

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
January 10, 2019 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, January 10, 2019.

Present: Mayor Frederick Becker III, Mayor Pro Tem Bettylyn Krafft, Councilwoman Valerie Coffey (departed at 8:14 p.m.), Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Peggy Neill (arrived at 7:33 p.m.), Town Clerk/Zoning Administrator Vicky Brooks, and Deputy Town Clerk Janet Ridings.

Absent: Councilwoman Cureton and Attorney Bobby Griffin.

Visitors: Bjorn Hansen.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of January 10, 2019 to order at 7:30 p.m.

1. **Opening**

- Councilwoman Critz delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Consent Agenda**

- **Councilwoman Coffey** made a **motion** to approve the consent agenda as presented containing the following:
 - A. *Correction of the November 8, 2018 Regular Meeting Minutes Page Numbers from 32-44 to 38-50*
 - B. *December 13, 2018 Regular Meeting Minutes*
 - C. *November 2018 Tax Collector's Report*
 - D. *November 2018 Finance Report*

and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, and Krafft
Nays: None

4. **Presentation by Bjorn Hansen on the Critical Intersection Study**

- Union County Transportation Planner Bjorn Hansen presented a Critical Intersection Analysis Update PowerPoint.
 - **Background**
 - Study was proposed in 2014
 - Funded in 2015
 - Completed in 2016
 - Participants: Municipalities, Charlotte Regional Transportation Planning Organization (CRTPO), and North Carolina Department of Transportation (NCDOT)
 - **Results**
 - List of recommended improvements referenced in multiple CRTPO and NCDOT project solicitations
 - Union County commitment of \$500,000 for local match on project applications
 - Framework for coordination with municipalities
 - **Why Should We Update the Study?**
 - Most projects have been funded
 - Inadequate public awareness of projects and designs
 - Increased local willingness to fund part of projects
 - Increased expectations for design and cost estimates before submittal
 - Opportunity to develop County/Municipal/NCDOT vision for transportation improvements
 - **Initial Alternatives on How to Pay for a Study**
 - Option 1: CRTPO Planning Funds
 - ❖ Twenty percent local match, provided by Union County
 - ❖ Funds become available July 1, 2019
 - ❖ Does not require multiple local commitments for funding
 - ❖ Unknown funding availability – requires a back-up plan
 - Option 2: 50/50 cost sharing arrangement between municipalities
 - ❖ \$5,000-\$10,000 municipal contribution, matched against county funds
 - ❖ Funds become available July 1, 2019
 - ❖ Local control of schedule
 - ❖ Could raise local expectations of “deserving a project”
 - Scope and budget remain the same in both options - \$125,000.
 - **Recommended Alternative – Complete Using Local Staff**
 - What Changed?
 - ❖ CRTPO is soliciting design project with 10 months notice
 - ❖ NCDOT will complete crash analyses for us at no cost
 - ❖ Request by county leadership to complete more studies in house
 - ❖ Availability of Metroquest and ArcGIS Online to collect input and distribute information

- **Study Details**
 - ❖ Coordinate with NCDOT and municipalities to identify ranking process and candidate intersection projects
 - ❖ Conduct outreach with public on list – confirm projects and identify new ones
 - ❖ Evaluate intersections and identify top 15 locations
 - ❖ Approve list
 - ❖ Submit to CRTPO for design funding (where local money is required)
- **Benefits of Updated Project List**
 - Focuses county, municipal, and NCDOT efforts on intersections of common concern
 - Makes intersections more competitive for grant applications
 - Establishes local approval and opportunity for community awareness of project and identified improvements
- **Next Steps**
 - Consider including financial commitment in FY 2019-2020 budget
 - ❖ \$5,000 for municipalities with less than 10,000 people
 - ❖ \$10,000 for municipalities with more than 10,000 people
 - ❖ These funding levels are suggestions – any money is appreciated
 - ❖ Money would be used to assist in local match requirement for designing projects through CRTPO grant submittal in late 2019
 - Advocate for remaining projects on Critical Intersection Analysis and coordinate with the NCDOT
 - ❖ Project submittals
 - ❖ Local contributions
- **Union County Critical Intersection Analysis Locations and Proposed Improvements**
 - Chestnut Lane / Matthews-Weddington Road
 - ❖ Roundabout with slip lanes; acquire right-of-way for future dual land roundabout. Estimated Construction and Right-of-Way Cost: \$1,890,000
 - NC 75 (Waxhaw Highway) / McNeely Road
 - ❖ Left turn lane on eastbound NC 75; right turn land on southbound McNeely Road. Estimated Construction and Right-of-Way Cost: \$450,000
 - NC 16 (Providence Road) / Bonds Grove Church Road
 - ❖ Signalize; turn lanes, all approaches; future STIP project U-55769 to widen NC 16. Estimated Construction and Right-of-Way Cost: \$820,000
 - NC 16 (Providence Road) / Bonds Grove Church Road
 - ❖ Signalize; turn lanes, all approaches; realign Bonds Grove Church Road to the north; future STIP project U-5769 to widen NC 16. Estimated Construction and Right-of-Way Cost: \$2,460,000
 - NC 218 / Clontz Road
 - ❖ Left turn lane and rumble strips on NC 218. Estimated Construction and Right-of-Way Cost: N/A (Funded by NCDOT)
 - Old Charlotte Highway / Carroll Street

- ❖ Left turn lane on southbound Old Charlotte Highway (Carroll Street and Arnold Drive); left turn lane on northbound Old Charlotte Highway (driveways adjacent to Carroll Street). Estimated Construction and Right-of-Way Cost: \$700,000
- Old Charlotte Highway / John Moore Road
 - ❖ Left turn lane on southbound Old Charlotte Highway (John Moore Road to Timber Lane Drive on 3-lane cross section). Estimated Construction and Right-of-Way Cost: \$1,010,000
- Old Charlotte Highway / Williams Road
 - ❖ Signalize; left turn lane on southbound Old Charlotte Highway. Estimated Construction and Right-of-Way Cost: \$490,000
- Wesley Chapel Road / Rogers Road
 - ❖ Exclusive right on northbound Wesley Chapel Road. Estimated Construction and Right-of-Way Cost: \$650,000
- Wesley Chapel Road / Rogers Road
 - ❖ Through right on northbound Wesley Chapel Road; dual left turn lane on southbound Wesley Chapel Road; add northbound left turn lane on Wesley Chapel Road to Treeside Lane. Estimated Construction and Right-of-Way Cost: \$3,420,000
- Wilson Street / North Main Street
 - ❖ Pedestrian improvements at intersection; sidewalk on west side on North Main Street (Wilson Street to Elm Street). Estimated Construction and Right-of-Way Cost: \$40,000
- Wesley Chapel Road and Potter Road
 - ❖ Roundabout with slip lanes; left turn lane on northbound Wesley Chapel Road (NC 84 to Potter Road). Estimated Construction and Right-of-Way Cost: \$2,520,000
- NC 16 (Providence Road) / Ennis Road
 - ❖ Left turn lane on NC 16; future STIP project U-5769 to widen NC 16. Estimated Construction and Right-of-Way Cost: \$410,000
- US 74 / Elm Street
 - ❖ (Recommended corridor planning study).
- NC 84 (Monroe-Weddington Road / Wesley Chapel Road / Potter Road)
 - ❖ Right turn lane on eastbound NC 84; convert Wesley Chapel Road to 4-lane section (NC 84 to Potter Road). Estimated Construction and Right-of-Way Cost: \$1,650,000

5. **Staff Reports**

- There were no staff reports given at this time.

6. **Other Business**

- Councilwoman Critz pointed out the FYI [Union County Chamber 2019 Elected Officials Reception] in the agenda packet and noted they got their official invitations in the mail. Councilwomen Critz and Neill have planned to attend, and they hoped some of the other council members would also. The town council has “fallen off the map” at some of these. Councilwoman Critz noted she used to attend more of them but has been remiss in doing so recently.

- Ms. Brooks announced the Steering Committee will have their first meeting on Thursday, January 31, 2019 at 6:00 p.m.
- Councilwoman Neill asked if there were still openings on the planning board. Ms. Brooks responded there was one opening. Councilwoman Neill asked if there were any applicants. Ms. Brooks responded the newsletter had not gone out yet.
- Ms. Brooks announced on Saturday, January 19, 2019 at 11:00 a.m., the Mineral Springs Volunteer Fire and Rescue Department would be having a “Push-In Ceremony” to put their new engine in service. They have invited everyone in the community to go out and participate.
- Councilman Countryman asked when the newsletter would be going out. Ms. Brooks responded it would probably go out later this month or the first week of February. Councilman Countryman explained he and Mrs. Countryman availed themselves of our new business the other day in the community; Gordon’s. Mr. Gordon asked if there were things that the council could do to enhance his business. One of Councilman Countryman’s suggestions was the newsletter. Ms. Brooks responded he was going to be in the newsletter. Councilwoman Krafft asked what Gordon’s was. Mayor Becker responded, “the new grill”. Councilman Countryman mentioned it used to be the Mineral General and now it’s a grill and it’s very good.
- Ms. Brooks explained the reason the Christmas lights were still up was because the company that puts them up and takes them down is having mechanical problems with his lift-truck. Mr. Rorie will get them down as soon as he gets his truck repaired.

7. **Adjournment**

- **Councilwoman Critz** made a **motion** to adjourn and **Councilwoman Neill** seconded. *The motion passed unanimously as follows:*

Ayes: Coffey, Countryman, Critz, Krafft, and Neill
Nays: None

- The meeting was adjourned at 8:20 p.m.
- The next regular meeting will be on Thursday, February 14, 2019 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor