

**Town of Mineral Springs
Mineral Springs Town Hall
3506 Potter Road S ~ Mineral Springs
Mineral Springs Town Council
Regular Meeting
September 12, 2024 ~ 7:30 P.M.
AGENDA**

1. Opening

The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.

2. Public Comments

The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Consent Agenda – Action Item

- A. Approval of the August 8, 2024 Regular Meeting Minutes
- B. Acceptance of the July 2024 Union County Tax Report
- C. Acceptance of the July 2024 Finance Report

4. Union County Public Schools Communications Office Presentation

A representative from Union County Public Schools Communications Office will present information about the bond projects that Union County residents will vote for the \$39,421,448 in school bonds on November 5, 2024.

5. Consideration of Approving the Charlotte Regional Transportation Planning Organization Memorandum of Understanding – Action Item

The council will consider approving the Memorandum of Understanding with the Charlotte Regional Transportation Organization.

6. Consideration of the Order of Collection to Union County for 2024 taxes – Action Item

The council will consider approving the Tax Charge for Fiscal Year 2024-2025 and the Order of Collection to the Union County Tax Administrator.

7. Report on the Sidewalk Grant Application to CRTPO

Mayor Becker will report on the status of the town's application to CRTPO for an STBG-DA grant for downtown sidewalk design and construction.

8. Consideration of a Proclamation for Constitution Week – Action Item

The council will consider approving a proclamation designating September 17 through September 23, 2024 as "Constitution Week".

9. Staff Reports

The staff will update the council on any developments that may affect the town.

10. Other Business

11. Adjournment

**Draft Minutes of the
Mineral Springs Town Council
Legislative Public Hearing / Regular Meeting
August 8, 2024 – 7:30 p.m.
Reconvened on August 15, 2024 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Legislative Public Hearing and Regular Session at the Mineral Springs Town Hall located at 3506 Potter Road S, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, August 8, 2024, which was recessed to Thursday, August 15, 2024 at 7:30 p.m.

Present: Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, and Councilman Jim Muller.

Absent: None.

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Administrative Assistant/Deputy Town Clerk Sharelle Quick.

Visitors: Ed Boryczewski and Cynthia Singleton.

1. Opening

With a quorum present at 7:30 p.m. on August 8, 2024, Mayor Becker called the regular meeting to order.

Mayor Becker explained that due to the inclement weather, a decision was made earlier to recess this meeting to next Thursday, August 15th in an abundance of caution. A quorum consisting of Councilman Countryman, Councilwoman Critz, Councilwoman Krafft, and Mayor Becker were able to attend the meeting. By state law, there are reasons why a meeting can't just be cancelled or postponed, it had to be called to order, so it could be recessed, and a recessed meeting is in session; this is just a break for seven days.

At 7:32 p.m., Councilman Countryman motioned to recess the meeting until Thursday, August 15, 2024 at 7:30 p.m. at the Mineral Springs Town Hall and Councilwoman Krafft seconded. The motion passed unanimously. Ayes: Countryman, Critz, and Krafft. Nays: None.

With a quorum present at 7:30 p.m. on August 15, 2024, Mayor Becker reconvened the Thursday, August 8, 2024 meeting.

Councilwoman Critz delivered the invocation.

Pledge of Allegiance.

2. Legislative Public Hearing – Proposed Rezoning of Tax Parcel #06-019-002

Mayor Becker opened the Legislative Public Hearing at 7:31 p.m.

Zoning Administrator/Planner Vicky Brooks explained the Legislative Public Hearing was for Tax Parcel #06-019-002 located at 6020 Waxhaw Highway. The rezoning request was to go from RA20 to GB [General Business]. Ms. Brooks further explained that several months ago the council rezoned a parcel adjoining this property and this property owner is requesting the same type of zoning. The Future Land Use Map (FLUM) will automatically be changed. The planning board unanimously recommended approval of the rezoning.

Ms. Brooks noted, as required by the North Carolina General Statutes and Mineral Springs Development Ordinance, a sign was posted on the property, notification was mailed to everyone within 200 feet of the property, a notice was posted in the newspaper, on the town bulletin board, and on the website.

Councilwoman Critz asked what kind of commercial businesses

were allowed by-right in this particular zoning.

Ms. Brooks responded it was just general business.

Mayor Becker commented that it was pretty much all encompassing for the downtown type businesses (retail, medical office, professional).

Ms. Brooks noted that the applicant was not proposing a certain use, so it would just be anything that fell under that purview.

Ed Boryczewski stated, "Good evening. My name is Ed Boryczewski. My father and I own the property here in Mineral Springs. We've had it for a number of years. Bought it originally, we have a home on there, but in 2011, as you know, the train came through it. We were going to rehab the home and use it for just a regular rental, but because of the fact we're just planning now on taking apart, you know, repurposing the wood, taking all the material down, and just leaving the clean lot now, and just having it changed over for General Business, for anything in the future."

Ms. Brooks explained the planning board reviewed the proposed rezoning and recommended approval of it.

Mayor Rick Becker asked if there was anybody else in attendance that wanted to speak at the public hearing about the rezoning.

Councilwoman Critz asked about the Statement of Consistency where it says the proposed amendment was inconsistent.

Ms. Brooks explained that it was both consistent and inconsistent. It was consistent with the Comprehensive Plan, because the Community Vision for the future was to have more retail businesses and shopping. It is also inconsistent with the Future Land Use Map, which called for that property to be "Town Center (TC)" in the future and not "General Business (GB)." Ms. Brooks noted the statement was the same for the adjoining property that was rezoned to GB a few months ago.

Mayor Becker mentioned that the town's Future Land Use Map was sort of there. The Comprehensive Plan was adopted a few years ago by the council. There is more than one way to do it, it could be Town Center, Neighborhood Business, General Business, or Light Industrial, but the FLUM is showing it as Town Center.

Ms. Brooks noted that General Business did not exist on the FLUM and General Business had a higher level of what could go on those properties, as opposed to Town Center.

Councilwoman Critz asked if the properties currently zoned that way would be grandfathered.

Ms. Brooks responded that they would stay that way. Ms. Brooks referred to the zoning map for the council to see how much General Business was in Mineral Springs, and they would stay that way unless the town decided to

Mayor Becker closed the Legislative Public Hearing on the proposed rezoning at 7:44 p.m.

3. Public Comments

Cynthia Singleton – 2902 Harrington Place.

4. Consent Agenda – Action Item

Councilwoman Coffey motioned to approve the consent agenda containing the July 11, 2024 Regular Meeting Minutes, the June 2024 Union County Tax Report, and the June 2024 Finance Report as presented, and Councilwoman Krafft seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

5. Consideration of the Proposed Rezoning of Tax Parcel #06-019-002 from RA20 to General Business (GB) and Adopting Ordinance-2024-01 – Action Item

Councilwoman Critz motioned to adopt O-2024-01 reading the Statement of Consistency and Reasonableness, "In reference to the proposed Map Amendment for RA20 to General Business [GB], to the property located at 6020 Waxhaw Highway on Tax Parcel 06019002. The Mineral Springs Town Council hereby declares the proposed Map Amendment is consistent with the Mineral Springs Comprehensive Plan adopted May 12, 2022, based on: 1. The Community Vision for the Future is to have more retail business and shopping. The Mineral Springs Town Council hereby declares that the proposed Map Amendment is 'inconsistent' with the Mineral Springs Future Land Use Map, which calls for this property to be zoned Town Center [TC] in the future. The Mineral Springs Town Council acknowledges that the Future Land Use Map will automatically be amended with the passage of the proposed map amendment. Mineral Springs Town Council finds the proposed map amendment to be 'reasonable' based on: 1. The property is adjoined to GB and the railroad tracks. Adopted by the Mineral Springs Town Council on this day 15th day of August, 2024," and Councilman Muller seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

O-2024-01 is as follows:

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE ZONING MAP OF THE TOWN OF MINERAL SPRINGS AS
ESTABLISHED BY THE MINERAL SPRINGS DEVELOPMENT ORDINANCE DATED JULY 12, 2019
O-2024-01**

WHEREAS, the Mineral Springs Planning Board has recommended to the Mineral Springs Town Council that Tax Parcel #06-019-002 (Deed Book 3888, Deed Page 206 found in the Union County Register of Deeds) located at 6020 Waxhaw Highway be re-classified from RA20 to General Business (GB); and

WHEREAS, pursuant to NC General Statutes 160D, Article 6 and Article 3, Section 3.9 of the Mineral Springs Development Ordinance, the Mineral Springs Town Council may amend the Official Zoning Map after holding a legislative public hearing and after the Mineral Springs Planning Board has had the opportunity to review, comment, and make a recommendation to the Town Council regarding the map amendment as well as whether the same is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable; and

WHEREAS, the Mineral Springs Planning Board reviewed the proposed map amendment at a regular meeting on July 23, 2024, held in accordance with law; and

WHEREAS, the Mineral Springs Planning Board recommended in a vote of 6 to 0 on July 23, 2024, that the Mineral Springs Town Council amend the Official Zoning Map based on the Community Vision for the Future was to have more retail, businesses, and shopping as stated in the Mineral Springs Comprehensive Plan; and

WHEREAS, in accordance with NC General Statute 160D-601 and the provisions set forth in Article 3, Section 3.9.1, Steps 5 and 6 of the Mineral Springs Development Ordinance, the Town Council duly advertised and held a public legislative hearing to consider the proposed map amendment; and

WHEREAS, after reviewing the written recommendation from the Mineral Springs Planning Board on the proposed map amendment, conducting a legislative public hearing on August 8, 2024, and careful review, the Town Council determines that:

1. The map amendment to the Official Zoning Map identifies with the results of town survey conducted prior to the adoption of the Mineral Springs Comprehensive Plan, which indicated the community vision was to have more retail, businesses, and shopping in the future, which makes the map amendment consistent with the Mineral Springs Comprehensive Plan; and
2. The map amendment to the Official Zoning Map has also been found to be inconsistent with the Mineral Springs Future Land Use Map shown in the Mineral Springs Comprehensive Plan; and
3. The Town Council acknowledges the map amendment adopted has the effect of also amending the Future Land Use Map without an additional request or application for a plan amendment per NC General Statute 160D-605(a).
4. The Town Council finds the map amendment to be reasonable because Tax Parcel #06-019-002 adjoins property that is currently zoned GB on the east side, and it abuts the railroad tracks on the north side.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF MINERAL SPRINGS, NORTH CAROLINA THAT:

Section 1. The Official Zoning Map established by the Mineral Springs Development Ordinance effective July 12, 2019, and as subsequently amended, is hereby amended to rezone Tax Parcel #06-019-002 consisting of 0.35 acre located at 6020 Waxhaw Highway, and more specifically shown on the attached Exhibit A, from RA20 zoning. Said property shall now be zoned GB (General Business).

Section 2. The Zoning Administrator for the Town of Mineral Springs is hereby authorized and directed to have said changes made upon the Official Zoning Map of the Town of Mineral Springs and to consequently to have said changes made upon the Future Land Use Map without further requests or applications for plan amendments; and

Section 3. This map amendment to the Official Zoning Map of the Town of Mineral Springs is effective upon adoption.

ADOPTED this 15th day of August, 2024.

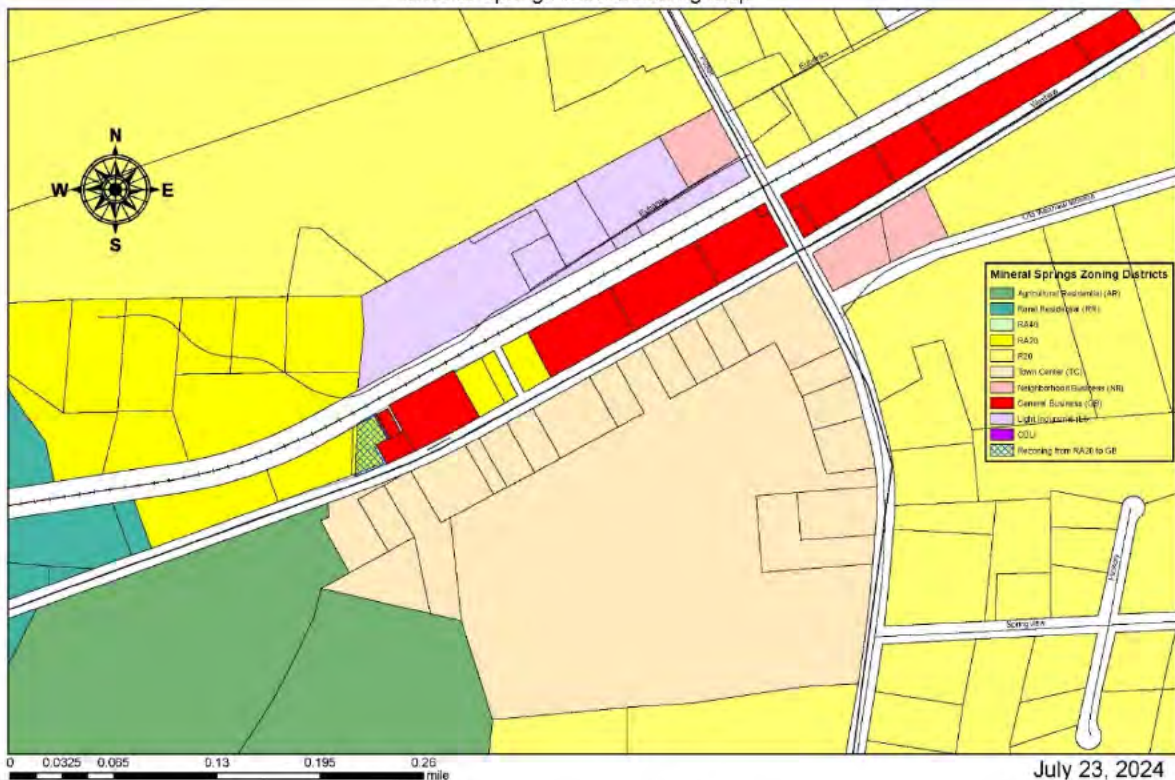
Frederick Becker III, Mayor

ATTEST:

Vicky Brooks, CMC, NCCMC, CZO

EXHIBIT A

Mineral Springs Official Zoning Map



July 23, 2024

6. Consideration of the Landscaping Bids Opened on July 30, 2024 – Action Item

Mayor Becker explained that Ms. Brooks notified the current vendor of the new Request for Proposal with the enhanced services (additional maintenance duties), and also notified three people who had been here in one or another capacity; it was a total of four requests. Only two landscapers responded (Blackmon's Landscaping and Carolina Lawn Care – Garland Queen) and attended the mandatory pre-bid conference. Taylor and Sons did not choose to bid on the new contract. Mayor Becker noted that the two bids look different. Carolina Lawn Care gave a lot of details that were specific to what he wanted to do. Bryan Blackmon just said, "we're going to do what the proposal says." Both parties were talking the same lingo during the pre-bid conference, they just expressed it differently. Mayor Becker mentioned that the town has had some work done by Blackmon's Landscaping and were happy with it. Mayor Becker thought they were both qualified, but the council would want to take the lowest qualified bid.

Councilwoman Coffey spoke in favor of Carolina Lawn Care, because he expounded very well in his presentation, and he replicated in his language what the scope of practice that he would perform. The bid for Carolina Lawn Care was just a little higher, but it could be money well spent. Mr. Queen is local and more accessible, so he would be quicker to respond if something came up. Blackmon's

Landscaping is in South Carolina, which may not be too far away, but Councilwoman Coffey was very pleased with what she had seen with the Carolina Lawn Care presentation. Mr. Queen gave his Certificate of Insurance and his certification for using pesticides. Blackmon's Landscaping bid was very condensed. In this case, Councilwoman Coffey stated it would not be the least expensive quote.

Councilwoman Critz agreed with Councilwoman Coffey. Carolina Lawn Care went to the trouble to express more detail about themselves and there was the fact that Mayor Becker stated the town had used them before.

Mayor Becker clarified that the town had used Blackmon's Landscaping, not Carolina Lawn Care.

Councilwoman Critz apologized and scratched the comment but stated Carolina Lawn Care was local and would be more readily available.

Ms. Brooks mentioned the town has had very good experience with Blackmon's Landscaping and there had been an issue in the park, she called them, and they were out there to fix it almost immediately.

Councilwoman Critz responded that was good to know, because it was not clear from reading what was in the agenda.

Ms. Brooks commented that Blackmon's Landscaping had done some excellent work for the town, but the councilwomen were right, it did not show in their estimate, and she understood that.

Mayor Becker commented that they were both very qualified and he did not have any doubts about either of their qualifications. Carolina Lawn Care handles Pinsak Orthodontist, which is a small place down by Monroe High School. Blackmon's Landscaping does a larger project, a complex of townhouses in Marvin called "The Courtyards at Marvin." Mayor Becker was speaking with a resident of the Courtyards at Marvin, and he asked him what he thought about the landscaper. The resident said, "best one we've had, the one we had before them was not getting the job done, and these guys have been really great." Mayor Becker noted he was not trying to show favorites, both are very qualified, and he agreed with Councilwoman Coffey, that the council got a very detailed presentation from Carolina Lawn Care, but we knew the kind of work/responsiveness that we have had with Blackmon's Landscaping, so it is really a toss-up. Mayor Becker reminded the council that Blackmon's Landscaping did the clear-out a year and a half ago, and the replanting four months ago.

Mayor Becker asked Attorney Bobby Griffin if unless the town had a good reason to not accept the lowest bid, then they should do so.

Attorney Griffin responded that the town probably did not have to put it out to bid to begin with.

Ms. Brooks commented that the town staff wanted to be fair.

Councilwoman Critz noted that it was not a lot of money, but it was sort of like splitting hairs at this point.

Mayor Becker pointed out the difference was \$48 per month, so it was not a huge difference.

Attorney Griffin stated that he thought it was a matter of who the council felt comfortable with here that they thought would do a better job.

Councilman Muller commented if the town used Blackmon's Landscaping in the past, he was comfortable going back to them.

It was noted that both companies specifically discussed fire ant control at the pre-bid meeting. Carolina Lawn Care provided their certificate for pest control, but Blackmon's Landscaping did not. The council felt that if Blackmon's Landscaping did not have a pest control certificate, he would be able to get it.

Councilwoman Krafft motioned to accept Blackmon's proposal [\$1,400 a month] based on the fact that we've had a prior relationship, and they are the lower bid, and that is consistent with being responsible with our constituents' money as much as we can, there is not that much difference, but every penny counts these days and Councilwoman Cureton seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

Ms. Brooks explained that Blackmon's Landscaping wanted a three-year contract, so when he comes here, he will be able to do all the things that need to be done here, versus a one-year contract.

Councilwoman Coffey asked if that was going to be at the same price or if there was going to be an increase each year.

Mayor Becker responded, "no."

Councilwoman Critz asked if the motion needed to be amended.

Mayor Becker responded, "No, we'll adopt the contract with Blackmon and as I said, both good guys, I'm pretty confident it will work very well based on the service we've had in the past."

During the "Audit Contract" agenda item, Attorney Griffin revisited the landscaping proposal explaining that he did not see the three years in the [landscaping] proposal. If it was going to be for three years, the council should vote on it, otherwise, they just voted on a one-year contract.

Mayor Becker agreed Attorney Griffin was correct.

Councilwoman Krafft amended the aforementioned motion to "add that we approve Blackmon as a landscaper for a three-year term at the yearly rate as specified and Councilwoman Cureton seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

7. Consideration of the 2023-2024 Audit Contract – Action Item

Councilman Countryman motioned to approve the audit contract for \$5,230 with Kendra Gangal, CPA and Councilwoman Coffey seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

8. Consideration of Approving a Town Engineer Agreement – Action Item

Mayor Becker explained this was an important one because it was technical, and the council definitely wanted Attorney Griffin present to give them advice on a couple of the items. It seems boilerplate, but there were specific things Attorney Griffin and Ms. Brooks worked on. The town has reached a point where, with the commercial developments that are getting done, we need to have an engineer on retainer.

Attorney Griffin explained that Ms. Brooks asked him to make comments on the engineer's proposal. Attorney Griffin believed there were replies from the engineer, except for one or two items. All in all, Attorney Griffin thought the council could adopt it without a lot of fear of anything, but he was asked to make comments and if he were writing the contract, he would write it more in favor of the town. Even on the issues that Attorney Griffin raised, he was not sure it was worth not entering into the contract with the engineer, if the council was otherwise satisfied with the quality of the services that the engineer would provide.

Mayor Becker commented that the town would still have an "out clause," which apparently means whatever you want it to mean.

Attorney Griffin stated he would be glad to answer any questions, and he hoped the council had seen his comments.

Mayor Becker mentioned that 3H [5.01.H] was the waiver of future claims.

Attorney Griffin responded that the town was limited to \$100,000 if they provide injury to the town, the town could sue them, but surely they would not be harming the town that much anyway.

Attorney Griffin asked if this was for minor engineering services, because he did not really understand what the nature of the need was.

Mayor Becker responded that it was mostly for plan review.

Attorney Griffin asked for what plan.

Mayor Becker responded that when Ms. Brooks gets a commercial development application with a stormwater plan (for example), their engineer is going to submit that. Ms. Brooks is the stormwater administrator, but not necessarily an engineer, so now the town will have an engineer who is an advocate to review those plans. There wouldn't be more than \$100,000 worth of injury if town engineers agreed. This engineer is just an hourly rate.

Ms. Brooks noted that the hourly rate increases from 2024 to 2025 to 2026 to 2027.

Councilwoman Coffey stated that the rates were reasonable, it is the market.

Councilwoman Critz asked Attorney Griffin about the comment he made that he would be more town friendly and if it could be reworded to make it more palatable.

Attorney Griffin responded, "Certainly, is it worth it?"

Councilwoman Critz stated she did not think so.

Attorney Griffin suggested taking out the limitation on liability and letting the town have ownership of the documents that they might prepare for the town.

Ms. Brooks explained that she thought Mr. Rosenau meant the town could have the documents, but the town could not give them to another engineer to make amendments to it.

Councilwoman Coffey asked if the town owned the document that they hired the engineer to create.

Ms. Brooks responded the town would own what he presented to the town, exactly the way he presented them to the town.

Mayor Becker referred to F and commented if the town paid, he thought it said that they are until it says it was subject to "receipt by engineer of full payment", then the town would own them. The engineer doesn't want the town to get him to do the work and not pay him in full.

Attorney Griffin commented he thought the caution there for them is that they prepare these documents, and it was professional, it is theirs, all of the services that go in it, and they don't want the town getting that and giving it to another engineer to piggyback on and use, but the town should be able to utilize them any way they want if the town pays for them.

Councilwoman Coffey motioned to accept the contract based on our discussion and as written and Councilman Muller seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

9. Staff Reports

Zoning Administrator Vicky Brooks reported that the town had an engineer working on a set of plans for a commercial project in downtown. Once he dots all of his i's and crosses his t's, the council will see a development.

10. Other Business

Councilwoman Critz reported that she and Mayor Becker had been discussing the parking lot at the greenway, which is in need of some gravel and grading. Councilwoman Critz asked if this needed to be put on the agenda for a vote or if it was a small enough amount of money....

Mayor Rick Becker responded it would probably need to be on the agenda, because he would want to bring it to the council.

Councilwoman Critz asked Ms. Brooks to put it on the agenda for next month.

Councilwoman Krafft asked if the town could look at a different type of gravel that would stay put.

Mayor Becker responded that he would talk to Ron [McCollum] about that. Mayor Becker explained when the parking lot was built, the engineer that designed it specified the size of gravel, but not the type. It could have been granite from Pageland (which is what it is) or blue stone from Bakers (crusher run that binds better together). For some reason, the one that was further away was the cheaper one that week and it met the contract. The blessing in disguise is that the rounded gravel is more friendly to the horse riders, but on the other side of that argument is that there are not a lot of people trailering their horses anymore. Mayor Becker stated it was time to spend the money on it, the town can no longer rely on volunteers, because it is past that point.

Councilwoman Krafft publicly thanked Mayor Becker for all the work he did out there [greenway] and getting the signs replaced to make sure it was identified a little better.

Mayor Becker thanked Councilwoman Krafft, Jordan [son], and Jeff [husband] for getting more stuff trimmed. "We're making progress," Mayor Becker stated. The gravel/grading will come up next month unless Mayor Becker doesn't have anything by September and October.

Councilwoman Cureton mentioned that the man next door to her had done some work [on Lee Massey Road] and it looks good.

11. Adjournment – Action Item

At 8:23 p.m. Councilwoman Coffey motioned to adjourn the meeting and Councilman Countryman seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.

The next regular meeting will be on Thursday, September 12, 2024 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker, Mayor

To: Town of Mineral Springs
Rick Becker

From: Vann Harrell 
Tax Administrator

Date: August 15, 2024

Re: Departmental Monthly Report

The Tax Collector's monthly/year to date collections report for the month ending July 31, 2024 is attached for your information and review.

Should you desire additional information, I will provide that at your request.

Attachment

VH/JM

JULY 2024
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

| JULY 31, 2024 REGULAR TAX | 2024 | 2023 | 2022 | 2021 | 2020 | 2019 |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| BEGINNING CHARGE | 150.09 | 82,405.89 | 80,802.40 | 80,155.13 | 69,817.57 | 67,992.78 |
| TAX CHARGE | 83,699.21 | | | | | |
| PUBLIC UTILITIES CHARGES | | | | | | |
| DISCOVERIES | | | | | | |
| NON-DISCOVERIES | 52.62 | | | | | |
| RELEASES | (8.52) | | | | | |
| TOTAL CHARGE | 83,893.40 | 82,405.89 | 80,802.40 | 80,155.13 | 69,817.57 | 67,992.78 |
| BEGINNING COLLECTIONS | 6.21 | 82,261.31 | 80,749.60 | 80,060.17 | 69,697.31 | 67,926.80 |
| COLLECTIONS - TAX | 321.68 | 18.42 | 13.53 | 10.92 | | |
| COLLECTIONS - INTEREST | | 1.05 | 2.10 | 2.68 | | 0.27 |
| TOTAL COLLECTIONS | 327.89 | 82,279.73 | 80,763.13 | 80,071.09 | 69,697.31 | 67,926.80 |
| BALANCE OUTSTANDING | 83,565.51 | 126.16 | 39.27 | 84.04 | 120.26 | 65.98 |
| PERCENTAGE OF REGULAR | 0.39% | 99.85% | 99.95% | 99.90% | 99.83% | 99.90% |
| COLLECTION FEE 1.25 % | 4.02 | 0.24 | 0.20 | 0.17 | - | 0.00 |

JULY 2024
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

| 2018 | 2017 | 2016 | 2015 |
|------------------|------------------|------------------|------------------|
| 67,409.94 | 65,441.40 | 61,553.74 | 62,157.91 |
| | | | |
| | | | |
| | | | |
| 67,409.94 | 65,441.40 | 61,553.74 | 62,157.91 |
| 67,403.17 | 65,437.75 | 61,550.09 | 62,151.90 |
| | | | |
| 67,403.17 | 65,437.75 | 61,550.09 | 62,151.90 |
| 6.77 | 3.65 | 3.65 | 6.01 |
| | | | |
| 99.99% | 99.99% | 99.99% | 99.99% |
| - | - | - | - |

Agenda Item

9/12/2024

Town of Mineral Springs

FINANCE REPORT

July 2024

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

September 12, 2024

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Cash Flow Report FY2024 YTD - Jul 2024

7/1/2024 through 7/31/2024

8/12/2024

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| Category | 7/1/2024- 7/31/2024 |
|----------------------|------------------------|
| INCOME | |
| Interest Income | 4,955.37 |
| Other Inc | |
| Zoning | 2,285.00 |
| TOTAL Other Inc | 2,285.00 |
| TOTAL INCOME | 7,240.37 |
| EXPENSES | |
| Attorney | 300.00 |
| Community | |
| Communication | |
| Social Media | 4,188.00 |
| TOTAL Communication | 4,188.00 |
| Greenway | 51.03 |
| Parks & Rec | |
| Park | 279.68 |
| TOTAL Parks & Rec | 279.68 |
| Special Events | |
| Services | 876.00 |
| TOTAL Special Events | 876.00 |
| TOTAL Community | 5,394.71 |
| Emp | |
| Benefits | |
| Dental | 152.00 |
| Life | 144.80 |
| NCLGERS | 2,039.35 |
| Vision | 28.00 |
| TOTAL Benefits | 2,364.15 |
| Bond | 550.00 |
| FICA | |
| Med | 194.70 |
| Soc Sec | 832.50 |
| TOTAL FICA | 1,027.20 |
| Work Comp | 2,076.04 |
| TOTAL Emp | 6,017.39 |
| Office | |
| Clerk | 3,999.00 |
| Council | 1,200.00 |
| Deputy Clerk | 1,252.13 |
| Dues | 5,874.84 |
| Equip | 1,155.42 |
| Finance Officer | 3,691.00 |
| Ins | 4,377.94 |
| Maint | |
| Materials | 18.08 |
| Service | 708.00 |
| TOTAL Maint | 726.08 |
| Mayor | 500.00 |
| Records | 5,956.19 |
| Supplies | 249.63 |

Cash Flow Report FY2024 YTD - Jul 2024

7/1/2024 through 7/31/2024

8/12/2024

Page 2

| Category | 7/1/2024- 7/31/2024 |
|-----------------------|------------------------|
| Tel | 2,885.98 |
| TOTAL Office | 31,868.21 |
| Planning | |
| Administration | |
| Contract | 1,729.39 |
| Salaries | 3,454.00 |
| TOTAL Administration | 5,183.39 |
| Misc | 491.05 |
| TOTAL Planning | 5,674.44 |
| Street Lighting | 169.38 |
| TOTAL EXPENSES | 49,424.13 |
| OVERALL TOTAL | -42,183.76 |

Account Balances History Report - As of 7/31/2024

(Includes unrealized gains)

8/12/2024

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| Account | 6/29/2024 Balance | 6/30/2024 Balance | 7/31/2024 Balance |
|--------------------------------------|----------------------|----------------------|----------------------|
| ASSETS | | | |
| Cash and Bank Accounts | | | |
| Check Min Spgs | 60,209.07 | 60,209.07 | 15,568.07 |
| Idle Funds First National | 367,618.73 | 367,802.04 | 368,018.19 |
| NCCMT_Cash | 1,063,514.91 | 1,067,990.41 | 1,072,729.63 |
| TOTAL Cash and Bank Accoun... | 1,491,342.71 | 1,496,001.52 | 1,456,315.89 |
| Other Assets | | | |
| State Revenues Receivable | 0.00 | 62,924.69 | 58,710.36 |
| TOTAL Other Assets | 0.00 | 62,924.69 | 58,710.36 |
| TOTAL ASSETS | 1,491,342.71 | 1,558,926.21 | 1,515,026.25 |
| LIABILITIES | | | |
| Other Liabilities | | | |
| Accounts Payable | 692.77 | 2,206.54 | 692.77 |
| TOTAL Other Liabilities | 692.77 | 2,206.54 | 692.77 |
| TOTAL LIABILITIES | 692.77 | 2,206.54 | 692.77 |
| OVERALL TOTAL | 1,490,649.94 | 1,556,719.67 | 1,514,333.48 |

Mineral Springs Budget Comparison 2024-25

| TOWN OF MINERAL SPRINGS | | | | | | | | | | |
|---------------------------|----------------------|----------------------|---------------------|--------------|---------------------|-------------|-------------|-------------|-------------|-------------|
| BUDGET COMPARISON 2024-25 | | | | | | | | | | |
| Appropriation dept | Budget | Unspent | Spent YTD | % of Budget | July | August | September | October | November | |
| Advertising | \$ 1,200.00 | \$ 1,200.00 | \$ - | 0.0% | \$ - | | | | | |
| Attorney | \$ 7,200.00 | \$ 6,900.00 | \$ 300.00 | 4.2% | \$ 300.00 | | | | | |
| Audit | \$ 5,230.00 | \$ 5,230.00 | \$ - | 0.0% | \$ - | | | | | |
| Charities & Agencies | \$ 12,575.00 | \$ 12,575.00 | \$ - | 0.0% | \$ - | | | | | |
| Community Projects | \$ 24,488.00 | \$ 19,093.29 | \$ 5,394.71 | 22.0% | \$ 5,394.71 | | | | | |
| Contingency | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0.0% | \$ - | | | | | |
| Employee Overhead | \$ 43,600.00 | \$ 37,582.61 | \$ 6,017.39 | 13.8% | \$ 6,017.39 | | | | | |
| Elections | \$ - | \$ - | \$ - | 0.0% | \$ - | | | | | |
| Fire Protection | \$ 12,000.00 | \$ 12,000.00 | \$ - | 0.0% | \$ - | | | | | |
| Intergovernmental | \$ - | \$ - | \$ - | 0.0% | \$ - | | | | | |
| Office & Administrative | \$ 196,638.00 | \$ 164,769.79 | \$ 31,868.21 | 16.2% | \$ 31,868.21 | | | | | |
| Planning & Zoning | \$ 50,448.00 | \$ 44,773.56 | \$ 5,674.44 | 11.2% | \$ 5,674.44 | | | | | |
| Street Lighting | \$ 1,900.00 | \$ 1,730.62 | \$ 169.38 | 8.9% | \$ 169.38 | | | | | |
| Tax Collection | \$ 1,800.00 | \$ 1,800.00 | \$ - | 0.0% | \$ - | | | | | |
| Training | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0.0% | \$ - | | | | | |
| Travel | \$ 3,600.00 | \$ 3,600.00 | \$ - | 0.0% | \$ - | | | | | |
| Capital Outlay | \$ 62,296.00 | \$ 62,296.00 | \$ - | 0.0% | \$ - | | | | | |
| Totals | \$ 428,975.00 | \$ 379,550.87 | \$ 49,424.13 | 11.5% | \$ 49,424.13 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Off Budget: | | | | | | | | | | |
| Interfund Transfers | | | | | | | | | | |
| Total Off Budget: | | | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Mineral Springs Monthly Revenue Summary 2024-25

| TOWN OF MINERAL SPRINGS | | | | | | | | | | | |
|-------------------------|----------------------|----------------------|--------------------|-------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| REVENUE SUMMARY 2024-25 | | | | | | | | | | | |
| Source | Budget | Receivable | Rec'd YTD | % of Budget | July | August | September | October | November | | |
| Property Tax - prior | \$ 400.00 | \$ 400.00 | \$ - | 0.0% | \$ - | | | | | | |
| Property Tax - 2024 | \$ 85,380.00 | \$ 85,380.00 | \$ - | 0.0% | \$ - | | | | | | |
| Interest | \$ 47,195.00 | \$ 42,239.63 | \$ 4,955.37 | 10.5% | \$ 4,955.37 | | | | | | |
| Sales Tax - Electric | \$ 209,000.00 | \$ 209,000.00 | \$ - | 0.0% | \$ - | | | | | | |
| Sales Tax - Sales & Use | \$ 38,400.00 | \$ 38,400.00 | \$ - | 0.0% | \$ - | | | | | | |
| Sales Tax - Other Util. | \$ 19,950.00 | \$ 19,950.00 | \$ - | 0.0% | \$ - | | | | | | |
| Sales Tax - Alc. Bev. | \$ 13,500.00 | \$ 13,500.00 | \$ - | 0.0% | \$ - | | | | | | |
| Vehicle Taxes | \$ 8,650.00 | \$ 8,650.00 | \$ - | 0.0% | \$ - | | | | | | |
| Zoning Fees | \$ 5,500.00 | \$ 3,215.00 | \$ 2,285.00 | 41.5% | \$ 2,285.00 | | | | | | |
| Other | \$ 1,000.00 | \$ 1,000.00 | \$ - | 0.0% | \$ - | | | | | | |
| Totals | \$ 428,975.00 | \$ 421,734.63 | \$ 7,240.37 | 1.7% | \$ 7,240.37 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| GRAND TOTAL | | | \$ 7,240.37 | | \$ 7,240.37 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Tax - prior | | | | | | May | June | June a/r | | | |
| Property Tax - 2024 | | | | | | | | | | | |
| Interest | | | | | | | | | | | |
| Sales Tax - Electric | | | | | | | | | | | |
| Sales Tax - Sales & Use | | | | | | | | | | | |
| Sales Tax - Other Util. | | | | | | | | | | | |
| Sales Tax - Alc. Bev. | | | | | | | | | | | |
| Vehicle Taxes | | | | | | | | | | | |
| Zoning Fees | | | | | | | | | | | |
| Other | | | | | | | | | | | |
| Totals | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| GRAND TOTAL | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Register Report - Jul 2024

7/1/2024 through 7/31/2024

8/12/2024

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| Date | Num | Description | Memo | Category | Amount |
|-----------|--------|---------------------------|--------------------------------------|-----------------------------------|-----------|
| 7/1/2024 | 6914 | Diligent Corporation | I/N INV441166 Records Mgmt. (F... | Office:Records | -5,956.19 |
| 7/1/2024 | 6915 | Old Republic Surety Co | W150232615 Vicky Brooks (FY20... | Emp:Bond | -100.00 |
| 7/1/2024 | 6916 | Environmental Syste... | Cust. #366561 Quote #26205079 ... | Planning:Misc | -491.05 |
| 7/1/2024 | 6917 | Interlocal Risk Financ... | I/N INV I0041279 P-L Insurance (... | Office:Ins | -4,377.94 |
| 7/1/2024 | 6918 | NC League Of Munici... | 2024 Dues I/N I00046216 (FY202... | Office:Dues | -4,598.00 |
| 7/1/2024 | 6919 | NC Interlocal Risk Ma... | Cust #587 WC Policy Inv #I00402... | Emp:Work Comp | -2,076.04 |
| 7/1/2024 | 6920 | CivicPlus LLC | I/N 304154 ArchiveSocial (FY2024) | Community:Communication:Soci... | -4,188.00 |
| 7/1/2024 | 6921 | Union County Accoun... | Urban Forester Contract FY2024-... | Planning:Administration:Contract | -1,729.39 |
| 7/1/2024 | EFT | Point And Pay | 06-054-042 (FY2024) | Other Inc:Zoning | 50.00 |
| 7/1/2024 | EFT | Debit Card (Lowe's) | Kiosk Materials (FY2024) | Community:Greenway | -51.03 |
| 7/2/2024 | 692... | Municipal Insurance ... | 07/24 (FY2024) | Emp:Benefits:Life | -71.87 |
| | | | 07/24 (FY2024) | Emp:Benefits:Dental | -76.00 |
| | | | 07/24 (FY2024) | Emp:Benefits:Vision | -14.00 |
| 7/8/2024 | 6923 | Duke Power | 9100 3284 4610 (Christmas Lights... | [Accounts Payable] | -255.23 |
| 7/8/2024 | 6924 | Frederick Becker III | 5/24 - 6/24 reimbursement: mileag... | [Accounts Payable] | -148.69 |
| 7/8/2024 | 6925 | Lancaster News, Pag... | A/N 000132909 Budget Ad (FY20... | [Accounts Payable] | -44.77 |
| 7/8/2024 | 6926 | Ken Newell | Welcome Signs 4/24 - 6/24 (FY20... | [Accounts Payable] | -675.00 |
| 7/8/2024 | 6927 | ASCAP | A/N 500896331 Licensing 7/24-6/... | Community:Special Events:Servi... | -441.00 |
| 7/8/2024 | 6928 | Taylor & Sons Mowin... | I/N 0019 07/2024 (FY2024) | Office:Maint:Service | -420.00 |
| 7/8/2024 | 6929 | Clark, Griffin & McCol... | I/N 8508 7/2024 (FY2024) | Attorney | -300.00 |
| 7/8/2024 | 6930 | Sonitrol Security Serv... | I/N 4926301 Alarm Service Fee (F... | Office:Tel | -2,332.80 |
| 7/8/2024 | EFT | Point And Pay | 06-111-005L (FY2024) | Other Inc:Zoning | 25.00 |
| 7/11/2024 | EFT | Point And Pay | 06-084-006F (FY2024) | Other Inc:Zoning | 700.00 |
| 7/11/2024 | EFT | Debit Card (AOL) | AOL Troubleshooting Svc 07/24 (... | Office:Tel | -11.23 |
| 7/15/2024 | 6931 | Union County Water {... | A/N 84361*00 (FY2023) | [Accounts Payable] | -49.28 |
| 7/15/2024 | 6932 | Union County Water {... | A/N 91052*00 (FY2023) | [Accounts Payable] | -23.57 |
| 7/15/2024 | 6933 | BMI | A/N 81177702 Music Licensing (F... | Community:Special Events:Servi... | -435.00 |
| 7/15/2024 | 6934 | Queen Bee's Pest Sol... | I/N 8861 Pest Control (FY2024) | Office:Maint:Service | -100.00 |
| 7/15/2024 | 6935 | Toi Toi USA LLC | I/N INV203392 Portable units 07/2... | Community:Parks & Rec:Park | -279.68 |
| 7/15/2024 | 6936 | Centralina Council Of... | I/N 2025048 Member Dues (FY20... | Office:Dues | -777.84 |
| 7/15/2024 | 6937 | Bucket, Mop, And Bro... | I/N OLMC-248 janitorial 7/2024 (F... | Office:Maint:Service | -188.00 |
| 7/15/2024 | EFT | Point And Pay | 06-084-031 (FY2024) | Other Inc:Zoning | 50.00 |
| 7/15/2024 | TXFR | NC Department of Re... | Sales & Use Distribution 05/24 (F... | [State Revenues Receivable] | 3,126.39 |
| 7/16/2024 | EFT | Debit Card (Dell Refu... | Computer Precision 7750 - Financ... | Office:Equip | -487.93 |
| 7/16/2024 | EFT | Point And Pay | 06-081-021 (FY2024) | Other Inc:Zoning | 50.00 |
| 7/17/2024 | EFT | Debit Card (WalMart) | Paper Towels (FY2024) | Office:Maint:Materials | -18.08 |
| 7/17/2024 | EFT | Debit Card (Office Max) | Binders (FY2024) | Office:Supplies | -40.21 |
| 7/18/2024 | 6938 | City Of Monroe | A/N 514654 Natural Gas 6/2024 (... | [Accounts Payable] | -23.54 |
| 7/18/2024 | EFT | Point And Pay | 06-054-055 (FY2024) | Other Inc:Zoning | 25.00 |
| 7/22/2024 | EFT... | Union County {Proper... | FY2023 | [State Revenues Receivable] | 159.57 |
| | | | FY2023 | [Accounts Payable] | -1.99 |
| 7/22/2024 | 6939 | Duke Power{Office} | 9100 3284 4818 (FY2023) | [Accounts Payable] | -234.20 |
| 7/22/2024 | 6940 | Duke Power | 9100 3284 5041 (Old School) (FY... | [Accounts Payable] | -28.61 |
| 7/22/2024 | 6941 | Duncan-Parnell Inc. | I/N 1397703 Canon MBk Ink (FY2... | Office:Supplies | -105.46 |
| 7/22/2024 | 6942 | Duncan-Parnell Inc. | I/N 1398841 Canon T25 Scanner ... | Office:Equip | -667.49 |
| 7/22/2024 | 6943 | Forms & Supply, Inc. | I/N 1397315-0 (FY2024) | Office:Supplies | -39.20 |
| 7/22/2024 | 694... | Municipal Insurance ... | 08/24 (FY2024) | Emp:Benefits:Life | -72.93 |
| | | | 08/24 (FY2024) | Emp:Benefits:Dental | -76.00 |
| | | | 08/24 (FY2024) | Emp:Benefits:Vision | -14.00 |
| 7/22/2024 | 6945 | Old Republic Surety Co | LPO1069542 Frederick Becker (F... | Emp:Bond | -450.00 |
| 7/23/2024 | DEP | Deposit | #24001 Zoning (FY2024) | Other Inc:Zoning | 1,325.00 |

Register Report - Jul 2024

7/1/2024 through 7/31/2024

8/12/2024

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| Date | Num | Description | Memo | Category | Amount |
|-----------------------------|--------|--------------------------|-------------------------------------|----------------------------------|-------------------|
| 7/23/2024 | EFT | Point And Pay | 06-054-074 (FY2024) | Other Inc:Zoning | 50.00 |
| 7/25/2024 | 6946 | Carolina Office Syste... | I/N IN2876783 Copier Contract 07... | Office:Supplies | -64.76 |
| 7/25/2024 | 6947 | Windstream | 061348611 07/2024 (FY2024) | Office:Tel | -428.16 |
| 7/25/2024 | EFT... | NC State Treasurer | 07/24 LGERS contribution FY2024 | Office:Clerk | -239.94 |
| | | | 07/24 LGERS contribution FY2024 | Office:Finance Officer | -221.46 |
| | | | 07/24 LGERS contribution FY2024 | Planning:Administration:Salaries | -207.24 |
| | | | 07/24 employer contribution FY2024 | Emp:Benefits:NCLGERS | -2,039.35 |
| 7/29/2024 | TXF... | Union County {NCVTS} | June 2024 (FY2023) | [State Revenues Receivable] | 928.37 |
| | | | Commission June 2024 (FY2023) | [Accounts Payable] | -28.89 |
| 7/30/2024 | EFT... | Paychex | Salary 07/24 (FY2024) | Office:Clerk | -3,759.06 |
| | | | 07/24 (FY2024) | Office:Deputy Clerk | -1,252.13 |
| | | | Salary 07/24 (FY2024) | Office:Finance Officer | -3,469.54 |
| | | | Salary 07/24 (FY2024) | Office:Mayor | -500.00 |
| | | | Salary 07/24 (FY2024) | Office:Council | -1,200.00 |
| | | | Salary 07/24 (FY2024) | Planning:Administration:Salaries | -3,246.76 |
| | | | FY2024 | Emp:FICA:Soc Sec | -832.50 |
| | | | FY2024 | Emp:FICA:Med | -194.70 |
| 7/30/2024 | 6948 | Duke Power | 9100 3284 5207 (FY2024) | Street Lighting | -169.38 |
| 7/30/2024 | 6949 | Verizon Wireless | 221474588-00001 (FY2024) | Office:Tel | -113.79 |
| 7/30/2024 | 6950 | School Of Governme... | Annual Dues (FY2024) | Office:Dues | -499.00 |
| 7/31/2024 | DEP | Deposit | #24002 Zoning (FY2024) | Other Inc:Zoning | 10.00 |
| 7/31/2024 | EFT | Paychex Fees | Fees 07/24 (FY2023) | Emp:Payroll | -202.43 |
| 7/1/2024 - 7/31/2024 | | | | | -44,641.00 |

TOTAL INFLOWS 6,499.33

TOTAL OUTFLOWS -51,140.33

NET TOTAL -44,641.00

Accounts Rcvble Activity July 2024

6/30/2024 through 7/31/2024

8/12/2024

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| Date | Description | Memo | Category | Amount |
|------------------------------|--------------------------|--|--|------------------|
| 6/30/2024 | NC Department of Rev... | Sales & Use Distribution 06/24 EST (F... | Sales Tax:Sales & Use Dist | 3,230.00 |
| 6/30/2024 | NC Department of Rev... | Sales & Use Distribution 05/24 (FY2023) | Sales Tax:Sales & Use Dist | 3,126.39 |
| 6/30/2024 | Union County | 06/2024 (FY2023) | Prop Tax 2023:Receipts 2023:Tax | 108.33 |
| | | 06/2024 (FY2023) | Prop Tax 2023:Receipts 2023:Int | 5.49 |
| | | 06/2024 (FY2023) | Prop Tax Prior Years:Prop Tax 2022:... | 39.10 |
| | | 06/2024 (FY2023) | Prop Tax Prior Years:Prop Tax 2022:... | 5.74 |
| | | 06/2024 (FY2023) | Prop Tax Prior Years:Prop Tax 2021:... | 0.74 |
| | | 06/2024 (FY2023) | Prop Tax Prior Years:Prop Tax 2021:... | 0.17 |
| | | 05/2024 (FY2023) | Prop Tax Prior Years:Prop Tax 2020:... | 0.00 |
| | | 05/2024 (FY2023) | Prop Tax Prior Years:Prop Tax 2020:... | 0.00 |
| 6/30/2024 | Union County {NCVTS} | June 2024 (FY2023) | Veh Tax:Tax 2023 | 917.66 |
| | | June 2024 (FY2023) | Veh Tax:Int 2023 | 9.47 |
| | | June 2024 Refunds (FY2023) | Veh Tax:Tax 2023 | 1.24 |
| 6/30/2024 | NC Department of Rev... | Electricity 6/30/2024 EST (FY2023) | Sales Tax:Electricity | 50,600.00 |
| 6/30/2024 | NC Department of Rev... | Cable TV 6/30/2024 EST (FY2023) | Sales Tax:Cable TV | 3,900.00 |
| 6/30/2024 | NC Department of Rev... | Telecommunications 6/30/2024 EST (F... | Sales Tax:telecommunications | 580.00 |
| 6/30/2024 | NC Department of Rev... | Natural Gas 6/30/2024 EST (FY2023) | Sales Tax:Natural Gas Excise | 240.00 |
| 6/30/2024 | NC Department of Rev... | 06/2024 Correction (FY2023) | Sales Tax:Sales & Use Dist | 160.36 |
| 7/15/2024 | NC Department of Rev... | Sales & Use Distribution 05/24 (FY2023) | [Check Min Spgs] | -3,126.39 |
| 7/22/2024 | Union County {Propert... | FY2023 | [Check Min Spgs] | -159.57 |
| 7/29/2024 | Union County {NCVTS} | June 2024 (FY2023) | [Check Min Spgs] | -928.37 |
| 6/30/2024 - 7/31/2024 | | | | 58,710.36 |
| TOTAL INFLOWS | | | | 62,924.69 |
| TOTAL OUTFL... | | | | -4,214.33 |
| NET TOTAL | | | | 58,710.36 |

Accounts Payable Activity July 2024

6/30/2024 through 7/31/2024

8/12/2024

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| Date | Description | Memo | Category | Amount |
|------------------------------|------------------------------|---|---------------------------|--------------------|
| BALANCE 6/29/2024 | | | | -692.77 |
| 6/30/2024 | Duke Power | 9100 3284 4610 (Christmas Lights) (FY2023) | Community:Maint | -255.23 |
| 6/30/2024 | Frederick Becker III | 5/24 - 6/24 reimbursement: mileage (FY2023) | Travel | -148.69 |
| 6/30/2024 | Lancaster News, Pageland ... | A/N 000132909 Budget Ad (FY2023) | Ads | -44.77 |
| 6/30/2024 | Ken Newell | Welcome Signs 4/24 - 6/24 (FY2023) | Community:Maint | -675.00 |
| 6/30/2024 | Union County Water {Office} | A/N 84361*00 (FY2023) | Office:Util | -49.28 |
| 6/30/2024 | Union County Water {Park} | A/N 91052*00 (FY2023) | Community:Parks & Rec:... | -23.57 |
| 6/30/2024 | City Of Monroe | A/N 514654 Natural Gas 6/2024 (FY2023) | Office:Util | -23.54 |
| 6/30/2024 | Union County {Property Tax} | 6/24 Regular Taxes Commission (FY2023) | Tax Coll:Contract | -1.99 |
| 6/30/2024 | Duke Power{Office} | 9100 3284 4818 (FY2023) | Office:Util | -234.20 |
| 6/30/2024 | Duke Power | 9100 3284 5041 (Old School) (FY2023) | Office:Util | -28.61 |
| 6/30/2024 | Union County {NCVTS} | 6/24 NCVTS Commission (FY2023) | Tax Coll:Contract | -28.89 |
| 7/8/2024 | Duke Power | 9100 3284 4610 (Christmas Lights) (FY2023) | [Check Min Spgs] | 255.23 |
| 7/8/2024 | Frederick Becker III | 5/24 - 6/24 reimbursement: mileage (FY2023) | [Check Min Spgs] | 148.69 |
| 7/8/2024 | Lancaster News, Pageland ... | A/N 000132909 Budget Ad (FY2023) | [Check Min Spgs] | 44.77 |
| 7/8/2024 | Ken Newell | Welcome Signs 4/24 - 6/24 (FY2023) | [Check Min Spgs] | 675.00 |
| 7/15/2024 | Union County Water {Office} | A/N 84361*00 (FY2023) | [Check Min Spgs] | 49.28 |
| 7/15/2024 | Union County Water {Park} | A/N 91052*00 (FY2023) | [Check Min Spgs] | 23.57 |
| 7/18/2024 | City Of Monroe | A/N 514654 Natural Gas 6/2024 (FY2023) | [Check Min Spgs] | 23.54 |
| 7/22/2024 | Union County {Property Tax} | 06/24 FY2023 | [Check Min Spgs] | 1.99 |
| 7/22/2024 | Duke Power{Office} | 9100 3284 4818 (FY2023) | [Check Min Spgs] | 234.20 |
| 7/22/2024 | Duke Power | 9100 3284 5041 (Old School) (FY2023) | [Check Min Spgs] | 28.61 |
| 7/29/2024 | Union County {NCVTS} | Commission June 2024 (FY2023) | [Check Min Spgs] | 28.89 |
| 6/30/2024 - 7/31/2024 | | | | 0.00 |
| BALANCE 7/31/2024 | | | | -692.77 |
| | | | TOTAL INFLOWS | 1,513.77 |
| | | | TOTAL OUTFLOWS | -1,513.77 |
| | | | NET TOTAL | 0.00 |

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July 2024

Revenue Details

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NC Sales & Use Distribution

May 2024 Collections

Summary

| | | | | | | | | | | |
|--------------|-----------------|---------------------|---------------------|---------------------|----------|--------------|-------------------|----------|--------------|---------------------|
| UNION | (AD VALOREM) | 2,779,602.95 | 1,825,166.49 | 1,477,283.13 | - | 32.98 | 439,448.23 | - | (467,580.77) | 6,053,953.01 |
| | FAIRVIEW | 1,497.92 | 983.58 | 796.11 | - | 0.02 | 236.81 | - | 998.42 | 4,512.86 |
| | HEMBY BRIDGE | - | - | - | - | - | - | - | - | - |
| | INDIAN TRAIL | 127,041.26 | 83,418.91 | 67,518.96 | - | 1.51 | 20,084.90 | - | 84,676.96 | 382,742.50 |
| | LAKE PARK | 9,084.32 | 5,965.02 | 4,828.07 | - | 0.11 | 1,436.21 | - | 6,054.99 | 27,368.72 |
| | MARSHVILLE | 15,127.54 | 9,933.17 | 8,039.87 | - | 0.18 | 2,391.63 | - | 10,082.99 | 45,575.38 |
| | MARVIN | 11,411.10 | 7,492.85 | 6,064.69 | - | 0.14 | 1,804.07 | - | 7,605.87 | 34,378.72 |
| | MINERAL SPRINGS | 1,037.72 | 681.40 | 551.52 | - | 0.01 | 164.06 | - | 691.68 | 3,126.39 |
| | MINT HILL * | 49.08 | 32.23 | 26.09 | - | - | 7.76 | - | 32.72 | 147.88 |
| | MONROE | 303,118.22 | 199,036.06 | 161,099.06 | - | 3.60 | 47,922.23 | - | 202,037.77 | 913,216.94 |
| | STALLINGS * | 56,834.10 | 37,318.89 | 30,205.77 | - | 0.67 | 8,985.33 | - | 37,881.70 | 171,226.46 |
| | UNIONVILLE | 2,058.04 | 1,351.37 | 1,093.79 | - | 0.02 | 325.37 | - | 1,371.75 | 6,200.34 |
| | WAXHAW | 145,646.43 | 95,635.60 | 77,407.10 | - | 1.73 | 23,026.34 | - | 97,077.91 | 438,795.11 |
| | WEDDINGTON * | 18,735.02 | 12,301.95 | 9,957.15 | - | 0.22 | 2,961.96 | - | 12,487.48 | 56,443.78 |
| | WESLEY CHAPEL | 2,383.52 | 1,565.09 | 1,266.78 | - | 0.03 | 376.83 | - | 1,588.69 | 7,180.94 |
| | WINGATE | 7,489.27 | 4,917.67 | 3,980.34 | - | 0.09 | 1,184.04 | - | 4,991.84 | 22,563.25 |
| TOTAL | | 3,481,116.49 | 2,285,800.28 | 1,850,118.43 | - | 41.31 | 550,355.77 | - | - | 8,167,432.28 |

Accrued to FY2023-24

Jurisdiction Collection by Year
 Union County
 Date Distributed: 6/1/2024 to 6/30/2024

990 - TOWN OF MINERAL SPRINGS

| Year | Taxes, Assessments and Misc. Charges | Late List | Interest | Total Collected | Commission | Net of Commission |
|---------------------|--------------------------------------|-------------|--------------|-----------------|-------------|-------------------|
| 2021 | 0.74 | 0.00 | 0.17 | 0.91 | 0.01 | 0.90 |
| 2022 | 39.10 | 0.00 | 5.74 | 44.84 | 0.56 | 44.28 |
| 2023 | 107.82 | 0.51 | 5.49 | 113.82 | 1.42 | 112.40 |
| Total: | 147.66 | 0.51 | 11.40 | 159.57 | 1.99 | 157.58 |
| Grand Total: | 147.66 | 0.51 | 11.40 | 159.57 | 1.99 | 157.58 |

| VENDOR NUMBER | VENDOR NAME | EFT NUMBER | EFT DATE | EFT AMOUNT |
|---------------|-------------------------|------------|------------|------------|
| 10870 | TOWN OF MINERAL SPRINGS | 87245 | 07/22/2024 | \$157.58 |

| INVOICE DATE | INVOICE NUMBER | DESCRIPTION | INVOICE AMOUNT |
|--------------|----------------|-----------------------|----------------|
| 06/30/2024 | 2412 TAXES | TAX/FEE/INT-JUNE 2024 | \$157.58 |



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

| | | |
|---------------|------------|------------|
| Vendor Number | EFT Number | EFT Date |
| 10870 | 87245 | 07/22/2024 |

*** One Hundred And Fifty-Seven Dollars And Fifty-Eight Cents ***

\$157.58

Pay To 10870
 The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS, NC 28108

**EFT COPY
 NON-NEGOTIABLE**

NCVTS A/P Receipt Distribution
For the month Ending: June

NCVTS

| Jurisdiction | Entity | Vendor # | Inv # | Tax & Fee Amt | Int Only Amt | Comm Cst | Pending Refunds | Net Amt | Status/Check# |
|--------------|----------------------------------|----------|--------------|-----------------|--------------|----------------|-----------------|-----------------|---------------|
| 001 | Union County | 0 | | \$ 584,992.48 | \$ 9,422.94 | \$ (18,250.36) | (62,760.21) | \$ 573,404.85 | No Check 1 |
| 002 | Education Operating Fund | 0 | | 1,295,698.13 | 12,846.33 | (40,312.56) | (5,002.88) | \$ 1,263,229.02 | No Check 2 |
| 003 | Voter Approved Debt Tax | 0 | | 64,878.53 | 1,422.80 | (2,029.33) | (361.23) | \$ 63,910.77 | No Check 3 |
| 004 | Education Debt Fund | 0 | | 101,107.68 | 1,002.35 | (3,145.72) | (990.25) | \$ 98,574.06 | No Check 4 |
| 005 | Economic Development Fund | 0 | | 13,505.41 | 133.56 | (400.18) | (52.01) | \$ 13,166.78 | No Check 5 |
| 011 | Countywide Fire Tax | 0 | | 16.82 | 8.71 | (0.69) | - | \$ 24.84 | No Check 11 |
| 012 | Countywide EMS Tax | 0 | | 25.47 | 13.90 | (1.05) | - | \$ 38.32 | No Check 12 |
| 013 | Griffith Rd | 0 | | 473.09 | 5.46 | (14.43) | - | \$ 464.12 | No Check 13 |
| 014 | Steck Rd | 0 | | 1,304.63 | 18.13 | (38.07) | 16.88 | \$ 1,301.57 | No Check 14 |
| 015 | Springs Fire Tax | 0 | | 9,608.47 | 116.83 | (296.01) | (18.67) | \$ 9,410.62 | No Check 15 |
| 016 | Fairview | 0 | | 4,147.14 | 45.58 | (130.10) | (3.00) | \$ 4,059.62 | No Check 16 |
| 017 | New Salem | 0 | | 3,476.77 | 44.17 | (103.30) | (23.99) | \$ 3,393.65 | No Check 17 |
| 018 | Beaver Lane | 0 | | 3,031.98 | 46.80 | (87.85) | (8.01) | \$ 2,982.92 | No Check 18 |
| 019 | Bakers | 0 | | 10,997.58 | 137.12 | (341.18) | (10.87) | \$ 10,782.65 | No Check 19 |
| 020 | Stellings Fire Tax | 0 | | 15,019.00 | 180.69 | (480.72) | 8.36 | \$ 14,727.33 | No Check 20 |
| 021 | Unionville | 0 | | 8,653.36 | 108.73 | (263.06) | (0.32) | \$ 8,498.71 | No Check 21 |
| 022 | Wingate | 0 | | 5,074.16 | 57.68 | (142.50) | (31.14) | \$ 4,958.20 | No Check 22 |
| 023 | Hemby Bridge Fire Tax | 0 | | 18,627.56 | 226.26 | (598.41) | (87.70) | \$ 18,167.71 | No Check 23 |
| 024 | Allens Crossroads | 0 | | 1,379.03 | 12.59 | (38.45) | - | \$ 1,353.17 | No Check 24 |
| 025 | Jackson | 0 | | 1,877.05 | 15.15 | (58.71) | (10.08) | \$ 1,823.46 | No Check 25 |
| 026 | Wesley Chapel Fire Tax | 0 | | 24,387.82 | 247.07 | (788.95) | (100.61) | \$ 23,745.33 | No Check 26 |
| 027 | Lanes Creek | 0 | | 1,429.23 | 15.90 | (40.52) | - | \$ 1,404.61 | No Check 27 |
| 028 | Waxhaw Fire Tax | 0 | | 15,308.46 | 192.13 | (491.26) | (24.42) | \$ 14,984.91 | No Check 28 |
| 029 | Sandy Ridge | 0 | | 1,756.07 | 21.38 | (50.21) | (11.15) | \$ 1,716.09 | No Check 29 |
| 030 | Providence | 0 | | 74.00 | 0.10 | (2.15) | - | \$ 71.95 | No Check 30 |
| 101 | Village of Marvin | 1832 | VTFNAP2211-1 | 18,890.54 | 64.52 | (617.00) | (4.88) | \$ 18,333.18 | 101 |
| 200 | City of Monroe | 103-25 | VTFNAP2211-1 | 275,232.77 | 2,406.52 | (7,619.99) | (4,073.92) | \$ 265,945.38 | 200 |
| 222 | Monroe Downtown Service District | 103-25 | VTFNAP2211-2 | 226.29 | 0.38 | (7.70) | - | \$ 218.97 | 222 |
| 300 | Town of Wingate | 4064 | VTFNAP2211-1 | 11,161.17 | 100.65 | (309.58) | - | \$ 10,952.24 | 300 |
| 400 | Town of Marshville | 5861 | VTFNAP2211-1 | 7,446.68 | 188.00 | (197.60) | - | \$ 7,437.08 | 400 |
| 500 | Town of Waxhaw | 8268 | VTFNAP2211-1 | 145,782.74 | 1,347.95 | (4,694.91) | (163.06) | \$ 142,272.72 | 500 |
| 600 | Town of Indian Trail | 2924 | VTFNAP2211-1 | 105,664.54 | 1,282.64 | (3,342.27) | (218.02) | \$ 103,386.89 | 600 |
| 700 | Town of Stallings | 4860-2 | VTFNAP2211-1 | 42,357.99 | 489.81 | (1,372.43) | (104.78) | \$ 41,370.59 | 700 |
| 800 | Town of Weddington | 7518 | VTFNAP2211-1 | 12,728.76 | 186.89 | (416.49) | (28.73) | \$ 12,470.43 | 800 |
| 900 | Village of Lake Park | 1833 | VTFNAP2211-1 | 8,096.98 | 92.07 | (264.73) | - | \$ 7,924.32 | 900 |
| 930 | Town of Fairview | 19458 | VTFNAP2211-1 | 1,379.90 | 15.03 | (43.42) | (1.20) | \$ 1,350.31 | 930 |
| 970 | Village of Wesley Chapel | 9262 | VTFNAP2211-1 | 1,733.69 | 18.26 | (54.73) | (7.53) | \$ 1,689.69 | 970 |
| 980 | Town of Unionville | 11530 | VTFNAP2211-1 | 1,882.42 | 26.57 | (57.25) | (2.27) | \$ 1,849.47 | 980 |
| 990 | Town of Mineral Springs | 10870 | VTFNAP2211-1 | 917.66 | 9.47 | (28.89) | 1.24 | \$ 899.48 | 990 |
| 999 | Schools | 0 | | 513.84 | 274.42 | (21.23) | - | \$ 767.03 | No Check 999 |
| Total | | | | \$ 2,820,865.89 | \$ 32,845.54 | \$ (87,173.99) | \$ (513,474.40) | \$ 2,753,063.04 | |
| | | | | | | AP Total | | \$ 616,100.75 | |

| VENDOR NUMBER | VENDOR NAME | EFT NUMBER | EFT DATE | EFT AMOUNT |
|---------------|-------------------------|------------|------------|------------|
| 10870 | TOWN OF MINERAL SPRINGS | 87391 | 07/29/2024 | \$899.48 |

| INVOICE DATE | INVOICE NUMBER | DESCRIPTION | INVOICE AMOUNT |
|--------------|----------------|-----------------------------------|----------------|
| 06/01/2024 | VTFNAP2412-1 | CASH RECEIVED JUNE 2024 & REFUNDS | \$899.48 |



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

| | | |
|---------------|------------|------------|
| Vendor Number | EFT Number | EFT Date |
| 10870 | 87391 | 07/29/2024 |

*** Eight Hundred Ninety-Nine Dollars And Forty-Eight Cents ***

\$899.48

Pay To 10870
 The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS, NC 28108

**EFT COPY
 NON-NEGOTIABLE**

Charlotte Regional Transportation Planning Organization

Memorandum of Understanding

Effective Date: [Date to be determined]

Endorsed by the
Charlotte Regional
Transportation Planning Organization
July 17, 2024

**MEMORANDUM OF UNDERSTANDING
FOR**

COOPERATIVE, COMPREHENSIVE, AND CONTINUING TRANSPORTATION PLANNING

AMONG

THE GOVERNOR OF THE STATE OF NORTH CAROLINA,
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION,
THE CITY OF CHARLOTTE, TOWN OF CORNELIUS, TOWN OF DAVIDSON, TOWN OF
FAIRVIEW, TOWN OF HUNTERSVILLE, TOWN OF INDIAN TRAIL, IREDELL COUNTY, TOWN
OF MARSHVILLE, VILLAGE OF MARVIN, TOWN OF MATTHEWS,
MECKLENBURG COUNTY, TOWN OF MINERAL SPRINGS, TOWN OF MINT HILL, CITY OF
MONROE, TOWN OF MOORESVILLE, TOWN OF PINEVILLE,
TOWN OF STALLINGS, CITY OF STATESVILLE, TOWN OF TROUTMAN, UNION COUNTY,
TOWN OF WAXHAW, TOWN OF WEDDINGTON, VILLAGE OF WESLEY CHAPEL, TOWN OF
WINGATE, and the METROPOLITAN TRANSIT COMMISSION,
(hereinafter, the State, the Municipalities, the Counties, and the MTC)

IN COOPERATION WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION

WITNESSETH THAT:

WHEREAS, Section 134(a) of Title 23 of the United States Code states in relevant part:

“It is in the national interest—(1) to encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight, foster economic growth and development within and between States and urbanized areas better connect housing and employment, and take into consideration resiliency needs while minimizing transportation-related fuel consumption and air pollution through metropolitan and statewide transportation planning processes identified in this chapter; and (2) to encourage the continued improvement and evolution of the metropolitan and statewide transportation planning processes by metropolitan planning organizations, State departments of transportation, and public transit operators”;

WHEREAS, a transportation planning process includes the operational procedures and working arrangements by which short and long-range transportation plans are soundly conceived and developed and continuously evaluated in a manner that will:

1. Assist governing bodies and official agencies in determining courses of action and in formulating attainable capital improvement programs in anticipation of community needs; and,
2. Guide private individuals and groups in planning their decisions, which can be important factors in the pattern of future development and redevelopment of the area;

WHEREAS, Chapter 136, Article 3A, Section 136-66.2(a) of the General Statutes of North Carolina requires that:

“Each MPO, with cooperation of the Department of Transportation, shall develop a comprehensive transportation plan in accordance with 23 U.S.C. § 134. In addition, an MPO may include projects in its transportation plan that are not included in a financially constrained plan or are anticipated

to be needed beyond the horizon year as required by 23 U.S.C. § 134. For municipalities located within an MPO, the development of a comprehensive transportation plan will take place through the metropolitan planning organization. For purposes of transportation planning and programming, the MPO shall represent the municipality's interests to the Department of Transportation.”;

WHEREAS, Chapter 136, Article 3A, Section 136-66.2(b) and (b2) – (b4) of the N.C. General Statutes provides in relevant part that:

“After completion and analysis of the plan, the plan shall be adopted by both the governing body of the municipality or MPO and the Department of Transportation as the basis for future transportation improvements in and around the municipality or within the MPO. The governing body of the municipality and the Department of Transportation shall reach agreement as to which of the existing and proposed streets and highways included in the adopted plan will be a part of the State highway system and which streets will be a part of the municipal street system. As used in this Article, the State highway system shall mean both the primary highway system of the State and the secondary road system of the State within municipalities.

The municipality or the MPO shall provide opportunity for public comments prior to adoption of the transportation plan.

For portions of a county located within an MPO, the development of a comprehensive transportation plan shall take place through the metropolitan planning organization.

To complement the roadway element of the transportation plan, municipalities and MPOs may develop a collector street plan to assist in developing the roadway network. The Department of Transportation may review and provide comments but is not required to provide approval of the collector street plan.”;

WHEREAS, Chapter 136, Article 3A, Section 136-66.2(d) of the N.C. General Statutes provides in relevant part that:

“For MPOs, either the MPO or the Department of Transportation may propose changes in the plan at any time by giving notice to the other party, but no change shall be effective until it is adopted by both the Department of Transportation and the MPO.”;

WHEREAS, it is the desire of the State, the Municipalities, the Counties, and the MTC, in cooperation with the U.S. Department of Transportation, that their previously established continuing, comprehensive, and cooperative transportation planning process, as set forth in their Memorandum of Understanding effective as of October 10, 2013, be amended and restated to comply with 23 U.S.C. § 134 (Federal Highway Administration), 49 U.S.C. §§ 5303, 5305, 5306, and 5307 (Federal Transit Administration), and N.C. Gen. Stat. § 136-200.2; and

WHEREAS, the effective date of this document shall be the date on which it is signed by the Governor of the State of North Carolina, or his designee.

NOW, THEREFORE, the Memorandum of Understanding is amended and restated to read as follows:

SECTION I. It is hereby agreed that the State, the Municipalities, the Counties, and the MTC, in cooperation with the U.S. Department of Transportation, will participate in a continuing transportation planning process with responsibilities and undertakings as related in the following paragraphs:

- A. The Charlotte Regional Transportation Planning Organization, hereinafter referred to as the CRTPO, is hereby established and shall include the State, the Municipalities, the Counties, the

MTC, and the various agencies and units of local, State, and Federal government participating in the transportation planning for the area and listed as a non-voting members in Section I.H below.

- B. The area involved will consist of the Charlotte Urban Area as defined by the United States Department of Commerce, Bureau of the Census, in addition to that area beyond the Charlotte Urban Area that is expected to become urban within a twenty-year planning period (collectively referred to as the Planning Area).

Portions of the Charlotte Urban Area located in the following counties are by agreement with adjacent metropolitan planning organizations (MPOs) not part of the Planning Area: Cabarrus, Catawba, Gaston, Lancaster, Lincoln and York. The responsibility for implementing a continuing transportation planning process shall be the responsibility of those MPOs, as noted in the mutually adopted agreements between the CRTPO and the adjacent MPOs.

- C. The continuing transportation planning process will be a cooperative one and all planning discussions will be reflective of and responsive to the comprehensive plans for growth and development of the Planning Area.
- D. The continuing transportation planning process will be conducted in accordance with the intent, procedures, and programs of Title VI of the Civil Rights Act of 1964, as amended.
- E. The CRTPO shall maintain a centralized information repository including, but not limited to, the Metropolitan Transportation Plan; the Comprehensive Transportation Plan; the Unified Planning Work Program (UPWP); air-quality conformity analysis; the Bylaws and membership lists of CRTPO and its Technical Coordinating Committee (TCC); copies of all final environmental studies, public hearing maps, roadway corridor official maps, and noise reports on projects within the Planning Area; copies of adopted transportation project alignments; the Transportation Improvement Program (local and state); and any other appropriate archival information. The CRTPO shall endeavor, through the affected local governments and appropriate technological means, to make this information easily available to local governments, residents, and individuals involved in land development and real estate transactions.
- F. A Policy Board is hereby established with responsibility for cooperative transportation planning decision making for the CRTPO and coordinating transportation policy of the Municipalities and Counties within the Planning Area.
- G. The duties and responsibilities of the Policy Board are as follows:
 - 1. The Policy Board, in cooperation with the State and publicly owned operators of mass transportation services, shall be responsible for carrying out the urban transportation planning process specified by the U.S. Department of Transportation.
 - 2. The Policy Board shall be the forum for cooperative decision-making by elected officials of the Municipalities and Counties and by the other members of the Policy Board. However, this shall not limit the Policy Board's local responsibility for (a) ensuring that the transportation planning process and the plans and improvement projects that emerge from that process are consistent with the policies and desires of the Municipalities and Counties; nor, (b) serving as a forum for the resolution of conflicts that arise while developing the UPWP, Metropolitan Transportation Plan, and Transportation Improvement Program.

3. The Policy Board shall review and approve the UPWP, Metropolitan Transportation Plan, and Transportation Improvement Program (or any amendments thereto).
4. The Policy Board shall be responsible for adopting and amending the Comprehensive Transportation Plan. Action of the Policy Board in this regard (and this regard only) shall be construed as definitive action of any and all affected Municipalities and shall meet the statutory requirement of G.S. 136-66.2(b) without further action of the Municipality(ies).
5. The Policy Board shall have the responsibility for: keeping the Boards of the Municipalities and Counties informed of the status and requirements of the transportation planning process; assisting in the dissemination and clarification of the decisions, inclinations, and policies of those Boards; and ensuring meaningful resident participation in the transportation planning process.
6. The Policy Board shall review, approve, and endorse changes to the Federal-Aid Urban Area System and Boundary, in conformance with Federal regulations.
7. The Policy Board shall review, approve, and endorse a Prospectus for transportation planning that defines work tasks and responsibilities for the various governing bodies and agencies participating in the transportation planning process.
8. The Policy Board shall conduct the transportation planning process in conformance with the Clean Air Act, as amended.

The Policy Board is responsible for conducting public involvement and technical analyses to determine the preliminary alignments for transportation projects included in the Comprehensive Transportation Plan and Metropolitan Transportation Plan. For mass transit projects, CRTPO will work in cooperation with the Charlotte Area Transit System and the Metropolitan Transit Commission, or any other relevant governmental agency that has jurisdiction in the CRTPO planning area. These alignments will be used by local jurisdictions through their land development ordinances for right-of-way protection purposes. Once the Policy Board has adopted an alignment, it can be modified only by official Policy Board action as outlined in the Bylaws of the CRTPO and the TCC and in accordance with any applicable procedures detailed in the Public Involvement Plan.

The Policy Board will adopt an alignment for right-of-way purposes even if it was produced through a State or locally funded environmental study process.

All Policy Board alignment decisions are subject to the voting rules contained in Section I.I of this Memorandum of Understanding.

9. Each Municipality's or County's member of the Policy Board shall be responsible for instructing the clerk of his/her local government to submit certified and sealed copies of minutes or resolutions to the secretary of the CRTPO when formal action involving the Comprehensive Transportation Plan is taken by his/her local government.
10. The Policy Board is responsible for the distribution of funds allocated to the CRTPO under the provisions of the federal Infrastructure Investment and Jobs Act, and successor legislation.

- 11. The Policy Board shall adopt a set of Bylaws for the CRTPO. Amendments to the Bylaws shall be approved by a vote according to Section I.I.6 below.
 - 12. The Policy Board shall have the primary responsibility for facilitating resident input into the continuing transportation planning process.
 - 16. Any other duties the Policy Board identifies as necessary to further facilitate the transportation planning process.
- H. The Policy Board shall consist of both voting and non-voting members. The Policy Board shall have a Chairperson and Vice-Chairperson elected in accordance with the CRTPO Bylaws and shall meet in accordance with the Bylaws.

Voting membership: The voting members of the Policy Board shall consist of the Chief Elected Official (or a single representative designated by the Chief Elected Official) of each Municipality and County, as well as two members from the North Carolina Board of Transportation (as specified below) and one member representing the MTC. The Chief Elected Official of each Municipality and County is strongly encouraged to designate an alternate, in accordance with the rules contained within the CRTPO Bylaws.

Each voting member shall have the indicated number of votes below for its respective governing body or agency for all voting purposes:

| Unit | Number of votes |
|--|-----------------|
| City of Charlotte | 31 |
| Town of Cornelius | 2 |
| Town of Davidson | 1 |
| Town of Fairview | 1 |
| Town of Huntersville | 3 |
| Town of Indian Trail | 2 |
| Iredell County | 3 |
| Town of Marshville | 1 |
| Village of Marvin | 1 |
| Town of Matthews | 2 |
| Mecklenburg County | 3 |
| Town of Mineral Springs | 1 |
| Town of Mint Hill | 2 |
| City of Monroe | 2 |
| Town of Mooresville | 3 |
| Town of Pineville | 1 |
| Town of Stallings | 1 |
| City of Statesville | 2 |
| Town of Troutman | 1 |
| Union County | 3 |
| Town of Waxhaw | 2 |
| Town of Weddington | 1 |
| Village of Wesley Chapel | 1 |
| Town of Wingate | 1 |
| N.C. Board of Transportation (Division 10) | 1 |
| N.C. Board of Transportation (Division 12) | 1 |
| Metropolitan Transit Commission | 1 |
| Total | 74 |

Voting members will vote on matters pursuant to the authority granted by their respective governmental bodies. The term of any voting member that is designated by a Chief Elected Official shall be one calendar year from the date of designation.

Any municipality that does not act to adopt this Memorandum of Understanding by its effective date, and is otherwise eligible for voting membership, may still qualify to have a voting member on the Policy Board if it adopts this Memorandum of Understanding within three months after its effective date. The effective date shall be defined as the date on which the Governor of the State of North Carolina, or his designee, signs this Memorandum of Understanding.

A municipality within the Planning Area must have a local land use plan and development ordinance in place in order to be a voting member. A county other than Iredell, Mecklenburg, and Union that becomes part of the Planning Area in whole or in part with at least 5,000 persons in the unincorporated area will also be eligible to have a voting member on the Policy Board if such county adopts this Memorandum of Understanding and its membership is approved by the Policy Board.

Non-voting membership: One representative from each of the following bodies will serve as a non-voting member of the Policy Board:

Charlotte-Mecklenburg Planning Commission
Iredell County Planning Board
Union County Planning Board
U.S. Department of Transportation – FHWA, FTA

Other local, State, or Federal agencies impacting transportation in the Planning Area, as well as municipalities in the Planning Area that do not otherwise qualify for voting membership, can become non-voting members upon invitation by the Policy Board.

I. Policy Board Voting Rules

1. Quorum for Policy Board meetings shall be established in accordance with the CRTPO Bylaws.
2. Each voting member of the Policy Board shall be eligible to vote and shall qualify as an “Eligible Member”; provided, however, a Municipality or County must be in good standing, as defined in Section I.L of this document, for its voting member to be an Eligible Member.
3. At Policy Board meetings where a quorum is present, an affirmative vote of the Eligible Members having at least a simple majority of the total votes cast by Eligible Members (according to the table in Section I.H above) shall determine all issues, except as provided in paragraphs 4, 5, and 6 below.
4. When any transportation project concerns a road that does not carry an Interstate, U.S., or N.C. route designation, and is totally contained within a single Municipality’s corporate limits or sphere of influence, its alignment shall not be determined by the Policy Board without the consent of such Municipality.

5. When any transportation project concerns a road that does not carry an Interstate, U.S. or N.C route designation and is within a Municipality's corporate limits or sphere of influence, the Policy Board cannot override the position of such Municipality about the alignment of the road only within its corporate limits or sphere of influence, but not outside its corporate limits or sphere of influence. However, the position of such a Municipality can be overridden by an affirmative vote of the Eligible Members having at least a $\frac{3}{4}$ supermajority of the total votes held by Eligible Members (according to the table in Section I.H above). Such vote must occur at a Policy Board meeting where a quorum is present.
6. Amendments to this Memorandum of Understanding or the CRTPO Bylaws require an affirmative vote of the Eligible Members having at least a $\frac{3}{4}$ supermajority of the total votes held by Eligible Members (according to the table in Section I.H above). Such vote must occur at a Policy Board meeting where a quorum is present.

J. A Technical Coordinating Committee, also referred to herein as the TCC, shall be established with the responsibility for (1) general review, guidance, and coordination of the transportation planning process for the Planning Area; (2) making recommendations to the respective local and State governmental agencies and the Policy Board regarding any necessary actions relating to the continuing transportation planning process; (3) facilitating coordination and communication between the State, the Municipalities, the Counties, the MTC, and other member agencies of the TCC; (4) facilitating coordination of transportation planning with other planning efforts, such as those concerning land use, public utilities, and maintenance of air quality; and (5) facilitating public involvement and resident participation regarding transportation planning issues. The TCC shall also be responsible for the development, review, and recommendation for approval of the Prospectus, UPWP, Comprehensive Transportation Plan, Transportation Improvement Program, Federal-Aid Urban System and Boundary, and Metropolitan Transportation Plan, and planning resident participation.

Membership of the TCC shall be defined according to the TCC's Bylaws and shall include technical representation from all local, county and State governmental agencies directly related to and concerned with the transportation planning process for the Planning Area.

A TCC member (or alternate) cannot be an elected official of any Municipality or County. TCC members from the Municipalities shall be the chief administrative officers (i.e. city/town managers) or their designees. TCC members from other entities may be their chief administrative officers or their designees. TCC members must be employees of the governing body or agency they represent. Each TCC member shall have one vote.

K. Administrative coordination for the Policy Board and TCC will be performed by the Charlotte Planning, Design & Development Department's Regional Transportation Planning Division Manager (Division Manager), in collaboration with the Chairperson of the Policy Board. Administrative support shall be furnished by the Director of the Charlotte Planning, Design & Development Department. The Division Manager shall supervise additional CRTPO staff as necessary and approved in the annual work program. The Division Manager, or their designee, will serve as the Secretary for the Policy Board and TCC with the responsibility for such functions as follows:

1. Arranging meetings and agendas
2. Maintaining minutes and records
3. Preparing the Prospectus and UPWP

4. Assembling and publishing the Transportation Improvement Program
5. Preparing the Metropolitan Transportation Plan
6. Collecting from Municipalities and Counties certified and sealed minutes and resolutions that document transportation plan revisions and submitting these for mutual adoption by the North Carolina Department of Transportation annually or more often if deemed necessary by the Policy Board or the Municipalities or Counties involved.
7. Monitoring the transportation planning process to ensure its execution is in accordance with the CRTPO's goals and objectives
8. Performing other coordinating functions as assigned by the Policy Board
9. Taking lead responsibility for structuring public involvement in the transportation planning process
10. Preparing the quarterly reimbursement requests for Section 104(f) planning funds and Section 5303 funds.
11. Supervising CRTPO staff

The Division Manager shall be hired by the Director of the Charlotte Planning, Design & Development Department. The Division Manager shall regularly report to the Policy Board and TCC on coordination activities and shall electronically or in writing inform interested parties of actions scheduled for consideration by the Policy Board and TCC.

L. Federal Aid Transportation Planning Grant Funds

1. All transportation and related Federal Aid planning grant funds available to promote the cooperative transportation planning process will be expended in accordance with the UPWP adopted by the Policy Board.
The required local match for Section 5303 funds shall be paid by the Municipality or County that is using such funds. The required local match for Section 104(f) planning funds shall be shared among all Municipalities and Counties pro rata based on population. The population totals used to calculate a Municipality's or County's pro rata share shall be based upon the most recent decennial Census.
2. A Municipality or County providing its share of the local-match funding by the beginning of the next Federal fiscal year shall be considered in good standing. Any Municipality or County not providing its share of the funding by the beginning of the next Federal fiscal year shall not be in a good standing during the next two Federal fiscal years.

Administration of funding in support of the transportation planning process on behalf of the CRTPO will be conducted by the City of Charlotte, which will execute appropriate agreements with funding agencies as provided by the UPWP.

SECTION II. The State, the Municipalities, the Counties, and the MTC may terminate their participation in the continuing transportation planning process and the CRTPO by giving 30 calendar days written notice to the Policy Board Chairperson prior to the date of termination. When annexation occurs and a Municipality's boundaries extend beyond the Planning Area, the newly expanded boundaries will automatically become part of the Planning Area and will be so designated on the Comprehensive Transportation Plan within 60 calendar days of the annexation. It is further agreed that the State, the Municipalities, the Counties, and the MTC will assist in the transportation planning process by providing planning assistance, data, and inventories in accordance with the Prospectus. Additionally, the Municipalities and Counties shall coordinate zoning and subdivision approval in accordance with the adopted Comprehensive Transportation Plan.

SECTION III. In witness whereof, the Division Administrator (Federal Highway Administration), on behalf of the United States Department of Transportation, and the Secretary of Transportation, on behalf of the Governor of the State of North Carolina, have signed this Memorandum of Understanding and the other parties to this Memorandum of Understanding have authorized appropriate officials to sign the same, the City of Charlotte by its Mayor, the Town of Cornelius by its Mayor, the Town of Davidson by its Mayor, the Town of Fairview by its Mayor, the Town of Huntersville by its Mayor, the Town of Indian Trail by its Mayor, Iredell County by the Chair of its Board of Commissioners, the Town of Marshville by its Mayor, the Village of Marvin by its Mayor, the Town of Matthews by its Mayor, Mecklenburg County by the Chair of its Board of Commissioners, the Town of Mineral Springs by its Mayor, the Town of Mint Hill by its Mayor, the City of Monroe by its Mayor, the Town of Mooresville by its Mayor, the Town of Pineville by its Mayor, the Town of Stallings by its Mayor, the City of Statesville by its Mayor, the Town of Troutman by its Mayor, Union County by the Chair of its Board of Commissioners, the Town of Waxhaw by its Mayor, the Town of Weddington by its Mayor, the Village of Wesley Chapel by its Mayor, the Town of Wingate by its Mayor, and the Metropolitan Transit Commission by its Chair.

2024 Charlotte Regional Transportation Planning Organization
Memorandum of Understanding
Voting Member Jurisdiction Signature Pages

City of Charlotte

Clerk By: _____
Mayor

Town of Cornelius

Clerk By: _____
Mayor

Town of Davidson

Clerk By: _____
Mayor

Town of Fairview

Clerk By: _____
Mayor

Town of Huntersville

Clerk By: _____
Mayor

Town of Indian Trail

Clerk By: _____
Mayor

Iredell County

Clerk By: _____
Chairperson

Town of Marshville

Clerk By: _____
Mayor

Village of Marvin

Clerk By: _____
Mayor

Town of Matthews

Clerk

By: _____
Mayor

Mecklenburg County

Clerk

By: _____
Chairperson

Metropolitan Transit Commission

Clerk

By: _____
Chairperson

Town of Mineral Springs

Clerk

By: _____
Mayor

Town of Mint Hill

Clerk

By: _____
Mayor

City of Monroe

Clerk

By: _____
Mayor

Town of Mooresville

Clerk

By: _____
Mayor

Town of Pineville

Clerk

By: _____
Mayor

Town of Stallings

Clerk

By: _____
Mayor

2024 Charlotte Regional Transportation Planning Organization
Memorandum of Understanding
Voting Member Jurisdiction Signature Pages

City of Statesville

Clerk

By: _____
Mayor

Town of Troutman

Clerk

By: _____
Mayor

Union County

Clerk

By: _____
Chairperson

Town of Waxhaw

Clerk

By: _____
Mayor

Town of Weddington

Clerk

By: _____
Mayor

Village of Wesley Chapel

Clerk

By: _____
Mayor

Town of Wingate

Clerk

By: _____
Mayor

Department of Transportation

By: _____



August 6, 2024

TAX CHARGE FOR FISCAL YEAR 2024-2025

TO: Vann Harrell, Tax Administrator for the County of Union

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2024 tax records as filed in the Office of Tax Administrator, and in the tax receipts delivered to the Tax Administrator’s Office in August 2024, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be first lien on all real property of the respective taxpayers in the Town of Mineral Springs. You are further authorized, empowered, and commanded to collect the 2024 taxes charged and assessed as provided for by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law.

This Order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property and attach wages and/or other funds of such taxpayers, for and on account thereof, in accordance with the law.

The Tax Charge will be adjusted monthly according to releases, discoveries, and motor vehicle billings.

| | Tax Charge |
|---------------------|--------------------|
| General Tax | \$83,658.35 |
| Late List Penalties | \$40.86 |
| Total Tax | \$83,699.21 |

Witness my hand and official seal this _____ day of _____, 2024

Mayor, Town of Mineral Springs

Vann Harrell, Tax Administrator

Attest:

Clerk, Town of Mineral Springs

Town of Mineral Springs

Proclamation

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2024, marks the two hundred and thirty-seventh anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Frederick Becker III, by virtue of the authority vested in me as Mayor of the Town of Mineral Springs, do hereby proclaim the week of September 17 through 23 as **CONSTITUTION WEEK**

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the town to be affixed this 12th day of September of the year of our Lord two thousand twenty-four.

Frederick Becker III, Mayor

Attest

Vicky A. Brooks, Clerk