

**Town of Mineral Springs  
Mineral Springs Town Hall  
3506 Potter Road S ~ Mineral Springs  
Mineral Springs Town Council  
Public Hearing / Regular Meeting  
June 13, 2024 ~ 7:30 P.M.  
AGENDA**

**1. Opening**

The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.

**2. Public Hearing – 2024-2025 Proposed Budget**

**3. Public Comments**

The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

**4. Consent Agenda – Action Item**

- A. Approval of the May 9, 2024 Regular Meeting Minutes
- B. Acceptance of the April 2024 Union County Tax Report
- C. Acceptance of the April 2024 Finance Report

**5. Consideration of the 2023-2024 Nonprofit Contributions – Action Item**

The council will consider the 2023-2024 nonprofit contributions (Turning Point, Council on Aging, Catawba Lands Conservancy, & American Red Cross).

**6. Consideration of the FY2024-2025 Budget – Action Item**

The council will consider approving the FY2024-2025 proposed budget by adopting O-2023-09.

**7. Notification of a Landscaping Request for Proposal**

The council will be notified of the landscaping request for proposal that will be going out for bid in June 2024.

**8. Staff Updates**

The staff will update the council on any developments that may affect the town.

**9. Other Business**

**10. Adjournment**

**Draft Minutes of the  
Mineral Springs Town Council  
Regular Meeting  
May 9, 2024 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall located at 3506 Potter Road S, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, May 9, 2024.

Present: Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, and Councilman Jim Muller.

Absent: None

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Administrative Assistant/Deputy Town Clerk Sharelle Quick.

Visitors: None.

**1. Opening**

With a quorum present at 7:31 p.m. on May 9, 2024, Mayor Becker called the regular meeting to order.

Councilwoman Critz delivered the invocation.

Pledge of Allegiance.

**2. Public Comments**

There were no public comments.

**3. Consent Agenda – Action Item**

Councilwoman Coffey motioned to approve the consent agenda containing the April 11, 2024 Regular Meeting Minutes, the March 2024 Union County Tax Report, and the March 2024 Finance Report as presented, and Councilman Muller seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

**4. Discussion and Consideration of Proceeding with or Indefinitely Tabling a Nuisance Ordinance – Action Item**

Mayor Becker referred to the memo from Ms. Vicky Brooks about the nuisance ordinance and commented it was straightforward on what the costs were for the next steps. Mayor Becker stated the cost of everything had gone up, it will even cost the town a lot of money to get N-Focus here to talk about whether the council wants to do it.

Councilwoman Coffey commented that in light of the financial burden it would put on the town, it was her opinion that the council needed to have some more thought about it. Right now, the council should indefinitely table the discussion until they can gather some hard facts and understand what the long-term plan could cost the town and if they wanted to invest to that degree, because it would mean increasing taxes to pay for it.

Councilwoman Critz commented that the expense was a lot and then explained that last year there were situations in her neighborhood that they contacted Union County for different things and they showed up and did their job. It is not like the county won't do it, so constituents are not left without any options.

Councilman Muller explained the reason he brought up the nuisance ordinance originally was because of a meeting he had with a resident at town hall who was complaining about a neighbor with household garbage piling up. Councilman Muller stated his original thought was to reintroduce it with the some safeguards to keep it from being abused or scaling it back to where it would not be an overreaching ordinance. Through the discussions the council had at their session, it seemed that nobody was willing to scale it back. Additionally, the town could not build in the safeguards Councilman Muller thought could be done. If the town is not able to levy penalties against abusers, and if the council could not scale it back to just household garbage, Councilman Muller agreed it should be tabled.

Councilwoman Cureton motioned to table the topic indefinitely and Councilwoman Critz seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

#### **5. Consideration of the 2024-2025 Budget and Calling for a Public Hearing – Action Item**

Mayor Becker explained there were no changes in the appropriations, the few things he had to estimate were close enough that the town will be able to cover it. Mayor Becker stated he was conservative projecting the revenues, although the property tax revenues will be increased a little bit (\$1,200) with the annexation and new construction (13 houses). The sales tax will stay flat, but Mayor Becker stated he had to be careful with those. Mayor Becker thought that because of the Fed's decision to table any changes, the interest rates would stay higher for the next few months, so that would keep that revenue source steady. The budget was recommended with no tax increase and would stay 2.1 cents. The Operating Budget is \$366,679 and the Capital Budget is \$62,296, which was not designated to any specific project at this time. The total revenues and expenditures are \$428,975. If the council wanted to proceed, they just needed to call for a public hearing on June 13 at 7:30 at the Mineral Springs Town Hall for the purpose of discussing the budget and possibly adopting it at that meeting.

Councilwoman Coffey motioned to call for a public hearing on June 13 at 7:30 p.m. at the Mineral Springs Town Hall for the purpose of discussing the budget and possibly adopting it at that meeting and Councilwoman Critz seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

Mayor Becker noted a copy of the budget had been filed with the clerk, who was directed to advertise the public hearing in due time for that meeting.

#### **6. Announcement of the Charlotte Regional Transportation Planning Organization (CRTPO) Presentation**

Mayor Becker explained that the Town of Weddington had had CRTPO at one of their meetings to do a presentation explaining what they do. The presentation was focused on some of the things like what Mineral Springs was benefitting from (sidewalk grants). During a regular meeting of the Western Union Municipal Alliance (WUMA), the board decided to open it up and have CRTPO come back to do a presentation during a regular WUMA meeting on May 23<sup>rd</sup> at the Wesley Chapel Town Hall at 7:00 p.m. Mayor Becker commented if anybody (members of the public/everybody) had time they should attend that meeting.

#### **7. Announcement of Proposed Small Intersection Improvements**

Mayor Becker commented "we are a go" for putting left turn arrows downtown. North Carolina Department of Transportation (NCDOT) will be doing both directions on Highway 75, and they have the software capability to change the timing for morning and afternoon, so it will help where it is needed. Even though leaving town hall in the afternoon turning left from Potter Road to Highway 75 (or northbound) can be grueling, NCDOT does not want to add to possible backups across the tracks on the southbound traffic. The good news is that NCDOT will be paying for it, the town will not have to pay the \$10,000 cost.

Councilwoman Critz asked if NCDOT was going to widen the area.

Mayor Becker responded there would be no change in the road, it will just be the signals. Mayor Becker added that the town will see what happens with the intersection improvement and whether NCDOT puts it into the P 7.0 CRTPO process as a regular road project, as well as the possibility of the town, in future years, going for some grant money. The town will see what happens this cycle with NCDOT putting the intersection project on to see how it scores later this year and if there is any possibility it could happen through the regular process in 10 years or less.

Councilwoman Krafft asked about NCDOT fixing the pothole.

Mayor Becker responded he would talk with NCDOT about that independently of the signal changes.

Mayor Becker moved onto the “fork” at Potter and Pleasant Grove, which NCDOT has brought back after they admitted they had dropped the ball on that \$88,000 Spot-Safety Funding project. When Mayor Becker reached back out to NCDOT earlier this year or late last year, they reevaluated the cost and said, “We can do this in house and save a lot of money, we don’t need to let it as a contractor project, we can have our own crews do it.” Mayor Becker noted that NCDOT did not give him a number, but it would be substantially less money. The plan is to eliminate some pavement to make it more of a turn and to have defined stop signs. Initially, it would be an “All-Way Stop” just for safety, which could be permanent. NCDOT wants to see how it works. The project has been put through for “Spot-Safety Funding,” again, and the answer should be available any day now. The project scored a 17 on the “Benefits-Cost Ratio,” and anything above 15 is competitive. Mayor Becker noted this was a quarterly cycle for NCDOT, because it was internal funding priorities; if the project does not make it, it will be put on again.

Councilwoman Critz commented that she knew they put up signs when they change intersections to warn people, but that is one of those areas where people drive automatically, so she wondered if the town could request a bigger temporary flashing sign. The town could also put it in a newsletter or the website closer to the time that the change may happen.

Mayor Becker responded the town would have to wait and see if the project got funded first and then he would work with NCDOT.

Mayor Becker noted there was a wreck at the fork at Potter and Pleasant Grove, north of town. It is bad when heading south on either part of Pleasant Grove, because Potter gets to stop. “You can’t see Pleasant Grove and Pleasant Grove really just doesn’t have a turn, it just curves around,” Mayor Becker said.

Councilman Muller commented he thought people said the wreck last week was because the people coming down Potter never stopped. Rumble strips might help.

Councilwoman Critz mentioned that it was a bad situation, but it had been that way for so long.

Mayor Becker responded that it had been, but nobody really asked until the town started talking about it two or three years ago. Mayor Becker stated he was amazed to get anything out of NCDOT quickly, but he was trying to work with the current crew, and he would talk with them about transitioning and making it safer.

Mayor Becker commented that his thoughts were the reason all of the wrecks did not attract a lot of attention was because there had not been a fatality (at least not during his time in Mineral Springs).

#### **8. Consideration of Authorizing the Purchase of Replacement Banners – Action Item**

Ms. Brooks noted that the downtown banners were rough looking, so she did reach out to SignPro for a quote to replace all of them in the same design.

Mayor Becker mentioned that right now the banners are in differing degrees of being faded; the best ones were fairly bad, and the worst ones are horrible.

Councilwoman Critz asked if there was a huge price increase from the last time they were replaced.

Mayor Becker responded he did not think so at \$130 each and that he remembered them being over \$100 four years ago. The banners are vinyl, so that is what you would expect.

Ms. Brooks noted that SignPro owner Matt Rorie, had said the banners only last a couple of years, so the town is getting their money's worth out of them.

Councilwoman Coffey motioned to approve purchasing replacement banners and Councilwoman Krafft seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Cureton, Krafft, and Muller. Nays: None.

**9. Staff Updates**

There were no staff updates.

**10. Other Business**

Mayor Becker explained that May 5<sup>th</sup> through the 11<sup>th</sup> of 2024 was the 55<sup>th</sup> Annual Municipal Clerk's Week. A Proclamation was adopted by Mayor Becker honoring the town's municipal clerk and all municipal clerks on behalf of the International Institute of Municipal Clerks declaring May 5<sup>th</sup> through May 11<sup>th</sup> Municipal Clerk's Week.

The Proclamation is as follows:

**Proclamation  
55th Annual Municipal Clerks Week, May 5 - 11, 2024**

**Whereas**, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

**Whereas**, The Office of the Professional Municipal Clerk is the oldest among public servants; and

**Whereas**, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

**Whereas**, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

**Whereas**, The Professional Municipal Clerk serves as the information center on functions of local government and community; and

**Whereas**, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

**Whereas**, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

**Now, Therefore, I**, Frederick Becker, Mayor of The Town of Mineral Springs, do recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Vicky A. Brooks and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

**Dated** this the 9<sup>th</sup> day of May, 2024

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_

Councilwoman Cureton asked if there was any way to stop people from flying down her street. People have told Councilwoman Cureton they nearly had an accident in their driveway and pulled out in the road with somebody flying down the street.

Mayor Becker responded he would find out what the process was for NCDOT to lower the speed limit to 25 and post a sign.

Councilman Countryman suggested Councilwoman Cureton call the Union County Sheriff to have them put somebody out there.

Speed bumps were suggested by Councilwoman Critz.

Mayor Becker noted the NCDOT would not install speed bumps.

Ms. Brooks commented there was a petition for residents to have NCDOT to do a study. If NCDOT agreed to lower the speed limit, they would ask the town to do a concurring speed limit.

Councilwoman Krafft mentioned there was a 25 mile an hour street sign put up in the neighborhood of Nablus that she did not believe was put there by NCDOT.

Councilwoman Krafft explained there had been an accident in front of her house and her neighbor's house damaging their yards, they called DOT who said they would send someone out to do the repairs, but that was six to eight weeks ago.

Mayor Becker suggested the Monroe DOT Office would handle those types of repairs.

Councilwoman Critz shared that the four (Mineral Springs) council women made the list of the 100 most powerful women in Union County. Councilwoman Critz stated in addition to being honored by being considered for it, she felt like it was a powerful statement for a community as small as Mineral Springs to have all four councilwomen to be recognized.

**11. Adjournment** – Action Item

At 8:04 p.m. Councilwoman Krafft motioned to adjourn the meeting and Councilwoman Coffey seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

The next regular meeting will be on Thursday, June 13, 2024 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

\_\_\_\_\_  
Vicky A. Brooks, CMC, NCCMC, Town Clerk

\_\_\_\_\_  
Frederick Becker, Mayor

# Memorandum

**To:** Town of Mineral Springs  
Rick Becker

**From:** Vann Harrell   
Tax Administrator

**Date:** May 13, 2024

**Re:** Departmental Monthly Report

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The Tax Collector's monthly/year to date collections report for the month ending April 30, 2024 is attached for your information and review.

Should you desire additional information, I will provide that at your request.

Attachment

VH/JM

APRIL 2024  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

	2024	2023	2022	2021	2020	2019
<b>APRIL 30, 2024 REGULAR TAX</b>						
BEGINNING CHARGE	60.86	82,405.89	80,802.40	80,155.13	69,817.57	67,992.78
TAX CHARGE						
PUBLIC UTILITIES CHARGES						
DISCOVERIES						
NON-DISCOVERIES	49.79					
RELEASES						
<b>TOTAL CHARGE</b>	<b>110.65</b>	<b>82,405.89</b>	<b>80,802.40</b>	<b>80,155.13</b>	<b>69,817.57</b>	<b>67,992.78</b>
BEGINNING COLLECTIONS	1.22	81,718.78	80,703.93	80,054.60	69,697.31	67,926.80
COLLECTIONS - TAX	0.78	275.07	0.42			
COLLECTIONS - INTEREST		10.30	0.06			
<b>TOTAL COLLECTIONS</b>	<b>2.00</b>	<b>81,993.85</b>	<b>80,704.35</b>	<b>80,054.60</b>	<b>69,697.31</b>	<b>67,926.80</b>
BALANCE OUTSTANDING	108.65	412.04	98.05	100.53	120.26	65.98
<b>PERCENTAGE OF REGULAR</b>	<b>1.81%</b>	<b>99.50%</b>	<b>99.88%</b>	<b>99.87%</b>	<b>99.83%</b>	<b>99.90%</b>
<b>COLLECTION FEE 1.25 %</b>	<b>0.01</b>	<b>3.57</b>	<b>0.01</b>	<b>-</b>	<b>-</b>	<b>-</b>



APRIL 2024  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

2018	2017	2016	2015	2014
67,409.94	65,441.40	61,553.74	62,157.91	64,338.55
<b>67,409.94</b>	<b>65,441.40</b>	<b>61,553.74</b>	<b>62,157.91</b>	<b>64,338.55</b>
67,403.17	65,437.75	61,550.09	62,151.90	64,326.96
<b>67,403.17</b>	<b>65,437.75</b>	<b>61,550.09</b>	<b>62,151.90</b>	<b>64,326.96</b>
6.77	3.65	3.65	6.01	11.59
<b>99.99%</b>	<b>99.99%</b>	<b>99.99%</b>	<b>99.99%</b>	<b>99.98%</b>
-	-	-	-	-

## **Town of Mineral Springs**

# FINANCE REPORT

## April 2024

Prepared for:

**The Mineral Springs Town Council**

By:

**Frederick Becker III**  
**Finance Officer**

**June 13, 2024**

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# Cash Flow Report FY2023 YTD

7/1/2023 through 4/30/2024

5/9/2024

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Category	7/1/2023- 4/30/2024
<b>INCOME</b>	
Interest Income	43,113.70
Other Inc	
Festival 2023	
Sponsor	1,500.00
Vendor	350.00
TOTAL Festival 2023	1,850.00
Sales Tax Refunds	1,574.90
Zoning	4,970.00
TOTAL Other Inc	8,394.90
Prop Tax 2023	
Receipts 2023	
Int	99.57
Tax	81,709.22
TOTAL Receipts 2023	81,808.79
TOTAL Prop Tax 2023	81,808.79
Prop Tax 2024	
Prepayments	1.22
TOTAL Prop Tax 2024	1.22
Prop Tax Prior Years	
Prop Tax 2014	
Receipts 2014	
Int	5.47
Tax	6.90
TOTAL Receipts 2014	12.37
TOTAL Prop Tax 2014	12.37
Prop Tax 2015	
Receipts 2015	
Int	2.31
Tax	3.28
TOTAL Receipts 2015	5.59
TOTAL Prop Tax 2015	5.59
Prop Tax 2016	
Receipts2016	
Int	2.01
Tax	3.28
TOTAL Receipts2016	5.29
TOTAL Prop Tax 2016	5.29
Prop Tax 2017	
Receipts2017	
Int	1.72
Tax	3.28
TOTAL Receipts2017	5.00
TOTAL Prop Tax 2017	5.00
Prop Tax 2018	
Receipts	
Int	1.42
Tax	3.27
TOTAL Receipts	4.69
TOTAL Prop Tax 2018	4.69

# Cash Flow Report FY2023 YTD

7/1/2023 through 4/30/2024

5/9/2024

Page 2

Category	7/1/2023- 4/30/2024
Prop Tax 2019	
Receipts 2019	
Int	1.12
Tax	3.27
TOTAL Receipts 2019	4.39
TOTAL Prop Tax 2019	4.39
Prop Tax 2020	
Receipts	
Int	21.12
Tax	15.62
TOTAL Receipts	36.74
TOTAL Prop Tax 2020	36.74
Prop Tax 2021	
Receipts 2021	
Int	6.89
Tax	34.23
TOTAL Receipts 2021	41.12
TOTAL Prop Tax 2021	41.12
Prop Tax 2022	
Receipts 2022	
Int	12.91
Tax	196.37
TOTAL Receipts 2022	209.28
TOTAL Prop Tax 2022	209.28
TOTAL Prop Tax Prior Years	324.47
Sales Tax	
Cable TV	8,313.84
Electricity	109,827.67
Natural Gas Excise	233.76
Sales & Use Dist	26,228.77
telecommunications	1,097.08
TOTAL Sales Tax	145,701.12
Veh Tax	
Int 2023	71.18
Tax 2023	6,768.53
TOTAL Veh Tax	6,839.71
<b>TOTAL INCOME</b>	<b>286,183.91</b>
<b>EXPENSES</b>	
Ads	447.72
Attorney	3,464.59
Audit	5,230.00
Community	
Communication	3,588.00
Greenway	893.96
Maint	3,791.40
Parks & Rec	
Park	3,608.25
TOTAL Parks & Rec	3,608.25
Special Events	
Festival	5,875.45

# Cash Flow Report FY2023 YTD

7/1/2023 through 4/30/2024

5/9/2024

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Category	7/1/2023- 4/30/2024
Services	1,975.00
<b>TOTAL Special Events</b>	<b>7,850.45</b>
<b>TOTAL Community</b>	<b>19,732.06</b>
Elections	3,521.75
Emp	
Benefits	
Dental	912.00
Life	729.60
NCLGERS	14,895.04
Vision	168.00
<b>TOTAL Benefits</b>	<b>16,704.64</b>
Bond	550.00
FICA	
Med	1,840.18
Soc Sec	7,868.38
<b>TOTAL FICA</b>	<b>9,708.56</b>
Payroll	1,985.10
Unemp	50.13
Work Comp	2,081.18
<b>TOTAL Emp</b>	<b>31,079.61</b>
Office	
Bank	19.55
Clerk	37,593.40
Council	12,000.00
Deputy Clerk	10,184.94
Dues	7,695.00
Equip	376.47
Finance Officer	34,728.20
Ins	4,452.90
Maint	
Materials	1,357.99
Service	22,769.36
<b>TOTAL Maint</b>	<b>24,127.35</b>
Mayor	5,000.00
Misc	314.69
Post	600.00
Records	5,672.56
Supplies	1,712.49
Tel	7,498.20
Util	3,127.77
<b>TOTAL Office</b>	<b>155,103.52</b>
Planning	
Administration	
Contract	1,717.63
Salaries	32,495.32
<b>TOTAL Administration</b>	<b>34,212.95</b>
Annexation	26.00
Misc	725.77
<b>TOTAL Planning</b>	<b>34,964.72</b>
Street Lighting	1,488.05
Tax Coll	

5/9/2024

Cash Flow Report FY2023 YTD  
7/1/2023 through 4/30/2024

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Category	7/1/2023- 4/30/2024
Contract	1,240.15
TOTAL Tax Coll	1,240.15
Training	
Staff	80.00
TOTAL Training	80.00
Travel	474.23
<b>TOTAL EXPENSES</b>	<b>256,826.40</b>
<b>TRANSFERS</b>	
FROM Idle Funds First National	10,000.00
TO Check Min Spgs	-10,000.00
TO SER Grant Project Fund	-2,910.00
<b>TOTAL TRANSFERS</b>	<b>-2,910.00</b>
<b>OVERALL TOTAL</b>	<b>26,447.51</b>

# Account Balances History Report - As of 4/30/2024

(Includes unrealized gains)

5/13/2024

Account	6/29/2023 Balance	6/30/2023 Balance	7/31/2023 Balance	8/31/2023 Balance	9/30/2023 Balance	10/31/2023 Balance	11/30/2023 Balance
<b>ASSETS</b>							
<b>Cash and Bank Accounts</b>							
Check Min Spgs	53,397.12	53,216.61	15,011.53	7,889.29	47,798.58	32,301.51	18,043.40
Idle Funds First National	375,215.45	375,415.91	375,623.16	365,829.81	366,018.74	366,227.32	366,422.98
NCCMT_Cash	914,608.72	918,364.48	922,305.69	926,405.59	930,400.12	934,549.46	938,589.55
SLFRF Revenues	40,556.84	40,578.51	40,600.91	40,623.32	40,644.30	40,667.46	40,689.19
<b>TOTAL Cash and Bank Account...</b>	<b>1,383,778.13</b>	<b>1,387,575.51</b>	<b>1,353,541.29</b>	<b>1,340,748.01</b>	<b>1,384,861.74</b>	<b>1,373,745.75</b>	<b>1,363,745.12</b>
<b>Other Assets</b>							
State Revenues Receivable	0.00	63,009.40	58,938.16	55,688.85	0.00	0.00	0.00
<b>TOTAL Other Assets</b>	<b>0.00</b>	<b>63,009.40</b>	<b>58,938.16</b>	<b>55,688.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>1,383,778.13</b>	<b>1,450,584.91</b>	<b>1,412,479.45</b>	<b>1,396,436.86</b>	<b>1,384,861.74</b>	<b>1,373,745.75</b>	<b>1,363,745.12</b>
<b>LIABILITIES</b>							
<b>Other Liabilities</b>							
Accounts Payable	692.77	2,412.67	1,423.10	1,423.10	692.77	692.77	692.77
Restricted Fund Balance	39,948.89	39,948.89	39,948.89	39,948.89	39,948.89	39,948.89	39,948.89
<b>TOTAL Other Liabilities</b>	<b>40,641.66</b>	<b>42,361.56</b>	<b>41,371.99</b>	<b>41,371.99</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>
<b>TOTAL LIABILITIES</b>	<b>40,641.66</b>	<b>42,361.56</b>	<b>41,371.99</b>	<b>41,371.99</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>
<b>OVERALL TOTAL</b>	<b>1,343,136.47</b>	<b>1,408,223.35</b>	<b>1,371,107.46</b>	<b>1,355,064.87</b>	<b>1,344,220.08</b>	<b>1,333,104.09</b>	<b>1,323,103.46</b>



### Account Balances History Report - As of 4/30/2024

(Includes unrealized gains)

Account	12/31/2023 Balance	1/31/2024 Balance	2/29/2024 Balance	3/31/2024 Balance	4/30/2024 Balance
<b>ASSETS</b>					
<b>Cash and Bank Accounts</b>					
Check Min Spgs	110,300.02	98,062.50	94,620.12	135,297.05	105,960.81
Idle Funds First National	366,612.21	366,827.66	367,017.10	367,206.64	367,415.90
NCCMT_Cash	942,781.78	946,982.80	950,922.26	955,152.03	959,257.25
SLFRF Revenues	40,710.20	40,734.12	40,755.16	40,776.21	40,799.45
<b>TOTAL Cash and Bank Account...</b>	<b>1,460,404.21</b>	<b>1,452,607.08</b>	<b>1,453,314.64</b>	<b>1,498,431.93</b>	<b>1,473,433.41</b>
<b>Other Assets</b>					
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Other Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>1,460,404.21</b>	<b>1,452,607.08</b>	<b>1,453,314.64</b>	<b>1,498,431.93</b>	<b>1,473,433.41</b>
<b>LIABILITIES</b>					
<b>Other Liabilities</b>					
Accounts Payable	692.77	692.77	692.77	692.77	692.77
Restricted Fund Balance	39,948.89	39,948.89	39,948.89	39,948.89	39,948.89
<b>TOTAL Other Liabilities</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>
<b>TOTAL LIABILITIES</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>	<b>40,641.66</b>
<b>OVERALL TOTAL</b>	<b>1,419,762.55</b>	<b>1,411,965.42</b>	<b>1,412,672.98</b>	<b>1,457,790.27</b>	<b>1,432,791.75</b>

Mineral Springs Monthly Revenue Summary 2023-24

TOWN OF MINERAL SPRINGS												
REVENUE SUMMARY 2023-24												
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November	December	January	February
Property Tax - prior	\$ 600.00	\$ 275.53	\$ 324.47	54.1%	\$ -	\$ 69.13	\$ 71.24	\$ 31.19	\$ 6.15			
Property Tax - 2023	\$ 81,835.00	\$ 26.21	\$ 81,808.79	100.0%	\$ -	\$ 115.30	\$ 4,203.56	\$ 5,193.39	\$ 3,941.07			
Interest	\$ 39,000.00	\$ (4,113.70)	\$ 43,113.70	110.5%	\$ 4,170.86	\$ 4,328.96	\$ 4,204.44	\$ 4,381.08	\$ 4,257.48			
Sales Tax - Electric	\$ 208,000.00	\$ 98,172.33	\$ 109,827.67	52.8%	\$ -	\$ -	\$ -	\$ -	\$ -			
Sales Tax - Sales & Use	\$ 38,400.00	\$ 12,171.23	\$ 26,228.77	68.3%	\$ -	\$ -	\$ 3,478.82	\$ 3,269.46	\$ 3,395.22			
Sales Tax - Other Util.	\$ 22,300.00	\$ 12,655.32	\$ 9,644.68	43.2%	\$ -	\$ -	\$ -	\$ -	\$ -			
Sales Tax - Alc. Bev.	\$ 12,780.00	\$ 12,780.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -			
Vehicle Taxes	\$ 8,175.00	\$ 1,335.29	\$ 6,839.71	83.7%	\$ -	\$ 764.80	\$ -	\$ 1,628.48	\$ -			
Zoning Fees	\$ 4,500.00	\$ (470.00)	\$ 4,970.00	110.4%	\$ 250.00	\$ 700.00	\$ 245.00	\$ 405.00	\$ 710.00			
Other	\$ 3,600.00	\$ 173.88	\$ 3,426.12	95.2%	\$ 935.00	\$ 855.00	\$ 60.00	\$ -	\$ -			
<b>Totals</b>	<b>\$ 419,190.00</b>	<b>\$ 133,006.09</b>	<b>\$ 286,183.91</b>	<b>68.3%</b>	<b>\$ 5,355.86</b>	<b>\$ 6,833.19</b>	<b>\$ 12,263.06</b>	<b>\$ 14,908.60</b>	<b>\$ 12,309.92</b>			
<b>GRAND TOTAL</b>			<b>\$ 286,183.91</b>		<b>\$ 5,355.86</b>	<b>\$ 6,833.19</b>	<b>\$ 12,263.06</b>	<b>\$ 14,908.60</b>	<b>\$ 12,309.92</b>			
					<b>April</b>	<b>May</b>	<b>June</b>	<b>June a/r</b>				
Property Tax - prior	\$ 33.79	\$ 6.93	\$ 59.68	8.51	\$ 37.85							
Property Tax - 2023	\$ 40,030.68	\$ 14,288.26	\$ 11,478.09	1,955.09	\$ 603.35							
Interest	\$ 4,402.47	\$ 4,440.39	\$ 4,149.94	4,440.36	\$ 4,337.72							
Sales Tax - Electric	\$ 61,128.50	\$ -	\$ -	48,699.17	\$ -							
Sales Tax - Sales & Use	\$ 3,163.56	\$ 3,201.95	\$ 3,301.38	3,634.09	\$ 2,784.29							
Sales Tax - Other Util.	\$ 4,921.94	\$ -	\$ -	4,722.74	\$ -							
Sales Tax - Alc. Bev.	\$ -	\$ -	\$ -	-	\$ -							
Vehicle Taxes	\$ 839.50	\$ 1,443.68	\$ 712.46	632.01	\$ 818.78							
Zoning Fees	\$ 250.00	\$ 350.00	\$ 510.00	770.00	\$ 780.00							
Other	\$ -	\$ -	\$ -	1,574.90	\$ 1.22							
<b>Totals</b>	<b>\$ 114,770.44</b>	<b>\$ 23,731.21</b>	<b>\$ 20,211.55</b>	<b>\$ 66,436.87</b>	<b>\$ 9,363.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
<b>GRAND TOTAL</b>	<b>\$ 114,770.44</b>	<b>\$ 23,731.21</b>	<b>\$ 20,211.55</b>	<b>\$ 66,436.87</b>	<b>\$ 9,363.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			

Mineral Springs Budget Comparison 2023-24

TOWN OF MINERAL SPRINGS											
BUDGET COMPARISON 2023-24 (Including Budget Amendment 2023-01)											
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November		
Advertising	\$ 1,200.00	\$ 752.28	\$ 447.72	37.3%	\$ -	\$ 54.72	\$ 54.72	\$ 109.44	\$ -		
Attorney	\$ 7,200.00	\$ 3,735.41	\$ 3,464.59	48.1%	\$ 300.00	\$ 764.59	\$ 300.00	\$ 600.00	\$ -		
Audit	\$ 5,230.00	\$ -	\$ 5,230.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Charities & Agencies	\$ 11,080.00	\$ 11,080.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Community Projects	\$ 36,988.00	\$ 17,255.94	\$ 19,732.06	53.3%	\$ 4,760.50	\$ 2,506.71	\$ 4,870.15	\$ 1,250.82	\$ 992.02		
Contingency	\$ 2,100.00	\$ 2,100.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Employee Overhead	\$ 40,950.00	\$ 9,870.39	\$ 31,079.61	75.9%	\$ 5,943.92	\$ 3,168.63	\$ 2,974.82	\$ 1,494.22	\$ 4,852.97		
Elections	\$ 3,600.00	\$ 78.25	\$ 3,521.75	97.8%	\$ -	\$ -	\$ -	\$ -	\$ -		
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Intergovernmental	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Office & Administrative	\$ 189,612.00	\$ 34,508.48	\$ 155,103.52	81.8%	\$ 24,934.83	\$ 12,090.28	\$ 11,476.63	\$ 15,911.41	\$ 12,716.35		
Planning & Zoning	\$ 49,468.00	\$ 14,503.28	\$ 34,964.72	70.7%	\$ 5,476.33	\$ 3,289.00	\$ 3,289.00	\$ 3,347.73	\$ 3,486.34		
Street Lighting	\$ 1,850.00	\$ 361.95	\$ 1,488.05	80.4%	\$ 121.17	\$ 121.08	\$ -	\$ 287.68	\$ -		
Tax Collection	\$ 1,600.00	\$ 359.85	\$ 1,240.15	77.5%	\$ -	\$ 25.77	\$ 53.42	\$ 113.29	\$ 49.33		
Training	\$ 3,000.00	\$ 2,920.00	\$ 80.00	2.7%	\$ -	\$ -	\$ -	\$ -	\$ -		
Travel	\$ 3,600.00	\$ 3,125.77	\$ 474.23	13.2%	\$ -	\$ -	\$ -	\$ -	\$ 213.54		
Capital Outlay	\$ 49,712.00	\$ 49,712.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Totals</b>	<b>\$ 419,190.00</b>	<b>\$ 162,363.60</b>	<b>\$ 256,826.40</b>	<b>61.3%</b>	<b>\$ 41,536.75</b>	<b>\$ 22,020.78</b>	<b>\$ 23,018.74</b>	<b>\$ 23,114.59</b>	<b>\$ 22,310.55</b>		
<b>Off Budget:</b>											
Interfund Transfers (SER)								\$ 2,910.00			
Interfund Transfers (CSLFRF)											
<b>Total Off Budget:</b>			<b>\$ 2,910.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,910.00</b>	<b>\$ -</b>		

Mineral Springs Budget Comparison 2023-24

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ 228.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00			
Audit	\$ -	\$ 5,230.00	\$ -	\$ -	\$ -			
Charities & Agencies	\$ -	\$ -	\$ -	\$ -	\$ -			
Community Projects	\$ 602.11	\$ 2,688.71	\$ 297.82	\$ 297.82	\$ 1,465.40			
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -			
Employee Overhead	\$ 1,356.19	\$ 3,354.41	\$ 3,147.63	\$ 3,460.59	\$ 1,326.23			
Elections	\$ -	\$ 3,521.75	\$ -	\$ -	\$ -			
Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ -			
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -			
Office & Administrative	\$ 11,832.09	\$ 12,769.89	\$ 11,914.37	\$ 13,653.54	\$ 27,804.13			
Planning & Zoning	\$ 3,117.66	\$ 3,289.00	\$ 3,289.00	\$ 3,289.00	\$ 3,091.66			
Street Lighting	\$ 147.85	\$ 147.85	\$ 153.68	\$ 169.58	\$ 339.16			
Tax Collection	\$ 526.61	\$ 226.73	\$ 165.60	\$ 44.25	\$ 35.15			
Training	\$ -	\$ -	\$ 80.00	\$ -	\$ -			
Travel	\$ -	\$ -	\$ 155.89	\$ 104.80	\$ -			
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>Totals</b>	<b>\$ 18,111.35</b>	<b>\$ 31,528.34</b>	<b>\$ 19,503.99</b>	<b>\$ 21,319.58</b>	<b>\$ 34,361.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Off Budget:</b>								
Interfund Transfers (SER)								
Interfund Transfers (CSLFRF)								
<b>Total Off Budget:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# April Cash Flow Report - Apr 2024

4/1/2024 through 4/30/2024

5/9/2024

Page 1

Category	4/1/2024- 4/30/2024
<b>INCOME</b>	
Interest Income	4,337.72
Other Inc	
Zoning	780.00
TOTAL Other Inc	780.00
Prop Tax 2023	
Receipts 2023	
Int	16.90
Tax	586.45
TOTAL Receipts 2023	603.35
TOTAL Prop Tax 2023	603.35
Prop Tax 2024	
Prepayments	1.22
TOTAL Prop Tax 2024	1.22
Prop Tax Prior Years	
Prop Tax 2020	
Receipts	
Int	20.18
Tax	11.97
TOTAL Receipts	32.15
TOTAL Prop Tax 2020	32.15
Prop Tax 2021	
Receipts 2021	
Int	0.97
Tax	4.73
TOTAL Receipts 2021	5.70
TOTAL Prop Tax 2021	5.70
TOTAL Prop Tax Prior Years	37.85
Sales Tax	
Sales & Use Dist	2,784.29
TOTAL Sales Tax	2,784.29
Veh Tax	
Int 2023	4.59
Tax 2023	814.19
TOTAL Veh Tax	818.78
<b>TOTAL INCOME</b>	<b>9,363.21</b>
<b>EXPENSES</b>	
Attorney	300.00
Community	
Maint	675.00
Parks & Rec	
Park	790.40
TOTAL Parks & Rec	790.40
TOTAL Community	1,465.40
Emp	
Benefits	
Dental	76.00
Life	60.80
Vision	14.00

# April Cash Flow Report - Apr 2024

4/1/2024 through 4/30/2024

5/9/2024

Page 2

Category	4/1/2024- 4/30/2024
TOTAL Benefits	150.80
FICA	
Med	187.13
Soc Sec	800.14
TOTAL FICA	987.27
Payroll	188.16
TOTAL Emp	1,326.23
Office	
Clerk	3,576.70
Council	1,200.00
Deputy Clerk	1,233.00
Finance Officer	3,304.10
Maint	
Materials	26.13
Service	16,314.00
TOTAL Maint	16,340.13
Mayor	500.00
Misc	159.90
Supplies	135.20
Tel	1,031.44
Util	323.66
TOTAL Office	27,804.13
Planning	
Administration	
Salaries	3,091.66
TOTAL Administration	3,091.66
TOTAL Planning	3,091.66
Street Lighting	339.16
Tax Coll	
Contract	35.15
TOTAL Tax Coll	35.15
<b>TOTAL EXPENSES</b>	<b>34,361.73</b>
<b>OVERALL TOTAL</b>	<b>-24,998.52</b>

# Register Report - Apr 2024

4/1/2024 through 4/30/2024

5/13/2024

Page 1

Date	Num	Description	Memo	Category	Amount
4/1/2024	EFT	Debit Card (Zoom)	I/N INV250754513 Virtual Meeting...	Office:Misc	-159.90
4/2/2024	6856	Toi Toi USA LLC	I/N INV152574 Portable units 3/6/...	Community:Parks & Rec:Park	-279.68
4/2/2024	6857	Ken Newell	Welcome Signs 1/24 - 3/24 (FY20...	Community:Maint	-675.00
4/2/2024	6858	Clark, Griffin & McC...	I/N 8458 4/2024 (FY2023)	Attorney	-300.00
4/2/2024	6859	Duke Power	9100 3284 5207 (FY2023)	Street Lighting	-169.58
4/3/2024	EFT	Debit Card (WalMart)	Indoor Trash BAgS (FY2023)	Office:Maint:Materials	-26.13
4/3/2024	EFT	Debit Card (Zoro To...	Park Trash Can Dome Lid (FY2023)	Community:Parks & Rec:Park	-96.02
4/4/2024	EFT	Point And Pay	06-018-048 (FY2023)	Other Inc:Zoning	25.00
4/5/2024	EFT	Debit Card (Lowe's)	Trash Can Modification (FY2023)	Community:Parks & Rec:Park	-20.86
4/5/2024	EFT	Debit Card (Zoro To...	Park Trash Can Dome Lid (FY2023)	Community:Parks & Rec:Park	-96.02
4/8/2024	6860	Blackmon's Landscap...	I/N 11200 New Landscaping (FY2...	Office:Maint:Service	-11,650.00
4/8/2024	EFT	Point And Pay	06-036-006A (FY2023)	Other Inc:Zoning	100.00
4/8/2024	EFT	Point And Pay	06-036-006A (FY2023)	Other Inc:Zoning	50.00
4/9/2024	6861	Taylor & Sons Mowi...	I/N 0016 Lawn Maintenance (FY2...	Office:Maint:Service	-420.00
4/9/2024	6862	Union County Water...	A/N 84361*00 (FY2023)	Office:Util	-51.09
4/9/2024	6863	Union County Water...	A/N 91052*00 (FY2023)	Community:Parks & Rec:Park	-18.14
4/9/2024	6864	Bucket, Mop, And Br...	I/N OLMC-232 janitorial 4/2024 (F...	Office:Maint:Service	-188.00
4/9/2024	EFT	Debit Card (Go Dad...	.org & .net domain renewal - 10 ye...	Office:Tel	-483.40
4/11/2024	EFT	Debit Card (AOL)	AOL Troubleshooting Svc 04/24 (...	Office:Tel	-8.16
4/12/2024	6865	Queen Bee's Pest S...	Pest Control 4/2024-6/2024 (FY20...	Office:Maint:Service	-100.00
4/12/2024	DEP	Deposit	#23021 Zoning (FY2023)	Other Inc:Zoning	75.00
4/15/2024	EFT	Point And Pay	NR 24-04 (FY2023)	Other Inc:Zoning	10.00
4/15/2024	EFT	Point And Pay	06-015-003 (FY2023)	Other Inc:Zoning	50.00
4/15/2024	EFT...	Union County	03/2024 (FY2023)	Prop Tax 2023:Receipts 2023:Tax	586.45
			03/2024 (FY2023)	Prop Tax 2023:Receipts 2023:Int	16.90
			03/2024 (FY2023)	Prop Tax Prior Years:Prop Tax 2021:...	4.73
			03/2024 (FY2023)	Prop Tax Prior Years:Prop Tax 2021:...	0.97
			03/2024 (FY2023)	Prop Tax Prior Years:Prop Tax 2020:...	11.97
			03/2024 (FY2023)	Prop Tax Prior Years:Prop Tax 2020:...	20.18
			03/2024 (FY2023)	Prop Tax 2024:Prepayments	1.22
			03/2024 (FY2023)	Tax Coll:Contract	-8.03
4/15/2024	EFT	NC Department of R...	Sales & Use Distribution 02/24 (F...	Sales Tax:Sales & Use Dist	2,784.29
4/16/2024	EFT	Debit Card (Avast)	Cleanup Premium renewal (FY202...	Office:Supplies	-70.44
4/19/2024	6866	Plyler Asphalt Sealc...	Sealcoating & Striping total payme...	Office:Maint:Service	-3,956.00
4/22/2024	EFT...	Union County {NCV...	Mar 2024 (FY2023)	Veh Tax:Tax 2023	818.52
			Mar 2024 (FY2023)	Veh Tax:Int 2023	4.59
			Mar 2024 Refunds (FY2023)	Veh Tax:Tax 2023	-4.33
			Mar 2024 (FY2023)	Tax Coll:Contract	-27.12
4/23/2024	EFT	Point And Pay	06-057-002E (FY2023)	Other Inc:Zoning	150.00
4/25/2024	686...	Municipal Insurance ...	04/23 (FY2023)	Emp:Benefits:Life	-60.80
			04/23 (FY2023)	Emp:Benefits:Dental	-76.00
			04/23 (FY2023)	Emp:Benefits:Vision	-14.00
4/25/2024	6869	Carolina Office Syst...	I/N IN2710574 Copier Contract 04...	Office:Supplies	-64.76
4/25/2024	6870	Toi Toi USA LLC	I/N INV165411 Portable units 04/2...	Community:Parks & Rec:Park	-279.68
4/25/2024	6871	Duke Power	9100 3284 5041 (Old School) (FY...	Office:Util	-28.45
4/25/2024	6872	Duke Power{Office}	9100 3284 4818 (FY2023)	Office:Util	-127.09
4/25/2024	6873	Windstream	061348611 (FY2023)	Office:Tel	-428.13
4/25/2024	6867	City Of Monroe	A/N 514654 Natural Gas 3/2024 (...	Office:Util	-117.03
4/26/2024	EFT	Point And Pay	05-084-002J (FY2023)	Other Inc:Zoning	50.00
4/29/2024	EFT	Point And Pay	06-060-022A (FY2023)	Other Inc:Zoning	150.00
4/29/2024	EFT	Point And Pay	06-054-072 (FY2023)	Other Inc:Zoning	50.00

# Register Report - Apr 2024

4/1/2024 through 4/30/2024

5/13/2024

Page 2

Date	Num	Description	Memo	Category	Amount
4/29/2024	EFT...	Paychex	Salary 04/24 (FY2023)	Office:Clerk	-3,576.70
			04/24 (FY2023)	Office:Deputy Clerk	-1,233.00
			Salary 04/24 (FY2023)	Office:Finance Officer	-3,304.10
			Salary 04/24 (FY2023)	Office:Mayor	-500.00
			Salary 04/24 (FY2023)	Office:Council	-1,200.00
			Salary 04/24 (FY2023)	Planning:Administration:Salaries	-3,091.66
			FY2023	Emp:FICA:Soc Sec	-800.14
			FY2023	Emp:FICA:Med	-187.13
4/30/2024	EFT	Point And Pay	06-060-057 (FY2023)	Other Inc:Zoning	50.00
4/30/2024	6874	Verizon Wireless	221474588-00001 (FY2023)	Office:Tel	-111.75
4/30/2024	6875	Duke Power	9100 3284 5207 (FY2023)	Street Lighting	-169.58
4/30/2024	DEP	Deposit	#23022 Zoning (FY2023)	Other Inc:Zoning	20.00
4/30/2024	EFT	Paychex Fees	Fees 04/24 (FY2023)	Emp:Payroll	-188.16
<b>4/1/2024 - 4/30/2024</b>					<b>-29,336.24</b>

**TOTAL INFLOWS      5,029.82**

**TOTAL OUTFL...      -34,366.06**

**NET TOTAL              -29,336.24**



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April 2024

Revenue Details

Page 1 of 1

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NC Sales & Use Distribution

UNION	(AD VALOREM)	2,287,402.60	1,699,151.11	1,225,826.93	-	10.20	439,448.23	-	(455,820.25)	5,196,018.82
	FAIRVIEW	1,232.67	915.67	660.60	-	0.01	236.81	-	973.31	4,019.07
	HEMBY BRIDGE	-	-	-	-	-	-	-	-	-
	INDIAN TRAIL	104,545.33	77,659.40	56,026.20	-	0.47	20,084.90	-	82,547.19	340,863.49
	LAKE PARK	7,475.71	5,553.18	4,006.26	-	0.03	1,436.21	-	5,902.69	24,374.08
	MARSHVILLE	12,448.82	9,247.36	6,671.37	-	0.06	2,391.63	-	9,829.38	40,588.62
	MARVIN	9,390.47	6,975.52	5,032.39	-	0.04	1,804.07	-	7,414.55	30,617.04
	MINERAL SPRINGS	853.97	634.35	457.64	-	-	194.06	-	674.27	2,794.29
	MINT HILL *	40.39	30.00	21.65	-	-	7.76	-	31.89	131.69
	MONROE	249,443.33	185,293.97	133,677.54	-	1.11	47,922.23	-	196,956.16	813,294.34
	STALLINGS *	46,770.16	34,742.27	25,064.29	-	0.21	8,985.33	-	36,928.92	152,491.18
	UNIONVILLE	1,693.61	1,258.06	907.61	-	0.01	325.37	-	1,337.25	5,521.91
	WAXHAW	119,855.98	89,032.61	64,231.23	-	0.54	23,026.34	-	94,636.22	390,762.92
	WEDDINGTON *	15,417.50	11,452.58	8,262.29	-	0.07	2,961.96	-	12,173.40	50,267.80
	WESLEY CHAPEL	1,981.46	1,457.03	1,051.15	-	0.01	376.83	-	1,548.73	6,395.21
	WINGATE	6,163.11	4,578.14	3,302.83	-	0.03	1,184.04	-	4,866.29	20,094.44
	TOTAL	2,864,695.11	2,127,981.25	1,535,199.98	-	12.79	550,355.77	-	-	7,078,244.90

**Jurisdiction Collection by Year**  
**Union County**  
**Date Distributed: 3/1/2024 to 3/31/2024**

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2020	11.97	0.00	20.18	32.15	0.40	31.75
2021	4.73	0.00	0.97	5.70	0.07	5.63
2023	585.09	1.36	16.90	603.35	7.54	595.81
2024	1.22	0.00	0.00	1.22	0.02	1.20
<b>Total:</b>	<b>603.01</b>	<b>1.36</b>	<b>38.05</b>	<b>642.42</b>	<b>8.03</b>	<b>634.39</b>
<b>Grand Total:</b>	<b>603.01</b>	<b>1.36</b>	<b>38.05</b>	<b>642.42</b>	<b>8.03</b>	<b>634.39</b>

VENDOR NUMBER	VENDOR NAME	EFT NUMBER	EFT DATE	EFT AMOUNT
10870	TOWN OF MINERAL SPRINGS	85758	04/15/2024	\$634.39

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
04/08/2024	2409 TAXES	TAX/FEE/INT-MARCH 2024	\$634.39



County of Union  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number	EFT Number	EFT Date
10870	85758	04/15/2024

\*\*\* Six Hundred And Thirty-Four Dollars And Thirty-Nine Cents \*\*\*

**\$634.39**

Pay To  
 The  
 Order Of

10870  
 TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS, NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

NCVTS A/P Receipt Distribution  
For the month Ending: March

NCVTS

Jurisdiction	Entity	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Com Ct	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 571,856.71	\$ 10,767.00	\$ (18,655.53)	(53,143.77)	\$ 560,826.59	No Check 1
002	Education Operating Fund	0		1,215,068.27	10,978.90	(39,425.54)	(3,386.17)	\$ 1,184,235.46	No Check 2
003	Voter Approved Debt Tax	0		65,903.02	1,812.30	(2,162.05)	(525.26)	\$ 65,028.01	No Check 3
004	Education Debt Fund	0		94,894.50	856.88	(3,076.53)	(264.17)	\$ 92,410.68	No Check 4
005	Economic Development Fund	0		12,675.10	114.29	(410.93)	(35.29)	\$ 12,343.17	No Check 5
011	Countywide Fire Tax	0		28.79	11.37	(0.87)	-	\$ 39.29	No Check 11
012	Countywide EMS Tax	0		38.74	15.32	(1.17)	-	\$ 52.89	No Check 12
013	Griffith Rd	0		390.08	6.00	(12.04)	-	\$ 384.04	No Check 13
014	Stack Rd	0		1,658.00	12.25	(46.55)	4.66	\$ 1,628.36	No Check 14
015	Springs Fire Tax	0		9,064.05	108.78	(294.28)	(12.12)	\$ 8,866.43	No Check 15
016	Fairview	0		3,326.28	49.10	(111.39)	0.74	\$ 3,264.73	No Check 16
017	New Salem	0		3,483.17	41.90	(106.42)	(11.00)	\$ 3,407.65	No Check 17
018	Beaver Lane	0		3,128.57	36.54	(89.41)	4.87	\$ 3,080.57	No Check 18
019	Bakers	0		10,133.10	117.40	(329.60)	(1.76)	\$ 9,919.14	No Check 19
020	Stallings Fire Tax	0		14,602.85	170.73	(482.04)	(8.82)	\$ 14,282.72	No Check 20
021	Unionville	0		7,449.48	83.30	(236.45)	(30.96)	\$ 7,265.37	No Check 21
022	Wingate	0		4,583.76	42.81	(121.84)	5.53	\$ 4,510.26	No Check 22
023	Hemby Bridge Fire Tax	0		18,010.98	236.13	(600.04)	7.21	\$ 17,654.28	No Check 23
024	Allens Crossroads	0		1,265.38	19.90	(37.27)	(38.12)	\$ 1,209.89	No Check 24
025	Jackson	0		1,704.74	25.95	(54.54)	(2.08)	\$ 1,674.07	No Check 25
026	Wesley Chapel Fire Tax	0		23,499.51	268.21	(804.42)	(59.85)	\$ 22,903.45	No Check 26
027	Lanes Creek	0		1,785.03	17.11	(47.60)	(1.45)	\$ 1,753.09	No Check 27
028	Washaw Fire Tax	0		14,000.59	233.41	(472.54)	(150.29)	\$ 13,611.17	No Check 28
029	Sandy Ridge	0		1,683.69	19.19	(50.54)	-	\$ 1,652.34	No Check 29
030	Providence	0		127.20	3.27	(4.45)	-	\$ 126.02	No Check 30
101	Village of Marvin	1832	VTFNAP2211-1	16,931.96	95.03	(654.49)	(39.36)	\$ 18,333.14	101
200	City of Monroe	103-25	VTFNAP2211-1	278,015.10	2,555.99	(8,122.56)	(3,273.04)	\$ 269,175.49	200
222	Monroe Downtown Service District	103-25	VTFNAP2211-2	284.99	-	(10.17)	-	\$ 274.82	222
300	Town of Wingate	4064	VTFNAP2211-1	11,656.35	77.53	(299.91)	-	\$ 11,433.97	300
400	Town of Marshville	5861	VTFNAP2211-1	11,014.06	163.55	(322.10)	-	\$ 10,855.51	400
500	Town of Washaw	8268	VTFNAP2211-1	141,586.78	1,859.80	(4,798.76)	(1,380.65)	\$ 137,267.17	500
600	Town of Indian Trail	2924	VTFNAP2211-1	103,208.38	1,347.07	(3,426.17)	78.39	\$ 101,207.67	600
700	Town of Stallings	4860-2	VTFNAP2211-1	41,520.44	450.29	(1,362.24)	63.08	\$ 40,664.57	700
800	Town of Weddington	7518	VTFNAP2211-1	11,584.34	150.36	(399.06)	(45.17)	\$ 11,290.47	800
900	Village of Lake Park	1833	VTFNAP2211-1	5,773.44	40.29	(192.10)	21.09	\$ 5,642.72	900
930	Town of Fairview	19458	VTFNAP2211-1	1,059.65	15.16	(35.18)	0.29	\$ 1,039.92	930
970	Village of Wesley Chapel	9262	VTFNAP2211-1	1,748.69	12.81	(57.82)	(7.59)	\$ 1,698.09	970
980	Town of Unionville	11530	VTFNAP2211-1	1,612.96	17.94	(51.02)	(5.20)	\$ 1,574.68	980
990	Town of Mineral Springs	10870	VTFNAP2211-1	818.52	4.59	(27.12)	(4.33)	\$ 791.66	990
999	Schools	0		821.19	324.97	(24.92)	-	\$ 1,121.24	No Check 999
Total				\$ 2,711,000.44	\$ 33,163.42	\$ (87,424.68)	(\$12,240.59)	\$ 2,644,498.59	
								\$ 611,247.88	

AP Total

VENDOR NUMBER	VENDOR NAME	EFT NUMBER	EFT DATE	EFT AMOUNT
10870	TOWN OF MINERAL SPRINGS	85901	04/22/2024	\$791.66

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
04/01/2024	VTFNAP2309-1	CASH RECEIVED MAR 2023 & REFUNDS	\$791.66



County of Union  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number	EFT Number	EFT Date
10870	85901	04/22/2024

\*\*\* Seven Hundred And Ninety-One Dollars And Sixty-Six Cents \*\*\*

**\$791.66**

To  
 Order Of

10870  
 TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS, NC 28108

**EFT COPY  
 NON-NEGOTIABLE**



# MEMO

**To:** Mineral Springs Town Council  
**From:** Rick Becker  
**Date:** June 6, 2024  
**Subject:** FY2023-24 Charitable Contributions

As the town worked to gain more control on charitable contributions over the past few years, we seem to have reduced our recipients to four major non-profits. These four recipients, with the town's contribution amounts for several prior years, are:

Agency	FY2019-20	FY2020-21	FY2021-22	FY2022-23	Requested
Catawba Lands Conservancy	\$2,500	\$2,500	\$2,500	\$2,500	-
Council on Aging in Union County	\$2,500	\$2,500	\$3,000	\$3,500	-
Red Cross	\$1,500	\$1,500	\$1,500	\$2,000	-
Turning Point	\$2,000	\$2,000	\$2,000	\$2,500	-
<b>Total</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$9,000</b>	<b>\$10,500</b>	

As of June 6, 2024 we have not received specific funding requests from any of these non-profits. Andrew Friend of Council on Aging contacted me and Sheila Crunkleton of the Red Cross contacted Clerk Brooks but neither of them submitted any documentation and are not expected to make personal appearances.

The FY2023-24 Budget Ordinance has appropriated \$11,000 for non-profit contributions. There are sufficient funds in the appropriation to maintain last year's contribution level leaving \$500 unexpended. Since we have no specific funding requests, Council must decide whether or not to continue funding these non-profits and decide on the funding levels. However, Council may not exceed a total expenditure greater than \$11,000 without adopting a budget amendment authorizing an increase in the "Charities and Agencies" appropriation.

STATE OF NORTH CAROLINA  
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO ESTABLISH A BUDGET  
FOR FISCAL YEAR 2024-2025  
O-2023-09**

**BE IT ORDAINED** by the Council of the Town of Mineral Springs, North Carolina, the following:

**Section I. Appropriations.** The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2024 and ending 6/30/2025, in accordance with a Chart of Accounts to be established for the Town:

<b>ADMINISTRATIVE &amp; GENERAL GOVERNMENT:</b>	<b>\$366,679.00</b>
Advertising	\$1,200.00
Attorney	\$7,200.00
Audit	\$5,230.00
Charities and Agencies	\$12,575.00
Community Projects	\$24,488.00
Contingency	\$3,000.00
Employee Overhead	\$43,600.00
Fire Protection	\$12,000.00
Office and Administrative	\$196,638.00
Planning and Zoning	\$50,448.00
Street Lighting	\$1,900.00
Tax Collection	\$1,800.00
Training	\$3,000.00
Travel	\$3,600.00
<b>CAPITAL:</b>	<b>\$62,296.00</b>
Capital outlay	\$62,296.00
<b>TOTAL APPROPRIATIONS:</b>	<b>\$428,975.00</b>

**Section II. Estimated Revenues.** It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning 7/1/2024 and ending 6/30/2025:

Property taxes	\$85,780.00
Interest	\$47,195.00
Other income	\$1,000.00
Sales taxes	\$280,850.00
Vehicle taxes	\$8,650.00
Zoning fees	\$5,500.00
<b>TOTAL ESTIMATED REVENUES:</b>	<b>\$428,975.00</b>

**Section III. Property Tax Levy.** A tax in the amount of \$0.021 per \$100.00 of assessed valuation is hereby levied on property within the Town of Mineral Springs which was listed for property taxes in Union County, North Carolina as of January 1, 2024.

ADOPTED this 13th day of June 2024. Witness my hand and official seal:

---

Frederick Becker III, Mayor

Attest:

---

Vicky A. Brooks, Clerk

# REQUEST FOR PROPOSAL

FOR

Town of Mineral Springs  
3506 South Potter Road  
Town Hall Landscaping and Maintenance  
Tax Parcels #06-039-002A & #06-039-002B  
Mineral Springs, North Carolina

## SCOPE OF WORK

Please see attached document:

*“Scope of Work for Mineral Springs Town Hall”*

## NOTICE TO BIDDERS

Sealed proposals for this work will be received by:

Vicky Brooks  
Town Clerk/Zoning Administrator  
Town of Mineral Springs  
3506 South Potter Road  
P. O. Box 600  
Mineral Springs, NC 28108  
Phone: (704) 243-0505 x 221 ~ Fax: (704) 243-1705

up to **2:00 p.m.**, on TBA and immediately thereafter will be publicly opened and read aloud.

Contractors are hereby notified that they must provide Public Liability and Property Damage Insurance in an amount not less than one million dollars (\$1,000,000) general aggregate. Certificate of Insurance shall be provided to the town with the bid. Contractors are also required to maintain a pesticide license and post signage when applying herbicides or pesticides to lawn areas. Contractors shall submit references with the bid.

Please note on the envelope – **Bid Proposal:**

**Attn: Vicky Brooks**  
**Mineral Springs Town Hall Landscaping and Maintenance Bid**  
*(Bid Date)*  
*(Contractor)*

All bidders must attend a mandatory pre-bid site visit and inspection at the Mineral Springs Town Hall at **2:00 p.m.** on TBA prior to submitting proposals.

## SCOPE OF WORK

For the Mineral Springs Town Hall

The Town of Mineral Springs is soliciting bids for general landscaping and maintenance of the Mineral Springs Town Hall site at 3506 South Potter Road. All labor and equipment necessary to perform the work required for the maintenance of groundcovers, annuals, perennials, shrubs and trees shall be provided by the contractor and shall form the basis of the monthly bid price. Materials consumed in the course of normal maintenance, including but not limited to leaf and debris bags, herbicides and pesticides for spot treatments, and fuel for equipment shall be included in this amount. This maintenance shall include, but not be limited to application of fertilizers, herbicides and pesticides, pruning, weeding, replacement plantings (as approved by the Town), loose trash removal, leaf removal, repair and maintenance, spring and fall cleanup.

All additional materials described herein, such as grass seed, plant material, fertilizers, mulch, lime, and other consumables shall be payable monthly in addition to the bid price based upon presentation of actual invoices.

Areas to be covered:

Approximately 90,000 square feet of lawn area.

A minimum of three tree areas.

Town Hall sign landscaping area.

One parking lot tree landscaping area.

### I. LANDSCAPING AND MAINTENANCE:

#### A. Mowing

1. Lawn shall be mowed weekly during the growing season and as required during the winter months. Minimum of 40 mowings (8 months weekly – 4 months bi-weekly).
2. The height of cutting shall be maintained consistently to prevent scalping or burn. The mowing height shall be appropriate to the turf species.
3. Excessive grass clippings shall be collected and disposed of; adjacent sidewalks and streets shall be clean of clippings.
4. Mowing patterns shall be alternated each week to avoid creating ruts and compaction.

#### B. Edging

1. All lawn edges along sidewalks and curbs shall be edged before each mowing during the active growing season (March through October) and as required for appearance for the remainder of the year.
2. Edging shall be performed with a blade type mechanical edger at least once a month; a monofilament line trimmer may be used at all other times on a weekly basis.

3. A monofilament line trimmer shall be used to trim around obstacles within the lawn area. Care shall be taken to insure that the bark of trees and shrubs are not damaged or stripped by the line trimmer.
4. Areas where the grass meets buildings, planters and other vertical surfaces shall be trimmed in a manner to maintain a clean and even meeting point. Herbicides may not be used as a substitute for proper trimming.
5. Edging and trimming is not required around natural un-mulched wooded areas or property boundaries. Three (3) park trash cans need bags changed out each visit. (Town will provide trash bags and dumpster / disposal onsite).

C. Debris Removal

1. Litter and trash (including leaves, rubbish, paper, bottles, cans, rocks, gravel, pine cones, sticks), and other debris shall be removed from all areas on a weekly basis.
2. All refuse resulting from the maintenance operation of properties shall be disposed of by the contractor.
3. Hardscape (i.e. sidewalks, driveways, paved surfaces) shall be swept or blown off with a power blower to keep the grounds free of debris on a weekly basis during the growing season. During winter months all grounds shall be policed periodically for trash and debris and blown clear.
4. Paved surfaces and sidewalks shall be weeded as often as necessary to discourage unsightly weed growth. This control shall be accomplished through the selective use of herbicides and mechanical means.

D. Fertilization, Aeration and Reseeding

1. Conduct annual soil tests of representative lawn areas within the first month of the contract.
2. Apply fertilizer and lime, with type, quantity and frequency determined by soil test results.
3. Aerate and seed in the fall (between September 1 and October 31).
4. Maintained turf to be fertilized 4 times per year.

E. Weed Control

1. A pre-emergent shall be applied based on season and targeted weeds.
2. All areas shall be kept free of weeds. Chemical and/or mechanical means may be used as appropriate. If any weeding is not performed, maintenance will be considered unsatisfactory.
3. Before applying herbicides, the type of weed shall be identified and the control selected accordingly, using the most effective control for the species, the location and the season.
4. Weeds shall not be allowed to grow in paved areas such as driveways, walks, curbs, gutters, etc. Weeds may be removed manually or sprayed with an herbicide. Dead weeds shall be removed from the paved and mulched areas.
5. No pesticides are to be used in planted landscape beds. Weed maintenance in these areas will require hand pulling each visit.

F. Pesticides

1. Shall be applied as necessary.
2. Apply ant control annually. One (1) blanket application of service area in the spring each year. Spot treatment throughout the remainder of the mowing season.

G. Shrubs & Pine Needles

1. Pruning of shrubs shall be done twice a year to maintain growth within space limitations, to maintain or enhance the natural growth habit, or to eliminate diseased or damaged growth.
2. Mulching of the shrub and tree beds shall be maintained with fresh pine needles in the spring and fall season. Shrub and tree beds shall be kept weed free. Weed control will be accomplished with herbicides when possible and by hand pulling when danger to desirable plant material may exist.
3. Shrubbery should be fertilized in the spring season as needed, unless otherwise agreed to.
4. If mulch is more than 4" in beds, top layer should be removed before new mulch is added to prevent over mulching. Beds should not contain more than 4" of mulch. Mulch shall not be applied to plant stems. Root flare should be visible on all plants.
5. Two (2) Pine needle applications per year, spring and fall. Town need to approve the dates of each application prior to work being performed.

H. Replacement Plantings

1. The Contractor shall report to the Town any perennial plant material not exhibiting normal growth and vigor. If it has been determined that the material is beyond reviving, a written report recommending replacement shall be given to the Town Clerk. This report shall include: (a) Identify the location, size and type of plant; (b) Identify the reason for the decline; (c) Cost of replacement. No replacement plantings are to be done without consent of the Town with the exception of annual ornamental plants and flowers.
2. Annual flowers appropriate to the season shall be planted in front of the town hall sign during the months of April and October.

**PROPOSAL AND CONTRACT**

for

Mineral Springs Town Hall Landscaping and Maintenance

Mineral Springs, NC

The undersigned, as bidder, proposes and agrees if this proposal is accepted to contract with the Town of Mineral Springs to furnish all materials, equipment, and labor necessary for the ongoing for landscaping and maintenance as described in these documents to the full and entire satisfaction of the Town of Mineral Springs for the monthly sum of:

**BASE BID:** \_\_\_\_\_ **Dollars \$** \_\_\_\_\_ **per month**

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

**(Contractor)**

Federal ID# \_\_\_\_\_

By: \_\_\_\_\_

Witness: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
(Proprietorship or Partnership)

Address: \_\_\_\_\_

\_\_\_\_\_

Attest: *(Corporation)*

Email: \_\_\_\_\_

***(Corporate Seal)***

By: \_\_\_\_\_ License#: \_\_\_\_\_

Title:  
(Corporation Secretary/Ass't Secretary)

**ACCEPTED by the TOWN OF MINERAL SPRINGS**

BY: **Vicky Brooks** TITLE: **Town Clerk**

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Date