

Town of Mineral Springs
3506 Potter Road S
Mineral Springs Town Council
Evidentiary Hearing / Regular Meeting
August 12, 2021 ~ 7:30 P.M.

AGENDA

- 1. Opening**
The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.
- 2. Evidentiary Hearing on an Alternate Design Proposal**
The council will hold an evidentiary hearing on an Alternate Design Proposal (ADP2021-01) submitted by John Maida on tax parcel #06-038-014.
- 3. Consideration of the Alternate Design Proposal – Action Item**
The council will consider approval/denial of an Alternate Design Proposal (ADP2021-01) submitted by John Maida on tax parcel #06-038-014
- 4. Public Comments**
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
- 5. Consent Agenda – Action Item**
 - A. July 8, 2021 Regular Meeting Minutes
 - B. June 2021 Tax Collector's Report
 - C. June 2021 Finance Report
- 6. Consideration of Adopting a Budget Amendment – Action Item**
Mayor Becker will request the council adopting O-2021-01 for a budget amendment for FY2020-2021.
- 7. Consideration of Adopting a Resolution to Accept American Recovery Plan Act Funding (ARPA) – Action Item**
The council will consider adopting a resolution (R-2021-06) accepting the ARPA funding.
- 8. Consideration of a Grant Project Ordinance – Action Item**
The council will consider adopting O-2021-02 to authorize expenditures of future ARPA funds.
- 9. Consideration of NCDOT Intersection Improvements – Action Item**
The council will consider directing Mayor Becker to proceed with obtaining a contract with NCDOT for signal improvements at the intersection of Potter Road and Waxhaw Highway.
- 10. Consideration of Purchasing a Smart Camera for Hybrid Meetings**
The council will consider authorizing the purchase of a "Meeting Owl Pro" to facilitate hybrid meetings.
- 11. Staff Updates**
The staff will update the council on any developments that may affect the town.
- 12. Other Business**
- 13. Adjournment**



Town of Mineral Springs
Town Clerk / Zoning Administrator
Vicky Brooks
P O Box 600
Mineral Springs, NC 28108
704-289-5331
704-243-1705 FAX
msvickybrooks@aol.com
www.mineralspringsnc.com

MEMO

To: Town Council
From: Vicky Brooks
Date: August 5, 2021
Re: Agenda Items 2 & 3 – Evidentiary Hearing – Alternative Design Proposal (ADP2021-01)
Consideration of the Alternative Design Proposal (ADP-2021-01)

This is the first Alternative Design Proposal the council will be considering. The Alternative Design Proposal option was introduced in the Mineral Springs Development Ordinance that was adopted in July of 2019.

With the changes brought about with the General Statute 160D overall, what we called a “Public Hearing” is now an “Evidentiary Hearing”. The basis is the same; it is still a quasi-judicial hearing where applicants must take an oath and present factual evidence as their testimony for the council to consider when going over the “Findings of Fact”.

Below are the guidelines found in the Mineral Springs Development Ordinance for the Town Council to follow:

Step 5. Town Council Evidentiary Hearing and Decision

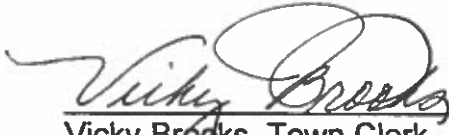
- A. The Town Council shall conduct a quasi-judicial evidentiary hearing. Sworn testimony shall be provided by witnesses speaking before the Board on the matter.
- B. The applicant has the burden of producing competent material and substantial evidence, tending to establish the existence of the facts and conditions which the appropriate section of this Ordinance requires for the issuance of a Special Use Permit, and rezoning, where requested and/or applicable.
- C. In considering the Alternative Design Proposal, the Town Council shall take into account the following criteria:
1. The proposed project represents a design in site and/or architecture which will result in a development that is equivalent to or superior to that achievable under the applicable regulations;
 2. The proposed project will be compatible with surrounding development in materials, scale, massing, and site layout;
 3. The proposed project is consistent with the intent of this Ordinance and substantially meets the requirements herein; and
 4. The proposed project is consistent with adopted plans and policies of the Town.
- D. In approving an Alternative Design Proposal, the Council may impose such additional

restrictions and requirements upon such Permit as it may deem necessary in order that the purpose and intent of this Ordinance are served, public welfare secured and substantial justice done.

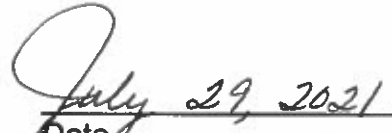
- E. The concurring vote of a simple majority of the Council shall be necessary to approve an Alternative Design Proposal. For the purposes of this subsection, vacant positions on the Board and members who are disqualified from voting on a quasi-judicial matter shall not be considered members of the Council for calculation of the requisite majority if there are no qualified alternates available to take the place of such members.
- F. The Council shall determine contested facts and make its decision within a reasonable time. Every quasi-judicial decision shall be based upon competent, material, and substantial evidence in the record. Hearings may be continued, at the discretion of the Town Council, to permit the applicant to provide additional, missing or incomplete information, when requested, to aid the Town Council in reaching a proper determination and/or to permit the Board to independently obtain such information. All reasonable expenses incurred by the Town for investigating and processing the matters before the Town Council are the responsibility of the applicant. These expenses may include, but are not limited to, the solicitation of Professional Engineers' Services, legal advice, expenses of public hearing(s) and the like; and shall be paid in full prior to delivery of the final notification of Board action for the subject matter.
- G. Each quasi-judicial decision shall be reduced to writing and reflect the Town Council's determination of contested facts and their application to the applicable standards. Written findings shall become part of the record and shall be approved by the Town Council and signed by the Mayor or other duly authorized member of the Council. A quasi-judicial decision is effective upon the filing of the approved order with the clerk to the Council or such other office or official as the ordinance specifies. The decision of the Council shall be delivered by personal delivery, electronic mail, or by first-class mail to the applicant, property owner, and to any person who has submitted a written request for a copy, prior to the date the decision becomes effective. The Town Clerk or Administrator shall certify that proper notice has been made.
- H. Every quasi-judicial decision shall be subject to review by the superior court by proceedings in the nature of certiorari pursuant to NCGS 160D-1402. A petition for review shall be filed with the clerk of superior court by the later of 30 days after the decision is effective or after a written copy thereof is given in accordance this Section. When first-class mail is used to deliver notice, three (3) days shall be added to the time to file the petition.
- I. The Mayor or any member acting as chair and the clerk to the Council are authorized to administer oaths to witnesses in any quasi-judicial matter coming before the Town Council. Any person who, while under oath during a proceeding before the Town Council, willfully testifies falsely is guilty of a Class 1 misdemeanor.
- J. If the Town Council denies the Alternative Design Proposal, it shall enter the reason for its action in the minutes of the meeting at which the action is taken. Any appeal shall be taken from the action in granting or denying a Special Use Permit through the Union County Superior Court within 30 days of the decision.

**CERTIFICATION OF MAIL NOTIFICATION
TOWN OF MINERAL SPRINGS, NORTH CAROLINA**

I, Vicky Brooks, Clerk of the Town of Mineral Springs, North Carolina, sent a notice of Evidentiary Hearing for an Alternative Design Proposal on Tax Parcel #06-038-014 to the persons identified on the attachment herein cited as "Adjoining Property Owners of Tax Parcel #06-038-014". The date of the Evidentiary Hearing is August 12, 2021. Said notices were delivered via first class mail on July 29, 2021 to the addresses as shown on the attachment. Certification of Mailing.



Vicky Brooks, Town Clerk
Town of Mineral Springs



Date

Attachment: Adjoining Property Owners of Tax Parcel #06-038-014

**Certification of Mailing
Adjoining Property Owners
of Tax Parcel #06-038-014**

PLATTENBERGER WILLIAM
ROBERT
PO BOX 132
MINERAL SPRINGS, NC 281080132

RAPE HAL QUINCY JR
PO BOX 2865
MONROE, NC 28111

SK & JK LLC
1602 E ROOSEVELT BLVD
MONROE, NC 28112

SK & JK LLC
314 ABELLIA DR
WAXHAW, NC 28173

FARLEY'S 3202 LLC
2025 EAST ARBORS DR SUITE 210
CHARLOTTE, NC 28262

MINERAL SPRINGS UNITED
METHODIST CHURCH INC
5915 OLD WAXHAW MONROE RD
MONROE, NC 28112

MINERAL SPRINGS FERTILIZER
INC
PO BOX 8
MINERAL SPRINGS, NC 28108

WALLACE DUSTY MICHAEL
3702 CROW RD
MONROE, NC 28112

RAPE HAL QUINCY JR
PO BOX 2865
MONROE, NC 28111

ESTATE OF HOWIE MODENE M
4617 PLEASANT GROVE RD
WAXHAW, NC 28173

RODGERS RENEE K
P O BOX 757
MINERAL SPRINGS, NC 28108

MAIDA JOHN
2107 MONARDA WAY
WAXHAW, NC 28173

Town of Mineral Springs

P.O. Box 600 ~ Mineral Springs, NC 28108
704-243-0505 (office) ~ 704-289-5331 (mobile) ~ 704-243-1705 (fax)

ALTERNATIVE DESIGN PROPOSAL APPLICATION MINERAL SPRINGS DEVELOPMENT ORDINANCE

To: Town Council
Town of Mineral Springs

Application No. ADP2021-01
Date Filed 7-29-21

THE UNDERSIGNED does (do) hereby respectfully request an Alternative Design Proposal from the Mineral Springs Development Ordinance of the Town of Mineral Springs, North Carolina, be granted, and in support of this application the following facts are shown:

1. The property affected by this application is owned by:
Contract Vendee NORMANN, LLC / John Maida
Tax Parcel # 06-038-014
Deed Book 6209 at Page 671
2. The property is zoned GB
3. This property is locally known as (street address or other identifier):
3211 Potter Road 5818/5814/5812 Hwy 75
4. Total Square footage of existing structure: NA
5. Total square footage of structure when improvements are completed:
NA
6. Existing setbacks: Front - Rear - Side - Lot Width: NA
7. Proposed setbacks: Front - Rear - Side - Lot Width: NA
8. Submit a site plan with the following information:
 - a. The exact shape, dimensions and location of the lot to be built upon and existing structures on the lot.
 - b. The shape, dimensions, and location of proposed structure(s) or use(s).
 - c. All minimum setback lines and distances from property lines to the proposed structure(s) or use(s), affirmatively showing that the area of proposed location will meet all setback requirements.
 - d. The nature of the proposed use of the building or land, including the extent and location of the use, on the said lot.

- e. The location and dimensions of parking and the means of ingress and egress.
 - f. The location of any well, septic tank, or septic field, with location approval from Union County Health Department, if applicable; and
9. A map is attached clearly showing the subject property and all contiguous property on either side and all property on either side and all property across the street or public right-of-way from the subject property.
10. A list of adjoining property owners, including names, tax parcel numbers and addresses is attached.
11. That the addresses and phone numbers of the owner and applicant (if different from the owner) are as follows:

OWNER Address Hal Quincy Rape Jr - PO Box 2865 - Monroe, NC 28111
 Phone 801

APPLICANT Address 2107 Monarda way Waxhaw NC 28173
 Phone 914-879-3219

12. That the applicant's interest (ownership, buyer, etc.) is as follows:

To increase the height of a fence fronting Potter Rd + highway 75 to 6 ft instead of 5 ft. and if the town permits, a "Welcome to Mineral Springs" sign attached.

13. If the Alternative Design Proposal is granted, it is proposed that the property will be put to the following use:

The location has been approved for a special use permit for construction storage without office as per code.

14. The following type of improvements have been (will be) constructed thereon:

A 6 ft High fence will be installed on the perimeter of the property.

15. The erection of said improvements has resulted (will result) in a violation of the Mineral Springs Development Ordinance in this respect (especially describe the exact nature of the Alternative Design Proposal requested making references to applicable sections of the Mineral Springs Development Ordinance):

The code states the allowance of a 5 ft fence facing the street. We are asking for a 1 ft change to 6 ft.

16. The Town Council will conduct a quasi-judicial public hearing. Sworn testimony will be provided by witnesses speaking before the Town Council on the matter. The Town Council will follow findings-of-fact before granting an Alternative Design Proposal.

In the spaces provided below, indicate the facts that you intend to show and the arguments that you intend to make to convince the Town Council that it can properly reach these four required conclusions.

1. The proposed project represents a design in site and/or architecture which will result in a development that is equivalent to or superior to that achievable under the applicable regulations.

An additional 1ft height difference in the fencing will provide a better screening of stored materials from public view.

2. The proposed project will be compatible with surrounding development in materials, scale, massing, and site layout.

Yes, the material being used is as per code.

-
-
3. The proposed project is consistent with the intent of the Mineral Springs Development Ordinance and substantially meets the requirements therein.

Yes it is

4. The proposed project is consistent with adopted plans and policies of the Town.

Yes it is.

I certify that all the information presented by me in this application is accurate to the best of my knowledge, information, and belief.


SIGNATURE OF APPLICANT

2/29/21
DATE

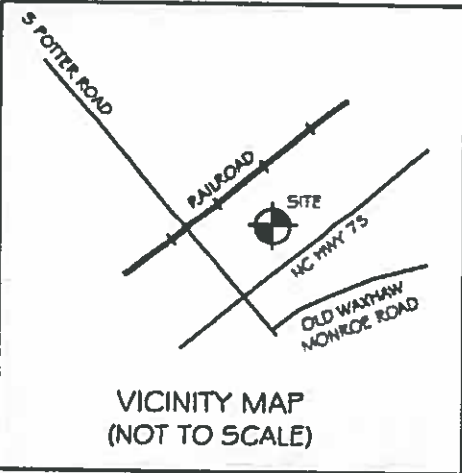
NOTE: All applications for Certificates of Nonconformity Adjustment must be submitted to the Zoning Administrator not later than thirty (30) days prior to the date of the meeting at which the application is to be heard.

Application Processing Fee: Attach check made payable to the Town of Mineral Springs in the amount of \$150.

Note to Applicant: Section 3.8 of the Mineral Springs Development Ordinance contains the regulations for the Alternative Design Proposal procedures.



I-CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED RECORDED IN BOOK 6209, PAGE 671; THAT THE BOUNDARIES NOT SURVEYED ARE INDICATED AS DRAWN FROM INFORMATION AS SHOWN ON PLAT; THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY IS 1:10,000+; AND THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56. 1600). THIS 3rd DAY OF AUGUST, 2021.



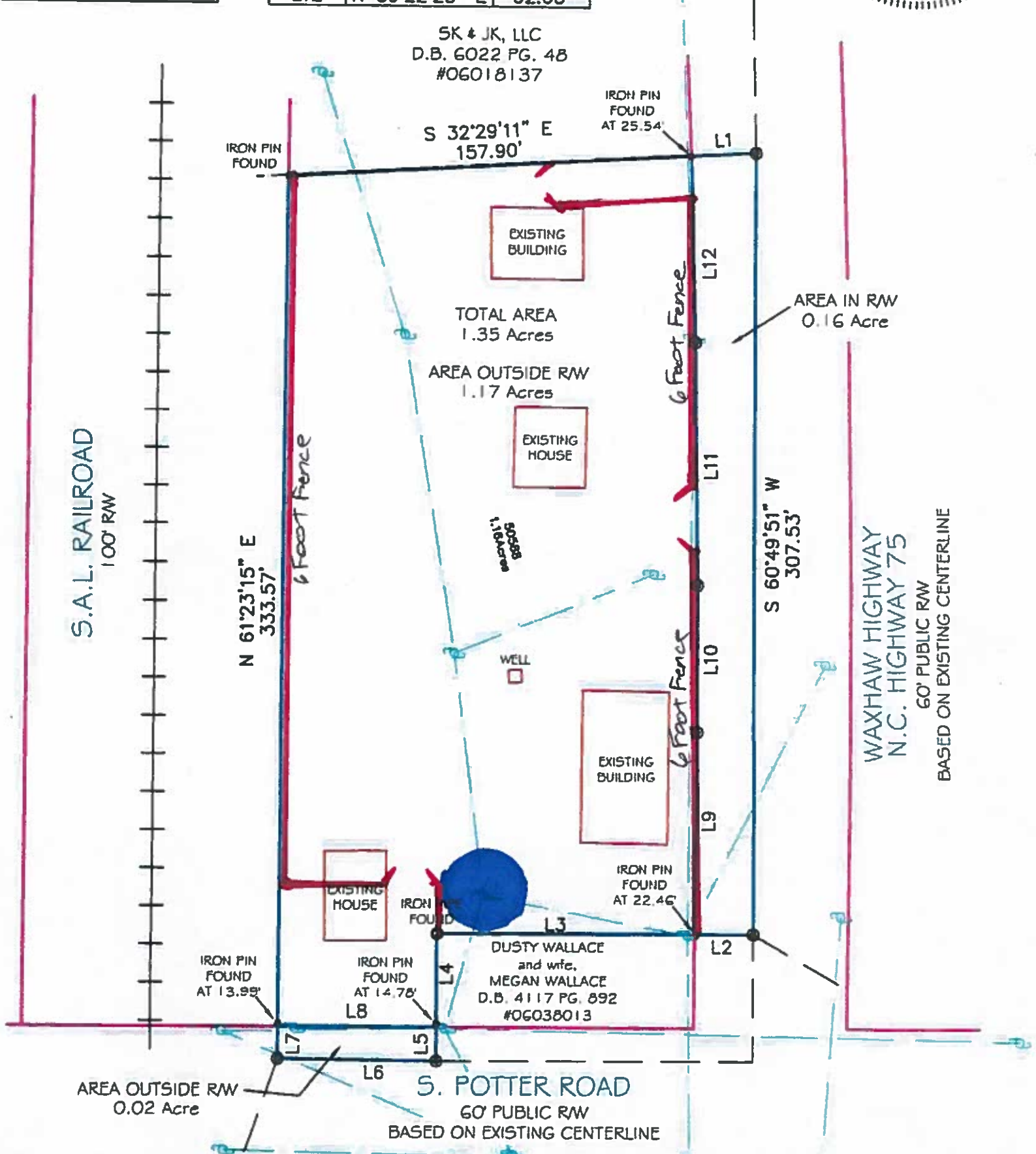
SIGNED

JOHN D. SKIDMORE III, NCPLS L-3837

LINE	BEARING	DISTANCE
L1	S 32°29'11" E	25.43'
L2	N 29°14'18" W	22.91'
L3	N 29°14'18" W	101.09'
L4	S 61°11'26" W	36.52'
L5	S 61°11'26" W	13.48'
L6	N 28°28'37" W	62.08'
L7	N 61°23'15" E	12.77'
L8	S 29°08'04" E	62.04'
L9	N 61°20'13" E	79.89'
L10	N 60°51'25" E	57.78'
L11	N 60°05'36" E	95.71'
L12	N 59°22'23" E	62.63'



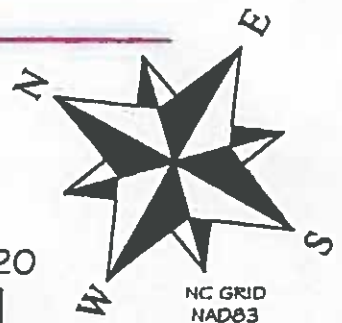
SK & JK, LLC
D.B. 6022 PG. 48
#06018137



- NOTES:
- AREA BY COORDINATE METHOD
 - THIS IS A SURVEY OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET
 - THIS MAP IS NOT INTENDED TO MEET G.S. 47-30 AND IS NOT TO BE RECORDED AS A PLAT
 - SUBJECT PROPERTY MAY BE SUBJECT TO RECORDED OR UNRECORDED EASEMENTS, RIGHT OF WAYS, SETBACKS AND/OR RESTRICTIVE COVENANTS NOT SHOWN HEREON
 - ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES
 - THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT REPORT

- LEGEND
- RW = RIGHT OF WAY
 - = IRON PIN
 - = IRON PIPE
 - = COMPUTED POINT
 - ⊕ = UTILITY POLE
 - ⊙ = CONCRETE MONUMENT
 - ⊗ = SANITARY SEWER MANHOLE
 - ⊚ = STORM DRAIN MANHOLE
 - = TREE SAVE
 - = FENCE

- OVERHEAD UTILITIES
- PROPERTY LINE
- ADJOINER LINE
- RIGHT OF WAY
- SEWER EASEMENT
- STORM DRAIN EASEMENT
- SETBACK LINE



PHYSICAL SURVEY

TAX PARCEL #06038014

TOWN OF MINERAL SPRINGS, UNION COUNTY, NORTH CAROLINA

PREPARED FOR: JOHN MAIDA

SURVEY DATE 7/29/2021	D.B. 6209 PG. 671
TAX No. 06038014	DRAWN BY: JDS
MAP BOOK PAGE	DRAWING 21-307.DWG
SKIDMORE SURVEYING, INC. LICENSE NO. C-1876 121 E. PHIFER STREET MONROE, NC 28110 704-289-4855 skdmoresurveying@outlook.com	



FINDINGS OF FACT

ALTERNATIVE DESIGN PROPOSAL (ADP2021-01)

AUGUST 12, 2021

JOHN MAIDA

Note: To grant an Alternative Design Proposal, the Town Council acting in the capacity of the Board of Adjustment must first hold an evidentiary hearing and then determine all of the following findings of fact to be in the affirmative by a simple vote of the sitting members:

1. The proposed project represents a design in site and/or architecture which will result in a development that is equivalent to or superior to that achievable under the applicable regulations.

Yes _____ No _____

This finding was based on the following fact(s):

(1) _____

(2) _____

2. The proposed project will be compatible with surrounding development in materials, scale, massing, and site layout.

Yes _____ No _____

This finding was based on the following fact(s):

(1) _____

(2) _____

3. The proposed project is consistent with the intent of the Mineral Springs Development Ordinance and substantially meets the requirements therein.

Yes _____ No _____

This finding was based on the following fact(s):

(1) _____

(2) _____

4. The proposed project is consistent with adopted plans and policies of the Town.

Yes _____ No _____

This finding was based on the following fact(s):

(1) _____

(2) _____

ACTIONS TAKEN

Based on the above findings of fact and the tabulated votes of the sitting members regarding each and every one of the said findings in fact; the following action was taken on August 12, 2021 by the Town of Mineral Springs Town Council after an evidentiary hearing was held and duly advertised beforehand.

_____ **Alternative Design Proposal Granted**

_____ **Alternative Design Proposal Granted with Conditions**

_____ **Alternative Design Proposal Disapproved**

List any additional restrictions or requirements imposed by the Town Council as an integral part of conditionally granting the permit:

(1) _____

(2) _____

(3) _____

Frederick Becker, III
Town of Mineral Springs
Mayor

August 12, 2021

Date

Attest:

Vicky Brooks, Town Clerk

August 12, 2021

Date

**Draft Minutes of the
Mineral Springs Town Council
Regular Meeting
July 8, 2021 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall located at 3506 Potter Road South, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, July 8, 2021.

Present: Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, and Councilwoman Bettylyn Krafft.

Absent: Councilwoman Lundeen Cureton.

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

Visitors: David L. Cook.

1. Opening

With a quorum present at 7:31 p.m. on July 8, 2021, Mayor Frederick Becker called the Regular Town Council Meeting to order.

Councilwoman Critz delivered the invocation.

Pledge of Allegiance.

2. Public Comments

There were no public comments.

3. Consent Agenda – Action Item

Councilwoman Coffey motioned to approve the consent agenda containing the May 13, 2021 Public Hearing/Regular Meeting Minutes, June 10, 2021 Public Hearing/Regular Meeting Minutes, June 29, 2021 Special Meeting Minutes, April 2021 Tax Collector's Report, and the April 2021 Finance Report and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, and Krafft. Nays: None.

4. Artists Music Guild Presentation by David L Cook – Action Item

Mayor Becker welcomed Mr. David Cook and explained Mr. Cook was here representing the Artists Music Guild (AMG), which has been a town partner for several years in a lot of town activities both with the schools and the festival.

Mr. Cook explained he had spoken to Mayor Becker a while back and was told AMG was put in the budget again this year and the budget was approved. Mr. Cook stated he asked Mayor Becker at that time if he needed to come and speak to the council and Mayor Becker recommended that he come and speak. Mr. Cook commented he agreed with that, because it is good for the council to know what AMG is up to and it is good for AMG to have full transparency with everything that they do, especially when it comes to dealing with "our" kids.

Last year, the AMG still fulfilled their book bag agenda with the schools and worked with the resource officers. The AMG delivered over 120 bicycles during Christmas time, which some of the town's money helped them to do, as well to families who did not have and four of those families were here in Mineral Springs; AMG was excited to help them. By law, Mr. Cook is not allowed to mention who the families were.

The AMG Heritage Awards will not be held again this year, because the AMG Heritage Awards is based upon their relationship with the schools and with the children. The way the school board has referenced everything this year so far is that they have so much to make up for; title one schools receive their funding for teachers and children to be face to face in the classroom and the schools are very hesitant about giving extracurricular activities during those times, they want to catch up with the kids. Mr. Cook explained AMG has decided to go outside of the schools and do a program called "Union Voice", which will take place in Union County. A lot of the municipalities have already pre-registered for it. Cathy Reese is going to be involved, she is a teacher here who the council is familiar with. There will be a \$1,000 scholarship given to the winner of Union Voice. AMG is in the process of negotiating out a celebrity to give a concert the night of Union Voice and the winner of Union Voice will get to perform with that celebrity.

Councilwoman Critz asked if Mr. Cook had dates.

Mr. Cook responded it was going to be the last week of August or the first week of September.

Councilwoman Krafft asked what the age group was.

Mr. Cook responded it was going to be anywhere from 9 to 21.

Councilwoman Krafft asked how people signed up for it.

Mr. Cook responded they were dealing with the resource officers from the schools and sending mass emails out to all of the Arts Teachers within the schools.

Councilwoman Critz asked how they might be referencing home schoolers.

Mr. Cook responded it will be listed on the AMG website and some municipalities have said they would put it on their website for kids that want to sign up.

Mr. Cook explained AMG was also working with the Union County Sheriff's Office to do an Operation Pill Drop. Anyone who has outdated medications can bring them the day of the festival and the Union County Sheriff's Office will be on hand and they will have receptacles for people to throw away their old medications so that it's not in our sewer system and is out of the reach of children. God the Bless the USA [garbage service] has agreed to bring out their shredding truck so people can get things shredded.

Councilwoman Critz asked where and when.

Mr. Cook responded the "shred" will happen at the Sun Valley Commons Parking Lot. AMG is still trying to work out the logistics. Union Voice will be going through phases, they will audition for the first set of judges, and if they get through that set of judges, they will go to a second set of judges, and then the final set of judges will determine who will go onto the show that night. AMG is thinking about setting up the judging stations in different municipalities. AMG may work with Mineral Springs; have them come to Mineral Springs in the morning and then they will go to Indian Trail. The timeframe for this event is the last week of August or the first week of September.

Mr. Cook added that AMG still had the music licenses in place for Mineral Springs, even though they are not being used, the town is still covered under all of that. AMG is gearing up for the Heritage Awards in 2022. AMG is working with the City of Monroe on their 500-seat theatre to do the concert in with the winner of Union Voice. Each municipality will be represented in Union Voice, so sponsorship will be mentioned in all the propaganda/advertising for the event.

Mayor Becker thanked Mr. Cook and commented it sounded like a great way to get this work outreach done without having the AMG Heritage Awards and without the direct school involvement.

Mayor Becker informed the council the budget did include a line item for the usual \$4,000 if the council wanted to give their seal of approval based on the new model.

Councilwoman Critz motioned to authorize the \$4,000 expenditure to Artists Music Guild and Councilwoman Krafft seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, and Krafft. Nays: None.

5. Discussion and Consideration of the Vacant Council Seat – Action Item

Mayor Becker commented this agenda item was the council seat that is vacant from the death of Councilwoman Neill. Mayor Becker explained the council could appoint somebody to fill that remaining couple of months, but the seat will be on the ballot this November. Filing has already opened and there is at least one person that filed for that unexpired seat; filing will remain open until a week from tomorrow [July 16, 2021].

Mayor Becker stated he wanted the council to know where the town stood and what was done in the past, because the town has had three vacancies in 22 years. Those vacancies were handled differently depending on the timing.

Councilwoman Critz commented one of those situations the council dealt with in the past was almost identical to this one, and she thought that should be the council's guiding factor.

Councilwoman Coffey responded the town should have it on the ballot.

Mayor Becker noted it had to be on the ballot anyway.

Councilwoman Coffey explained that was what she was saying, that the council does not appoint.

Councilwoman Critz mentioned the former position of Councilman Faulk who resigned his seat in July, and with the election so close the council did not appoint anyone, they encouraged people to sign up on the ballot. There was also a case where there was a longer period of time where the council did appoint someone (Councilwoman Coffey).

Mayor Becker noted there were two of them; in each case there was over a year before the election would take place.

Councilwomen Coffey, Critz, and Krafft agree 100% it was a moot point to appoint someone at this time.

Mayor Becker asked Attorney Griffin if there were no obligations the council had either way.

Attorney Griffin responded he did not think so, although there were some at the Institute of Government saying it should be incumbent upon the council to at least consider it and fill it in some fashion. Attorney Griffin stated he did not find anything in the statute that required it.

Councilwoman Critz asked Attorney Griffin if he felt there was any advantage for the council to try and fill the seat since there was such a short period of time between now and then.

Attorney Griffin responded that was not his responsibility on how he feels, he just explains the law, it is the council's philosophy.

Councilwoman Critz responded Attorney Griffin has done a lot of governing.

Attorney Griffin responded political philosophy is different from the towns in this county from one place to another; some feel an urgent need to fill the seat to represent more of the town, and some don't, and there is no political requirement as he saw, so it was up to the council.

Mayor Becker commented the law allows either way.

Councilwoman Krafft commented she felt the council should let the people decide.

Attorney Griffin explained he thought those opinion people at the Institute of Government generally advocate it should be filled as quickly as possible so the town functions in its normal fashion. That is their underlying view, but again, they recognize it is not a legal...

Mayor Becker noted the process of filling a seat could take several months as the town puts out a call for applicants and the council deliberates.

Attorney Griffin mentioned some councils have it prearranged. Some councils want their friends on the council with them, some take applications, and try to be objective about it. Others let it go since there is such a short period of time. There is no statistical basis for it.

Councilwoman Critz stated there was not an absolute advantage.

Mayor Becker asked Councilman Countryman to weigh in.

Councilman Countryman responded he was frankly a little surprised, but he did not have any negative comments to make about waiting. Councilman Countryman was surprised, because he figured filling the vacancy was one of the things the council would be considering tonight.

Mayor Becker responded the council was doing that, but they have not done the application process or put out a call for candidates.

Councilman Countryman commented his thought process was the application process was filing for the position.

Mayor Becker responded that certainly was one, but filing has not closed yet.

Councilman Countryman commented the council has a right to appoint anybody they want to appoint to cover those four months the vacancy exists or to eliminate the possibility of that vacancy existing to conduct town business. Councilman Countryman said the council could look at it both ways, because any individual the council would consider appointing would still have to run. Councilman Countryman questioned what the advantages of leaving it open was and having people that were interested in that position filing, so that their names show up in November or having someone that the council thinks would do a good job be an appointee for those four months, understanding they would still have to meet the acceptance of the community to hold the seat beyond November.

Councilwoman Krafft asked if that seat was a separate entity when you file.

Mayor Becker responded it was a separate ballot item.

Councilwoman Krafft asked again if it was a separate entity, “so you have to file to run in that separate entity, because I know one of the filees yesterday didn’t, wanted to do that, but didn’t end up doing that.”

Councilman Countryman asked for clarification because it wasn’t there when he filed.

Councilwoman Krafft responded it had an open seat and then there were the regular seats, and they were separated, so you have to specify that you want to run for that open seat versus a regular seat.

Councilman Countryman commented they did not explain that to him when he filed.

Councilwoman Krafft commented when she saw the council already had a validated procedure that looked acceptable, she would like for the people to say who they would like to represent them.

Councilwoman Critz commented the constituents that know the council and have faithfully voted for them for years would probably take guidance and by the council appointing someone, it would be telling the community that “this is someone we take value in and doing a good job.” They would know the council was giving some kind of validation if they were going to appoint them. Obviously, the community would assume that it was someone the council considered responsible and engaged in the community. “It’s not like we are all like minded and we just and this person is our best friend, it’s just like we know this person had been engaged and been active in the community and we know they are going to do a good job, that just popped into my head”, Councilwoman Critz said.

Councilwoman Coffey noted it was only three months, not four full months, so she thought the council should follow the precedent the council has in place that they have been through before, then the council is consistent in their actions. If the council changes course now, the questions would be “why?” Mayor Becker gave the council the information and the council wants to remain consistent in their actions, unless there is a good reason to divert from them; at this point it sounded like “no”, the council needs to be consistent in their actions.

Councilwoman Krafft stated she thought when looking at the things that have gone before, her only concern was to make sure of that and the people will decide. Councilwoman Krafft felt being active in the community, knowing the procedures, learning the procedures, and doing things whether it be planning board or board of adjustment and getting to know that part of it before taking an active role was important.

Mayor Becker responded that had been the case with new council members ever since the town’s founding; there has always been some experience in one or more of the volunteer boards in every single case of somebody who has joined the council either through appointment or election.

Councilwoman Krafft stated there was an incredible amount to learn.

Councilwoman Critz commented she was the first council member to replace the original council in 2001, but she had been on the planning board since 1999 or 2000.

Mayor Becker noted it was the planning review committee.

Councilwoman Critz agreed and stated she had served concurrently for several years; there is a lot to learn and being involved in another way is priceless.

Mayor Becker asked the council to decide what they wanted to do.

Councilwoman Coffey motioned to wait until the election and let the seat be filled and Councilwoman Krafft seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, and Krafft. Nays: None.

6. Consideration of the 2020-2021 Audit Contract – Action Item

Mayor Becker explained there was no change in the audit contract with Ms. Gangel; the dollar amount is \$4,730, which is the amount Ms. Gangel quoted and the council approved in the budget for the audit. The contract is the “boiler plate” Local Government Commission Audit Contract.

Councilman Countryman motioned to approve the Audit Contract for \$4,730 and Councilwoman Critz seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, and Krafft. Nays: None.

7. Staff Updates

Ms. Brooks informed the council the board of adjustment had four special use permits to review next week. No specifics were given

Mayor Becker informed the council he was working on the year-end books and will get the audit started.

8. Other Business

Councilwoman Critz shared that before she came to the meeting this evening, she turned on the news and there was a six-year-old child that had been abducted in Louisville, Kentucky. The girl was riding her bicycle in an established neighborhood, when a man jumped out of his car and grabbed her shirt and threw her in his front seat and took off. The neighborhood just started immediately bombarding the police department with phone calls with the type of car, what happened, which direction it turned, and then every policeman within ear shot of that found this child. “They actually found the car and followed it.”

Councilwoman Coffey commented, “the neighbor followed.”

Councilwoman Critz responded, correct, a neighbor jumped in his car and followed and just kept in touch with the police department. This rarely happens, not only that a child was found, but that a child is found before they were harmed. What Councilwoman Critz saw in this equation was the connectivity through the police department and the community. The town had a neighborhood watch thing at town hall once and Councilwoman Critz thought it would be to the town’s advantage to try and get the police department to do that again; to hold another thing at town hall about neighborhood watch, just to let people know. If it were not for that community activity, those officers, who weren’t all sitting in their cars, making an instant judgement over what to do and when to do it, and dropping everything to go.

Councilwoman Coffey commented, every officer in that town was in pursuit.

Councilwoman Critz commented it really moved her and she thought there was no reason in the world that any community couldn’t duplicate this kind of attention and be connected.

Councilwoman Coffey responded, they were alert and that was the important thing.

Councilwoman Critz reiterated she would like to see the town schedule and reproduce a neighborhood watch educational thing at town hall to see if the town can't make people want to do this, but certainly to give them the tools. Councilwoman Critz knew several of the deputies met with some from the original meeting, there were neighborhoods that wanted to go a step further and one of the deputies would meet with that neighborhood, but the town was the one that offered the immediate connection and the tools to do it. Councilwoman Critz felt it was the town's responsibility.

Councilwoman Critz will work with Ms. Ridings to organize a time when town hall is available and to come up with some dates.

Councilwoman Critz suggested the neighborhood watch information is another thing that could go in the newsletter. "It's looking like that newsletter is about to write itself at this point."

Councilwoman Krafft asked how the newsletter was.

Mayor Becker responded, "it needs to write itself."

Councilwoman Coffey mentioned the board of adjustment meeting is coming up; that's where the newsletter is.

Councilwoman Critz suggested when all of that was over, she and Councilwoman Krafft could come to town hall and spend the day and knock the newsletter out in a day. Part of it will be taking the information they want in it and organizing the format.

Mayor Becker commented Councilwoman Critz could work on that and the council will resume the discussion at a later date.

Councilwoman Krafft mentioned there were quite a few things going on in the community, so she thought it was time to get another newsletter out.

Mayor Becker explained it was a question of staff time, because the newsletter does not write itself.

Councilwoman Critz responded she would come to town hall and learn and do whatever she could do.

Ms. Brooks commented she was the only one that could teach Councilwoman Critz.

Councilwoman Krafft asked what program was used to write the newsletter.

Councilwoman Critz stated she was not able to use a computer.

Ms. Brooks commented Councilwoman Critz could write all the articles she wanted to and send them to her.

Councilwoman Critz responded she could write something around the information, such as the music thing and the neighborhood watch thing, "I could do a little."

Councilwoman Krafft added what was going on in the neighborhood park in Western Union and the soccer fields; there are a lot of neat things going on.

Attorney Griffin commented he knew each of the council members were civic minded and wanted things done, but he advised they were a council, and they were supposed to make decisions together and not just one of the council members imposing what they want. The council is an

elected group to make group decisions. Attorney Griffin stated he admired the enthusiasm and the council wanting to do certain things themselves, but he suggested that the council use caution and try to exert what they want too much, but let it be a council decision and vote if needed. “Who is going to determine what goes in the newsletter? Is that preapproved as a council, or do you appoint a committee to preapprove on that or do you exert your own influence as to what should go in that? Who makes those decisions that’s very important as a group?”

Councilwoman Critz responded, “well, the staff.”

Councilwoman Coffey also responded, “the staff has to do it, they really have to, there has to be some consistency and continuity.”

Councilwoman Critz explained she was just suggesting the information that the council has that is community originated like the neighborhood watch or the music program. Just giving a “little blip” to explain it and giving the dates of when it will happen.

Mayor Becker commented he thought there could be some discussion, as Attorney Griffin suggested, if there is going to be a change or specific procedure that would have to be a council decision, but historically the staff does the newsletter when there is time. “Our staff is very, very small, as you know, so staff has to do things time permitting and the newsletter has just been one of those things, when you’ve got special use permits, and you’ve got variances, you’ve got to put your time into that.”

Ms. Brooks added “and 160D”.

9. Adjournment – Action Item

At 8:12 p.m. Councilwoman Coffey motioned to adjourn the meeting and Councilwoman Krafft seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, and Krafft. Nays: None.

The next regular meeting will be on Thursday, August 12, 2021 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

JUNE 2021
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

JUNE 30, 2021 REGULAR TAX	2021	2020	2019	2018	2017	2016
BEGINNING CHARGE	161.07	69,620.25	67,917.93	67,335.09	65,402.91	61,553.74
TAX CHARGE						
PUBLIC UTILITIES CHARGES						
DISCOVERIES						
NON-DISCOVERIES						
RELEASES		(2.75)	(2.75)	(2.75)	(2.75)	
TOTAL CHARGE	161.07	69,617.50	67,915.18	67,332.34	65,400.16	61,553.74
BEGINNING COLLECTIONS	64.46	69,240.46	67,698.25	67,256.81	65,331.09	61,487.70
COLLECTIONS - TAX	6.20	47.55	8.10	1.00		
COLLECTIONS - INTEREST		2.31	1.13			
TOTAL COLLECTIONS	70.66	69,288.01	67,706.35	67,257.81	65,331.09	61,487.70
BALANCE OUTSTANDING	90.41	329.49	208.83	74.53	69.07	66.04
PERCENTAGE OF REGULAR	0.44	1.00	1.00	1.00	1.00	1.00
COLLECTION FEE 1.5 %	0.09	0.75	0.14	0.02	-	-

Mineral Springs Prior Years Property Tax Report June 2021

June 30, 2021	2011				
BEGINNING CHARGE	\$64,878.42				
PUBLIC UTILITIES	\$1,319.20				
MINIMAL RELEASES	(\$145.21)				
DISCOVERIES	\$61.82				
ABATEMENTS (RELEASES)	(\$301.25)				
TOTAL CHARGE	\$65,812.98				
PREVIOUS COLLECTIONS	\$65,767.98				
PREVIOUS BALANCE DUE	\$19.54				\$19.54
COLLECTIONS - TAX					\$0.00
COLLECTIONS - INTEREST/FEES					\$0.00
GROSS MONTHLY COLLECTIONS					
MISC. ADJUSTMENTS					
TOTAL TAX COLLECTED TO DATE	\$65,767.98				
BALANCE OUTSTANDING	\$17.32				\$17.32
PERCENTAGE COLLECTED	99.93%				

Mineral Springs Unpaid Property Taxes - Real and Personal as of June 30, 2021

Name	Tax Map Number	2011	Total
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88	
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44	
Total		\$17.32	\$17.32

Agenda Item

8/12/21

Town of Mineral Springs

FINANCE REPORT JUNE 2021

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

August 12, 2021

June 2021 Reports

This report contains both “Cash” and “Including Receivables/Payables” (Accrued) reports for FY2020 Year-to-Date and June 2021.

The “Cash” reports include *only* actual receipts and expenditures that occurred prior to July 1, 2021. The “Including Receivables/Payables” reports include items that accrue to the 2020-21 fiscal year but that are actually received or paid out after June 30, 2021. Therefore, the “Including Receivables/Payables” reports should represent the most accurate and complete accounting of the 2020-21 fiscal year’s activity.

We estimate that revenues will exceed budget amounts by \$10,260, and expenditures will be \$80,538 *below* budget amounts, resulting in an estimated excess of revenues over expenditures of \$90,798 for the fiscal year ending June 30, 2021.

Separate reports for Accounts Receivable and Accounts Payable appear at the end of the basic reports. Notice that Receivables consist of state distributions such as sales taxes and excise taxes, and county property tax receipts collected by the county during June 2021 but not disbursed until July. Some of the state distributions will not actually be received until August or September, and therefore they are estimated. These amounts will be amended as necessary when they become final.

Accounts Payable reflects utility bills and invoices for purchases and services made or committed to prior to July 1, 2021, but not paid until later. All known payables have been included in this report at their actual amount for a total of \$1,303.67.

The Register Report reflects revenues and expenditures in the checking account and is a cash basis report as always.

The Budget Comparison and Revenue Comparison spreadsheets both have a “June” column, representing cash transactions that occurred in the month of June, and a “June a/r” (accounts receivable) or “June a/p” (accounts payable) column representing the transactions that will occur after June 30, 2021 but that will accrue to the FY2020-21 fiscal year. Totals reflect all accrued amounts, with estimates in red.

Throughout this report, other amounts that are estimated are highlighted in yellow.

Cash Flow Report FY2020 YTD Incl. rec/pybl

7/1/2020 through 6/30/2021

7/26/2021

Page 1

Category	7/1/2020- 6/30/2021
INCOME	
Interest Income	3,878.27
Other Inc	
Festival 2020	
Vendor	-75.00
TOTAL Festival 2020	-75.00
Zoning	5,085.00
TOTAL Other Inc	5,010.00
Prop Tax 2020	
Receipts 2020	
Int	107.71
Tax	69,288.01
TOTAL Receipts 2020	69,395.72
TOTAL Prop Tax 2020	69,395.72
Prop Tax 2021	
Receipts 2021	
Prepayments	70.66
TOTAL Receipts 2021	70.66
TOTAL Prop Tax 2021	70.66
Prop Tax Prior Years	
Prop Tax 2010	
Receipts 2010	
Int	2.30
Tax	2.22
TOTAL Receipts 2010	4.52
TOTAL Prop Tax 2010	4.52
Prop Tax 2011	
Receipts 2011	
Int	2.10
Tax	2.22
TOTAL Receipts 2011	4.32
TOTAL Prop Tax 2011	4.32
Prop Tax 2014	
Receipts 2014	
Int	0.25
Tax	7.20
TOTAL Receipts 2014	7.45
TOTAL Prop Tax 2014	7.45
Prop Tax 2015	
Receipts 2015	
Int	12.04
Tax	7.33
TOTAL Receipts 2015	19.37
TOTAL Prop Tax 2015	19.37
Prop Tax 2016	
Receipts2016	
Int	5.97
Tax	16.35
TOTAL Receipts2016	22.32
TOTAL Prop Tax 2016	22.32

Cash Flow Report FY2020 YTD Incl. rec/pybl

7/1/2020 through 6/30/2021

7/26/2021

Page 2

Category	7/1/2020- 6/30/2021
Prop Tax 2017	
Receipts2017	
Int	4.73
Tax	19.88
TOTAL Receipts2017	24.61
TOTAL Prop Tax 2017	24.61
Prop Tax 2018	
Receipts	
Int	14.47
Tax	60.18
TOTAL Receipts	74.65
TOTAL Prop Tax 2018	74.65
Prop Tax 2019	
Receipts 2019	
Int	27.14
Tax	263.43
TOTAL Receipts 2019	290.57
TOTAL Prop Tax 2019	290.57
TOTAL Prop Tax Prior Years	447.81
Sales Tax	
Beer & Wine Tax	12,885.10
Cable TV	18,472.16
Electricity	208,786.04
Natural Gas Excise	1,341.66
Sales & Use Dist	29,569.50
telecommunications	2,898.41
TOTAL Sales Tax	273,952.87
Veh Tax	
Int 2020	66.41
Tax 2020	8,918.44
TOTAL Veh Tax	8,984.85
TOTAL INCOME	361,740.18
 EXPENSES	
Uncategorized	0.00
Ads	535.21
Attorney	3,600.00
Audit	4,730.00
Capital Outlay	
Equipment	2,454.00
Land Acquisition	6,147.00
TOTAL Capital Outlay	8,601.00
Charities & Agencies	10,875.00
Community	
Greenway	1,245.28
Maint	4,400.35
Parks & Rec	
Park	3,089.02
TOTAL Parks & Rec	3,089.02
Special Events	
Services	4,000.00

Cash Flow Report FY2020 YTD Incl. rec/pybl

7/1/2020 through 6/30/2021

7/26/2021

Page 3

Category	7/1/2020- 6/30/2021
TOTAL Special Events	4,000.00
TOTAL Community	12,734.65
Emp	
Benefits	
Dental	984.00
Life	624.96
NCLGERS	15,938.28
Vision	168.00
TOTAL Benefits	17,715.24
Bond	650.00
FICA	
Med	1,852.57
Soc Sec	7,919.57
TOTAL FICA	9,772.14
Payroll	1,945.95
Work Comp	2,056.00
TOTAL Emp	32,139.33
Fire Protection	12,000.00
Intergovernmental	
Study	2,500.00
TOTAL Intergovernmental	2,500.00
Office	
Clerk	38,496.00
Council	10,650.00
Deputy Clerk	11,097.79
Dues	7,081.26
Equip	1,509.40
Finance Officer	35,556.00
Ins	3,267.67
Maint	
Materials	243.27
Service	7,117.01
TOTAL Maint	7,360.28
Mayor	4,800.00
Misc	333.08
Post	537.95
Records	5,092.32
Supplies	2,839.03
Tel	6,584.25
Util	5,807.85
TOTAL Office	141,012.88
Planning	
Administration	
Contract	1,294.92
Salaries	33,276.00
TOTAL Administration	34,570.92
Misc	831.38
Ordinance Changes	3,280.00
TOTAL Planning	38,682.30
Street Lighting	1,053.93
Tax Coll	

Cash Flow Report FY2020 YTD Incl. rec/pybl
7/1/2020 through 6/30/2021

7/26/2021

Page 4

Category	7/1/2020- 6/30/2021
Contract	1,321.73
Sal	300.00
TOTAL Tax Coll	1,621.73
Training	
Staff	275.76
TOTAL Training	275.76
Travel	580.46
TOTAL EXPENSES	270,942.25
TRANSFERS	
FROM Check Min Spgs	110,000.00
FROM MM Sav ParkSterling	100,000.00
TO MM Sav ParkSterling	-110,000.00
TO South State CD	-100,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	90,797.93

Cash Flow Report FY2020 YTD CASH

7/1/2020 through 6/30/2021

7/26/2021

Page 1

Category	7/1/2020- 6/30/2021
INCOME	
Interest Income	3,878.27
Other Inc	
Festival 2020	
Vendor	-75.00
TOTAL Festival 2020	-75.00
Zoning	5,085.00
TOTAL Other Inc	5,010.00
Prop Tax 2020	
Receipts 2020	
Int	105.40
Tax	69,240.46
TOTAL Receipts 2020	69,345.86
TOTAL Prop Tax 2020	69,345.86
Prop Tax 2021	
Receipts 2021	
Prepayments	64.46
TOTAL Receipts 2021	64.46
TOTAL Prop Tax 2021	64.46
Prop Tax Prior Years	
Prop Tax 2010	
Receipts 2010	
Int	2.30
Tax	2.22
TOTAL Receipts 2010	4.52
TOTAL Prop Tax 2010	4.52
Prop Tax 2011	
Receipts 2011	
Int	2.10
Tax	2.22
TOTAL Receipts 2011	4.32
TOTAL Prop Tax 2011	4.32
Prop Tax 2014	
Receipts 2014	
Int	0.25
Tax	7.20
TOTAL Receipts 2014	7.45
TOTAL Prop Tax 2014	7.45
Prop Tax 2015	
Receipts 2015	
Int	9.46
Tax	0.14
TOTAL Receipts 2015	9.60
TOTAL Prop Tax 2015	9.60
Prop Tax 2016	
Receipts2016	
Int	5.97
Tax	16.35
TOTAL Receipts2016	22.32
TOTAL Prop Tax 2016	22.32

Cash Flow Report FY2020 YTD CASH

7/1/2020 through 6/30/2021

7/26/2021

Page 2

Category	7/1/2020- 6/30/2021
Prop Tax 2017	
Receipts2017	
Int	4.73
Tax	19.88
TOTAL Receipts2017	24.61
TOTAL Prop Tax 2017	24.61
Prop Tax 2018	
Receipts	
Int	14.47
Tax	59.18
TOTAL Receipts	73.65
TOTAL Prop Tax 2018	73.65
Prop Tax 2019	
Receipts 2019	
Int	26.01
Tax	255.33
TOTAL Receipts 2019	281.34
TOTAL Prop Tax 2019	281.34
TOTAL Prop Tax Prior Years	427.81
Sales Tax	
Beer& Wine Tax	12,885.10
Cable TV	14,272.16
Electricity	158,486.04
Natural Gas Excise	1,041.66
Sales & Use Dist	24,447.13
telecommunications	2,448.41
TOTAL Sales Tax	213,580.50
Veh Tax	
Int 2020	61.72
Tax 2020	8,110.00
TOTAL Veh Tax	8,171.72
TOTAL INCOME	300,478.62
EXPENSES	
Uncategorized	0.00
Ads	492.92
Attorney	3,600.00
Audit	4,730.00
Capital Outlay	
Equipment	2,454.00
Land Acquisition	6,147.00
TOTAL Capital Outlay	8,601.00
Charities & Agencies	10,875.00
Community	
Greenway	1,245.28
Maint	3,725.35
Parks & Rec	
Park	2,872.48
TOTAL Parks & Rec	2,872.48
Special Events	
Services	4,000.00

Cash Flow Report FY2020 YTD CASH

7/1/2020 through 6/30/2021

7/26/2021

Page 3

Category	7/1/2020- 6/30/2021
TOTAL Special Events	4,000.00
TOTAL Community	11,843.11
Emp	
Benefits	
Dental	984.00
Life	624.96
NCLGERS	15,938.28
Vision	168.00
TOTAL Benefits	17,715.24
Bond	650.00
FICA	
Med	1,852.57
Soc Sec	7,919.57
TOTAL FICA	9,772.14
Payroll	1,945.95
Work Comp	2,056.00
TOTAL Emp	32,139.33
Fire Protection	12,000.00
Intergovernmental	
Study	2,500.00
TOTAL Intergovernmental	2,500.00
Office	
Clerk	38,496.00
Council	10,650.00
Deputy Clerk	11,097.79
Dues	7,081.26
Equip	1,509.40
Finance Officer	35,556.00
Ins	3,267.67
Maint	
Materials	243.27
Service	7,117.01
TOTAL Maint	7,360.28
Mayor	4,800.00
Misc	333.08
Post	537.95
Records	5,092.32
Supplies	2,761.37
Tel	6,584.25
Util	5,541.56
TOTAL Office	140,668.93
Planning	
Administration	
Contract	1,294.92
Salaries	33,276.00
TOTAL Administration	34,570.92
Misc	831.38
Ordinance Changes	3,280.00
TOTAL Planning	38,682.30
Street Lighting	1,053.93
Tax Coll	

Cash Flow Report FY2020 YTD CASH

7/1/2020 through 6/30/2021

7/26/2021

Page 4

Category	7/1/2020- 6/30/2021
Contract	1,295.84
Sal	300.00
TOTAL Tax Coll	1,595.84
Training	
Staff	275.76
TOTAL Training	275.76
Travel	580.46
TOTAL EXPENSES	269,638.58
TRANSFERS	
FROM Check Min Spgs	110,000.00
FROM MM Sav ParkSterling	100,000.00
TO MM Sav ParkSterling	-110,000.00
TO South State CD	-100,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	30,840.04

Account Balances History Report - As of 6/30/2021

(Includes unrealized gains)

Account	6/29/2020	6/30/2020	7/31/2020	8/31/2020	9/30/2020	10/31/2020	11/30/2020
	Balance	Balance	Balance	Balance	Balance	Balance	Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	84,738.71	84,441.45	51,105.04	35,026.47	31,724.67	20,959.01	8,805.82
MM Sav ParkSterling	619,614.94	619,750.75	619,882.34	620,013.96	570,140.68	570,257.83	570,330.48
NCCMT_Cash	2,357.24	2,357.40	2,357.54	2,357.63	2,357.67	2,357.69	2,357.71
South State CD	206,460.52	206,460.52	206,460.52	207,313.97	307,618.66	307,618.66	307,618.66
TOTAL Cash and Bank Accounts	913,171.41	913,010.12	879,805.44	864,712.03	911,841.68	901,193.19	889,112.67
Other Assets							
State Revenues Receivable	0.00	60,342.45	57,639.53	55,462.21	0.00	0.00	0.00
TOTAL Other Assets	0.00	60,342.45	57,639.53	55,462.21	0.00	0.00	0.00
TOTAL ASSETS	913,171.41	973,352.57	937,444.97	920,174.24	911,841.68	901,193.19	889,112.67
LIABILITIES							
Other Liabilities							
Accounts Payable	692.76	2,247.05	692.76	692.76	692.76	692.76	692.76
TOTAL Other Liabilities	692.76	2,247.05	692.76	692.76	692.76	692.76	692.76
TOTAL LIABILITIES	692.76	2,247.05	692.76	692.76	692.76	692.76	692.76
OVERALL TOTAL	912,478.65	971,105.52	936,752.21	919,481.48	911,148.92	900,500.43	888,419.91

Account Balances History Report - As of 6/30/2021

(Includes unrealized gains)

Account	12/31/2020	1/31/2021	2/28/2021	3/31/2021	4/30/2021	5/31/2021	6/30/2021
	Balance	Balance	Balance	Balance	Balance	Balance	Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	32,057.47	33,878.40	24,480.25	62,216.79	41,260.52	38,445.57	60,191.38
MM Sav ParkSterling	630,403.88	630,479.01	630,527.38	630,584.39	630,636.22	630,684.60	630,741.62
NCCMT_Cash	2,357.73	2,357.75	2,357.77	2,357.79	2,357.81	2,357.83	2,357.85
South State CD	308,193.83	308,193.83	308,193.83	308,763.78	308,763.78	308,763.78	309,347.47
TOTAL Cash and Bank Accounts	973,012.91	974,908.99	965,559.23	1,003,922.75	983,018.33	980,251.78	1,002,638.32
Other Assets							
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00	0.00	61,261.56
TOTAL Other Assets	0.00	0.00	0.00	0.00	0.00	0.00	61,261.56
TOTAL ASSETS	973,012.91	974,908.99	965,559.23	1,003,922.75	983,018.33	980,251.78	1,063,899.88
LIABILITIES							
Other Liabilities							
Accounts Payable	692.76	692.76	692.76	692.76	692.76	692.76	1,996.43
TOTAL Other Liabilities	692.76	692.76	692.76	692.76	692.76	692.76	1,996.43
TOTAL LIABILITIES	692.76	692.76	692.76	692.76	692.76	692.76	1,996.43
OVERALL TOTAL	972,320.15	974,216.23	964,866.47	1,003,229.99	982,325.57	979,559.02	1,061,903.45

Mineral Springs Monthly Revenue Summary 2020-21

TOWN OF MINERAL SPRINGS											
REVENUE SUMMARY 2020-21 (Items in RED are estimated)											
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November		
Property Tax - prior	\$ 600.00	\$ 152.19	\$ 447.81	74.6%	\$ 4.52	\$ 57.10	\$ 18.47	\$ 39.40	\$ (5.99)		
Property Tax - 2020	\$ 67,210.00	\$ (2,185.72)	\$ 69,395.72	103.3%	\$ -	\$ 333.44	\$ 5,713.94	\$ 3,188.44	\$ 3,676.50		
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Interest	\$ 5,825.00	\$ 1,946.73	\$ 3,878.27	66.6%	\$ 131.73	\$ 985.16	\$ 431.45	\$ 117.17	\$ 72.67		
Sales Tax - Electric	\$ 207,000.00	\$ (1,786.04)	\$ 208,786.04	100.9%	\$ -	\$ -	\$ -	\$ -	\$ -		
Sales Tax - Sales & Use	\$ 21,400.00	\$ (8,169.50)	\$ 29,569.50	138.2%	\$ -	\$ -	\$ 2,572.44	\$ 2,406.60	\$ 2,182.40		
Sales Tax - Other Util.	\$ 22,995.00	\$ 282.77	\$ 22,712.23	98.8%	\$ -	\$ -	\$ -	\$ -	\$ -		
Sales Tax - Alc. Bev.	\$ 13,015.00	\$ 129.90	\$ 12,885.10	99.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Vehicle Taxes	\$ 7,935.00	\$ (1,049.85)	\$ 8,984.85	113.2%	\$ -	\$ 822.14	\$ -	\$ 1,522.09	\$ 730.49		
Zoning Fees	\$ 2,500.00	\$ (2,585.00)	\$ 5,085.00	203.4%	\$ 100.00	\$ 500.00	\$ 360.00	\$ 100.00	\$ 205.00		
Other	\$ 3,000.00	\$ 3,004.34	\$ (4.34)	-0.1%	\$ -	\$ (75.00)	\$ -	\$ -	\$ -		
Totals	\$ 351,480.00	\$ (10,260.18)	\$ 361,740.18	102.9%	\$ 236.25	\$ 2,622.84	\$ 9,096.30	\$ 7,373.70	\$ 6,861.07		
TOWN OF MINERAL SPRINGS											
REVENUE SUMMARY 2020-21 (Items in RED are estimated)											
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November		
Property Tax - prior	\$ 6.19	\$ 99.39	\$ 128.31	\$ 23.98	\$ 24.32	\$ 29.45	\$ 2.67	\$ 20.00			
Property Tax - 2020	\$ 31,196.45	\$ 17,246.74	\$ 5,376.86	\$ 1,831.22	\$ 462.35	\$ 255.35	\$ 64.57	\$ 49.86			
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Interest	\$ 648.59	\$ 75.15	\$ 48.39	\$ 626.98	\$ 51.85	\$ 48.40	\$ 640.73	\$ -			
Sales Tax - Electric	\$ 60,943.13	\$ -	\$ -	\$ 48,346.41	\$ -	\$ -	\$ 49,196.50	\$ 50,300.00			
Sales Tax - Sales & Use	\$ 2,420.57	\$ 2,396.90	\$ 2,454.87	\$ 2,733.71	\$ 2,330.41	\$ 2,080.87	\$ 2,868.36	\$ 5,122.37			
Sales Tax - Other Util.	\$ 6,304.41	\$ -	\$ -	\$ 5,368.38	\$ -	\$ -	\$ 6,089.44	\$ 4,950.00			
Sales Tax - Alc. Bev.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,885.10	\$ -	\$ -			
Vehicle Taxes	\$ -	\$ 608.54	\$ 1,224.25	\$ 736.10	\$ 902.63	\$ 904.88	\$ 720.60	\$ 813.13			
Zoning Fees	\$ 75.00	\$ 660.00	\$ 485.00	\$ 405.00	\$ 625.00	\$ 450.00	\$ 1,120.00	\$ -			
Other	\$ -	\$ -	\$ 22.50	\$ 31.23	\$ 0.29	\$ 1.35	\$ 9.09	\$ 6.20			
Totals	\$ 101,594.34	\$ 21,086.72	\$ 9,740.18	\$ 60,103.01	\$ 4,396.85	\$ 16,655.40	\$ 60,711.96	\$ 61,261.56			

Mineral Springs Budget Comparison 2020-21

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2020-2021										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,264.79	\$ 535.21	29.7%	\$ -	\$ -	\$ -	\$ -	\$ -	
Attorney	\$ 9,600.00	\$ 6,000.00	\$ 3,600.00	37.5%	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Audit	\$ 4,730.00	\$ -	\$ 4,730.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,311.00
Charities & Agencies	\$ 10,825.00	\$ (50.00)	\$ 10,875.00	100.5%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 30,800.00	\$ 18,065.35	\$ 12,734.65	41.3%	\$ 13.56	\$ 4,361.49	\$ 417.66	\$ 888.07	\$ 212.65	
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 32,500.00	\$ 360.67	\$ 32,139.33	98.9%	\$ 5,046.45	\$ 2,573.95	\$ 2,451.51	\$ 2,448.85	\$ 2,441.03	
Elections	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection	\$ 12,000.00	\$ -	\$ 12,000.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	\$ 15,000.00	\$ 12,500.00	\$ 2,500.00	16.7%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office & Administrative	\$ 149,844.00	\$ 8,831.12	\$ 141,012.88	94.1%	\$ 24,631.68	\$ 9,990.84	\$ 10,875.37	\$ 11,156.92	\$ 9,722.33	
Planning & Zoning	\$ 48,276.00	\$ 9,593.70	\$ 38,682.30	80.1%	\$ 4,497.87	\$ 2,912.46	\$ 3,055.95	\$ 3,032.02	\$ 2,773.00	
Street Lighting	\$ 1,600.00	\$ 546.07	\$ 1,053.93	65.9%	\$ -	\$ -	\$ 217.38	\$ 79.50	\$ 79.50	
Tax Collection	\$ 1,900.00	\$ 278.27	\$ 1,621.73	85.4%	\$ 25.00	\$ 54.83	\$ 110.99	\$ 116.83	\$ 102.08	
Training	\$ 3,000.00	\$ 2,724.24	\$ 275.76	9.2%	\$ 75.00	\$ -	\$ -	\$ -	\$ -	
Travel	\$ 4,200.00	\$ 3,619.54	\$ 580.46	13.8%	\$ -	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ 22,405.00	\$ 13,804.00	\$ 8,601.00	38.4%	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals	\$ 351,480.00	\$ 80,537.75	\$ 270,942.25	77.1%	\$ 34,589.56	\$ 19,893.57	\$ 17,428.86	\$ 18,022.19	\$ 18,941.59	
Off Budget:										
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Off Budget:			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2020-21

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ 69.65	\$ -	\$ -	\$ -	\$ 49.75	\$ 254.12	\$ 119.40	\$ 42.29
Attorney	\$ 300.00	\$ 300.00	\$ 600.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Audit	\$ -	\$ -	\$ -	\$ 1,419.00	\$ -	\$ -	\$ -	\$ -
Charities & Agencies	\$ -	\$ -	\$ -	\$ 2,375.00	\$ -	\$ -	\$ 8,500.00	\$ -
Community Projects	\$ 1,732.90	\$ 1,834.90	\$ 212.65	\$ 420.45	\$ 889.60	\$ 215.09	\$ 644.09	\$ 891.54
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 2,434.99	\$ 2,600.39	\$ 2,429.28	\$ 2,453.98	\$ 2,298.08	\$ 2,681.59	\$ 2,279.23	\$ -
Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -
Office & Administrative	\$ 9,637.74	\$ 11,177.25	\$ 10,396.92	\$ 11,567.45	\$ 11,283.39	\$ 10,394.06	\$ 9,834.98	\$ 343.95
Planning & Zoning	\$ 2,773.00	\$ 2,773.00	\$ 2,773.00	\$ 2,773.00	\$ 4,273.00	\$ 2,773.00	\$ 4,273.00	\$ -
Street Lighting	\$ 79.50	\$ -	\$ 79.50	\$ 159.00	\$ -	\$ 165.93	\$ 193.62	\$ -
Tax Collection	\$ 493.04	\$ 304.34	\$ 144.59	\$ 76.11	\$ 60.45	\$ 58.08	\$ 49.50	\$ 25.89
Training	\$ -	\$ 200.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 173.28	\$ -	\$ -	\$ 195.50	\$ -	\$ 80.08	\$ 131.60	\$ -
Capital Outlay	\$ -	\$ -	\$ 2,454.00	\$ -	\$ 6,147.00	\$ -	\$ -	\$ -
Totals	\$ 17,694.10	\$ 19,190.64	\$ 19,089.94	\$ 21,739.49	\$ 25,301.27	\$ 19,421.95	\$ 38,325.42	\$ 1,303.67
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Off Budget:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

June 2021 Cash Flow Incl. Paybl/Recvbl

6/2/2021 through 6/30/2021

7/26/2021

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Category	6/2/2021- 6/30/2021
INCOME	
Interest Income	640.73
Other Inc	
Zoning	1,120.00
TOTAL Other Inc	1,120.00
Prop Tax 2020	
Receipts 2020	
Int	4.87
Tax	109.56
TOTAL Receipts 2020	114.43
TOTAL Prop Tax 2020	114.43
Prop Tax 2021	
Receipts 2021	
Prepayments	15.29
TOTAL Receipts 2021	15.29
TOTAL Prop Tax 2021	15.29
Prop Tax Prior Years	
Prop Tax 2015	
Receipts 2015	
Int	4.11
Tax	7.33
TOTAL Receipts 2015	11.44
TOTAL Prop Tax 2015	11.44
Prop Tax 2018	
Receipts	
Int	0.12
Tax	1.88
TOTAL Receipts	2.00
TOTAL Prop Tax 2018	2.00
Prop Tax 2019	
Receipts 2019	
Int	1.13
Tax	8.10
TOTAL Receipts 2019	9.23
TOTAL Prop Tax 2019	9.23
TOTAL Prop Tax Prior Years	22.67
Sales Tax	
Cable TV	8,793.32
Electricity	99,496.50
Natural Gas Excise	1,117.88
Sales & Use Dist	7,990.73
telecommunications	1,128.24
TOTAL Sales Tax	118,526.67
Veh Tax	
Int 2020	12.18
Tax 2020	1,521.55
TOTAL Veh Tax	1,533.73
TOTAL INCOME	121,973.52

EXPENSES

June 2021 Cash Flow Incl. Paybl/Recvbl

6/2/2021 through 6/30/2021

7/26/2021

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Category	6/2/2021- 6/30/2021
Uncategorized	0.00
Ads	161.69
Attorney	300.00
Charities & Agencies	8,500.00
Community	
Maint	675.00
Parks & Rec	
Park	860.63
TOTAL Parks & Rec	860.63
TOTAL Community	1,535.63
Emp	
Benefits	
NCLGERS	1,328.19
TOTAL Benefits	1,328.19
FICA	
Med	153.39
Soc Sec	655.75
TOTAL FICA	809.14
Payroll	141.90
TOTAL Emp	2,279.23
Fire Protection	12,000.00
Office	
Clerk	3,208.00
Council	750.00
Deputy Clerk	994.36
Finance Officer	2,963.00
Maint	
Service	509.61
TOTAL Maint	509.61
Mayor	400.00
Misc	183.18
Supplies	371.75
Tel	334.98
Util	464.05
TOTAL Office	10,178.93
Planning	
Administration	
Salaries	2,773.00
TOTAL Administration	2,773.00
Ordinance Changes	1,500.00
TOTAL Planning	4,273.00
Street Lighting	193.62
Tax Coll	
Contract	50.39
Sal	25.00
TOTAL Tax Coll	75.39
Travel	131.60
TOTAL EXPENSES	39,629.09
OVERALL TOTAL	82,344.43

June 2021 Cash Flow Report - Cash - Jun 2021

6/1/2021 through 6/30/2021

7/26/2021

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Category	6/1/2021- 6/30/2021
INCOME	
Interest Income	640.73
Other Inc	
Zoning	1,120.00
TOTAL Other Inc	1,120.00
Prop Tax 2020	
Receipts 2020	
Int	2.56
Tax	62.01
TOTAL Receipts 2020	64.57
TOTAL Prop Tax 2020	64.57
Prop Tax 2021	
Receipts 2021	
Prepayments	9.09
TOTAL Receipts 2021	9.09
TOTAL Prop Tax 2021	9.09
Prop Tax Prior Years	
Prop Tax 2015	
Receipts 2015	
Int	1.53
Tax	0.14
TOTAL Receipts 2015	1.67
TOTAL Prop Tax 2015	1.67
Prop Tax 2018	
Receipts	
Int	0.12
Tax	0.88
TOTAL Receipts	1.00
TOTAL Prop Tax 2018	1.00
Prop Tax 2019	
Receipts 2019	
Int	0.00
Tax	0.00
TOTAL Receipts 2019	0.00
TOTAL Prop Tax 2019	0.00
TOTAL Prop Tax Prior Years	2.67
Sales Tax	
Cable TV	4,593.32
Electricity	49,196.50
Natural Gas Excise	817.88
Sales & Use Dist	2,868.36
telecommunications	678.24
TOTAL Sales Tax	58,154.30
Veh Tax	
Int 2020	7.49
Tax 2020	713.11
TOTAL Veh Tax	720.60
TOTAL INCOME	60,711.96

EXPENSES

June 2021 Cash Flow Report - Cash - Jun 2021

6/1/2021 through 6/30/2021

7/26/2021

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Category	6/1/2021- 6/30/2021
Uncategorized	0.00
Ads	119.40
Attorney	300.00
Charities & Agencies	8,500.00
Community	
Parks & Rec	
Park	644.09
TOTAL Parks & Rec	644.09
TOTAL Community	644.09
Emp	
Benefits	
NCLGERS	1,328.19
TOTAL Benefits	1,328.19
FICA	
Med	153.39
Soc Sec	655.75
TOTAL FICA	809.14
Payroll	141.90
TOTAL Emp	2,279.23
Fire Protection	12,000.00
Office	
Clerk	3,208.00
Council	750.00
Deputy Clerk	994.36
Finance Officer	2,963.00
Maint	
Service	509.61
TOTAL Maint	509.61
Mayor	400.00
Misc	183.18
Supplies	294.09
Tel	334.98
Util	197.76
TOTAL Office	9,834.98
Planning	
Administration	
Salaries	2,773.00
TOTAL Administration	2,773.00
Ordinance Changes	1,500.00
TOTAL Planning	4,273.00
Street Lighting	193.62
Tax Coll	
Contract	24.50
Sal	25.00
TOTAL Tax Coll	49.50
Travel	131.60
TOTAL EXPENSES	38,325.42
OVERALL TOTAL	22,386.54

Register Report - Jun 2021

6/1/2021 through 6/30/2021

7/26/2021

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Date	Num	Description	Memo	Category	Clr	Amount
6/8/2021	6117	Duke Power	9100 3284 5207 (FY2020)	Street Lighting	R	-87.78
6/8/2021	6118	Taylor & Sons Mo...	I/N 018 06/21 (FY2020)	Office:Maint:Service	R	-365.00
6/8/2021	6119	Clark, Griffin & M...	I/N 7652 6/2021 (FY2020)	Attorney	R	-300.00
6/8/2021	6120	R.C.S., Inc.	I/N 124988 Park Restroom & Ha...	Community:Parks & Rec:Park	R	-200.00
6/8/2021	6121	Frederick Becker III	3/2021 - 4/2021 reimbursement: ...	Travel	R	-70.00
6/8/2021	6122	The Enquirer-Jour...	A/N 00013909 Public Hearing (F...	Ads	R	-119.40
6/8/2021	6123	Subscriber Rene...	0324801 E-J subscription 2021 (...)	Office:Misc	R	-183.18
6/8/2021	6116	VOID	Sent to NCPRO for account verifi...		R	0.00
6/8/2021	6124	Benchmark CMR,...	I/N 1968 Article 160D Revisions ...	Planning:Ordinance Changes	R	-1,500.00
6/10/2021	DEP	Deposit #20019	Deposit #20019 (FY2020)	Other Inc:Zoning	R	60.00
6/11/2021	6125	Bucket, Mop, And...	I/N CTBCom-1461 janitorial 6/21 ...	Office:Maint:Service	R	-144.61
6/11/2021	6126	Xerox Corporation	I/N 013468417 (FY2020)	Office:Supplies	R	-271.22
6/11/2021	6127	Xerox Corporation	I/N 013468418 (FY2020)	Office:Supplies	R	-22.87
6/11/2021	6128	Union County Pu...	84361*00 (FY2020)	Office:Util	R	-37.72
6/11/2021	6129	Union County Pu...	91052*00 (FY2020)	Community:Parks & Rec:Park	R	-15.09
6/14/2021	EFT	Point And Pay	06057154 (FY2020)`	Other Inc:Zoning	R	50.00
6/14/2021	EFT...	Union County	FY2020	Prop Tax 2021:Receipts 2021:Prepa...	R	9.09
			FY2020	Prop Tax 2020:Receipts 2020:Tax	R	62.01
			FY2020	Prop Tax 2020:Receipts 2020:Int	R	2.56
			FY2020	Prop Tax Prior Years:Prop Tax 2019:...	R	0.00
			FY2020	Prop Tax Prior Years:Prop Tax 2019:...	R	0.00
			FY2020	Prop Tax Prior Years:Prop Tax 2018:...	R	0.88
			FY2020	Prop Tax Prior Years:Prop Tax 2018:...	R	0.12
			FY2020	Prop Tax Prior Years:Prop Tax 2015:...	R	0.14
			FY2020	Prop Tax Prior Years:Prop Tax 2015:...	R	1.53
			FY2020	Tax Coll:Contract	R	-1.16
6/14/2021	EFT	Debit Card (AOL)	AOL Troubleshooting Svc 06/21 ...	Office:Tel	R	-7.99
6/15/2021	EFT	NC Department of...	Sales & Use Distribution 4/21 (F...	Sales Tax:Sales & Use Dist	R	2,868.36
6/15/2021	EFT...	NC Department of...	FY2020	Sales Tax:Natural Gas Excise	R	817.88
			FY2020	Sales Tax:Electricity	R	49,196.50
			FY2020	Sales Tax:telecommunications	R	678.24
			FY2020	Sales Tax:Cable TV	R	4,593.32
6/17/2021	EFT	Point And Pay	06060072 (FY2020)`	Other Inc:Zoning	R	25.00
6/22/2021	6130	Duke Power	9100 3284 5041 (Old School) (F...	Office:Util	R	-25.07
6/22/2021	6131	Duke Power	9100 3284 4818 (FY2020)	Office:Util	R	-134.97
6/22/2021	6132	Windstream	061348611 (FY2020)	Office:Tel	R	-257.81
6/22/2021	6133	Mineral Springs V...	Fire Suppression Agreement (F...	Fire Protection		-10,000.00
6/22/2021	6134	Waxhaw Comm. ...	Fire Suppression Contract (FY2...	Fire Protection		-2,000.00
6/22/2021	6135	Catawba Lands C...	Corporate Sponsorship 2021 (FY...	Charities & Agencies		-2,500.00
6/22/2021	6136	Council On Aging ...	FY2020-21 Contribution (FY2020)	Charities & Agencies		-2,500.00
6/22/2021	6137	American Red Cr...	Contribution FY2020-21 (FY2020)	Charities & Agencies		-1,500.00
6/22/2021	6138	Turning Point	FY2020-21 Contribution (FY2020)	Charities & Agencies		-2,000.00
6/22/2021	DEP	Deposit #20020	#20020 (FY2020)	Other Inc:Zoning	R	660.00
6/23/2021	EFT	Point And Pay	Nolan SUP (FY2020)	Other Inc:Zoning	R	250.00
6/28/2021	6139	Playground Guar...	I/N 12509 Inspect Play Structure ...	Community:Parks & Rec:Park		-429.00
6/28/2021	6140	Verizon Wireless	221474588-00001 (FY2020)	Office:Tel		-69.18
6/28/2021	EFT...	Union County {N...	NCVTS 2104 (FY2020)	Veh Tax:Tax 2020	R	713.70
			NCVTS Refunds (FY2020)	Veh Tax:Tax 2020	R	-0.59
			NCVTS 2104 (FY2020)	Veh Tax:Int 2020	R	7.49
			FY2020	Tax Coll:Contract	R	-23.34
6/29/2021	EFT...	Paychex	Salary 06/21 (FY2020)	Office:Clerk	R	-3,015.52

Register Report - Jun 2021

6/1/2021 through 6/30/2021

7/26/2021

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Date	Num	Description	Memo	Category	Clr	Amount
			Supplement 06/21 (FY2020)	Office:Clerk	R	0.00
			06/21 (FY2020)	Office:Deputy Clerk	R	-994.36
			Salary 06/21 (FY2020)	Office:Finance Officer	R	-2,785.22
			Salary 06/21 (FY2020)	Office:Mayor	R	-400.00
			Salary 06/21 (FY2020)	Office:Council	R	-750.00
			Salary 06/21 (FY2020)	Planning:Administration:Salaries	R	-2,606.62
			Salary 06/21 (FY2020)	Tax Coll:Sal	R	-25.00
			FY2020	Emp:FICA:Soc Sec	R	-655.75
			FY2020	Emp:FICA:Med	R	-153.39
6/29/2021	EFT...	NC State Treasurer	06/21 LGERS contribution FY2020	Office:Clerk	R	-192.48
			06/21 LGERS contribution FY2020	Office:Finance Officer	R	-177.78
			06/21 LGERS contribution FY2020	Planning:Administration:Salaries	R	-166.38
			06/21 employer contribution FY2...	Emp:Benefits:NCLGERS	R	-1,328.19
6/29/2021	EFT	Point And Pay	06084146 (FY2020)	Other Inc:Zoning		25.00
6/29/2021	EFT	Point And Pay	06084006D (FY2020)	Other Inc:Zoning		50.00
6/30/2021	EFT	Paychex Fees	Fees 06/21 (FY2020)	Emp:Payroll	R	-141.90
6/30/2021	6141	Frederick Becker III	5/21 - 6/21 reimbursement: milea...	Travel		-61.60
6/30/2021	6142	Duke Power	9100 3284 5207 (FY2020)	Street Lighting		-105.84
6/1/2021 - 6/30/2021						21,745.81
TOTAL INFLOWS						60,071.82
TOTAL OUTFLOWS						-38,326.01
NET TOTAL						21,745.81

Accounts Receivable 6/30/21

6/2/2021 through 6/30/2021

7/26/2021

Page 1

Category	6/2/2021- 6/30/2021
INCOME	
Prop Tax 2020	
Receipts 2020	
Int	2.31
Tax	47.55
TOTAL Receipts 2020	49.86
TOTAL Prop Tax 2020	49.86
Prop Tax 2021	
Receipts 2021	
Prepayments	6.20
TOTAL Receipts 2021	6.20
TOTAL Prop Tax 2021	6.20
Prop Tax Prior Years	
Prop Tax 2015	
Receipts 2015	
Int	2.58
Tax	7.19
TOTAL Receipts 2015	9.77
TOTAL Prop Tax 2015	9.77
Prop Tax 2018	
Receipts	
Int	0.00
Tax	1.00
TOTAL Receipts	1.00
TOTAL Prop Tax 2018	1.00
Prop Tax 2019	
Receipts 2019	
Int	1.13
Tax	8.10
TOTAL Receipts 2019	9.23
TOTAL Prop Tax 2019	9.23
TOTAL Prop Tax Prior Years	20.00
Sales Tax	
Cable TV	4,200.00
Electricity	50,300.00
Natural Gas Excise	300.00
Sales & Use Dist	5,122.37
telecommunications	450.00
TOTAL Sales Tax	60,372.37
Veh Tax	
Int 2020	4.69
Tax 2020	808.44
TOTAL Veh Tax	813.13
TOTAL INCOME	61,261.56
OVERALL TOTAL	61,261.56

Accounts Receivable 6/30/21

6/2/2021 through 6/30/2021

7/26/2021

Page 1

Date	Description	Memo	Category	Amount
6/30/2021	NC Department of... Sales & Use Distribution 5/21 (FY2020)		Sales Tax:Sales & Use Dist	2,667.37
6/30/2021	Union County {N... NCVTS 2106 (FY2020)		Veh Tax:Tax 2020	818.23
		NCVTS Refunds (FY2020)	Veh Tax:Tax 2020	-9.79
		NCVTS 2106 (FY2020)	Veh Tax:Int 2020	4.69
6/30/2021	NC Department of... Sales & Use Distribution ESTIMATED 6/...		Sales Tax:Sales & Use Dist	2,455.00
6/30/2021	NC Department of... Electricity 6/21 ESTIMATED (FY2020)		Sales Tax:Electricity	50,300.00
6/30/2021	NC Department of... Cable TV 6/21 ESTIMATED (FY2020)		Sales Tax:Cable TV	4,200.00
6/30/2021	NC Department of... Telecommunications 6/21 ESTIMATED (...)		Sales Tax:telecommunications	450.00
6/30/2021	NC Department of... Natural Gas Excise 6/21 ESTIMATED (F...		Sales Tax:Natural Gas Excise	300.00
6/30/2021	Union County	FY2020	Prop Tax 2021:Receipts 2021:...	6.20
		FY2020	Prop Tax 2020:Receipts 2020:...	47.55
		FY2020	Prop Tax 2020:Receipts 2020:...	2.31
		FY2020	Prop Tax Prior Years:Prop Tax...	8.10
		FY2020	Prop Tax Prior Years:Prop Tax...	1.13
		FY2020	Prop Tax Prior Years:Prop Tax...	1.00
		FY2020	Prop Tax Prior Years:Prop Tax...	0.00
		FY2020	Prop Tax Prior Years:Prop Tax...	7.19
		FY2020	Prop Tax Prior Years:Prop Tax...	2.58
6/2/2021 - 6/30/2021				61,261.56
TOTAL INFLOWS				61,271.35
TOTAL OUTFLOWS				-9.79
NET TOTAL				61,261.56

Accounts Payable 6/30/21

6/2/2021 through 6/30/2021

7/26/2021

Page 1

Category	6/2/2021- 6/30/2021
EXPENSES	
Ads	42.29
Community	
Maint	675.00
Parks & Rec	
Park	216.54
TOTAL Parks & Rec	216.54
TOTAL Community	891.54
Office	
Supplies	77.66
Util	266.29
TOTAL Office	343.95
Tax Coll	
Contract	25.89
TOTAL Tax Coll	25.89
TOTAL EXPENSES	1,303.67
OVERALL TOTAL	-1,303.67

Accounts Payable - as of 6/30/21

6/2/2021 through 6/30/2021

7/26/2021

Page 1

Date	Description	Memo	Category	Clr Amount
6/30/2021	The Enquirer-Journal	30065439 (FY2020)	Ads	-42.29
6/30/2021	Ken Newell	Welcome Signs 4/21 - 6/21 (FY2020)	Community:Maint	-675.00
6/30/2021	Xerox Corporation	I/N 013707977 (FY2020)	Office:Supplies	-77.66
6/30/2021	Union County	6/21 Regular Taxes Commission (F...	Tax Coll:Contract	-1.15
6/30/2021	Union County Public ...	84361*00 (FY2020)	Office:Util	-60.52
6/30/2021	Union County Public ...	91052*00 (FY2020)	Community:Parks & ...	-16.54
6/30/2021	Union County {NCVTS}	6/21 NCVTS Commission (FY2020)	Tax Coll:Contract	-24.74
6/30/2021	R.C.S., Inc.	I/N 124549 Park Restroom & Hand...	Community:Parks & ...	-200.00
6/30/2021	Duke Power	9100 3284 5041 (Old School) (FY2...	Office:Util	-25.19
6/30/2021	Duke Power	9100 3284 4818 (FY2020)	Office:Util	-180.58

6/2/2021 - 6/30/2021

-1,303.67

TOTAL INFLOWS 0.00

TOTAL OUTFLOWS -1,303.67

NET TOTAL -1,303.67

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June 2021

Revenue Details

Jurisdiction Collection by Year
Union County
Date Distributed: 5/3/2021 to 5/28/2021

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2015	0.14	0.00	1.53	1.67	0.03	1.64
2018	0.88	0.00	0.12	1.00	0.02	0.98
2020	61.63	0.38	2.56	64.57	0.97	63.60
2021	9.09	0.00	0.00	9.09	0.14	8.95
Total:	71.74	0.38	4.21	76.33	1.16	75.17
Grand Total:	71.74	0.38	4.21	76.33	1.16	75.17

Invoice Date	Invoice Number	Description	Invoice Amount
06/08/2021	2110TAXESA	TAX/FEE/INT-MAY 2021	\$75.17

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00070519	06/14/2021	75.17



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 06/14/2021 00070519

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$75.17

Pay **Seventy Five Dollars and 17 cents *******

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00070519

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NC Sales & Use Distribution

April 2021 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION										
(AD VALOREM)	2,697,544.39	1,649,822.20	1,414,357.02	-	9.98	309,221.75	-	-	(388,809.71)	5,682,145.63
FAIRVIEW	1,186.44	725.63	622.06	-	-	136.00	-	-	720.95	3,391.08
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	99,970.76	61,142.26	52,415.95	-	0.37	11,459.73	-	-	60,748.69	285,737.76
LAKE PARK	9,099.05	5,564.99	4,770.75	-	0.03	1,043.03	-	-	5,529.18	26,007.03
MARSHVILLE	13,504.74	8,259.52	7,080.71	-	0.05	1,548.06	-	-	8,206.35	38,599.43
MARVIN	8,165.92	4,994.29	4,281.50	-	0.03	936.07	-	-	4,962.15	23,339.96
MINERAL SPRINGS	1,003.55	613.77	526.18	-	-	115.04	-	-	609.82	2,868.36
MINT HILL *	56.74	34.70	29.75	-	-	6.50	-	-	34.48	162.17
MONROE	317,926.48	194,444.31	166,692.92	-	1.18	36,444.17	-	-	193,192.70	908,701.76
STALLINGS *	53,049.10	32,444.91	27,814.32	-	0.20	6,081.06	-	-	32,236.07	151,625.66
UNIONVILLE	1,614.96	987.71	846.74	-	0.01	185.12	-	-	981.36	4,615.90
WAXHAW	106,626.17	65,212.73	55,905.47	-	0.39	12,222.65	-	-	64,792.97	304,760.38
WEDDINGTON *	16,586.81	10,144.52	8,696.68	-	0.06	1,901.36	-	-	10,079.23	47,408.66
WESLEY CHAPEL	2,373.55	1,451.67	1,244.48	-	0.01	272.08	-	-	1,442.32	6,784.11
WINGATE	8,678.21	5,307.60	4,550.09	-	0.03	994.79	-	-	5,273.44	24,804.16
TOTAL	3,337,386.87	2,041,150.81	1,749,834.62	-	12.34	382,567.41	-	-	-	7,510,952.05

Utilities Sales Distribution
Gas, Power, Telecommunications, and Video Programming

Distribution Report for
Qtr 1/01/2021 - 3/31/2021

Distribution Date
June 15, 2021

Prefix	City/County	Sales Tax on Piped Natural Gas	Sales Tax on Electricity	Sales Tax on Telecommunication Services	Sales Tax on Video Programming	Total Distribution
County of	Union	\$ -	\$ -	\$ -	\$ 111,574.93	\$ 111,574.93
Town of	Fairview	\$ 71.05	\$ 30,651.80	\$ 4,548.70	\$ 1,792.39	\$ 37,063.94
Town of	Hemby Bridge	\$ 1,077.15	\$ 11,888.00	\$ 1,923.95	\$ 3,182.11	\$ 18,071.21
Town of	Indian Trail	\$ 74,345.03	\$ 276,906.51	\$ 11,680.78	\$ 66,947.22	\$ 429,879.54
Town of	Lake Park	\$ 7,865.06	\$ 20,024.87	\$ 138.83	\$ 4,373.56	\$ 32,402.32
Town of	Marshville	\$ -	\$ 45,402.82	\$ 2,911.43	\$ 2,475.18	\$ 50,789.43
Town of	Marvin	\$ 13,614.38	\$ 37,496.65	\$ 8,667.87	\$ 15,680.85	\$ 75,459.75
Town of	Mineral Springs	\$ 817.88	\$ 49,196.50	\$ 678.24	\$ 4,593.32	\$ 55,285.94
City of	Monroe	\$ 49,646.25	\$ 679,358.65	\$ 44,732.55	\$ 46,808.59	\$ 820,546.04
Town of	Stallings	\$ 33,203.32	\$ 144,286.67	\$ 1,182.14	\$ 38,750.24	\$ 217,422.37
Town of	Unionville	\$ -	\$ 42,759.20	\$ 8,410.87	\$ 6,233.40	\$ 57,403.47
Town of	Waxhaw	\$ 27,061.70	\$ 148,550.93	\$ 8,378.79	\$ 44,001.15	\$ 227,992.57
Town of	Weddington	\$ 17,901.04	\$ 88,163.48	\$ 975.03	\$ 21,369.61	\$ 128,409.16
Village of	Wesley Chapel	\$ 13,167.64	\$ 44,370.07	\$ 1,222.66	\$ 21,919.90	\$ 80,680.27
Town of	Wingate	\$ -	\$ 29,897.61	\$ 2,292.37	\$ 4,863.39	\$ 37,053.37

NCVT'S A/P Receipt Distribution
For the month Ending: 05/31/2021

NCVT15

Jurisdiction	Entity	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Cmn Cst	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 538,639.37	\$ 4,891.73	\$ (17,535.90)	(\$2,486.36)	\$ 523,508.84	No Check
003	Voter Approved Debt Tax	0		82,170.63	742.10	(2,675.10)	(\$379.22)	\$ 79,858.41	No Check
011	Countywide Fire Tax	0		38,761.96	344.74	(1,261.97)	(\$177.34)	\$ 37,667.39	No Check
012	Countywide EMS Tax	0		52,373.35	481.49	(1,705.18)	(\$243.32)	\$ 50,906.34	No Check
013	Griffith Rd	0		1,230.43	8.92	(39.37)	\$0.00	\$ 1,199.98	No Check
014	Stack Rd	0		1,615.18	16.01	(48.56)	\$0.00	\$ 1,582.63	No Check
015	Springs Fire Tax	0		5,971.58	50.74	(197.55)	(\$20.07)	\$ 5,804.70	No Check
016	Fairview	0		3,157.10	31.73	(103.15)	\$58.65	\$ 3,144.33	No Check
017	New Salem	0		3,663.68	31.50	(114.74)	(\$4.29)	\$ 3,576.15	No Check
018	Beaver Lane	0		3,456.79	23.30	(102.49)	(\$51.50)	\$ 3,326.10	No Check
019	Bakers	0		7,819.95	61.26	(250.19)	(\$3.36)	\$ 7,627.66	No Check
020	Stallings Fire Tax	0		10,725.86	104.95	(347.49)	\$27.55	\$ 10,510.87	No Check
021	Unionville	0		4,417.55	32.02	(136.92)	(\$13.98)	\$ 4,298.67	No Check
022	Wingate	0		3,312.78	32.96	(94.46)	\$46.04	\$ 3,297.32	No Check
023	Hemby Bridge Fire Tax	0		14,457.25	131.62	(474.77)	(\$53.42)	\$ 14,060.68	No Check
024	Allens Crossroads	0		655.99	6.13	(20.19)	\$0.65	\$ 642.58	No Check
025	Jackson	0		1,143.20	9.30	(37.28)	(\$8.09)	\$ 1,107.13	No Check
026	Wesley Chapel Fire Tax	0		18,183.10	142.62	(634.36)	(\$13.02)	\$ 17,678.34	No Check
027	Lanes Creek	0		1,532.10	14.68	(44.15)	\$9.89	\$ 1,512.52	No Check
028	Waxhaw Fire Tax	0		13,274.58	130.57	(457.95)	(\$116.89)	\$ 12,830.31	No Check
029	Sandy Ridge	0		1,944.74	11.98	(51.22)	(\$9.08)	\$ 1,896.42	No Check
030	Providence	0		114.53	0.70	(3.83)	\$0.00	\$ 111.40	No Check
101	Village of Marvin	1832	VTFNAP2101-1	5,448.05	42.75	(191.66)	(\$19.16)	\$ 5,279.98	
200	City of Monroe	103-7	VTFNAP2101-1	239,443.04	1,680.39	(6,842.00)	(\$4,919.45)	\$ 229,361.98	
222	Monroe Downtown Service	103-7	VTFNAP2101-2	117.18	-	(3.02)	-	\$ 114.16	
300	Town of Wingate	4064	VTFNAP2101-1	9,284.95	61.22	(248.38)	(\$15.40)	\$ 9,082.39	
400	Town of Marshville	5861	VTFNAP2101-1	8,230.27	63.43	(227.36)	(\$80.45)	\$ 7,985.89	
500	Town of Waxhaw	8268	VTFNAP2101-1	108,211.27	857.01	(3,762.61)	(\$858.53)	\$ 104,447.14	
600	Town of Indian Trail	2924	VTFNAP2101-1	71,720.43	609.46	(2,314.38)	(\$87.49)	\$ 69,928.02	
700	Town of Stallings	4860-2	VTFNAP2101-1	33,795.27	355.50	(1,104.05)	\$7.21	\$ 33,053.93	
800	Town of Weddington	7518	VTFNAP2101-1	10,152.26	83.58	(346.25)	(\$45.10)	\$ 9,844.49	
900	Village of Lake Park	1833	VTFNAP2101-1	6,548.32	57.29	(221.13)	(\$1.86)	\$ 6,382.62	
930	Town of Fairview	19458	VTFNAP2101-1	1,040.28	14.54	(34.42)	\$22.70	\$ 1,043.10	
970	Village of Wesley Chapel	9262	VTFNAP2101-1	1,785.01	16.65	(60.59)	2.17	\$ 1,743.24	
980	Town of Unionville	11530	VTFNAP2101-1	1,493.97	12.08	(46.72)	(\$6.40)	\$ 1,452.93	
990	Town of Mineral Springs	10870	VTFNAP2101-1	713.70	7.49	(23.34)	(\$0.99)	\$ 697.26	
999	Schools	0		1,107,960.51	10,058.39	(36,070.61)	(\$5,115.19)	\$ 1,076,833.10	No Check
Total				\$ 2,414,566.21	\$ 21,220.83	\$ (77,833.34)	(\$14,554.70)	\$ 2,343,399.00	
								\$ 480,417.13	AP Total

Invoice Date	Invoice Number	Description	Invoice Amount
05/31/2021	VTFNAP2105-1	CASH RECEIVED MAY 2021 & REFUN	\$697.26

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00070677	06/28/2021	697.26



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 06/28/2021 00070677

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$697.26

Pay Six Hundred Ninety Seven Dollars and 26 cents *****

To The
 Order Of

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00070677

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE BUDGET OF
THE TOWN OF MINERAL SPRINGS
FOR THE FISCAL YEAR 2020-2021**

~~0-2020-05~~
0-2021-01

WHEREAS, NC G.S. 159-15 authorizes a municipal governing board to amend the annual budget ordinance at any time after the ordinance's adoption;

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Mineral Springs, North Carolina, the following:

SECTION 1. Appropriations and Amounts. Amendment #2020-01:

<u>INCREASE</u>		<u>DECREASE</u>	
Charities and Agencies	\$50	Contingency	\$50
Total	\$50	Total	\$50

SECTION 2. Effective Date. This ordinance is effective upon adoption.

ADOPTED this 12th day of August, 2021. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: August 4, 2021
Subject: American Recovery Plan Act Funding

The federal American Recovery Plan Act of 2021 (ARPA), H.R. 1319, will be providing substantial funding to local governments this year and next year. Unfortunately, as a federal program, the ARPA is complex and difficult to administer. We are working in cooperation with the North Carolina Pandemic Recovery Office (NCPRO), Union County, the UNC School of Government, and the NC Local Government Commission in an effort to acquire the knowledge necessary to administer these funds.

The funding under ARPA is very restricted in how it may be used. I have included a graphic prepared by the School of Government entitled “ARP Allowable Expenditures” that summarizes these rules. Many of these categories do not involve services or expenditures that Mineral Springs undertakes, so we have only a limited number of ways to spend the ARPA funds.

Mineral Springs is scheduled to receive \$270,618.75, with the first installment, or tranche, of \$135,309.38 expected in the next few days and the second installment expected approximately 12 months later. The School of Government and the Local Government Commission have provided guidance on how to handle these funds, and following are two documents based on SOG and LGC templates that Council should consider adopting: Resolution R-2021-06 accepting the funds and Ordinance O-2020-06 establishing a “generic” Grant Project Ordinance to appropriate the funds and make expenditures. All monies must be accounted for in a separate fund (although a separate bank account is not required); the LGC recommends establishing a “Special Revenue Fund” for the ARPA revenues. That will be handled within our accounting system.

The town has until December 31, 2024 to approve and initiate projects and/or expenditures utilizing these funds, and until December 31, 2026 to complete all expenditures and close out the Grant Project Ordinance(s). Any unexpended ARPA funds must then be returned to the US Treasury.

This early in the process, I have some concerns that Mineral Springs might not be able to utilize all these funds. The third category in the graphic – “Replace Lost Revenue” – is funding that may be used for almost legitimate governmental purpose. However, the eligible amounts are calculated as of December 31, 2020, 2021, 2022, and 2023 based on a specific US Treasury formula that assumes a base annual revenue increase of 4.1% per year; as of each December 31, we must calculate the difference between our previous 12 months of actual revenues and the theoretical 4.1% increase. For the December 31, 2020 calculation, I estimate that we would be eligible to utilize \$20,643. Even if our “shortfall” remains roughly the same for the following three years, that would only represent approximately \$80,000 in funding that we could use from the ARPA; \$190,000 would end up being sent back to Washington.

One of the biggest purposes behind the various webinars, conference calls, meetings, and workshops I have been participating in is to explore ways to undertake some other projects and expenditures that might be able to fit into the other categories of allowable expenditures. We don’t want to return this money to Washington if we can find ANY allowable way to use it to benefit the residents of Mineral Springs.

NEU Award Summary 2021

[Mineral Springs]
[2021-0299]

The Coronavirus Local Fiscal Recovery Funds provide a singular opportunity to address community recovery needs and to make significant investments for the future. In addition to municipalities, counties are also receiving significant funds.

- We encourage and are available to help with thoughtful planning and an equitable approach to the use of these funds. We encourage consultation and collaboration with your neighboring communities, and with communities facing common challenges.
- An authorized signature is required accepting the grant award terms and conditions.
- The total estimated grant amount is \$ 270,618.75. This will be provided in two disbursements:
 - Your first disbursement for 2021 will be in the amount of \$ 135,309.38.
 - Your second disbursement for 2022 will be released no sooner than one year after the first disbursement, and may vary slightly depending on funds returned and other factors.
- You have until December 31, of 2024 to use or encumber these funds and if encumbered, you have until December 31, 2026 to finish any associated work.
- You have a unique grant agreement number: **NC0299**. Please include it in all correspondence with the United States Treasury (UST).
- You are considered by the UST to be the prime recipient of these funds and will have reporting duties for these funds. The first report is due on October 31st.
 - The UST has yet to provide directions on how to prepare and submit this report.
 - It's anticipated that this first report will be simple and denote that funds have been received and provide documents that support your topline budget number that you've provided NCPRO.
- These funds can be used only for the allowable categories outlined by the UST for pandemic recovery. These categories and other information about allowable uses can be found at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- A PROtalk that addresses the grant process in more depth can be found (<https://www.nc.gov/agencies/pandemic-recovery-office/news-information/presentations-videos>).

For additional questions please reach out to NCPRO! Additional resources, conferences, and technical support will be provided through joint efforts with Councils of Government, the NC League of Municipalities, the UNC School of Government and others.



ARP Allowable Expenditures

Address COVID Public Health

Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;

Address COVID Economic Impact

Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;

Replace Lost Revenue

Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;

Premium Pay

Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

Infrastructure Investments

Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

TOWN OF MINERAL SPRINGS**RESOLUTION TO ACCEPT
FEDERAL AMERICAN RESCUE PLAN ACT (ARPA) FUNDS****R-2021-06**

WHEREAS, the Town of Mineral Springs is eligible for funding from the Coronavirus State and Local Fiscal Recovery Fund (CSLRF) revenues of H.R. 1319 American Rescue Plan Act of 2021 (ARPA); and

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and

WHEREAS, before receiving a payment, the Town Council is required to formally accept the CSLRF revenues; and

WHEREAS, CSLRF revenues received under the ARPA must only be spent for purposes authorized by the ARPA, applicable regulations, and state law; and

WHEREAS, revenues received under the ARPA must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

WHEREAS, the Town of Mineral Springs must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF revenues.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Mineral Springs that we do hereby accept and request CSLRF revenues to be distributed by the State of North Carolina; and

BE IT FURTHER RESOLVED that the Town of Mineral Springs affirms that the CSLRF revenues will only be used for the purposes prescribed in the ARPA, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

BE IT FURTHER RESOLVED that the Town of Mineral Springs will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act; and

BE IT FURTHER RESOLVED that the Town of Mineral Springs will account for CSLRF revenues in a separate fund and not co-mingle them with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF revenues; and

BE IT FURTHER RESOLVED that the Town Council of the Town of Mineral Springs designates and directs the Town Finance Officer to take all actions necessary on behalf of the town council to receive the CSLRF revenues.

This the 12th day of August, 2021

Frederick Becker III, Mayor

ATTEST:

Vicky Brooks, CMC, NCCMC

DRAFT

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO APPROPRIATE AND SPEND FEDERAL CORONAVIRUS
STATE AND LOCAL FISCAL RECOVERY FUND (CSLRF) REVENUES
UNDER H.R. 1319, THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)**

~~O-2020-06~~

O-2021-02

BE IT ORDAINED by the town council of the Town of Mineral Springs, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project or projects to be funded by the Coronavirus State and Local Fiscal Recovery Fund (CSLRF) revenues of H.R. 1319 American Rescue Plan Act of 2021 (ARPA). The Town of Mineral Springs has received the first tranche of CSLRF revenues in the amount of \$135,309.38. The total allocation is \$270,618.75, with the remainder to be distributed to the town no sooner than twelve months after the first tranche. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The following amount is appropriated for the project(s) and authorized for expenditure:

CSLRF Project(s)	\$270,618.75
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This amount is the *maximum* amount available to Mineral Springs under the ARPA, and the Mineral Springs Town Council will amend this ordinance as necessary as it identifies specific projects and expenditures that are permissible uses of CSLRF revenues under the ARPA.

Section 3: The following revenues are anticipated to be available to complete the project:

CSLRF Revenues	\$270,618.75
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Section 4: The Finance Officer shall account for all CSLRF revenues and expenditures in a separate and dedicated Special Revenue Fund.

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a monthly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and the Municipal Clerk.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this 12th day of August, 2021.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: August 5, 2021
Subject: Possible Improvements to Two Intersections

While attending the Union County quarterly CRTPO meeting on July 23, I took the opportunity to ask NCDOT engineers Sean Epperson and Tony Tagliaferri about considering some protected left-turn arrows at the intersection of Waxhaw Highway and Potter Road (without adding turn lanes) as a short-term improvement, and about modifying the stop-sign arrangement at the intersection of Potter Road and Pleasant Grove Road to reduce the number of crashes there.

Attached are emails summarizing the discussion.

I would appreciate Council considering a motion to pursue either or both of these projects. As mentioned in the emails, a signal enhancement at Potter-NC75 would cost in the vicinity of \$10,000 which the town would need to pay. We have \$15,000 budgeted for "Intergovernmental", of which such an expenditure would be an example. If council thinks this work might be worthwhile, approving a motion would allow us – after traffic studies were conducted – to enter into a formal contract with NCDOT which would be approved (or not approved) at a future meeting.

RE: [External] Two intersections in Mineral Springs - as discussed

From: Tagliaferri, Anthony (atagliaferri@ncdot.gov)
To: msncmayor@yahoo.com; smepperson@ncdot.gov
Cc: msvickybrooks@aol.com
Date: Thursday, July 29, 2021, 04:59 PM EDT

Mayor Becker,

It was great to speak with you last Friday. Please see below. Thank you!

Tony Tagliaferri, PE

Division 10 Traffic Engineer

North Carolina Department of Transportation

704 983 4400 Office

atagliaferri@ncdot.gov

From: Mayor Rick Becker <msncmayor@yahoo.com>
Sent: Tuesday, July 27, 2021 3:38 PM
To: Tagliaferri, Anthony <atagliaferri@ncdot.gov>; Epperson, Sean M <smepperson@ncdot.gov>
Cc: Vicky Brooks <msvickybrooks@aol.com>
Subject: [External] Two intersections in Mineral Springs - as discussed

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Tony and Sean,

It was great to discuss the following two intersections at the end of our quarterly meeting last Friday.

#1: Waxhaw Highway (NC-75) and Potter Road: While this intersection may someday be improved with turn lanes as part of the Union County Critical Intersection Study, I was pleased to learn that two protected green left-turn arrows (on non-opposing approaches) could be added similar to a project you are considering in Stallings. Based on your initial rough estimate of \$10,000 to add these features, I believe that my Board would be very receptive to approving and paying for these improvements as a short-term "fix" for congestion caused by traffic waiting to make left turns. **We are working to obtain traffic counts to determine the two best approaches to apply this treatment, but yes the cost would be roughly \$10,000.**

Please let me know the details of this possible project so that I can seek Board approval. I believe that the greatest need is for northbound Potter Road turning left and eastbound Waxhaw Highway turning left, but ultimately you would use available traffic-count data to decide which directions to re-signalize. I see that that intersection is also scheduled for signal loop repair/replacement at an estimated cost of \$4411 (via COVID relief funds), so perhaps the work on these two projects could be coordinated. I have also arranged for Duke Power to remove the old "cut-off" pole in the northeast quadrant of that intersection in the next month. Removal of that pole will provide an additional two feet of turning radius, and might provide NCDOT the opportunity to improve the pavement situation in that quadrant. **Sean and I will have to consult with the Union County Maintenance Engineer about the cost of adjusting this pavement but could include it in the estimate. I haven't heard if we have been awarded the COVID relief funds to repair this loop and many others, but if we have or will be, that is wonderful news!**

#2: Potter Road and Pleasant Grove Road: Currently this intersection has a stop sign facing southbound Potter Road. Visibility is fairly poor at this intersection, and there is a large number of crashes (no fatalities as far as I know). Again, we don't expect major changes to be made to this intersection in the short term, but changing the stop sign to face southbound Pleasant Grove Road might create a safer intersection. I understand that in order to make this change, it might be necessary to create an all-way stop either temporarily or permanently, but I believe that my Board would be in agreement with whatever NCDOT recommends. I was also intrigued by your idea of removing some pavement in order to make Pleasant Grove Road intersect Potter Road at closer to a right angle with the feel of a more definite "stop"; I visited the intersection after our meeting and that idea made a great deal of sense. Sean and I are going to pull the crash reports and obtain a cost estimate to determine whether this could first be submitted as a safety project for NCDOT funds. If it scores well enough to be selected, we can perform this work. If not, we will have a concrete estimate for you to approach your Council and see if they are interested in funding.

Again, I would welcome additional study on the part of NCDOT to see which of these minor changes might improve safety and performance at this intersection. Please let me know if any of these initial ideas warrant further study. And, of course, if changes to this intersection were paid for by NCDOT as you suggested *might* be possible, that would be even better!

I will put these items on the Mineral Springs Town Council's August 12 agenda as an "FYI", and will let you know what Council's thoughts are.

Thank you for your assistance and advice on these two intersections!

-Rick Becker

Mayor

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MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: August 5, 2021
Subject: “Smart Camera” for hybrid meetings

Since implementing remote meetings via “Zoom”, the idea of having the ability to conduct “hybrid” meetings – where some participants attend in person and some attend remotely – has been something we’ve thought about. I wasn’t sure how to make that happen until I attended the Union County quarterly CRTPO meeting on July 23 in a conference room at the Union County Government Center. Four of us were there in person; another 10 or so were remote via “Go To Meeting”. As I watched the projection screen during the meeting, I noticed that the remote attendees appeared in little boxes as we do during zoom meetings, but when one of the in-person attendees spoke he also appeared in a box on the screen.

Union County was using the product described on the next page: the “Meeting Owl Pro” smart camera manufactured by Owl Labs. It turns out that this device is a “plug-and-play” peripheral that works with most remote-meeting platforms with no additional software required. It seems tailor-made for our needs! It provides an overall view of the live attendees, and zooms in on the person speaking at a given time. The cost is \$999.00 (I have seen slight discounts from some vendors). Vicky and I have studied and discussed this device and believe that it would be very useful to us, especially as we are seeing more COVID cases emerging and as we are getting ready to have more meetings including the Comprehensive Plan Steering Committee. A hybrid meeting option would enable far more engagement than we have been able to have with just remote or just in-person.

I am recommending that Council authorize purchase of the Meeting Owl Pro.



MEETING OWL PRO

MSRP: \$999

FIELD OF VIEW:	360°
CAMERA FOCUS	Automatic focus on the speaker
VIDEO QUALITY:	1080p
ROOM LOCATION:	Center of the table
MEETING ANALYTICS:	Yes
MICROPHONE:	8 smart mics that equalize speaking volume, 18-foot radius audio pickup
SPEAKER:	360° tri-speaker
OS COMPATIBILITY:	Mac, Windows, Chrome, Linux
SOFTWARE COMPATIBILITY:	Compatible with all popular video conferencing software
WIFI-ENABLED FOR SOFTWARE IMPROVEMENTS:	Yes