

Town of Mineral Springs

Mayor

Frederick (Rick) Becker

Mayor Pro Tem

Jerry Countryman

Council Members

Valerie Coffey

Janet Critz

Lundeen Cureton

Bettylyn Krafft

Jim Muller



Town Clerk

Vicky Brooks

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*****PUBLIC NOTICE*****

February 3, 2022

The Mineral Springs Town Council will conduct their regular meeting scheduled for Thursday, February 10, 2022 at 7:30 p.m. with council members participating remotely via Zoom software.

The public can view the meeting:

1. Join the meeting through Zoom on your computer or cellphone.
Simply click on the following link or type it into your internet browser:
<https://us02web.zoom.us/j/7623238311> Meeting ID 762 323 8311

If you have not used Zoom before, you are encouraged to download the application from their website at Zoom.us and try it out prior to the meeting. There are no costs associated with the software or attending the meeting. If you are having trouble downloading the software, please call Town Clerk Vicky Brooks before 2:00 p.m. on Thursday, February 10th, so she can try to assist you.

2. Join the meeting through audio only via telephone.
Simply call one of the following numbers: 1-346-248-7799 US (Houston), 1-669-900-6833 US (San Jose), 1-929-205-6099 US (New York), 1-301-715-8592 US, 1-253-215-8782 US, or 1-312-626-6799 US (Chicago). When prompted, enter meeting ID 762 323 8311 followed by the pound (#) sign. Depending on your carrier, long distance charges may apply.

Town of Mineral Springs
Electronic Meeting via Zoom
Meeting ID #762 323 8311
Mineral Springs Town Council
Regular Meeting
February 10, 2022 ~ 7:30 P.M.

AGENDA

ATTENTION: Due to the Omicron variant surge and for the personal safety of the public, town employees, and town council, this meeting will be conducted virtually. In order to comply with the open meetings law, the town is providing you with the ability to attend this meeting virtually via Zoom by calling one of the following numbers +1-346-248-7799 US (Houston), +1-669-900-6833 US (San Jose), +1-929-205-6099 US (New York), +1-301-715-8592 US, +1-253-215-8782 US (Tacoma), or +1-312-626-6799 US (Chicago) or by visiting <https://us02web.zoom.us/j/7623238311>. The meeting ID# is 762 323 8311 for either method (phone or web).

1. Opening

The meeting will be called to order and roll call will be conducted.

2. Public Comments

The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

ATTENTION: Public comments will be taken virtually via Zoom as described above. If you wish to sign up to speak at this meeting, please contact Town Clerk Vicky Brooks at 704-289-5331 (text or voice) or by email at msvickybrooks@aol.com by 2:00 p.m. February 10, 2022.

3. Consent Agenda – Action Item

- A. Approval of the January 13, 2022 Regular Meeting Minutes
- B. Acceptance of the December 2021 Union County Tax Report
- C. Acceptance of the December 2021 Finance Report

4. Consideration of Having the Nonprofits Provide Letters of Request vs In-Person Presentations – Action Item

The council will consider accepting letters of request from the nonprofits this year instead of requiring them to do in-person presentations.

5. Consideration of an Outdoor Movie Night at the Downtown Park – Action Item

The council will consider having an outdoor movie night at the downtown park, which would be provided by Union County Parks and Recreation.

6. Discussion and Consideration of the 2022 Annual Festival – Action Item

The council will discuss the annual festival tentatively scheduled for September 10, 2022 and consider whether to begin the planning process or to cancel the event again this year due to the pandemic.

7. Consideration of Continued Virtual Meetings for the Town Council, Planning Board, and Steering Committee Meetings – Action Item

The council will consider the continuation or discontinuation of virtual meetings for the town council, planning board, and steering committee.

8. Consideration of the Deer Urban Archery Season Renewal – Action Item

The council will consider approving the Deer Urban Archery Season for the 2023 season, which runs from January 14, 2023 through February 19, 2023.

9. Duke Energy Update/Discussion

Mayor Becker will update the council on Duke Energy and will discuss future communications that need to occur.

10. Staff Updates

The staff will update the council on any developments that may affect the town.

11. Other Business

12. Adjournment

**Draft Minutes of the
Mineral Springs Town Council
Regular Meeting via ZOOM
January 13, 2022 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session in a virtual meeting via ZOOM, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, January 13, 2022.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, and Councilman Jim Muller.

Absent: None.

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

Visitors: Kendra Gangal.

1. Opening

With a quorum present at 7:31 p.m. on January 13, 2022, Mayor Frederick Becker called the Regular Town Council Meeting to order.

Town Clerk Vicky Brooks did the roll call of those present [as shown above].

2. Public Comments

There were no public comments.

3. Consent Agenda – Action Item

Councilwoman Coffey motioned to approve the consent agenda containing the December 9, 2021 Regular Meeting Minutes, the November 2021 Union County Tax Report, and the November 2021 Finance Report and Councilwoman Krafft seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

4. Consideration of Accepting the Audit Report – Action Item

Mayor Becker explained the auditor was here and he had been able to drop the report off [to all council members].

Ms. Kendra Gangal commented, as she says every year, she really does not have anything major or concerning to report. This year the rules changed a little bit on what auditors were supposed to do, as far as presenting, especially if they had any items of concern, they were supposed to present the audit to the council. Ms. Gangal noted she did not have anything for the council, but she always does a report anyway and thought it would be a good idea.

Ms. Gangal referred to page 11 of the report, which is the Statement of Net Position. To give the council a comparison between current year and last year, Ms. Gangal explained the town came out under budget, the total assets (shown towards the top of page 11) where it says \$1,065,000, the cash is \$1,200,000 of that. Last year, the current assets were \$973,000, so there is almost a \$100,000 increase in assets. The total assets are showing \$2,727,000. The total Capital Assets did go down a little bit because depreciation is recorded. At the bottom of page 11, it shows \$2,732,000 is the total net position. Last year, that figure was \$2,665,000. Ms. Gangal pointed out the total net position did increase a little less than a \$100,000, but the town is still in the right direction.

Ms. Gangal referred to page 12 toward the middle to the bottom where is said General Revenues, the taxes were pretty much the same as last year, but the investment earnings did drop to about

\$8,000; a lot of that is just fluctuation with the market and the earnings the town receives. That was the only major difference as far as revenue goes. The last page and this page are basically what is considered more of an Accrual Based Statement showing receivables and payables; it is the one that is more comparable to a normal for-profit company.

On page 13 is the Balance Sheet, basically Modified Accrual and Modified Cash; it is a Governmental Fund Balance. This is a little bit different; the pension accruals are not shown and some other things that are on the other side. Ms. Gangal pointed out (at the bottom of the page) the total fund balance says \$1,062,000, where last year it was \$971,000, which is still basically that \$100,000 increase.

On page 14, Ms. Gangal would say those numbers were fairly comparable. This year there was \$362,000 in revenues and last year it was \$365,000. The expenditures were \$270,000 this year and they were \$279,000 last year. Last year's net excess was \$85,000 and this year it was \$91,000.

On page 16, Ms. Gangal pointed out the budget to actual, which showed the town was within budget. The town's budget revenues were \$351,000 and they came in a little over that at \$362,000. Most of that was intergovernmental revenue, which cannot really be tied down to the penny; it is going to fluctuate. Expenditures was a lot lower this year, which helps to account for the \$91,000 increase, but overall things seem to still be functioning as they always have been. Ms. Gangal explained she looks at vendor bills, privacy, everything seems to get paid timely, no issues in finding documentation; Ms. Gangal was able to find everything she needed.

Ms. Gangal felt the town keeps things in good order and she does not have any issues with how things are being done; everything seems to be clean. Ms. Gangal stated there are no major issues, the town manages the budget and amends it if they have to.

Ms. Gangal asked if the council had any questions.

Councilwoman Coffey thanked Ms. Gangal for the great job she has always done; everything is clear, and the council can comprehend and follow along with when it is being shared.

Councilwoman Critz thanked Ms. Gangal for participating this evening and going through it, since the council was not able to dialogue.

Attorney Griffin asked Ms. Gangal if it was a clean audit.

Ms. Gangal responded, "yes, it's a clean audit."

Councilwoman Critz motioned to approve the Audit Report for fiscal year 2020-2021 as presented and Councilwoman Cureton seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

5. Selection of Council Members to Serve as the Delegate and Alternate to Centralina Council of Governments – Action Item

Mayor Becker pointed out that Councilwoman Coffey had served as the delegate and Councilwoman Krafft was the alternate. Mayor Becker stated he would love people to volunteer to do that and then the council could vote to approve them. Mayor Becker asked for volunteers to be the COG representative and noted the meetings were quarterly. It is a good organization to keep abreast of other jurisdictions in the region.

Councilwoman Critz mentioned that she had done it before and agreed with Mayor Becker. It is helpful in networking with other municipalities in the area, as well as just staying abreast of the most updated information. Councilwoman Critz stated she had a pretty full plate coming up with her family, so she would not like to do it again, but she would like to encourage someone who has not to do it.

Councilwoman Coffey asked Councilman Countryman, Councilwoman Krafft, and Councilman Muller if they were available.

Councilman Countryman responded he was already Mayor Becker's alternate for WUMA.

Councilwoman Krafft responded she had a full plate this year, but she could do it next year.

Councilman Muller responded he could do an alternate, but he was pretty much in the same boat as everyone else, he has a new job this year.

Mayor Becker pointed out this was quarterly. The dates for this year are February 9th, May 11th, August 10th, and October 12th. Mayor Becker mentioned this was a lessor burden than the CRTPO, which is monthly and long.

Councilwoman Critz asked Councilwoman Coffey if she was willing to be the alternate.

Councilwoman Coffey responded she would.

Councilwoman Critz explained she would not be available for the August date, but she did not see a conflict for doing February and May. The October date may be a problem as well.

Councilman Countryman motioned to approve Councilwoman Critz being the delegate for COG and Councilwoman Coffey being the alternate delegate and Councilwoman Krafft seconded. The motioned passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

6. Selection of Council Members to Serve as the Delegate and Alternate for Charlotte Regional Transportation Organization (CRTPO) – Action Item

Mayor Becker explained this was a monthly meeting and he was happy to remain the delegate, because in general the bylaws prefer the mayor to be the delegate. The alternate has not often had to go, because Mayor Becker pretty much makes every meeting. The meetings have been virtual, and it looks like they are going to continue to be virtual for the next few months. The meetings are normally held at the Charlotte City Hall, the Charlotte/Mecklenburg Government Center. Mayor Becker commented that he was willing to volunteer to be the delegate and asked if there was somebody who wanted to go on record as the alternate. Mayor Becker mentioned that Councilwoman Critz ran afoul of this, and it became a problem for her, because it is different than the COG, it is a public voting body, so you do get issues and constituents emailing you. When the I-77 toll road was a controversial thing, there were hundreds and hundreds of emails that flooded our email boxes, and it overwhelmed Councilwoman Critz. Mayor Becker explained they did not have to respond to all of the emails, but he did keep track of them. There is a State Ethics Disclosure that has to be filled out, it is a simple form, the usual thing for judges, state legislators, members of these types of state boards have to fill out on a state level about your assets, real estate holdings, and so forth, so it is a little more complex and is due by April 15th. There is a little more complexity in the requirements for membership in CRTPO.

Councilwoman Coffey asked Mayor Becker if he was going to remain the delegate.

Mayor Becker responded he intended to, he is attuned to what they are doing, so he is happy to continue going virtually right now. Earlier this month, Mayor Becker did go in person for an orientation, and was on a panel to talk a little bit about being a CRTPO member.

Councilwoman Krafft asked Mayor Becker when the meetings were.

Mayor Becker responded the meetings are generally on the third Wednesday of every month from 6:00 p.m. to 8:00 p.m., because it draws from such a large area, people are coming from as far north as Troutman and as far east as Marshville to Charlotte. After COVID got people used to doing virtual meetings, the delegates got a little spoiled, there has been a move towards making most of the meetings virtual unless there are important discussion to be held and not calling all of these people into a meeting where there are not any voting items, because some meetings are just informational items.

Councilwoman Critz motioned for Mayor Becker continue to be our delegate for CRTPO and Councilwoman Coffey seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

7. Discussion of Future Virtual Meetings for the Town Council, Planning Board, Board of Adjustment, and Steering Committee Meetings – Action Item

Mayor Becker asked that the council re-examine the policies and procedures for deciding whether meetings are virtual or in person. Mayor Becker opened that discussion to Ms. Brooks, because she coordinates all meetings whether they are council, planning board, or board of adjustment. Staff needs more clarity from the council on what they would like staff to do in making decisions to have a meeting virtual or in person.

Councilwoman Critz asked if this was just for the upcoming meeting or until the foreseeable future.

Ms. Brooks responded that was for the council to discuss and decide.

Councilwoman Critz questioned if the council moved to do that virtually tonight, they could leave it open ended until further notice or discussion.

Ms. Brooks responded she would say yes and asked Mayor Becker what his take on it was.

Mayor Becker responded he thought so and noted Attorney Griffin stated earlier before the meeting was called to order, that Marshville had not gone back to in person. There has been a lot of erring on the side of caution. Mayor Becker thought the biggest question the staff had was that it was left open ended. The motion that Ms. Brooks and he looked at that the council had passed last year was to make the decision based on what the county was doing in terms of their meetings; some county internal meetings are virtual. Mayor Becker explained he talked to the Emergency Management Director and was told they recommend if there is any question about whether or not you feel comfortable with good social distancing that you should consider the virtual option. This is not a county mandate. The county commissioners have not been doing their meetings virtually, they have been doing them in person, but other county staff meetings are being done virtually. Mayor Becker asked the council (and Attorney Griffin) if they should authorize the staff to administer that and make that decision based on best practices and sound judgement, because the council can't meet to vote on it one way or the other, because if the town has a virtual meeting they would have to have an in person meeting to vote for virtual. Mayor Becker explained what staff was trying to do is to get a policy or procedure in place for how they determine how the meetings are held.

Councilwoman Critz commented that she and Ms. Brooks discussed this briefly, but the main thing that came to her mind was the town hall concerning the information that was in February and how effective did the council feel that a town hall meeting could be done via Zoom.

Mayor Becker asked Councilwoman Critz if she was referring to the public hearing for the steering committee.

Councilwoman Critz responded that was correct because staff was including all [meetings].

Councilwoman Krafft mentioned that she had talked to Ms. Brooks briefly about the steering committee. Councilwoman Krafft believed that the town could be effective as long as the information was put out there for the steering committee and she thought the town would have more participation with the Zoom meetings, because people feel a little safer (Councilwoman Krafft does, especially in today's climate).

Mayor Becker explained that he and Ms. Brooks participated in the public meeting for the downtown intersection project that was run by the RS&H third party consultant, and it was done by either Zoom or GoTo Meeting. There was a lot of participation in that meeting, with a lot of people involved that were able to hear everything that was discussed, and Mayor Becker was pleasantly surprised at how well it worked.

Mayor Becker stated if the council wanted to make a motion on this they could, but one way or the other, Ms. Brooks recently said the town should send out a simple postcard in the near future, not a full survey or a big mail piece, or a newsletter, a simple postcard to the same address list that was used for the survey, for people to save the date and provide them with the Zoom link. Either way, in person or Zoom, a postcard will be sent out, because that might get 20 or 30 people; Mayor Becker thought the town hall could not accommodate more than a dozen people and have adequate social distancing, so if the town is looking to get a bigger turnout, it is safer to go virtual and get the postcard out there.

Councilwoman Critz stated if the town was going to do this, she would like to see the council do it in three month increments and then have it come back to the council every three months until they see a change. They are calling for a big improvement somewhere around March or April. Councilwoman Critz would hate for the council to miss opportunities that might work better if things were better. "I think if we come back to this every two to three months as a council we can stay on top of the success and the need", Councilwoman Critz said.

Ms. Brooks commented if the council wanted it on the agenda every month to discuss what they will do the next month, that could be done.

Mayor Becker commented that would be easy to do, but the council can determine tonight if the next meeting will be virtual, because that is a safe bet.

Councilwoman Critz mentioned that would include the town hall meeting in February.

Mayor Becker responded he would say the town do that with a postcard.

Ms. Brooks asked for clarification, the town hall meeting is separate from the steering committee meeting that is going to occur this month, which can be done virtually as well.

Councilwoman Critz asked if the council could move for the rest of this month and the month of February in this motion.

Ms. Brooks responded yes.

Mayor Becker asked if the council needed to look at the board of adjustment meeting that might be coming up next month.

Ms. Brooks responded there would be a board of adjustment meeting scheduled for next month, and she found it difficult to hold a board of adjustment meeting that is an evidentiary hearing in the quasi-judicial setting virtually. Ms. Brooks explained that last year when town hall was shut down completely, there were still at least two or more board of adjustment meetings in person; everyone had to wear a mask and stay six feet apart.

Councilwoman Critz motioned that the remainder of meetings for January and the month of February to include the town hall meeting in February that we do those virtual.

Ms. Brooks requested the board of adjustment meeting be excluded.

Councilwoman Critz clarified Ms. Brooks still wanted to exclude it, because it's not a big one.

Ms. Brooks responded she did not think there was going to be a lot of opposition to it, so there won't be many people in the audience.

Mayor Becker suggested Ms. Brooks needed to be much stricter and careful about distancing and masking.

Councilwoman Critz motioned that we do future virtual meetings for the town council, planning board, (excluding the board of adjustment), the steering committee, and including the town hall meeting in February for the months of January and February and Councilman Muller seconded.

The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

8. Authorization of the Purchase of a New Computer – Action Item

Mayor Becker explained as Ms. Gangal can attest, the town depreciates computers, which everyone does on a three-year basis, because that is about how quickly they obsolete out. Ms. Brooks is on four years and eleven months, and she is beginning to get some reliability issues.

Ms. Brooks mentioned everything was on her computer, and “we want it to be happy.”

Councilman Countryman motioned to buy a new computer for our town clerk with a limit of \$3,000 and Councilwoman Krafft seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: none.

9. Staff Updates

Ms. Brooks informed the council that Attorney Lisa Beaman was not getting anywhere yet on the property the town is having her look into [on McNeely Road]. Ms. Beaman did find out the property was foreclosed on when the Johnsons had it and she did talk with Mr. Johnson who did not give her the information about who they had the mortgage through, so she is still trying to figure out who owns the property. Ms. Brooks explained there was no progress on getting any of the vehicles removed from the property.

Councilwoman Coffey asked who was collecting the rent, there has to be some accountability.

Ms. Brooks responded she did not know.

Councilman Muller asked if the town could place a lien on that property for the unpaid fines.

Ms. Brooks responded she did have that discussion with Attorney Beaman. If in fact the bank does own the property, they have not been notified of the violations, so the town could not access the fines to the bank, because they do not know about it.

Councilwoman Critz asked if Attorney Beaman was actively pursuing that information.

Ms. Brooks responded that she was.

Councilman Countryman asked why it appears to be so difficult to determine who the actual owner was.

Ms. Brooks responded she did not know, but if you look at the Union County Tax Records, the owners are the Johnsons. Obviously if the house was foreclosed on, they are not the owners anymore. Ms. Brooks did not know how the Donatos ended up living in the house, maybe it was a rent to buy.

Mayor Becker commented he believed that foreclosures were a lengthy process, often the title stays in the name of the debtor while the foreclosure is under way, so the Johnsons could conceivably still own it on paper, because the bank has not managed to get a deed recorded in their favor. Mayor Becker asked Attorney Griffin if it could take a long time for that stuff to change and meanwhile you do not know who really owns it.

Attorney Griffin responded that was correct in a way, it takes a process. Tax records do not necessarily mean who owns the property. Title examinations, which Attorney Griffin was sure the attorney had done, if there was a foreclosure, that is a suspended period of time by which the foreclosure can occur and whoever is the high bidder, and that can be upset, so it can take a while before a new owner is declared. The old owner, once it goes into foreclosure is still on record as the record owner from a layman’s standpoint, but they are not really the owner, because it is in the process of foreclosure.

Ms. Brooks commented she did not know where the Donatos came from, but she did hear from Ms. Donato a couple of weeks ago wanting more specific information about what was actually in violation, which Ms. Brooks provided, but the last time Ms. Brooks went by those vehicles were still there and perhaps another one or two had been added to the group; "it's not getting any better."

Attorney Griffin commented there was no sort of black and white, he knew towns wanted instant answers to things, but these things can be very complicated.

10. Other Business

Councilwoman Critz wanted to make the council aware of there being two violations of construction being done that directly affected the creek that runs along the greenway and "we've gotten a lot of positive inflow from the use of the greenway from people near our community and farther away. One actually right here in Valley Farm in mine and Mayor Becker's neighborhood and the other was the back of Harrington Hall." Councilwoman Critz explained she and Mayor Becker both addressed the issues with the state and Mayor Becker spoke with Lisa Giovanniello; these issues have been resolved, so the creek has no permanent damage to Councilwoman Critz's knowledge. The town is in contract with the Catawba Lands Conservancy on that land and it is the reflection on the town as being our greenway, so "we need to be good stewards of that and pay attention."

Councilwoman Critz mentioned there was a very widespread power outage on January 3rd through the 4th (approximately 34 to 35 hours long), which is long enough for people to lose their food and the lows were in the 40's in the daytime and the 20's at night. Councilwoman Critz explained she had a couple conversations with Mayor Becker about this and she thought it might be to the council's/community's advantage for the town to send an official letter to Duke Energy reminding them of what happened and how extended it appeared that they went home, they left our area overnight, leaving all of us without power and came back the next day to finish. Where they went or what they had to do, Councilwoman Critz did not know, but anyone who had a refrigerator or freezer (without a generator) lost all their food and anyone who did not have another source of heat would have been excessively cold, not to mention the agricultural animals and other plants and such that there is an abundance of in this community. Councilwoman Critz would like to see the council as a town make an official statement. "We don't have to be the squeaky wheel or pitch a fit and fall in it, but just a detailed message of letting them know what happened and how long it happened and how the workers went away and left us in a bind and came back to just document this was poorly handled, because these are subcontractors for Duke Energy and not Duke Energy themselves," Councilwoman Critz said.

Mayor Becker explained he had been in discussions with Martha Wooley, who is the town liaison, and one other person that Mayor Becker could not remember the name. Mayor Becker is trying to get some of these things ironed out, so getting that information together and giving the council a report next month will enable the council to do a council approved communication if it comes to that. Duke Energy is warning people they are facing a little bit of concern this week in case there is ice on the lines and limbs. Mayor Becker hoped it would calm down and he would have a chance to have a lengthy discussion with Ms. Wooley and his other contact in the liability department, so he can have some clarity on what is going on.

Councilwoman Coffey agreed with Mayor Becker; she thought Ms. Wooley needed to be contacted since she is the liaison, and she does email the council to keep them up to date on what is going on.

Mayor Becker explained he was speaking to her [Ms. Wooley] that night and she did not have as much information as she would have liked to, because it was subcontractors doing the work. Mayor Becker does want to see if he can get more explanation of how the chain of communication works and if there is anything more that could be done to facilitate more efficient action.

Councilwoman Coffey asked about Councilman Countryman's Oath of Office.

Councilman Countryman responded he went to town hall yesterday morning and got sworn in; they even took his picture.

Ms. Brooks noted Councilman Countryman was sworn in as a council member and then sworn in as mayor pro tem.

11. Adjournment – Action Item

At 8:26 p.m. Councilwoman Krafft motioned to adjourn the meeting and Councilwoman Coffey seconded. The motion passed unanimously. Ayes: Coffey, Critz, Cureton, Krafft, and Muller. Nays: None.

The next regular meeting will be on Thursday, February 10, 2022 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

DRAFT

DECEMBER 2021
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

	2021	2020	2019	2018	2017	2016
DECEMBER 30, 2021 REGULAR TAX						
BEGINNING CHARGE	80,033.86	69,694.82	67,992.78	67,409.94	65,441.40	61,553.74
TAX CHARGE						
PUBLIC UTILITIES CHARGES						
DISCOVERIES						
NON-DISCOVERIES						
RELEASES						
TOTAL CHARGE	80,033.86	69,694.82	67,992.78	67,409.94	65,441.40	61,553.74
BEGINNING COLLECTIONS	52,006.29	69,519.65	67,827.33	67,345.78	65,375.36	61,487.70
COLLECTIONS - TAX	17,953.72	3.94	0.20			
COLLECTIONS - INTEREST		0.40	0.03			
TOTAL COLLECTIONS	69,960.01	69,523.59	67,827.53	67,345.78	65,375.36	61,487.70
BALANCE OUTSTANDING	10,073.85	171.23	165.25	64.16	66.04	66.04
PERCENTAGE OF REGULAR	87.41%	99.75%	99.76%	99.90%	99.90%	99.89%
COLLECTION FEE 1.5 %	269.31	0.07	0.00	-	-	-

DECEMBER 2021
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

2015	2014	2013	2012
62,157.91	64,338.55	64,894.00	66,094.83
62,157.91	64,338.55	64,894.00	66,094.83
62,132.73	64,313.12	64,873.47	66,085.39
62,132.73	64,313.12	64,873.47	66,085.39
25.18	25.43	20.53	9.44
99.96%	99.96%	99.97%	99.99%
-	-	-	-

Town of Mineral Springs

FINANCE REPORT December 2021

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

February 11, 2022

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Cash Flow Report FY2021 YTD CASH

7/1/2021 through 12/31/2021

1/30/2022

Page 1

Category	7/1/2021- 12/31/2021
INCOME	
Interest Income	987.64
Other Inc	
NC Grant	135,309.38
Zoning	1,985.00
TOTAL Other Inc	137,294.38
Prop Tax 2021	
Receipts 2021	
Tax	51,935.63
TOTAL Receipts 2021	51,935.63
TOTAL Prop Tax 2021	51,935.63
Prop Tax Prior Years	
Prop Tax 2015	
Receipts 2015	
Int	0.48
Tax	4.95
TOTAL Receipts 2015	5.43
TOTAL Prop Tax 2015	5.43
Prop Tax 2017	
Receipts2017	
Int	15.78
Tax	44.27
TOTAL Receipts2017	60.05
TOTAL Prop Tax 2017	60.05
Prop Tax 2018	
Receipts	
Int	23.34
Tax	87.97
TOTAL Receipts	111.31
TOTAL Prop Tax 2018	111.31
Prop Tax 2019	
Receipts 2019	
Int	21.42
Tax	120.98
TOTAL Receipts 2019	142.40
TOTAL Prop Tax 2019	142.40
Prop Tax 2020	
Receipts	
Int	17.66
Tax	231.64
TOTAL Receipts	249.30
TOTAL Prop Tax 2020	249.30
TOTAL Prop Tax Prior Years	568.49
Sales Tax	
Cable TV	4,714.78
Electricity	60,906.91
Natural Gas Excise	26.24
Sales & Use Dist	10,969.30
telecommunications	645.43
TOTAL Sales Tax	77,262.66

Cash Flow Report FY2021 YTD CASH

7/1/2021 through 12/31/2021

1/30/2022

Page 2

Category	7/1/2021- 12/31/2021
Veh Tax	
Int 2021	33.57
Tax 2021	3,624.36
TOTAL Veh Tax	3,657.93
TOTAL INCOME	271,706.73
EXPENSES	
Ads	114.42
Attorney	2,208.75
Audit	4,730.00
Community	
Greenway	1,254.54
Maint	2,022.25
Parks & Rec	
Park	1,073.98
TOTAL Parks & Rec	1,073.98
Special Events	
Services	4,000.00
TOTAL Special Events	4,000.00
TOTAL Community	8,350.77
Elections	3,045.28
Emp	
Benefits	
Dental	480.00
Life	357.12
NCLGERS	7,392.65
Vision	84.00
TOTAL Benefits	8,313.77
Bond	550.00
FICA	
Med	971.55
Soc Sec	4,154.18
TOTAL FICA	5,125.73
Payroll	929.64
Work Comp	2,026.48
TOTAL Emp	16,945.62
Office	
Clerk	19,625.76
Council	6,200.00
Deputy Clerk	5,847.60
Dues	5,679.00
Equip	429.50
Finance Officer	18,128.88
Ins	3,761.69
Maint	
Materials	280.06
Service	3,695.80
TOTAL Maint	3,975.86
Mayor	3,000.00
Post	768.73
Records	5,245.09

Cash Flow Report FY2021 YTD CASH

7/1/2021 through 12/31/2021

1/30/2022

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Category	7/1/2021- 12/31/2021
Supplies	1,247.08
Tel	3,827.34
Util	1,666.66
TOTAL Office	79,403.19
Planning	
Administration	
Contract	1,254.40
Salaries	16,964.64
TOTAL Administration	18,219.04
Land Use Plan	
Contract	6,930.00
Survey	1,697.15
TOTAL Land Use Plan	8,627.15
Misc	683.07
TOTAL Planning	27,529.26
Street Lighting	509.33
Tax Coll	
Contract	900.17
TOTAL Tax Coll	900.17
Training	
Staff	200.00
TOTAL Training	200.00
Travel	159.04
TOTAL EXPENSES	144,095.83
 TRANSFERS	
FROM Check Min Spgs	135,309.38
FROM South State CD	310,127.56
TO MM Sav ParkSterling	-310,127.56
TO CSLRF Fund	-135,309.38
TOTAL TRANSFERS	0.00
 OVERALL TOTAL	 127,610.90

Account Balances History Report - As of 12/31/2021

(Includes unrealized gains)

1/30/2022

Page 1

Account	6/29/2021 Balance	6/30/2021 Balance	7/31/2021 Balance	8/31/2021 Balance
ASSETS				
Cash and Bank Accounts				
Check Min Spgs	60,500.72	60,191.38	21,196.03	6,497.35
MM Sav ParkSterling	630,684.60	630,741.62	630,793.46	630,821.11
NCCMT_Cash	2,357.83	2,357.85	2,357.87	2,357.89
South State CD	309,347.47	309,347.47	309,347.47	309,347.47
CSLRF Fund	0.00	0.00	0.00	135,309.38
TOTAL Cash and Bank Accounts	1,002,890.62	1,002,638.32	963,694.83	1,084,333.20
Other Assets				
State Revenues Receivable	0.00	62,068.53	58,511.97	55,915.26
TOTAL Other Assets	0.00	62,068.53	58,511.97	55,915.26
TOTAL ASSETS	1,002,890.62	1,064,706.85	1,022,206.80	1,140,248.46
LIABILITIES				
Other Liabilities				
Accounts Payable	692.76	1,996.43	692.76	692.76
Restricted Fund Balance	0.00	0.00	0.00	135,309.38
TOTAL Other Liabilities	692.76	1,996.43	692.76	136,002.14
TOTAL LIABILITIES	692.76	1,996.43	692.76	136,002.14
OVERALL TOTAL	1,002,197.86	1,062,710.42	1,021,514.04	1,004,246.32

Account Balances History Report - As of 12/31/2021

(Includes unrealized gains)

1/30/2022

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9/30/2021 Balance	10/31/2021 Balance	11/30/2021 Balance	12/31/2021 Balance
46,877.77	38,508.55	22,080.89	112,270.12
630,847.03	630,872.09	941,036.65	941,076.61
2,357.91	2,357.93	2,357.95	2,357.97
309,347.47	310,123.31	0.00	0.00
135,309.38	135,309.38	135,309.38	135,309.38
1,124,739.56	1,117,171.26	1,100,784.87	1,191,014.08
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
1,124,739.56	1,117,171.26	1,100,784.87	1,191,014.08
692.76	692.76	692.76	692.76
135,309.38	135,309.38	135,309.38	135,309.38
136,002.14	136,002.14	136,002.14	136,002.14
136,002.14	136,002.14	136,002.14	136,002.14
988,737.42	981,169.12	964,782.73	1,055,011.94

Mineral Springs Budget Comparison 2021-22

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2021-22 (Includes Budget Amendment 2021-01)										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,685.58	\$ 114.42	6.4%	\$ -	\$ -	\$ -	\$ -	\$ -	
Attorney	\$ 9,600.00	\$ 7,391.25	\$ 2,208.75	23.0%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 1,008.75	\$ 300.00	
Audit	\$ 4,730.00	\$ -	\$ 4,730.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ 3,547.50	
Charities & Agencies	\$ 10,545.00	\$ 10,545.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Community Projects	\$ 26,000.00	\$ 17,649.23	\$ 8,350.77	32.1%	\$ 4,600.00	\$ 215.09	\$ 339.60	\$ 890.09	\$ 1,491.39	
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Employee Overhead	\$ 35,400.00	\$ 18,454.38	\$ 16,945.62	47.9%	\$ 5,372.13	\$ 2,621.90	\$ 2,651.01	\$ 2,484.22	\$ 2,800.45	
Elections	\$ 3,300.00	\$ 254.72	\$ 3,045.28	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Office & Administrative	\$ 157,719.00	\$ 78,315.81	\$ 79,403.19	50.3%	\$ 26,588.71	\$ 10,941.21	\$ 10,616.90	\$ 10,358.15	\$ 11,221.67	
Planning & Zoning	\$ 74,272.00	\$ 46,742.74	\$ 27,529.26	37.1%	\$ 4,537.40	\$ 4,675.36	\$ 5,567.99	\$ 4,567.87	\$ 5,496.00	
Street Lighting	\$ 1,200.00	\$ 690.67	\$ 509.33	42.4%	\$ -	\$ 102.37	\$ 102.41	\$ 101.69	\$ 202.86	
Tax Collection	\$ 1,600.00	\$ 699.83	\$ 900.17	56.3%	\$ -	\$ 26.03	\$ 24.82	\$ 123.63	\$ 101.77	
Training	\$ 3,000.00	\$ 2,800.00	\$ 200.00	6.7%	\$ -	\$ -	\$ -	\$ 200.00	\$ -	
Travel	\$ 4,200.00	\$ 4,040.96	\$ 159.04	3.8%	\$ -	\$ -	\$ -	\$ -	\$ 101.92	
Capital Outlay	\$ 25,849.00	\$ 25,849.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals	\$ 389,215.00	\$ 245,119.17	\$ 144,095.83	37.0%	\$ 41,398.24	\$ 18,881.96	\$ 19,602.73	\$ 19,734.40	\$ 25,263.56	
Off Budget:										
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -	
Interfund Transfers					\$ -	\$ 135,309.38	\$ -	\$ -	\$ -	
Total Off Budget:			\$ 135,309.38		\$ -	\$ 135,309.38	\$ -	\$ -	\$ -	

Mineral Springs Budget Comparison 2021-22

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ 114.42							
Attorney	\$ -							
Audit	\$ 1,182.50							
Charities & Agencies	\$ -							
Community Projects	\$ 814.60							
Contingency	\$ -							
Employee Overhead	\$ 1,015.91							
Elections	\$ 3,045.28							
Fire Protection	\$ -							
Intergovernmental	\$ -							
Office & Administrative	\$ 9,676.55							
Planning & Zoning	\$ 2,684.64							
Street Lighting	\$ -							
Tax Collection	\$ 623.92							
Training	\$ -							
Travel	\$ 57.12							
Capital Outlay	\$ -							
Totals	\$ 19,214.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Off Budget:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

December 2021 Cash Flow - Dec 2021

12/1/2021 through 12/31/2021

1/30/2022

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Category	12/1/2021- 12/31/2021
INCOME	
Interest Income	39.98
Other Inc	
Zoning	250.00
TOTAL Other Inc	250.00
Prop Tax 2021	
Receipts 2021	
Tax	38,751.61
TOTAL Receipts 2021	38,751.61
TOTAL Prop Tax 2021	38,751.61
Prop Tax Prior Years	
Prop Tax 2017	
Receipts2017	
Int	0.00
Tax	0.00
TOTAL Receipts2017	0.00
TOTAL Prop Tax 2017	0.00
Prop Tax 2018	
Receipts	
Int	9.54
Tax	34.72
TOTAL Receipts	44.26
TOTAL Prop Tax 2018	44.26
Prop Tax 2019	
Receipts 2019	
Int	6.65
Tax	35.99
TOTAL Receipts 2019	42.64
TOTAL Prop Tax 2019	42.64
Prop Tax 2020	
Receipts	
Int	4.36
Tax	45.92
TOTAL Receipts	50.28
TOTAL Prop Tax 2020	50.28
TOTAL Prop Tax Prior Years	137.18
Sales Tax	
Cable TV	4,714.78
Electricity	60,906.91
Natural Gas Excise	26.24
Sales & Use Dist	2,757.88
telecommunications	645.43
TOTAL Sales Tax	69,051.24
Veh Tax	
Int 2021	12.79
Tax 2021	1,201.35
TOTAL Veh Tax	1,214.14
TOTAL INCOME	109,444.15

EXPENSES

December 2021 Cash Flow - Dec 2021

12/1/2021 through 12/31/2021

1/30/2022

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Category	12/1/2021- 12/31/2021
Ads	114.42
Audit	1,182.50
Community	
Maint	600.00
Parks & Rec	
Park	214.60
TOTAL Parks & Rec	214.60
TOTAL Community	814.60
Elections	3,045.28
Emp	
FICA	
Med	163.22
Soc Sec	697.88
TOTAL FICA	861.10
Payroll	154.81
TOTAL Emp	1,015.91
Office	
Clerk	3,105.76
Council	1,200.00
Deputy Clerk	964.25
Dues	351.00
Finance Officer	2,868.88
Maint	
Service	188.00
TOTAL Maint	188.00
Mayor	432.81
Supplies	516.74
Tel	7.99
Util	41.12
TOTAL Office	9,676.55
Planning	
Administration	
Salaries	2,684.64
TOTAL Administration	2,684.64
TOTAL Planning	2,684.64
Tax Coll	
Contract	623.92
TOTAL Tax Coll	623.92
Travel	57.12
TOTAL EXPENSES	19,214.94
OVERALL TOTAL	90,229.21

Register Report - Dec 2021

12/1/2021 through 12/31/2021

1/30/2022

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
12/6/2021	EFT...Union County {NCV...	NCVTS 2110 (FY20...	Veh Tax:Tax 2021		R	628.85
		NCVTS Refunds (F...	Veh Tax:Tax 2021		R	-6.83
		NCVTS 2110 (FY20...	Veh Tax:Int 2021		R	6.49
		FY2021	Tax Coll:Contract		R	-20.43
12/7/2021	6249 Kendra Gangal CPA...	I/N 1572 Audit Pmt ...	Audit		R	-1,182.50
12/7/2021	6250 The Enquirer-Journa...	A/N 00013909 Publi...	Ads		R	-114.42
12/7/2021	6251 Frederick Becker III	9/21 - 10/21 reimbur...	Travel		R	-57.12
12/7/2021	6252 Forms & Supply, Inc.	I/N 5970305-0 (FY2...	Office:Supplies		R	-218.68
12/7/2021	6253 Bucket, Mop, And Br...	Ashley Park Draw.5...	Office:Maint:Service		R	-188.00
12/7/2021	6254 Union County Cham...	Membership dues 2...	Office:Dues		R	-351.00
12/7/2021	EFT Debit Card (Office M...	Town Seal Stamp (F...	Office:Supplies		R	-52.30
12/7/2021	EFT...Union County	FY2021	Prop Tax 2021:Receipts 2021:Tax		R	38,751.61
		FY2021	Prop Tax Prior Years:Prop Tax 2020:R...		R	45.92
		FY2021	Prop Tax Prior Years:Prop Tax 2020:R...		R	4.36
		FY2021	Prop Tax Prior Years:Prop Tax 2019:R...		R	35.99
		FY2021	Prop Tax Prior Years:Prop Tax 2019:R...		R	6.65
		FY2021	Prop Tax Prior Years:Prop Tax 2018:R...		R	34.72
		FY2021	Prop Tax Prior Years:Prop Tax 2018:R...		R	9.54
		FY2021	Prop Tax Prior Years:Prop Tax 2017:R...		R	0.00
		FY2021	Prop Tax Prior Years:Prop Tax 2017:R...		R	0.00
		FY2021	Tax Coll:Contract		R	-583.32
12/9/2021	EFT Point And Pay	06-054-054B (FY20...	Other Inc:Zoning		R	50.00
12/13/2021	6255 Xerox Corporation	I/N 014914391 (FY2...	Office:Supplies		R	-245.76
12/13/2021	6256 BluSite Solutions Of ...	I/N 2020531 Toilet &...	Community:Parks & Rec:Park		R	-200.00
12/13/2021	6257 Union County Water	A/N 84361*00 12/20...	Office:Util		R	-41.12
12/13/2021	6258 Union County Water	A/N 91052*00 12/20...	Community:Parks & Rec:Park		R	-14.60
12/13/2021	EFT Debit Card (AOL)	AOL Troubleshootin...	Office:Tel		R	-7.99
12/15/2021	EFT...NC Department of R...	FY2021	Sales Tax:Electricity		R	60,906.91
		FY2021	Sales Tax:telecommunications		R	645.43
		FY2021	Sales Tax:Cable TV		R	4,714.78
		FY2021	Sales Tax:Natural Gas Excise		R	26.24
12/15/2021	EFT NC Department of R...	Sales & Use Distribu...	Sales Tax:Sales & Use Dist		R	2,757.88
12/16/2021	6259 Jonathan Baucom's ...	I/N 1363 Christmas ...	Community:Maint		R	-600.00
12/16/2021	6260 Union County Board...	I/N 2021-207 Nove...	Elections		R	-3,045.28
12/16/2021	DEP Deposit	#21009 (FY2021)	Other Inc:Zoning		R	200.00
12/27/2021	EFT Union County {NCV...	7/21 NCVTS Bad De...	Veh Tax:Tax 2021		R	3.15
12/27/2021	EFT...Union County {NCV...	NCVTS 2111 (FY20...	Veh Tax:Tax 2021		R	580.38
		NCVTS Refunds (F...	Veh Tax:Tax 2021		R	-4.20
		NCVTS 2111 (FY20...	Veh Tax:Int 2021		R	6.30
		FY2021	Tax Coll:Contract		R	-20.17
12/30/2021	EFT...Paychex	Salary 12/21 (FY202...	Office:Clerk		R	-3,105.76
		12/21 (FY2021)	Office:Deputy Clerk		R	-964.25
		Salary 12/21 (FY202...	Office:Finance Officer		R	-2,868.88
		Salary 12/21 (FY202...	Office:Mayor		R	-432.81
		Salary 12/21 (FY202...	Office:Council		R	-1,200.00
		Salary 12/21 (FY202...	Planning:Administration:Salaries		R	-2,684.64
		FY2021	Emp:FICA:Soc Sec		R	-697.88
		FY2021	Emp:FICA:Med		R	-163.22
12/31/2021	EFT Paychex Fees	Fees 12/21 (FY2021)	Emp:Payroll			-154.81
12/1/2021 - 12/31/2021						90,189.23

Register Report - Dec 2021

12/1/2021 through 12/31/2021

1/30/2022

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Date	Num	Description	Memo	Category	Clr	Amount
				TOTAL INFLOWS		109,415.20
				TOTAL OUTFLO...		-19,225.97
				NET TOTAL		90,189.23

December 2021

Revenue Details

NCVT'S A/P Receipt Distribution
For the month Ending: 10/31/2021

NCVT15

Jurisdiction	Entity	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Cmn Cst	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 1,187,311.76	\$ 6,153.17	\$ (37,748.37)	(\$3,183.76)	\$ 1,152,532.80	No Check
003	Voter Approved Debt Tax	0		243,629.19	1,041.33	(7,734.22)	(\$529.28)	\$ 236,407.02	No Check
011	Countywide Fire Tax	0		8,666.24	311.70	(288.90)	(\$175.51)	\$ 8,513.53	No Check
012	Countywide EMS Tax	0		11,720.66	427.94	(390.71)	(\$236.31)	\$ 11,521.58	No Check
013	Griffith Rd	0		471.83	9.56	(14.88)	(\$8.43)	\$ 458.08	No Check
014	Stack Rd	0		1,150.67	14.75	(33.42)	(\$22.94)	\$ 1,109.06	No Check
015	Springs Fire Tax	0		6,781.87	66.38	(219.59)	(\$22.13)	\$ 6,606.53	No Check
016	Fairview	0		2,814.19	24.48	(87.94)	\$7.52	\$ 2,758.25	No Check
017	New Salem	0		2,899.93	36.75	(90.83)	(\$17.46)	\$ 2,828.39	No Check
018	Beaver Lane	0		3,251.61	39.36	(92.85)	(\$4.52)	\$ 3,193.60	No Check
019	Bakers	0		6,145.63	78.40	(196.10)	(\$79.75)	\$ 5,948.18	No Check
020	Stallings Fire Tax	0		11,654.14	94.65	(379.32)	(\$20.18)	\$ 11,349.29	No Check
021	Unionville	0		6,475.11	40.49	(195.13)	(\$4.83)	\$ 6,315.64	No Check
022	Wingate	0		2,933.15	27.30	(78.71)	\$4.24	\$ 2,885.98	No Check
023	Hemby Bridge Fire Tax	0		14,313.73	147.55	(461.72)	(\$76.73)	\$ 13,922.83	No Check
024	Allens Crossroads	0		460.07	6.70	(13.52)	\$16.99	\$ 470.24	No Check
025	Jackson	0		847.22	7.18	(27.64)	(\$4.50)	\$ 822.26	No Check
026	Wesley Chapel Fire Tax	0		19,775.38	155.08	(666.57)	(\$118.66)	\$ 19,145.23	No Check
027	Lanes Creek	0		1,073.60	8.64	(30.16)	\$0.63	\$ 1,052.71	No Check
028	Waxhaw Fire Tax	0		12,664.62	122.10	(427.04)	(\$50.07)	\$ 12,309.61	No Check
029	Sandy Ridge	0		1,486.18	12.20	(40.99)	(\$27.58)	\$ 1,428.81	No Check
030	Providence	0		92.52	0.68	(3.19)	\$0.00	\$ 90.01	No Check
101	Village of Marvin	1832	VTFNAP2101-1	6,023.35	38.06	(209.84)	(\$99.83)	\$ 5,751.74	
200	City of Monroe	103-7	VTFNAP2101-1	227,017.51	1,857.68	(6,405.45)	(\$1,835.82)	\$ 220,633.92	
222	Monroe Downtown Service	103-7	VTFNAP2101-2	259.49	3.09	(9.59)	-	\$ 252.99	
300	Town of Wingate	4064	VTFNAP2101-1	8,693.54	64.67	(243.67)	\$0.00	\$ 8,514.54	
400	Town of Marshville	5861	VTFNAP2101-1	8,108.41	105.38	(215.95)	(\$8.82)	\$ 7,989.02	
500	Town of Waxhaw	8268	VTFNAP2101-1	129,967.26	752.53	(4,386.69)	(\$375.89)	\$ 125,957.21	
600	Town of Indian Trail	2924	VTFNAP2101-1	81,027.53	700.86	(2,599.45)	(\$611.61)	\$ 78,517.33	
700	Town of Stallings	4860-2	VTFNAP2101-1	32,166.19	286.12	(1,062.66)	(\$171.79)	\$ 31,217.86	
800	Town of Weddington	7518	VTFNAP2101-1	11,168.36	81.56	(379.38)	(\$37.02)	\$ 10,833.52	
900	Village of Lake Park	1833	VTFNAP2101-1	5,742.27	50.70	(182.69)	\$0.00	\$ 5,610.28	
930	Town of Fairview	19458	VTFNAP2101-1	929.11	7.72	(28.97)	\$2.91	\$ 910.77	
970	Village of Wesley Chapel	9262	VTFNAP2101-1	1,557.31	12.06	(51.76)	5.13	\$ 1,522.74	
980	Town of Unionville	11530	VTFNAP2101-1	1,578.62	13.68	(47.96)	\$0.00	\$ 1,544.34	
990	Town of Mineral Springs	10870	VTFNAP2101-1	628.85	6.49	(20.43)	(\$6.83)	\$ 608.08	
999	Schools	0		247,879.50	8,996.20	(8,263.09)	(\$5,009.55)	\$ 243,603.06	No Check
Total				\$ 2,309,566.60	\$ 21,803.19	\$ (73,329.38)	(\$12,702.38)	\$ 2,245,138.03	
								\$ 499,864.34	

AP Total

Invoice Date	Invoice Number	Description	Invoice Amount
10/31/2021	VTFNAP2110-1	CASH RECEIVED OCT 2021 & REFUN	\$608.08

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00073055	12/06/2021	608.08



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 12/06/2021 00073055

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$608.08

Pay **Six Hundred Eight Dollars and 08 cents *******

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00073055

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

Jurisdiction Collection by Year
Union County
Date Distributed: 11/1/2021 to 11/30/2021

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2018	34.72	0.00	9.54	44.26	0.66	43.60
2019	35.99	0.00	6.65	42.64	0.64	42.00
2020	45.60	0.32	4.36	50.28	0.75	49.53
2021	38,739.09	12.52	0.00	38,751.61	581.27	38,170.34
Total:	38,855.40	12.84	20.55	38,888.79	583.32	38,305.47
Grand Total:	38,855.40	12.84	20.55	38,888.79	583.32	38,305.47

Invoice Date	Invoice Number	Description	Invoice Amount
12/07/2021	2205TAXES	TAX/FEE/INT NOVEMBER 2021	\$38,305.47

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00073261	12/13/2021	38,305.47



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 12/13/2021 00073261

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$38,305.47

Pay Thirty Eight Thousand Three Hundred Five Dollars and 47 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00073261

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NC Sales & Use Distribution

October 2021 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	2,651,522.04	1,617,621.89	1,392,299.40	-	(4.64)	355,310.72	-	-	(366,977.73)	5,649,771.68
(AD VALOREM)	1,150.80	702.07	604.28	-	-	154.21	-	-	697.16	3,308.52
FAIRVIEW	-	-	-	-	-	-	-	-	-	-
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	95,515.23	58,271.26	50,154.51	-	(0.17)	12,799.28	-	-	57,863.40	274,603.51
LAKE PARK	8,637.04	5,269.22	4,535.26	-	(0.02)	1,157.39	-	-	5,232.35	24,831.24
MARSHVILLE	13,201.48	8,053.87	6,932.02	-	(0.02)	1,769.03	-	-	7,997.49	37,953.87
MARVIN	9,309.99	5,679.78	4,888.63	-	(0.02)	1,247.56	-	-	5,640.03	26,765.97
MINERAL SPRINGS	959.27	585.23	503.71	-	-	128.54	-	-	581.13	2,757.88
MINT HILL *	53.42	32.59	28.05	-	-	7.16	-	-	32.36	153.58
MONROE	295,203.89	180,095.91	155,009.91	-	(0.52)	39,558.07	-	-	178,835.37	848,702.63
STALLINGS *	50,687.71	30,923.20	26,615.83	-	(0.09)	6,792.28	-	-	30,706.76	145,725.69
UNIONVILLE	1,553.40	947.69	815.68	-	-	208.16	-	-	941.05	4,465.98
WAXHAW	103,645.76	63,231.47	54,423.81	-	(0.18)	13,888.79	-	-	62,788.90	297,978.55
WEDDINGTON *	16,378.32	9,991.97	8,600.16	-	(0.03)	2,194.74	-	-	9,922.04	47,087.20
WESLEY CHAPEL	2,359.91	1,439.72	1,239.17	-	-	316.23	-	-	1,429.65	6,784.68
WINGATE	7,114.58	4,340.41	3,735.83	-	(0.01)	953.37	-	-	4,310.04	20,454.22
TOTAL	3,257,292.84	1,987,186.28	1,710,386.25	-	(5.70)	436,485.53	-	-	-	7,391,345.20

NC Utility Sales Distribution 9/30/2021
Distribution Date 12/15/2021

Prefix	City/County	Sales Tax on Piped Natural Gas	Sales Tax on Electricity	Sales Tax on Telecommunication Services	Sales Tax on Video Programming	Total Distribution
County of	Union	\$ -	\$ -	\$ -	\$ 110,322.29	\$ 110,322.29
Town of	Fairview	\$ 93.03	\$ 29,222.52	\$ 4,048.97	\$ 1,628.27	\$ 34,992.79
Town of	Hemby Bridge	\$ 67.98	\$ 11,100.16	\$ 1,890.92	\$ 3,191.76	\$ 16,250.82
Town of	Indian Trail	\$ 6,322.50	\$ 341,841.31	\$ 9,174.37	\$ 67,552.84	\$ 424,891.02
Town of	Lake Park	\$ 655.98	\$ 28,061.19	\$ 264.38	\$ 3,824.77	\$ 32,806.32
Town of	Marshville	\$ -	\$ 45,864.23	\$ 3,930.22	\$ 2,555.26	\$ 52,349.71
Town of	Marvin	\$ 1,136.05	\$ 53,102.83	\$ 7,448.18	\$ 13,751.24	\$ 75,438.30
Town of	Mineral Springs	\$ 26.24	\$ 60,906.91	\$ 645.43	\$ 4,714.78	\$ 66,293.36
City of	Monroe	\$ 37,806.20	\$ 754,149.69	\$ 50,155.61	\$ 45,886.83	\$ 887,998.33
Town of	Stallings	\$ 2,883.35	\$ 172,631.36	\$ 1,156.89	\$ 37,598.26	\$ 214,269.86
Town of	Unionville	\$ 79.31	\$ 46,184.05	\$ 7,781.81	\$ 5,885.71	\$ 59,930.88
Town of	Waxhaw	\$ 1,931.58	\$ 169,392.38	\$ 8,251.25	\$ 61,644.18	\$ 241,219.39
Town of	Weddington	\$ 1,641.75	\$ 99,201.52	\$ 879.64	\$ 25,360.81	\$ 127,083.72
Village of	Wesley Chapel	\$ 1,177.19	\$ 61,282.11	\$ 1,242.06	\$ 20,513.21	\$ 84,214.57
Town of	Wingate	\$ -	\$ 28,497.06	\$ 3,317.62	\$ 4,762.98	\$ 36,577.66

NCVT'S A/P Receipt Distribution
For the month Ending: 10/31/2021

NCVT15

Jurisdiction	Entity	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Cmn Cst	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 1,121,774.82	\$ 7,494.96	\$ (36,611.56)	(\$6,706.00)	\$ 1,085,952.22	No Check
003	Voter Approved Debt Tax	0		234,025.58	1,392.35	(7,631.92)	(\$1,248.64)	\$ 226,537.37	No Check
011	Countywide Fire Tax	0		3,428.20	230.04	(119.43)	(\$204.73)	\$ 3,334.08	No Check
012	Countywide EMS Tax	0		4,643.44	316.02	(161.62)	(\$276.09)	\$ 4,521.75	No Check
013	Griffith Rd	0		374.28	8.19	(11.55)	\$0.00	\$ 370.92	No Check
014	Stack Rd	0		656.00	11.39	(19.58)	(\$16.08)	\$ 631.73	No Check
015	Springs Fire Tax	0		5,536.65	52.06	(185.63)	(\$132.12)	\$ 5,270.96	No Check
016	Fairview	0		2,333.86	17.98	(78.13)	\$0.79	\$ 2,274.50	No Check
017	New Salem	0		2,356.61	27.70	(72.71)	(\$20.08)	\$ 2,291.52	No Check
018	Beaver Lane	0		2,611.27	41.52	(78.27)	(\$69.91)	\$ 2,504.61	No Check
019	Bakers	0		5,160.89	59.48	(164.68)	\$2.27	\$ 5,057.96	No Check
020	Stallings Fire Tax	0		10,250.67	121.90	(337.75)	(\$8.46)	\$ 10,026.36	No Check
021	Unionville	0		5,622.98	61.41	(172.45)	(\$17.52)	\$ 5,494.42	No Check
022	Wingate	0		3,204.15	35.35	(93.37)	\$49.78	\$ 3,195.91	No Check
023	Hemby Bridge Fire Tax	0		13,261.87	163.72	(440.38)	(\$23.42)	\$ 12,961.79	No Check
024	Allens Crossroads	0		427.47	2.04	(12.38)	\$0.00	\$ 417.13	No Check
025	Jackson	0		748.01	6.84	(22.98)	(\$8.08)	\$ 723.79	No Check
026	Wesley Chapel Fire Tax	0		17,500.73	159.12	(610.49)	(\$115.09)	\$ 16,934.27	No Check
027	Lanes Creek	0		1,153.17	11.56	(35.09)	(\$24.44)	\$ 1,105.20	No Check
028	Waxhaw Fire Tax	0		10,634.24	118.14	(368.36)	(\$144.36)	\$ 10,239.66	No Check
029	Sandy Ridge	0		1,281.40	10.67	(33.76)	(\$10.62)	\$ 1,247.69	No Check
030	Providence	0		112.75	2.03	(3.89)	\$0.00	\$ 110.89	No Check
101	Village of Marvin	1832	VTFNAP2101-1	5,282.09	59.02	(188.41)	\$31.70	\$ 5,184.40	
200	City of Monroe	103-7	VTFNAP2101-1	190,019.28	1,482.73	(5,467.81)	(\$4,818.07)	\$ 181,216.13	
222	Monroe Downtown Service	103-7	VTFNAP2101-2	187.58	7.69	(6.47)	-	\$ 188.80	
300	Town of Wingate	4064	VTFNAP2101-1	9,124.66	76.33	(255.72)	\$0.00	\$ 8,945.27	
400	Town of Marshville	5861	VTFNAP2101-1	7,757.48	156.66	(230.53)	(\$215.01)	\$ 7,468.60	
500	Town of Waxhaw	8268	VTFNAP2101-1	111,114.88	808.23	(3,883.78)	(\$1,007.53)	\$ 107,033.80	
600	Town of Indian Trail	2924	VTFNAP2101-1	77,234.49	835.06	(2,517.65)	(\$193.02)	\$ 75,358.88	
700	Town of Stallings	4860-2	VTFNAP2101-1	28,663.13	316.31	(972.65)	(\$42.75)	\$ 27,964.04	
800	Town of Weddington	7518	VTFNAP2101-1	9,439.23	56.34	(328.84)	(\$95.07)	\$ 9,071.66	
900	Village of Lake Park	1833	VTFNAP2101-1	5,143.86	73.22	(167.40)	\$36.01	\$ 5,085.69	
930	Town of Fairview	19458	VTFNAP2101-1	835.78	6.36	(27.95)	\$0.31	\$ 814.50	
970	Village of Wesley Chapel	9262	VTFNAP2101-1	1,463.09	13.22	(50.90)	(31.41)	\$ 1,394.00	
980	Town of Unionville	11530	VTFNAP2101-1	1,337.32	16.43	(42.24)	(\$7.05)	\$ 1,304.46	
990	Town of Mineral Springs	10870	VTFNAP2101-1	580.38	6.30	(20.17)	(\$4.20)	\$ 562.31	
999	Schools	0		98,137.58	6,640.19	(3,417.17)	(\$5,846.92)	\$ 95,513.68	No Check
Total				\$ 1,993,419.87	\$ 20,898.56	\$ (64,841.67)	(\$21,165.81)	\$ 1,928,310.95	
								\$ 431,592.54	AP Total

Invoice Date	Invoice Number	Description	Invoice Amount
11/30/2021	VTFNAP2111-1	CASH RECEIVED OCT 2021 & REFUN	\$562.31

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00073519	12/27/2021	562.31



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 12/27/2021 00073519

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$562.31

Pay Five Hundred Sixty Two Dollars and 31 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00073519

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

Invoice Date	Invoice Number	Description	Invoice Amount
12/17/2021	2111-NCVTS BAD DEBT	TNCVTS BAD DEBT JULY 2021	\$3.15

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00073495	12/27/2021	3.15



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 12/27/2021 00073495

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$3.15

Pay **Three Dollars and 15 cents *******

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

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AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00073495

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108



Town of Mineral Springs
Town Clerk / Zoning Administrator
Vicky Brooks
P O Box 600
Mineral Springs, NC 28108
704-289-5331
704-243-1705 FAX
msvickybrooks@aol.com
www.mineralspringsnc.com

MEMO

To: Town Council
From: Vicky Brooks
Date: February 2, 2022
Re: Agenda Items 5 & 6 – Consideration of an Outdoor Movie Night at the Downtown Park
Discussion and Consideration of the 2022 Annual Festival

Union County Parks & Recreation offering its services and resources to assist local municipalities with hosting outdoor movie nights for 2022.

Their services/resources include the following:

- The setting up and tearing down of a 30 foot or 17 foot movie screen to your location.
 - The 30 foot screen needs to be staked into the ground
 - The 17 foot screen can be placed on any surface or even inside a facility
- Speakers, Blu-ray player, wireless microphone, family-friendly music on iPod before movie, and backup generator if needed.
- Purchasing movie license from [SWANK](#) for the movie of your choosing.
- Purchasing the Blu-Ray disc of your chosen movie.

To be fair to all municipalities, each municipality may only choose **one date** for the first round. **Towns must email Union County Parks & Recreation back stating their 1st, 2nd, and 3rd choice of dates ASAP.** Beginning **February 25th**, the county will update everyone on the remaining available dates. During the second round, municipalities may request up to **2** of the remaining dates.

Available dates and movie show times based on sunset:

- | | |
|----------------------|--------------------------|
| ➤ April 29 – 8:15 PM | ➤ August 12 – 8:30 PM |
| ➤ May 27 – 8:45 PM | ➤ August 26 – 8:15 PM |
| ➤ June 10 – 8:45 PM | ➤ September 30 – 7:15 PM |
| ➤ June 24 – 9:00 PM | ➤ October 28 – 6:45 PM |
| ➤ July 15 – 8:45 PM | |
| ➤ July 29 – 8:45 PM | |

The outdoor movie night will be subject to Harris Teeter (Kroger) allowing the town to use their property for parking.

Our annual festival is back up for discussion and consideration! The date for the festival will be September 10, 2022 if the council chooses to move forward with it and Harris Teeter (Kroger) is in the position of allowing the town to use their property for parking. Should we not be able to use the Harris Teeter (Kroger) property for parking, the town would have to attempt to work something out with the Mineral Springs United Methodist Church and the Mineral Springs Volunteer Fire and Rescue Department, which would require the town to consider some sort of shuttle back and forth between the festival and parking, and possibly securing additional deputies to assist with people walking and/or using a shuttle. I should know soon whether the town will be granted permission to use the Harris Teeter (Kroger) property for parking.

With that to consider, it is time to start planning for the festival if the council opts to move forward with it this year. During a recent discussion about the festival between Mayor Becker and myself, the topic of the bounce house came up and we both thought it was probably not something the town should consider this year in the interest of public safety. What are the council's thoughts on that? What about a balloon man? Face painting? We surely want to make the festival a big hit, but we also have to consider the times that we are in.



Deer Urban Archery Season Renewal Form

(January 14 - February 19, 2023)

January 28, 2022

Please update any contact information that is not correct

Town of Mineral Springs
Vicky Brooks
PO Box 600
Mineral Springs, NC 28108

Name of Representative:	_____
Address:	_____
City:	_____ Zip Code: _____
Email Address:	_____
Phone Number:	_____

Do you wish to participate in the 2023 Deer Urban Archery Season (January 14 – February 19, 2023) Yes No

It is Wildlife Management policy to provide a complete list of participating municipalities to the hunting public in the Regulations Digest. Please indicate the phone number and/ or website to be listed in the 2022-2023 Inland Fishing, Hunting, and Trapping Regulations Digest (Please Print)

Phone Number: 704.243.0505

Website: www.mineralspringenc.com

Are there any changes to the map submitted with your participation letter? Yes No

If "Yes", please attached a new map to this form. (No larger than 11"X17")

Please print and sign the name of the representative for the Town of Mineral Springs.

Name of Representative: Vicky Brooks

Signature: _____

Thank you for your interest in the management of our state's wildlife resources. Please complete and return this form by mail to:

Shauna Glover, Program Support
Wildlife Management Division
1722 Mail Service Center
Raleigh, NC 27699-1700

Or email: shauna.glover@ncwildlife.org

Bradley W. Howard
Brad Howard
Chief, Wildlife Management Division
(919) 707-0050

Applications must be received by April 1, 2022, to be a part of the Deer Urban Archery Season