

**Town of Mineral Springs**  
**Mineral Springs Town Hall**  
**3506 Potter Road S ~ Mineral Springs**  
**Mineral Springs Town Council**  
**Regular Meeting**  
**April 14, 2022 ~ 7:30 P.M.**

**AGENDA**

- 1. Opening**  
The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.
- 2. Public Comments**  
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
- 3. Consent Agenda – Action Item**
  - A. Approval of the March 10, 2022 Regular Meeting Minutes
  - B. Acceptance of the February 2022 Union County Tax Report
  - C. Acceptance of the February 2022 Finance Report
- 4. Discussion and Consideration of a David Helms Artifact Agreement – Action Item**  
The council will discuss the status of the town’s artifact agreement with David Helms and consider possible amendments to the agreement.
- 5. Consideration of a Designation Liaison for Bank Account Monitoring – Action Item**  
The council will consider designating a liaison for bank account monitoring.
- 6. Consideration of a Resolution to Choose the Standard Revenue-Reduction Allowance for Federal DARPA Funds – Action Item**  
The council will consider a resolution to choose the standard revenue-reduction allowance for Federal DARPA funds.
- 7. FY2022-2023 Budget: Preliminary Departmental Appropriations – Action Item**  
The council will consider recommended appropriations for the 2022-2023 budget.
- 8. Consideration of Selecting a Movie for the Outdoor Movie Night – Action Item**  
The council will consider selecting a movie for the outdoor movie night scheduled for August 12, 2022.
- 9. Consideration of Appointing a Delegate for the NCLM 2022-2023 League Board of Directors – Action Item**  
The council will consider appointing a delegate to cast a single vote in the NCLM 2022-2023 Board of Directors annual business meeting.
- 10. Staff Updates**  
The staff will update the council on any developments that may affect the town.
- 11. Other Business**
- 12. Adjournment**

**Draft Minutes of the  
Mineral Springs Town Council  
Regular Meeting via ZOOM  
March 10, 2022 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session in a virtual meeting via ZOOM, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, March 10, 2022.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft (arrived at 7:54 p.m.), and Councilman Jim Muller.

Absent: None.

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

Visitors: None.

**1. Opening**

With a quorum present at 7:34 p.m. on March 10, 2022, Mayor Frederick Becker called the Regular Town Council Meeting to order.

Town Clerk Vicky Brooks did the roll call of those present [as shown above].

**2. Public Comments**

There were no public comments.

**3. Consent Agenda – Action Item**

Ms. Brooks noted on item 11 of the February 10, 2022 draft minutes Lundeen Cureton was shown as an “aye” in the adjournment and that needed to be removed.

Councilman Countryman motioned to approve the consent agenda as amended containing the February 10, 2022 Regular Meeting Minutes with the correction on page 85, the January 2021 Union County Tax Report, and the January 2021 Finance Report and Councilwoman Coffey seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, and Muller. Nays: None.

**4. Consideration of Revising the Schedule of Fees – Action Item**

Ms. Brooks explained it had come to her attention that since minor subdivisions go up to ten (10) lots, the fee schedule should be revised to make it look more to the scale of a major subdivision to count the amount of lots that are involved in the subdivision. Ms. Brooks pointed out she made zero to ten lots \$100, the preliminary plat goes up to \$175 per lot, then a reduction on the final plat from \$150 to \$50. Ms. Brooks noted the correction of “Conditional Use Permit” changing to “Special Use Permit”.

Councilwoman Critz asked if that was not a typo, but a change.

Ms. Brooks responded Conditional Use Permit should be Special Use Permit. In addition, Ms. Brooks noted “Recombination” was added next to “Exempt Subdivisions”, because the fee for a recombination is \$50, but it wasn’t listed on the list.

Mayor Becker commented it looked like that covered everything unless the council had another discussion or questions.

Councilwoman Critz motioned to approve the revised schedule of fees and Councilwoman Cureton seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, and Muller. Nays: None.

#### **5. Consideration of Moving Forward with the Outdoor Movie Night – Action Item**

Mayor Becker mentioned Ms. Brooks had done a comprehensive memo on the movie night, which the council looked at last month. There are several topics for discussion if the council wanted to iron out the details. There is a large number of family and children's movies available under the county's license contract. Mayor Becker stated he did not know if there was anything the council was looking for in terms of the type of movie.

Ms. Brooks commented the council did not have to pick a movie tonight, but she would like to know where to start looking. Would it be a cartoonish type of movie or something that is parental guidance?

Councilman Countryman suggested a PG movie or something from the Disney collection.

Councilwoman Critz mentioned there were some movies that have had sequels come out recently. For example, Sing II is out and it is a cartoon, but there is some appropriate humor that could appeal to more than just young children; it is upbeat, musical, and interactive for children.

Councilwoman Coffey asked if there would be a list of movies to choose from.

Ms. Brooks responded it [the list] was extensive and explained Mr. Pihanich referred her to SWANK and when she went to the website there were so many movies to choose from. Ms. Brooks explained that was why she was trying to narrow it down, so she could provide the council options based on what they were looking for.

Councilman Muller mentioned when he was with the scouts, they would have a movie night about once a month and they would show things like Camp Beverly Hills or Bushwhack: lighthearted, funny, family-friendly-type movies.

Councilwoman Critz added that Disney has expanded quite a bit, such as the Pirates of the Caribbean, which would be appropriate for some children, but when the pirates turn into skeletons in the dark, it was going to scare young children. Councilwoman Critz stated she did not think the youngest of the youngest were going to be out that late. Councilwoman Critz offered to look at the list with Ms. Brooks to give her an overview, because she has four granddaughters and is versed at this point.

Mayor Becker mentioned he did not know what kind of turnout the town would get from the neighborhoods, Copper Run has a lot of children that are generally pretty young but there are not a lot of high-school-aged children. "We're a little bit in the dark as to who the audience is going to be, young, pre-teen, or teen."

Councilman Muller thought the audience would depend on the selected movie.

Mayor Becker mentioned the library engagement, which came up after the last council meeting. The library knows that Union County Parks and Recreation is doing this cooperative thing with the municipalities, so they have "learning with crafts" they could do an hour before the movie, and it sounds great. This could tie in with any potential children's section, although Councilwoman Krafft was not present to weigh in on it.

Councilman Countryman and Councilwoman Critz thought it was a good idea.

Mayor Becker commented it was good to get the partnership with the county and he thought it helped with the library engagement. Director Carlton said the library would promote the movie night at the library with their children's program, which is one more way to get the word out.

Councilman Countryman mentioned a comment in the memo that said the county takes care of everything with the exception of food trucks and such. Councilman Countryman stated he did not think the town needed to be extravagant, but it would be nice to have some type of operation to have popcorn and beverages available. Other than that, Councilman Countryman did not think the town needed a lot; "it's not like we are going to a county fair."

Councilwoman Critz agreed; people can bring stuff.

Councilman Muller suggested reaching out to the Boy Scouts, they have a popcorn maker they could bring.

Ms. Brooks responded that was her plan.

Mayor Becker asked if there was anything else Ms. Brooks needed to know.

Ms. Brooks asked the council if the date was acceptable and if they wanted to confirm it. Ms. Brooks mentioned the children's activity would not be confirmed until Councilwoman Krafft finds out when she would be taking Jordan to college.

Councilwoman Coffey motioned to confirm August 12<sup>th</sup> as movie night and confirm the library participation and Councilman Muller seconded. The motioned passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton and Muller. Nays: None.

## **6. Consideration of Continued Virtual Meetings for the Town Council, Planning Board, and Steering Committee – Action Item**

Mayor Becker explained the only background he could give from looking around the region was that it was a better situation and a lot of the large jurisdictions (like Mecklenburg County) have resumed in-person and mask-free activities. Union County is not requiring masks, which is why Mineral Springs stopped requiring masks for the day-to-day operations at town hall. Mayor Becker noted the Union County website, as of last Friday, showed 13 hospitalizations, 732 active cases countywide, and a 7.3% positivity rate, which is a little bit high in the scheme of things. Mayor Becker commented all of these are improvements, but the council could wait a month to see what happens with April.

Councilwoman Critz stated she would like to see the town start meeting in person starting with the March 22<sup>nd</sup> Steering Committee meeting and any future meetings.

Ms. Brooks noted Councilwoman Krafft had arrived at the Zoom meeting.

Councilman Countryman noted his opinion was that he did not care [referring to in person or Zoom meetings].

Councilman Muller added he had started going back into his office a couple days a week and could go everyday if he chose to, but he prefers to work from home, because he does not need to commute, but the company he works for has relaxed their restrictions and it feels good to get back to a sense of normalcy. Councilman Muller's company did leave in place wearing a mask and social distancing if a person chooses to. Councilman Muller is in favor of going back to in person town hall and steering committee meetings.

Councilwoman Krafft commented she was personally okay with continuing with Zoom or she could go back to in person, but she would be wearing a mask. Councilwoman Krafft is trying to get back into a normalcy; however, she does believe there is another wave coming, which is the talk from within the medical groups, so she is cautiously trying to keep social distance and masked.

Councilwoman Critz commented the council could ask Ms. Brooks to set up the table with the seating the way she did before so the council is naturally social distanced by the seating arrangement and then the council could wear masks, whoever felt comfortable with that and so both would be in place.

Councilwoman Cureton noted she would continue wearing her mask.

Mayor Becker referred to the comment Councilwoman Critz made about keeping the tables set back and the room spread out if the council decides to go forward with it. Some of the council can wear masks, they will be six feet apart still, and there will be few attending Mayor Becker suspected. If the council could make a motion, they could talk about whether they were going to stick with that distance seating.

Councilwoman Krafft noted it would be easy for the town council to social distance, but for the steering committee meeting, would it be possible if there were going to be other people. "How many people can you fit in the room and still keep social distancing", Councilwoman Krafft asked.

Mayor Becker asked Ms. Brooks if the steering committee would be like the big public meeting that was held virtually, because it would be back to a traditional steering committee meeting where public is invited, but a huge turnout is not expected.

Ms. Brooks responded possibly yes.

Mayor Becker noted the town would not be sending postcards out and having another large public involvement meeting. Members of the public are more than welcome to attend, but it would still predominantly be the steering committee members.

Ms. Brooks responded "right". When the town had the [online] public input meeting, Mr. Epley said several times the town was not finished, people could come to the steering committee meeting and the public hearing when the Comprehensive Plan gets adopted. There were several people at that public input meeting that could follow through with coming to the steering committee meeting, but Ms. Brooks could not answer that.

Mayor Becker agreed there was no way to tell and referred to Councilwoman Krafft stating it would not be promoted as heavily as the last one was.

Councilwoman Krafft responded she suspected there would be more people there than those that attended a regular steering committee meeting. Councilwoman Krafft thought there would be additional people there, so her question was "could everybody be kept social distanced enough in that meeting," because it is still important. Councilwoman Krafft mentioned being at the Mayo [Clinic] where they suspected people needed to keep social distancing and masking.

Mayor Becker noted the council could err on the side of caution for one more month to see if the numbers continued downward or there was a shift, even though they would like to have as much normalcy as possible.

Councilwoman Critz commented she did think something was lost when the council is not face-to-face, but at the same time she did not want to throw caution to the wind.

Councilwoman Critz motioned to once again to go back to in person meetings starting with the March 22<sup>nd</sup> Steering Committee and do the social distance seating that Ms. Brooks had arranged for them, and people wear masks if they would like. Councilwoman Critz did not anticipate, based on the last steering committee she attended, she thought everyone was present as part of the committee and there were maybe four or five visitors, and they were all social distanced during that and it worked fine. Councilwoman Critz stated obviously, the council could not know for sure how many visitors there would be, but she thought at some point the council has to make this choice and move back to normalcy. Councilwoman Critz would like to see the council do that with the few caution things in place.

Mayor Becker stated there was a motion by Councilwoman Critz to begin with the 22<sup>nd</sup> with in-person with distancing as much as possible.

Councilman Muller seconded the motion made by Councilwoman Critz. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

Ms. Brooks referred to the section of the motion where people could wear masks if they wanted to and asked if that was for audience members as well.

Councilwoman Critz responded absolutely, anyone that is more comfortable wearing a mask should feel free to do so, uninhibited.

Ms. Brooks expressed concern for the one [committee] member that she knew was immunocompromised.

Councilwoman Critz asked if there was a steering committee member or council member who wasn't feeling well and they were not sure what they had, could they Zoom the meeting even though the meeting is in person.

Ms. Brooks responded no.

Ms. Brooks explained her earlier concern about a member that is immunocompromised (not that this person is sick), but this person could become extremely ill if someone else gave him the virus.

Councilwoman Critz responded she would like to make it clear somehow if someone is unwell, they should stay home and then with social distancing and masking, that person should be fine. Councilwoman Critz added she did not think anyone had any guarantees in either direction, but she did think there should be a statement, "please if you are unwell, please stay home."

Mayor Becker suggested posting a notice saying, "please don't come if you feel sick."

Councilwoman Critz suggested that notice be on the website or on memos that are sent out to the council and steering committee saying, "we are going to start meeting in person with the cautiousness of social distancing and people are free to wear a mask that are more comfortable doing that and if you are unwell, please stay home."

Ms. Brooks mentioned that people do not know that they are spreading a virus when they are, because they are not sick yet.

Councilwoman Coffey suggested that masks be mandatory for the first meeting (steering committee), since the town was going to have so many potential people from the public.

Councilwoman Critz responded absolutely.

Councilwoman Coffey motioned that the March 22<sup>nd</sup> Steering Committee Meeting that is going to be in person be mask mandatory as well as our observance of keeping our distance and Councilwoman Critz seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

Attorney Griffin asked Mayor Becker how mandatory masking would be enforced.

Mayor Becker responded he guessed if the people did not want to put a mask on, they could not come in. Mayor Becker asked Attorney Griffin if that was legal and if the town should call the sheriff.

Attorney Griffin responded he was asking the question, "have you thought through what you are going to do if somebody shows up without a mask".

Mayor Becker responded he would probably call the sheriff.

Councilwoman Critz commented if the town has masks to hand out at the door, and someone volunteered to hand them out, and she asked Attorney Griffin if that would be enough enforcement.

Councilwoman Krafft suggested putting a sign on the door and strongly encourage and go from there.

Councilman Muller suggested roping off a corner of the room for people who refuse.

Councilwoman Critz volunteered to stand at the front door and hand out masks.

Councilwoman Coffey asked Attorney Griffin if there was a person that refused should the town just let them in and that is okay or is there a recourse such as having the sheriff come in and put them out.

Attorney Griffin responded he thought that was the town's right if they have an ordinance to be enforced, but this is on a motion for a meeting rather than an ordinance.

Attorney Griffin asked if the council was not going to mandate it for the council meeting, it was just for this one [steering committee], then why not just strongly encourage it and have the masks there and strongly encourage people to wear them. Attorney Griffin was not sure how the council could go about enforcing it if they were not going to enforce it against themselves.

#### **7. Consideration of Purchasing a Steeplechase Race Program Advertisement – Action Item**

Mayor Becker explained the Queen's Cup was on this year, so for the first time in two years, the town can do the race program advertisement again. The prices have not gone up, it is still \$300, and it is in the budget.

Councilman Countryman motioned to buy the advertisement for the Queens's Cup Race Program for \$300 and Councilwoman Krafft seconded. The motion passed unanimously by roll call. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

#### **8. Duke Energy Update**

Mayor Becker reminded the council this had been discussed since February; it has been a month and a half to two months since the long power outage. Mayor Becker received a lot of input from Duke Power (email/phone conversations) to get ironed out what they did and did not do and things they have done that Mayor Becker did not know about. Mayor Becker had a Q&A from Mr. Worth, which was helpful. One example of what Duke Power did while they were waiting for some additional materials for the line repairs was to put those cutouts in downtown, which explains why Mayor Becker saw the trucks downtown the morning of the 4<sup>th</sup>. The cutouts proved invaluable for future things. Mayor Becker believed Duke Power was aware the town needed them to do what they could and to go the extra mile, because it is a vulnerable circuit.

The council thanked Mayor Becker for the great job.

Mayor Becker commented Duke Power was forthcoming with their explanations and discussions.

#### **9. Staff Updates**

There were no staff updates.

#### **10. Other Business**

Councilwoman Cureton thanked everybody who gave her a donation for the park; "blessings come by giving." Councilwoman Cureton explained she was supposed to raise \$1,500, but she raised \$5,000.

#### **11. Adjournment – Action Item**

At 8:22 p.m. Councilwoman Coffey motioned to adjourn the meeting and Councilman Muller seconded. The motion passed unanimously by roll call. Ayes: Coffey, Critz, Cureton, Krafft, and Muller. Nays: None.

The next regular meeting will be on Thursday, April 14, 2022 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

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Vicky A. Brooks, CMC, NCCMC, Town Clerk

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Frederick Becker III, Mayor

DRAFT



FEBRUARY 2022  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

FEBRUARY 28, 2022 REGULAR TAX	2022	2021	2020	2019	2018
BEGINNING CHARGE					
TAX CHARGE	44.83	80,033.86	69,694.82	67,992.78	67,409.94
PUBLIC UTILITIES CHARGES					
DISCOVERIES					
NON-DISCOVERIES					
RELEASES					
<b>TOTAL CHARGE</b>	<b>44.83</b>	<b>80,033.86</b>	<b>69,694.82</b>	<b>67,992.78</b>	<b>67,409.94</b>
BEGINNING COLLECTIONS		77,058.31	69,525.24	67,829.71	67,347.43
COLLECTIONS - TAX		858.28			
COLLECTIONS - INTEREST		23.02			
<b>TOTAL COLLECTIONS</b>	<b>-</b>	<b>77,916.59</b>	<b>69,525.24</b>	<b>67,829.71</b>	<b>67,347.43</b>
BALANCE OUTSTANDING	44.83	2,117.27	169.58	163.07	62.51
<b>PERCENTAGE OF REGULAR</b>	<b>0.00%</b>	<b>97.35%</b>	<b>99.76%</b>	<b>99.76%</b>	<b>99.91%</b>
COLLECTION FEE 1.5 %	-	13.22	-	-	-

FEBRUARY 2022  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

2017	2016	2015	2014	2013	2012
65,441.40	61,553.74	62,157.91	64,338.55	64,894.00	66,094.83
65,441.40	61,553.74	62,157.91	64,338.55	64,894.00	66,094.83
65,375.36	61,487.70	62,132.73	64,313.12	64,873.47	66,085.39
65,375.36	61,487.70	62,132.73	64,313.12	64,873.47	66,085.39
66.04	66.04	25.18	25.43	20.53	9.44
99.90%	99.89%	99.96%	99.96%	99.97%	99.99%
-	-	-	-	-	-

Agenda Item

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4/14/2022

## Town of Mineral Springs

# FINANCE REPORT

## February 2022

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

**April 14, 2022**

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# Cash Flow Report FY2021 YTD

7/1/2021 through 2/28/2022

3/15/2022

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Category	7/1/2021- 2/28/2022
<b>INCOME</b>	
Interest Income	1,063.74
Other Inc	
NC Grant	135,309.38
Sales Tax Refunds	974.82
Zoning	2,695.00
TOTAL Other Inc	138,979.20
Prop Tax 2021	
Receipts 2021	
Int	38.88
Tax	76,987.65
TOTAL Receipts 2021	77,026.53
TOTAL Prop Tax 2021	77,026.53
Prop Tax Prior Years	
Prop Tax 2015	
Receipts 2015	
Int	0.48
Tax	4.95
TOTAL Receipts 2015	5.43
TOTAL Prop Tax 2015	5.43
Prop Tax 2017	
Receipts2017	
Int	15.78
Tax	44.27
TOTAL Receipts2017	60.05
TOTAL Prop Tax 2017	60.05
Prop Tax 2018	
Receipts	
Int	23.82
Tax	89.62
TOTAL Receipts	113.44
TOTAL Prop Tax 2018	113.44
Prop Tax 2019	
Receipts 2019	
Int	21.45
Tax	123.73
TOTAL Receipts 2019	145.18
TOTAL Prop Tax 2019	145.18
Prop Tax 2020	
Receipts	
Int	18.24
Tax	237.23
TOTAL Receipts	255.47
TOTAL Prop Tax 2020	255.47
TOTAL Prop Tax Prior Years	579.57
Sales Tax	
Cable TV	4,714.78
Electricity	60,906.91
Natural Gas Excise	26.24
Sales & Use Dist	16,621.26

# Cash Flow Report FY2021 YTD

7/1/2021 through 2/28/2022

3/15/2022

Page 2

Category	7/1/2021- 2/28/2022
telecommunications	645.43
<b>TOTAL Sales Tax</b>	<b>82,914.62</b>
Veh Tax	
Int 2021	44.98
Tax 2021	4,719.81
<b>TOTAL Veh Tax</b>	<b>4,764.79</b>
<b>TOTAL INCOME</b>	<b>305,328.45</b>
<b>EXPENSES</b>	
Ads	114.42
Attorney	3,108.75
Audit	4,730.00
Community	
Greenway	1,379.54
Maint	3,444.50
Parks & Rec	
Park	1,508.03
<b>TOTAL Parks &amp; Rec</b>	<b>1,508.03</b>
Special Events	
Services	4,000.00
<b>TOTAL Special Events</b>	<b>4,000.00</b>
<b>TOTAL Community</b>	<b>10,332.07</b>
Elections	3,045.28
Emp	
Benefits	
Dental	720.00
Life	535.68
NCLGERS	11,828.24
Vision	126.00
<b>TOTAL Benefits</b>	<b>13,209.92</b>
Bond	550.00
FICA	
Med	1,299.20
Soc Sec	5,555.13
<b>TOTAL FICA</b>	<b>6,854.33</b>
Payroll	1,418.36
Unemp	5.69
Work Comp	2,026.48
<b>TOTAL Emp</b>	<b>24,064.78</b>
Office	
Clerk	26,432.00
Council	8,600.00
Deputy Clerk	7,662.10
Dues	5,939.00
Equip	936.15
Finance Officer	24,416.00
Ins	3,761.69
Maint	
Materials	451.08
Service	4,613.80
<b>TOTAL Maint</b>	<b>5,064.88</b>

# Cash Flow Report FY2021 YTD

7/1/2021 through 2/28/2022

3/15/2022

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Category	7/1/2021- 2/28/2022
Mayor	4,063.13
Post	868.73
Records	5,245.09
Supplies	1,620.68
Tel	4,759.34
Util	4,255.16
<b>TOTAL Office</b>	<b>103,623.95</b>
Planning	
Administration	
Contract	1,254.40
Salaries	22,848.00
<b>TOTAL Administration</b>	<b>24,102.40</b>
Land Use Plan	
Contract	22,770.00
Misc	406.73
Survey	1,697.15
<b>TOTAL Land Use Plan</b>	<b>24,873.88</b>
Misc	683.07
<b>TOTAL Planning</b>	<b>49,659.35</b>
Street Lighting	714.85
Tax Coll	
Contract	1,314.56
<b>TOTAL Tax Coll</b>	<b>1,314.56</b>
Training	
Staff	200.00
<b>TOTAL Training</b>	<b>200.00</b>
Travel	159.04
<b>TOTAL EXPENSES</b>	<b>201,067.05</b>
<b>TRANSFERS</b>	
FROM Check Min Spgs	135,309.38
FROM South State CD	310,127.56
TO MM Sav ParkSterling	-310,127.56
TO CSLRF Fund	-135,309.38
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>104,261.40</b>

Mineral Springs Budget Comparison 2021-22

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2021-22 (Includes Budget Amendment 2021-01)										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,685.58	\$ 114.42	6.4%	\$ -	\$ -	\$ -	\$ -	\$ -	
Attorney	\$ 9,600.00	\$ 6,491.25	\$ 3,108.75	32.4%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 1,008.75	\$ 300.00	
Audit	\$ 4,730.00	\$ -	\$ 4,730.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ 3,547.50	
Charities & Agencies	\$ 10,545.00	\$ 10,545.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Community Projects	\$ 26,000.00	\$ 15,667.93	\$ 10,332.07	39.7%	\$ 4,600.00	\$ 215.09	\$ 339.60	\$ 890.09	\$ 1,491.39	
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Employee Overhead	\$ 35,400.00	\$ 11,335.22	\$ 24,064.78	68.0%	\$ 5,372.13	\$ 2,621.90	\$ 2,651.01	\$ 2,484.22	\$ 2,800.45	
Elections	\$ 3,300.00	\$ 254.72	\$ 3,045.28	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Office & Administrative	\$ 157,719.00	\$ 54,095.05	\$ 103,623.95	65.7%	\$ 26,588.71	\$ 10,941.21	\$ 10,616.90	\$ 10,358.15	\$ 11,221.67	
Planning & Zoning	\$ 74,272.00	\$ 24,612.65	\$ 49,659.35	66.9%	\$ 4,537.40	\$ 4,675.36	\$ 5,567.99	\$ 4,567.87	\$ 5,496.00	
Street Lighting	\$ 1,200.00	\$ 485.15	\$ 714.85	59.6%	\$ -	\$ 102.37	\$ 102.41	\$ 101.69	\$ 202.86	
Tax Collection	\$ 1,600.00	\$ 285.44	\$ 1,314.56	82.2%	\$ -	\$ 26.03	\$ 24.82	\$ 123.63	\$ 101.77	
Training	\$ 3,000.00	\$ 2,800.00	\$ 200.00	6.7%	\$ -	\$ -	\$ -	\$ 200.00	\$ -	
Travel	\$ 4,200.00	\$ 4,040.96	\$ 159.04	3.8%	\$ -	\$ -	\$ -	\$ -	\$ 101.92	
Capital Outlay	\$ 25,849.00	\$ 25,849.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Totals</b>	<b>\$ 389,215.00</b>	<b>\$ 188,147.95</b>	<b>\$ 201,067.05</b>	<b>51.7%</b>	<b>\$ 41,398.24</b>	<b>\$ 18,881.96</b>	<b>\$ 19,602.73</b>	<b>\$ 19,734.40</b>	<b>\$ 25,263.56</b>	
<b>Off Budget:</b>										
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -	
Interfund Transfers					\$ -	\$ 135,309.38	\$ -	\$ -	\$ -	
<b>Total Off Budget:</b>			<b>\$ 135,309.38</b>		<b>\$ -</b>	<b>\$ 135,309.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



Mineral Springs Budget Comparison 2021-22

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ 114.42	\$ -	\$ -					
Attorney	\$ -	\$ 600.00	\$ 300.00					
Audit	\$ 1,182.50	\$ -	\$ -					
Charities & Agencies	\$ -	\$ -	\$ -					
Community Projects	\$ 814.60	\$ 1,761.85	\$ 219.45					
Contingency	\$ -	\$ -	\$ -					
Employee Overhead	\$ 1,015.91	\$ 4,463.85	\$ 2,655.31					
Elections	\$ 3,045.28	\$ -	\$ -					
Fire Protection	\$ -	\$ -	\$ -					
Intergovernmental	\$ -	\$ -	\$ -					
Office & Administrative	\$ 9,676.55	\$ 12,422.48	\$ 11,798.28					
Planning & Zoning	\$ 2,684.64	\$ 5,007.36	\$ 17,122.73					
Street Lighting	\$ -	\$ 102.48	\$ 103.04					
Tax Collection	\$ 623.92	\$ 287.29	\$ 127.10					
Training	\$ -	\$ -	\$ -					
Travel	\$ 57.12	\$ -	\$ -					
Capital Outlay	\$ -	\$ -	\$ -					
<b>Totals</b>	<b>\$ 19,214.94</b>	<b>\$ 24,645.31</b>	<b>\$ 32,325.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Off Budget:</b>								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Off Budget:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Mineral Springs Monthly Revenue Summary 2021-22

TOWN OF MINERAL SPRINGS											
REVENUE SUMMARY 2021-22 (Includes Budget Amendment 2021-01)											
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November		
Property Tax - prior	\$ 600.00	\$ 20.43	\$ 579.57	96.6%	\$ -	\$ 116.98	\$ -	\$ 88.21	\$ 226.12		
Property Tax - 2021	\$ 77,765.00	\$ 738.47	\$ 77,026.53	99.1%	\$ -	\$ -	\$ -	\$ 8,153.04	\$ 5,030.98		
Fund Balance Approp.	\$ 25,000.00	\$ -	\$ 25,000.00	100.0%	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -		
Interest	\$ 2,500.00	\$ 1,436.26	\$ 1,063.74	42.5%	\$ 51.86	\$ 27.67	\$ 25.94	\$ 800.92	\$ 41.27		
Sales Tax - Electric	\$ 208,000.00	\$ 147,093.09	\$ 60,906.91	29.3%	\$ -	\$ -	\$ -	\$ -	\$ -		
Sales Tax - Sales & Use	\$ 29,430.00	\$ 12,808.74	\$ 16,621.26	56.5%	\$ -	\$ -	\$ 2,764.21	\$ 2,753.93	\$ 2,693.28		
Sales Tax - Other Util.	\$ 21,350.00	\$ 15,963.55	\$ 5,386.45	25.2%	\$ -	\$ -	\$ -	\$ -	\$ -		
Sales Tax - Alc. Bev.	\$ 13,145.00	\$ 13,145.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Vehicle Taxes	\$ 6,725.00	\$ 1,960.21	\$ 4,764.79	70.9%	\$ -	\$ 809.59	\$ 868.68	\$ -	\$ 765.52		
Zoning Fees	\$ 3,500.00	\$ 805.00	\$ 2,695.00	77.0%	\$ 150.00	\$ 660.00	\$ 435.00	\$ 370.00	\$ 120.00		
Other	\$ 1,200.00	\$ 225.18	\$ 974.82	81.2%	\$ -	\$ -	\$ -	\$ -	\$ -		
CSLRF (Non-Budget)	\$ -	\$ -	\$ 135,309.38			\$ 135,309.38					
<b>Totals</b>	<b>\$ 389,215.00</b>	<b>\$ 194,195.93</b>	<b>\$ 195,019.07</b>	<b>50.1%</b>	<b>\$ 25,201.86</b>	<b>\$ 1,614.24</b>	<b>\$ 4,093.83</b>	<b>\$ 12,166.10</b>	<b>\$ 8,877.17</b>		
+CSLRF, -Fund Bal App			\$ 305,328.45								
	December	January	February	March	April	May	June	June a/r			
Property Tax - prior	\$ 137.18	\$ 4.57	\$ 6.51								
Property Tax - 2021	\$ 38,751.61	\$ 17,933.72	\$ 7,157.18								
Fund Balance Approp.	\$ -	\$ -	\$ -								
Interest	\$ 39.98	\$ 39.98	\$ 36.12								
Sales Tax - Electric	\$ 60,906.91	\$ -	\$ -								
Sales Tax - Sales & Use	\$ 2,757.88	\$ 2,738.84	\$ 2,913.12								
Sales Tax - Other Util.	\$ 5,386.45	\$ -	\$ -								
Sales Tax - Alc. Bev.	\$ -	\$ -	\$ -								
Vehicle Taxes	\$ 1,214.14	\$ 518.66	\$ 588.20								
Zoning Fees	\$ 250.00	\$ 660.00	\$ 50.00								
Other	\$ -	\$ 974.82	\$ -								
CSLRF (Non-Budget)	\$ -	\$ -	\$ -								
<b>Totals</b>	<b>\$ 109,444.15</b>	<b>\$ 22,870.59</b>	<b>\$ 10,751.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

## February 2022 Cash Flow Report - Feb 2022

2/1/2022 through 2/28/2022

3/15/2022

Page 1

Category	2/1/2022- 2/28/2022
<b>INCOME</b>	
Interest Income	36.12
Other Inc	
Zoning	50.00
TOTAL Other Inc	50.00
Prop Tax 2021	
Receipts 2021	
Int	38.88
Tax	7,118.30
TOTAL Receipts 2021	7,157.18
TOTAL Prop Tax 2021	7,157.18
Prop Tax Prior Years	
Prop Tax 2018	
Receipts	
Int	0.48
Tax	1.65
TOTAL Receipts	2.13
TOTAL Prop Tax 2018	2.13
Prop Tax 2019	
Receipts 2019	
Tax	2.55
TOTAL Receipts 2019	2.55
TOTAL Prop Tax 2019	2.55
Prop Tax 2020	
Receipts	
Int	0.18
Tax	1.65
TOTAL Receipts	1.83
TOTAL Prop Tax 2020	1.83
TOTAL Prop Tax Prior Years	6.51
Sales Tax	
Sales & Use Dist	2,913.12
TOTAL Sales Tax	2,913.12
Veh Tax	
Int 2021	5.61
Tax 2021	582.59
TOTAL Veh Tax	588.20
<b>TOTAL INCOME</b>	<b>10,751.13</b>
<b>EXPENSES</b>	
Attorney	300.00
Community	
Parks & Rec	
Park	219.45
TOTAL Parks & Rec	219.45
TOTAL Community	219.45
Emp	
Benefits	
Dental	80.00
Life	59.52

## February 2022 Cash Flow Report - Feb 2022

2/1/2022 through 2/28/2022

3/15/2022

Page 2

Category	2/1/2022- 2/28/2022
NCLGERS	1,478.53
Vision	14.00
<b>TOTAL Benefits</b>	<b>1,632.05</b>
FICA	
Med	164.70
Soc Sec	704.20
<b>TOTAL FICA</b>	<b>868.90</b>
Payroll	154.36
<b>TOTAL Emp</b>	<b>2,655.31</b>
Office	
Clerk	3,304.00
Council	1,200.00
Deputy Clerk	935.75
Equip	338.87
Finance Officer	3,052.00
Maint	
Materials	171.02
Service	365.00
<b>TOTAL Maint</b>	<b>536.02</b>
Mayor	563.13
Post	100.00
Supplies	70.90
Tel	263.49
Util	1,434.12
<b>TOTAL Office</b>	<b>11,798.28</b>
Planning	
Administration	
Salaries	2,856.00
<b>TOTAL Administration</b>	<b>2,856.00</b>
Land Use Plan	
Contract	13,860.00
Misc	406.73
<b>TOTAL Land Use Plan</b>	<b>14,266.73</b>
<b>TOTAL Planning</b>	<b>17,122.73</b>
Street Lighting	103.04
Tax Coll	
Contract	127.10
<b>TOTAL Tax Coll</b>	<b>127.10</b>
<b>TOTAL EXPENSES</b>	<b>32,325.91</b>
<b>OVERALL TOTAL</b>	<b>-21,574.78</b>

# Register Report - Feb 2022

2/1/2022 through 2/28/2022

3/21/2022

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
2/1/2022	EFT	Point And Pay	06-060-064 (FY2021)	Other Inc:Zoning	R	50.00
2/4/2022	EFT	Debit Card (Office M... Cardstock - post car...	Planning:Land Use Plan:Misc		R	-56.34
2/5/2022	EFT	Debit Card (Office M... Cutting - post cards ...	Planning:Land Use Plan:Misc		R	-4.00
2/7/2022	6292	Duke Power	9100 3284 5207 (FY...	Street Lighting	R	-103.04
2/7/2022	6293	Taylor & Sons Mowi...	I/N 0026 02/22 (FY2...	Office:Maint:Service	R	-365.00
2/7/2022	6294	Clark, Griffin & McC...	I/N 7888 2/2022 (FY...	Attorney	R	-300.00
2/7/2022	6295	Amerigas	I/N 3132014422 265...	Office:Util	R	-1,207.14
2/7/2022	6296	Enterprise Fitness C...	Variance app. refun...	Other Inc:Zoning	R	-200.00
2/8/2022	6297	Xerox Corporation	I/N 015387077 (FY2...	Office:Supplies	R	-70.90
2/8/2022	6298	USPS	1147 pc. @ 0.302 - ...	Planning:Land Use Plan:Misc	R	-346.39
2/11/2022	EFT	Point And Pay	06-429-003 (FY2021)	Other Inc:Zoning	R	50.00
2/11/2022	EFT	Debit Card (AOL)	AOL Troubleshootin...	Office:Tel	R	-7.99
2/14/2022	EFT	Union County	1/2022 (FY2021)	Prop Tax 2021:Receipts 2021:Tax	R	7,098.30
			1/2022 (FY2021)	Prop Tax 2021:Receipts 2021:Int	R	38.88
			1/2022 (FY2021)	Prop Tax Prior Years:Prop Tax 2020:R...	R	1.65
			1/2022 (FY2021)	Prop Tax Prior Years:Prop Tax 2020:R...	R	0.18
			1/2022 (FY2021)	Prop Tax Prior Years:Prop Tax 2019:R...	R	2.18
			1/2022 (FY2021)	Prop Tax Prior Years:Prop Tax 2019:R...	R	0.37
			1/2022 (FY2021)	Prop Tax Prior Years:Prop Tax 2018:R...	R	1.65
			1/2022 (FY2021)	Prop Tax Prior Years:Prop Tax 2018:R...	R	0.48
			1/2022 (FY2021)	Tax Coll:Contract	R	-107.16
2/15/2022	EFT	NC Department of R...	Sales & Use Distribu...	Sales Tax:Sales & Use Dist	R	2,913.12
2/17/2022	EFT	Debit Card (Zoro To...	Padlocks for Hose B...	Office:Maint:Materials	R	-171.02
2/18/2022	EFT	Union County	12/21 Correction (F...	Prop Tax 2021:Receipts 2021:Tax	R	20.00
2/18/2022	EFT	Union County {NCV...	NCVTS 2201 (FY20...	Veh Tax:Tax 2021	R	576.24
			NCVTS Refunds (F...	Veh Tax:Tax 2021	R	-1.05
			NCVTS 2201 (FY20...	Veh Tax:Int 2021	R	5.61
			FY2021	Tax Coll:Contract	R	-19.90
2/18/2022	EFT	Union County {NCV...	12/21 (FY2021)	Veh Tax:Tax 2021	R	7.40
			12/21 (FY2021)	Tax Coll:Contract	R	-0.04
2/22/2022	6299	Union County Water...	A/N 91052*00 (FY2...	Community:Parks & Rec:Park	R	-19.45
2/22/2022	6300	Union County Water...	A/N 84361 (FY2021)	Office:Util	R	-57.61
2/22/2022	6301	Quadient Finance U...	A/N 7900 0440 3484...	Office:Post	R	-100.00
2/22/2022	6302	Benchmark CMR, In...	I/N 2088 Comp Plan...	Planning:Land Use Plan:Contract	R	-13,860.00
2/22/2022	6303	BluSite Solutions Of ...	I/N 2024483 (FY2021)	Community:Parks & Rec:Park	R	-200.00
2/22/2022	630...	Municipal Insurance ...	03/22 (FY2021)	Emp:Benefits:Life	R	-59.52
			03/22 (FY2021)	Emp:Benefits:Dental	R	-80.00
			03/22 (FY2021)	Emp:Benefits:Vision	R	-14.00
2/22/2022	6305	Windstream	061348611 (FY2021)	Office:Tel	R	-255.50
2/22/2022	6306	Duke Power	9100 3284 5041 (Ol...	Office:Util	R	-26.49
2/22/2022	6307	Duke Power{Office}	A/N 9100 3284 4818...	Office:Util	R	-142.88
2/24/2022	EFT	NC State Treasurer	02/22 LGERS contri...	Office:Clerk	R	-198.24
			02/22 LGERS contri...	Office:Finance Officer	R	-183.12
			02/22 LGERS contri...	Planning:Administration:Salaries	R	-171.36
			02/22 employer cont...	Emp:Benefits:NCLGERS	R	-1,478.53
2/25/2022	EFT	Paychex	Salary 2/22 (FY2021)	Office:Clerk	R	-3,105.76
			2/22 (FY2021)	Office:Deputy Clerk	R	-935.75
			Salary 2/22 (FY2021)	Office:Finance Officer	R	-2,868.88
			Salary 2/22 (FY2021)	Office:Mayor	R	-563.13
			Salary 2/22 (FY2021)	Office:Council	R	-1,200.00
			Salary 2/22 (FY2021)	Planning:Administration:Salaries	R	-2,684.64

# Register Report - Feb 2022

2/1/2022 through 2/28/2022

3/21/2022

Page 2

Date	Num	Description	Memo	Category	Clr	Amount
			FY2021	Emp:FICA:Soc Sec	R	-704.20
			FY2021	Emp:FICA:Med	R	-164.70
2/28/2022	EFT	Paychex Fees	Fees 2/22 (FY2021)	Emp:Payroll	R	-154.36
2/28/2022	DEP	Deposit	#21012 (FY2021)	Other Inc:Zoning	R	150.00
2/28/2022	EFT	Debit Card (Dell)	Clerk Docking Statio...	Office:Equip		-338.87
<b>2/1/2022 - 2/28/2022</b>						<b>-21,610.90</b>
<b>TOTAL INFLOWS</b>						<b>10,916.06</b>
<b>TOTAL OUTFLO...</b>						<b>-32,526.96</b>
<b>NET TOTAL</b>						<b>-21,610.90</b>

February 2022  
Revenue Details

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# NC Sales & Use Distribution

December 2021 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
<b>UNION</b>	2,776,948.52	1,730,434.98	1,460,493.40	-	(120.33)	355,538.89	-	-	(394,984.68)	5,928,310.78
FAIRVIEW	1,205.24	751.04	633.88	-	(0.05)	154.31	-	-	750.36	3,494.78
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	100,033.44	62,335.10	52,611.05	-	(4.33)	12,807.50	-	-	62,279.42	290,062.18
LAKE PARK	9,045.60	5,636.70	4,757.39	-	(0.39)	1,158.13	-	-	5,631.67	26,229.10
MARSHVILLE	13,825.96	8,615.54	7,271.55	-	(0.60)	1,770.17	-	-	8,607.86	40,090.48
MARVIN	9,750.39	6,075.88	5,128.07	-	(0.42)	1,248.36	-	-	6,070.45	28,272.73
MINERAL SPRINGS	1,004.65	626.04	528.38	-	(0.06)	128.63	-	-	625.48	2,913.12
MINT HILL *	55.95	34.86	29.42	-	-	7.16	-	-	34.83	162.22
MONROE	309,168.09	192,655.81	162,602.21	-	(13.40)	39,583.48	-	-	192,483.72	896,479.91
STALLINGS *	53,085.42	33,079.79	27,919.46	-	(2.30)	6,796.64	-	-	33,050.24	153,929.25
UNIONVILLE	1,626.88	1,013.78	855.63	-	(0.07)	208.29	-	-	1,012.87	4,717.38
WAXHAW	108,548.57	67,641.24	57,089.45	-	(4.70)	13,897.71	-	-	67,580.81	314,753.08
WEDDINGTON *	17,153.07	10,688.81	9,021.40	-	(0.74)	2,196.15	-	-	10,679.26	49,737.95
WESLEY CHAPEL	2,471.54	1,540.12	1,299.87	-	(0.11)	316.44	-	-	1,538.74	7,166.60
WINGATE	7,451.12	4,643.11	3,918.80	-	(0.32)	953.98	-	-	4,638.97	21,605.66
<b>TOTAL</b>	3,411,374.44	2,125,772.80	1,794,159.96	-	(147.82)	436,765.84	-	-	-	7,767,925.22

**Jurisdiction Collection by Year**  
**Union County**  
**Date Distributed: 1/1/2022 to 1/31/2022**

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2018	1.65	0.00	0.48	2.13	0.03	2.10
2019	2.18	0.00	0.37	2.55	0.04	2.51
2020	1.65	0.00	0.18	1.83	0.03	1.80
2021	7,093.45	4.85	38.88	7,137.18	107.06	7,030.12
<b>Total:</b>	<b>7,098.93</b>	<b>4.85</b>	<b>39.91</b>	<b>7,143.69</b>	<b>107.16</b>	<b>7,036.53</b>
<b>Grand Total:</b>	<b>7,098.93</b>	<b>4.85</b>	<b>39.91</b>	<b>7,143.69</b>	<b>107.16</b>	<b>7,036.53</b>

Invoice Date	Invoice Number	Description	Invoice Amount
02/07/2022	2207 TAXES	TAX/FEE/INT-JANUARY 2022	\$7,036.53

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00074055	02/14/2022	7,036.53



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            02/14/2022    00074055

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$7,036.53**

Pay Seven Thousand Thirty Six Dollars and 53 cents \*\*\*\*\*

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00074055

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

NCVT'S A/P Receipt Distribution  
For the month Ending: January

NCVT15

Jurisdiction	Entity	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Cmn Cst	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 1,276,274.95	\$ 9,164.06	\$ (42,509.81)	(\$6,571.77)	\$ 1,236,357.43	No Check
003	Voter Approved Debt Tax	0		268,164.65	1,816.95	(8,929.95)	(\$1,251.65)	\$ 259,800.00	No Check
011	Countywide Fire Tax	0		1,635.63	141.79	(57.37)	(\$166.23)	\$ 1,553.82	No Check
012	Countywide EMS Tax	0		2,216.89	194.79	(77.74)	(\$225.66)	\$ 2,108.28	No Check
013	Griffith Rd	0		358.44	6.17	(10.66)	\$0.00	\$ 353.95	No Check
014	Stack Rd	0		1,135.98	10.60	(33.26)	(\$2.06)	\$ 1,111.26	No Check
015	Springs Fire Tax	0		6,799.14	59.72	(229.24)	(\$23.60)	\$ 6,606.02	No Check
016	Fairview	0		2,648.94	26.66	(89.61)	(\$10.16)	\$ 2,575.83	No Check
017	New Salem	0		2,911.48	32.03	(88.06)	(\$53.58)	\$ 2,801.87	No Check
018	Beaver Lane	0		2,366.65	22.67	(67.58)	(\$25.77)	\$ 2,296.47	No Check
019	Bakers	0		5,281.82	67.87	(175.75)	(\$40.21)	\$ 5,133.73	No Check
020	Stallings Fire Tax	0		10,471.97	102.55	(354.51)	(\$36.68)	\$ 10,183.33	No Check
021	Unionville	0		7,680.69	54.65	(242.40)	(\$38.86)	\$ 7,454.08	No Check
022	Wingate	0		2,620.26	22.96	(72.69)	\$9.84	\$ 2,580.37	No Check
023	Hemby Bridge Fire Tax	0		14,626.53	146.39	(502.27)	(\$21.67)	\$ 14,248.98	No Check
024	Allens Crossroads	0		560.07	7.38	(17.59)	\$0.00	\$ 549.86	No Check
025	Jackson	0		847.63	8.43	(28.17)	\$0.00	\$ 827.89	No Check
026	Wesley Chapel Fire Tax	0		18,677.40	136.80	(665.31)	(\$178.18)	\$ 17,970.71	No Check
027	Lanes Creek	0		1,197.39	8.78	(33.01)	\$0.00	\$ 1,173.16	No Check
028	Waxhaw Fire Tax	0		11,054.67	106.12	(385.63)	(\$31.27)	\$ 10,743.89	No Check
029	Sandy Ridge	0		1,623.36	15.81	(45.87)	(\$2.28)	\$ 1,591.02	No Check
030	Providence	0		123.38	-	(4.34)	\$0.00	\$ 119.04	No Check
101	Village of Marvin	1832	VTFNAP2101-1	6,884.96	38.24	(246.33)	(\$10.89)	\$ 6,665.98	
200	City of Monroe	103-7	VTFNAP2101-1	206,024.68	1,388.30	(6,085.45)	(\$4,256.98)	\$ 197,070.55	
222	Monroe Downtown Service	103-7	VTFNAP2101-2	150.23	-	(5.82)	-	\$ 144.41	
300	Town of Wingate	4064	VTFNAP2101-1	6,873.36	27.69	(180.52)	\$100.21	\$ 6,820.74	
400	Town of Marshville	5861	VTFNAP2101-1	7,152.41	55.78	(183.24)	(\$45.34)	\$ 6,979.61	
500	Town of Waxhaw	8268	VTFNAP2101-1	115,194.18	704.59	(4,017.55)	\$26.21	\$ 111,907.43	
600	Town of Indian Trail	2924	VTFNAP2101-1	78,864.53	767.96	(2,653.69)	(\$274.23)	\$ 76,704.57	
700	Town of Stallings	4860-2	VTFNAP2101-1	32,650.01	296.78	(1,138.99)	(\$146.64)	\$ 31,661.16	
800	Town of Weddington	7518	VTFNAP2101-1	11,038.90	106.17	(382.35)	(\$60.74)	\$ 10,701.98	
900	Village of Lake Park	1833	VTFNAP2101-1	5,345.52	57.33	(188.96)	(\$25.60)	\$ 5,188.29	
930	Town of Fairview	19458	VTFNAP2101-1	882.76	9.39	(29.63)	(\$3.83)	\$ 858.69	
970	Village of Wesley Chapel	9262	VTFNAP2101-1	1,497.65	12.71	(52.54)	3.44	\$ 1,461.26	
980	Town of Unionville	11530	VTFNAP2101-1	1,741.37	19.69	(55.66)	(\$20.25)	\$ 1,685.15	
990	Town of Mineral Springs	10870	VTFNAP2101-1	576.24	5.61	(19.90)	(\$1.05)	\$ 560.90	
999	Schools	0		46,836.72	4,092.11	(1,642.55)	(\$4,765.42)	\$ 44,520.86	No Check
<b>Total</b>				\$ 2,160,991.44	\$ 19,735.53	\$ (71,504.00)	(\$18,150.40)	\$ 2,091,072.57	
								\$ 458,410.72	

AP Total

Invoice Date	Invoice Number	Description	Invoice Amount
01/31/2022	VTFNAP2201-1	CASH RECEIVED DEC 2021 & REFUN	\$560.90

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00074200	02/18/2022	560.90



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            02/18/2022    00074200

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$560.90**

Pay **Five Hundred Sixty Dollars and 90 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00074200

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

Invoice Date	Invoice Number	Description	Invoice Amount
02/15/2022	2206 TAXESA	TAX/FEE/INT-DECEMBER 2021	\$20.00

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00074150	02/18/2022	20.00



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            02/18/2022    00074150

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$20.00**

Pay **Twenty Dollars and 00 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

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**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00074150

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

## RE: December Property Tax report and EFT Advice don't match

---

From: Ebru Cukro (ebru.cukro@unioncountync.gov)

To: msncmayor@yahoo.com

Cc: heather.howey@unioncountync.gov; Alex.Whitaker@unioncountync.gov

Date: Tuesday, February 15, 2022, 11:15 AM EST

---

If you'd prefer we can add it to this week's check run?

Thank you,

### **Ebru Cukro, CPA**

Senior Accountant | Finance

**T**  
**M**

[ebru.cukro@unioncountync.gov](mailto:ebru.cukro@unioncountync.gov)

[unioncountync.gov](http://unioncountync.gov)

E-mail correspondence to and from this sender may be subject to the North Carolina Public Records law and may be disclosed to third parties. If you are not the intended recipient of this e-mail, please contact the sender immediately.

---

**From:** Ebru Cukro

**Sent:** Tuesday, February 15, 2022 11:13 AM

**To:** Alex Whitaker <Alex.Whitaker@unioncountync.gov>; 'Mayor Rick Becker' <msncmayor@yahoo.com>

**Cc:** Heather Howey <heather.howey@unioncountync.gov>

**Subject:** RE: December Property Tax report and EFT Advice don't match

We will add the \$20 to the next payment.

Thanks,

### **Ebru Cukro, CPA**

Senior Accountant | Finance

**T**  
**M**

[eburu.cukro@unioncountync.gov](mailto:eburu.cukro@unioncountync.gov)

[unioncountync.gov](http://unioncountync.gov)

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---

**From:** Alex Whitaker  
**Sent:** Tuesday, February 15, 2022 11:11 AM  
**To:** 'Mayor Rick Becker' <[msncmayor@yahoo.com](mailto:msncmayor@yahoo.com)>; Ebru Cukro <[eburu.cukro@unioncountync.gov](mailto:eburu.cukro@unioncountync.gov)>  
**Cc:** Heather Howey <[heather.howey@unioncountync.gov](mailto:heather.howey@unioncountync.gov)>  
**Subject:** RE: December Property Tax report and EFT Advice don't match

Good morning, I just checked the backup and unfortunately, this is due to a keying error in Accounts Payable. Ebru, let me know if I can do anything to help resolve this.

Thank you,

**Alex Whitaker**

Accounting Specialist | Finance

**T**  
**M**

[alex.whitaker@unioncountync.gov](mailto:alex.whitaker@unioncountync.gov)

[unioncountync.gov](http://unioncountync.gov)

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**From:** Mayor Rick Becker <[msncmayor@yahoo.com](mailto:msncmayor@yahoo.com)>  
**Sent:** Tuesday, February 15, 2022 11:07 AM  
**To:** Alex Whitaker <[Alex.Whitaker@unioncountync.gov](mailto:Alex.Whitaker@unioncountync.gov)>; Ebru Cukro <[eburu.cukro@unioncountync.gov](mailto:eburu.cukro@unioncountync.gov)>  
**Subject:** December Property Tax report and EFT Advice don't match



**WARNING: This email originated from outside of Union County Government, be cautious when clicking on links or opening attachments.**

Hi Alex and Ebru,

For the first time EVER the EFT advice for one of our property tax payments doesn't match the report.

The report shows a total distribution of \$17,688.91, while the EFT advice is for \$17,668.91. I was just reconciling my records and it took me a minute to figure out why we had a \$20.00 discrepancy!

I don't know which department can fix this, so I'm sending this email to both of you.

As always, THANK YOU for your excellent service to our municipality and communication with my office!

-Rick Becker

Finance Officer

Town of Mineral Springs  
PO Box 600  
Mineral Springs, NC 28108  
(704) 243-0505 x223  
(704) 843-5870 home  
(704) 243-1705 fax  
[www.mineralspringsnc.com](http://www.mineralspringsnc.com)



Invoice Date	Invoice Number	Description	Invoice Amount
12/31/2021	VTFNAP2112-1-UPD	CASH RECEIVED DEC 2021 & REFUN	\$7.36

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00074282	02/28/2022	7.36



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            02/28/2022    00074282

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$7.36**

Pay **Seven Dollars and 36 cents \*\*\*\*\***

To The            TOWN OF MINERAL SPRINGS  
 Order Of        PO BOX 600  
                      MINERAL SPRINGS NC 28108

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AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00074282

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

# MEMO

**To: Mineral Springs Town Council**  
**From: Rick Becker**  
**Date: April 4, 2022**  
**Subject: Status of Permanent Loan Agreement for Historic Artifacts**

On Thursday, March 31, 2022, Mr. Karl Helms and Mr. Keith Helms (Karl and Keith) showed up at the town hall at around 10:30 and let the staff know that they were there to retrieve some artifacts that had been loaned to the town by their father, Mr. David Helms (Mr. Helms). This was the first time any of Mr. Helms's family members had ever brought up this topic and it took me by surprise. The artifacts in question are the Post Office certificates and scale, and the barbershop memorabilia, both of which are on display in the lobby. I told Karl and Keith that we had entered into a written permanent loan agreement with their father and that I wasn't sure how to proceed, but that I didn't think we could just have them haul the items away without council action and advice from our attorney.

I explained to Karl and Keith that we had a written agreement with their father and that the agreement was very specific: the town was required to keep all items on public display, to insure them for the value established by Mr. Helms, and not to remove things like certificates from their frames without permission from Mr. Helms, and that the town had taken great pains to follow all of their father's conditions to the letter because we valued his generosity and his deep commitment to preserving the history of the area including the history of Mineral Springs. I made a copy of the signed agreement between the Town and Mr. Helms and gave it to Karl and Keith.

I've gone back and reviewed the development of the loan agreement and it was really a "pretty big deal" for both Mr. Helms and the town. Mr. Helms had approached me late in 2008 with the idea of providing some artifacts and memorabilia to the town for the new town hall that was under construction in the former Mineral Springs School library building. Mr. Helms had accumulated and curated a huge collection of local historical memorabilia in several restored farm buildings on his property, and he took me on a tour of his extensive displays which were truly amazing. Mr. Helms thought that a tiny fraction of his collection – items related to the post office and to downtown businesses – would be appropriate for display at the town hall. I would note that Mr. Helms had additional items from downtown Mineral Springs that he would like to have seen displayed, but that he and I eventually concluded that the town couldn't do justice to them and display them properly with the limited space available in the town hall.

This subject was actually on three separate town council meeting agendas: December 11, 2008, February 12, 2009, and April 9, 2009. Mr. Helms had had his attorney draft a written agreement for a permanent loan of his artifacts to the town, and he appeared in person at the April 9 meeting to present this agreement and discuss his plans in detail with the town council. Council approved the agreement unanimously, and a final version was signed by David A. Helms and Frederick Becker III and notarized on May 28, 2009.

Mr. Helms personally delivered the artifacts to the town hall and supervised their placement. He had had a new display case built for the post office scale and had selected a sample of his larger barbershop collection which he placed placed in another display case from his collection. Mr. Helms's daughter Marsha Hancock was with

Mr. Helms, and she did the actual installation of the picture hooks and mounting for the post office display according to Mr. Helms's strict instructions.

Either Karl or Keith mentioned to me during that visit that he had never been to the town hall before and that he had never seen the items on display. He seemed pleased with the care the town had taken with the display, but both of the brothers still really thought that they wanted the artifacts back. I told them that I would be bringing this matter to the attention of the town council and they told me that they would get back to me – maybe to reclaim the items, maybe to amend the agreement that we had with Mr. Helms. That is where the matter stands right now.

If Council decides to terminate the 2009 permanent loan agreement between the town and Mr. Helms, Condition #2 becomes particularly important. It states that in the case of any return of the artifacts (“the work”) to the Lender, “the new owner shall, prior to its return, be required to establish his legal right to receive the work by proof satisfactory to the Donee” if ownership has changed “whether by reason of death, sale, insolvency, gift, or otherwise”. Mr. Helms passed away on April 18, 2016. Mr. Helm's widow, Mary Frances Helms, passed away on May 15, 2020. Not knowing any details of the terms of either Mr. Helms's will or Mrs. Helms's will, I would conclude that all four of the Helms children – Marsha Hancock, Karl Helms, Keith Helms, and Michael Helms – have some ownership interest in the work. Attorney Griffin would best able to advise the town, but if there is any move to change or terminate the 2009 agreement I believe that the new owners of the work would need to have their attorney prepare a document executed by any and all beneficiaries authorizing that change or termination.

It is my hope that any members of Mr. Helms's family that have ownership interest in these artifacts ultimately decide to leave intact the agreement between Mr. Helms and the town, because it seems that the current agreement both protects the artifacts AND accomplishes Mr. Helms's desire to have them permanently available for the public's education and the acknowledgement of the Helms family's role in the history of Mineral Springs. As of the date of this memo I haven't heard anything further from the Helms family. If that remains the case by the time of our meeting on April 14, 2022, council can simply let the matter rest for now. If council has received additional notice from the Helms family by the time of our meeting that the family wishes to dissolve or amend the agreement, Council will need to vote whether to begin that process or to defend the terms of the existing agreement.

**LOAN AGREEMENT**

**LENDER**

David A. Helms  
4701 Crow Road  
Monroe, NC 28112  
Telephone: 704-843-2655  
E-Mail \_\_\_\_\_

**DONEE**

The Town of Mineral Springs  
P. O. Box 600  
Mineral Springs, NC 28108  
Telephone: 704-243-0505  
E-Mail: [msncmayor@yahoo.com](mailto:msncmayor@yahoo.com)

**DATE OF LOAN**

June 1, 2009

**TERMINATION DATE:** May 31, 2109

**CREDIT TO**

"HELMS HAVEN"

*(Complete as you wish label to read)*

**CONDITIONS OF THE LOAN**

Subject to the Conditions of the Loan attached hereto, the items listed on Exhibit A are placed on permanent loan to The Town of Mineral Springs, North Carolina, and shall remain so as long as they are kept on permanent display in the Town Hall, or in a display area easily accessible to the public.

If it becomes necessary at any time in the future to discontinue displaying these items, they shall be returned to David A. Helms, or his heirs, subject to the provisions of Paragraph 8. of the Conditions of the Loan.

**DESCRIPTION OF LOANED ITEMS**

See Exhibit A attached hereto and incorporated herein by this reference.

Lender: David A. Helms

Date: 5/28/09

Donee: The Town of Mineral Springs

Date: 5/28/09

By: \_\_\_\_\_

Frederick Becker, III, Mayor

## CONDITIONS OF THE LOAN

1. The Donee will exercise the same care with respect to loans as it does in the safekeeping of comparable property of its own.
2. The work will be returned only to the Lender at the address stated on the face of this Loan Agreement unless the Donee is notified in writing by the Lender to the contrary. If the legal ownership of the work changes during the specified loan period, whether by reason of death, sale, insolvency, gift or otherwise, the new owner shall, prior to its return, be required to establish his legal right to receive the work by proof satisfactory to the Donee. If the Lender elects not to have the work returned to the location from which it was borrowed, the Lender shall be responsible for transportation arrangements and costs to the alternate location.
3. Loaned objects shall remain in the condition in which they were received. They shall not be unframed, unglazed, removed from mats, mounts, or bases, cleaned, repaired, or transported in damaged condition except: a) with the written permission of the Lender; or b) when the safety of the work makes such an action imperative.
4. All costs of insurance, packing, crating, and transportation shall be borne by the Lender. If the loaned object is to be returned, at the Lender's request (without prior written agreement), to any address other than that from which it was collected, the Donee may require the Lender to pay any additional costs necessitated by such a change.
5. Unless the Lender chooses to maintain his own insurance, the Donee will insure the work under its Casualty Policy for the value specified by the Lender against all risks of physical loss or damage from any external cause while in transit and on location during the period of this loan. If no value has been specified by the Lender, the Donee will insure the work at its own estimated valuation provided, however, that such estimated valuation shall not, for any reason or purpose other than for insurance, be construed as an appraisal of the work by the Donee. The policy referred to contains the usual exclusions of loss or damage due to such causes as wear and tear, gradual deterioration, moths, vermin, inherent vice, war, hostilities, insurrection, confiscation by order of any Government or public authority, risks of contraband or illegal transportation and/or trade, and for damage sustained due to and resulting from repairing, restoration, or retouching process. If a work, which has been industrially fabricated, is damaged, and can be repaired or replaced to the artist's specifications, the Donee's liability shall be limited to the cost of such replacement. The Lender agrees that, in the event of loss or damage, recovery shall be limited to such amount, if any, as may be paid by the insurer, hereby releasing the Donee and the Donee's officers, agents, and employees from liability for any and all claims arising out of such loss or damage.
6. If the Lender chooses to maintain his own insurance, then prior to delivery of the work, the Donee must be supplied with a certificate of insurance naming the Donee as an


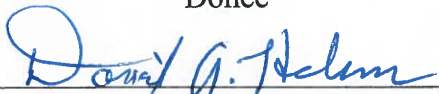
additional insured or waiving subrogation against the Donee. If the Lender fails to supply the Donee with such a certificate, this loan agreement shall constitute a release of the Donee from any liability in connection with loaned property. The Donee cannot accept responsibility for any error or deficiency of information furnished to the Lender's insurer or for any lapses in coverage.

7. Unless the Donee is notified in writing to the contrary, the Donee reserves the right to photograph the Property for use in publications/website and for educational, publicity, and archival purposes. Slides/transparencies/digital images of the Property may be made for educational use. The work will not be unframed or altered for photography without consent of the Lender.

8. The Donee's right to return the work shall accrue absolutely at the termination of the loan. If the Donee, after making all reasonable efforts and through no fault of its own, shall be unable to return the work within sixty days after such termination, then, the Donee shall have the absolute right to place the work in storage, to charge regular storage fees and cost of insurance therefore, and to have and enforce a lien for such fees and costs. If, after five years, the work shall not have been reclaimed, then, and in consideration for its storage, insurance, and safeguarding during such period, the work shall be deemed an unrestricted gift to the Donee.

9. No sub-loans will be made to other institutions or individuals without the express written permission of the Lender.


The signatures below indicate that the conditions of this loan as stated above are accepted:

 _____	<u>5/28/09</u> _____
Donee	Date
 _____	<u>5-28-09</u> _____
Lender or Authorized Representative	Date

State of North Carolina  
County of Union

I, Vicky A. Brooks do hereby certify that  
Frederick Becker and David A. Helms personally  
appeared before me and acknowledged the  
foregoing instrument on this 28, day of  
May, 2009.



  
\_\_\_\_\_  
Notary Public Signature

Vicky A. Brooks  
\_\_\_\_\_  
Notary Name

My Commission  
Expires on  
March 7, 2011



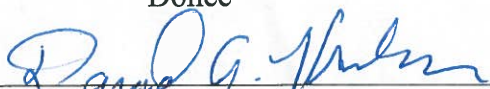
**EXHIBIT A**  
**DESCRIPTION OF LOANED ITEMS**

<b><u>ITEMS</u></b>	<b><u>VALUE</u></b>
<b><u>U. S. Post Office Items</u></b>	
Certificates issued by Post Master General, Albert Lee Helms, Hugh Alson Helms, Frances Hartsel Helms, Marie F. Helms	\$ _____
<b><u>Map</u></b>	
Rural Route No. 1, Dated 1909	\$ _____
<b><u>Scales</u></b>	
Triney Scale & Mfg. Co., Chicago, Illinois	\$ _____
<b>Total Value</b>	<b>\$ 1,000.00</b>
 <b><u>Barber Shop Items</u></b>	
Three straight razors	\$ _____
Two pair barber scissors	\$ _____
One barber brush	\$ _____
Glass dipper, Marbury, Patented April 21, 1896	\$ _____
<b>Total Value</b>	<b>\$ 300.00</b>



Donee

5/28/09  
Date

  
Lender or Authorized Representative

5-28-09  
Date

## **Loan of personal family artifacts by David Helms to the Town of Mineral Springs: excerpts from Council meeting minutes**

### **1. From December 11, 2008, Item #8 (“Town Hall Construction Update”):**

- ) Mayor Becker explained that he was contacted by Mr. David Helms, who lives right outside the town limits on Crow Road. Mr. Helms has an extensive collection of local memorabilia and an unofficial museum. Mr. Helms offered to donate some items to the Town of Mineral Springs to be displayed at the town hall. Among the items that Mr. Helms would be willing to donate is a collection of five original certificates from the Postmaster General appointing successive Postmasters and an authentic scale that was used in Mineral Springs. These items would be on a permanent loan to the town with the provision that if the town chose not to display the items that they would be reverted back to his family. The other items included a replica of a sign from the Iron Dog, which was an old “Honky Tonk” that was owned by Frank Krauss Jr in the 20’s, and a bench and a dipper/bucket from the original Barber Shop in Mineral Springs. The latter items may take up more room than the town hall can display; therefore, we may wait until we have the other building. The council would have to agree to some kind of written agreement to properly curate these items. This could be done at an upcoming meeting.

### **2. From February 12, 2009, Item #8 (“Discussion of Historic Artifacts for the Town Hall”):**

- ) Mayor Becker reminded council about the artifacts he discussed last month and explained that he and Mr. Bill Howey went to David Helms’ to take some pictures of the certificates and artifacts. Mayor Becker stated that there were a couple of concerns on using the artifacts; one is indemnification and the other is that some of the artifacts are large, such as the dog and the bench, and there isn’t going to be enough room to start having full museum type displays like that. Mayor Becker asked the council if they were interested in pursuing any of these artifacts and drafting an agreement with Mr. Helms to display them permanently or return them to his family should the town chose to stop displaying them. Councilwoman Critz commented that she would like initially to see the town pursue anything that can be hung on the wall; once we are in the building and have the things in there that are necessary to our function/meetings then the council could decide if there is room for other things that would contribute to the atmosphere of the building. Mayor Becker responded that in terms of being on the walls it would be the Post Office artifacts (certificates) or the very big dog. Councilwoman Critz responded that the dog may be more appropriate at a different location, such as the community center once the town does that. Mayor Becker commented that if the town was going accept the Post Office certificates, Mr. Helms would probably like for us to have the scale to go with them. The scale would have

to go on a little stand under the certificates, which we could probably make room for in the lobby.

- ) **Councilwoman Critz** made a **motion** to have Mayor Becker move forward on getting an agreement for the Post Office materials and to look at the community center for the larger artifacts and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, LaMonica, and Neill

Nays: None

### 3. From April 9, 2009, Item #4 (“Consideration of Town Hall Artifacts”):

- ) Mayor Becker reminded the council that they discussed last month Mr. Helms’ offer to permanently loan historical artifacts to the town. Mr. Helms had his attorney prepare a draft agreement for the permanent loan; Attorney Bobby Griffin reviewed the document and is happy with it. The draft agreement did not have values placed on the artifacts; however, Mayor Becker felt that the values of \$500 to \$1,000 would be inserted for the executed agreement. This would more be for our insurance company who would see this as artifact coverage, which probably wouldn’t even meet our deductible.
- ) Mayor Becker explained that there is a location in the town hall waiting room area where the Post Office memorabilia would go very well. Mr. Helms is actually, himself, getting a freestanding case made so that it won’t be sitting on a credenza. Mr. Helms has also put together a glass case that is approximately 20 wide, 13 deep for the barber shop artifacts; these artifacts are from the barber shop that Mr. Helms’ great-great grandfather ran in Mineral Springs.
- ) Mr. David Helms explained that he wanted to make it possible for “you folks” as town leaders to preserve a little bit of Mineral Springs history. Mr. Helms is a collector and has been collecting odds and ends all of his life; he has lived here all of his life. Mr. Helms has the certificates that were issued to the Postmasters by the Postmaster General beginning in 1898 up until 1961. One of the certificates was issued to Mr. Helms’ grandfather back when the town was called “Potter”; he served for 40 years (two for Potter and 38 for Mineral Springs). There are three larger certificates and two smaller ones along with pictures of the four Postmasters with their names/birth/death, which will be displayed with the certificates. Mr. Helms noted that a “Helms” served as Postmaster for 61 years – his and Mr. Bill Howie’s grandfather, their grandfather’s brother, their grandmother, and their aunt. Mr. Helms provided the council with a sketch showing how the items will be displayed. The Post Office items also include a map of the rural route out of the Post Office in the early 1900’s (dated 1909) and the first scales of the Post Office. The Post Office display has a glass top/front and it measures 38 tall, 22 deep, and 20 wide. The barber shop is a self standing display measuring 23 wide, 20 deep, and 58 tall; it will contain a few of the barbers’ utensils (who was the same barber from the mid 1920’s to mid 1940’s), his picture,

and a glass dipper (patented back in 1898). There was also a bench at the barber shop; however, Mr. Helms did not think that the town wanted that item. A water bucket filled with fresh water sat at the end of the bench with the glass dipper and when it got empty somebody would pick it up and carry it across the railroad to the public well and replenish it.

) Mr. Helms pointed out the draft agreement and commented that it asks about the value of these things. Mr. Helms did not put a value on anything, because he was not wishing to dispose of it. Two years ago, Mr. Helms stated that he would not have given the town these things, but he is getting older, his health is not good, and he would like to see some of his things preserved. Mr. Helms commented that he believed that the new town hall would be a wonderful place to display the items that are being offered, which are related to the town. Mr. Helms explained to the council what he expected; he would like for the item to be displayed as requested; the artifacts will be the town's as long as they are displayed; and if at any time the town chooses not to display the items they are to be returned to Mr. Helms or his heirs. Mr. Helms stated that since his attorney advised him to place a value on the items, he would value the Post Office display at \$1,000 and the barber shop items at \$200 or \$300.

) Councilwoman Neill commented to Mr. Helms that the town was so honored that he is willing to part with these cherished possessions that have a huge significance to him; the town will proudly display these items for many years. Mayor Becker requested that Mr. Helms not close the door for other things to come, because the town will be coming into the possession of an older building in approximately 14 months. The town won't be occupying it right away, but it is looking forward in a historical sense. Councilwoman Critz explained that her great-great uncle was the first Postmaster in Wilkes County North Carolina and her great aunt does the same thing that Mr. Helms does in collecting everything. Some of those items are on display in several buildings within Wilkes County. Mr. Helms responded that if somebody didn't attempt to preserve them, if he left them and his children inherited them and divided them, in one or two generations they would be lost completely. Councilwoman Neill asked Mr. Helms where the original Post Office was. Mr. Helms responded that the first one was down here between the railroad and Highway 75 this side of where the Blythe Company is today; it also goes back to the Sweet home up at Oak Grove, which is a log house that is still standing today; then it was moved to the Winchester home on Roscoe Howey Road; and it was also in two or three other locations as well. Mayor Becker asked where the barber shop was located. Mr. Helms responded that it was located half-way between Highway 75 and Potter Road facing east. It had two front doors and it veered at an angle with one side being the barber shop and the other side was where they held public elections.

) Mayor Becker explained to Mr. Helms that if the council approves of him signing the agreement, he will retype it with the values/names and get together with him. Mr. Helms responded that he would need to change the address, add a name, correct a name, and list the values separately. Mr.

Helms noted that he had the surveying instrument used to lay out Mineral Springs back in the 1800's, but he his keeping it!

) **Councilwoman Critz** made a **motion** to approve the contract with Mr. Helms to display these loaned items and **Councilman Countryman** seconded. Councilwoman LaMonica pointed out clause number five, which basically says that the donee will insure the work under a casualty policy for the value specified by the lender against all risks of physical damage by any external cause while in transit and on location during the period of the loan; it goes into tremendous detail down below that. Councilwoman LaMonica noted that she thought that the greatest risk would be a break-in or a fire. Mayor Becker responded that it seemed to be limited to the amount that is specified, the town would be indemnified not to exceed the cost. *The above motion passed unanimously as follows:*

*Ayes: Coffey, Countryman, Critz, Cureton, LaMonica, and Neill*

*Nays: None*

# MEMO

**To: Mineral Springs Town Council**  
**From: Rick Becker, Finance Officer**  
**Date: April 5, 2022**  
**Subject: Appointment of council member as “Bank Monitor”**

In keeping with our efforts to increase checks and balances on the town’s financial operations and enhance security of taxpayer funds, the town has had a town council member serving as a “bank monitor”. That council member was Peggy Neill from August 13, 2015 until her passing last year.

In a memo from the Local Government Commission on Internal Controls, it was suggested that “[t]he financial institutions that hold the unit’s funds should be instructed to notify an appointed person of any unusual items or transactions occurring on the account, such as insufficient funds notices or checks made payable to cash”. It was further suggested that that “appointed person” be either the mayor or a board member; since in Mineral Springs the mayor serves as the finance officer, we have determined that a council member should serve as that “appointed person”.

I have discussed this process with the branch managers at the town’s two official depositories, and they have informed me that such irregularities are routinely reported to the branch; therefore, it would be very easy for each branch manager to notify a Mineral Springs town council member of any such activities on our accounts.

I am requesting that Council appoint a member to serve in this “bank monitor” capacity and authorize the finance officer to provide appropriate contact information to First National Bank and South State Bank.

No such irregularities have ever occurred in over twenty-two years of maintaining the town’s bank accounts, so I suspect that this duty will prove not to be particularly time-consuming for the appointed council member.

# MEMO

**To: Mineral Springs Town Council**  
**From: Rick Becker**  
**Date: April 5, 2022**  
**Subject: SLFRF Standard Deduction**

You may recall that when the American Rescue Plan Act (ARPA) was passed and Coronavirus State and Local Fiscal Recovery Fund (SLFRF) revenues were distributed to municipalities, the Interim Final Rule promulgated by the US Treasury Department was very restrictive when it came to authorized uses for the revenues – to the point where many small municipalities wouldn't have been able to utilize most of their SLFRF revenues because they didn't provide the sort of services that were approved for those revenues. Mineral Springs was due to receive \$270,618.75, but it wasn't clear whether most of those funds could even be used.

In response to such concerns, the Treasury's Final Rule, issued on January 6, 2022 with an effective date of April 1, 2022, broadened and simplified the revenue utilization process. Most significantly, Treasury established a flat "Standard Allowance" of \$10,000,000 for the category of "Revenue Replacement" – a category within which funds could be used for nearly ANY general government purpose. Because Mineral Springs isn't receiving anywhere near \$10,000,000, our entire SLFRF allotment may be used for nearly any expenditure - capital or operating. Funds must still be designated by December 31, 2024 and fully expended by December 31, 2026, but Council is now free to utilize the revenues for a far greater variety of purposes to the benefit of our citizens.

The town must formally make the election to use the Standard Allowance and report that election to Treasury as part of the upcoming April 30, 2022 progress report to be filed by the Finance Officer. No projects or other expenditures need to have been specified yet, but Council should begin over the next few months to seek some worthwhile uses for these funds.

I have included Treasury's January 6, 2022 press release and an excerpt from an overview of the Final Rule that goes into more detail about the Lost Public Sector Revenue category along with Resolution R-2022-01 formally electing the Standard Allowance for the town's SLFRF revenues.

## TOWN OF MINERAL SPRINGS

### RESOLUTION TO ELECT THE “STANDARD ALLOWANCE” FOR REVENUE REPLACEMENT UNDER THE FEDERAL AMERICAN RESCUE PLAN ACT (ARPA)

R-2022-01

**WHEREAS**, the Town of Mineral Springs by means of R-2021-06 accepted funding from the Coronavirus State and Local Fiscal Recovery Fund (“SLFRF”) revenues of H.R. 1319 American Rescue Plan Act of 2021 (“ARPA”) on August 12, 2021; and

**WHEREAS**, the final funding amount for Mineral Springs is \$270,618.75 which is being distributed by the State of North Carolina acting as agent for the United States Treasury Department (“Treasury”); and

**WHEREAS**, Treasury issued its Final Rule on January 6, 2022, effective April 1, 2022, which provided additional flexibility for recipients over and above the approved expenditure categories originally included in the Interim Final Rule; and

**WHEREAS**, the Final Rule now provides a “Standard Allowance” of \$10,000,000.00 which allows recipients to designate SLFRF revenues up to that amount for “Revenue Replacement” without being required to perform an actual revenue-loss calculation; and

**WHEREAS**, the Final Rule clarifies that Revenue Replacement funds may be used for “any service traditionally provided by a government, unless Treasury has stated otherwise”; and

**WHEREAS**, the Final Rule requires recipients to make a one-time election to use the Standard Allowance if they wish to designate up to \$10,000,000.00 of their SLFRF revenues for Revenue Replacement purposes without performing an actual revenue-loss calculation; and

**WHEREAS**, electing the Standard Allowance simplifies and streamlines the reporting process and allows Mineral Springs to utilize the SLFRF revenues in ways that most broadly and expeditiously benefit the town’s citizens.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Mineral Springs that the town does hereby elect to use the Standard Allowance for Revenue Replacement under the Final Rule for allocating and spending SLFRF revenues; and

**BE IT FURTHER RESOLVED** that the Town of Mineral Springs hereby designates its full SLFRF allocation of \$270,618.75 to the “Revenue Replacement” category; and

**BE IT FURTHER RESOLVED** that the Town Council of the Town of Mineral Springs hereby directs the Finance Officer to notify Treasury of its election to use the Standard Allowance as part of the required first Annual Report to be submitted to Treasury by April 30, 2022; and



**BE IT FURTHER RESOLVED** that the Town of Mineral Springs will continue to account for SLFRF revenues in a separate fund, will document transfers of SLFRF revenues to the General Fund or Grant Project Funds as applicable, and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for SLFRF revenues; and

**BE IT FURTHER RESOLVED** that the Town Council of the Town of Mineral Springs designates and directs the Town Finance Officer to take all actions necessary on behalf of the town council to administer the SLFRF revenues in compliance with the Final Rule.

This the 14<sup>th</sup> day of April, 2022

\_\_\_\_\_  
Frederick Becker III, Mayor

ATTEST:

\_\_\_\_\_  
Vicky Brooks, CMC, NCCMC

## Treasury Issues Final Rule for State and Local Fiscal Recovery Funds Program to Support the Ongoing COVID Response

January 6, 2022

*The final rule enables state and local governments to meet immediate pandemic response needs and promote long-term recovery.*

WASHINGTON — Today, the U.S. Department of the Treasury issued the Final Rule for the State and Local Fiscal Recovery Funds (SLFRF) program, enacted as a part of the American Rescue Plan, which delivers \$350 billion to state, local, and Tribal governments to support their response to and recovery from the COVID-19 pandemic.

The SLFRF program ensures governments have the resources needed to respond to the pandemic, including providing health and vaccine services, supporting families and businesses struggling with the pandemic’s economic impacts, maintaining vital public services, and building a strong and equitable recovery.

To date, Treasury has distributed more than \$245 billion to state, local, and Tribal governments as a part of the SLFRF program, accounting for over 99% of funds eligible to be disbursed in 2021 – including funds to many communities that had not received federal assistance since the onset of the pandemic. Recipients of funds were encouraged to begin using funds under the interim final rule, which was released in May 2021. Governments have been spending these funds to [address](#) the COVID-19 pandemic and its economic effects, including by expanding access to testing, vaccines, and taking other steps to protect their communities including those that are high-risk and underserved. A [recent analysis](#) by the Center on Budget and Policy Priorities found that state governments have appropriated nearly 70% of their available funds as of November 2021.

“Through the State and Local Fiscal Recovery Funds, the American Rescue Plan has provided state and local governments with the support they need to respond to the ongoing pandemic and plan for an equitable recovery,” said Deputy Secretary of the Treasury Wally Adeyemo. “As the Delta and Omicron variants have illustrated, pandemic response needs will continue to evolve. These funds ensure that governments across the country have the flexibility they need

to vaccinate their communities, keep schools open, support small businesses, prevent layoffs, and ensure a long-term recovery.”

The final rule – which takes effect on April 1, 2022 – provides state and local governments with increased flexibility to pursue a wider range of uses, as well as greater simplicity so governments can focus on responding to the crisis in their communities and maximizing the impact of their funds.

The State and Local Fiscal Recovery Funds Program final rule provides additional clarity and flexibility for recipient governments, including:

- First, Treasury has expanded the non-exhaustive list of uses that recipients can use to respond to COVID-19 and its economic impacts – ensuring states and localities can adapt quickly and nimbly to changing public health and economic needs. This includes clarifying that recipients can use funds for certain capital expenditures to respond to public health and economic impacts and making services like childcare, early education, addressing learning loss, and affordable housing development available to all communities impacted by the pandemic.
- Second, Treasury has expanded support for public sector hiring and capacity, which is critical for the economic recovery and in maintaining vital public services for communities.
- Third, Treasury has streamlined options to provide premium pay for essential workers, who bear the greatest health risks because of their service in critical sectors.
- Fourth, Treasury has broadened eligible water, sewer, and broadband infrastructure projects – understanding the unique challenges facing each state and locality in delivering clean water and high-speed broadband to their communities.
- In addition to these expansions, Treasury has greatly simplified the program for small localities – many of whom have received a historic federal investment in their communities through this program – including through the option to elect a standard allowance for revenue loss rather than calculating revenue loss through the full formula.

[View the final rule text.](#)  [View a user-friendly overview of the major provisions of the final rule](#) .

###



## Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

### DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

- 1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.**

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

- 2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.**

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where  $n$  is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



## SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.

# MEMO

**To: Mineral Springs Town Council**  
**From: Rick Becker**  
**Date: April 7, 2022**  
**Subject: FY2022-2023 Budget: Preliminary Departmental Appropriations**

The accompanying spreadsheet shows the FY2020-21 final budget and actual expenditures, the FY2021-22 current budget and estimated final actual expenditures, and suggested appropriation levels for the FY2022-23 budget.

I am recommending keeping most proposed expenditures the same as last year's except for the usual salary and hourly wage increases, other items that change based on established formulas or trends, and a large reduction in the "Planning" department. This "first draft" suggests a decrease of \$25,386 over the current year's operating expenditure budget, or 6.99%. This figure again reflects the 3% increase in staff salaries that council has consistently approved over the past several years. This presents a more accurate estimate of what the budget officer anticipates happening with these salaries, but council must still decide whether or not to apply any increases. It should be noted that the 3% figure used by Council for the past several years generally kept slightly *ahead* of the cost of living; 3% this year will make up for that by falling slightly *behind* what we are seeing with inflation and cost of living. Note that the "Assistant/Deputy" position has increased from a \$12,300 budget amount to \$12,900; this is not a salaried position, and the \$12,900 is a maximum suggested allocation for the position. Currently, this position requires 12 hours per week, corresponding to the time the town hall is open for regular business hours. The hourly rate for this position is currently \$19.00.

## Reading the Chart

In the right-hand column, headed "2022-23 proposed", bold-faced numbers are the totals within each budgetary department. These numbers add up to the total of \$337,980. These are the categories that ultimately end up in the adopted budget ordinance and within which the town must operate; numbers within these departments are "flexible," and may be changed during the fiscal year as needed without budget amendments as long as the departmental totals in the ordinance are not increased. Salaries are shown in white, reflecting amounts 3% above last fiscal year. "Employee Overhead" is also shown in white and is proposed to increase by \$2,000 next year. The three sets of figures in the "dotted" cells are simply sub-subcategories within subcategories.

## Increases and Decreases

Most other line items are very close to last year's. Although we are still operating under some limitations as a result of COVID-19 I am recommending that we establish the budget as if things were *almost* "back to normal" starting on July 1, 2022 – with the exception of the September 2022 Festival which has been canceled. An amount in the budget does NOT have to result in an expenditure but

budgeting all items as usual provides taxpayers with the most realistic idea of the maximum amount the town is likely to spend in the next fiscal year. Major changes in proposed expenditures are:

1. **“Charities”**: Based on 3% of previous fiscal year budget, per town policy. **Decreased** from \$10,545 to \$11,675.
2. **“Community”**: The 2022 Festival has already been canceled and for next year there is a zero appropriation for “Festival”. As the fiscal year progresses and more certainty emerges on the COVID front there may be opportunities to operate some “scaled-back” festive events, so “Misc” is increased from \$1,000 to \$2,000. It is unclear what plans Artists Music Guild has for FY2022-23, so I am recommending keeping that appropriation at \$4,000 and basing actual expenditure on additional input from that organization. **Decreased** from \$26,000 to \$22,500.
3. **“Elections”**: There will be no municipal election in 2022, so this appropriation is **Decreased** from \$3,300 to \$0.
4. **“Employee Overhead”**: The NC Local Government Employees’ Retirement System contribution rate has increased, and any salary increases will also result in additional increases in LGERS, FICA, and Workers Compensation contributions. **Increased** from \$35,400 to \$37,400.
5. **“Planning”**: This appropriation was increased by \$25,000 via budget amendment early in FY2021-22 to fund the development of a new Comprehensive Plan as required by the newly-adopted state statutes under Chapter 160D. That project will be complete by June 30, 2022, so there will be a sharp drop in the “Land Use Plans” appropriation, from \$30,000 to \$3,000. The “Miscellaneous” appropriation will decrease from \$3,000 to \$2,000, while the Planning Director’s salary will increase by 3%. Overall, “Planning” will be **Decreased** from \$74,272 to \$47,304.

**Other Items of Note:**

- ) Most other line items and departmental appropriations remain very close to FY2021-22 levels. The budget amounts approved by council in recent years appear to be representing the town’s overall spending priorities quite well, and as such there is no need to modify those budget amounts.
- ) While this discussion covers only appropriations and doesn’t cover revenues, it should be mentioned that the State and Local Fiscal Recovery Fund (SLFRF) revenues distributed to the town under the federal American Rescue Plan Act (ARPA) will not appear in the General Fund when the Proposed FY2022-23 Budget is presented next month. These revenues totaling \$270,618.75 will be accounted for in a Special Revenue Fund and expended under the authority of one or more Capital Project Ordinances. Information concerning any grant projects or capital projects expected to be authorized by project ordinance during the budget year will be included in the Proposed Budget as required by NC G. S. § 159-13.2(f).

At the April 14, 2022 meeting, council should consider three items related to the budget:

1. **determine** salary and hourly figures for next year
2. **decide** on whether or not to include any of the proposed changes in the FY2022-23 budget
3. **advise** the budget officer of any changes council might wish to make to other appropriations so that the formal proposed budget may be presented to council in May.



TOWN OF MINERAL SPRINGS											
2022-2023 BUDGET: PRELIMINARY APPROPRIATION WORKSHEET (4/14/2022)											
Appropriation dept			Trend	2020-21	2020-21	2021-22	2021-22	2021-22		2022-23 Proposed	
			21-22	budget	actual	budget	(7/1-3/31)	(est. final)			
Advertising			↔	\$1,800	\$ 535	\$1,800	\$ 414	\$ 614		\$ 1,800	
Attorney			↔	\$9,600	\$ 3,600	\$9,600	\$ 3,409	\$ 5,609		\$ 9,600	
Audit			↔	\$4,730	\$ 4,730	\$4,730	\$ 4,730	\$ 4,730		\$ 4,730	
Charities (moved here in 2017)			⦿	\$10,875	\$ 10,875	\$10,545	\$ -	\$ 10,500		\$ 11,675	
Community Involvement			⦿	\$30,800	\$ 12,734	\$26,000	\$ 10,573	\$ 18,529		\$ 22,500	
Beautification, Maintenance			⦿	\$6,300	\$ 4,400	\$6,300	\$ 3,445	\$ 6,490		\$ 6,500	
Special Events			⦿	\$15,000	\$4,000	\$10,000	\$4,000	\$ 5,000		\$ 6,000	
Festival			⦿	\$10,000	\$ -	\$5,000	\$ -	\$ -		\$ -	
AMG			↔	\$4,000	\$ 4,000	\$4,000	\$ 4,000	\$ 4,000		\$ 4,000	
Misc			⦿	\$1,000	\$ -	\$1,000	\$ -	\$ 1,000		\$ 2,000	
Newsletter			⦿	\$2,500	\$ -	\$2,700	\$ -	\$ 1,500		\$ 3,000	
Park & Greenway Maint			↔	\$7,000	\$ 4,334	\$7,000	\$ 3,128	\$ 5,539		\$ 7,000	
Contingency			↔	\$2,950	\$ -	\$3,000	\$ -	\$ -		\$ 3,000	
Elections			⦿	\$0	\$0	\$3,300	\$ 3,045	\$ 3,045		\$ -	
Employee Overhead			⦿	\$32,500	\$ 32,139	\$35,400	\$ 26,722	\$ 34,587		\$ 37,400	
Fire Department			↔	\$12,000	\$ 12,000	\$12,000	\$ -	\$ 12,000		\$ 12,000	
Intergovernmental			↔	\$15,000	\$ 2,500	\$15,000	\$ -	\$ -		\$ 15,000	
Office & Town Hall			⦿	\$149,844	\$ 141,012	\$157,719	\$ 116,471	\$ 155,321		\$ 162,571	
Salary: Clerk			⦿	\$38,496	\$ 38,496	\$39,648	\$ 29,736	\$ 39,648		\$ 40,836	
Salary: Assistant/Deputy			⦿	\$11,500	\$ 11,098	\$12,300	\$ 8,750	\$ 11,670		\$ 12,900	
Salary: Finance Officer			⦿	\$35,556	\$ 35,556	\$36,624	\$ 27,468	\$ 36,624		\$ 37,728	
Salary: Mayor			↔	\$4,800	\$ 4,800	\$6,000	\$ 4,500	\$ 6,000		\$ 6,000	
Salary: Council			↔	\$10,800	\$ 10,650	\$14,400	\$ 9,800	\$ 13,400		\$ 14,400	
Dues			⦿	\$7,000	\$ 7,081	\$7,300	\$ 7,081	\$ 7,081		\$ 7,500	
Insurance			↔	\$4,000	\$ 3,268	\$4,000	\$ 3,762	\$ 3,762		\$ 4,000	
Records Management			⦿	\$5,092	\$ 5,092	\$5,347	\$ 5,245	\$ 5,245		\$ 5,507	
Equipment			↔	\$2,400	\$ 1,509	\$2,400	\$ 1,177	\$ 2,177		\$ 2,400	
Supplies			↔	\$4,000	\$ 2,839	\$4,000	\$ 1,806	\$ 2,806		\$ 4,000	
Postage			↔	\$1,000	\$ 538	\$1,000	\$ 869	\$ 1,369		\$ 1,000	
Telephone, Internet, Security			⦿	\$7,200	\$ 6,584	\$7,200	\$ 5,202	\$ 6,442		\$ 6,800	
Reserve/Misc			↔	\$1,000	\$ 333	\$1,000	\$ -	\$ 250		\$ 1,000	
Town Hall Maint			⦿	\$12,000	\$ 7,360	\$12,000	\$ 5,630	\$ 11,942		\$ 14,000	
Equip. & Supplies			↔	\$2,000	\$ 243	\$2,000	\$ 463	\$ 1,163		\$ 2,000	
Services			⦿	\$10,000	\$ 7,117	\$10,000	\$ 5,167	\$ 10,779		\$ 12,000	
Utilities			↔	\$5,000	\$ 5,808	\$4,500	\$ 5,445	\$ 6,905		\$ 4,500	
Planning			⦿	\$ 48,276	\$ 38,682	\$ 74,272	\$ 56,564	\$ 70,209		\$ 47,304	
Zoning Ord. & Planning Board			↔	\$5,000	\$ 3,280	\$5,000	\$ -	\$ -		\$ 5,000	
Zoning Administration			⦿	\$35,276	\$ 34,571	\$36,272	\$26,958	\$35,526		\$ 37,304	
Salary			⦿	\$33,276	\$ 33,276	\$34,272	\$ 25,704	\$ 34,272		\$ 35,304	
Contract & Other			↔	\$2,000	\$ 1,295	\$2,000	\$ 1,254	\$ 1,254		\$ 2,000	
Land Use Plans			⦿	\$5,000	\$ -	\$30,000	\$ 28,923	\$ 33,000		\$ 3,000	
Reserve/Misc			⦿	\$3,000	\$ 831	\$3,000	\$ 683	\$ 1,683		\$ 2,000	
Street Lighting			⦿	\$1,600	\$ 1,054	\$1,200	\$ 818	\$ 1,230		\$ 1,400	
Tax Collection			⦿	\$1,900	\$ 1,622	\$1,600	\$ 1,328	\$ 1,438		\$ 1,800	
Salary			↔	\$300	\$ 300	\$0	\$ -	\$ -		\$ -	
Contract			⦿	\$1,600	\$ 1,322	\$1,600	\$ 1,328	\$ 1,438		\$ 1,800	
Postage			↔	\$0	\$ -	\$0	\$ -	\$ -		\$ -	
Billing			↔	\$0	\$ -	\$0	\$ -	\$ -		\$ -	
Training			↔	\$3,000	\$ 276	\$3,000	\$ 200	\$ 650		\$ 3,000	
Officials			↔	\$1,000	\$ -	\$1,000	\$ -	\$ 250		\$ 1,000	
Boards			↔	\$1,000	\$ -	\$1,000	\$ -	\$ -		\$ 1,000	
Staff			↔	\$1,000	\$ 276	\$1,000	\$ 200	\$ 400		\$ 1,000	
Travel			↔	\$4,200	\$ 580	\$4,200	\$ 363	\$ 863		\$ 4,200	
Capital Outlay				\$22,405	\$ 8,601	\$25,849	\$ 2,603	\$ 10,603			
<b>Operating Expenditures</b>			⦿	<b>\$329,075</b>	<b>\$ 262,339</b>	<b>\$363,366</b>	<b>\$ 224,637</b>	<b>\$ 319,325</b>		<b>\$ 337,980</b>	
<b>Totals</b>				<b>\$351,480</b>	<b>\$ 270,940</b>	<b>\$389,215</b>	<b>\$ 227,240</b>	<b>\$ 329,928</b>		<b>\$ 337,980</b>	
Legend:											
				Department with no subcategories							
				Department total which is sum of multiple subcategories							
				Narrower categories within a subcategory							
				\$ 100 Salary or salary-related item							



## Encanto (2021)

Available Now  
New Release

### Synopsis

Deep in the Colombian mountains, the Madrigal family possesses an extraordinary secret. Each member of the family is able to perform magic. Yet at the heart of the family is 15-year-old Mirabel, who does not seem to possess any unusual abilities. Faced with this harsh reality, Mirabel struggles to reconcile her place within her family while searching for who she truly is.

**Directors**  
Jared Bush,  
Bryon Howard,  
Charise Castro Smith

**Production Year**  
2021

**Rating**  
PG

**Studio**  
Walt Disney Pictures

**Runtime**  
99 minutes

### Cast

Stephanie Beatriz, María Cecilia Botero, John Leguizamo, Mauro Castillo, Jessica Darrow



## Sing 2 (2021)

Available Now  
New Release

### Synopsis

Theater owner Buster Moon sets his sights on producing a brand-new musical with his troupe in the glamorous Redshore City. To gain the support of a ruthless music mogul, he pitches that he'll feature Clay Calloway, a legendary but elusive rock singer as part of the show. Now, all the group needs to do is find the recluse and persuade him to perform with them.

**Directors**  
Garth Jennings

**Production Year**  
2021

**Rating**  
PG

**Studio**  
Universal Pictures

**Runtime**  
112 minutes

### Cast

Reese Witherspoon, Taron Egerton, Nick Kroll, Matthew McConaughey, Garth Jennings

# Dog (2021)

Post Home:  
Anticipated 6/28  
New Release

## Synopsis

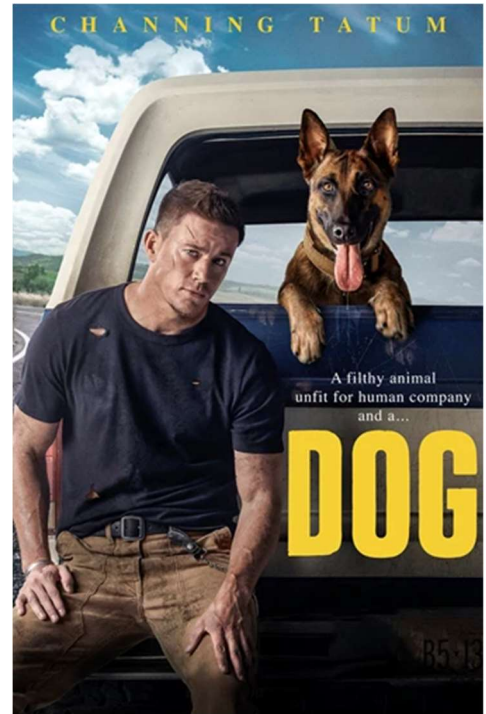
Two former Army Rangers are paired against their will on the road trip of a lifetime. Army Ranger Briggs (Channing Tatum) and Lulu (a Belgian Malinois dog) buckle into a 1984 Ford Bronco and race down the Pacific Coast in hopes of making it to a fellow soldier's funeral on time. Along the way, they'll drive each other completely crazy, break a small handful of laws, narrowly evade death, and learn to let down their guards in order to have a fighting chance of finding happiness.

<b>Directors</b>	<b>Production Year</b>	<b>Rating</b>
Channing Tatum, Reid Carolin, Timothy Gates	2022	PG-13

<b>Studio</b>	<b>Runtime</b>
MGM Pictures	90 minutes

## Cast

Channing Tatum, Q'orianka Kilcher, Ethan Suplee, Emmy Raver-Lampman. etc.



# Boss Baby (2021)

Available Now  
New Release

## Synopsis

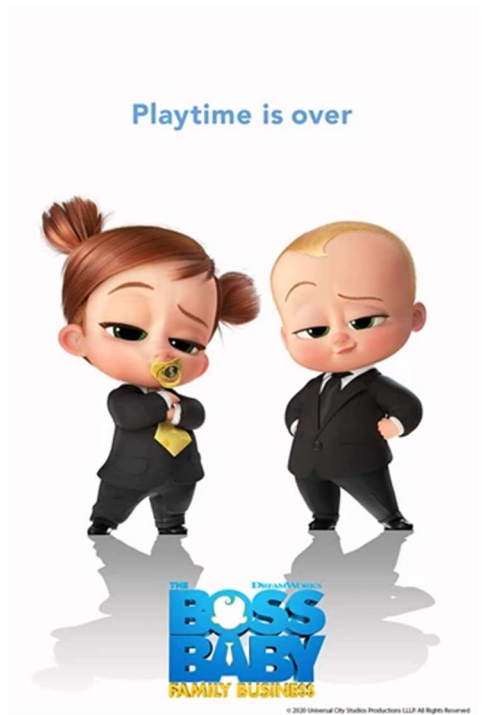
In the second installment of The Boss Baby franchise, the estranged Templeton brothers team up as adults-turned-babies after consuming a magical formula. They embark on an undercover mission (with the help of a new generation of BabyCorp agents) to thwart an evil mastermind's machinations.

<b>Directors</b>	<b>Production Year</b>	<b>Rating</b>
Tim McGrath	2021	PG

<b>Studio</b>	<b>Runtime</b>
Universal Pictures	107 minutes

## Cast

Alec Baldwin, Amy Sedaris, James Marsden, Ariana Greenblatt, Eva Longoria





## Spirit Untamed (2021)

Available Now  
New Release

### Synopsis

A young girl befriends a wild mustang named Spirit after moving with her aunt from the city to a small frontier town name Miradero. Together with her two friends and their horses, she pursues a life of exploration, adventure, and danger on the wide-open plains.

<b>Directors</b> Elaine Bogan	<b>Production Year</b> 2021	<b>Rating</b> PG
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<b>Studio</b> Universal Pictures	<b>Runtime</b> 87 minutes
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### Cast

Eiza González, Jake Gyllenhaal, Mckenna Grace, Walton Goggins, Isabela Moner



## Space Jam - A New Legacy (2021)

Available Now  
New Release

### Synopsis

NBA athlete LeBron James forges an unlikely friendship with the Looney Tunes to overcome the shady Goon Squad basketball team after being trapped in a computer simulation of a basketball league by a nefarious artificial intelligence.

<b>Directors</b> Macolm D Lee	<b>Production Year</b> 2021	<b>Rating</b> PG
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<b>Studio</b> Warner Bros.	<b>Runtime</b> 115 minutes
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### Cast

LeBron James, Don Cheadle, Cedric Joe, Khris Davis, Sonequa Martin-Green

# Raya and The Last Dragon (2021)

Available Now  
New Release

## Synopsis

Kumandra is a place where humans and dragons peacefully coexist. When sinister monsters called the Druun threaten the community, however, the dragons readily make a sacrifice to save the human race. Hundreds of years later, the same threat returns. It is up to Raya, a lone warrior, to stop them once and for all. She tracks down the last dragon alive. But as she embarks on her journey, she realizes that it will take more than a dragon and its magic to save her world.

## Directors

Don Hall,  
Paul Briggs,  
John Ripa

## Production Year

2021

## Rating

PG

## Studio

Walt Disney Pictures

## Runtime

114 minutes

## Cast

Gemma Chan, Daniel Dae Kim, Sandra Oh, Lucille Soong, Alan Tudyk



## Vicky Brooks

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**From:** Karen Waddell, NC League of Municipalities <kwaddell@mail.nclm.org>  
**Sent:** Wednesday, March 9, 2022 12:31 PM  
**To:** msvickybrooks@aol.com  
**Subject:** Reminder to Designate your Municipality's Voting Delegate | 2022-2023 NCLM Board

**Flag Status:** Flagged

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Hello all!

The nomination period for the 2022-2023 Board of Directors is now open and will run through March 31. Once again, we will hold an electronic voting process for board elections.

During CityVision, held April 26-28 in Wilmington, League members will attend the annual business meeting where the 2022-2023 electronic Board of Directors election results will be announced.

You are receiving this because each member municipality shall ***designate one voting delegate*** who is eligible to cast a single vote for the 2022-2023 League Board of Directors in advance of the annual business meeting.

Please complete the **Voting Delegate form** to identify your municipality's voting delegate to ensure delivery of electronic ballot and voting instructions by April 15, 2022.

**DESIGNATE YOUR VOTING DELEGATE HERE**

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### **Electronic Voting Timeline:**

- The designated voting delegate shall receive their credentials and voting instructions on or before **April 15, 2021**.

- The appointed voting delegate shall vote on the slate of candidates via electronic means between **April 15 - April 20, 2022**.
- The election results shall be presented to the membership at **CityVision 2022, April 28, 2022 at the NCLM Annual Business Meeting during the CityVision conference.**

If you have any questions or need assistance, please feel free to contact me at

[kwaddell@nclm.org](mailto:kwaddell@nclm.org) | (919) 715-0950

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