 victims last year; and

**WHEREAS**, the key to prevention is education, community awareness, having zero tolerance for domestic violence, and requiring accountability by the abuser; and

**WHEREAS**, Union County recognizes the importance of having collaborations by multiple partners to promote social norms, policies and laws that support gender equity and foster intimate partnerships based on mutual respect, equality, and trust; and

**NOW, THEREFORE**, be it resolved that I, Frederick Becker III, Mayor of the Town of Mineral Springs, do hereby proclaim October 2019 as Domestic Violence Awareness Month in Union County and urge all citizens to support this observance. I further urge our citizens to increase their awareness and education of this destructive force which deeply affects a large number of families in our State each year and to become part of the efforts to stop violence in families.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Town of Mineral Springs to be affixed this the 12<sup>th</sup> day of September 2018.

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky Brooks, CMC, Town Clerk

**8. Proclamation Declaring September 2019 as Litter Awareness Month**

- Mayor Becker explained this was a new proclamation request he received from a friend of his, Nancy Gulledge, who has joined Litter Busters and wanted the town to declare the month of September as Litter Awareness Month.
- **Councilwoman Coffey made a motion that we approve the Proclamation declaring September as Litter Month and Councilman Countryman seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Cureton, and Neill  
Nays: None*

- The proclamation is as follows:

**Town of Mineral Springs, North Carolina  
Mayoral Proclamation**

**Whereas**, litter can have an immediate and long-lasting impact on the community, degrading the natural environment, reducing property values, increasing crime, discouraging residential growth and tourism and blighting the visual aesthetic of our neighborhoods; and

**Whereas**, the Town Council has a strong interest in reducing and eventually eradicating roadside litter and litter in our waterways; and

**Whereas**, all members of our community are strongly encouraged to properly dispose of all trash, recycle as per established guidelines and foster litter control awareness; and

**Whereas**, the NCDOT has identified September 14-28, 2019 as dates for the North Carolina Department of Transportation Biannual Cleanup Drive involving community volunteers statewide to participate in organized litter sweeps.

**Now Therefore, I, Frederick Becker III, Mayor of the Town of Mineral Springs, North Carolina**, on behalf of the Town Council, do hereby declare September to be **Litter Awareness Month** and encourage all residents, businesses and all members of the community to join in all efforts to keep Mineral Springs clean and litter free.

Dated this the 12<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Frederick Becker III, Mayor

\_\_\_\_\_  
Attest: Vicky Brooks, Municipal Clerk

**9. Discussion of the 6<sup>th</sup> Annual Festival**

- Ms. Brooks explained she did not have the final budget ready; it would be at least next month. Ms. Brooks asked if the council wanted to wait until everyone was present to discuss it. Mayor Becker responded “absolutely”; it will be moved forward to next month.

10. **Staff Reports**

- There were no staff reports.

11. **Other Business**

- Councilman Countryman stated he just wanted to say thank you to “all of us” for helping with the festival. “I think it was a really successful festival and I think we all need to pat ourselves on the back”, Councilman Countryman said.
- Councilwoman Cureton noted she wanted to say thank you too and that a lady called her and told her she had won a gift (something from Walmart the lady would be giving her).

12. **Adjournment**

- **Councilman Countryman made a motion to adjourn and Councilwoman Coffey seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Cureton, and Neill*

*Nays: None*

- The meeting was adjourned at 7:39 p.m.
- The next regular meeting will be on Thursday, October 10, 2019 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

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Vicky A. Brooks, CMC, Town Clerk

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Frederick Becker III, Mayor

AUGUST 2019  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

<b>AUGUST 30, 2019 REGULAR TA</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
BEGINNING CHARGE	58.85	67,282.14	65,381.25	61,537.39	62,152.5	64,338.55	64,894.00	66,094.83
TAX CHARGE	66,417.12							
PUBLIC UTILITIES								
DISCOVERIES								
NON-DISCOVERIES	54.75							
RELEASES	(3.95)	(3.07)						
<b>TOTAL CHARGE</b>	<b>66,526.77</b>	<b>67,279.07</b>	<b>65,381.25</b>	<b>61,537.39</b>	<b>62,152.50</b>	<b>64,338.55</b>	<b>64,894.00</b>	<b>66,094.83</b>
BEGINNING COLLECTIONS	19.71	67,027.54	65,200.38	61,385.50	62,090.45	64,279.12	64,854.36	66,066.28
COLLECTIONS - TAX	1,456.37	38.08	31.02	8.62		2.01		
COLLECTIONS - INTEREST		2.93	5.04	2.02		0.29		
<b>TOTAL COLLECTIONS</b>	<b>1,476.08</b>	<b>67,065.62</b>	<b>65,231.40</b>	<b>61,394.12</b>	<b>62,090.45</b>	<b>64,281.13</b>	<b>64,854.36</b>	<b>66,066.28</b>
BALANCE OUTSTANDING	65,050.69	213.45	149.85	143.27	62.05	57.42	39.64	28.55
<b>PERCENTAGE OF REGULAR</b>	<b>2.22%</b>	<b>99.68%</b>	<b>99.77%</b>	<b>99.77%</b>	<b>99.90%</b>	<b>99.91%</b>	<b>99.94%</b>	<b>99.96%</b>
<b>COLLECTION FEE 1.5 %</b>	<b>21.85</b>	<b>0.62</b>	<b>0.54</b>	<b>0.16</b>	<b>-</b>	<b>0.03</b>	<b>-</b>	<b>-</b>

## Mineral Springs Prior Years Property Tax Report August 2019

August 31, 2019	2011	2010			
<b>BEGINNING CHARGE</b>	<b>\$64,878.42</b>	<b>\$64,737.60</b>			
PUBLIC UTILITIES	\$1,319.20	\$1,251.60			
MINIMAL RELEASES	(\$145.21)	(\$152.88)			
DISCOVERIES	\$61.82	\$321.61			
ABATEMENTS (RELEASES)	(\$301.25)	(\$473.88)			
<b>TOTAL CHARGE</b>	<b>\$65,812.98</b>	<b>\$65,684.05</b>			
PREVIOUS COLLECTIONS	\$65,722.65	\$65,599.00			
<b>PREVIOUS BALANCE DUE</b>	<b>\$90.33</b>	<b>\$85.05</b>			<b>\$175.38</b>
COLLECTIONS - TAX					\$0.00
COLLECTIONS - INTEREST/FEES					\$0.00
GROSS MONTHLY COLLECTIONS					\$0.00
MISC. ADJUSTMENTS					
<b>TOTAL TAX COLLECTED TO DATE</b>	<b>\$65,722.65</b>	<b>\$65,599.00</b>			
<b>BALANCE OUTSTANDING</b>	<b>\$62.65</b>	<b>\$57.37</b>			<b>\$120.02</b>
<b>PERCENTAGE COLLECTED</b>	<b>99.86%</b>	<b>99.87%</b>			

# Mineral Springs Unpaid Property Taxes - Real and Personal as of August 31, 2019

Name	Tax Map Number	2011	2010	Total
CAROLINA STREET SUPPLY	50103059		\$6.88	
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88		
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44		
ELLIOTT, JAMES EDWARD & MARIO JAMES ELLIOTT &	06060006E	\$24.00	\$24.00	
FATHER & SON PAINTERS	50093623		\$2.41	
MATHENY, VERNA	455325	\$2.22		
METHENY, VERNA	50094323		\$2.22	
ROBERTO BONILLA CUSTOM FRAMING	50104497		\$2.75	
WILLIAMS, RUTH & HUSBAND J C WILLIAMS	05033179	\$19.11	\$19.11	
<b>Total</b>		<b>\$62.65</b>	<b>\$57.37</b>	<b>\$120.02</b>



## Town of Mineral Springs

# FINANCE REPORT

## August 2019

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

**October 10, 2019**

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# Cash Flow Report FY2019 YTD

7/1/2019 through 8/31/2019

9/26/2019

Page 1

Category	7/1/2019- 8/31/2019
<b>INCOME</b>	
Interest Income	2,081.55
Other Inc	
Copy Charges	2.00
Festival 2019	
Sponsor	790.00
Vendor	190.00
TOTAL Festival 2019	980.00
Zoning	325.00
TOTAL Other Inc	1,307.00
Prop Tax 2019	
Receipts 2019	
Tax	7.54
TOTAL Receipts 2019	7.54
TOTAL Prop Tax 2019	7.54
Prop Tax Prior Years	
Prop Tax 2014	
Receipts 2014	
Int	1.33
Tax	0.95
TOTAL Receipts 2014	2.28
TOTAL Prop Tax 2014	2.28
Prop Tax 2015	
Receipts 2015	
Int	1.31
Tax	10.41
TOTAL Receipts 2015	11.72
TOTAL Prop Tax 2015	11.72
Prop Tax 2016	
Receipts2016	
Int	2.69
Tax	10.96
TOTAL Receipts2016	13.65
TOTAL Prop Tax 2016	13.65
Prop Tax 2017	
Receipts2017	
Int	1.70
Tax	10.96
TOTAL Receipts2017	12.66
TOTAL Prop Tax 2017	12.66
Prop Tax 2018	
Receipts	
Int	3.43
Tax	63.99
TOTAL Receipts	67.42
TOTAL Prop Tax 2018	67.42
TOTAL Prop Tax Prior Years	107.73
Veh Tax	
Int 2019	10.55
Tax 2019	856.20

# Cash Flow Report FY2019 YTD

7/1/2019 through 8/31/2019

9/26/2019

Page 2

Category	7/1/2019- 8/31/2019
TOTAL Veh Tax	866.75
<b>TOTAL INCOME</b>	<b>4,370.57</b>
<b>EXPENSES</b>	
Ads	223.88
Attorney	600.00
Community	
Greenway	91.53
Newsletter	
Post	322.37
Printing	885.64
TOTAL Newsletter	1,208.01
Parks & Rec	
Park	860.30
TOTAL Parks & Rec	860.30
Special Events	
Festival	1,901.05
Misc	235.26
Services	4,000.00
TOTAL Special Events	6,136.31
TOTAL Community	8,296.15
Emp	
Benefits	
Dental	240.00
Life	176.40
NCLGERS	2,370.74
Vision	42.00
TOTAL Benefits	2,829.14
Bond	550.00
FICA	
Med	303.52
Soc Sec	1,297.59
TOTAL FICA	1,601.11
Payroll	288.30
Work Comp	2,040.00
TOTAL Emp	7,308.55
Office	
Bank	7.00
Clerk	6,230.00
Council	1,800.00
Deputy Clerk	1,953.00
Dues	5,148.00
Equip	423.09
Finance Officer	2,704.38
Regular	3,049.62
TOTAL Finance Officer	5,754.00
Ins	3,209.67
Maint	
Materials	909.07
Service	2,321.00
TOTAL Maint	3,230.07

# Cash Flow Report FY2019 YTD

7/1/2019 through 8/31/2019

9/26/2019

Page 3

Category	7/1/2019- 8/31/2019
Mayor	800.00
Misc	213.50
Post	7.70
Records	4,944.00
Supplies	517.00
Tel	2,444.65
Util	264.53
<b>TOTAL Office</b>	<b>36,946.21</b>
Planning	
Administration	
Salaries	5,384.00
<b>TOTAL Administration</b>	<b>5,384.00</b>
Misc	488.92
Ordinance Changes	3,191.12
<b>TOTAL Planning</b>	<b>9,064.04</b>
Street Lighting	108.69
Tax Coll	
Contract	25.99
Sal	50.00
<b>TOTAL Tax Coll</b>	<b>75.99</b>
Training	
Staff	175.00
<b>TOTAL Training</b>	<b>175.00</b>
Travel	1,032.25
<b>TOTAL EXPENSES</b>	<b>63,830.76</b>
 <b>TRANSFERS</b>	
FROM MM Sav ParkSterling	30,000.00
TO Check Min Spgs	-30,000.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
 <b>OVERALL TOTAL</b>	 <b>-59,460.19</b>

## Account Balances History Report - As of 8/31/2019

(Includes unrealized gains)

9/23/2019

Page 1

Account	6/29/2019 Balance	6/30/2019 Balance	7/31/2019 Balance	8/31/2019 Balance
<b>ASSETS</b>				
<b>Cash and Bank Accounts</b>				
Check Min Spgs	37,358.03	37,208.20	21,115.09	7,241.27
McNeely Farms Escrow	21,332.34	21,340.52	21,348.76	21,355.19
MM Sav ParkSterling	584,711.65	585,249.91	565,814.96	556,293.05
NCCMT_Cash	2,322.61	2,326.88	2,331.27	2,335.31
South State CD	202,931.19	202,931.19	202,931.19	203,939.50
<b>TOTAL Cash and Bank Accounts</b>	<b>848,655.82</b>	<b>849,056.70</b>	<b>813,541.27</b>	<b>791,164.32</b>
<b>Other Assets</b>				
State Revenues Receivable	0.00	61,231.60	58,271.20	56,077.07
<b>TOTAL Other Assets</b>	<b>0.00</b>	<b>61,231.60</b>	<b>58,271.20</b>	<b>56,077.07</b>
<b>TOTAL ASSETS</b>	<b>848,655.82</b>	<b>910,288.30</b>	<b>871,812.47</b>	<b>847,241.39</b>
<b>LIABILITIES</b>				
<b>Other Liabilities</b>				
Accounts Payable	692.76	3,793.75	692.76	692.76
Escrows	21,195.00	21,195.00	21,195.00	21,195.00
<b>TOTAL Other Liabilities</b>	<b>21,887.76</b>	<b>24,988.75</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>TOTAL LIABILITIES</b>	<b>21,887.76</b>	<b>24,988.75</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>OVERALL TOTAL</b>	<b>826,768.06</b>	<b>885,299.55</b>	<b>849,924.71</b>	<b>825,353.63</b>

Mineral Springs Budget Comparison 2018-2019

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2019-2020										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,576.12	\$ 223.88	12.4%	\$ -	\$ 223.88				
Attorney	\$ 9,600.00	\$ 9,000.00	\$ 600.00	6.3%	\$ 300.00	\$ 300.00				
Audit	\$ 4,730.00	\$ 4,730.00	\$ -	0.0%	\$ -	\$ -				
Charities & Agencies	\$ 10,500.00	\$ 10,500.00	\$ -	0.0%	\$ -	\$ -				
Community Projects	\$ 28,300.00	\$ 20,003.85	\$ 8,296.15	29.3%	\$ 5,004.94	\$ 3,291.21				
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -				
Employee Overhead	\$ 29,900.00	\$ 22,591.45	\$ 7,308.55	24.4%	\$ 4,437.67	\$ 2,870.88				
Elections	\$ 3,100.00	\$ 3,100.00	\$ -	0.0%	\$ -	\$ -				
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -				
Intergovernmental	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%	\$ -	\$ -				
Office & Administrative	\$ 146,944.00	\$ 109,997.79	\$ 36,946.21	25.1%	\$ 20,527.24	\$ 16,418.97				
Planning & Zoning	\$ 52,304.00	\$ 43,239.96	\$ 9,064.04	17.3%	\$ 5,774.67	\$ 3,289.37				
Street Lighting	\$ 1,600.00	\$ 1,491.31	\$ 108.69	6.8%	\$ -	\$ 108.69				
Tax Collection	\$ 1,950.00	\$ 1,874.01	\$ 75.99	3.9%	\$ 25.00	\$ 50.99				
Training	\$ 3,000.00	\$ 2,825.00	\$ 175.00	5.8%	\$ 175.00	\$ -				
Travel	\$ 4,200.00	\$ 3,167.75	\$ 1,032.25	24.6%	\$ 205.00	\$ 827.25				
Capital Outlay	\$ 32,897.00	\$ 32,897.00	\$ -	0.0%	\$ -	\$ -				
<b>Totals</b>	<b>\$ 360,825.00</b>	<b>\$ 296,994.24</b>	<b>\$ 63,830.76</b>	<b>17.7%</b>	<b>\$ 36,449.52</b>	<b>\$ 27,381.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Off Budget:</b>										
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Off Budget:</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Mineral Springs Monthly Revenue Summary 2018-2019

TOWN OF MINERAL SPRINGS												
REVENUE SUMMARY 2019-2020												
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November			
Property Tax - prior	\$ 1,000.00	\$ 892.27	\$ 107.73	10.8%	\$ -	\$ 107.73						
Property Tax - 2019	\$ 67,830.00	\$ 67,822.46	\$ 7.54	0.0%	\$ -	\$ 7.54						
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -						
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -						
Gross Receipts Tax	\$ -	\$ -	\$ -		\$ -	\$ -						
Interest	\$ 8,500.00	\$ 6,418.45	\$ 2,081.55	24.5%	\$ 584.68	\$ 1,496.87						
Sales Tax - Electric	\$ 209,000.00	\$ 209,000.00	\$ -	0.0%	\$ -	\$ -						
Sales Tax - Sales & Use	\$ 23,100.00	\$ 23,100.00	\$ -	0.0%	\$ -	\$ -						
Sales Tax - Other Util.	\$ 25,300.00	\$ 25,300.00	\$ -	0.0%	\$ -	\$ -						
Sales Tax - Alc. Bev.	\$ 13,045.00	\$ 13,045.00	\$ -	0.0%	\$ -	\$ -						
Vehicle Taxes	\$ 7,550.00	\$ 6,683.25	\$ 866.75	11.5%	\$ -	\$ 866.75						
Zoning Fees	\$ 2,500.00	\$ 2,175.00	\$ 325.00	13.0%	\$ 250.00	\$ 75.00						
Other	\$ 3,000.00	\$ 2,018.00	\$ 982.00	32.7%	\$ 240.00	\$ 742.00						
<b>Totals</b>	<b>\$ 360,825.00</b>	<b>\$ 356,454.43</b>	<b>\$ 4,370.57</b>	<b>1.2%</b>	<b>\$ 1,074.68</b>	<b>\$ 3,295.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>June a/r</b>				
Property Tax - prior												
Property Tax - 2019												
Dupl. Property Tax												
Fund Balance Approp.												
Gross Receipts Tax												
Interest												
Sales Tax - Electric												
Sales Tax - Sales & Use												
Sales Tax - Other Util.												
Sales Tax - Alc. Bev.												
Vehicle Taxes												
Zoning Fees												
Other												
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# August 2019 Cash Flow Report - Aug 2019

8/1/2019 through 8/31/2019

9/26/2019

Page 1

Category	8/1/2019- 8/31/2019
<b>INCOME</b>	
Interest Income	1,496.87
Other Inc	
Copy Charges	2.00
Festival 2019	
Sponsor	590.00
Vendor	150.00
TOTAL Festival 2019	740.00
Zoning	75.00
TOTAL Other Inc	817.00
Prop Tax 2019	
Receipts 2019	
Tax	7.54
TOTAL Receipts 2019	7.54
TOTAL Prop Tax 2019	7.54
Prop Tax Prior Years	
Prop Tax 2014	
Receipts 2014	
Int	1.33
Tax	0.95
TOTAL Receipts 2014	2.28
TOTAL Prop Tax 2014	2.28
Prop Tax 2015	
Receipts 2015	
Int	1.31
Tax	10.41
TOTAL Receipts 2015	11.72
TOTAL Prop Tax 2015	11.72
Prop Tax 2016	
Receipts2016	
Int	2.69
Tax	10.96
TOTAL Receipts2016	13.65
TOTAL Prop Tax 2016	13.65
Prop Tax 2017	
Receipts2017	
Int	1.70
Tax	10.96
TOTAL Receipts2017	12.66
TOTAL Prop Tax 2017	12.66
Prop Tax 2018	
Receipts	
Int	3.43
Tax	63.99
TOTAL Receipts	67.42
TOTAL Prop Tax 2018	67.42
TOTAL Prop Tax Prior Years	107.73
Veh Tax	
Int 2019	10.55
Tax 2019	856.20

# August 2019 Cash Flow Report - Aug 2019

8/1/2019 through 8/31/2019

9/26/2019

Page 2

Category	8/1/2019- 8/31/2019
TOTAL Veh Tax	866.75
<b>TOTAL INCOME</b>	<b>3,295.89</b>
<b>EXPENSES</b>	
Ads	223.88
Attorney	300.00
Community	
Greenway	91.53
Newsletter	
Post	322.37
Printing	885.64
TOTAL Newsletter	1,208.01
Parks & Rec	
Park	210.30
TOTAL Parks & Rec	210.30
Special Events	
Festival	1,546.11
Misc	235.26
TOTAL Special Events	1,781.37
TOTAL Community	3,291.21
Emp	
Benefits	
Dental	160.00
Life	117.60
NCLGERS	1,185.37
Vision	28.00
TOTAL Benefits	1,490.97
Bond	450.00
FICA	
Med	150.09
Soc Sec	641.67
TOTAL FICA	791.76
Payroll	138.15
TOTAL Emp	2,870.88
Office	
Clerk	3,115.00
Council	900.00
Deputy Clerk	861.55
Equip	339.32
Finance Officer	2,704.38
Regular	172.62
TOTAL Finance Officer	2,877.00
Maint	
Materials	416.12
Service	1,219.00
TOTAL Maint	1,635.12
Mayor	400.00
Misc	213.50
Post	7.70
Records	4,944.00
Supplies	322.33

# August 2019 Cash Flow Report - Aug 2019

8/1/2019 through 8/31/2019

9/26/2019

Page 3

Category	8/1/2019- 8/31/2019
Tel	538.92
Util	264.53
TOTAL Office	
	16,418.97
Planning	
Administration	
Salaries	2,692.00
TOTAL Administration	
	2,692.00
Ordinance Changes	597.37
TOTAL Planning	
	3,289.37
Street Lighting	108.69
Tax Coll	
Contract	25.99
Sal	25.00
TOTAL Tax Coll	
	50.99
Travel	827.25
<b>TOTAL EXPENSES</b>	
	<b>27,381.24</b>
<b>TRANSFERS</b>	
FROM MM Sav ParkSterling	10,000.00
TO Check Min Spgs	-10,000.00
<b>TOTAL TRANSFERS</b>	
	<b>0.00</b>
<b>OVERALL TOTAL</b>	
	<b>-24,085.35</b>

## CORRECTED

## July Cash Flow Report: FY2019 Only - Jul 2019

7/1/2019 through 7/31/2019

9/26/2019

Page 1

Category	7/1/2019- 7/31/2019
<b>INCOME</b>	
Interest Income	584.68
Other Inc	
Festival 2019	
Sponsor	200.00
Vendor	40.00
TOTAL Festival 2019	240.00
Zoning	250.00
TOTAL Other Inc	490.00
<b>TOTAL INCOME</b>	<b>1,074.68</b>
<b>EXPENSES</b>	
Attorney	300.00
Community	
Parks & Rec	
Park	650.00
TOTAL Parks & Rec	650.00
Special Events	
Festival	354.94
Services	4,000.00
TOTAL Special Events	4,354.94
TOTAL Community	5,004.94
Emp	
Benefits	
Dental	80.00
Life	58.80
NCLGERS	1,185.37
Vision	14.00
TOTAL Benefits	1,338.17
Bond	100.00
FICA	
Med	153.43
Soc Sec	655.92
TOTAL FICA	809.35
Payroll	150.15
Work Comp	2,040.00
TOTAL Emp	4,437.67
Office	
Bank	7.00
Clerk	3,115.00
Council	900.00
Deputy Clerk	1,091.45
Dues	5,148.00
Equip	83.77
Finance Officer	
Regular	2,877.00
TOTAL Finance Officer	2,877.00
Ins	3,209.67
Maint	
Materials	492.95

July Cash Flow Report: FY2019 Only - Jul 2019

7/1/2019 through 7/31/2019

9/26/2019

Page 2

Category	7/1/2019- 7/31/2019
Service	1,102.00
TOTAL Maint	1,594.95
Mayor	400.00
Supplies	194.67
Tel	1,905.73
TOTAL Office	20,527.24
Planning	
Administration	
Salaries	2,692.00
TOTAL Administration	2,692.00
Misc	488.92
Ordinance Changes	2,593.75
TOTAL Planning	5,774.67
Tax Coll	
Sal	25.00
TOTAL Tax Coll	25.00
Training	
Staff	175.00
TOTAL Training	175.00
Travel	205.00
<b>TOTAL EXPENSES</b>	<b>36,449.52</b>
<b>TRANSFERS</b>	
FROM MM Sav ParkSterling	20,000.00
TO Check Min Spgs	-20,000.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>-35,374.84</b>

# Register Report - Aug 2019

8/1/2019 through 8/31/2019

9/26/2019

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
8/1/2019	EFT	Point And Pay	Zoning Permit 06-05...	Other Inc:Zoning	R	25.00
8/2/2019	EFT	Debit Card (The Sal...	Screening fabric (FY...	Office:Maint:Materials	R	-42.70
8/2/2019	EFT	Debit Card (WalMart)	Receipt book, Trash...	Office:Supplies	R	-33.86
8/5/2019	5677	Verizon Wireless	221474588-00001 (...	Office:Tel	R	-102.86
8/5/2019	567...	Municipal Insurance ...	8/19 (FY2019)	Emp:Benefits:Life	R	-58.80
			8/19 (FY2019)	Emp:Benefits:Dental	R	-80.00
			8/18 (FY2019)	Emp:Benefits:Vision	R	-14.00
8/5/2019	5679	R.C.S., Inc.	I/N 108745 Park Re...	Community:Parks & Rec:Park	R	-200.00
8/5/2019	DE...	Deposit	FY2019	Other Inc:Festival 2019:Vendor	R	25.00
			FY2019	Other Inc:Festival 2019:Sponsor	R	250.00
8/6/2019	5680	Consolidated Press,...	I/N 62511 Newslette...	Community:Newsletter:Printing	R	-795.29
8/6/2019	5681	Taylor & Sons Mowi...	I/N 044 8/19 (FY2019)	Office:Maint:Service	R	-431.00
8/6/2019	568...	Xerox Corporation	FY2019	Office:Supplies	R	-118.02
			FY2019	Planning:Ordinance Changes	R	-597.37
8/6/2019	5683	Bucket, Mop, And Br...	I/N CTBCom-1184 j...	Office:Maint:Service	R	-188.00
8/6/2019	5684	Diligent Corporation	INV228839 Records...	Office:Records	R	-4,944.00
8/6/2019	5685	Postmaster	Std Mail 1104 pc @ ...	Community:Newsletter:Post	R	-322.37
8/6/2019	EFT	Debit Card (Quality ...	Umbrellas - 20th An...	Community:Special Events:Misc	R	-235.26
8/8/2019	5686	Tony Belk	Pressure wash bldg,...	Office:Maint:Service	R	-600.00
8/8/2019	EFT	Debit Card (Fun Fill...	Balloon Artist (FY20...	Community:Special Events:Festival	R	-400.00
8/9/2019	EFT	Debit Card (WalMart)	Partition Screen mat...	Office:Maint:Materials	R	-44.33
8/9/2019	EFT	Debit Card (Lowe's)	Power Center Parts ...	Office:Maint:Materials	R	-52.44
8/11/2019	EFT	Debit Card (Lowe's)	Power Center Parts ...	Office:Maint:Materials	R	-5.64
8/12/2019	EFT...	Union County	FY2019	Prop Tax 2019:Receipts 2019:Tax	R	7.54
			FY2019	Prop Tax Prior Years:Prop Tax 2018:R...	R	63.99
			FY2019	Prop Tax Prior Years:Prop Tax 2018:R...	R	3.43
			FY2019	Prop Tax Prior Years:Prop Tax 2017:R...	R	10.96
			FY2019	Prop Tax Prior Years:Prop Tax 2017:R...	R	1.70
			FY2019	Prop Tax Prior Years:Prop Tax 2016:R...	R	10.96
			FY2019	Prop Tax Prior Years:Prop Tax 2016:R...	R	2.69
			FY2019	Prop Tax Prior Years:Prop Tax 2015:R...	R	10.41
			FY2019	Prop Tax Prior Years:Prop Tax 2015:R...	R	1.31
			FY2019	Prop Tax Prior Years:Prop Tax 2014:R...	R	0.95
			FY2019	Prop Tax Prior Years:Prop Tax 2014:R...	R	1.33
8/12/2019	EFT	Debit Card (AOL)	AOL Troubleshootin...	Office:Tel	R	-7.99
8/13/2019	EFT	Debit Card (USPS)	Postage - returns (F...	Office:Post	R	-7.70
8/15/2019	TXFR	NC Department of R...	Sales & Use 6/19 (F...	[State Revenues Receivable]	R	2,194.13
8/15/2019	5687	Forms & Supply, Inc.	I/N 5109151-0 (FY2...	Office:Supplies	R	-108.89
8/15/2019	5688	Union County Public...	84361*00 (FY2019)	Office:Util	R	-26.54
8/15/2019	5689	Union County Public...	91052*00 (FY2019)	Community:Parks & Rec:Park	R	-10.30
8/15/2019	5690	Clark, Griffin & McC...	I/N 6926 8/19 (FY20...	Attorney	R	-300.00
8/15/2019	5691	Bettylyn Krafft	Reimbursement - Fe...	Community:Special Events:Festival	R	-453.43
8/15/2019	5692	Duncan-Parnell Inc.	I/N 862402 Ink & Pa...	Office:Supplies	R	-485.73
8/15/2019	5693	Duke Power	1819573779 (FY201...	Office:Util	R	-22.22
8/15/2019	5694	Duke Power	1803784140 (FY2019)	Office:Util	R	-215.77
8/15/2019	5695	The Enquirer-Journal	30065439 (FY2019)	Ads	R	-223.88
8/15/2019	5696	Old Republic Surety ...	LPO1069542 Freder...	Emp:Bond	R	-450.00
8/15/2019	5697	Windstream	061348611 (FY2019)	Office:Tel	R	-324.58
8/15/2019	569...	Municipal Insurance ...	8/19 (FY2019)	Emp:Benefits:Life	R	-58.80
			8/19 (FY2019)	Emp:Benefits:Dental	R	-80.00
			8/19 (FY2019)	Emp:Benefits:Vision	R	-14.00

# Register Report - Aug 2019

8/1/2019 through 8/31/2019

9/23/2019

Page 2

Date	Num	Description	Memo	Category	Clr	Amount
8/18/2019	EFT	Debit Card (Lowe's)	Fence Repair Suppli...	Office:Maint:Materials	R	-39.07
8/19/2019	EFT	Debit Card (B&H Ph...	Amplifier, Cables (F...	Office:Equip	R	-339.32
8/19/2019	EFT	Debit Card (South B...	Meal - NCAZO Conf...	Travel	R	-27.49
8/19/2019	EFT	Debit Card (Office D...	Notebooks, Post-its ...	Office:Supplies	R	-37.86
8/20/2019	EFT	Debit Card (Lowe's)	Electrical Supplies (...	Office:Maint:Materials	R	-76.65
8/20/2019	EFT	Debit Card (South B...	Meal - NCAZO Conf...	Travel	R	-30.50
8/21/2019	EFT	Debit Card (Blockad...	Zoning Conference I...	Travel	R	-405.65
8/22/2019	5699	Lynn Rivera	Reimbursements - g...	Community:Greenway	R	-91.53
8/22/2019	5700	Janet Ridings	Mileage - Festival Pr...	Travel	R	-51.04
8/22/2019	5701	Duke Power	2035221941 (FY2019)	Street Lighting	R	-108.69
8/22/2019	DE...	Deposit	(FY2019)	Other Inc:Festival 2019:Vendor	R	125.00
			(FY2019)	Other Inc:Festival 2019:Sponsor	R	340.00
			(FY2019)	Other Inc:Copy Charges	R	2.00
8/22/2019	TXFR	Transfer Money	transfer (FY2019)	[MM Sav ParkSterling]	R	10,000.00
8/22/2019	EFT...	Union County {NCV...	NCVTS 1907 FY2019	Veh Tax:Tax 2019	R	855.05
			NCVTS 1907 FY2019	Veh Tax:Int 2019	R	10.55
			Refunds 1907 FY2019	Veh Tax:Tax 2019	R	1.15
			Collection 1907 FY2...	Tax Coll:Contract	R	-25.99
8/26/2019	5702	Vicky A Brooks	Mileage: 6/27/19 - 8/...	Travel	R	-312.57
8/26/2019	5703	Crystal Impressions	I/N 24007 (FY2019)	Office:Misc	R	-213.50
8/26/2019	5704	Donald Gaddy	Town Hall screen co...	Office:Maint:Materials	R	-132.51
8/26/2019	5705	Extravaganza Event...	I/N 2019-452 Balanc...	Community:Special Events:Festival		-354.94
8/26/2019	5706	Verizon Wireless	221474588-00001 (...	Office:Tel	R	-103.49
8/26/2019	EFT	Point And Pay	Zoning Permit 06-01...	Other Inc:Zoning	R	50.00
8/27/2019	EFT	Debit Card (Lowe's)	Posts for Power Boa...	Office:Maint:Materials	R	-22.78
8/28/2019	EFT	Debit Card (WalMart)	"Lucy" supplies (FY...	Community:Special Events:Festival	R	-15.96
8/29/2019	EFT...	Paychex	Salary 8/19 (FY2019)	Office:Clerk	R	-2,928.10
			Supplement 8/19 (F...	Office:Clerk	R	0.00
			Hours 8/19 (FY2019)	Office:Deputy Clerk	R	-861.55
			Salary 8/19 (FY2019)	Office:Finance Officer	R	-2,704.38
			Salary 8/19 (FY2019)	Office:Mayor	R	-400.00
			Salary 8/19 (FY2019)	Office:Council	R	-900.00
			Salary 8/19 (FY2019)	Planning:Administration:Salaries	R	-2,530.48
			Salary 8/19 (FY2019)	Tax Coll:Sal	R	-25.00
			FY2019	Emp:FICA:Soc Sec	R	-641.67
			FY2019	Emp:FICA:Med	R	-150.09
8/29/2019	EFT...	NC State Treasurer	8/19 LGERS contrib...	Office:Clerk	R	-186.90
			8/19 LGERS contrib...	Office:Finance Officer:Regular	R	-172.62
			8/19 LGERS contrib...	Planning:Administration:Salaries	R	-161.52
			8/19 employer contri...	Emp:Benefits:NCLGERS	R	-1,185.37
8/29/2019	5707	Postmaster	Std Mail 1102 pc @ ...	Community:Special Events:Festival		-321.78
8/29/2019	EFT	Debit Card (Farley's)	Staff food (FY2019)	Office:Supplies	R	-23.70
8/29/2019	EFT	Debit Card (WaferS...	Sealing tabs (FY2019)	Community:Newsletter:Printing	R	-90.35
8/30/2019	EFT	Paychex Fees	Fees 8/19 (FY2019)	Emp:Payroll	R	-138.15

**8/1/2019 - 8/31/2019**

**-13,873.82**

**TOTAL INFLOWS 13,993.15**

**TOTAL OUTFLO... -27,866.97**

**NET TOTAL -13,873.82**

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August 2019

- Revenue Details
- Inter-bank Transfers

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# NC Sales & Use Distribution - accrued to FY2018-19

June 2019 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
<b>UNION</b>	1,875,421.65	1,305,426.04	988,685.18	-	124.81	280,724.70	-	-	(313,600.52)	4,136,781.86
FAIRVIEW	820.48	571.10	432.53	-	0.05	122.81	-	-	597.57	2,544.54
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	69,363.29	48,281.76	36,566.96	-	4.62	10,382.73	-	-	50,518.18	215,117.54
LAKE PARK	6,230.37	4,336.78	3,284.53	-	0.41	932.60	-	-	4,537.66	19,322.35
MARSHVILLE	9,155.31	6,372.74	4,826.50	-	0.61	1,370.42	-	-	6,667.92	28,393.50
MARVIN	5,697.22	3,965.67	3,003.46	-	0.38	852.80	-	-	4,149.36	17,668.89
MINERAL SPRINGS	707.48	492.46	372.97	-	0.05	105.90	-	-	515.27	2,194.13
MINT HILL *	42.89	29.86	22.61	-	-	6.42	-	-	31.23	133.01
MONROE	210,028.77	146,194.87	110,723.01	-	13.98	31,438.41	-	-	152,966.65	651,365.69
STALLINGS *	37,138.70	25,851.16	19,578.79	-	2.47	5,559.15	-	-	27,048.59	115,178.86
UNIONVILLE	1,083.13	753.94	571.01	-	0.07	162.13	-	-	788.86	3,359.14
WAXHAW	71,955.25	50,085.94	37,933.38	-	4.79	10,770.71	-	-	52,405.93	223,156.00
WEDDINGTON *	11,315.80	7,876.60	5,965.47	-	0.75	1,693.82	-	-	8,241.44	35,093.88
WESLEY CHAPEL	1,623.20	1,129.86	855.72	-	0.11	242.97	-	-	1,182.20	5,034.06
WINGATE	5,423.04	3,774.82	2,858.92	-	0.36	811.75	-	-	3,949.66	16,818.55
<b>TOTAL</b>	2,306,006.58	1,605,143.60	1,215,681.04	-	153.46	345,177.32	-	-	-	5,472,162.00

**Jurisdiction Collection by Year**  
**Union County**

**Date Distributed: 7/1/2019 to 7/31/2019**

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2014	0.67	0.28	1.33	2.28	0.00	2.28
2015	10.41	0.00	1.31	11.72	0.00	11.72
2016	10.27	0.69	2.69	13.65	0.00	13.65
2017	10.27	0.69	1.70	12.66	0.00	12.66
2018	63.06	0.93	3.43	67.42	0.00	67.42
2019	7.54	0.00	0.00	7.54	0.00	7.54
<b>Total:</b>	<b>102.22</b>	<b>2.59</b>	<b>10.46</b>	<b>115.27</b>	<b>0.00</b>	<b>115.27</b>
<b>Grand Total:</b>	<b>102.22</b>	<b>2.59</b>	<b>10.46</b>	<b>115.27</b>	<b>0.00</b>	<b>115.27</b>

Invoice Date	Invoice Number	Description	Invoice Amount
08/07/2019	2001 TAXES	TAX/FEE/INT - JULY 2019	\$115.27

  

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00060813	08/12/2019	115.27



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            08/12/2019    00060813

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$115.27**

Pay One Hundred Fifteen Dollars and 27 cents \*\*\*\*\*

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                       MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00060813

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

Invoice Date	Invoice Number	Description	Invoice Amount
08/22/2019	2001-NCVTS	NCVTS REFUNDS FOR MONTH OF JUL	\$1.15
08/22/2019	VTFNAP1907-1	CASH RECEIVED NCVTS JULY 2019	\$839.61

  

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00061035	08/26/2019	840.76



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            08/26/2019    00061035

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$840.76**

Pay **Eight Hundred Forty Dollars and 76 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                       MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00061035

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-1** Invoice#: 2001-NCVTS  
Description: NCVTS Refunds for the months of July  
Invoice Date: 08/19/2019  
Due Date: 08/15/2019  
Acct# 715 - 220355

\$	1.15
\$	1.15





71537 / M 1802-038

OFFICIAL CHECK



67-98/532

11212658

PAY TO THE ORDER OF TOWN OF MINERAL SPRINGS

DATE 08/22/2019

\$10,000.00

\$ 10,000.00 DOLLARS

NOTICE TO THE CUSTOMER: AS A CONDITION TO THIS INSTITUTION'S ISSUANCE OF THIS CHECK, PURCHASER AGREES TO PROVIDE DECLARATION OF LOSS PRIOR TO THE REFUND OR REPLACEMENT OF THIS CHECK IN THE EVENT IT IS LOST, MISPLACED, OR STOLEN. REFUNDS AND REPLACEMENTS CANNOT BE MADE FOR 90 DAYS AFTER ISSUANCE OF ORIGINAL CHECK.



AUTHORIZED SIGNATURE

REMITTER: TOWN OF MINERAL SPRINGS

⑈ 11212658⑈ ⑆053200983⑆ 2200830098⑈

OFFICIAL CHECK



CUSTOMER COPY

67-98/532

11212658

PAY TO THE ORDER OF TOWN OF MINERAL SPRINGS

DATE 08/22/2019

\$10,000.00

\$ 10,000.00 DOLLARS

NOTICE TO THE CUSTOMER: AS A CONDITION TO THIS INSTITUTION'S ISSUANCE OF THIS CHECK, PURCHASER AGREES TO PROVIDE DECLARATION OF LOSS PRIOR TO THE REFUND OR REPLACEMENT OF THIS CHECK IN THE EVENT IT IS LOST, MISPLACED, OR STOLEN. REFUNDS AND REPLACEMENTS CANNOT BE MADE FOR 90 DAYS AFTER ISSUANCE OF ORIGINAL CHECK.

REMITTER TOWN OF MINERAL SPRINGS

NON-NEGOTIABLE

AUTHORIZED SIGNATURE

COPY

COPY



First National Bank

RECEIPT

Thank you for banking with us!

Monroe Main 11580115 08/22/19 14:07  
DDA Deposit w/Funds Available  
Acct# XXXX0871 \$10,000.00

Tx FR

FNB Online™ fnb-online.com

Customer Service: 1-800-555-5455  
FNB 25-70

DATE AND AMOUNT OF TRANSACTION SHOWN ABOVE DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

# MEMO

**To: Mineral Springs Town Council**  
**From: Rick Becker**  
**Date: October 3, 2019**  
**Subject: Union County Critical Intersections Study Project**

The Union County Critical Intersections Study workgroup had divided the top ten intersections on its project list into two submissions based on the way the application process for CRTPO funding was set up. Attached is an email from Union County Transportation Planner Bjorn Hansen describing how the second five projects will be submitted to the Board of County Commissioners (BOCC) prior to final submission to CRTPO.

As you can see, the intersection of NC Highway 75 and Potter Road “made the cut” and will be submitted in this round.

The county workgroup has not made any attempt to describe what sort of improvements might be recommended for these intersections; they were selected based on crash data, congestion data, and other quantitative characteristics and, if the submission receives CRTPO approval, preliminary engineering, design, and cost analysis for these intersections would then be undertaken with the grant money.

As Bjorn pointed out, no expenditures would be involved this fiscal year. If funding is approved, the county match (20%) would be \$25,000 for all five projects, and the affected municipalities have been encouraged to split that match with Union County. Based on my discussions with Bjorn, that municipal match might be somewhere between \$1,000 and \$2,500 strictly at the discretion of the Mineral Springs Town Council.

We budgeted \$5,000 in the FY2019-20 budget for this sort of intergovernmental planning funding; while we cannot guarantee funding for a FY2020-21 project until next year’s budget ordinance is adopted, I informed Bjorn that I would recommend inclusion of that appropriation in the FY2020-21 budget especially if it is not expended this fiscal year.

Bjorn suggested a brief letter of support to accompany his presentation to the BOCC and CRTPO. I have attached a draft for council review and possible approval.

## Union County Critical Intersection Analysis Fall 2019 submittal

---

From: Bjorn Hansen (bjorn.hansen@unioncountync.gov)

To: smcallister@monroenc.org; msncmayor@yahoo.com; ehumphries@fairviewnc.gov; planner@marvinnc.org

Cc: smepperson@ncdot.gov; clainsworth@ncdot.gov; slbasham@ncdot.gov

Date: Friday, September 20, 2019, 02:11 PM EDT

---

Good afternoon,

We are developing an agenda item to go to the Board of Commissioners on October 21 to request authorization to submit for \$100,000 in CRTPO funding to develop designs and cost estimates for the remaining five eligible intersections. The money would not be available until July 1, 2020 at the earliest. Four are at least partially located in your jurisdictions, so we want to make sure you are ok with this application before we present to the BOCC.

The intersections are below:

1. Bonds Grove Church and Waxhaw-Marvin (Marvin)
2. NC 75 and Potter (Mineral Springs)
3. US 601 and Brief (Fairview)
4. Poplin and Unionville-Indian Trail (Monroe)
5. NC 200 and Plyler Mill (unincorporated)

The total project is \$125,000, and we would provide the 20% local match. We hope that each of the municipalities would consider splitting the \$5,000 per intersection cost for local match, which will help us in submitting a project that demonstrates a partnership between the county and municipalities. It is not required though.

Please let me know if you have any questions.

Sincerely,

Bjorn

**Bjorn E. Hansen, AICP CTP**

*Transportation Planner*

**Union County Government**  
**Growth Management**

# Town of Mineral Springs

PO Box 600 • Mineral Springs, NC • 28108-0600

**Telephone:**  
(704) 243-0505

**Facsimile:**  
(704) 243-1705

**Clerk:**  
(704) 289-5331

**Mayor:**  
Frederick Becker III

**Council**  
  
(Through 2019):  
Valerie Coffey  
Lundeen Cureton  
Peggy Neill

(Through 2021):  
Jerry Countryman  
Janet Critz  
Bettylyn Krafft

Bjorn Hansen, AICP CTP  
Union County Transportation Planner  
500 N Main St, Ste #70  
Monroe, NC 28112

October 10, 2019

Dear Bjorn,

I recently presented information to the Mineral Springs town council about the NC Highway 75 – Potter Road intersection’s inclusion on the Critical Intersections project list for submission to the Board of County Commissioners and the Charlotte regional Transportation Planning Organization for design funding.

The Mineral Springs town council supports inclusion of this intersection in the project list and voted at its regular meeting on October 10, 2019 to support in principle a local funding match not to exceed \$2,500.00 if the CRTPO funding and Union County match are approved.

Since the match would not be required until after July 1, 2020, there is no budgetary appropriation available at this time. However, the FY2019-20 budget ordinance includes a \$5,000.00 appropriation for this specific type of expenditure, and if it is not utilized this fiscal year I plan to include it in the recommended budget for FY2020-21. Of course, if the appropriation is approved in the FY2020-21 budget ordinance, the actual amount of the match will be determined by the Mineral Springs town council in cooperation with your department.

We look forward to working with Union County and CRTPO on looking for ways to improve this important downtown Mineral Springs intersection!

Thank you.

Sincerely,

Frederick Becker III  
Mayor

# Revize Quote

Revize WEBGEN “Ready to Use” Website Design – includes Color Scheme and Banner customization, Revize CMS integration, and Content Editor training, onetime fee	\$2,687
<b>Small Town Discount</b>	<b>(\$900)</b>
Revize CMS Annual Software Subscription (1 Users), Tech Support, Software Updates, security certificate, and Website Hosting up to 5 GB storage – annual fee	\$1,400
<b>Grand Total (1st year)</b> Second year and onwards investment	<b>\$3,197</b> \$1,400/year

Website delivery: approximately 4-6 weeks

- ✓ Revize WEBGEN “Ready to Use” Website Design – **pick from one of three designs, starting on page 38.** Revize will change the color scheme and customize the banner to fit your organization. Each design includes Response Website Design programming for great viewing on any size mobile phone screen without having to zoom in on the text! Takes approximately 4 - 6 weeks.
- ✓ Revize CMS web content management software subscription for up to 1 Content Editor
- ✓ Revize Web Calendar Module, Document Center, and other modules as indicated on the next page
- ✓ Content migration included up to 35 webpages and 264 documents. Additional content migration, if requested, is available for \$3 per webpage and document. We will not be moving over any old news, alerts, or calendar items in order to get rid of stale content.
- ✓ Instructor Led Training – Revize content editing and administrative training, one session up to 3 hours for up to 2 people via web conference and phone
- ✓ Technical Support and Product Upgrades, Website Hosting
- ✓ Four-year agreement

## Following Applications & Features will be integrated into Your Website Project

Revize provides applications and features specifically designed for government organizations.

The applications and features are categorized into:

- ▶ Citizen's Communication Center Apps
- ▶ Citizen's Engagement Center Apps
- ▶ Staff Productivity Apps
- ▶ Site Administration and Security Features
- ▶ Mobile Device and Accessibility Features

### CITIZEN'S COMMUNICATION CENTER APPS:

- ✓ Home Page Alert
- ✓ eNotify Center with Email/Text Alerts
- ✓ Document Center with search bar
- ✓ News Center
- ✓ Photo Gallery/YouTube Video Upload
- ✓ Quick Link Buttons
- ✓ Revize Web Calendar – Unlimited Calendars

### CITIZEN'S ENGAGEMENT CENTER APPS:

- ✓ Social Media Sharing App
- ✓ Citizen Request Center
- ✓ Online Bill Pay

### STAFF PRODUCTIVITY APPS:

- ✓ Image Manager
- ✓ Link Checker
- ✓ Menu Manager
- ✓ Vendor Registration/RFP Management System via Vendor Registry
- ✓ Website Content Archiving

### SITE ADMIN & SECURITY APPS:

- ✓ Audit Trail
- ✓ History Log
- ✓ Roles and Permission-based Security Mode
- ✓ Secure Site Gateway
- ✓ Unique Login/Password for each Content Editor

### MOBILE DEVICE AND ACCESSIBILITY FEATURES:

- ✓ ADA Compliant
- ✓ Responsive Website Design (RWD) – for great Mobile Device

# Revize Quote

Revize WEBGEN “Ready to Use” Website Design - includes Color Scheme and Banner customization, Revize CMS integration, and Content Editor training, onetime fee	Included
<b>Small Town Discount</b>	<b>(\$900)</b>
Revize CMS Annual Software Subscription (1 Users), Tech Support, Software Updates, security certificate, and Website Hosting up to 5 GB storage - annual fee	\$1,850
<b>Grand Total (1st year)</b> Second year and onwards investment	<b>\$1,850</b> \$1,850/year

**Website delivery: approximately 4-6 weeks**

- ✓ Revize WEBGEN “Ready to Use” Website Design - **pick from one of three designs, starting on page 38.** Revize will change the color scheme and customize the banner to fit your organization. Each design includes Response Website Design programming for great viewing on any size mobile phone screen without having to zoom in on the text! Takes approximately 4 - 6 weeks.
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