

**Town of Mineral Springs**  
**3506 Potter Road S**  
**Mineral Springs Town Council**  
**Regular Meeting**  
**September 9, 2021 ~ 7:30 P.M.**

**AGENDA**

- 1. Opening**  
The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.
- 2. Public Comments**  
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
- 3. Consent Agenda – Action Item**
  - A. August 12, 2021 Evidentiary Hearing/Regular Meeting Minutes
  - B. July 2021 Finance Report
- 4. 2021 Property Tax Order of Collection – Action Item**  
Council will consider approving the Union County Property Tax Settlements from 2012-2020 and will approve the Order of Collection for the 2021 taxes.
- 5. Prior Years' Tax Settlement and Write-Offs – Action Item**  
The council will consider approving the 2020 Tax Settlement covering the years 2004-2011 including write-offs from 2010 and 2011.
- 6. NCDOT Updates**  
Mayor Becker will update the council on what he has heard back from NCDOT on Highway 75/Potter Road and Pleasant Grove Road/Potter Road.
- 7. Proclamation for Constitution Week – Action Item**  
Mayor Becker will seek the council's approval to proclaim September 17<sup>th</sup> through the 23<sup>rd</sup>, 2021 as Constitution Week.
- 8. Proclamation for Domestic Violence Month – Action Item**  
Mayor Becker will seek the council's approval to proclaim October 2021 as Domestic Violence Month.
- 9. Consideration of Adopting O-2021-03 – Concurring Speed Limit – Action Item**  
The council will consider adopting Ordinance O-2021-03 declaring a speed limit modification concurring with the North Carolina Department of Transportation Ordinance #1077545.
- 10. Staff Updates**  
The staff will update the council on any developments that may affect the town.
- 11. Other Business**
- 12. Adjournment**

**Draft Minutes of the  
Mineral Springs Town Council  
Evidentiary Hearing / Regular Meeting  
August 12, 2021 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Evidentiary Hearing / Regular Session at the Mineral Springs Town Hall located at 3506 Potter Road South, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, August 12, 2021.

Present: Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilman Jerry Countryman, and Councilwoman Lundeen Cureton.

Absent: Councilwoman Janet Critz and Councilwoman Bettylyn Krafft.

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

Visitors: Charles Bowden and John Maida.

**1. Opening**

With a quorum present at 7:32 p.m. on August 12, 2021, Mayor Frederick Becker called the Regular Town Council Meeting to order.

Councilwoman delivered the invocation.

Pledge of Allegiance.

**2. Evidentiary Hearing on an Alternate Design Proposal**

Mayor Becker explained the first order of business was an Evidentiary Hearing on an Alternate Design Proposal. Mayor Becker reminded the council, applicant, and anybody wishing to speak at this hearing that this is a quasi-judicial proceeding, so the testimony is different than a regular public comment, the council expects it to be actual evidence and the witnesses are sworn in and will need to have creditable and specific evidence of what they are talking about when they are addressing the topic.

Mayor Becker swore in Zoning Administrator Vicky Brooks and John Maida.

Ms. Brooks explained this was an Evidentiary Hearing for an Alternative Design Proposal. The notice of this Evidentiary Hearing was mailed out on 7/29/21 to the owners of all the parcels of land abutting this parcel; the certification of the mailing was in the agenda packet. The zoning notice was posted on the site, the town bulletin board, website, and Facebook page.

Ms. Brooks entered the application and the supporting documentation from the applicant (that was found in the agenda packet) into evidence as Exhibit A.

Ms. Brooks explained the applicant, John Maida, was seeking an Alternative Design Proposal, which is a proposal that differs from the requirement of Articles 5 and 6 of the Mineral Springs Development Ordinance in regards to landscaping, parking, infrastructure, or building design, due to unique site circumstances or creative design proposals, provided the intent of the ordinance is kept. Mr. Maida is seeking to increase the fence height requirement to six feet; the ordinance only allows the fence

to be five feet along the front of the property. Mr. Maida is proposing to construct a wooden fence, which is allowed by ordinance, you can have wood, composite wood, or vinyl. The front does have to be opaque while the ordinance requires at least 50% transparency unless it is part of a required buffer or screen, so that would also have to be part of the redesign from the ordinance; the council will see that Mr. Maida is going to need that.

Mr. Maida received a Special Use Permit approval for a “construction-related contractors with storage yards, excluding offices” from the Board of Adjustment. The ordinance states that all outdoor storage shall be screened from view of the street and adjacent properties, no items can project above the screening within 100 feet of the property line or shall exceed a total height of 10 feet. Storage cannot be seen within 50 feet of the street right-of-way, adjacent residential zoned or used property, or adjacent to TC or MU.

Mr. Maida: “Good evening everyone. Like Ms. Brooks said, we are trying to, we are asking for a one-foot difference in the front on the street to go to six feet instead five. The rest of code states we can go eight feet around the back and the other side just not along the street. The problem we have is with construction storage, you are allowed ten feet, if the fence is five feet, how do we cover the rest. There’s like a discrepancy in the code. If we go six feet, then at least it’s six feet we can try and keep everything down below that six foot and I think it would work out and be cleaner because it is in the center of town. This is a so-called temporary use until the county opens up the sewer and allows us to put buildings up but right now there is no sewer allocation available. We’re basically stuck with, we want to clean up, instead of waiting for the state to get involved to clean it up, we can do it now and get the houses out of there and the old grocery store to make it look a little cleaner. When we put this fence up, there is a code that does not allow any signs to go on it but we want to do is work with the town to say if the town wants to put up anything as far as for Christmas or Easter or whatever they want to do, just the town we will be willing to work with them to do something like that; because it’s a big fence. So, if we can cover it with something, use like a billboard so if we can use it for the town’s use, not for private, I think it would benefit also because it will be the new corner of town. The screening, on 5.4.12, it tells you about the fence will not contain advertising, signs or logos or other lettering. We can work something out where the town could put there, some type of language together where it would be legal and you don’t have to worry about somebody else coming like ‘they did it there, we want to do it here’. It’s just for the town. Basically, that’s it. We are trying to clean up downtown, make it look a little different than what it looks like now because it is a little rough coming into downtown.”

Mayor Becker asked if the council had any questions.

Councilwoman Coffey referred to Mr. Maida’s statement about wanting to keep everything below the threshold of the six foot and stated that language had to be more specific “we can’t want to keep it, we must keep it.”

Mr. Maida: “If we go six feet, the extra foot in the front, it’s within a 100 feet of the fence, so what they are saying is basically after the 100 feet, it can go up to ten feet, let’s see if we can keep it down below.”

Councilwoman Coffey commented she heard Mr. Maida, but “no, let’s not see if we can, let’s keep it, we definitely need that language, otherwise anything could be happening.”

Mr. Maida: “We can put that language in. That’s fine. And I have to come in front of you again. We want to make everyone happy. If we have to keep it below the six foot if you give us the variance for the six, then that’s what we will do.”

Councilwoman Coffey stated, “we have to have that, we have to have that.”

Councilwoman Cureton agreed.

Mr. Maida: “A chain link fence, you are going to see through it, it is going to look horrible.”

Councilwoman Coffey responded she understood and then referenced the sign going on the fence and stated she was definitely not for the town putting up a sign “Welcome to Mineral Springs”. This is a private enterprise, and the Town of Mineral Springs does not need to be reflected on that property, it looks like an endorsement of sorts, or it could look like that and she thought the town needed to steer away from that. In addition, the town has a sign right down on Highway 75 welcoming everyone to Mineral Springs.

Mr. Maida: “Okay.”

Councilwoman Cureton commented she agreed.

Councilman Countryman asked what the purpose of the yard was going to be and what kind of building material or industrial material would be stored there.

Mr. Maida: “We don’t have a user yet, that’s going to be tenants that come in or a tenant that would come in, it’s not for me. I’m just a landowner and it’s only until they give us the okay to go ahead and build and then we want to put stores out there. But right now, we can’t, so right now all you have is just land.”

Councilman Countryman clarified what he was hearing was that Mr. Maida was buying the property and would remove the things that were currently there (buildings) and then it was going to be a vacant lot with a fence.

Mr. Maida: “Correct.”

Councilman Countryman asked Mr. Maida what he was going to put behind the fence.

Mr. Maida: “Construction material.”

Councilman Countryman asked Mr. Maida for what purpose.

Mr. Maida: “Storage. Again, I don’t have a user yet. I don’t have somebody to actually go into that location but when we do...”

Councilman Countryman asked what the purpose of storing the material was. Was Mr. Maida using the material on sites somewhere else. Was it construction material he was going to take somewhere else?

Mr. Maida: “Material and also equipment, so if you have like a small trailer, you can’t leave it in front of your house. Most of the HOA’s make you move it. So, if it’s a construction trailer, then...”

Councilman Countryman stated he was just trying to understand.

Mr. Maida: “Yeah, I know. It’s all within the rights, it’s not like we are doing anything...”

Councilman Countryman reiterated he was just trying to understand when Mr. Maida said construction material, he was interested in what that was, and if it was going to be a trailer or if it was going to be timber, lumber, or sheetrock.

Mr. Maida: "No nuclear waste, nothing like that."

Councilman Countryman stated he wouldn't imagine.

Mr. Maida: "The ground is bad enough, we don't need to make it worse."

Mayor Becker asked Mr. Maida about his plan, the fence would not be there when the storage yard use of the property ended.

Mr. Maida: "Right, it will be store fronts."

Mayor Becker commented it was going to be different.

Councilman Countryman asked if it was a commercial property.

Mr. Maida: "It would be commercial which is an as of right. That would be then changed so we wouldn't need the Special Use Permit any more. We are just doing that for now and hopefully, we don't know. The way the county is talking, sometimes they say two years, we are hearing three years, we don't know but there's no allocation right now is what they are saying."

Councilman Countryman commented that was strange.

Mr. Maida: "Especially when they just finished the plant but that's, so that's what we are up against."

Councilman Countryman commented that was government and wished Mr. Maida good luck.

Mayor Becker explained the council would have to do the Findings of Fact very carefully. There are two requests to modify: allow the increase in fence height and then to allow use of the fence for posting with town approval, which would be eliminated.

Mr. Maida: "The third one is the opaque."

Mayor Becker added the opaqueness.

Mr. Maida: "So there were three."

Mayor Becker explained when the council got to the final decision they could say (if the findings all work, which the council is going to do) "the opaque would be okay and extra foot of height would be okay, and we don't approve the use for banners", that would be how the council would do it if they decide to do it.

Mayor Becker pointed out these findings are different findings than what the council was used to for special use permits, in some ways they are simpler in terms of compliance with the general intent of the ordinance. Mayor Becker reminded the council they could only look at the testimony from Mr. Maida and the written documentation that was submitted. The council has not heard anybody else speak against why it might not meet the requirements, so in the absence of any negative evidence that gives the council something to consider, and that is all the council can base their findings on.

**3. Consideration of the Alternate Design Proposal – Action Item**

Mayor Becker instructed the council to talk about the four findings they have to look at, which they will go through one at a time.

Mayor Becker reminded Mr. Maida he was still under oath and commented the council might need to ask him another question to clarify whether they feel that the findings are being met.

Findings of Fact

Alternative Design Proposal (ADP-2021-01)

August 12, 2021

John Maida

Note: To grant an Alternative Design Proposal, the Town Council acting in the capacity of the Board of Adjustment must first hold an evidentiary hearing and then determine all of the following findings of fact to be in the affirmative by a simple vote of the sitting members:

- 1. The proposed project represents a design in site and/or or architecture which will result in a development that is equivalent to or superior to that achievable under the applicable regulations.**

Yes   X        No           

Councilwoman Coffey motioned to find in the affirmative and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

This finding was based on the following fact(s):

1. Evidence presented in the application, the site plan, the plat plan, Mr. Maida’s presentation, and that it is was within the regulations.
2. It is something that the town has been trying to achieve for a long time; a fabulous opportunity to eliminate an eye sore that has been with the town for a number of years.

- 2. The proposed project will be compatible with surrounding development in materials, scale, massing, and site layout.**

Yes   X        No           

Mayor Becker mentioned the council could find the proposed project will be compatible with what’s around downtown and it will not clash.

Councilman Countryman motioned to find in the affirmative based on the site plan and the photograph that would be negative to any of the construction that is taking place in the area, “so I would assume it would be favorable” and Councilwoman Cureton seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

This finding was based on the following fact (s):

1. There is nothing indicated in either the site plan or the photograph that would be negative to any of the construction that is taking place in the area.
3. **The proposed project is consistent with the intent of the Mineral Springs Development Ordinance and substantially meets the requirements therein.**

Yes  No

Councilwoman Coffey motioned to find in the affirmative, it does meet the requirement of our UDO and definitely represents our rural small-town enterprise and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

This finding was based on the following fact (s):

1. It does meet the requirement of the UDO.
  2. Represents the rural small-town enterprise.
4. **The proposed project is consistent with adopted plans and policies of the Town.**

Yes  No

Mayor Becker mentioned the town plans and policies in addition to being consistent with the UDO.

Councilwoman Coffey made a motion to find in the affirmative based on the evidence presented and written evidence and Mr. Maida's sworn testimony and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

This finding was based on the following fact (s):

1. It is consistent with the UDO, which was adopted July 12, 2019.
2. It fits the current Land Use Plan that is being modified as we speak.

Mayor Becker explained the final thing was the three options to: grant the proposal, which would have all three of those requests; grant the proposal with conditions (the condition might be to request 1 and 2, but not 3); or disapprove. The council found in favor of all four and Mayor Becker thought the council had been considering the conditions they wanted to impose as they were finding in the affirmative and asked if they had any suggestions on what restrictions or conditions would be to vote in favor of the entire proposal.

Councilwoman Coffey responded the only condition she could think of was making certain that there is specific language that would prohibit anything higher than the six-foot fence in the front.

Mayor Becker commented that was discussed in the testimony, so nothing higher than six feet is a specific requirement, not just a hope.

Mayor Becker asked what the other condition was.

Councilman Countryman responded no signage.

Mr. Maida: "And the opaque."

Mayor Becker added the opaque was requested.

Mr. Maida: "Let's close it down."

Councilman Countryman asked Mr. Maida what opaque was in his mind.

Mr. Maida: "See thru."

Mayor Becker commented that was transparent.

Mr. Maida: "We need it so we can't see thru it."

Mayor Becker explained that was part of Mr. Maida's request, because the ordinance says it must be 50%, which is part of what the council is approving and that it be a foot higher, and the council did not want to approve the signage. In addition, Councilwoman Coffey requested adding specific language that it be six feet only.

Councilman Countryman asked for clarification, the original ordinance requires that the fence be see thru and Mr. Maida is requesting that it not be see thru.

Mr. Maida: "That is correct."

Councilman Countryman commented that was appropriate given it was going to be a storage facility.

Mayor Becker asked for a motion that summarized the two aspects of the proposal.

Councilman Countryman motioned to approve it with the understanding that anything stored within that facility or that space cannot be higher than the fence line at six feet, and that the fence will be opaque, and not be such that somebody can see thru it at this time, and no signage.

Mayor Becker restated the motion, "that was to allow the opaque fence, which is a modification to allow the extra foot, not to allow the signage, but to also hold it to six feet inside."

Councilwoman Cureton seconded the motion made by Councilman Countryman. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

**ACTIONS TAKEN**

Based on the above findings of fact and the tabulated votes of the sitting members regarding each and every one of the said findings in fact: the following action was taken on August 12, 2021 by the Town of Mineral Springs Town Council after evidentiary hearing was held and duly advertised beforehand.

- Alternative Design Proposal Granted
- Alternative Design Proposal Granted with Conditions
- Alternative Design Proposal Disapproved



List any additional restrictions or requirements imposed by the Town Council as an integral part of conditionally granting the permit:

1. The fence will be opaque.
2. To allow the extra foot.
3. No signage on the fence.

**4. Public Comments**

Charles Bowden – 6409 Pleasant Grove Road.

**5. Consent Agenda – Action Item**

Councilman Countryman motioned to approve the consent agenda containing the July 8, 2021 Regular Meeting Minutes, June 2021 Tax Collector’s Report, and June 2021 Finance Report and Councilman Cureton seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

**6. Consideration of Adopting a Budget Amendment – Action Item**

Mayor Becker explained back in February when the council was first presented with the idea of making a contribution, he did a subtraction of what was in the budget of what the council was probably going to spend and he said there would be \$2,675 left, but it should have been \$2,625. That expenditure was put off another month before it was approved and then the council did the regular [nonprofit expenditures]. When Mayor Becker was doing his regular year-end closing of the books, they were \$50 over. Mayor Becker talked to the town auditor and Kara Millonzi at the School of Government, who said “just to be in balance, you should ratify that change by adopting for the previous year’s budget”, which is a \$50 budget amendment to move the money out of contingency into charities and nonprofits. This will not increase the budget; it will just move it out of contingency.

Councilman Countryman motioned to approve the budget amendment and Councilwoman Coffey seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

The ordinance is as follows:

STATE OF NORTH CAROLINA  
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE BUDGET OF  
THE TOWN OF MINERAL SPRINGS  
FOR THE FISCAL YEAR 2020-2021  
O-2021-01**

**WHEREAS**, NC G.S. 159-15 authorizes a municipal governing board to amend the annual budget ordinance at any time after the ordinance’s adoption;

**NOW, THEREFORE BE IT ORDAINED** by the Council of the Town of Mineral Springs, North Carolina, the following:

SECTION 1. **Appropriations and Amounts.** Amendment #2020-01:

INCREASE		DECREASE	
	\$50		\$50
Charities and Agencies		Contingency	
	\$50	Total	\$50
Total			

SECTION 2. **Effective Date.** This ordinance is effective upon adoption.

**ADOPTED** this 12th day of August, 2021. Witness my hand and official seal:

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky A. Brooks, Clerk

**7. Consideration of Adopting a Resolution to Accept American Recovery Plan Act Funding (ARPA) – Action Item**

Mayor Becker explained the American Recovery Plan Act is extremely complicated; there have been some comments about the sources of the money and some of those arguments are valid. The way it works is, the town has the money, the town cannot say “no”, the town does not have to spend it.

Mayor Becker referred to his memo [in the agenda packet] and explained the town has to adopt a project ordinance for anything they want to spend the money on in the future. It is very limited to what the town can do. Mayor Becker has attended a lot of webinars and in-person meetings with the county personnel, with the School of Government, with the Local Government Commission to try to understand how to make it work. The final rule has not been adopted by the federal government yet. It is still subject to change on some of the ways it can be spent, but what could happen is the town could find that either they chose by policy not to spend the money, because the money is too costly overall in the future, and return it in 2026. If the town cannot come up with eligible plans to spend it on by December of 2024 and complete that expenditure by December of 2026, whatever is not spent needs to be returned. The state transferred the money to the town in two stages; in the first, half of \$270,000 has been deposited. The federal government gave the money to the state on behalf of all the small towns, which are called non-entitlement units (just about every town in North Carolina is in that size) and then the State Pandemic Response Office (NCPRO) simply issued that money.

The money is sitting there, because Mineral Springs has no situation where they can even address how to spend it. Mayor Becker attended a webinar this morning with the School of Government and the Local Government Commission who said, “final rule is not written, we urge you not to jump the gun, wait until...” Mayor Becker explained the town is not obligated to start spending it, so the advice was not to, not because the town does not want to spend it, but the town does not have enough information yet. However, to be in compliance with both state law and the terms of the American Recovery Plan Act, the town must do two things. Accept the funding that has been sent and acknowledge that they gave it to the town, which is the first resolution Mayor Becker gave the council. Kara Millonzi (School of Government) and Sharon Edmundson (Local Government Commission) said the town should adopt the project ordinance. Mayor Becker just used a template

from the Local Government Commission for the town project ordinance. Once adopted the town will have encumbered the funds and it will be a restricted fund balance. The council will start talking about it if and when they want to spend that money in the future after receiving further information.

Mayor Becker referred to his memo [in the agenda packet] and explained there was only one category where “it’s a blank check” and it is based on a complicated formula about what they consider revenue losses; whether or not they were related to COVID, the law says if your revenues fell below a certain rate of increase, they will deem them as having been because of COVID, which is the language of the federal law. The town might be eligible in the first period, which is as of December 2020, for a \$22,000 shortfall. That does not seem like much out of the \$270,000 that was promised to the town, but that could be used for anything the town chooses to use it for or not use any of it.

Councilwoman Coffey commented in light of the funds having been sent without request, or without the opportunity to refuse, the town must adopt the resolution accepting the funds that are already here.

Councilwoman Coffey motioned to adopt this resolution (R-2021-06) and we are not advising funds be spent, we are adopting the resolution acknowledging the fact that the funds are here on deposit and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

The resolution is as follows:

**TOWN OF MINERAL SPRINGS**  
**RESOLUTION TO ACCEPT**  
**FEDERAL AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**  
**R-2021-06**

**WHEREAS**, the Town of Mineral Springs is eligible for funding from the Coronavirus State and Local Fiscal Recovery Fund (CSLRF) revenues of H.R. 1319 American Rescue Plan Act of 2021 (ARPA); and

**WHEREAS**, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and

**WHEREAS**, before receiving a payment, the Town Council is required to formally accept the CSLRF revenues; and

**WHEREAS**, CSLRF revenues received under the ARPA must only be spent for purposes authorized by the ARPA, applicable regulations, and state law; and

**WHEREAS**, revenues received under the ARPA must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

**WHEREAS**, the Town of Mineral Springs must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF revenues.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Mineral Springs that we do hereby accept and request CSLRF revenues to be distributed by the State of North Carolina; and

**BE IT FURTHER RESOLVED** that the Town of Mineral Springs affirms that the CSLRF revenues will only be used for the purposes prescribed in the ARPA, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

**BE IT FURTHER RESOLVED** that the Town of Mineral Springs will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act; and

**BE IT FURTHER RESOLVED** that the Town of Mineral Springs will account for CSLRF revenues in a separate fund and not co-mingle them with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF revenues; and

**BE IT FURTHER RESOLVED** that the Town Council of the Town of Mineral Springs designates and directs the Town Finance Officer to take all actions necessary on behalf of the town council to receive the CSLRF revenues.

This the 12<sup>th</sup> day of August, 2021

\_\_\_\_\_  
Frederick Becker III, Mayor

ATTEST:

\_\_\_\_\_  
Vicky Brooks, CMC, NCCMC

**8. Consideration of a Grant Project Ordinance – Action Item**

Mayor Becker explained the Grant Project Ordinance does not appropriate any money. The town has done project ordinances with the town’s own money in the past and specifically would have an expenditure plan, but this one does not.

Councilman Countryman clarified with Mayor Becker what he understood was this ordinance is being initiated to ensure that there is a very specific line item in the budget for that money and that it does not fall into any other category within the town’s budget, so it will be easy to monitor and account for.

Mayor Becker responded that was exactly true; that is specifically what the council has to do.

Councilman Countryman motioned to approve the Grant Project Ordinance as it is offered and Councilwoman Coffey seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

The Ordinance is as follows:

STATE OF NORTH CAROLINA  
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO APPROPRIATE AND SPEND FEDERAL CORONAVIRUS  
STATE AND LOCAL FISCAL RECOVERY FUND (CSLRF) REVENUES UNDER H.R. 1319,  
THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)  
O-2021-02**

BE IT ORDAINED by the town council of the Town of Mineral Springs, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1:** This ordinance is to establish a budget for a project or projects to be funded by the Coronavirus State and Local Fiscal Recovery Fund (CSLRF) revenues of H.R. 1319 American Rescue Plan Act of 2021 (ARPA). The Town of Mineral Springs has received the first tranche of CSLRF revenues in the amount of \$135,309.38. The total allocation is \$270,618.75, with the remainder to be distributed to the town no sooner than twelve months after the first tranche. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;

3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

**Section 2:** The following amount is appropriated for the project(s) and authorized for expenditure:

CSLRF Project(s)                                 \$270,618.75

This amount is the *maximum* amount available to Mineral Springs under the ARPA, and the Mineral Springs Town Council will amend this ordinance as necessary as it identifies specific projects and expenditures that are permissible uses of CSLRF revenues under the ARPA.

**Section 3:** The following revenues are anticipated to be available to complete the project:

CSLRF Revenues                                 \$270,618.75

**Section 4:** The Finance Officer shall account for all CSLRF revenues and expenditures in a separate and dedicated Special Revenue Fund.

**Section 5:** The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

**Section 6:** The Finance Officer is hereby directed to report the financial status of the project to the governing board on a monthly basis.

**Section 7:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and the Municipal Clerk.

**Section 8:** This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this 12th day of August, 2021.

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky A. Brooks, Clerk

Mayor Becker referred to Councilman Countryman’s previous comment stating it was a really good comment. Mayor Becker explained he had not asked the town auditor about it, but Ms. Millonzi and Ms. Edmundson explained how the town accounted for it on the books was that it is considered both a restricted fund balance on the asset side of the ledger and a liability on the liability side of the ledger, but the town has not got any authorization to spend it. It appears on the books as an asset and a liability balancing out to zero, so it appears on the books as its own fund. It does not have to be in a special bank account, but Mayor Becker may (for convenience) put it in a separate account for easier bookkeeping; it is not required. It can be placed in an interest-bearing account and the town could keep the interest; it does not have to go back when the money is returned. There are many twists and turns in this legislation, but if it is kept in a separate bank account then the town does not have to try to do internal calculations to apportion which portion is interest.

Councilwoman Coffey thought separate would be better.

Mayor Becker responded he had no problem doing that, it will go to one of the town's authorized depositories; the council has approved two of them, plus the Capital Management Trust. Mayor Becker will see if there is a better interest rate from one of the two and move it to a separate account for now.

Mayor Becker stated this would be coming back to the council in the future as things become more apparent about what the town can and cannot do and what they should do.

## **9. Consideration of NCDOT Intersection Improvements – Action Item**

Mayor Becker explained he was at a Union County CRTPO quarterly meeting with Mr. Hansen in person, so he could take the opportunity to see some of the Division 10 people about two things. One was about (what Ms. Brooks would call a "lead light") a delayed green protected arrow. Mayor Becker reminded the council about some of the comments that were made during the critical intersection study; "we don't need turn lanes and all this disruption" and "they should just put a turn arrow." There is precedent where NCDOT will do that even without a dedicated turn lane. If you are heading south on Potter Road, the light stays red a little bit longer, it turns green heading north and you get a green arrow, and a few cars get through there. It may speed things up a little bit. Stallings is going to have them do that at Pleasant Plains and Potter Road, because that is a terrible intersection with turns. Mayor Becker referred to his memo and explained the only thing NCDOT told him was that you can't have it in two facing directions, if you have the green arrow northbound on Potter Road, you can't do one on southbound Potter Road, you can do one on Highway 75 in one direction or the other, you can do two of them, but they have to be perpendicular (not facing). Mayor Becker explained he went down to Rocky River Road and Highway 200 that has that exact situation and the two facing sides of Rocky River have green arrows with delayed green in the other direction, so he wanted to find out why they are doing it there, because the biggest problem, he thought, was Potter Road and not Highway 75. Mayor Becker asked for council guidance, because NCDOT estimates having the signals changed to be a \$10,000 project; the town would have to contribute that. There is money budgeted for intergovernmental transportation projects, which the council could weigh in on later if they thought it was valid. NCDOT is doing traffic counts. Mayor Becker asked if the council wanted him to continue with the project and get more information from NCDOT.

Councilman Countryman recommended Mayor Becker continue and that it would be helpful to say that it does exist at Rocky River and Highway 200.

Mayor Becker agreed having both facing direction is the way the town would have wanted it.

Councilman Countryman commented the issue is north and southbound Potter Road, not Highway 75 in terms of a traffic tie up; usually making a left hand turn northbound on Potter is not that difficult. People may have to wait for one or two cars, but it typically is not a line of cars, but it is a line of cars, because of the railroad and the corner. Councilman Countryman thought Mayor Becker needed to continue pursuing it.

Mayor Becker explained this one was not one the town would have to pay for, but he and Chief Gaddy have talked about the intersection at Potter and Pleasant Grove Road at the fork heading north having had frequent wrecks many times over the years; citizens have talked about it also. The stop sign is at Potter where it is a straight road and a blind coming in from Pleasant Grove. The NCDOT people agreed (when Mayor Becker described it) they did not know why it was that way. The town should want to propose moving the stop sign to Pleasant Grove and have Potter be the through street. As Mayor Becker said in his emails, NCDOT did make it clear that it made sense

that they would have to make it an all-way stop if they were going to do that, at least temporarily, if not permanently, because you can't just change a stop sign or there will be more wrecks. NCDOT is not promising anything, because they have to do a study on it and because it would be something they would pay for as a safety project.

Councilwoman Coffey motioned to continue to have dialogue with the Department of Transportation and get some guidance on this and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

Mayor Becker stated he would let the council know and will keep an eye on it to see what they recommend.

Mayor Becker mentioned he did not know what NCDOT would do downtown about the broken pavement at the Highway 75 intersection; it should be considered maintenance.

#### **10. Consideration of Purchasing a Smart Camera for Hybrid Meetings – Action Item**

Mayor Becker explained he and Ms. Brooks have talked back and forth about this and he thought the council discussed it many months ago when they were trying to figure out how to do meetings in the era of COVID. Technically hybrid meetings are more difficult although in some ways they are the best alternative, because the town hall can be open to people, but you still have the availability of ZOOM for those that can't attend or are uncomfortable attending. Technology was the problem there. Mayor Becker explained he happened to be at another one those meetings with the county and they had this thing on the center of the table and there was just him, Mr. Hansen and two DOT guys in person and a lot of ZOOM people; other mayors and things on the screen and when people were talking at the in-person meeting they would suddenly appear on the screen. Mayor Becker looked at the thing on the table in front of him, which was a Smart Camera, and it was able to create a hybrid situation for the meetings. The town may not have to pick it up immediately, but Ms. Brooks has talked about the steering committee where we are having people who are sitting around a table, and we are seeing a very uncertain future with the Delta right now. Mayor Becker asked the council if they may want to have the opportunity to have these hybrid meetings; it is close to a thousand-dollar investment.

Councilman Countryman motioned that we consider buying it if we determine that we need it, we don't necessarily need it right now, "I will authorize its purchase in the future if it is needed".

Mayor Becker clarified the staff can determine the need and are authorized to make the expenditure if it is something that is going to be needed and useful.

Councilman Countryman responded if the town goes back into lockdown and if it is determined by either the county or the state that it is going to be a requirement, the town might as well be ahead of the game.

Mayor Becker commented he thought it could be used and it might give the town an opportunity to stream meetings all the time, which would be more access to the public.

Ms. Brooks commented if the town goes back into lockdown this would be beneficial to the town, as previously stated, with the upcoming steering committee meetings, where in fact some people could be here and maintain that six-foot distance and mask while other people could stay at home. The first meeting is August 24, 2021.

Mayor Becker commented the town might want to get it right away, but the motion said that staff can if they deem it useful.

Councilwoman Coffey commented it had already been deemed necessary.

Councilwoman Coffey seconded the motion made by Councilman Countryman. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

Attorney Griffin commented the council had to put in the record that staff had already stated tonight that there is a need.

Mayor Becker responded it was on the minutes that staff has said, pending any further discussion, Ms. Brooks sees it being needful, even right away.

Attorney Griffin commented the council had to have something on the record about it or either a memo later from staff stating that they found that...

Mayor Becker stated, "we are authorized to buy it, right Attorney Griffin?"

Attorney Griffin responded he thought there should be something in the record that they do express that, if your staff has said that tonight, there is the need.

Mayor Becker commented staff might as well just go ahead and make the purchase.

Councilman Countryman motioned to go ahead and buy it now, so that it is available anytime we need it and Councilwoman Coffey seconded. The motioned passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

## 11. Staff Updates

Ms. Brooks shared with the council there were a couple of violations taking place right now. In fact, one of them has reached the civil citation level. Ms. Brooks stated she wanted the council to know that, because they would be voting on whether to hire the attorney to start collecting those fees. There are people building without permits and people are complaining.

## 12. Other Business

Councilwoman Cureton shared that the Western Union Park was going to raise some money and each ten members were asked to raise \$1,500. Councilwoman Cureton asked for donations to help her meet her goal; she needs \$800. The donation is tax deductible.

## 13. Adjournment – Action Item

At 8:25 p.m. Councilwoman Coffey motioned to adjourn the meeting and Councilwoman Cureton seconded. The motion passed unanimously. Ayes: Coffey, Countryman, and Cureton. Nays: None.

The next regular meeting will be on Thursday, September 9, 2021 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

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Vicky A. Brooks, CMC, NCCMC, Town Clerk

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Frederick Becker III, Mayor



## Town of Mineral Springs

# FINANCE REPORT

## July 2021

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

**September 9, 2021**

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# Cash Flow Report FY2021 YTD CASH - Jul 2021

7/1/2021 through 7/31/2021

8/17/2021

Page 1

Category	7/1/2021- 7/31/2021
<b>INCOME</b>	
Interest Income	51.86
Other Inc	
Zoning	150.00
TOTAL Other Inc	150.00
<b>TOTAL INCOME</b>	<b>201.86</b>
<b>EXPENSES</b>	
Attorney	300.00
Community	
Greenway	600.00
Special Events	
Services	4,000.00
TOTAL Special Events	4,000.00
TOTAL Community	4,600.00
Emp	
Benefits	
Dental	160.00
Life	119.04
NCLGERS	1,478.53
Vision	28.00
TOTAL Benefits	1,785.57
Bond	550.00
FICA	
Med	160.54
Soc Sec	686.44
TOTAL FICA	846.98
Payroll	163.10
Work Comp	2,026.48
TOTAL Emp	5,372.13
Office	
Clerk	3,304.00
Council	1,000.00
Deputy Clerk	912.35
Dues	5,248.00
Equip	83.77
Finance Officer	3,052.00
Ins	3,761.69
Maint	
Service	553.00
TOTAL Maint	553.00
Mayor	500.00
Post	495.73
Records	5,245.09
Supplies	9.54
Tel	2,423.54
TOTAL Office	26,588.71
Planning	
Administration	
Contract	1,254.40

Cash Flow Report FY2021 YTD CASH - Jul 2021

7/1/2021 through 7/31/2021

8/17/2021

Page 2

Category	7/1/2021- 7/31/2021
Salaries	2,856.00
TOTAL Administration	4,110.40
Misc	427.00
TOTAL Planning	4,537.40
<b>TOTAL EXPENSES</b>	<b>41,398.24</b>
<b>OVERALL TOTAL</b>	<b>-41,196.38</b>

## Account Balances History Report - As of 7/31/2021

(Includes unrealized gains)

8/17/2021

Page 1

Account	6/29/2021 Balance	6/30/2021 Balance	7/31/2021 Balance
<b>ASSETS</b>			
<b>Cash and Bank Accounts</b>			
Check Min Spgs	60,500.72	60,191.38	21,196.03
MM Sav ParkSterling	630,684.60	630,741.62	630,793.46
NCCMT_Cash	2,357.83	2,357.85	2,357.87
South State CD	309,347.47	309,347.47	309,347.47
<b>TOTAL Cash and Bank Accounts</b>	<b>1,002,890.62</b>	<b>1,002,638.32</b>	<b>963,694.83</b>
<b>Other Assets</b>			
State Revenues Receivable	0.00	61,403.27	57,846.71
<b>TOTAL Other Assets</b>	<b>0.00</b>	<b>61,403.27</b>	<b>57,846.71</b>
<b>TOTAL ASSETS</b>	<b>1,002,890.62</b>	<b>1,064,041.59</b>	<b>1,021,541.54</b>
<b>LIABILITIES</b>			
<b>Other Liabilities</b>			
Accounts Payable	692.76	1,996.43	692.76
<b>TOTAL Other Liabilities</b>	<b>692.76</b>	<b>1,996.43</b>	<b>692.76</b>
<b>TOTAL LIABILITIES</b>	<b>692.76</b>	<b>1,996.43</b>	<b>692.76</b>
<b>OVERALL TOTAL</b>	<b>1,002,197.86</b>	<b>1,062,045.16</b>	<b>1,020,848.78</b>

Mineral Springs Monthly Revenue Summary 2021-22

TOWN OF MINERAL SPRINGS																	
REVENUE SUMMARY 2021-22 (Includes Budget Amendment 2021-01)																	
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November	December	January	February	March	April	May	June	June a/r
Property Tax - prior	\$ 600.00	\$ 600.00	\$ -	0.0%	\$ -												
Property Tax - 2020	\$ 77,765.00	\$ 77,765.00	\$ -	0.0%	\$ -												
Fund Balance Approp.	\$ 25,000.00	\$ -	\$ 25,000.00	100.0%	\$ 25,000.00												
Interest	\$ 2,500.00	\$ 2,448.14	\$ 51.86	2.1%	\$ 51.86												
Sales Tax - Electric	\$ 208,000.00	\$ 208,000.00	\$ -	0.0%	\$ -												
Sales Tax - Sales & Use	\$ 29,430.00	\$ 29,430.00	\$ -	0.0%	\$ -												
Sales Tax - Other Util.	\$ 21,350.00	\$ 21,350.00	\$ -	0.0%	\$ -												
Sales Tax - Alc. Bev.	\$ 13,145.00	\$ 13,145.00	\$ -	0.0%	\$ -												
Vehicle Taxes	\$ 6,725.00	\$ 6,725.00	\$ -	0.0%	\$ -												
Zoning Fees	\$ 3,500.00	\$ 3,350.00	\$ 150.00	4.3%	\$ 150.00												
Other	\$ 1,200.00	\$ 1,200.00	\$ -	0.0%	\$ -												
<b>Totals</b>	<b>\$ 389,215.00</b>	<b>\$ 364,013.14</b>	<b>\$ 25,201.86</b>	<b>6.5%</b>	<b>\$ 25,201.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,201.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Property Tax - prior																	
Property Tax - 2020																	
Fund Balance Approp.																	
Interest																	
Sales Tax - Electric																	
Sales Tax - Sales & Use																	
Sales Tax - Other Util.																	
Sales Tax - Alc. Bev.																	
Vehicle Taxes																	
Zoning Fees																	
Other																	
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Mineral Springs Budget Comparison 2021-22

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2021-22 (Includes Budget Amendment 2021-01)										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -					
Attorney	\$ 9,600.00	\$ 9,300.00	\$ 300.00	3.1%	\$ 300.00					
Audit	\$ 4,730.00	\$ 4,730.00	\$ -	0.0%	\$ -					
Charities & Agencies	\$ 10,545.00	\$ 10,545.00	\$ -	0.0%	\$ -					
Community Projects	\$ 26,000.00	\$ 21,400.00	\$ 4,600.00	17.7%	\$ 4,600.00					
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -					
Employee Overhead	\$ 35,400.00	\$ 30,027.87	\$ 5,372.13	15.2%	\$ 5,372.13					
Elections	\$ 3,300.00	\$ 3,300.00	\$ -	0.0%	\$ -					
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -					
Intergovernmental	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%	\$ -					
Office & Administrative	\$ 157,719.00	\$ 131,130.29	\$ 26,588.71	16.9%	\$ 26,588.71					
Planning & Zoning	\$ 74,272.00	\$ 69,734.60	\$ 4,537.40	6.1%	\$ 4,537.40					
Street Lighting	\$ 1,200.00	\$ 1,200.00	\$ -	0.0%	\$ -					
Tax Collection	\$ 1,600.00	\$ 1,600.00	\$ -	0.0%	\$ -					
Training	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -					
Travel	\$ 4,200.00	\$ 4,200.00	\$ -	0.0%	\$ -					
Capital Outlay	\$ 25,849.00	\$ 25,849.00	\$ -	0.0%	\$ -					
<b>Totals</b>	<b>\$ 389,215.00</b>	<b>\$ 347,816.76</b>	<b>\$ 41,398.24</b>	<b>10.6%</b>	<b>\$ 41,398.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Off Budget:</b>										
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Off Budget:</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# July 2021 Cash Flow Report: all transactions - Jul 2021

7/1/2021 through 7/31/2021

8/17/2021

Page 1

Category	7/1/2021- 7/31/2021
<b>INCOME</b>	
Interest Income	51.86
Other Inc	
Zoning	150.00
TOTAL Other Inc	150.00
<b>TOTAL INCOME</b>	<b>201.86</b>
 <b>EXPENSES</b>	
Attorney	300.00
Community	
Greenway	600.00
Special Events	
Services	4,000.00
TOTAL Special Events	4,000.00
TOTAL Community	4,600.00
Emp	
Benefits	
Dental	160.00
Life	119.04
NCLGERS	1,478.53
Vision	28.00
TOTAL Benefits	1,785.57
Bond	550.00
FICA	
Med	160.54
Soc Sec	686.44
TOTAL FICA	846.98
Payroll	163.10
Work Comp	2,026.48
TOTAL Emp	5,372.13
Office	
Clerk	3,304.00
Council	1,000.00
Deputy Clerk	912.35
Dues	5,248.00
Equip	83.77
Finance Officer	3,052.00
Ins	3,761.69
Maint	
Service	553.00
TOTAL Maint	553.00
Mayor	500.00
Post	495.73
Records	5,245.09
Supplies	9.54
Tel	2,423.54
TOTAL Office	26,588.71
Planning	
Administration	
Contract	1,254.40



July 2021 Cash Flow Report: all transactions - Jul 2021

7/1/2021 through 7/31/2021

8/17/2021

Page 2

Category	7/1/2021- 7/31/2021
Salaries	2,856.00
TOTAL Administration	4,110.40
Misc	427.00
TOTAL Planning	4,537.40
<b>TOTAL EXPENSES</b>	<b>41,398.24</b>
<b>TRANSFERS</b>	
FROM State Revenues Receivable	3,556.56
TO Accounts Payable	-1,303.67
<b>TOTAL TRANSFERS</b>	<b>2,252.89</b>
<b>OVERALL TOTAL</b>	<b>-38,943.49</b>

# Register Report

7/1/2021 through 7/30/2021

8/17/2021

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
7/1/2021	6143	Diligent Corporation	I/N 300884 Records ...	Office:Records	R	-5,245.09
7/1/2021	6144	Environmental Syste...	I/N 94033366 ArcGl...	Planning:Misc	R	-427.00
7/1/2021	6145	Sonitrol Security Ser...	I/N 296119 Alarm S...	Office:Tel	R	-2,160.00
7/1/2021	6146	Old Republic Surety ...	W150232615 Vicky ...	Emp:Bond	R	-100.00
7/1/2021	6147	...Municipal Insurance ...	7/21 (FY2021)	Emp:Benefits:Life	R	-59.52
			7/21 (FY2021)	Emp:Benefits:Dental	R	-80.00
			7/21 (FY2021)	Emp:Benefits:Vision	R	-14.00
7/1/2021	6148	Centralina Council ...	I/N 2022038 Membe...	Office:Dues	R	-750.00
7/1/2021	6149	NC League Of Muni...	2021 Dues I/N I0004...	Office:Dues	R	-4,078.00
7/1/2021	6150	Interlocal Risk Finan...	I/N I0035354 P&L In...	Office:Ins	R	-3,761.69
7/1/2021	6151	NC Interlocal Risk M...	Cust #587 Inv #1003...	Emp:Work Comp	R	-2,026.48
7/1/2021	6152	Quadient, Inc.	I/N 58539530 Posta...	Office:Equip	R	-83.77
7/1/2021	6153	Union County Accou...	Urban Forester 202...	Planning:Administration:Contract	R	-1,254.40
7/8/2021	6154	Clark, Griffin & McC...	I/N 7687 7/2021 (FY...	Attorney	R	-300.00
7/8/2021	6155	Copper Run HOA	A/N 150000.00 2021...	Community:Greenway		-600.00
7/8/2021	6156	Bucket, Mop, And Br...	I/N CTBCom-1469 j...	Office:Maint:Service	R	-188.00
7/8/2021	6157	Artists Music Guild	Artist and licensing ...	Community:Special Events:Services	R	-4,000.00
7/8/2021	EFT	Point And Pay	06039002 (FY2021)	Other Inc:Zoning	R	50.00
7/9/2021	EFT	Union County	06/21 (FY2020)	[State Revenues Receivable]	R	76.06
7/9/2021	EFT	Union County	6/21 Regular Taxes ...	[Accounts Payable]	R	-1.15
7/12/2021	6158	School Of Governm...	I/N 5082 Annual Du...	Office:Dues	R	-420.00
7/12/2021	6159	Taylor & Sons Mowi...	I/N 019 07/21 (FY20...	Office:Maint:Service	R	-365.00
7/12/2021	EFT	Debit Card (AOL)	AOL Troubleshootin...	Office:Tel	R	-7.99
7/14/2021	EFT	Debit Card (WalMart)	Binders (FY2021)	Office:Supplies	R	-9.54
7/15/2021	6160	The Enquirer-Journa...	A/N 00013909 Publi...	[Accounts Payable]	R	-42.29
7/15/2021	6161	Ken Newell	Welcome Signs 4/2...	[Accounts Payable]	R	-675.00
7/15/2021	6162	Xerox Corporation	I/N 013707977 (FY2...	[Accounts Payable]	R	-77.66
7/15/2021	6163	Union County Public...	84361*00 (FY2020)	[Accounts Payable]	R	-60.52
7/15/2021	6164	Union County Public...	91052*00 (FY2020)	[Accounts Payable]	R	-16.54
7/15/2021	6165	R.C.S., Inc.	I/N 124549 Park Re...	[Accounts Payable]	R	-200.00
7/15/2021	EFT	NC Department of R...	Sales & Use Distribu...	[State Revenues Receivable]	R	2,667.37
7/22/2021	6166	Duke Power	9100 3284 4818 (FY...	[Accounts Payable]	R	-180.58
7/22/2021	6167	Duke Power	9100 3284 5041 (Ol...	[Accounts Payable]	R	-25.19
7/22/2021	6168	Old Republic Surety ...	LPO1069542 Freder...	Emp:Bond		-450.00
7/22/2021	6169	Windstream	061348611 (FY2021)	Office:Tel	R	-255.55
7/22/2021	6170	Quadient Finance U...	7900044034842470 ...	Office:Post	R	-495.73
7/22/2021	6171	...Municipal Insurance ...	8/21 (FY2021)	Emp:Benefits:Life	R	-59.52
			8/21 (FY2021)	Emp:Benefits:Dental	R	-80.00
			8/21 (FY2021)	Emp:Benefits:Vision	R	-14.00
7/23/2021	EFT	Union County {NCV...	6/21 NCVTS (FY2020)	[State Revenues Receivable]	R	813.13
7/23/2021	EFT	Union County {NCV...	6/21 NCVTS Commi...	[Accounts Payable]	R	-24.74
7/29/2021	EFT	...Paychex	Salary 07/21 (FY202...	Office:Clerk	R	-3,105.76
			07/21 (FY2021)	Office:Deputy Clerk	R	-912.35
			Salary 07/21 (FY202...	Office:Finance Officer	R	-2,868.88
			Salary 07/21 (FY202...	Office:Mayor	R	-500.00
			Salary 07/21 (FY202...	Office:Council	R	-1,000.00
			Salary 07/21 (FY202...	Planning:Administration:Salaries	R	-2,684.64
			FY2021	Emp:FICA:Soc Sec	R	-686.44
			FY2021	Emp:FICA:Med	R	-160.54
7/29/2021	EFT	...NC State Treasurer	07/21 LGERS contri...	Office:Clerk	R	-198.24
			07/21 LGERS contri...	Office:Finance Officer	R	-183.12

# Register Report

7/1/2021 through 7/30/2021

8/17/2021

Page 2

Date	Num	Description	Memo	Category	Clr	Amount
			07/21 LGERS contri...	Planning:Administration:Salaries	R	-171.36
			07/21 employer cont...	Emp:Benefits:NCLGERS	R	-1,478.53
7/29/2021	DEP	Deposit #21001	#21001 Zoning (FY2...	Other Inc:Zoning	R	100.00
7/30/2021	EFT	Paychex Fees	Fees 07/21 (FY2021)	Emp:Payroll	R	-163.10
<b>7/1/2021 - 7/30/2021</b>						<b>-38,995.35</b>

<b>TOTAL INFLOWS</b>	<b>3,706.56</b>
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<b>TOTAL OUTFLO...</b>	<b>-42,701.91</b>
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<b>NET TOTAL</b>	<b>-38,995.35</b>
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July 2021

Revenue Details

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NC Sales & Use Distribution - Accrued to FY2020-21

May 2021 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
<b>UNION</b>										
(AD VALOREM)	2,467,718.15	1,543,131.15	1,291,790.97	-	127.50	309,221.75	-	-	(369,518.01)	5,242,471.51
FAIRVIEW	1,085.35	678.70	568.16	-	0.06	136.00	-	-	685.19	3,153.46
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	91,453.42	57,188.30	47,873.66	-	4.73	11,459.73	-	-	57,734.52	265,714.36
LAKE PARK	8,323.83	5,205.12	4,357.32	-	0.43	1,043.03	-	-	5,254.82	24,184.55
MARSHVILLE	12,354.16	7,725.39	6,467.10	-	0.64	1,548.06	-	-	7,799.17	35,894.52
MARVIN	7,470.20	4,671.32	3,910.47	-	0.39	936.07	-	-	4,715.94	21,704.39
MINERAL SPRINGS	918.05	574.08	480.58	-	0.05	115.04	-	-	579.57	2,667.37
MINT HILL *	51.90	32.46	27.17	-	-	6.50	-	-	32.77	150.80
MONROE	290,839.68	181,869.95	152,247.56	-	15.03	36,444.17	-	-	183,606.98	845,023.37
STALLINGS *	48,529.41	30,346.75	25,403.97	-	2.51	6,081.06	-	-	30,636.60	141,000.30
UNIONVILLE	1,477.37	923.84	773.37	-	0.08	185.12	-	-	932.66	4,292.44
WAXHAW	97,541.80	60,995.54	51,060.78	-	5.04	12,222.65	-	-	61,578.10	283,403.91
WEDDINGTON *	15,173.64	9,488.49	7,943.04	-	0.78	1,901.36	-	-	9,579.13	44,086.44
WESLEY CHAPEL	2,171.33	1,357.79	1,136.64	-	0.11	272.08	-	-	1,370.76	6,308.71
WINGATE	7,938.84	4,964.37	4,155.79	-	0.41	994.79	-	-	5,011.80	23,066.00
<b>TOTAL</b>	3,053,047.13	1,909,153.25	1,598,196.58	-	157.76	382,567.41	-	-	-	6,943,122.13

**Jurisdiction Collection by Year**  
**Union County**  
**Date Distributed: 6/1/2021 to 6/30/2021**

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2015	7.19	0.00	2.58	9.77	0.15	9.62
2018	1.00	0.00	0.00	1.00	0.02	0.98
2019	8.10	0.00	1.13	9.23	0.14	9.09
2020	47.25	0.30	2.31	49.86	0.75	49.11
2021	6.20	0.00	0.00	6.20	0.09	6.11
<b>Total:</b>	<b>69.74</b>	<b>0.30</b>	<b>6.02</b>	<b>76.06</b>	<b>1.15</b>	<b>74.91</b>
<b>Grand Total:</b>	<b>69.74</b>	<b>0.30</b>	<b>6.02</b>	<b>76.06</b>	<b>1.15</b>	<b>74.91</b>

Note: Accrued to FY2020-21



Invoice Date	Invoice Number	Description	Invoice Amount
06/30/2021	2112 TAXES	TAX/FEE/INT JUNE 2021	\$74.91

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00070813	07/09/2021	74.91



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            07/09/2021    00070813

\*This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act.\*

**\$74.91**

Pay **Seventy Four Dollars and 91 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

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AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00070813

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

Accrued to FY2020-21

Jurisdiction	Entity	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Cmn Cst	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 617,994.84	\$ 5,087.46	\$ (18,063.83)	(\$3,547.96)	\$ 601,470.51	No Check
003	Voter Approved Debt Tax	0		94,271.34	771.11	(2,755.46)	(\$541.19)	\$ 91,745.80	No Check
011	Countywide Fire Tax	0		44,522.15	362.10	(1,301.18)	(\$252.63)	\$ 43,330.44	No Check
012	Countywide EMS Tax	0		60,039.75	497.05	(1,755.10)	(\$347.47)	\$ 58,434.23	No Check
013	Griffith Rd	0		1,000.23	4.92	(26.42)	(\$28.37)	\$ 950.36	No Check
014	Stack Rd	0		1,505.29	11.29	(38.22)	(\$5.89)	\$ 1,472.47	No Check
015	Springs Fire Tax	0		7,141.37	51.35	(214.26)	(\$49.08)	\$ 6,929.38	No Check
016	Fairview	0		3,489.47	20.77	(101.77)	(\$6.10)	\$ 3,402.37	No Check
017	New Salem	0		4,325.03	35.45	(115.97)	\$11.67	\$ 4,256.18	No Check
018	Beaver Lane	0		3,765.21	28.13	(107.19)	(\$37.29)	\$ 3,648.86	No Check
019	Bakers	0		9,520.08	72.43	(273.46)	(\$14.80)	\$ 9,304.25	No Check
020	Stallings Fire Tax	0		14,084.88	108.99	(419.94)	(\$71.83)	\$ 13,702.10	No Check
021	Unionville	0		5,229.62	35.39	(143.48)	(\$18.07)	\$ 5,103.46	No Check
022	Wingate	0		4,163.29	39.90	(101.81)	\$20.43	\$ 4,121.81	No Check
023	Hemby Bridge Fire Tax	0		17,757.49	155.15	(526.48)	(\$50.50)	\$ 17,335.66	No Check
024	Allens Crossroads	0		766.33	15.80	(19.97)	\$0.00	\$ 762.16	No Check
025	Jackson	0		1,578.90	12.58	(43.05)	\$1.42	\$ 1,549.85	No Check
026	Wesley Chapel Fire Tax	0		19,649.78	170.72	(616.09)	(\$123.25)	\$ 19,081.16	No Check
027	Lanes Creek	0		1,568.99	6.70	(40.86)	(\$20.31)	\$ 1,514.52	No Check
028	Waxhaw Fire Tax	0		14,663.39	116.53	(454.71)	(\$88.93)	\$ 14,236.28	No Check
029	Sandy Ridge	0		2,180.87	11.92	(56.17)	(\$5.40)	\$ 2,131.22	No Check
030	Providence	0		82.99	0.98	(2.71)	\$0.00	\$ 81.26	No Check
101	Village of Marvin	1832	VTFNAP2101-1	5,926.84	47.12	(191.41)	(\$4.76)	\$ 5,777.79	
200	City of Monroe	103-7	VTFNAP2101-1	273,990.29	1,656.28	(6,927.68)	(\$3,860.36)	\$ 264,858.53	
222	Monroe Downtown Service	103-7	VTFNAP2101-2	438.57	6.82	(9.86)		\$ 435.53	
300	Town of Wingate	4064	VTFNAP2101-1	11,467.86	75.21	(290.04)	(\$76.49)	\$ 11,176.54	
400	Town of Marshville	5861	VTFNAP2101-1	11,128.65	115.30	(297.68)	(\$260.61)	\$ 10,685.66	
500	Town of Waxhaw	8268	VTFNAP2101-1	117,644.56	718.32	(3,663.17)	(\$624.34)	\$ 114,075.37	
600	Town of Indian Trail	2924	VTFNAP2101-1	91,553.29	750.34	(2,704.27)	(\$288.05)	\$ 89,311.31	
700	Town of Stallings	4860-2	VTFNAP2101-1	41,688.78	350.15	(1,266.78)	(\$256.55)	\$ 40,515.60	
800	Town of Weddington	7518	VTFNAP2101-1	10,770.09	75.87	(338.24)	(\$30.37)	\$ 10,477.35	
900	Village of Lake Park	1833	VTFNAP2101-1	9,138.11	82.67	(264.94)	\$0.00	\$ 8,955.84	
930	Town of Fairview	19458	VTFNAP2101-1	1,205.55	9.03	(35.12)	(\$2.36)	\$ 1,177.10	
970	Village of Wesley Chapel	9262	VTFNAP2101-1	1,860.06	13.30	(56.60)	(12.92)	\$ 1,803.84	
980	Town of Unionville	11530	VTFNAP2101-1	1,723.08	10.42	(48.02)	(\$8.00)	\$ 1,677.48	
990	Town of Mineral Springs	10870	VTFNAP2101-1	818.23	4.69	(24.74)	(\$9.79)	\$ 788.39	
999	Schools	0		1,271,434.39	10,452.34	(37,162.33)	(\$7,299.41)	\$ 1,237,424.99	No Check
<b>Total</b>				\$ 2,780,089.64	\$ 21,984.58	\$ (80,459.01)	(\$17,909.56)	\$ 2,703,705.65	
								\$ 561,716.33	AP Total

Invoice Date	Invoice Number	Description	Invoice Amount
06/30/2021	VTFNAP2106-1	CASH RECEIVED JUNE 2021 & REFU	\$788.39

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00071046	07/23/2021	788.39



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            07/23/2021    00071046

\*This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act \*

**\$788.39**

Pay Seven Hundred Eighty Eight Dollars and 39 cents \*\*\*\*\*

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

**EFT COPY  
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AP




**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00071046

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

**To:** Town of Mineral Springs Council Members  
The Honorable Rick Becker, Mayor

**From:** Vann Harrell, Tax Administrator 

**Date:** August 16, 2021

**Re:** Annual Property Tax Settlement

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In compliance with N.C.G.S. 105(a)(3), attached hereto is a report entitled "Settlement for Current Real Estate and Personal Property Taxes for Fiscal Year 2020-2021" dated August 16, 2021, setting forth my full settlement for all real and personal property taxes in my hands for collection for the fiscal year 2020-2021.

In compliance with the N.C.G.S. 105-373(a)(4)(b), attached hereto is a report entitled "Fiscal Year 2020-2021 Settlement for Delinquent Real and Personal Property Taxes for Tax Year 2012-2019" dated August 16, 2021, setting forth my full settlement for all delinquent real and personal property taxes collected during the fiscal year 2020-2021.

Any delinquent accounts will remain in the hands of the Collector for further collection activities pursuant to the North Carolina General Statutes.

Further, I hereby certify that I have made diligent efforts on behalf of the Town of Mineral Springs to collect the taxes owed by the delinquent taxpayers in such a manner that is reasonably necessary as prescribed and allowed by law.

**Tax Administration**

500 N. Main St., Suite 236  
Monroe, NC 28112

T 704-283-3848

## SETTLEMENT FOR CURRENT REAL AND PERSONAL PROPERTY TAXES FOR FISCAL YEAR 2020-2021

### Charges to Collector

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The total amount of taxes, fire fees, and late list penalties included in charge for the current year	\$	68,960.19
Adjustment to Charge	\$	1,962.14
All interests costs and fees collected by the collector:	\$	107.71
<b>TOTAL</b>	<b>\$</b>	<b>71,030.04</b>

### Credits to Collector

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All Sums Deposited by Collector	\$	69,395.72
Releases Allowed by governing body	\$	1,304.83
Principal amount of outstanding real and personal property taxes.	\$	329.49
<b>TOTAL</b>	<b>\$</b>	<b>71,030.04</b>

## FISCAL YEAR 2020-2021 SETTLEMENT FOR DELINQUENT REAL AND PERSONAL PROPERTY TAXES FOR YEARS 2011-2019

### Charges to Collector

The total amount of taxes, fire fees, and late list penalties included in charge for the current year	\$	909.41
All interests costs and fees collected by the collector:	\$	64.60
<b>TOTAL</b>	<b>\$</b>	<b>974.01</b>

### Credits to Collector

All Sums Deposited by Collector	\$	438.97
Releases Allowed by governing body	\$	31.04
Principal amount of outstanding real and personal property taxes.	\$	504.00
<b>TOTAL</b>	<b>\$</b>	<b>974.01</b>

### Breakdown of Prior Year Settlement

Tax Year	Beginning Balance	Levy Added	Total Balance	Collections	Abatements	Total Outstanding
2019	\$ 447.11	\$ 50.69	\$ 497.80	\$ 263.43	\$ 25.54	\$ 208.83
2018	\$ 86.76	\$ 50.70	\$ 137.46	\$ 60.18	\$ 2.75	\$ 74.53
2017	\$ 75.36	\$ 16.34	\$ 91.70	\$ 19.88	\$ 2.75	\$ 69.07
2016	\$ 66.04	\$ 16.35	\$ 82.39	\$ 16.35	\$ -	\$ 66.04
2015	\$ 32.05	\$ 5.41	\$ 37.46	\$ 7.33	\$ -	\$ 30.13
2014	\$ 32.63	\$ -	\$ 32.63	\$ 7.20	\$ -	\$ 25.43
2013	\$ 20.53	\$ -	\$ 20.53	\$ -	\$ -	\$ 20.53
2012	\$ 9.44	\$ -	\$ 9.44	\$ -	\$ -	\$ 9.44
<b>Totals</b>	\$ 769.92	\$ 139.49	\$ 909.41	\$ 374.37	\$ 31.04	\$ 504.00

**FY2020- 21 Breakdown of Mineral Springs Tax Collector's Settlement for Delinquent  
Real and Personal Property Taxes for Tax Years 2004-2011**

Year	Charges to the Collector			Total Balance
	Beg. Balance	Levy Added	Supplementals	
2011	\$19.54	\$0.00	\$0.00	\$19.54
2010	\$9.10	\$0.00	\$0.00	\$9.10
2009	\$0.00	\$0.00	\$0.00	\$0.00
2008	\$0.00	\$0.00	\$0.00	\$0.00
2007	\$0.00	\$0.00	\$0.00	\$0.00
2006	\$0.00	\$0.00	\$0.00	\$0.00
2005	\$0.00	\$0.00	\$0.00	\$0.00
2004	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$28.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28.64</b>

**Credits to the Collector**

Year	Deposits	Releases	Writeoffs	Balance of Credits to Collector	Principal Tax Outstanding
\$19.54 2011	\$2.22	\$0.00	\$17.32	\$0.00	\$0.00
\$9.10 2010	\$2.22	\$0.00	\$6.88	\$0.00	\$0.00
2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2008	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2007	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2004	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$28.64 Totals	\$4.44	\$0.00	\$24.20	\$0.00	\$0.00



# MEMO

**To:** Mineral Springs Town Council  
**From:** Rick Becker  
**Date:** September 1, 2021  
**Subject:** Updates on Two Intersections - FYI

Attached are the emails to and from the NCDOT engineers since the August 12, 2021 meeting discussing the intersections of Waxhaw Highway – Potter Road and Potter Road – Pleasant Grove Road.

Notice that Mr. Tagliaferri ran simulations of every possible “lead light” or “protected turn” combination based on the traffic counts that were done recently for the Critical Intersections Study and found that no combination of such signal cycles would lead to a net reduction in congestion. In fact, Mr. Tagliaferri even simulated a 4-way stop and that was – as expected – horrible.

The bottom line is that the data does not support adding protected-turn arrows to the intersection without adding turn lanes. This is bad news, because an easy temporary fix would have been nice, but I appreciate NCDOT not encouraging the town to spend \$10,000 on a “solution” that would do no good and might even make matters worse.

Meanwhile, you may have noticed that NCDOT has filled the eroded shoulder on the northwest quadrant of the intersection with recycled aggregate. That was apparently done by their maintenance department and is not an expense for the town. I also reported that shoulder problem via the NCDOT online pothole-reporting application and asked that they re-compact the new aggregate and pave the surface, but they have not done that yet. I hope that they are just waiting for the first step of the repair to “settle in” and will do a more permanent fix later.

As for Potter Road – Pleasant Grove Road: the preliminary design (attached) contemplates making the intersection a 3-way stop, removing some pavement to better delineate the turning motion, and resurfacing and remarking the intersection. The cost estimate is \$88,281.25, but Mr. Tagliaferri will submit the proposal to the NCDOT SPOT Safety Improvement program for possible funding by NCDOT and not the town. I will stay in touch with Mr. Epperson and Mr. Tagliaferri about this project.

WBS :

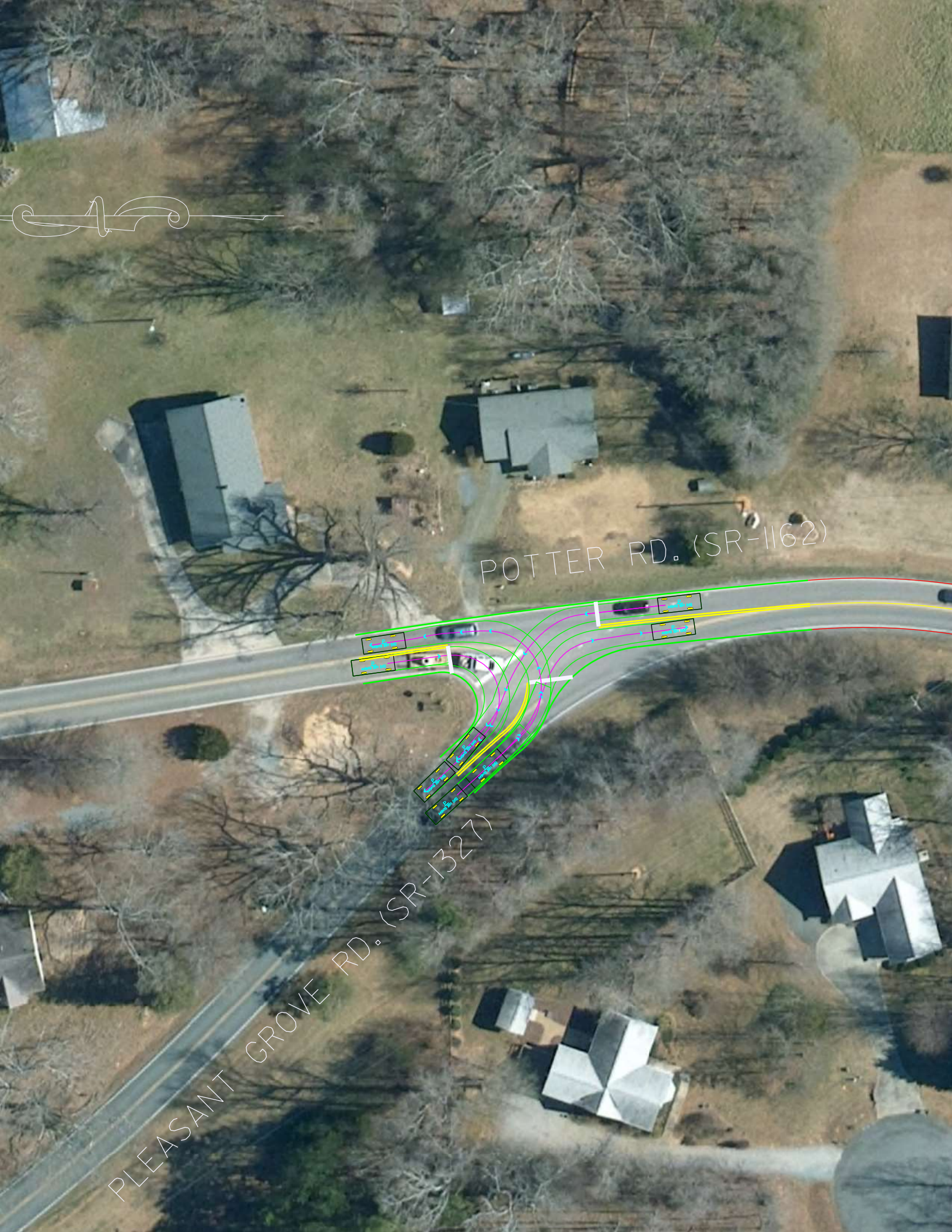
TIP:

Type of Work: 3 WAY STOP, PAVEMENT REMOVAL, MILLING AND RESURFACING

County: UNION

Location: POTTER ROAD (SR-1162) AND PLEASANT GROVE ROAD (SR-1327)

LINE NO.	DESC. NO.	MASTER ITEM NO.	SEC. NO.	ITEM DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
	1			PE	1	LS	\$20,000.00	\$20,000.00
				0% CONTINGENCY	1	LS	\$0.00	\$0.00
	1			ROW/UTILITY	1	LS	\$0.00	\$0.00
				0% CONTINGENCY	1	LS	\$0.00	\$0.00
	1			CONSTRUCTION	1	LS	\$47,500.00	\$47,500.00
				25% CONTINGENCY	1	LS	\$11,875.00	\$11,875.00
	1			BSIP ENGINEERING AND INSPECTION	1	LS	\$8,906.25	\$8,906.25
ROW/UTILITY BREAKDOWN								
1	424	3389400000-E	865	ROW ACQUISITION	1	LS	\$0.00	
2	426	3389600000-N	865	UTILITY RELOCATION	1	LS	\$0.00	
CONSTRUCTION BREAKDOWN								
1	614	4457000000-N	SP	MOBILIZATION	1	LS	\$2,500.00	
2	614	4457000000-N	SP	GRADING	1	LS	\$7,500.00	
3	614	4457000000-N	SP	ASPHALT	1	LS	\$10,000.00	
4	614	4457000000-N	SP	MILLING	1	LS	\$10,000.00	
5	614	4457000000-N	SP	SIGNS	1	LS	\$5,000.00	
6	614	4457000000-N	SP	EROSION	1	LS	\$5,000.00	
7	614	4457000000-N	SP	THERMOPLASTIC PAVEMENT MARKINGS	1	LS	\$2,500.00	
8	773	5255000000-N	1413	TRAFFIC CONTROL	1	LS	\$5,000.00	
				DATE: AUGUST 23, 2021				
				COMPLETE BY: JARED MATHIS				
TOTAL ESTIMATE FOR PROJECT								\$88,281.25
This is esitmate was completed with no plans to go by.								



POTTER RD. (SR-1162)

PLEASANT GROVE RD. (SR-1327)



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**RE: [External] Two intersections in Mineral Springs - as discussed**

---

From: Tagliaferri, Anthony (atagliaferri@ncdot.gov)  
To: msncmayor@yahoo.com; smepperson@ncdot.gov  
Date: Wednesday, August 25, 2021, 01:31 PM EDT

---

Mayor Becker,

I've submitted the intersection of Potter and Pleasant Grove to our Regional Traffic Engineer for consideration of Spot Safety funds.

For NC 75 and Potter, we used the traffic counts from the Union County Critical intersections study and I tested adding the protected left turn arrows (southbound Potter Road and westbound NC 75 were the best candidates, but I tried all), but the intersection actually got worse with every attempt! The delay per vehicle stayed about the same, but the queues/backups actually got about 100' worse, primarily because there aren't enough left turns to make the arrows effective and then they just use up more time that backs all the other directions up further. I also tried converting to a 4-way stop just for the heck of it, but that failed miserably and is a horrible idea!

Unfortunately it appears the results of the study ring true here, turn lanes and reworking the signal is the best course of action.

Thank you,

-----  
**Tony Tagliaferri, PE**

Division 10 Traffic Engineer

North Carolina Department of Transportation

704 983 4400 Office

[atagliaferri@ncdot.gov](mailto:atagliaferri@ncdot.gov)

---

**From:** Mayor Rick Becker <msncmayor@yahoo.com>  
**Sent:** Tuesday, August 24, 2021 4:27 PM

**To:** Tagliaferri, Anthony <atagliaferri@ncdot.gov>; Epperson, Sean M <smepperson@ncdot.gov>  
**Subject:** Re: [External] Two intersections in Mineral Springs - as discussed

**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Tony and Sean,

That design and estimate look very interesting. Thank you for getting them to me!

Is this a project that might qualify to be submitted as a possible safety project for NCDOT funds, or would the town be on its own? Council might not be in a position to spend ~ \$88,000 on a project right now.

Meanwhile, I did discuss the idea of adding some protected green turn arrows at Potter Road and Waxhaw Highway and Council DID seem interested in pursuing that project at town expense based on the initial \$10,000 estimate. I also went back to study the intersection of Rocky River Road and Highway 200 and found that the protected green arrows are provided on Rocky River Road both northbound and southbound, and are not provided on Highway 200. Is that based on the traffic data? Initially I had figured the Mineral Springs intersection for arrows on both northbound and southbound Potter Road with none on Waxhaw Highway, but when we discussed it you suggested that such signal phases aren't normally provided in facing directions and that we would probably go with one direction on Potter Road and one direction on Waxhaw Highway.

Please let me know about possible NCDOT safety funding for the Potter-Pleasant Grove intersection, and also about the best directions for protected green arrows at the Potter Road - Waxhaw Highway intersection.

Thanks again,

-Rick Becker

Mayor

Town of Mineral Springs  
PO Box 600  
Mineral Springs, NC 28108  
(704) 243-0505 x223  
(704) 843-5870 home  
(704) 243-1705 fax  
[www.mineralspringsnc.com](http://www.mineralspringsnc.com)

On Tuesday, August 24, 2021, 03:57:38 PM EDT, Tagliaferri, Anthony <[atagliaferri@ncdot.gov](mailto:atagliaferri@ncdot.gov)> wrote:

Mayor Becker,

Here is an estimate for reconfiguring Potter at Pleasant Grove and converting it into an all-way stop.

Thank you!

-----  
**Tony Tagliaferri, PE**

Division 10 Traffic Engineer

North Carolina Department of Transportation

704 983 4400 Office

[atagliaferri@ncdot.gov](mailto:atagliaferri@ncdot.gov)

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**From:** Epperson, Sean M <[smepperson@ncdot.gov](mailto:smepperson@ncdot.gov)>  
**Sent:** Monday, August 23, 2021 3:53 PM  
**To:** Tagliaferri, Anthony <[atagliaferri@ncdot.gov](mailto:atagliaferri@ncdot.gov)>  
**Subject:** RE: [External] Two intersections in Mineral Springs - as discussed

Tony,

Here is the concept and cost estimate for Potter and Pleasant Grove. For the estimate we assumed resurfacing to both help with getting the markings correct but to also get a little of the super out of the intersection. Even as a multi-way stop getting some of the super out will be good. It won't get it all though.

Sean Epperson, PE

Division Project Team Lead

NCDOT

Division 10 Project Development

704 983 4415 office

704 957 6130 mobile

[smepperson@ncdot.gov](mailto:smepperson@ncdot.gov)

716 W. Main St

Albemarle, NC 28001



## Elizabeth R. Gibson

John Foster Chapter

North Carolina Society Daughters of the American Revolution

1300 West Franklin Street, Monroe, NC 28112-4506

(704) 283-4791 elizabeth\_gibson@msn.com

August 12, 2021

Town of Mineral Springs  
Mayor Rick Becker III  
PO Box 600  
Mineral Springs, NC 28108

Dear Mayor Becker,

Once again the John Foster Chapter Daughters of the American Revolution in Monroe is working to promote patriotism in our community. The week of September 17-23 is designated as Constitution Week by Public Law 915 which was signed by President Dwight D. Eisenhower on August 2, 1956. Every year we want to remind our citizens of this anniversary of the signing of the Constitution of the United States of America. I have included with this letter an attachment of a sample proclamation that I hope you will complete, sign, and impress with the Seal of the Town of Mineral Springs. After the proclamation has been signed, we encourage you to display it in your town hall, put it on your website or add just a simple statement that says "Celebrate Constitution Week Sept. 17-23" to your home page or any other social media you might use.

We are most appreciative of your cooperation as we work every year to remind the public of the importance of this document!

Sincerely,

Elizabeth R. Gibson  
John Foster Chapter NCS DAR  
Chairman Constitution Week  
Monroe, NC



## HISTORY OF CONSTITUTION WEEK 2021

Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway was the first North Carolinian to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.

*Town of Mineral Springs*

*Proclamation*

*Constitution Week*

*September 17<sup>th</sup> - 23<sup>rd</sup>, 2021*

*Whereas*, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

*Whereas*, September 17, 2021, marks the two hundred thirty-fourth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

*Whereas*, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

*Now, Therefore, I*, Frederick Becker, III, by virtue of the authority vested in me as Mayor of the Town of Mineral Springs in the State of North Carolina do hereby proclaim the week of September 17 through 23, 2021 as

*~ Constitution Week ~*

*and* ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

*In Witness Of*, I have hereunto set my hand and caused the Seal of the (State or City) to be affixed this \_\_\_\_\_ day of \_\_\_\_\_ in the year of our Lord two thousand twenty-one.

\_\_\_\_\_  
Frederick Becker III, Mayor  
Town of Mineral Springs

ATTEST:

\_\_\_\_\_  
Vicky A Brooks, CMC, NCCMC

**TURNING POINT'S 2021  
DOMESTIC VIOLENCE  
REMEMBRANCE  
CEREMONY**



**FRIDAY, OCTOBER 1, 2021  
9:00 AM  
UNION COUNTY COURTHOUSE SQUARE  
400 N. MAIN ST. MONROE, NC**

*Join us as we honor those who lost their lives in NC to Domestic Violence over the last year. Together we will remember.*

**LIGHT REFRESHMENTS WILL BE SERVED.**

**TOWN OF MINERAL SPRINGS**  
**PROCLAMATION**  
**DOMESTIC VIOLENCE AWARENESS MONTH**

**WHEREAS**, domestic violence affects all Union County residents, and far too many people suffer abuse at the hands of a spouse, partner, parent, child, or sibling; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on the victims, but their children, families, and communities; and

**WHEREAS**, domestic violence includes not only physical but also mental abuse, emotional abuse, financial abuse, sexual abuse, and isolation; and

**WHEREAS**, domestic violence is widespread, including one in four families is impacted by domestic violence with an annual cost to Union County of \$11,688,756; and

**WHEREAS**, according to the North Carolina Coalition Against Domestic Violence, there have been 1,421 women, men, and children murdered as a result of domestic violence since January 1, 2002 in North Carolina; and

**WHEREAS**, according to the North Carolina Council for Women, domestic violence programs across the state responded to over 48,310 crisis calls and provided services to over 34,245 victims last year; and

**WHEREAS**, the key to prevention is education, community awareness, having zero tolerance for domestic violence, and requiring accountability by the abuser; and

**WHEREAS**, Union County recognizes the importance of having collaborations by multiple partners to promote social norms, policies and laws that support gender equity and foster intimate partnerships based on mutual respect, equality, and trust; and

**NOW, THEREFORE**, be it resolved that I, Frederick Becker III, Mayor of the Town of Mineral Springs, do hereby proclaim October 2021 as Domestic Violence Awareness Month in Union County and urge all citizens to support this observance. I further urge our citizens to increase their awareness and education of this destructive force which deeply affects a large number of families in our State each year and to become part of the efforts to stop violence in families.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Town of Mineral Springs to be affixed this the 1<sup>st</sup> day of October 2021.

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky Brooks, CMC, NCCMC, Town Clerk



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

August 23, 2021

**DIVISION 10**

Vicky Brooks  
Town of Mineral Springs  
P.O. Box 600  
Mineral Springs, NC 28108

**SUBJECT: Municipal Ordinance Certificate**

Ms. Brooks,

Enclosed is the Municipal Declaration Certificate for **Waxhaw Indian Trail Rd (SR 1008)**. If you are in agreement, please have the ordinance executed by the proper city officials and return the **original copy** to this office for further handling. Please do not alter or add to this ordinance.

Ordinance Number: **1077545**  
Road: **Waxhaw Indian Trail Rd (SR 1008)**  
Limits: **Knotty Pine Rd (SR 2501) and 0.08 miles north of McNeely Rd (SR 1325)**

If you have any questions, please call me at 704-983-4400.

Sincerely,

A handwritten signature in black ink that reads "Kyla Jones".

Kyla Jones  
Transportation Engineer Associate

**Certification of Municipal Declaration  
To Enact Speed Limits and Request for Concurrence**

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Concurring State Ordinance Number: 1077545

Division: 10    County: UNION

Municipality: MINERAL SPRINGS

Type: Municipal Speed Zones

Road: SR 1008

Car: 45 MPH

Truck: 45 MPH

Description: SR 1008 (Waxhaw Indian Trail Road) between SR 2501 (Knotty Pine Road) and a point 0.08 miles north of SR 1325 (McNeely Road).

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**Municipal Certification**

I, \_\_\_\_\_, Clerk of \_\_\_\_\_, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: \_\_\_\_\_ Page: \_\_\_\_\_ Ordinance Number: \_\_\_\_\_

In witness whereof, I have hereunto set my  
hand and the municipal seal this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(municipal seal)

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**Department of Transportation Approval**

Division: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Region: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

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STATE OF NORTH CAROLINA  
TOWN OF MINERAL SPRINGS

**AN ORDINANCE DECLARING SPEED LIMIT MODIFICATION  
CONCURRING WITH THE NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION  
ORDINANCE NUMBER 1077545  
O-2021-03**

**WHEREAS**, N.C. G.S. 20-141 (f) authorizes speed limit modifications based upon engineering and traffic investigation on portions of a State Highway System Street located in the Town of Mineral Springs;

**NOW, THEREFORE BE IT ORDAINED** by the Town Council of the Town of Mineral Springs, North Carolina, the following:

**SECTION 1. Enact the Following Speed Limit.**

<u>Speed Limit</u>	<u>Route</u>	<u>Road Description</u>
<u>45</u>	<u>SR 1008</u>	SR 1008 (Waxhaw Indian Trail Road) between SR 2501 (Knotty Pine Road) and a point 0.08 miles north of SR 1325 (McNeely Road).

**SECTION 2. Effective date.** This ordinance is effective upon adoption of the Department of Transportation of a concurring ordinance and the erection of signs giving notice of the authorized speed limit.

**ADOPTED** this 9th day of September, 2021. Witness my hand and official seal:

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Frederick Becker III, Mayor

Attest:

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Vicky A. Brooks, CMC, Town Clerk